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ONE HUNDRED AND TWENTY-FOURTH SESSION.

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EIGHTEENTH REPORT

OF THE

STATE

Civil Service Commission

COMMISSIONERS

SILAS W. BURT

W.M. MILLER COLLIER

CUTHBERT W. POUND

TRANSMITTED TO THE LEGISLATURE FEBRUARY 28, 1901

ALBANY

JAMES B. LYON, STATE PRINTER

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STATE OF NEW YORK

No. 39

IN ASSEMBLY

FEBRUARY 28, 1901

Eighteenth Report of the State Civil Service Commission


STATE OF NEW YORK—EXECUTIVE CHAMBER

ALBANY, *February* 28, 1901

To the Legislature

I have the honor to transmit herewith the Eighteenth Annual Report of the State Civil Service Commission, the same being for the year 1900.

B. B. ODELL, JR.



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REPORT

ALBANY, N. Y., *January 1, 1901*

To the Governor

The undersigned respectfully submit the eighteenth annual report of the State Civil Service Commission, covering the year 1900.

Composition of the Commission

At the beginning of the year 1900, the Commission was composed of Willard A. Cobb, president; Silas W. Burt and Wm. Miller Collier. President Cobb died on May 29, 1900, and Cuthbert W. Pound of Ithaca on June 12th was appointed by Governor Roosevelt to succeed him, and on the 13th of June first met with the other Commissioners at a meeting held in the city of New York. Silas W. Burt was chosen president of the Commission to succeed the late President Cobb.

Changes in force of subordinates

Clarence B. Angle, who had been secretary of the Commission since March 1, 1884, tendered his resignation in September, 1900, owing to the impaired condition of his health, and the position made vacant by the acceptance of his resignation was filled by the promotion of John C. Birdseye, who in the year 1884 entered the service of the Commission in a subordinate clerical position as the result of a competitive examination, and who had been gradually promoted until he had reached the position of assistant secretary, which for a number of years he had filled with fidelity.

The vast amount of work imposed upon the Commission in the supervision of city matters, the necessity of having someone who could personally visit the various municipal commissions and instruct them in what in many cities was practically the inauguration of a new system, and the desirability of an investigation for the purpose of ascertaining whether the law was being honestly and fairly enforced, prompted the Commission to add to its force an assistant chief examiner and inspector. Mr. S. William Briscoe, a former secretary of the New York municipal commission, was chosen by us after a competitive examination, and we believe has performed his work with rare ability, fidelity and tact, having been able to give instruction and information to municipal commissioners which has saved them many errors, and having in other cases actually checked and prevented violations of the law and abuses which were seemingly intentional.

Statutory changes—Judicial constructions of the statute

The civil service law underwent only one important change during the year 1900. That was Laws of 1900, chapter 675, amending section 10 by providing that where municipal commissioners were removed as the result of an investigation conducted by the State Commission, the State Commission and not the mayor should appoint their successors.

There have been, however, many judicial decisions arising under the provisions of the act. Three fundamental points in the New York system of civil service appointment and tenure have been passed upon by the court of last resort, and those decisions so clearly fixed the limitations of the work of the Commission that it is proper to mention them in this connection.

First—With reference to certifications for appointment from eligible lists, the Court of Appeals in the case of *People ex rel. Balcom v. Mosher*, 163 N. Y., 23, held, in the case of a city officer, that any rule imposed by the civil service commission requiring the appointing power to select the one person standing highest upon the eligible list was repugnant to that provision of the constitution which provides that “All city, town and village officers whose election or appointment is not provided for by this constitution, shall be elected by the electors of such cities, towns or villages, or by some division thereof, or appointed by such authorities thereof as the legislature shall designate for that purpose.” But the reasoning of Judge Martin, who wrote the opinion of the Court of Appeals, as well as that of Judge Herrick, who wrote the opinion of the Appellate Division in the same case, whose decision was affirmed, seems to fully warrant the statement that as to all positions, whether state or municipal, and whether they are designated as public offices or as public employments, in case an appointing officer has a constitutional power of appointment, any civil service law or rule restricting the appointing officer to the appointment of *the one* person standing highest upon the list is unconstitutional because it fails to accord to appointing officers the exercise of some discretion. The decision of the Court of Appeals in this case seems, however, to sanction a rule which limits the range of discretion of the appointing officer to a choice from the first three names upon the eligible list, and accordingly the rules of the State Commission were so amended, and we required a similar amendment to be made by the various municipal commissions.

Second—In the case of the *People ex rel. Kastor v. Kearney*, 164 N. Y., 64, it has been held by the Court of Appeals that a

person appointed to a position in the civil service for a probationary term can not be removed until the expiration of such probationary term except for cause and after an opportunity to explain, and that all rules permitting summary discharges during the probationary period, without notice of charges or an opportunity to be heard, are invalid.

Third—There have been important decisions as to the power of removal. It should be borne in mind that the only restrictions upon the power of removal contained in the present civil service law, the so-called “White law”, being chapter 370, Laws of 1899, are that which forbids the removal of veteran soldiers, sailors and firemen without a hearing upon charges, and the general restriction, applicable to all positions, that no removal shall be in any manner affected or influenced by the political opinions or affiliations of the party removed. There is no provision except in the case of veterans for a trial or hearing. There is not even the provision which appeared in Laws of 1898, chapter 186, which provided in substance that persons about to be removed should receive a written statement of the reasons, with an opportunity to file an explanation. Under its general power to prescribe rules for carrying into effect the provisions of the civil service act, the Commission soon after the passage of the present act prescribed a rule known as rule XXIII, which read as follows:

“Rule XXIII—Causes for removal—To secure compliance with the provisions of the civil service law prohibiting removals because of political opinions or affiliations and in accordance with the further provisions regarding the removal of honorably discharged soldiers, sailors, and marines and exempt volunteer firemen, no removal of any person in the classified service of the

state shall be valid unless and until a statement of the causes of such removal shall be filed with the Commission and a copy of the same furnished to the person sought to be removed, and until such person has been afforded an opportunity to present an explanation in writing."

But the Court of Appeals in the case of *People ex rel. Percival v. Cram*, 164 N. Y., 166, has held that so far as public officers (as distinguished from public employees) are concerned, the rule is in excess of the powers of this Commission, and that public officers, whose term is not prescribed by the constitution or by law, may be removed by their superiors without the assignment of any cause except in so far as the legislature itself by proper statutory enactment has restricted the power of removal. The Court of Appeals intimated that there might be a different decision in the case of public employees, but did not make any decision in the matter. The Appellate Division for the Third Department, however, in the case of *People ex rel. Ray v. Henry*, 47 App. Div., 133, has held that the State Commission could not make a rule restricting the right of superiors to remove public employees. Even if this decision does not follow from a proper construction of section 3 of article 10 of the constitution upon which it was based, it does seem necessarily to follow from the well established legal principle that where the legislature has given a power of appointment it gives by that act, without the use of any further words, a power of removal. If this be true, any rule prescribed by this Commission tending to restrict the power of removal would seem to be contrary to statute and therefore a nullity. Unless the legislature changes the statute so that the power of removal may be limited, this Commission can do nothing to secure incumbents as to their

tenure. Whether the jurisdiction of the Commission should be enlarged in this respect, or whether the scope of the civil service law should be limited to a method of determining appointments, is a question for the legislature.

Work connected with examinations

As an indication of the work of the Commission we call attention to statements in our chief examiner's report to the effect that the number of candidates appearing at competitive examinations for positions in the state service shows a large increase over the number for last year and is greater than in any year of the Commission's existence except the years 1896 and 1897, when special conditions brought forth a great number of competitors. The numbers are as follows:

1896	3829
1897	3587
1898	3072
1899	2407
1900	3190
=====	=====

The number of applicants for competitive examination has also largely increased over recent years, the numbers being as follows:

1896	5108
1897	3908
1898	3124
1899	3087
1900	4000
=====	=====

The amount of uncompleted work left over is substantially less than it was a year ago, as the examination work is well progressed on the examinations not yet reported. The statistical tables submitted herewith will show the number of competitors who have passed, also the number of appointments, removals, resignations, and other separations from the service.

Supervision of city civil service

A very large portion of the work of the Commission results from the fact that the rules and the classification of the civil service of the various cities must be approved by the State Commission, and from the fact that the Commission is also charged with the duty of supervising and investigating the administration of the law by the local boards. So far as the state commissioners themselves are concerned, it is not improbable that more than half of their time during meetings is occupied with the consideration of city matters. We are happy to report that in our opinion the civil service law was never so uniformly and fairly enforced in the cities as it is at present, and much of this we believe is the result of the efficient, vigilant, intelligent and tactful work of our assistant chief examiner and inspector, Mr. Briscoe, whose special report to the commissioners accompanies this and will be made a part of our annual report. It shows that thirty-six of the forty-one municipal commissions have been visited by him, some of them several times; that the period of visitation has ranged from one week to one month. In general, the work of the inspector has been instructive rather than detective. In this spirit the work was undertaken and in this spirit the suggestions of the inspector have been generally received. Although for many years the merit system has been

nominally enforced in the various cities, yet in a majority of them it may not improperly be said that good methods of administration and enforcement have only recently been inaugurated. In a few instances such improprieties and frauds in the administration of the law have been brought to light by the work of our assistant chief examiner and inspector that the Commission has been obliged to conduct formal investigations. The results have justified the undertaking and we feel have been excellent, notwithstanding the investigations have in all instances been conducted in a manner to provoke as little public scandal as possible. Various municipal commissions have resigned and have been succeeded, we believe, by better ones; while numerous improvements in systems of administration have followed. The Commission has also been better enabled, by reason of the information acquired by its assistant chief examiner and inspector, to pass intelligently upon the almost constant requests of the city commissions for changes in their rules and regulations, and has been able to better understand city needs. As an illustration it may be said that the assistant chief examiner and inspector, after a most minute and detailed examination of the workings of that section of the law which requires the registration of laborers, has reported to us, in substance, that he considers this requirement as an obstacle in the way of economical and successful administration of affairs in cities of the third class, and he recommends an amendment to the law in this respect—a suggestion which the Commission approves. Reverting again to the matter of investigations, it may be said that it is our belief that the work of inspection done by Mr. Briscoe has a tendency not to increase the number of investigations by the Commission, but to render them un-

necessary. The great expense of conducting an investigation by the entire Commission makes it seem to us that it will be a step of economy, if the legislature will make a sufficient appropriation to permit us to retain the services of Mr. Briscoe. It is felt that his retention will enable us to so supervise the administration of the civil service law in cities that it may be free from all fraud and unfairness. It is manifest that no reasonable expenditure of money which will secure this result can be deemed an extravagance.

Extension of civil service rules to counties

In June, 1900, the Commission, pursuant to the requirement of section 9 of the civil service law, decided to extend the civil service rules to the counties of New York, Kings, Erie, Richmond and Queens. The first three are the most populous counties of the state, while the others are comprised in the great metropolitan district of New York city. The civil service in these counties is large, and frequently it is centered in offices either in the same buildings as the city service, or else in adjoining buildings. The services rendered are similar to those rendered by the great majority of the subordinates in the city service, and it was believed that the administration of the civil service rules affecting the cities located in these counties was impaired by having the county service unclassified. The classification of the county service in the counties named was made and the great bulk of the clerical positions was put in the competitive class. In making the classification, the general principles outlined in our last annual report were applied. A fundamental exception from competition was made in the provision that no subordinate who was paid wholly from fees which were the official emolument

of his superior—no part of which was to be turned over to the county or state—should be deemed subject to examination. The extension of civil service rules to the counties can hardly be deemed to have yet passed the experimental stage. While there seems to be nothing in principle or in practice up to this time which will render the step other than highly beneficial in the counties to which the rules have been extended, yet the relative smallness of the civil service in the other counties and the great number of positions which must be put in the exempt class, because the incumbents thereof are paid by fees or because of statutory provisions as to the liability and responsibility of their superior officers, make the Commission feel that further extension of the rules to counties should not be made until greater experience has been had in the matter. The result of the extension of the rules to the five counties already named has been in putting about 977 places in the competitive class, as will more fully appear by the statistical table submitted with this report.

Proposed changes in the statute.

The Commission does not believe that the law needs radical amendment, but various changes affecting the administration of the law are to be favored. We believe that the work of the municipal commissions in cities of the first, and possibly in cities of the second class, could be rendered more dignified and more effective, and the work of the State Commission could be greatly lightened if municipal commissions in cities of these classes were given power in their respective localities to conduct investigations, a power now given by section 6 to the State Commission. Even if this change is not made, an amendment to the law which is desirable is that the power to conduct investigations

now conferred upon the State Commission be given to individual members of the Commission; it would save delay and expense. We also favor an amendment of section 12 (4) to the effect that in cities of the third class if municipal commissions find that the system of labor registration is inconsistent with good and economical administration of city affairs, they may by resolution dispense with the system. We believe that many violations of the law might possibly be stopped if officers who submit payrolls were required to make affidavit that the persons whose names were borne upon them were employed in duties properly pertaining to their positions, and that the persons borne upon the roll as laborers were employed only at ordinary unskilled labor. We have already referred to the absence from the present statute of any general restriction upon the power of removal. The Commission also favors amending section 19 by inserting a provision to the effect that if any commission after an investigation in which all interested parties have had a hearing ascertains that any person whose name is borne upon the payroll has been appointed in due form of law, but that such appointment was the result of fraud in his application or examination or certification, the finding of the Commission to this effect shall have the force of a valid judicial determination, and the Commission shall refuse to certify that the person has been appointed or employed or promoted in pursuance of law and of the rules made in pursuance of law. At present even if the Commission ascertains that an appointment has been the result of gross fraud, it is doubtful if it would have the right to withhold its certificate until the courts in a proper proceeding had determined that the appointment was fraudulent. In general we believe that the powers of the State Commission as to civil service applications, examinations, certifi-

cations, appointments, revocation of appointments, etc., should be enlarged so as to be similar to those given to the superintendent of public instruction by the consolidated school law (see second edition of Birdseye's Revised Statutes, section 257). We call attention to the probability of the introduction of very many special bills in the legislature for the purpose of condoning violations of the civil service law and providing for the payment of persons who have heretofore been appointed in violation of the law. In general these bills are vicious in principle as well as in policy. It is earnestly hoped that the legislature will not pass bills affecting civil service positions, except in cases where there are peculiar circumstances which may render them meritorious.

All of which is respectfully submitted.

SILAS W. BURT

WM. MILLER COLLIER

CUTHBERT W. POUND

State Civil Service Commission

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3 REPORT OF ASSISTANT CHIEF EXAMINER AND INSPECTOR

Chief Examiner's Annual Report

ALBANY, N. Y., *December 31, 1900*

To the State Civil Service Commission, Albany, N. Y.

GENTLEMEN: I have the honor to submit the following report of the examination division for the calendar year 1900:

Organization of the division

Several important changes have occurred in the staff of the division during the past year. Mr. Harold N. Saxton, who had served the Commission as examiner since August 10, 1896, resigned on February 1st of this year with a record for faithfulness and efficiency which is recognized in the minute of the Commission adopted at that time. Frederick M. Eames, appointed examiner in December, 1899, continues in the service with a promotion in salary on October 1st from \$1200 to \$1400. Mr. S. Wm. Briscoe, provisionally appointed assistant chief examiner and inspector February 6, 1900, and permanently appointed after competitive examination March 8, 1900, at a salary of \$2500, was promoted on October 1st to \$3000. Although nominally on the staff of the examination division, Mr. Briscoe's work has thus far been almost entirely independent of the chief examiner in the investigation of the municipal civil service of the various cities, not exceeding two weeks of his time having been devoted to work directly connected with examinations. He will present a separate report of his work as inspector. Dr. Horatio M. Pollock was appointed after competitive examination to the position of senior examiner at a salary of \$1500 on April 1, 1900, and promoted October 1, 1900, to a salary of \$1800. Miss Luenda Gregory was appointed after competitive examination March 23, 1900, to the position of junior examiner at a salary of \$900, which position she still holds.

Besides the examiners, Mrs. Hattie B. Warner as chief examiner's stenographer and Miss Mabel B. Paterson as stenographer and application clerk are wholly employed in the work of this division, while Mr. Hitchcock as stenographer and Mr. Hart as messenger serve both the secretary's division and the examination division. To some extent the stenographers, and especially Mrs. Warner, have been employed as examiners in elementary subjects, principally spelling and stenography. The staff is so small that no person can be entirely restricted to a certain line of work.

Aside from their office work the staff of the division has conducted all the examinations held in Albany with outside assistance on only one or two occasions when the examinations were very large.

This increase in the permanent examining staff, which I trust may be continued and extended as the work shall demand, has enabled for the first time a partial realization of what seems to me both the most thorough and the most economical method of conducting the work in that we are enabled to prepare and examine in the office the great majority of the examinations. It has been my purpose to extend this principle so that we should need to employ outside assistance only in the comparatively few cases of professional and technical examinations for which no member of the regular staff was qualified.

All the examiners on the staff have shown the greatest industry and attention to their work and have demonstrated their ability to extend their respective fields of work so as to cover more and more of the examinations required, and I believe that another year will, unless the total of candidates examined should largely increase, bring us near a complete realization of the practice suggested. Only by the employment of experienced and competent examiners who make a business of civil service work can we secure that uniformity of procedure and regularity of rating which the fair treatment of candidates demands. The skilled examiner, though not an expert in a particular line of work, will as a rule produce much better results than the expert

or specialist who is not skilled as an examiner. The employment of special assistants from outside the office has during the year been almost wholly limited to experienced examiners who have performed similar work for us in the past, and the charge made for this service has in most cases been reasonable.

In the case of the civil engineering positions for which we are frequently called on to hold examinations involving considerable expense, I recently requested the state engineer to assign some member of his staff who would assist in the preparation of the questions for the forthcoming examination and would to some extent direct the marking of the papers. He received my request cordially and assigned for this work Mr. Henry A. Van Alstyne, resident engineer of the eastern division, who has, in co-operation with Mr. Eames, prepared the questions for the January examination. From all I can learn of Mr. Van Alstyne I believe that he is eminently fitted for this work, and that his appointment will result in a better adaptation of our engineering examinations to the needs of the department. I endeavored to secure similar assistance from the former state engineer, but without success.

Competitive examinations

Besides completing the examination of and reporting upon 17 competitive examinations held during the year 1899, involving 310 candidates, and one promotion examination, involving 24 candidates, there have been held during the year 1900, 128 open competitive examinations, involving 2890 candidates, which have been entirely completed and reported upon, and also 7 open competitive examinations, involving 303 candidates, the examination of whose papers is not yet completed but will be in time to include the results in the tabulated statement of the year's work. There have also been held 13 competitive promotion examinations, involving 21 candidates, all of which have been reported with the exception of 9 candidates for promotion in the register's office, New York county, examined December 15th.

The number of candidates appearing at competitive examinations shows a large increase over the number for last year, and

is greater than in any year of the Commission's existence except the years 1896 and 1897, when special conditions brought forth a great number of competitors. The numbers are as follows:

1896	3829
1897	3587
1898	3072
1899	2407
1900	3193
=====	=====

The number of applicants for competitive examination has also largely increased over recent years, the numbers being as follows:

1896	5108
1897	3908
1898	3124
1899	3087
1900	4000
=====	=====

The amount of uncompleted work left over is substantially less than it was a year ago, as the examination work is well progressed on the examinations not yet reported.

Although the civil service law and rules are more strict than previous laws and rules in regard to holding special examinations when the positions in question can fairly be filled from appropriate lists in existence, still it has been found necessary to hold during the past year a large number of such examinations, among which I may mention the following:

- Bridge designer, bridge draughtsman and junior bridge draughtsman, and chief clerk, State Engineer's Department
- Chemist for analysis of food products, State Board of Health
- Cooking instructors, Elmira Reformatory and House of Refuge for Women
- Dentist, gardener, organist and guide, State Industrial School

Interpreter, Supreme Court, New York
Sloyd instructor, Thomas Asylum
Transfer and certificate clerk, Forest Preserve Board
Health officer, city of Dunkirk
Assistants in geology, mineralogy and zoology, State Museum
Assistant chief examiner and inspector, senior examiner and junior examiner, State Civil Service Commission
Inspector, grade crossings bureau, State Railroad Commission
Tinsmith instructor, state prisons and reformatories
Kindergarten teacher, State Custodial Asylum, Rome
Bandmaster, Manhattan State Hospital
Teacher, State Institution for Feeble-minded Children
Assistant commissioner of agriculture, sugar beet instructor and veterinarian, Department of Agriculture
Teacher of dressmaking and sewing, state institutions
Foreman, sash and door industry, state prisons
Gas meter tester, Department of State Inspector of Gas Meters
Industrial teacher and teacher, State Custodial Asylum, Newark
Superintendent, resident physician, school teachers, teachers of domestic science, cooking, dressmaking and sewing, and nurse, Bedford Reformatory
Engineer and fireman, Appellate Division court house, New York
Pupil nurse, Erie County Hospital
Assistant to legislative librarian and library assistant, State Library
Director, boys' industrial department, director of music, physical instructor and teacher of piano tuning, State School for the Blind
Instructor in music and gymnastics and parole officer, House of Refuge for Women
Physician, Eastern New York Reformatory
Surgeon, Soldiers' and Sailors' Home
Foreman of fish hatching station
Foreman of public works

Examiner in Latin and sciences, Department of Public Instruction

Trained nurse, charitable institutions

Inspector of schools, Regents Office

These special examinations are not only more expensive and troublesome to conduct than the general examinations, but through lack of publicity and general knowledge of the existence of such positions they fail to attract the wide and free competition that is made for the positions for which the Commission maintains eligible lists. There is objection to them in all cases where they can be avoided, and it has been my policy, as well as that of the secretary, to insist to every reasonable degree upon the filling of positions from existing lists in preference to the granting of special examinations.

The positions for which more than one open competitive examination has been advertised and held during the year are:

Examiner, Department of Public Instruction..	3 examinations
Officer, charitable and reformatory institutions.	5 examinations
Physician, first and second grades.....	5 examinations
Prison and reformatory guard	2 examinations
Stenographer and typewriter	3 examinations
Interpreter	2 examinations
Teacher, special examinations	7 examinations
Apothecary	2 examinations
Assistant electrical engineer	2 examinations
Clerk, Regents Office.....	3 examinations
Cooking instructor	3 examinations
Teacher of dressmaking and sewing.....	2 examinations
Examiner, Regents Office.....	7 examinations
Gas meter tester	2 examinations
Pupil nurse, Erie County Hospital.....	4 examinations
Architectural draughtsman	2 examinations
Woman physician	2 examinations

The duplicating of these examinations has usually been necessary because of the small number of qualified applicants or because those who have attained places on the eligible list will not afterward accept the appointments offered for reasons of various kinds. The frequent advertising of such examinations, however, eventually brings out a greater number of applicants and produces a corresponding increase in the number of eligibles.

The provision of the civil service law, section 13, that "a new list shall be created for a stated position or group of positions only when there is no appropriate list existing from which appointment may be made" has operated to relieve the Commission from requests which used frequently to be made to hold new examinations while an ample eligible list is still in force.

Medical examinations

At my suggestion the Commission early in this year prescribed a system of medical examinations by the Commission's examiners for certain positions and certain physical tests to be given to candidates for prison positions. The corps of medical examiners has never been completely organized as there are still one or two cities in which we hold examinations for which no examiners have been appointed. The physical examination for the prison positions has been extremely valuable in that it has ensured that the eligible candidates are agile and physically strong and competent for their work. The purely medical examination has not been so successful, partly because it is not easy to fix uniform standards for the guidance of the examiners and partly because there has been a tendency on the part both of the examiners and of the Commission to grant re-examinations and give the candidate the benefit of every doubt as to his bodily fitness for the work. During the latter part of the year the purely medical examination has been omitted in many cases where it is required by the regulation because the expense involved would, it was feared, impair our funds available for more important features of the work. I would recommend in

this connection that the Commission perfect its list of medical examiners, and if the examinations are still to be required of others than candidates for prison positions, that the causes for rejection be more exactly stated for the information of the examiners. We have kept the fee for this work at the lowest possible figure and still the expense involved has been considerable.

Information to the public

Information concerning the methods, requirements and times of holding state civil service examinations is afforded to the public in a better manner than ever before. In fact the improvements in this one feature of the work of the division I believe to be the greatest success of the year and one of the greatest in the history of the Commission. As to public notice of the dates, times and places of examination, we now uniformly send to the postmasters of about twelve hundred post offices in New York state posters giving the important particulars of each open competitive examination, and as required by the appropriation bill of the present year, we send notice twenty days in advance of the last day for filing applications to all the newspapers which publish the session laws in the several counties. A mailing list is also maintained of persons to whom notices are sent of all examinations, or of all examinations in which they are likely to be interested, and we endeavor to send copies of each advertisement to the members of the legislature and heads of the various departments and institutions in the state service. In addition to this information, we have prepared and furnish to all who apply for it a manual of examinations, which contains the civil service classification, the general information for which competitors ordinarily ask, and descriptions of about seventy of the principal examinations held by the Commission, including preliminary requirements, salaries, subjects of examination, relative weights and specimen questions. An edition of four thousand manuals received in April was exhausted about October 1st, when a new edition of five thousand was procured, which at the present rate of distribution will last until about

July 1st. The preparation of the manual has been of great service to the office in reducing the amount of correspondence with prospective candidates. We write about one-tenth as many letters of this kind as formerly. Although the expense of the manual is not small, I believe the return in better understanding between the Commission and the candidates and in the saving of labor is a more than adequate return for it.

Beginning with the year 1901, I purpose sending copies of all our examination notices to a large number of local papers throughout the state for insertion at their option without charge. I believe that this information will be cheerfully published as a matter of news, and that we shall in this way secure wider publicity than we could afford by means of paid advertisements.

I beg to suggest a thought that has recently occurred to me, namely, that the Commission might have in various cities and villages local correspondents who would keep on hand a small supply of application blanks and a copy of the manual of examinations and would post in a more or less public place the notices of examination sent them. It makes little difference who is selected for this purpose provided he has a store or office in a public place to which inquirers can readily gain access, and is willing to take a little pains to answer inquiries without compensation.

I have spoken thus at length of the question of public notice of examinations because I believe that it is by far the most important element in securing the free open competition which the constitution and the civil service law contemplate.

Promotion examinations

Within the past year we have been compelled to hold a number of promotion examinations, most of them involving very few candidates, but required in each case by the rules or the provision of section 15 of the civil service law, which reads as follows: "nor shall a person be promoted or transferred to a position for original entrance to which there is required by this act or the

rules an examination involving essential tests or qualifications different from or higher than those required for original entrance to the position held by such person, unless he shall have passed the examination or attained a place upon the eligible list for such higher position." In many cases I have called such examinations without a positive ruling of the Commission because they have seemed clear cases for the enforcement of the rule laid down by the statute. In several other cases the Commission has granted the privilege of non-competitive promotion examinations under special circumstances. A full list of the promotion examinations held appears in the tables following this report.

Examinations for the county service

It was only late in the year that the Commission began to be called on to hold special examinations for the county service. There are few county positions which are not duplicated in the state service and for which the general eligible lists will not suffice. We have held several examinations for pupil nurse in the Erie county hospital and an examination is now scheduled for keeper in the Queens county jail, rendered necessary by the fact that there are no residents of Queens county upon the general eligible list of guards. The Commission has been advised of the necessity of holding examinations for agent for destitute children, Erie county; folio writer, register's office, and physician of county jail, New York county, and such examinations will be noticed in the near future. Thus far the number of new appointments in the county service has been very small, as that service was completely organized at the date the classification went into effect.

Agricultural Experiment Station

Upon the recommendation of Dr. W. H. Jordan, director of the agricultural experiment station at Geneva, the Commission decided on April 16, 1900, to prescribe a new method of selection for appointment to positions on the scientific staff of that institution, providing in substance that applicants for such positions should present to the chief examiner and to the director of

the station full statements of their education and experience fitting them for the work required, and that the director of the station should report to the Commission his estimate of the relative capacity, fitness and desirability of the candidates, based upon their applications, recommendations and such inquiry as he might institute, which report upon approval by the chief examiner should become the eligible list for the position. This rule has been applied in four cases with, I believe, satisfactory results. So few candidates from the state of New York presented themselves in open competitive examinations formerly held for these positions and the expense to nonresidents of coming to this state to be examined was so great that the Commission was able to certify for eight vacancies occurring during Dr. Jordan's directorate only twelve eligibles. Publicity is secured in this case by sending copies of the circular announcing the vacancies to all the agricultural experiment stations in the country and to all the colleges maintaining courses in agriculture which have not regular experiment stations. A copy of my report recommending this procedure is appended hereto.

Medical internes

In the case of the minor medical positions in the state hospitals and institutions, the Commission found that so few qualified applicants were willing to take the examination for the small salary paid, in addition to the examinations required by the medical colleges and by the University of the State of New York prior to the issuing of a license to practice, that it was deemed best to try as an experiment the plan of accepting in lieu of the rating by our examiners the marks given by the state boards of medical examiners in the examinations for license. The examinations of the state board are conducted with every safeguard to secure fairness between candidates and covering, as they do, a period of three and a half days, are much broader and more thorough than any examination we can conduct in one day. So far only one eligible list has been prepared under this plan but it contains a sufficient number of eligibles to satisfy the re-

quirements of the service for a long time; whereas under the old plan the eligible lists were exhausted as rapidly as we could advertise examinations and rate the papers. So far no complaint of unfairness of the plan has reached the Commission.

**Examination for chief examiner, municipal civil service commission,
Syracuse**

Upon the reorganization of the Syracuse commission after the investigation conducted in June, 1900, provision having been made for a permanent officer under the title of chief examiner, the Commission under date of October 13, 1900, tendered the services of its examiners to the municipal commission for the purpose of conducting the open competitive examination required. The examination was prepared in the office and conducted by the chief examiner in person, resulting in the selection of an eligible who, from what I have seen of him, I believe will make an excellent officer for the municipal commission. This action, together with the entire good faith shown by the municipal commission in the whole matter, is the best guaranty that the civil service law will be properly enforced in that city in the future.

Appeals

In view of the number of appeals from ratings in examinations presented from time to time I have adopted the uniform policy of making no correction or change in an examination report, even in case of manifest error, except upon express authority of the Commission. Each appeal when received is referred to an examiner, who reports usually in writing, and such report with the appeal is laid before the Commission at the next ensuing meeting, together with any recommendation of the chief examiner. This practice has worked satisfactorily, and I believe it to be the only proper procedure. I beg to voice my appreciation of the Commission's confidence in that it has in almost every instance followed my recommendations in the matter of appeals and has not failed to sustain me in what I deemed a critical case.

Non-competitive examinations

Under the provision of the rules empowering the Commission to transfer positions from the non-competitive to the competitive class from time to time as it shall find that competitive examinations are practicable, I have recommended such action in some cases during the past year. With the exception of the position of fireman in state institutions, no such action of the Commission has ever resulted in inconvenience or impairment of the service. In that case the difficulty of securing eligible competitors who would accept the low-salaried positions seemed to be insuperable and the Commission receded from its decision and replaced the position in the non-competitive class.

The non-competitive examinations are almost wholly conducted by the local examiners, nominated by the superintendents of the various institutions and confirmed by the Commission, and we have exercised very little oversight of their work. It was found that the titles of positions differed so greatly in the different institutions and that the requirements of service were so varied that no fixed standards could be well sustained. Upon the completion of the classification of the employees in the state charitable and reformatory institutions, which goes into effect on January 1, 1901, it is my purpose to give this matter extended consideration and to endeavor to establish certain standards of eligibility and preliminary requirements for the non-competitive places, especially where they involve the practice of mechanical trades and other technical employments. Mr. R. W. Hebbard, of the State Board of Charities, has urged that this be done and has volunteered to assist me in it.

House of Refuge, Randall's island

I beg to recommend to the Commission what I know to be the desire of the State Board of Charities and the state comptroller, that the House of Refuge on Randall's island be included within the civil service classification, and that the rules be extended to it. It may be found that there is some legal obstacle to this

course, in which case the comptroller will recommend to the legislature such change in the law as may be necessary.

Exceptions in force

We discover from time to time that the positions which have been allowed to be filled without examination under the exception of rule VIII, section 9, are becoming permanent positions and that the employees are receiving practically regular compensation. These cases have been brought to the attention of the Commission from time to time, and both the secretary and myself endeavor to watch the records of such appointments and to call your attention to the cases which seem to us to require your action.

Legal decisions

Many decisions have been handed down by the courts during the year which are valuable as constructions of the law and rules. I have prepared a brief digest of these decisions with reference to the official reports containing the full text which will be published as an appendix to this report.

Appendices

I have in preparation and will submit to be published in the annual report appendices as follows:

1 Special report of the chief examiner in the matter of the extension of civil service rules to the village of Lansingburg, submitted January 4, 1900.

2 Special report of the chief examiner in the matter of the application of Dr. Jordan for a change in the method of selection of members of the scientific staff in the agricultural experiment station, submitted April 12, 1900.

3 List of open competitive examinations for the year 1900, showing number examined, passed and failed for each position.

4 Statistics of competitors with respect to age, education, birthplace and previous occupation, arranged in groups according to the nature of the position and examination.

5 List of competitive promotion examinations, with number examined, passed and failed.

6 List of non-competitive promotion examinations.

7 List of provisional examinations.

8 Statistics of non-competitive examinations.

9 General summary of examinations, 1900.

10 Tables showing the numbers examined in competitive and non-competitive examinations since the inception of the Commission.

11 Organization of the Commission and of the several boards of examiners.

12 Complete text of the opinions of the attorney general and digest of court decisions affecting the civil service law delivered during the year 1900.

Respectfully submitted.

CHAS. S. FOWLER

Chief Examiner

Chief Examiner's Special Reports

CIVIL SERVICE RULES FOR THE VILLAGE OF LANSINGBURG

ALBANY, *January 4, 1900*

To the State Civil Service Commission

In the matter of the request of Dr. John Magee, police commissioner of the village of Lansingburg, referred by the Commission to the chief examiner for investigation, I have the honor to report as follows:

The village of Lansingburg had in 1898 a population of 12,016 and is rapidly growing. It is incorporated under a special village charter, the provisions of which are similar to those of the city charters of many of the smaller cities. The excellence of the charter and the completeness of the powers and privileges it confers are evidently a potent reason that the village has not yet been incorporated as a city.

The civil service of the village of Lansingburg consists of—

- 1 A president, elected by the people.
- 2 Eight trustees, one being elected annually in each of the four wards for a term of two years.
- 3 An attorney, appointed by the board of trustees for a term of two years, salary \$1000.
- 4 A clerk, appointed in the same manner, salary \$100 and certain fees.
- 5 A treasurer, elected by the people, salary \$250 and certain fees.
- 6 Two police justices, appointed by the board of trustees for a term of four years, salary \$450.
- 7 An engineer and surveyor, appointed by the board of trustees each year, salary \$1000.

The engineer and surveyor has ordinarily one or two assistants, paid by the village, and additional assistants when required in case of extensive improvements.

8 One police commissioner, appointed by the board of trustees for two years, without compensation.

The police commissioner appoints—

13 policemen, including one chief of police, salary \$1200.

1 assistant chief of police, salary \$900.

1 sergeant of police, salary \$900.

10 patrolmen, salary \$800.

1 secretary, salary \$200.

1 janitor or station house keeper, salary \$600.

The members of the police force are removable on charges after a hearing by the police commissioner. There is no provision for a pension to any member of the force upon retirement.

9 Five water commissioners, who are also sewer commissioners, appointed by the board of trustees, one member being appointed every second year to serve ten years. The board of water commissioners elect from their own number a chairman, a secretary and a treasurer. The secretary receives a salary of \$200 and the treasurer a salary of \$1000.

The system of water works belongs to the village, and the commissioners appoint a superintendent at \$1000, a clerk and assistant clerk and about fifteen other employees, including engineers, firemen and laborers.

10 Five fire commissioners, appointed in the same manner, who elect from their number a president and clerk of the board, serving without compensation.

The fire department is a paid department, and the board of commissioners appoint a chief engineer and seven or eight other salaried employees, besides a large number of call firemen, each receiving \$50 per annum.

11 Sealer of weights and measures, appointed by the board of trustees for one year. He has no assistants and is paid the fees established by law.

12 A street commissioner, appointed by the board of trustees to serve during its pleasure, salary \$500. He employs the necessary laborers, from ten to twenty-five in number, to keep the streets "clean, properly leveled and repaired and in a safe condition for travel".

13 A pound-master, appointed by the board of trustees for one year. He has no assistants and receives the fees provided by law.

14 Ten commissioners of deeds.

15 Receiver of taxes, elected by the electors of the town of Lansingburg, who collects the village taxes and receives the fees provided by chapter 221 of the Laws of 1876.

In conversation with Police Commissioner Magee, he stated that he believed the application of civil service rules to the village of Lansingburg, at least in the police department, would be the only way of securing a competent service. He stated that some of the present policemen, although personally agreeable to him, are physically incapacitated for the proper discharge of the duties of the position, one having such defective eyesight that he cannot see a man across the street without glasses, and another being so deaf as not to be able to hear ordinary conversation. Although it is within his power to remove these men for the reason stated, he believes that he could not under the present conditions secure a better class of appointees. The positions are looked upon as part of the spoils of politics and the men are retained through political pressure. The same conditions, he informs me, exist in the fire department.

I believe that stronger reasons exist for extending the civil service rules to such a village than to many of the smaller cities of the state which must by law have civil service rules, and that such a course would result in substantial benefit to the village, at least in the police and fire departments. I think the

members of the police force, the permanent employees and the call men of the fire department should all be subject to civil service examination.

Whether the Commission should take this action on the motion of Dr. Magee alone I cannot advise. I have suggested to him that he have a request presented to the Commission by prominent citizens of the village, including such public officers as are in favor of the plan for this extension.

If the Commission should decide to prescribe rules for the village service, I think it should itself prepare the rules and then appoint a board of examiners, one of whom should be a reliable physician, who shall have charge of the actual conduct of the examinations, with the cooperation and supervision of the State Commission and its officers. These examiners might be obtained without compensation, but in case the local authorities are not willing to grant them compensation, the Commission might properly do so out of its own funds.

If the extension of civil service rules to counties is to be delayed, as has been suggested, the system for the village of Lansingburg could easily be devised and put in force at an early date.

I informed Dr. Magee that the rules if established would not affect any persons now legally in office, but that I thought he might use his personal prerogative to the extent of requiring the present officers of the force to submit to the examination, with the understanding that unless they qualified, in the physical examination at least, they should be dismissed from the force. I assured him that in case rules were prescribed, every proper means would be taken to explain through the public press the force of the rules and the methods of examination with a view to inviting the best class of applicants obtainable.

Respectfully submitted.

CHAS. S. FOWLER

Chief Examiner

APPLICATION FOR A CHANGE IN METHOD OF SELECTION,
SCIENTIFIC STAFF, AGRICULTURAL
EXPERIMENT STATION

ALBANY, N. Y., April 12, 1900

State Civil Service Commission, Albany, N. Y.

GENTLEMEN: In the matter of the application of Dr. W. H. Jordan for a change in the method of selection of members of the scientific staff of the New York agricultural experiment station, presented to the Commission on December 11, 1899, and referred to the chief examiner, I have the honor to report as follows:

On consultation with the United States secretary of agriculture and the United States Civil Service Commission, I find that there is a difference of opinion as to the efficacy of written competitive examinations to test fitness and capacity for positions requiring scientific knowledge and ability to conduct scientific investigations. The secretary of agriculture believes that such positions should be outside the civil service rules and indicates that in his experience competitive examinations have been found unsatisfactory. He says in part, "When I must have a chief of division to carry on some scientific work. I either select a well-known man who has made a reputation in the classified service, or I take a man from outside the civil service, get the president to suspend all rules and appoint him." The president of the United States Civil Service Commission states, on the other hand, that "The Commission is of the opinion that the competitive written examinations constitute fairer and safer tests of relative merit for the great majority of scientific positions than the proposed plan of inquiry into the past record, etc., of competitors, although in connection with competitive examinations proper inquiries should be made in regard to the technical training and experience of competitors, which should be given a suitable weight in the examination. The Commission has prepared a blank which is designed to elicit information on this subject, a copy of which is enclosed."

In regard to the experience of this Commission, the facts are substantially as stated in Dr. Jordan's letter. The number of applicants for the positions at the agricultural experiment station from within this state is very small and the applicants from outside the state are in most cases deterred by the expense of coming within the state to take the examinations. Whether better results will be secured by the proposed plan is of course somewhat doubtful, and the plan itself is an innovation in two particulars: first, it gives the primary rating of the candidates to the officers directly concerned in their appointment, which has proved to be an unsafe practice to pursue generally, although it may be a safe one in the present instance; second, the proposed plan rests the competition entirely upon the past record and scientific attainments of the candidates and is not decided at all upon an exhibit of the candidate's ability to answer test questions upon his specialty. At the same time it may be fairly claimed that the proposed plan is in fact an "open competitive examination conducted by the State Commission" and relating "to those matters which will fairly test the relative capacity and fitness of the persons examined to discharge the duties of that service into which they seek to be appointed," as required by the civil service law, and if the Commission wishes to allow it to be tried as an experiment in this instance, I should recommend the following general regulations to cover the procedure:

Method of conducting competition for positions on the scientific staff of the New York Agricultural Experiment Station

1 Candidates for positions on the scientific staff of the New York agricultural experiment station shall not be limited to citizens of the state of New York.

2 Whenever a vacancy occurs or a new position is to be filled in the scientific staff of the New York agricultural experiment station, the board of control of the station shall notify the State Civil Service Commission, stating the salary and requirements of the position.

3 Notice of the proposed appointment, with a statement of the salary and required duties shall be transmitted by the Commission to other agricultural experiment stations and to not less than ten of the state colleges of agriculture and mechanic arts, including Cornell university, and such other institutions as the Commission and director of the station may designate, and shall also be published in such manner as the Commission shall direct.

4 Any candidate for the position to be filled shall transmit both to the Civil Service Commission and to the experiment station full statements covering his history and education and practical experience, the grade of work which he performed at college and elsewhere, with especial reference to the specialty he is to pursue at the experiment station, scientific investigations conducted, references to papers or other literature published, and abundant testimonials from former instructors and from associates in scientific work.

He shall present himself for a personal interview to the chief examiner and director, or their representatives, when so requested.

5 At the close of the time for receipt of applications the director of the station, with the authority of the board of control of the station, shall transmit to the Civil Service Commission a list showing the relative capacity, fitness and desirability of the candidates for the position to be filled, accompanied by a statement of his reasons and any information about the candidates which he may have secured from personal investigation. This list upon its approval by the chief examiner shall become the eligible list for filling the position.

The correspondence referred to is attached hereto.

Respectfully submitted.

CHAS. S. FOWLER

Chief Examiner

Report of Assistant Chief Examiner and Inspector

ALBANY, N. Y., *December 31, 1900*

To the Honorable Commissioners of the State Civil Service Commission, Albany, N. Y.

GENTLEMEN: In presenting the report of the year 1900 I desire to state that much benefit has been derived from the practice of visiting and holding conferences with the municipal civil service commissions and that excellent results have been obtained from the year's work.

Of the forty-one municipal commissions in the state, thirty-six have been visited and in a number of instances two, three and four visits have been made to the same commission as the conditions made necessary. In special cases in the cities of the second class and third class from one week to one month has been occupied in making investigations and in the cities of the first class a much longer period has been required owing to the greater field to be covered.

The municipal commissioners have welcomed the visits and have shown their appreciation by giving their hearty cooperation.

As a result of the visits the municipal commissions have been brought in close relation with each other and with the State Commission and this has been the means of introducing improved methods on a consistent, systematic basis.

In the past the municipal commissions have had the general impression that they were subservient to the State Commission and were compelled to act according to the dictum of the State Commission, and this misunderstanding has made an antagonistic feeling on the part of the former. However, this belief has been entirely dispelled and the municipal commissions realize

that the desire of the State Commission is to act in accordance with their wishes and to facilitate their interests and the civil service law.

The civil service law being comparatively new to cities of the third class, considerable difficulty was met with in obtaining citizens willing to undertake the administration of the commission. Even when desirable and efficient persons accepted the office they were wholly new to the work and did not know the proper construction of the law and rules and were at a loss to know how to administer the same; consequently they were glad to be informed and guided as to the best methods and systems to incorporate.

The appointment of a new commission, in case of a change in the administration, is becoming less frequent under the present civil service law. The custom, however, still exists and although the new commissions are benefited by the precedents established, they are new to the work and find it necessary to undergo the same course of instruction as their predecessors.

Changes also occur in commissions during an administration, and it has happened in several cases that an entirely new commission has been appointed.

Each commission should be visited at least once during the year, and as it is very important to confer with a newly appointed commission, a successive visit is likely and necessary.

The municipal commissions, and the public as well, have taken advantage of the action of the State Commission in assigning one of its staff to attend wholly to municipal affairs.

When questions have arisen upon which information is desired, the municipal commissions have not hesitated to write asking advice, and many such communications have been received.

Transactions have been delayed owing to a difference of opinion between the Commission and the appointing powers as to the application of the rules; in which cases the state representative was requested to hear both sides of the question and was able to decide the matter satisfactorily to both parties.

When fraud has been suspected (in extreme cases) the repre-

sentative has been called in by the municipal commission to make investigation, with the result that grave violations of the law were discovered and the guilty party summarily dealt with.

Complaints of injustice have been investigated and substantial justice in the premises obtained.

All of the above matters have been given full and prompt attention.

The best results have been obtained by a uniform system, and as visits are made from city to city the system adopted by the State Commission has been explained and recommended and is being put into operation in the various cities of the state.

Full and detailed reports have been made of the manner in which the civil service law and rules are administered in all the cities visited, and thus the State Commission has been able to learn which of the commissions are not properly administering the law and rules, which places the State Commission in a position to take such action necessary for the proper enforcement of the administration of the civil service law.

Further, when amendments are presented for the action of the State Commission affecting municipal rules, the Commission is enabled to have the same examined into and be informed as to local conditions and the effect of the amendment upon the same.

The general tenor of the reports shows that the administration of the civil service law throughout the cities of the state is being efficiently enforced. At the same time there were some instances when the rules were not effectually enforced, and in some cases deliberately violated.

In one case the commission had not so much as organized, although the rules had been in force for over one year.

In seven cases the rules were not being effectually enforced. This was no wilful violation, but was due to the fact that the civil service of the city was so small that there was little opportunity to administer the same.

In six cases the rules were violated with apparent intent. In two cases out of the six the mayor requested the resignation of

the commissions then in office and appointed a new one. The other four cases did not require such radical action, but proper course was taken to prevent any further abuse.

Of the remaining commissions it should be justly stated that the rules were being practically and effectually enforced so far as was possible, and any irregularities were due to a misconception of the rule and lack of experience.

In many cases the commissions should be commended for their faithful and efficient services.

It has been found in cities of the third class that the provision of the law providing for the registration and appointment of laborers is not practical or necessary, for the reason that the labor class is so small that but few persons register and few are employed and usually the work to be done by day labor lasts but a week or so, and when any large piece of work is to be done it is done by contract.

Earlier in this report it is stated that the municipal commission should "be visited at least once a year." This is about all that is possible with the services of one man, and even then he can not give the proper attention demanded.

To obtain the desired results the visits should be as frequent and as long as is possible in order to render all assistance desired and to closely follow the transactions of the municipal commissions.

It is therefore recommended that three representatives be employed and assigned to the following three divisions of the State:

First and eastern division—New York, Mount Vernon, New Rochelle, Yonkers, Newburgh, Middletown, Poughkeepsie, Kingston, Hudson, Rensselaer, Albany.

Second and central division—Troy, Cohoes, Watervliet, Schenectady, Johnstown, Amsterdam, Gloversville, Little Falls, Utica, Rome, Ogdensburg, Watertown, Syracuse, Auburn, Geneva, Cortland, Ithaca, Oswego.

Third and western division—Rochester, Lockport, Niagara Falls, North Tonawanda, Buffalo, Dunkirk, Jamestown, Olean, Hornellsville, Corning, Elmira, Binghamton.

The transfer of a person from a position in one class to a position in another class, or the assignment of a person under any title not appropriate to the duties to be performed, is unlawful.

This provision is constantly violated. Persons holding positions or places in the exempt class or in the labor class are transferred or assigned to perform duties attached to positions in the competitive class.

The municipal commissioners state that in respect to this and other violations they are unable to enforce the law and rules. They are required to accept the certificate of the appointing powers; while they should instead have the same power as is conferred upon the State Commission under section 6 of the civil service act, giving power to subpoena and require attendance of witnesses, books and papers as is required in relation to any matter which is to be investigated; and further that the appointing powers should be required to take oath to the certificate which is attached to all pay-rolls.

Another form of frequent evasion is the failure on the part of municipal commissioners to effectually advertise examinations.

It is therefore recommended that the rule requiring advertisement and the filing of applications be amended so that the same shall provide as follows:

All applications for examination for any stated position must be filed in the office of the municipal commission on or between the dates as specified in the notice of the examination and shall be receiveable then and then only.

At least two weeks notice must be given of examinations and the dates upon which applications must be filed shall not be restricted to a period of less than one week.

Register of all applications shall be kept by the secretary of the municipal commission and all applications received shall be dated and numbered consecutively and entered in the register in the order in which they are received, and the applicant notified by mail of the receipt and number of his application. Whenever the demands of the service may require the secretary shall notify the applicants of record to appear for examination, at least five

days previous to the date of examination, giving date, place and hour of such examination, and thereafter upon receipt of their respective applications, to such further applicants as shall file their applications within the time fixed for filing same.

When the applications on the register for any stated position are in excess of such number as can be conveniently examined on the same day, the applicants shall be notified to appear in their order on the register.

The notice herein required giving the place and date of such examination and any further material information in regard thereto shall be posted on the bulletin board erected in a conspicuous place in the office of the municipal commission, in the lobby of the city hall, and shall be published in the official papers of the city. When the examination is of a professional or technical character, notice shall be sent to the appropriate technical journals, to the end that the examinations shall be properly and effectually advertised.

Respectfully submitted.

S. WILLIAM BRISCOE

Assistant Chief Examiner and Inspector

APPENDIX B

Statistical Tables of Examinations

LIST OF COMPETITIVE EXAMINATIONS, 1900

Date of examination		Date of report		KIND OF EXAMINATION	Number passed	Number failed	Total number examined
Jan.	6-15	May 2		Court stenographer.....	12	28	40
		Feb. 10		Dentist.....	5	1	6
	27	16		Chemist, state board of health.....	2	3	5
	27	23		Architectural draughtsman.....	5	2	7
	27	23		Cooking instructor (woman).....	3	8	11
				Examiner, regents office:			
	27	27		Group 1.....	7	22	29
	27	9		Group 2.....	3	14	17
	27	21	May	Group 7.....	2	8	10
	27		Group 8.....
	27	Feb. 27		Bridge draughtsman.....	3	3	6
	27	Mar. 5		Cooking instructor (male).....	2	1	3
	27	6		Butter expert.....	7	16	23
	27	6		Oleomargarine expert.....	2	3	5
	27	Apr. 3		Sloyd instructor (woman), Thomas asylum.....	2	2
	27	17		Page.....	26	7	33
	27	24		Clerk, regents office.....	6	8	14
	27	12		Tracer.....	13	9	22
	27	18		Real estate transfer and certificate clerk, forest preserve board.....	4	3	7
				Total, January.....	104	136	240
Feb.	3	Feb. 28		General interpreter.....	1	4	5
	13	16		Health officer, city of Dunkirk.....	1	1
	24	Mar. 5		Assistant in geology, state museum.....	3	4	7
	24	5		Assistant chief examiner and inspector, State Civil Service Commission.....	3	6	9
	24	Mar. 6		Physician, first and second grades.....	1	1	2
	24	9		Examiner, senior, State Civil Service Commission.....	3	8	11
	24	20		Physician, first and second grades (homeopathic).....	1	1
	24	20		Proofreader.....	6	15	21
	24	22		Examiner, junior, State Civil Service Commission.....	8	22	30
				Examiner, department of public instruction:			
	24	Apr. 9		Group 1.....	6	2	8
	24	9		Group 4.....	9	3	12
	24	11		Officer (woman).....	10	8	18
				Total, February.....	51	74	125
Mar.	16-17	July 25		Court attendant.....	128	109	237
	17	Apr. 27		Tinsmith instructor.....	5	5	10
	17	June 1		Guard, prisons and reformatories.....	38	77	115
	17	5		Junior clerk.....	39	55	94
	17	6		Officer (male).....	3	5	8
	17	July 9		Inspector, grade crossings bureau, state railroad commission.....	5	12	17
	17	31		Chief engineer.....	7	24	31
				Total, March.....	225	287	512
Apr. 20-May	1	June 19		Stenographer, first grade.....	41	68	109
		19		Stenographer, second grade.....	30	41	71
		20		Stenographer, third grade.....	5	15	20
	25	Apr. 30		Physician, third grade (homeopathic).....	1	1
	25	May 1		Cheese expert.....	1	1
	25	14		Vinegar expert.....	6	6
	25	16		Assistant civil engineer.....	8	7	15
	25	17		Rodman.....	24	16	40
	25	18		Chainman.....	55	74	129
	25	21		Physician, third grade.....	7	7
	25	29		Veal inspector.....	6	6	12
	25	June 8		Physician, first and second grades.....	14	5	19
	25	15		Leveler.....	10	6	16
	25	22		Electrical engineer.....	5	6	11
	25	Aug. 1		Special agent, department of excise.....	7	35	42
	28	May 15		Interpreter, German and Yiddish.....	18	8	26
	28	17		Interpreter, French and Italian.....	4	8	12
				Total, April.....	235	302	537
May	2	May 14		Kindergarten teacher, Rome state custodial asylum.....	1	1
	2	14		Band master, Manhattan state hospital.....	3	2	5
	2	June 15		Teacher, Syracuse state institution for feeble-minded children.....	1	1
				Total, May.....	5	2	7

LIST OF COMPETITIVE EXAMINATIONS, 1900—*Continued*

Date of examina- tion	Date of report	KIND OF EXAMINATION	Number passed	Number failed	Total number examined
June 4	July 2	Assistant in bacteriology, agricultural experiment station, Geneva.....	3	2	5
4	2	Assistant in entomology, agricultural experiment station, Geneva.....	2	1	3
4	2	Assistant chemist, agricultural experiment station, Geneva.....	5	1	6
5	Teacher, state custodial asylum, Newark.....
5	June 6	Foreman, sash and door industry, state prisons...	1	1
5	11	Gardener, state industrial school.....	1	1
5	14	Examiner, regents' office: Group 6.....	3	2	5
5	20	Group 8.....	3	3
5	19	Group 9.....	3	2	5
5	15	Apothecary.....	3	4	7
5	18	Cooking instructor (woman).....	1	4	5
5	18	Steward.....	18	12	30
5	18	Sugar beet instructor.....	3	3
5	20	Resident physician, reformatory for women, Bedford.....	3	3
5	Steward, reformatory for women.....
5	23	Veterinarian.....	5	3	8
5	July 2	Bridge draughtsmen (junior).....	2	2	4
5	2	Clerk, regents' office.....	10	21	31
5	2	Officer (woman).....	8	2	10
5	3	Assistant commissioner of agriculture.....	5	13	18
5	6	Chief clerk, state engineer.....	2	2	4
5	11	Instructor in dressmaking and sewing.....	5	5
5	17	Teacher, reformatory for women.....	3	3	6
5	18	Trained nurse, reformatory for women.....	1	1
5	23	Assistant electrical engineer.....	7	3	10
5	25	Deputy factory inspector.....	14	41	55
5	26	Teacher of domestic science, reformatory for women.....	3	1	4
5	Instructor in laundry work, reformatory for women.....
5	Instructor in gardening, reformatory for women.....
5	Aug. 28	Superintendent, reformatory for women.....	4	3	7
5	Parole officer, reformatory for women.....
5	Sept. 20	Bridge designer.....	3	3	6
5	21	Fireman.....	11	20	31
9	June 20	Gas meter tester.....	12	17	29
9	20	Organist and guide, state industrial school.....	2	2
23	July 2	Library assistant.....	11	1	12
23	2	Resident physician, state industrial school.....	6	6
30	5	Engineer, appellate division court house, New York city.....	3	4	7
30	6	Fireman, appellate division court house, New York city.....	9	4	13
Total, June.....			172	174	346
July 7	26	Industrial teacher, state custodial asylum, Newark.....	2	3	5
20	26	Pupil nurse, Erie county hospital.....	6	5	11
Total, July.....			8	8	16
Sept. 1	Assistant to legislative librarian, state library.....
1	Director of music, state school for the blind.....
1	Instructor in music and gymnastics, house of refuge for women, Hudson.....
1	Sept. 7	Officer (woman).....	12	12	24
1	10	Director, boys' industrial department, state school for the blind.....	1	1
1	10	Physician, first and second grades.....	3	3
1	11	Parole officer, house of refuge for women, Hudson.....	9	6	15
1	11	Pupil nurse, Erie county hospital.....	4	2	6
1	14	Officer (male).....	5	8	13
1	Sept. 18	Surgeon, soldiers' and sailors' home.....	6	4	10
1	22	Stenographer, first grade.....	25	50	75
1	22	Stenographer, second grade.....	13	20	33
1	22	Stenographer, third grade.....	8	8
1	Oct. 10	Physician, eastern New York reformatory.....	10	10
1	19	Gas meter tester.....	7	19	26
24	6	First assistant horticulturist, agricultural experiment station, Geneva.....	3	2	5
Total, September.....			98	131	229

LIST OF COMPETITIVE EXAMINATIONS, 1900—*Concluded*

Date of examination	Date of report	KIND OF EXAMINATION	Number passed	Number failed	Total number examined
Oct. 20	Oct. 29	Apothecary.....	2	3	5
20	Nov. 5	Physician, first and second grades.....	5	2	7
20	7	Guard, prisons and reformatories.....	31	49	80
20	9	Clerk, regents office	7	20	27
20	Elevator conductor, city and county hall, Buffalo..
20	10	Physical instructor, state school for the blind.....	1	1
20	15	Physician, third grade.....	6	4	10
20	20	Architectural draughtsman.....	5	3	8
20	26	Assistant electrical engineer.....	5	8	13
20	26	Assistant steam engineer.....	22	26	48
20	28	Officer, (woman).....	14	6	20
20	Dec. 24	Clerk.....	174	252	426
20	26	Bookkeeper.....	18	36	54
20	21	Foreman of public works.....	33	21	54
20	1901				
20	Jan. 21	Officer (male).....	2	4	6
20	24	Messenger, orderly and watchman.....	52	62	114
20	30	Foreman of fish hatching station.....	2	1	3
Oct. 22- Nov. 23	Feb. 8	Stenographer, first grade.....	25	81	106
	8	Stenographer, second grade	21	24	45
	8	Stenographer, third grade	10	7	17
		Total, October.....	435	609	1,044
	1900				
Nov. 1	Nov. 12	Pupil nurse, Erie county hospital	4	3	7
10	15	Trained nurse	4	4
10	17	Teacher of piano tuning, state school for the blind	1	1
10	19	Assistant in mineralogy, state museum.....	2	5	7
10	20	Assistant in zoology, state museum	4	4
10	20	Woman physician.	4	3	7
10	24	Examiner in Latin and sciences, department of public instruction	6	4	10
		Total, November	25	15	40
Dec. 1	Dec. 20	Inspector of schools, regents office	18	33	51
15	17	Physician, first and second grades.....	31	31
15	17	Physician, first and second grades (homeopathic).	3	3
	1901				
29	Feb. 4	Pupil nurse, Erie county hospital	8	4	12
		Total, December.....	60	37	97
		Grand total.....	1,418	1,775	3,193

COMPETITIVE PROMOTION EXAMINATIONS, 1900

April 5-6	April 23	Superintendent, Dannemora state hospital.....	1	1
June 7	June 18	Supervisor, house of refuge for women, Hudson...	3	3
Aug. 1	Aug. 6	Supervisor, house of refuge for women, Hudson ..	3	1	4
	Nov. 19	Clerk, supreme court, Kings county.....	3	3	6
Sept. 1	Sept. 6	Assistant structural engineer, state architect's office.....	1	1
Nov. 10	Nov. 19	Stenographer, third grade, state architect's office.	1	1
17	19	Stenographer, second grade, state museum.....	1	1
17	22	Library assistant, state library.....	1	1
17	23	Shelf clerk, state library.....	2	2
30	Dec. 1	Clerk and stenographer, bureau of farmers' insti- tutes, department of agriculture	1	1
	1901				
Dec. 15	Jan. 3	Custodian, register's office, New York county.....	1	2	3
15	3	Clerk (\$1,500), register's office, New York county.	3	2	5
15	3	Clerk (\$1,540), register's office, New York county..	1	1
		Total.....	19	11	30

NON-COMPETITIVE PROMOTION EXAMINATIONS, 1900

Date of examina- tion	Date of report	KIND OF EXAMINATION	Number passed	Number failed	Total number examined
Sept. 22	Oct. 1	Chief engineer, woman's relief corps home, Oxford.....	1	1
Oct. 26	30	Foreman of public works.....	2	2
		Total.....	2	1	3

NON-COMPETITIVE EXAMINATIONS, RULE VIII, SECTION 10

July 7	July 19	Teacher (special), state custodial asylum, Newark.	1	1
Oct. 3	Oct. 6	Assistant to legislative librarian.....	1	1
		Total.....	2	2

MUNICIPAL CIVIL SERVICE EXAMINATION

Dec. 21	1901 Jan. 1	Chief examiner, Syracuse municipal civil service commission.....	5	4	9
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Competitive examinations to which non-residents or non-citizens were admitted under the provisions of rule IX, section 2, and regulation X :

- Bridge draughtsman.
- Sloyd instructor; Thomas Asylum.
- Bridge designer.
- Assistant in bacteriology, assistant in entomology, assistant chemist; Agricultural Experiment Station.
- Superintendent, resident physician, steward, teacher, nurse; Bedford Reformatory.
- Pupil nurse; Erie County Hospital.
- Assistant to legislative librarian.
- Instructor in music and gymnastics; House of Refuge for Women, Hudson.
- First assistant horticulturist; Agricultural Experiment Station.

PROVISIONAL EXAMINATIONS, 1900

KIND OF EXAMINATION	Qualified	Not qualified
Assistant commissioner of agriculture.....	1
Architectural draughtsman, state architect.....	1
Assistant chief examiner and inspector, Civil Service Commission	1
Assistant in mineralogy, state museum.....	1
Assistant steam engineer.....	3
Bridge designer, state engineer and surveyor.....	3
Bridge draughtsman, state engineer and surveyor.....	1
Charge nurse, Tarrytown state hospital.....	1
Foreman, sash and door industry, Sing Sing prison.....	1
Foreman, school furniture department, Auburn prison.....	1
Gardener, state industrial school, Rochester.....	1
Hospital matron, state industrial school, Rochester.....	1
Inspector grade crossings, railroad commission.....	1
Instructor in dressmaking, house of refuge, Hudson.....	1
Instructor, piano tuning, state school for the blind, Batavia.....	1
Jail keeper, Queens county.....	1
Junior bridge draughtsman, state engineer and surveyor.....	3
Junior clerk, bureau labor statistics.....	1
Library assistant, state library ..	1
Medical interne.....	3
Oleomargarine expert, department of agriculture.....	1
Organist and guide, state industrial school, Rochester.....	1
Page, state board of charities.....	1
Physician for county jail, New York county.....	1
Proofreader, state historian.....	1
Regents clerk.....	2
Stenographer.....	5	2
Sugar beet instructor, department of agriculture.....	2
Tinsmith instructor, Clinton prison.....	1
Woman officer, house of refuge, Hudson.....	3
Total.....	46	2
Total examined.....	48

NON-COMPETITIVE EXAMINATIONS, 1900

Albion, western house of refuge:		
Vacation supply.....	1
Auburn prison:		
Attendant.....	1
Batavia, state school for the blind:		
Baker.....	1
Usher.....	1
Bath, soldiers' and sailors' home:		
Assistant cook.....	1
Fireman	7
Musician.....	6
Nurse	9
Binghamton state hospital:		
Attendant.....	78
Carpenter	1
Chambermaid	3
Cook.....	1
Fireman	3
Head laundress.....	1
Housekeeper	2
Kitchen helper.....	10
Launderer.....	1
Laundress	8
Nurse	1
Special attendant.....	2
Teamster	2
Buffalo state hospital:		
Attendant.....	213	25
Gardener	1
Special attendant.....	2

NON-COMPETITIVE EXAMINATIONS, 1900—*Continued*

KIND OF EXAMINATION	Qualified	Unqualified
Craig colony, Sonyea:		
Cook.....	6
Fireman.....	1
Laborer.....	4
Night watchman.....	3
Nurse.....	42
Poultryman.....	2
Supervisor.....	1
Usher.....	1
Dannemora state hospital:		
Attendant.....	11
Baker.....	1
Cook.....	1
Fireman.....	2
Housemaid.....	1
Supervisor.....	1
Waitress.....	1
Elmira reformatory:		
Fireman.....	7
Hospital steward.....	1
Forest, fish and game commission:		
Forester.....	3
Protector.....	7
Gowanda state hospital:		
Attendant.....	38
Head farmer.....	1
Page.....	2
Seamstress.....	1
Special attendant.....	3
Tallor.....	1
Hudson house of refuge for women:		
Fireman.....	2
Hudson river state hospital, Poughkeepsie:		
Assistant cook.....	3
Attendant.....	119
Farmer.....	1
Fireman.....	2
Kitchen helper.....	2
Laborer.....	2
Laundress.....	6
Nurse.....	1
Special attendant.....	1
Waitress.....	3
Long Island state hospital (Jan. 1-May 24):		
Attendant.....	129
Baker.....	1
Blacksmith.....	1
Chambermaid.....	1
Cook.....	5
Fireman.....	1
Florist.....	1
Laundress.....	4
Meat cutter.....	1
Page.....	1
Plumber's helper.....	1
Special attendant.....	4
Waitress.....	1
Long Island state hospital, Brooklyn (May 24-Dec. 31):		
Attendant.....	54
Chambermaid.....	1
Cook.....	1
Fireman.....	2
Head cook.....	1
Launderer.....	1
Laundry overseer.....	1
Waitress.....	1

NON-COMPETITIVE EXAMINATIONS, 1900—*Continued*

KIND OF EXAMINATION	Qualified	Not qualified
Long Island state hospital, Kings Park (May 24-Dec. 31):		
Attendant	144
Blacksmith	1
Fireman	6
Head cook	5
Herdsmen	2
Launderer	1
Nurse	2
Special attendant	6
Manhattan state hospital (Jan. 1-May 1):		
Assistant baker	1
Attendant	162	4
Cook	1
Fireman	1
Head carpenter	1
Launderer	1
Lineman	1
Meat cutter	1
Page	5
Special attendant	6
Manhattan state hospital, Central Islip (May 1-Dec. 31):		
Attendant	53
Carpenter	1
Fireman	3
Head cook	1
Horseshoer	1
Page	5
Special attendant	5
Manhattan state hospital, east (May 1-Dec. 31):		
Attendant	170
Barber	1
Fireman	3
Foreman (printer)	1
Gardener	1
Head laundress	1
Head painter	1
Launderer	1
Meat cutter	2
Page	3
Printer	1
Special attendant	15
Manhattan state hospital, west (May 1-Dec 31):		
Attendant	140	1
Baker	1
Carpenter	1
Chef	1
Fireman	11
Gardener	1
Head laundress	2
Laundry overseer	2
Page	5
Policeman	2
Plumber	1
Special attendant	6
Supervisor	1
Matteawan state hospital:		
Attendant	72	2
Carpenter	1
Fireman	2
Housemaid	1
Laborer	1
Officer's cook	1
Middletown state hospital:		
Attendant	61
Florist	1
Kitchen helper	10
Laundress	1
Newark, state custodial asylum:		
Attendant	19
Baker	1
Nurse	1

NON-COMPETITIVE EXAMINATIONS, 1900—*Concluded*

KIND OF EXAMINATION	Qualified	Not qualified
Rochester state hospital:		
Attendant	22
Barber	1
Rome state custodial asylum:		
Attendant	18
Carpenter	1
Fireman	1
St. Lawrence state hospital, Ogdensburg:		
Attendant	177	1
Chambermaid	2
Cook	1
Fireman	5
Laborer	2
Launderer	1
Messenger	1
Nurse	4
Plumber	1
Special attendant	2
Syracuse state institution for feeble-minded children:		
Assistant laundress	1
Attendant	2
Laundress	2
Seamstress	1
Supervisor	1
Thomas asylum, Iroquois:		
Attendant	2
Fireman	1
Hospital attendant	1
Housekeeper	1
Utica state hospital:		
Attendant	62
Bookbinder	1
Fireman	1
Plumber	1
Special attendant	1
Willard state hospital:		
Assistant cook	1
Attendant	138
Fireman	4
Housekeeper	2
Janitor	1
Kitchen helper	4
Nurse	1
Teamster	1
Special attendant	1
Total	2,291	33
Total examined		2,324

GENERAL SUMMARY OF EXAMINATIONS HELD DURING THE
YEAR 1900

	Number examined	Passed	Failed
Open competitive examinations	3,193	1,418	1,775
Competitive promotion examinations	30	19	11
Non-competitive promotion examinations	3	2	1
Provisional examinations	48	46	2
Non-competitive, Rule VIII, sec. 10	2	2
Examinations, non-competitive class	2,324	2,291	33
Total	5,600	3,778	1,822

TABLE OF STATISTICS OF COMPETITORS WITH RESPECT TO AGE, EDUCATION, BIRTHPLACE AND PREVIOUS OCCUPATION

	Clerical positions—Clerk, court or office stenographer, proofreader, page, chief clerk, library assistant			Custodians and messengers, buildings, courts and offices—Messenger, orderly, watchman, court attendant			Custodians and messengers, institutions—Nurse, officer, guard, steward, parole officer			Engineers — Architectural or engineering draughtsman, tracer, civil engineer, leveler, rodman, chainman, bridge designer		
	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total
1 Birthplace												
New York state.....	423	644	1,067	145	127	272	119	146	265	102	114	216
Other parts of United States.....	39	69	108	18	16	34	26	21	47	18	9	27
Foreign countries.....	23	49	72	17	28	45	32	36	68	8	2	10
2 Previous occupation												
Professional.....	7	7	14	2	7	9	3	3	31	26	57
Teachers.....	35	21	56	6	4	10	14	14	2	1	3
Students.....	97	114	211	3	3	6	4	5	60	16	76
Public officials.....	10	2	12	18	8	26	3	4	7	3
Clerks, bookkeepers, etc.....	275	420	695	64	36	100	26	21	47	8	29
Mechanics, salesmen, etc.....	7	40	47	22	31	53	5	16	21	6	8	14
Mechanics and laborers.....	7	20	27	15	40	55	35	68	103	5	27	32
Farmers and domestics.....	10	17	27	5	7	12	35	41	76	1	1
Miscellaneous.....	15	23	38	20	11	31	38	37	75	8	14	22
Unemployed.....	22	98	120	25	24	49	14	15	29	5	11	16
3 Education												
Common school.....	53	140	193	87	114	201	60	151	211	9	36	45
Business college.....	77	116	193	25	11	36	10	13	23	2	2
Academic.....	283	438	721	51	39	90	94	37	131	39	54	93
College.....	58	47	105	14	4	18	10	1	11	17	14	31
Professional school.....	14	21	35	3	3	6	3	1	4	61	21	82
Total examined.....	485	762	1,247	180	171	351	177	203	380	128	125	253
Total age.....	12,445	19,914	32,359	6,145	6,577	12,722	5,675	7,074	12,749	3,148	3,765	6,913
Average age.....	25.6	26.1	25.9	34.3	38.5	36.2	32.1	34.8	33.6	24.6	30.1	27.3
Number of "veterans".....	7	11	18	26	38	64	4	8	12	1	3	4
Previously in civil service.....	48	38	86	7	3	10	36	25	61	17	20	37
Absentees.....	205	113	94	34
Total notified.....	1,452	464	474	287

TABLE OF STATISTICS OF COMPETITORS WITH RESPECT TO AGE, EDUCATION, ETC.—Continued

	Engineers—Steam engineer, electrical engineer, fireman			Special agents—Butter, cheese, oleomargarine and vinegar experts, veal inspector, factory inspector, sugar beet inspector, assistant commissioner of agriculture, inspectors for railroad and Civil Service Commissions, special excise agents			Medical positions—Apothecary, dentist, health officer, physician, surgeon, veterinarian			Scientists—Chemist, geologist, bacteriologist, entomologist, horticulturist, mineralogist, zoologist		
	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total
1 Birthplace												
New York state.....	50	66	116	42	104	146	75	23	98	8	12	20
Other parts of United States.....	9	11	20	6	18	24	23	2	25	15	5	20
Foreign countries.....	10	18	28	4	17	21	18	6	24	1	1	2
2 Previous occupation												
Professional.....	8	4	12	6	9	15	94	21	115	10	3	13
Teachers.....	3	4	7	7	2	9
Students.....	1	1	1	1	2	17	4	21	6	6	12
Public officials.....	2	5	7	2	1	3	1	1
Clerks, bookkeepers, etc.....	1	1	2	16	18
Merchants, salesmen, etc.....	3	3	9	25	34	3	4	7	1	1
Mechanics and laborers.....	78	135	7	42	49
Farmers and domestics.....	57	14	18	32	3	3
Miscellaneous.....	3	3	6	7	9	16	2	2
Unemployed.....	3	3	1	10	11	1	1
3 Education												
Common school.....	42	70	112	19	68	87	1	1	1	1
Business college.....	4	4	6	5	11
Academic.....	17	17	34	7	47	54	2	2	3	3
College.....	5	2	7	14	13	27	1	1	20	11	31
Professional school.....	5	2	7	6	6	12	113	30	143	4	3	7
Total examined.....	69	95	164	52	139	191	116	31	147	24	18	42
Total age.....	2,078	3,407	5,485	1,969	5,404	7,373	3,219	996	4,215	622	462	1,084
Average age.....	30.1	35.9	33.4	37.9	38.9	38.6	27.8	32.1	28.7	25.9	25.7	25.8
Number of "veterans".....	4	4	3	13	16	3	1	4
Previously in civil service.....	31	26	57	6	10	16	23	2	25	5	1	6
Absentees.....	33	64	23	3
Total notified.....	197	255	170	45

TABLE OF STATISTICS OF COMPETITORS WITH RESPECT TO AGE, EDUCATION, ETC.—*Concluded*

	Teachers and examiners— Regents examiner and inspector, examiners for department of public in- struction and Civil Serv- ice Commission, teacher, kindergartner, physical instructor, sloyd in- structor			Mechanics, craftsmen, trade instructors—Cook- ing, tinmithing, dress- making and sewing, sash and door industry, broom- making, piano-tuning, gas meter tester, fore- man of public works			Miscellaneous—Interpreter, band-master, organist, music teacher, superin- tendent of reformatory			Total		
	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total	Passed	Failed	Total
<i>1 Birthplace</i>												
New York state.....	63	104	167	54	53	107	9	7	16	1,090	1,400	2,490
Other parts of United States	10	19	29	7	7	14	1	1	171	178	349
Foreign countries	6	4	10	15	19	34	23	17	40	157	197	354
<i>2 Previous occupation</i>												
Professional	1	4	5	3	3	4	1	5	169	82	251
Teachers.....	48	60	108	1	1	8	2	10	124	94	218
Students.....	6	29	35	6	1	7	2	2	203	175	378
Public officials.....	1	2	3	1	1	3	3	40	26	66
Clerks, bookkeepers, etc.....	16	13	29	2	7	9	6	11	398	542	940
Merchants, salesmen, etc.....	3	3	1	1	3	3	6	55	135	190
Mechanics and laborers.....	1	1	55	52	107	1	1	181	329	510
Farmers and domestics.....	2	2	4	5	12	17	1	2	3	72	106	178
Miscellaneous.....	2	1	3	1	2	3	8	7	15	102	169	271
Unemployed.....	3	12	15	3	3	6	1	1	74	177	251
<i>3 Education</i>												
Common school	2	2	52	59	111	5	5	10	329	645	974
Business college	2	2	120	151	271
Academic	27	36	63	17	20	37	11	11	22	548	702	1,250
College.....	45	82	127	4	4	11	5	16	199	179	378
Professional school.....	5	7	12	3	3	5	4	9	222	98	320
Total examined	79	127	206	76	79	155	32	25	57	1,418	1,775	3,193
Total age.....	2,696	4,041	6,737	2,918	2,873	5,791	1,095	954	2,049	42,010	55,467	97,477
Average age	34.1	31.8	32.7	38.4	36.4	37.4	34.2	38.2	35.9	29.6	31.3	30.5
Number of "veterans"	5	1	6	2	2	4	1	1	51	82	133
Previously in civil service	12	14	26	5	8	21	5	2	7	195	149	344
Absentees.....	16	21	20	626
Total notified.....	222	176	77	3,819

NON-COMPETITIVE EXAMINATIONS

The following tables show the number of persons who have entered non-competitive examinations since the organization of the Commission and the number who passed and failed :

Schedule C*

	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	Total
Number examined.....	61	330	167	99	107	133	88	352	91	110	197	206	213	2,154
Number passed.....	61	299	157	73	102	116	81	341	86	110	190	189	180	1,985
Number failed.....	31	10	26	5	17	7	11	5	7	17	33	169

* Suspended May 28, 1896

Non-competitive class (formerly schedule D)

	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	Total
Number examined.....	386	233	345	615	474	536	626	734	1,019	1,121	1,103	1,282	2,679	2,035	2,184	1,795	2,324	19,491
Number passed	386	223	327	583	470	509	606	722	1,004	1,103	1,074	1,207	2,619	2,000	2,142	1,762	2,291	19,028
Number failed	10	18	32	4	27	20	12	15	18	29	75	60	35	42	33	33	463

OTHER NON-COMPETITIVE EXAMINATIONS—PROVISIONAL, PROMOTION, ETC.

	1888	1889	1894	1895	1896	1897	1898	1899	1900	Total
Number examined	5	2	5	13	29	21	20	36	53	184
Number passed	5	2	5	13	27	19	18	35	50	174
Number failed	2	2	2	1	3	10

GENERAL SUMMARY

The following table shows the total number of persons examined in competitive and non-competitive examinations since the organization of the Commission, and the number who passed and failed:

	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	Total
Number examined ..	696	788	725	1,174	939	945	999	1,428	1,502	1,804	2,136	2,967	7,527	5,893	5,299	4,289	5,600	44,711
Number passed	607	664	652	937	824	827	861	1,273	1,371	1,588	1,830	2,198	4,856	4,199	4,163	3,090	3,778	33,724
Number failed	89	124	73	237	115	118	138	155	131	216	306	769	2,671	1,694	1,130	1,199	1,822	10,987

APPENDIX C

- 1 ORGANIZATIONS OF THE STATE CIVIL SERVICE COMMISSION AND
THE SEVERAL BOARDS OF EXAMINERS APPOINTED BY AND ACTING
UNDER IT
 - 2 LIST OF COMMISSIONERS, CHIEF EXAMINERS AND SECRETARIES
SINCE THE ENACTMENT OF THE CIVIL SERVICE LAW, MAY 4,
1883
 - 3 TABLE SHOWING THE NUMBER OF POSITIONS CLASSIFIED IN EACH
DEPARTMENT AND INSTITUTION, EXCEPT LABORERS
-
-

Organizations of the State Civil Service Commission and the several boards of examiners appointed by and acting under it

REGISTER OF THE STATE CIVIL SERVICE COMMISSION

Silas W. Burt, *President, Commissioner*

Wm. Miller Collier, *Commissioner*

Cuthbert W. Pound, *Commissioner*

Charles S. Fowler, *Chief examiner*

S. William Briscoe, *Assistant chief examiner and inspector*

John C. Birdseye, *Secretary*

Mary E. Dell, *Assistant secretary*

Horatio M. Pollock, *Senior examiner*

Fred. M. Eames, *Examiner*

Luenda Gregory, *Junior examiner*

George R. Hitchcock, *Stenographer*

Hattie B. Warner, *Stenographer*

Mabel E. Paterson, *Stenographer*

Julia M. Ryan, *Payroll clerk*

Isaac S. Hart, *Messenger*

General office in Capitol, Albany

BOARDS OF EXAMINERS

Engineering positions—Prof. T. W. Wright, Union college; Prof. E. A. Fuertes, Cornell university; Hon. John Bogart, C. E., New York city.

Health officer—Lansing B. Winne, M. D., Albany.

Medical positions—Samuel B. Ward, M. D., chairman; Howard Van Rensselaer, M. D., Leo H. Neuman, M. D., J. Montgomery Mosher, M. D., George E. Gorham, M. D., all of Albany.

SPECIAL AND EXPERT EXAMINERS

Edwin E. Ashley, general subjects, Lansingburg; Antonio Astarita, Italian, New York city; Prof. G. C. Caldwell, chemistry, Cornell university; Americo U. N. Camera, Italian, New York city; G. Civolari, Italian, New York city; Francis Collingwood, civil engineer, Elizabeth, N. J.; Prof. J. H. Comstock, entomology, Cornell university; Antonio Cuyas, Spanish, New York city; Miss Elizabeth S. Darrow, teacher of dressmaking, Mechanic's institute, Rochester; Mrs. H. A. Davidson, English, Albany; Prof. Charles DeGarmo, pedagogy, Cornell university; Mrs. Julia M. Dewey, English, Albany; A. S. Downing, principal, training school for teachers, New York city; F. Fanciulli, bandmaster, New York city; Homer Folks, charities, New York city; Prof. Wm. K. Gillett, French, New York university; Frank Goodwillie, architect, New York city; Prof. Charles B. Goold, French and Greek, Albany boys' academy; Charles A. Hollenbeck, foreman printer, Albany; A. B. Husted, pharmacy, Albany; Miss Arria S. Huntington, Syracuse; Ida M. Isdell, kindergartner, Albany normal college; William H. Kelly, D. V. S., Albany; Wm. T. Kip, librarian, Association of the bar, New York city; Carlos F. MacDonald, M. D., Pleasantville; Prof. Carroll L. Maxey, English, Williams college; Asad Milki, Arabic, New York city; Prof. Alfred J. Moses, mineralogy, Columbia university; Mrs. Marcia C. Powell, Ghent; Julius Schwartz, German and Yiddish, New York city; Prof. Jared W. Scudder, German and Latin, Albany boy's academy; Prof. C. T. R. Smith, English, Lansingburg; Prof. Ralph S. Tarr, geology, Cornell university; Prof. R. W. Wallace, bookkeeping, Albany business college; Prof. Andrew T. Webster, music, Buffalo; Prof. H. H. Wing, dairy husbandry, Cornell university; A. M. Wright, D.D.S., dentistry, Troy.

LOCAL EXAMINERS

Albany—B. R. Heyward, H. A. Barrett, John H. Cook, Robert M. Eames, Frank P. Husted.

Amsterdam—John G. Serviss, Robert N. Clark, Louis H. Reynolds.

Auburn—Otis Strong, Stuart R. Treat, George W. Latham, Chas. T. Whelan, L. P. Green.

Binghamton—John J. Irving, C. A. Hickey, Vincent J. Farley.

Buffalo—George H. Minor, William B. Rogers, Clifford Nichols, Edward M. Sicard, E. A. McLeod, F. S. Hoffer, R. C. Stedler, G. S. Buck, F. J. Minor, G. R. Douglass.

Dunkirk—John K. Patterson, Jr., F. G. Wyman.

Elmira—A. W. Banfield, R. R. Holland, B. A. Holland, C. O. Eaker, L. G. Holland.

Geneva—F. A. Malette, E. R. Bishop, M. D., A. de B. Lovett, John M. Smelzer.

Hornellsville—Hiram A. Baker.

Ithaca—Gregg Puff, M. H. Ingersoll, Kenneth O. Chisholm, G. W. Hoyt.

Jamestown—James L. Weeks.

Johnstown—William S. Snyder, John W. Hagadorn.

Kingston—Philip Elting, F. E. W. Darrow.

Lockport—Augustus Morris, Burt A. Smith.

Malone—Harry M. Chamberlain.

Middletown—Albert B. Wilber, James F. Tuthill.

Newburgh—William H. Callahan, J. Bradley Scott, T. A. Farrington.

New York—B. P. Stratton, Herbert Brodnax, William A. O'Connell, J. B. Stratton, Frank Sharkey, M. L. Klencke, Louis A. Klencke, Ernest W. Marlow, H. R. Armstrong, M. Armstrong, Thomas Faulkner, C. P. Ferguson.

Ogdensburg—Myron E. Gray, Harry E. Barbour.

Olean—O. W. Wood, F. E. Mandeville.

Oneonta—C. A. Butler, George L. Gibbs, E. P. Saxton, A. L. Butler.

Oswego—E. J. McNally, R. S. Kelsey.

Plattsburg—John B. Riley, Frank N. Hagar.

Poughkeepsie—E. P. Bogardus, W. H. Van Dyne.

Rochester—John E. Williams, Isaac A. Wilcox, George H. Doud, H. L. Miller, H. A. Post.

Sandy Hill—William E. Young, George S. Devine, George A. Ingalls, J. T. Park.

Saratoga Springs—William O'Brien, A. L. Churchill.

Syracuse—Louis L. Waters, George L. Baldwin, Frank B. Hodges.

Utica—W. J. Cahill, D. F. Breitenstein, J. F. Jones.

Watertown—Abner B. Brown, George W. Reeves, Mason M. Swan.

LOCAL MEDICAL EXAMINERS

Albany—J. M. Mosher, M. D.

Amsterdam—Arthur V. H. Smyth, M. D.

Auburn—A. F. Hodgman, M. D.

Binghamton—Richard R. Daly, M. D.

Buffalo—Charles P. Knowles, M. D.; Herbert N. Tanner, M. D.

Dunkirk—V. D. Bozovsky, M. D.

Elmira—R. B. Howland, M. D.

Geneva—Edwin R. Bishop, M. D.

Hornellsville—J. D. Mitchell, M. D.

Jamestown—Morris N. Bemus, M. D.

Johnstown—Jehiel Lefler, M. D.

Kingston—E. H. Loughran, M. D.

Lockport—H. C. Hill, M. D.

Malone—John A. Grant, M. D.

Middletown—Edwin Fancher, M. D.

Newburgh—William J. Carr, M. D.

New York—Augustus H. Brown, M. D.; A. B. Judson, M. D.

Ogdensburg—W. Grant Cooper, M. D.

Olean—D. V. M. Hibbard, M. D.

Oneonta—Eli Denny, M. D.

Oswego—F. L. Cooley, M. D.

Plattsburg—D. S. Kellog, M. D.

Poughkeepsie—Frederick J. Mann, M. D.

Rochester—Robert G. Cook, M. D.

Sandy Hill—Clifton L. Infield, M. D.

Saratoga Springs—D. C. Moriarta, M. D.

Syracuse—W. J. Werfelmann, M. D.

Utica—F. H. Peck, M. D.

Watertown—F. R. Calkins, M. D.

NON-COMPETITIVE CLASS—EXAMINERS IN STATE INSTITUTIONS

Albion, Western house of refuge for women—Mrs. Joseph E. Gavin, Emily Swett, Alice E. Curtin.

Auburn prison—F. H. Mills, S. J. Westfall, John N. Ross.

Batavia, State school for the blind—Miss Lydia M. Bates, Frank S. Wood.

Bath, State soldiers' and sailors' home—Orlando W. Sutton, M. D., J. Carter Robie, Monroe Wheeler.

Binghamton state hospital—Edward Evans, Robert J. Powers.

Brooklyn, Long Island state hospital—Ira O. Tracey, M. D., D. E. Warren, M. D., Caroline M. Stengel, M. D.

Buffalo state hospital—Henry P. Frost, M. D., Walter H. Conley, M. D., Fred W. Kyte, secretary.

Central Islip, Manhattan state hospital—M. B. Heyman, M. D., Charles G. Brink, M. D., W. G. Ryon, M. D.

Dannemora, Clinton prison—Seth Allen, Abram Schiff, Ira E. Irish.

Dannemora state hospital—C. H. North, M. D., Amos T. Baker, M. D.

Elmira, State reformatory—V. C. Sweet, P. J. McDonnell, J. R. Robinson.

Gowanda state homeopathic hospital—George F. Adams, M. D., chairman; E. R. Quackenbush, secretary.

Hudson, House of refuge for women—Sarah E. Henry, Alice M. Bushnell, Edward F. Lawrence.

Iroquois, Thomas asylum—Irving R. Leonard, Mrs. Frank W. Kammerer, William Lawton.

Kings Park, Long Island state hospital—George O'Hanlon, M. D., Frank Barnard, Augusta Palmer.

Matteawan state hospital—Flavius Packer, M. D., chairman; W. M. Clark, M. D., James F. Howell, secretary.

Middletown state homeopathic hospital—A. R. Powelson, M. D. chairman; Maurice C. Ashley, M. D., David E. Francisco, M. D.

Newark, State custodial asylum for feeble-minded women—Silas S. Peirson, chairman; Gertrude E. Winspear, Marie L. Benoit, M. D., secretary.

New York, Manhattan state hospital, East—R. S. Spellman M. D., Benjamin R. Logie, M. D., Rudolph Knapp.

New York, Manhattan state hospital, West—Archibald Campbell, M. D., H. A. Bond, M. D., William B. Mosely, M. D., Lewis Walther, M. D.

Ogdensburg, St. Lawrence state hospital—Richard H. Hutchins, M. D., chairman; William C. Hall, Warren L. Babcock, M. D.

Oxford, Woman's relief corps home—Prof. R. H. Coe, R. E. Miller, M. D., Burr Buckley.

Poughkeepsie, Hudson river state hospital—Charles H. Langdon, M. D., chairman; E. Lyman Brown, Emma Putnam, M. D.

Rochester state hospital—Ezra B. Potter, M. D., chairman; W. S. Remington, Eviline B. Ballantine, M. D., secretary.

Rochester, State industrial school—Colonel R. P. Kelly, chairman; Miss H. N. Shattuck, Margaret Craig.

Rome state custodial asylum—Charles Bernstein, M. D., James T. Stone.

Sing Sing prison—Rev. John S. C. Weills, Edgar W. Cook, John B. Cockroft.

Sonyea, Craig colony for epileptics—L. Pierce Clark, M. D., Miss B. M. Fox, E. A. Sharpe, M. D.

Syracuse state institution for feeble-minded children—John L. Barnett, chairman ; Clarence A. Perry, Alvina E. Wood.

Tarrytown, State hospital for crippled and deformed children—P. Henry Fitzhugh, M. D., Henry Scott, M. D., Gertrude E. Hoxie.

Utica state hospital—George H. Torney, Jr., M. D., chairman ; Charles A. Moshier, Clara Smith, M. D.

Willard state hospital—Morris J. Gilbert, Thomas J. Currie, M. D., secretary ; William L. Russell, M. D.

LIST OF COMMISSIONERS, CHIEF EXAMINERS AND SECRETARIES SINCE THE ENACTMENT OF THE CIVIL SERVICE LAW, MAY, 4, 1883

NAME	Residence	Date of appointment	Date of retirement
<i>Commissioners</i>			
Andrew D. White.....	Ithaca.....	May 4, 1883	Declined appointment
Augustus Schoonmaker.....	Kingston	May 4, 1883	Resigned June 1, 1887
Henry A. Richmond.....	Buffalo.....	May 4, 1883	Removed Dec. 28, 1887
John Jay*.....	New York.....	May 23, 1883	Removed Dec. 28, 1887
Daniel E. Sickles*.....	New York.....	Dec. 28, 1887	Resigned Dec. 20, 1889
George H. Treadwell.....	Albany.....	Dec. 28, 1887	Resigned Dec. 16, 1889
James H. Manning.....	Albany.....	Dec. 28, 1887	Resigned Dec. 20, 1889
John H. Sleicher	Albany	Dec. 16, 1889	Resigned Nov. 17, 1892
William A. Poste.....	Canton	Dec. 20, 1889	Resigned Nov. 17, 1892
Alexander C. Eustace*.....	Elmira.....	Dec. 30, 1889	Resigned Feb. 14, 1893
E. Prentiss Bailey*.....	Utica.....	Nov. 17, 1892	Resigned Jan. 2, 1895
Willard D. McKinstry.....	Watertown.....	Nov. 17, 1892	Resigned Jan. 8, 1896
DeForest Van Vleet	Ithaca.....	Feb. 14, 1893	Resigned Jan. 31, 1895
George P. Lord	Dundee.....	Jan. 20, 1896	Resigned Jan. 26, 1899
Willard A. Cobb*.....	Lockport.....	Jan. 22, 1895	Deceased May 29, 1900
Silas W. Burt*	New York.....	Mar. 6, 1895
Wm. Miller Collier.....	Auburn.....	Feb. 2, 1899
Cuthbert W. Pound	Ithaca.....	June 12, 1900
<i>Chief examiners</i>			
Silas W. Burt.....	New York	May 31, 1883	Resigned July 1, 1885
Edgar M. Jenkins.....	Schenectady ...	July 22, 1885	Resigned March 1, 1886
James E. Morrison	New York.....	April 7, 1886	Deceased June 14, 1887
William Potts	New York.....	June 20, 1887	Removed Dec. 28, 1887
John B. Riley	Plattsburg.....	Dec. 28, 1887	Resigned Feb. 27, 1893
Thomas Carmody.....	Penn Yan.....	Feb. 27, 1893	Resigned Dec. 31, 1895
Charles S. Fowler.....	Ithaca.....	Jan. 1, 1896
<i>Secretaries</i>			
James A. Betts.....	Kingston	May 31, 1883	Resigned Feb. 29, 1884
Clarence B. Angle.....	Schenectady ...	March 1, 1884	Resigned Sept. 1, 1900
John C. Birdseye.....	Albany	Sept. 18, 1900

* President.

CLASSIFICATION

Table showing the number of positions in the unclassified and classified service, except laborers, January 1, 1901

	Unclassified service	CLASSIFIED SERVICE			Total
		Exempt	Competitive	Non- competitive	
<i>State departments</i>					
Agriculture	1	1	97		99
Agricultural experiment sta- tion, Geneva.....	10	2	43		55
Architect	1		36		37
Attorney-general.....	1	13	8		22
Banking	1	4	28		33
Charities, board of.....	12	1	29		42
Civil Service Commission	3		12		15
Commerce commission.....	5		1		6
Comptroller	1	33	69	1	104
Court of appeals.....	10	30			40
Court of claims.....	3	1	3		7
Elections, superintendent of..	1	3			4
Engineer and surveyor.....	1	9	146		156
Excise	1	18	113		132
Executive chamber.....	1	8	4		13
Factory inspector	2	1	62		65
Forest, fish and game commis- sion	5	2	21	37	65
Forest preserve board.....	3	5	5		13
Gas meter inspector	1	4	8		13
Health, board of	9	1	14		24
Health officer port of New York	1	8	19		28
Historian	1		3		4
Insurance	1	9	39	1	50
Land office, commissioners of.....		3	1		4
Law library, Newburgh			1		1
Lieutenant-governor	1				1
Lunacy, commission in.....	2	1	18		21
Mediation and arbitration, board of	3	1	1		5
Miscellaneous reporter.....	1		3		4
Monuments commission.....	8		3		11
Niagara reservation, commis- sioners of.....	5	1	11		17
Onondaga salt works.....	1	1	17		19
Pan-American exposition, board of managers New York exhibit.....	9	6			15
Pathological institute			13	2	15
Port wardens, board of.....	9	2			11
Prison commission	8	1	2		11
Prisons, superintendent of....	1	3	5		9
Public buildings		5	62	30	97
Public instruction.....	1	13	43		57
Public works	1	45	143	6	195
Quarantine commission.....	3	13			16
Racing commission.....	3	2			5
Railroad commission.....	3	3	12		18
Secretary of state	1	6	19		26
Senate house, Kingston.....			1		1
State fair commission..		6			6
Statistics of labor, bureau of..	1	2	14		17
State reporter		2	2		4
Supreme court	51	60	191		302
Supreme court, appellate di- vision	22	34	41		97
Tax commission.....	3	10	7		20
Tenement house commission..	15	2	2		19
Treasurer.....	1	5	6	1	13
University of the state of New York	19	38	231		288

CLASSIFICATION—*Continued*

	Unclassified service	CLASSIFIED SERVICE			Total
		Exempt	Competitive	Non- competitive	
<i>State departments—Cont'd</i>					
Washington's headquarters, Newburgh			1		1
Weights and measures, super- tendent of	1				1
<i>State hospitals</i>					
Binghamton state hospital	7	4	23	253	287
Buffalo state hospital	7	4	22	275	308
Dannemora state hospital.....			7	27	34
Gowanda state hospital	7	4	10	54	75
Hudson river state hospital ...	7	4	23	366	405
Long Island state hospital, Flatbush	7	4	17	186	214
Long Island state hospital, Kings Park		2	35	442	479
Manhattan state hospital, East	7	4	29	321	361
Manhattan state hospital, West		2	31	375	411
Manhattan state hospital, Cen- tral Islip		2	14	193	209
Purchasing steward for Man- hattan and Long Island state hospitals			3	3	6
Matteawan state hospital			13	125	138
Middletown state hospital.....	13	2	21	198	234
Rochester state hospital.....	7	4	14	105	130
St. Lawrence state hospital...	7	4	23	282	316
Utica state hospital	7	4	19	182	212
Willard state hospital	7	4	26	352	389
<i>State institutions</i>					
Auburn prison.....		3	97		100
Auburn prison for women.....			10	7	17
Clinton prison		4	89		93
Craig colony, Sonyea.....	12	3	16	63	94
Custodial asylum, Newark	9		11	34	54
Custodial asylum, Rome	11	1	11	52	75
Eastern New York reforma- tory, Napanoch.....		2	18		20
Elmira reformatory	5	4	107	5	121
Hospital for the care of crip- pled and deformed children	5		3		8
House of refuge, Albion.....	6		20	7	33
House of refuge, Hudson	6	1	47	4	58
Industrial school, Rochester ..	15	2	115		132
Institution for feebleminded children, Syracuse	8	1	20	56	85
Reformatory for women, Bed- ford.....	6		1		7
School for the blind, Batavia..	9		25	7	41
Sing Sing prison.....		4	90		94
Soldiers' and sailors' home, Bath	9	3	19	43	74
Thomas asylum, Iroquois	10		13	11	34
Women's relief corps home, Oxford.....	9	4	7		20
<i>State normal schools</i>					
Albany.....	28	1	2		31
Brockport	32	1	2		35
Buffalo ..	29	1	1		31
Cortland	28	1	1		30
Fredonia.....	28	1			29
Geneseo	32	1	2		35
Jamaica	26		2		28
New Paltz	26	1	1		28
Oneonta	31		2		33
Oswego	34	1	1		36
Plattsburg	31		1		32
Potsdam	29	1	2		32

CLASSIFICATION—*Concluded*

	Unclassified service	CLASSIFIED SERVICE			Total
		Exempt	Competitive	Non- competitive	
<i>Erie county</i>					
City and county hall.....	6	1	26	33
Auditor	1	3	4
Almshouse	1	1	61	63
Commissioner of jurors.....	1	2	1	4
Coroner	4	1	3	8
County clerk.....	1	10	54	65
County court	1	1	2
Courts	7	7
District attorney.....	1	6	7
Penitentiary	1	1	29	31
Sheriff	1	42	5	48
Superintendent of the poor....	1	1	2	4
Supervisors, Board of	50	7	8	65
Surrogate	1	1	7	9
Treasurer	1	2	5	8
<i>New York county</i>					
County clerk.....	1	24	67	92
District attorney.....	1	35	89	125
Public administrator.....	1	2	5	8
Register.....	1	3	162	166
Sheriff	1	5	58	64
Special commissioner of jurors	2	5	7
Surrogate.....	2	7	74	83
<i>Kings county</i>					
Commissioner of jurors.....	1	15	16
Commissioner of records.....	1	2	80	83
County clerk.....	1	19	1	21
County court	2	4	47	53
County interpreter	1	1
District attorney	1	10	21	32
Law library.....	3	3
Register	1	1
Sheriff	1	24	1	26
Special commissioner of jurors	1	7	8
Surrogate	1	1	29	31
Treasurer	1	1	4	6
<i>Queens county</i>					
Commissioner of jurors.....	1	1	1	3
County clerk.....	1	13	11	25
County court	1	7	8
District attorney.....	1	1	1	3
Public administrator	1	1
Sheriff	1	4	11	16
Surrogate.....	1	2	7	10
<i>Richmond county</i>					
Commissioner of jurors.....	1	1	1	3
County clerk.....	1	6	7
District attorney	1	1	2
Sheriff	1	4	5
Surrogate.....	1	1	4	6
Total.....	902	*755	3,612	4,106	9,375

* Does not include deputies, department superintendent of elections.

APPENDIX D

- 1 LISTS OF APPOINTMENTS
 - 2 LIST OF DEATHS, PROMOTIONS AND TRANSFERS IN, AND REMOVALS
AND RESIGNATIONS FROM THE PUBLIC SERVICE, REPORTED SINCE
THE LAST ANNUAL REPORT
 - 3 STATEMENT OF APPOINTMENTS, RESIGNATIONS, REMOVALS AND
DEATHS, NON-COMPETITIVE CLASS
 - 4 STATEMENT SHOWING NUMBER OF APPOINTMENTS, RESIGNATIONS,
REMOVALS AND DEATHS, LABOR CLASS
 - 5 TABLE SHOWING NUMBER AND CHARACTER OF APPOINTMENTS TO
COMPETITIVE POSITIONS SINCE THE ORGANIZATION OF THE
COMMISSION
 - 6 TABLE SHOWING TOTAL NUMBER OF APPOINTMENTS SINCE THE
ORGANIZATION OF THE COMMISSION
-
-

APPOINTMENTS IN EXEMPT CLASS

Date	NAME	Position	Office
1900			
September 1	Silas W. Berry	Agent and warden	Eastern New York reformatory
June 8	Alva S. Newcomb	Assistant	Court of appeals reporter
October 24	F. K. Boomhower	Assistant electrician (executions)	Superintendent of prisons
May 18	J. B. Docharty	Assistant secretary	State fair commission
October 1	John D. Whish	Assistant secretary	Forest, fish and game commission
November 1	John McCann	Assistant superintendent, agricultural exhibit	General managers, Pan-American exposition
January 1	Charles W. Terry	Attorney	State hospital, Gowanda
10	Herbert H. Kellogg	Attorney	Department of excise
March 1	Albert O. Briggs	Attorney	Department of excise
October 1	Harvey Hinnan	Attorney	State hospital, Binghamton
January 1	Richard H. Gosman	Cashier	Department of excise
October 1	John T. Wilkins	Cashier	Insurance department
February 1	Waldo L. Minton	Cashier and bookkeeper	Secretary of state
September 22	Rev. J. A. Maley	Chaplain	Craig colony, Souyca
October 1	Rev. Francis H. Pierce	Chaplain	Eastern New York reformatory
July 1	Thomas Shevlin	Chief attendant	Second district, supreme court
October 20	John J. O'Brien	Chief engineer	Appellate division court house, New York city
March 24	Sidney W. Petrie	Chief executive officer	General managers, Pan-American exposition
August 1	Louis M. Martin	Clerk, franchise bureau	Attorney general
July 25	Florence R. Curtis	Clerk to principal	Normal school, Potsdam
September 1	Allen W. Poucher	Clerk to principal	Normal school, Oswego
January 1	N. E. Hutchins	Clerk to Justice Adams, and court crier	Appellate division
1	Frank Beek	Clerk to Justice Parker	Appellate division
1	Edwin Woring	Clerk to Justice O'Gorman	Supreme court
1	Josiah G. Salisbury	Clerk to Justice Houghton	Supreme court
February 1	Mary F. Wisner	Clerk to Justice Mareau	Supreme court
1	William E. Stevens	Clerk to Justice Maddox	Supreme court
2	Minerva U. Howell	Clerk to Justice Childs	Supreme court

27	W. D. Newell	Clerk to Justice Andrews.....	Supreme court
1	Victor Speer.....	Clerk to Justice Kennefick.....	Supreme court
1	Harry Hirschberg.....	Clerk to Justice Hirschberg.....	Appellate division
1	Edward J. Carey.....	Clerk to Judge Cullen.....	Court of appeals
2	Benjamin S. Dean.....	Clerk to Justice Woodward.....	Appellate division
1	Gertrude S. Bucher.....	Clerk to Justice Hooker.....	Supreme court
7	Frank B. Church.....	Clerk to Justice Hatch.....	Appellate division
30	William Sewell.....	Clerk to Justice Sewell.....	Supreme court
17	Frederick C. Gladden.....	Clerk to Justice Barrett.....	Appellate division
1	Alma E. White.....	Clerk to Justice White.....	Supreme court
15	Edgar J. Laner	Clerk to Justice Blanchard.....	Supreme court
2	Albert Sanders.....	Clerk to Justice Truax.....	Supreme court
11	Andrew B. McDonald.....	Clerk to Justice Van Brunt.....	Appellate division
1	John Uhlein	Clerk to Justice Williams	Supreme court
17	Andrew Davidson	Commandant	Soldiers' and sailors' home, Bath
10	William E. Melody.....	Commissioner of jurors.....	Kings county
21	J. H. Ehrehart.....	Confidential appraiser.....	Tax commission
1	Francis Kimball.....	Confidential attendant, third department..	Appellate division
1	Celia A. Parsons.....	Confidential clerk.....	Insurance department
1	Guersey R. Jewett.....	Confidential clerk.....	Attorney general
19	Julian Scott.....	Confidential examiner	Banking department
24	Joseph H. Cook	Confidential messenger	Superintendent of prisons
1	P. S. Swart Murphy	Confidential stenographer	Attorney general
8	Irene A. Liston.....	Confidential stenographer	Treasurer
26	George A. Lewis.....	Corporation tax commissioner	Comptroller
30	Gurdon W. Fitch	Court and trust fund examiner.....	Comptroller
1	Henry E. Warner.....	Court and trust fund examiner.....	Comptroller
1	Frederick W. Harris.....	Crier	Court of appeals
22	James Rboades.....	Custodian	Assembly property
5	John J. Horan.....	Custodian	Appellate division court house, New York city
1	New York state historical society.....	Custodian, Lake George battle ground.....	Comptroller
5	Henry B. Coman	Deputy	Attorney general
1	Robert E. Steele.....	Deputy	Attorney general
1	Edward P. Coyne.....	Deputy	Attorney general
25	Barnet H. Davis.....	Deputy	Treasurer
1	Abram Abrams	Deputy	State superintendent of elections
1	Engelhardt Andrews	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Samuel Ash	Deputy	State superintendent of elections
	Harry E. Augenthaler	Deputy	State superintendent of elections
	William Albers	Deputy	State superintendent of elections
	John S. Armstrong	Deputy	State superintendent of elections
	Patrick J. Ahern	Deputy	State superintendent of elections
	William H. Austin	Deputy	State superintendent of elections
	Max Abrahams	Deputy	State superintendent of elections
	William Anderson	Deputy	State superintendent of elections
	Thomas S. Archer	Deputy	State superintendent of elections
	William H. Adams	Deputy	State superintendent of elections
	Henry Alfani	Deputy	State superintendent of elections
	Gustave Bachler	Deputy	State superintendent of elections
	William Bailey	Deputy	State superintendent of elections
	Benjamin Barnett	Deputy	State superintendent of elections
	Charles B. Barney	Deputy	State superintendent of elections
	S. E. Barrett	Deputy	State superintendent of elections
	William J. Barry	Deputy	State superintendent of elections
	Joseph H. Batey	Deputy	State superintendent of elections
January September 25 October	John W. Beaubian	Deputy	State superintendent of elections
	Edward Beeher	Deputy	State superintendent of elections
	Edward C. Beeher	Deputy	State superintendent of elections
	Philip Benjamin	Deputy	State superintendent of elections
	Edward C. Besson	Deputy	State superintendent of elections
	Emil L. Bianchi	Deputy	State superintendent of elections
	Robert H. Bischoff	Deputy	State superintendent of elections
	Henry Blume	Deputy	State superintendent of elections
	Peter J. Bogert	Deputy	State superintendent of elections
	Peter J. Bresnau, jr	Deputy	State superintendent of elections
	William Brill	Deputy	State superintendent of elections
	Anson Brown	Deputy	State superintendent of elections
	John S. Brown	Deputy	State superintendent of elections
	James W. Butler	Deputy	State superintendent of elections
	August Brann	Deputy	State superintendent of elections

10	Patrick F. Byrns	Deputy	State superintendent of elections
1	Joseph Bailer	Deputy	State superintendent of elections
3	Albert A. Ball	Deputy	State superintendent of elections
1	Michael J. Barrett	Deputy	State superintendent of elections
3	William B. Bassett	Deputy	State superintendent of elections
1	George A. Bedell	Deputy	State superintendent of elections
1	Alexander Berryman	Deputy	State superintendent of elections
3	Frank J. Biller	Deputy	State superintendent of elections
1	Henry Birkel	Deputy	State superintendent of elections
1	George M. Bivins	Deputy	State superintendent of elections
1	Edward E. Black	Deputy	State superintendent of elections
3	Arthur P. Boek	Deputy	State superintendent of elections
1	Edward Bockus	Deputy	State superintendent of elections
1	Hugo Bodenbunrg	Deputy	State superintendent of elections
3	Charles C. Bostwick	Deputy	State superintendent of elections
1	John J. Brennan	Deputy	State superintendent of elections
3	John R. Brundage	Deputy	State superintendent of elections
1	William Brust	Deputy	State superintendent of elections
3	John Buckley	Deputy	State superintendent of elections
1	Timothy J. Buckley	Deputy	State superintendent of elections
1	Jesse Bunce	Deputy	State superintendent of elections
3	Charles Bacon	Deputy	State superintendent of elections
3	W. H. Barrett	Deputy	State superintendent of elections
3	William H. Boardingham	Deputy	State superintendent of elections
3	Pascal T. Barquet	Deputy	State superintendent of elections
3	Abram A. Bab	Deputy	State superintendent of elections
2	Thomas F. Baldwin	Deputy	State superintendent of elections
2	John J. Barnes	Deputy	State superintendent of elections
3	Eugene F. Bennett	Deputy	State superintendent of elections
2	Henry Berekhoff	Deputy	State superintendent of elections
2	George H. Byer	Deputy	State superintendent of elections
2	Newton Bigoney	Deputy	State superintendent of elections
3	William F. Bode	Deputy	State superintendent of elections
2	Michael Bourke	Deputy	State superintendent of elections
2	Charles E. Buckley	Deputy	State superintendent of elections
2	John E. Bullman	Deputy	State superintendent of elections
2	Edwin G. Burns	Deputy	State superintendent of elections
3	Joseph Butler	Deputy	State superintendent of elections
1	Edward J. Byrne	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Matthew Brynes.....	Deputy	State superintendent of elections
	John Baker.....	Deputy	State superintendent of elections
	Thomas Bannon.....	Deputy	State superintendent of elections
	William J. Barrett.....	Deputy	State superintendent of elections
	Patrick J. Barry.....	Deputy	State superintendent of elections
	Livingston Beekman.....	Deputy	State superintendent of elections
	John A. Behr.....	Deputy	State superintendent of elections
	James L. Bender.....	Deputy	State superintendent of elections
	Henry J. Brodieiele.....	Deputy	State superintendent of elections
	Alfred Burekhardt.....	Deputy	State superintendent of elections
	Adolph Block.....	Deputy	State superintendent of elections
	Julius H. Brehme.....	Deputy	State superintendent of elections
	George Bridgeworth.....	Deputy	State superintendent of elections
	Thomas Brown.....	Deputy	State superintendent of elections
	Stephen B. Bassford.....	Deputy	State superintendent of elections
	George J. Becker.....	Deputy	State superintendent of elections
	Abr. Bennett.....	Deputy	State superintendent of elections
September 26 October	Siducy A. Berry.....	Deputy	State superintendent of elections
	J. W. Bennett, jr.....	Deputy	State superintendent of elections
September 29 October	James Boylan.....	Deputy	State superintendent of elections
	William Brassel.....	Deputy	State superintendent of elections
	Jacob Buhre.....	Deputy	State superintendent of elections
	John W. Burton.....	Deputy	State superintendent of elections
October April October	Major F. Butler.....	Deputy	State superintendent of elections
	Thomas Byrne.....	Deputy	State superintendent of elections
	T. Byrne.....	Deputy	State superintendent of elections
	Thomas E. Burns.....	Deputy	State superintendent of elections
October	Henry Bolte.....	Deputy	State superintendent of elections
	George R. Cable.....	Deputy	State superintendent of elections
	Pierce Cantwell.....	Deputy	State superintendent of elections
	Henry A. Capel.....	Deputy	State superintendent of elections
1	James Carol.....	Deputy	State superintendent of elections

1	George W. Castell	Deputy	State superintendent of elections
1	Martin E. Cherry	Deputy	State superintendent of elections
1	Rocco Chiavenni	Deputy	State superintendent of elections
1	Edward Clark	Deputy	State superintendent of elections
1	Joseph J. Cleary	Deputy	State superintendent of elections
1	Moses B. Cohen	Deputy	State superintendent of elections
1	Edward W. Cooke	Deputy	State superintendent of elections
3	Robert Corbett	Deputy	State superintendent of elections
3	Charles Cordes	Deputy	State superintendent of elections
1	Stephen P. Coston	Deputy	State superintendent of elections
9	R. J. Cromie	Deputy	State superintendent of elections
3	Robert J. Cromie	Deputy	State superintendent of elections
1	Frank S. Crowell	Deputy	State superintendent of elections
1	George W. Curran	Deputy	State superintendent of elections
3	Jacob A. Carezel	Deputy	State superintendent of elections
3	Frederick Chapman	Deputy	State superintendent of elections
3	Joseph Chickering	Deputy	State superintendent of elections
1	Arthur H. Clements	Deputy	State superintendent of elections
3	Harry Coburn	Deputy	State superintendent of elections
1	Daniel R. Coleman	Deputy	State superintendent of elections
3	Russell B. Copp	Deputy	State superintendent of elections
1	Patrick Cotter	Deputy	State superintendent of elections
3	Ira M. Clapp	Deputy	State superintendent of elections
1	Frank Callahan	Deputy	State superintendent of elections
1	John Campbell	Deputy	State superintendent of elections
3	Peter Campbell	Deputy	State superintendent of elections
1	Thomas B. Campbell	Deputy	State superintendent of elections
3	John B. Carroll	Deputy	State superintendent of elections
3	Arthur D. Clark	Deputy	State superintendent of elections
1	Richard Clemens	Deputy	State superintendent of elections
1	Albert G. Colville	Deputy	State superintendent of elections
1	John Connors	Deputy	State superintendent of elections
3	William T. Corbett	Deputy	State superintendent of elections
1	John T. Cronin	Deputy	State superintendent of elections
3	Henry G. Crow	Deputy	State superintendent of elections
1	Matthew J. Cunneen	Deputy	State superintendent of elections
3	Joseph E. Cusiek	Deputy	State superintendent of elections
5	William Capper	Deputy	State superintendent of elections
5	Frank R. Cox	Deputy	State superintendent of elections

February
October

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Thomas Calvert	Deputy	State superintendent of elections
	George Clark	Deputy	State superintendent of elections
	Andrew Conrad	Deputy	State superintendent of elections
	John J. Cunniff	Deputy	State superintendent of elections
	Jonas E. Cnsack	Deputy	State superintendent of elections
	John W. Caveney	Deputy	State superintendent of elections
	Harry T. Coggeshall	Deputy	State superintendent of elections
	William Conover	Deputy	State superintendent of elections
	Samuel W. Christie	Deputy	State superintendent of elections
	Elijah L. Cook	Deputy	State superintendent of elections
June	William J. Cowan	Deputy	State superintendent of elections
July	Harry S. Cowdery	Deputy	State superintendent of elections
September 29	Harry S. Cowdery	Deputy	State superintendent of elections
October	Harry S. Cowdery	Deputy	State superintendent of elections
September 29	James T. Cowdery	Deputy	State superintendent of elections
October	James T. Cowdery	Deputy	State superintendent of elections
October	John P. Curran	Deputy	State superintendent of elections
October	Peter Curran	Deputy	State superintendent of elections
September 29	Harrison Curry	Deputy	State superintendent of elections
October	Hugh A. Curtin	Deputy	State superintendent of elections
October	George Carter	Deputy	State superintendent of elections
October	Hamilton Caterson	Deputy	State superintendent of elections
October	Frank W. Chapman	Deputy	State superintendent of elections
October	Nathan Cohen	Deputy	State superintendent of elections
October	Nicholas D. Collins	Deputy	State superintendent of elections
October	Ralph Crawshaw	Deputy	State superintendent of elections
October	Alfred Crook	Deputy	State superintendent of elections
October	James Cumming	Deputy	State superintendent of elections
September 26	Edward P. Curry	Deputy	State superintendent of elections
October	E. L. Cook	Deputy	State superintendent of elections
October	J. M. Chapman	Deputy	State superintendent of elections
October	A. Crook	Deputy	State superintendent of elections
March	John J. Daly	Deputy	State superintendent of elections
September 25	Thomas W. Dobbie	Deputy	State superintendent of elections

25	Walter E. Dunu.....	Deputy	State superintendent of elections
3	Walter H. Dalton	Deputy	State superintendent of elections
1	Nicholas Destefano	Deputy	State superintendent of elections
3	John Donohue	Deputy	State superintendent of elections
3	John B. Dorwegan.....	Deputy	State superintendent of elections
1	George Davis	Deputy	State superintendent of elections
3	Joseph Dee.....	Deputy	State superintendent of elections
3	Harrison DeHart.....	Deputy	State superintendent of elections
1	John W. Dougherty	Deputy	State superintendent of elections
3	Michael Dahill	Deputy	State superintendent of elections
3	Hugh Dunlop.....	Deputy	State superintendent of elections
3	Robert Dykes	Deputy	State superintendent of elections
2	Daniel F. Daly	Deputy	State superintendent of elections
2	James Dardis.....	Deputy	State superintendent of elections
2	Louis F. Darmstadt	Deputy	State superintendent of elections
2	W. E. Dean	Deputy	State superintendent of elections
2	Charles F. Degnan	Deputy	State superintendent of elections
2	James Dooley	Deputy	State superintendent of elections
2	Charles J. Doran	Deputy	State superintendent of elections
2	Edward V. Doyle.....	Deputy	State superintendent of elections
2	James J. Drum	Deputy	State superintendent of elections
2	Bernard J. Dwyer	Deputy	State superintendent of elections
2	John J. Dwyer	Deputy	State superintendent of elections
3	William Dielman.....	Deputy	State superintendent of elections
5	Richard O. B. Dunning	Deputy	State superintendent of elections
2	Matthew Dempsey.....	Deputy	State superintendent of elections
2	Thomas F. Devaney	Deputy	State superintendent of elections
3	Thomas H. Donibson	Deputy	State superintendent of elections
2	George Donegan.....	Deputy	State superintendent of elections
2	Thomas F. Doody.....	Deputy	State superintendent of elections
3	Jacob Dredger	Deputy	State superintendent of elections
3	Fred G. Drescher.....	Deputy	State superintendent of elections
3	Martin J. Dooley	Deputy	State superintendent of elections
3	Alvin B. Dunham	Deputy	State superintendent of elections
3	Charles T. Denike	Deputy	State superintendent of elections
1	Tallmadge Delafield	Deputy	State superintendent of elections
1	Philip Doblin	Deputy	State superintendent of elections
1	Edward Dubois.....	Deputy	State superintendent of elections
1	William J. Derby.....	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900			
October 1	Edward Dorham.....	Deputy	State superintendent of elections
September 29	John DeVoe.....	Deputy	State superintendent of elections
October 1	Leonard F. Dietsch	Deputy	State superintendent of elections
1	Denis C. Doris.....	Deputy	State superintendent of elections
1	Henry G. Dorsch	Deputy	State superintendent of elections
1	Peter Dumsen	Deputy	State superintendent of elections
21	P. Dumsen	Deputy	State superintendent of elections
29	Louis P. Elsmen.....	Deputy	State superintendent of elections
March 29	James B. Eakins.....	Deputy	State superintendent of elections
September 25	Edward A. Ebbetts.....	Deputy	State superintendent of elections
25	Walter Einstein.....	Deputy	State superintendent of elections
29	Richard H. Elias.....	Deputy	State superintendent of elections
October 1	William Evans.....	Deputy	State superintendent of elections
3	Thomas A. Early.....	Deputy	State superintendent of elections
2	Frank Eberty.....	Deputy	State superintendent of elections
2	Joseph Egan.....	Deputy	State superintendent of elections
3	Adam J. Englehard.....	Deputy	State superintendent of elections
2	Philip Espenscheid.....	Deputy	State superintendent of elections
2	Joseph J. Eagan.....	Deputy	State superintendent of elections
2	William L. Erskine.....	Deputy	State superintendent of elections
3	William Evans.....	Deputy	State superintendent of elections
3	Boyce J. Egan.....	Deputy	State superintendent of elections
1	Gordon H. Eggleston.....	Deputy	State superintendent of elections
18	Louis Flock.....	Deputy	State superintendent of elections
May 18	Louis Flock.....	Deputy	State superintendent of elections
September 25	Joseph Federman.....	Deputy	State superintendent of elections
October 1	Jacob Files.....	Deputy	State superintendent of elections
3	George W. Finkenauer.....	Deputy	State superintendent of elections
3	William J. Fitzmaurice.....	Deputy	State superintendent of elections
3	Charles Fogarty.....	Deputy	State superintendent of elections
3	William W. Fort.....	Deputy	State superintendent of elections
1	Henry Franklin.....	Deputy	State superintendent of elections
3	Joseph F. Freibly.....	Deputy	State superintendent of elections
October 1			

3	Charles Freligh.....	Deputy	State superintendent of elections
3	Edward C. Field.....	Deputy	State superintendent of elections
3	Theodore Frank.....	Deputy	State superintendent of elections
1	Joseph Furstenberg.....	Deputy	State superintendent of elections
3	John D. Farrell.....	Deputy	State superintendent of elections
2	Robert Faut.....	Deputy	State superintendent of elections
2	William H. Fennell.....	Deputy	State superintendent of elections
3	Patrick Fleming.....	Deputy	State superintendent of elections
2	Edward F. Fitzpatrick	Deputy	State superintendent of elections
2	Frank E. Flood.....	Deputy	State superintendent of elections
3	Nicholas Foley.....	Deputy	State superintendent of elections
2	Joseph Ford.....	Deputy	State superintendent of elections
2	David Frank.....	Deputy	State superintendent of elections
2	Henry Friedman.....	Deputy	State superintendent of elections
3	William A. Feeley.....	Deputy	State superintendent of elections
12	William J. Finley.....	Deputy	State superintendent of elections
2	John Falvey.....	Deputy	State superintendent of elections
3	James Farrell.....	Deputy	State superintendent of elections
3	Joseph A. Farrell.....	Deputy	State superintendent of elections
3	Abram L. Fennell.....	Deputy	State superintendent of elections
2	Joseph F. Flattery.....	Deputy	State superintendent of elections
3	Michael J. Flood.....	Deputy	State superintendent of elections
3	Thomas H. Foley.....	Deputy	State superintendent of elections
3	Michael J. Foy.....	Deputy	State superintendent of elections
8	John Ferre.....	Deputy	State superintendent of elections
3	Thomas M. Fitzpatrick.....	Deputy	State superintendent of elections
September 26	Winfield S. Ferdon.....	Deputy	State superintendent of elections
October 1	Isaac Flato.....	Deputy	State superintendent of elections
1	John J. Flynn.....	Deputy	State superintendent of elections
September 26	Martin F. Ford.....	Deputy	State superintendent of elections
October 1	Frank Freund.....	Deputy	State superintendent of elections
1	Louis J. Flander.....	Deputy	State superintendent of elections
September 25	Emil E. Fuchs.....	Deputy	State superintendent of elections
October 1	Edward J. Fay.....	Deputy	State superintendent of elections
21	Edward J. Fay.....	Deputy	State superintendent of elections
September 25	Charles Friedlander.....	Deputy	State superintendent of elections
October 22	Arthur Friedrick.....	Deputy	State superintendent of elections
26	William J. Flynn.....	Deputy	State superintendent of elections
2	Isidore Gropper.....	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 August September October	Julius Gruber	Deputy	State superintendent of elections
	Isidore Gropper	Deputy	State superintendent of elections
	Patrick Gallo	Deputy	State superintendent of elections
	Wm. H. Garbutt	Deputy	State superintendent of elections
	John J. Gavin	Deputy	State superintendent of elections
	Harry G. Gay	Deputy	State superintendent of elections
	Augustus Gelhard	Deputy	State superintendent of elections
	Michael J. Gilroy	Deputy	State superintendent of elections
	Nehemiah Goldsmith	Deputy	State superintendent of elections
	James Gorrey	Deputy	State superintendent of elections
	John F. Gray	Deputy	State superintendent of elections
	John J. Green	Deputy	State superintendent of elections
	Joseph Gusfield	Deputy	State superintendent of elections
	Henry M. Gray	Deputy	State superintendent of elections
	Andrew Gregory	Deputy	State superintendent of elections
	William Griffing	Deputy	State superintendent of elections
	Joseph Grasser	Deputy	State superintendent of elections
	John C. Green	Deputy	State superintendent of elections
	John A. Goodwin	Deputy	State superintendent of elections
	John C. Gardiner	Deputy	State superintendent of elections
	John H. Gansmann	Deputy	State superintendent of elections
	Charles R. Gleason	Deputy	State superintendent of elections
	Campbell E. N. Gold	Deputy	State superintendent of elections
	David T. Goodwin	Deputy	State superintendent of elections
	Charles G. Gall	Deputy	State superintendent of elections
	James F. Gallagher	Deputy	State superintendent of elections
	James V. Glynn	Deputy	State superintendent of elections
	Joseph Goldsmith	Deputy	State superintendent of elections
	Daniel F. Graham	Deputy	State superintendent of elections
	George H. Green	Deputy	State superintendent of elections
	Nicholas Groskindsky	Deputy	State superintendent of elections
	George R. Gibbons	Deputy	State superintendent of elections
	Thomas Gibbons	Deputy	State superintendent of elections

1	George S. Giffillan	Deputy	State superintendent of elections
1	Joseph Girolamo	Deputy	State superintendent of elections
1	Leo P. Glasel	Deputy	State superintendent of elections
1	Samuel J. Gulliver	Deputy	State superintendent of elections
1	Edward Gillespie	Deputy	State superintendent of elections
1	Jacob Goldstein	Deputy	State superintendent of elections
5	S. Goodfriend	Deputy	State superintendent of elections
1	Edward M. Greacen	Deputy	State superintendent of elections
1	Charles F. Gunner	Deputy	State superintendent of elections
18	W. Weir Gilliss	Deputy	State superintendent of elections
21	Leo P. Glasel	Deputy	State superintendent of elections
21	S. Goodfriend	Deputy	State superintendent of elections
22	Robert L. Gray	Deputy	State superintendent of elections
7	Charles Hunt	Deputy	State superintendent of elections
16	James Hamil	Deputy	State superintendent of elections
1	John L. Haggerty	Deputy	State superintendent of elections
1	William F. Haggerty	Deputy	State superintendent of elections
3	Charles P. Hallinan	Deputy	State superintendent of elections
3	Matthew P. Halpin	Deputy	State superintendent of elections
7	Jere. E. Hancock	Deputy	State superintendent of elections
3	Joseph Hanner	Deputy	State superintendent of elections
3	John Hartnagel	Deputy	State superintendent of elections
1	Augustus G. Helms	Deputy	State superintendent of elections
1	Nathan Herschdorfer	Deputy	State superintendent of elections
1	Benjamin Hess	Deputy	State superintendent of elections
3	John A. Hildebrandt	Deputy	State superintendent of elections
1	Richard Hirschberg	Deputy	State superintendent of elections
1	Fred L. Hiscox	Deputy	State superintendent of elections
1	William A. Holmes	Deputy	State superintendent of elections
1	William S. Hopper	Deputy	State superintendent of elections
3	August Huesing	Deputy	State superintendent of elections
3	Thomas A. Hanson	Deputy	State superintendent of elections
1	Joseph Hallaran	Deputy	State superintendent of elections
3	William Hegemann	Deputy	State superintendent of elections
3	James T. Hill	Deputy	State superintendent of elections
3	C. David Hirschberg	Deputy	State superintendent of elections
1	Frank J. Hyman	Deputy	State superintendent of elections
3	Warren K. Haviland	Deputy	State superintendent of elections
3	William H. Hathaway	Deputy	State superintendent of elections

February
August
October

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Charles Hocle.....	Deputy.....	State superintendent of elections
	George Hagerty.....	Deputy.....	State superintendent of elections
	Edward A. Hahn.....	Deputy.....	State superintendent of elections
	Thomas H. Halpin.....	Deputy.....	State superintendent of elections
	William L. Hamilton.....	Deputy.....	State superintendent of elections
	Timothy S. Hanley.....	Deputy.....	State superintendent of elections
	Cornelius Hart.....	Deputy.....	State superintendent of elections
	Patrick K. Hatton.....	Deputy.....	State superintendent of elections
	James M. Hayes.....	Deputy.....	State superintendent of elections
	Joseph Hayes.....	Deputy.....	State superintendent of elections
	William W. Hays.....	Deputy.....	State superintendent of elections
	Garrett A. Hendricks.....	Deputy.....	State superintendent of elections
	Bernan Hexter.....	Deputy.....	State superintendent of elections
	Frederick J. Huppert.....	Deputy.....	State superintendent of elections
	James H. J. Hughes.....	Deputy.....	State superintendent of elections
	John Hayes.....	Deputy.....	State superintendent of elections
	William Heenan.....	Deputy.....	State superintendent of elections
	Joseph Hofferma.....	Deputy.....	State superintendent of elections
	Hilon J. Heudersbott.....	Deputy.....	State superintendent of elections
	Henry Henkel.....	Deputy.....	State superintendent of elections
	George Hessler.....	Deputy.....	State superintendent of elections
	C. Walter Hineson.....	Deputy.....	State superintendent of elections
	Patrick F. Higgins.....	Deputy.....	State superintendent of elections
	Patrick F. Higgins.....	Deputy.....	State superintendent of elections
	P. Hendricks.....	Deputy.....	State superintendent of elections
	Charles H. Hibbard.....	Deputy.....	State superintendent of elections
	Charles H. Higgins.....	Deputy.....	State superintendent of elections
	John Hobson.....	Deputy.....	State superintendent of elections
	James F. Halpin.....	Deputy.....	State superintendent of elections
	Edward E. Harmer.....	Deputy.....	State superintendent of elections
	Daniel J. Harper.....	Deputy.....	State superintendent of elections
	William Harron.....	Deputy.....	State superintendent of elections
	William J. Henderson.....	Deputy.....	State superintendent of elections
September 27			
October			
September 29			

October	'1	Frank D. Hendrickson.....	Deputy	State superintendent of elections
	1	James Hennessey.....	Deputy	State superintendent of elections
September	28	Frank G. Holl.....	Deputy	State superintendent of elections
October	1	John Hughes.....	Deputy	State superintendent of elections
	8	David Hanrahan	Deputy	State superintendent of elections
	18	Patrick Hickey.....	Deputy	State superintendent of elections
	21	P. Hendrick.....	Deputy	State superintendent of elections
	21	J. Hennessey.....	Deputy	State superintendent of elections
	21	W. Harron	Deputy	State superintendent of elections
	2	Stephen J. Ingoldsby.....	Deputy	State superintendent of elections
September	6	Charles W. Jones.....	Deputy	State superintendent of elections
October	1	John Jackman	Deputy	State superintendent of elections
	1	Adam Jung.....	Deputy	State superintendent of elections
	2	Daniel C. Johnson.....	Deputy	State superintendent of elections
	3	James Jacobs.....	Deputy	State superintendent of elections
September	24	Daniel Jackson	Deputy	State superintendent of elections
October	1	Charles Johnston.....	Deputy	State superintendent of elections
	1	William Johnston	Deputy	State superintendent of elections
September	25	Henry Jones.....	Deputy	State superintendent of elections
October	1	James J. Judge.....	Deputy	State superintendent of elections
	1	Benjamin Jackson.....	Deputy	State superintendent of elections
September	26	James Jackson	Deputy	State superintendent of elections
October	1	Charles H. Jacobus.....	Deputy	State superintendent of elections
September	26	Thaddeus A. Judson.....	Deputy	State superintendent of elections
January	2	Nicholas A. Knox	Deputy	State superintendent of elections
	8	John P. Knowles	Deputy	State superintendent of elections
October	1	John J. Kane	Deputy	State superintendent of elections
	3	Robert Kelly.....	Deputy	State superintendent of elections
	3	William Kelly, jr.....	Deputy	State superintendent of elections
	3	Albert A. Klein.....	Deputy	State superintendent of elections
	3	Moses Kleibert	Deputy	State superintendent of elections
	1	George Kluberdauz.....	Deputy	State superintendent of elections
	1	Michael F. Kearns.....	Deputy	State superintendent of elections
	1	Nathaniel Kelly	Deputy	State superintendent of elections
	3	Charles Kendall.....	Deputy	State superintendent of elections
	1	William H. Knapp	Deputy	State superintendent of elections
	3	Reuben Kahn	Deputy	State superintendent of elections
	2	Michael A. Kehoe.....	Deputy	State superintendent of elections
	3	James W. Kelly	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Lnke L. Kelly.....	Deputy	State superintendent of elections
	Thomas F. Kenny	Deputy	State superintendent of elections
	James J. Kenny	Deputy	State superintendent of elections
	Leroy Kubele	Deputy	State superintendent of elections
	Jacob Kiebrick.....	Deputy	State superintendent of elections
	Daniel Kinsley.....	Deputy	State superintendent of elections
	James F. Kane	Deputy	State superintendent of elections
	Anthony J. Keenan.....	Deputy	State superintendent of elections
	John J. Kelly	Deputy	State superintendent of elections
	Michael Kelly.....	Deputy	State superintendent of elections
	James Kennedy	Deputy	State superintendent of elections
	Chris. Kenny.....	Deputy	State superintendent of elections
	Thomas F. Kilduff.....	Deputy	State superintendent of elections
	Philip Koch	Deputy	State superintendent of elections
	George Kuehler	Deputy	State superintendent of elections
	Charles W. Kidd	Deputy	State superintendent of elections
	John G. Karl.....	Deputy	State superintendent of elections
	Charles A. Keeler.....	Deputy	State superintendent of elections
September 26	Peter Kelly	Deputy	State superintendent of elections
October 1	Michael Keenan.....	Deputy	State superintendent of elections
September 19	David A. Kelley.....	Deputy	State superintendent of elections
October	William F. Kelly	Deputy	State superintendent of elections
	Jacob Kling.....	Deputy	State superintendent of elections
August 15	Joseph Kemp.....	Deputy	State superintendent of elections
	Henry Lazar	Deputy	State superintendent of elections
September 6	Abr. Lewis.....	Deputy	State superintendent of elections
September 7	Adolph Landeman.....	Deputy	State superintendent of elections
	Charles B. Lary	Deputy	State superintendent of elections
October 3	Philip Lefko	Deputy	State superintendent of elections
1	Abram H. Levy	Deputy	State superintendent of elections
1	Sammuel Lloyd	Deputy	State superintendent of elections
1	Philip Lommel	Deputy	State superintendent of elections
3	John J. Lyon.....	Deputy	State superintendent of elections

3	Charles W. Labdon	Deputy	State superintendent of elections
3	Harry Lazarns	Deputy	State superintendent of elections
3	Edward S. Leavey	Deputy	State superintendent of elections
3	William Leo	Deputy	State superintendent of elections
1	John J. Logan	Deputy	State superintendent of elections
3	Thomas B. Lowerre	Deputy	State superintendent of elections
2	Henry Lang	Deputy	State superintendent of elections
2	John Larkin	Deputy	State superintendent of elections
2	Thomas W. Larkin	Deputy	State superintendent of elections
2	John J. Leddy	Deputy	State superintendent of elections
2	John L. Lechane	Deputy	State superintendent of elections
3	Hiram Levy	Deputy	State superintendent of elections
3	Joseph Loewinger	Deputy	State superintendent of elections
5	Thomas J. Lawless	Deputy	State superintendent of elections
2	Frank M. Lane	Deputy	State superintendent of elections
2	Patrick H. Lavin	Deputy	State superintendent of elections
3	Frank S. Leary	Deputy	State superintendent of elections
3	Henry Leunken	Deputy	State superintendent of elections
3	Louis LePine	Deputy	State superintendent of elections
3	Alfred Lesser	Deputy	State superintendent of elections
3	Jacob Litt	Deputy	State superintendent of elections
2	Joseph F. LaChasie	Deputy	State superintendent of elections
2	Thomas J. Lyons	Deputy	State superintendent of elections
2	Timothy D. Lyons	Deputy	State superintendent of elections
3	George F. Lunny	Deputy	State superintendent of elections
September 24	Denis Leary	Deputy	State superintendent of elections
October	Thomas Leonard	Deputy	State superintendent of elections
1	Charles C. La Cour	Deputy	State superintendent of elections
1	John T. Lacy	Deputy	State superintendent of elections
1	Charles Lang	Deputy	State superintendent of elections
1	Moses Lauterbach	Deputy	State superintendent of elections
1	William Lawrence	Deputy	State superintendent of elections
1	Charles K. Lebeck	Deputy	State superintendent of elections
1	Harold L. Lesser	Deputy	State superintendent of elections
18	Charles F. Leining	Deputy	State superintendent of elections
February	J. S. Masterson	Deputy	State superintendent of elections
October	Leo Maresca	Deputy	State superintendent of elections
3	Jos. A. Mullaney	Deputy	State superintendent of elections
1	Thomas Murray	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	1 Harry Myers	Deputy	State superintendent of elections
	3 William J. Murphy	Deputy	State superintendent of elections
	3 Patrick J. Madden	Deputy	State superintendent of elections
	1 James M. Manec	Deputy	State superintendent of elections
	1 Isaac Martin	Deputy	State superintendent of elections
	3 Adolph Meyer	Deputy	State superintendent of elections
	3 Charles Meyers, Jr	Deputy	State superintendent of elections
	1 Thomas E. Miller	Deputy	State superintendent of elections
	1 William Mulcahey	Deputy	State superintendent of elections
	1 Benjamin B. Mullen	Deputy	State superintendent of elections
	3 James Moen	Deputy	State superintendent of elections
	2 James A. Mackey	Deputy	State superintendent of elections
	3 John Maher	Deputy	State superintendent of elections
	3 Edward J. Mahon	Deputy	State superintendent of elections
	3 Horenee Marangelo	Deputy	State superintendent of elections
	2 John J. Marron	Deputy	State superintendent of elections
	2 Max Meyers	Deputy	State superintendent of elections
	2 John F. Minogue	Deputy	State superintendent of elections
	2 Charles Morgan	Deputy	State superintendent of elections
	2 Patrick J. Mullany	Deputy	State superintendent of elections
	2 Charles J. Murray	Deputy	State superintendent of elections
	2 Patrick Murray	Deputy	State superintendent of elections
	3 Michael D. Murphy	Deputy	State superintendent of elections
	2 William Murphy	Deputy	State superintendent of elections
	10 Thomas Masterson	Deputy	State superintendent of elections
	12 Peter Murphy	Deputy	State superintendent of elections
	3 John J. Manning	Deputy	State superintendent of elections
	3 Albert H. Marquis	Deputy	State superintendent of elections
	2 Henry Martone	Deputy	State superintendent of elections
	3 Milton J. Merrills	Deputy	State superintendent of elections
	3 Charles Moore	Deputy	State superintendent of elections
	3 Charles B. Moreau	Deputy	State superintendent of elections
	3 Robert Muesle	Deputy	State superintendent of elections

3	Patrick A. Murnane	Deputy	State superintendent of elections
3	George D. Minton	Deputy	State superintendent of elections
3	J. Jerome Moore, Jr.	Deputy	State superintendent of elections
3	John J. Murphy	Deputy	State superintendent of elections
1	John S. Masterson	Deputy	State superintendent of elections
1	Harry P. Mahoney	Deputy	State superintendent of elections
1	Samuel Marcus	Deputy	State superintendent of elections
1	Charles W. Meldrum	Deputy	State superintendent of elections
1	George L. Moore	Deputy	State superintendent of elections
25	Millegge Messenger	Deputy	State superintendent of elections
20	H. C. Miller	Deputy	State superintendent of elections
25	Charles McClelland	Deputy	State superintendent of elections
19	William McGrath	Deputy	State superintendent of elections
26	Charles W. McKie	Deputy	State superintendent of elections
3	Michael F. McCarthy	Deputy	State superintendent of elections
1	James W. McCue	Deputy	State superintendent of elections
3	Joseph McEntyre	Deputy	State superintendent of elections
1	Michael J. McGougle	Deputy	State superintendent of elections
3	Thomas W. McGuinness	Deputy	State superintendent of elections
1	Neil R. McLellan	Deputy	State superintendent of elections
3	Matthew F. McManus	Deputy	State superintendent of elections
3	Joseph E. McMullin	Deputy	State superintendent of elections
1	John F. McNamara	Deputy	State superintendent of elections
3	Thomas F. McCready	Deputy	State superintendent of elections
1	James McEwan	Deputy	State superintendent of elections
3	Robert McGuire	Deputy	State superintendent of elections
1	John McLaughlin	Deputy	State superintendent of elections
2	Robert McCabe	Deputy	State superintendent of elections
2	Peter B. McCahill	Deputy	State superintendent of elections
2	Andrew A. McCue	Deputy	State superintendent of elections
2	David F. McCullough	Deputy	State superintendent of elections
3	John F. McCullough	Deputy	State superintendent of elections
2	Patrick F. McDonald	Deputy	State superintendent of elections
2	John McGarry	Deputy	State superintendent of elections
3	Richard McGowan	Deputy	State superintendent of elections
2	Charles McIntyre	Deputy	State superintendent of elections
2	James J. McIntyre	Deputy	State superintendent of elections
2	John P. McMahon	Deputy	State superintendent of elections
2	Edward J. McNulty	Deputy	State superintendent of elections

September 25
November 20
September 25
October

APPOINTMENTS IN EXEMPT CLASS—*Continued*

Date	NAME	Position	Office
1900 October	Luke McSherry.....	Deputy	State superintendent of elections
	Thomas McDermott.....	Deputy	State superintendent of elections
	Martin McClellan	Deputy	State superintendent of elections
	Hugh J. McNally.....	Deputy	State superintendent of elections
	James S. McCaffrey.....	Deputy	State superintendent of elections
	Dennis McCarthy.....	Deputy	State superintendent of elections
	Patrick J. McGuire	Deputy	State superintendent of elections
	James McMahon	Deputy	State superintendent of elections
	Frank McMulkin.....	Deputy	State superintendent of elections
	Robert R. McNally	Deputy	State superintendent of elections
	Thomas McNeeney.....	Deputy	State superintendent of elections
	Daniel A. McVine	Deputy	State superintendent of elections
	Joseph E. McKenna	Deputy	State superintendent of elections
	John M. McCarthy	Deputy	State superintendent of elections
	Wm. H. McCarthy.....	Deputy	State superintendent of elections
	Charles S. MacFarlane.....	Deputy	State superintendent of elections
	James McMullen	Deputy	State superintendent of elections
	John McDevitt.....	Deputy	State superintendent of elections
	J. M. McCarthy	Deputy	State superintendent of elections
	Charles W. McKie.....	Deputy	State superintendent of elections
	Norris Nauer	Deputy	State superintendent of elections
	B. DeForest Norwood	Deputy	State superintendent of elections
	Gustave Nathan.....	Deputy	State superintendent of elections
	Thomas Nicholson.....	Deputy	State superintendent of elections
	Jesse Niekerson	Deputy	State superintendent of elections
	William J. Nann	Deputy	State superintendent of elections
	Charles W. Nahrwold	Deputy	State superintendent of elections
	William R. Nowill.....	Deputy	State superintendent of elections
	Wm. T. Nowill.....	Deputy	State superintendent of elections
	Thomas O'Neil	Deputy	State superintendent of elections
	Edward O'Reilly	Deputy	State superintendent of elections
	Edward Osborne	Deputy	State superintendent of elections
	John O'Shea	Deputy	State superintendent of elections

1	John E. Oberle.....	Deputy	State superintendent of elections
1	Joseph O'Hearn.....	Deputy	State superintendent of elections
9	Charles J. Oakes.....	Deputy	State superintendent of elections
2	John J. O'Connell.....	Deputy	State superintendent of elections
2	Thomas O'Keefe.....	Deputy	State superintendent of elections
2	Edward O'Neill.....	Deputy	State superintendent of elections
3	Daniel O'Reilly.....	Deputy	State superintendent of elections
2	Charles E. Oswald.....	Deputy	State superintendent of elections
2	Cornelius Owens.....	Deputy	State superintendent of elections
2	Edward Owens.....	Deputy	State superintendent of elections
3	Patrick A. O'Brien.....	Deputy	State superintendent of elections
1	Robert O'Sullivan.....	Deputy	State superintendent of elections
1	John W. S. Ortiz.....	Deputy	State superintendent of elections
22	Edward J. O'Connor.....	Deputy	State superintendent of elections
13	George H. L. Post.....	Deputy	State superintendent of elections
25	George Peterson.....	Deputy	State superintendent of elections
25	Thomas J. Pickard.....	Deputy	State superintendent of elections
25	E. L. Payn.....	Deputy	State superintendent of elections
1	Joseph Pell.....	Deputy	State superintendent of elections
3	N. Harris Piser.....	Deputy	State superintendent of elections
1	Louis V. Plageman.....	Deputy	State superintendent of elections
1	Max Polakoff.....	Deputy	State superintendent of elections
3	Alex. C. Pearsall.....	Deputy	State superintendent of elections
3	August Porfert.....	Deputy	State superintendent of elections
1	Thomas Powers.....	Deputy	State superintendent of elections
1	Walter J. Poynter.....	Deputy	State superintendent of elections
3	Lloyd D. Prall.....	Deputy	State superintendent of elections
1	John Park.....	Deputy	State superintendent of elections
2	Fred Paul.....	Deputy	State superintendent of elections
3	Angelo Pisarro.....	Deputy	State superintendent of elections
3	William G. Parker.....	Deputy	State superintendent of elections
3	Charles A. Paulson.....	Deputy	State superintendent of elections
2	George Pells.....	Deputy	State superintendent of elections
3	John L. Parker.....	Deputy	State superintendent of elections
1	Sauuel Pakulski.....	Deputy	State superintendent of elections
26	James A. Park.....	Deputy	State superintendent of elections
1	Herbert E. Pearce.....	Deputy	State superintendent of elections
1	Albert L. Pine.....	Deputy	State superintendent of elections
1	Joseph A. Power.....	Deputy	State superintendent of elections

August

September

October

September

October

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900 October	Charles R. Price.....	Deputy	State superintendent of elections
	Otto B. Paulson	Deputy	State superintendent of elections
	Major R. Poole	Deputy	State superintendent of elections
	M. H. Plevy.....	Deputy	State superintendent of elections
January	Charles T. Quick	Deputy	State superintendent of elections
	Charles Quigley	Deputy	State superintendent of elections
	Charles T. Raines	Deputy	State superintendent of elections
	William A. Revell	Deputy	State superintendent of elections
September	Thomas H. Rogers, Jr.....	Deputy	State superintendent of elections
	William Rabe	Deputy	State superintendent of elections
	James Reddy	Deputy	State superintendent of elections
October	Thomas Reid	Deputy	State superintendent of elections
	John Reilly	Deputy	State superintendent of elections
	Andrew Robinson	Deputy	State superintendent of elections
	William E. Roche	Deputy	State superintendent of elections
	Isaac Rosenberg.....	Deputy	State superintendent of elections
	William Rosenthal.....	Deputy	State superintendent of elections
	Henry J. Roffner	Deputy	State superintendent of elections
	John H. Russell	Deputy	State superintendent of elections
	Robert R. Rehm.....	Deputy	State superintendent of elections
	Joseph Rieber.....	Deputy	State superintendent of elections
	George V. Rockwell.....	Deputy	State superintendent of elections
	James M. Rodgers.....	Deputy	State superintendent of elections
	John F. Roeder.....	Deputy	State superintendent of elections
	Michael Rosemeyer.....	Deputy	State superintendent of elections
	Thomas Radigan.....	Deputy	State superintendent of elections
	Owen F. Rafferty.....	Deputy	State superintendent of elections
	Samuel Raphael.....	Deputy	State superintendent of elections
	John C. Reed	Deputy	State superintendent of elections
	Austin J. Reilly	Deputy	State superintendent of elections
	Thomas E. Ryan	Deputy	State superintendent of elections
	James A. Roddy.....	Deputy	State superintendent of elections
	William Russell.....	Deputy	State superintendent of elections

3	Francis J. Rafferty.....	Deputy	State superintendent of elections
3	Michael Reilly	Deputy	State superintendent of elections
3	Philip Riley.....	Deputy	State superintendent of elections
2	Joseph J. Riordon.....	Deputy	State superintendent of elections
3	Charles G. Ritter.....	Deputy	State superintendent of elections
3	Frederick M. Roesch	Deputy	State superintendent of elections
1	Joseph Reitman.....	Deputy	State superintendent of elections
1	Edward H. Reeve	Deputy	State superintendent of elections
1	Joseph A. Ruddy	Deputy	State superintendent of elections
1	James A. Ryerson.....	Deputy	State superintendent of elections
18	George C. Rafter, Jr.....	Deputy	State superintendent of elections
10	Isaac Simon.....	Deputy	State superintendent of elections
25	George M. Shotwell	Deputy	State superintendent of elections
26	John R. Simmons.....	Deputy	State superintendent of elections
29	Edwin H. Slocum	Deputy	State superintendent of elections
3	Henry St. John	Deputy	State superintendent of elections
1	Jacob Saloshinsky.....	Deputy	State superintendent of elections
3	Benjamin Sanger	Deputy	State superintendent of elections
1	John Sass, Jr.....	Deputy	State superintendent of elections
3	Louis Sauter	Deputy	State superintendent of elections
3	Moritz Schauer.....	Deputy	State superintendent of elections
1	Louis Schloss.....	Deputy	State superintendent of elections
1	George F. Schleuter	Deputy	State superintendent of elections
1	Charles G. Schulz	Deputy	State superintendent of elections
1	Isaac Semansky	Deputy	State superintendent of elections
1	James Shanahan	Deputy	State superintendent of elections
1	Frederick A. Shields.....	Deputy	State superintendent of elections
3	William J. Silva.....	Deputy	State superintendent of elections
1	Harry Silverman	Deputy	State superintendent of elections
3	Ignatz Silverman.....	Deputy	State superintendent of elections
1	Joseph B. Simpson	Deputy	State superintendent of elections
1	Edward Smith	Deputy	State superintendent of elections
1	George Smith	Deputy	State superintendent of elections
1	William J. Smith.....	Deputy	State superintendent of elections
1	John F. Sohl	Deputy	State superintendent of elections
3	John F. Stresemann	Deputy	State superintendent of elections
3	Frank H. Sullivan.....	Deputy	State superintendent of elections
3	Martin S. Schaeffer.....	Deputy	State superintendent of elections
3	Henry Schneider	Deputy	State superintendent of elections

January

April

September

October

APPOINTMENTS IN EXEMPT CLASS---Continued

Date	NAME	Position	Office
1900 October	Alexander Simpson.....	Deputy	State superintendent of elections
	Charles H. Smith.....	Deputy	State superintendent of elections
	Edward A. Sniffen.....	Deputy	State superintendent of elections
	Charles Sprenger.....	Deputy	State superintendent of elections
	Harry Sylvester.....	Deputy	State superintendent of elections
	Charles P. Sample.....	Deputy	State superintendent of elections
	John Schlitz	Deputy	State superintendent of elections
	Henry J. Schultz.....	Deputy	State superintendent of elections
	Frederick Schwarz	Deputy	State superintendent of elections
	Thomas A. Seotillo	Deputy	State superintendent of elections
	John B. Shea.....	Deputy	State superintendent of elections
	Thomas W. Sheldrick.....	Deputy	State superintendent of elections
	George S. Shumway	Deputy	State superintendent of elections
	Richard Somerville.....	Deputy	State superintendent of elections
	Charles Stark	Deputy	State superintendent of elections
	Florence K. Sullivan	Deputy	State superintendent of elections
	Charles Salg	Deputy	State superintendent of elections
	Theodore Schneider	Deputy	State superintendent of elections
	John W. Seela	Deputy	State superintendent of elections
	Charles S. Shearer.....	Deputy	State superintendent of elections
	John P. Shevlin.....	Deputy	State superintendent of elections
	Joseph Siler.....	Deputy	State superintendent of elections
	Edward Stanton.....	Deputy	State superintendent of elections
	William Sullivan.....	Deputy	State superintendent of elections
	Andrew Sweeney.....	Deputy	State superintendent of elections
	George Sinnott, Jr.....	Deputy	State superintendent of elections
	John J. Shannon	Deputy	State superintendent of elections
	Charles F. Simes.....	Deputy	State superintendent of elections
	Isaac Simon.....	Deputy	State superintendent of elections
	Leonard M. Smith.....	Deputy	State superintendent of elections
	August Schreyer.....	Deputy	State superintendent of elections
	August Schmutz.....	Deputy	State superintendent of elections
	Joseph A. Schwarzler.....	Deputy	State superintendent of elections

1	George G. Siekles..	Deputy	State superintendent of elections
1	John Sims.....	Deputy	State superintendent of elections
1	Theodore P. Strang ..	Deputy	State superintendent of elections
18	C. W. Stewart, Jr.	Deputy	State superintendent of elections
18	Henry C. Stanton	Deputy	State superintendent of elections
18	Harry A. Sill.....	Deputy	State superintendent of elections
18	Francis J. Simmington	Deputy	State superintendent of elections
18	N. Stockett.....	Deputy	State superintendent of elections
21	A. Schmutz	Deputy	State superintendent of elections
21	F. P. Strang	Deputy	State superintendent of elections
22	John Selzle	Deputy	State superintendent of elections
27	Thomas F. Smith	Deputy	State superintendent of elections
September 27	Albert E. Taylor	Deputy	State superintendent of elections
October 1	Charles Talbot	Deputy	State superintendent of elections
1	Charles E. Taylor	Deputy	State superintendent of elections
1	William O. Tate	Deputy	State superintendent of elections
3	Peter Tatscher	Deputy	State superintendent of elections
2	Thomas F. Thornton	Deputy	State superintendent of elections
3	Edward C. Tonry	Deputy	State superintendent of elections
3	Julius Taft.....	Deputy	State superintendent of elections
2	Carsten Tiedemann	Deputy	State superintendent of elections
3	John F. Thompson	Deputy	State superintendent of elections
1	Jos. H. S. Thomas.....	Deputy	State superintendent of elections
1	William Tompkins	Deputy	State superintendent of elections
1	B. H. Tashjian	Deputy	State superintendent of elections
18	Paul A. Tuholski.....	Deputy	State superintendent of elections
1	Louis J. Unger.....	Deputy	State superintendent of elections
2	Robert E. Uffner	Deputy	State superintendent of elections
March 29	M. P. B. Voullair	Deputy	State superintendent of elections
October 3	John W. Van Denmark.....	Deputy	State superintendent of elections
1	William Varni.....	Deputy	State superintendent of elections
1	John Volkel	Deputy	State superintendent of elections
3	John J. Vougerichten	Deputy	State superintendent of elections
2	Abner B. Van Riper	Deputy	State superintendent of elections
2	John M. Van Wagner	Deputy	State superintendent of elections
2	Adolph S. Wasserman	Deputy	State superintendent of elections
2	Irving L. Waldron	Deputy	State superintendent of elections
24	Walter Webb.....	Deputy	State superintendent of elections
March 28	Frank Walker.....	Deputy	State superintendent of elections

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900			
April 16	Joseph Weinberg.....	Deputy	State superintendent of elections
May 18	James Wilson	Deputy	State superintendent of elections
September 20	Joseph Williams	Deputy	State superintendent of elections
25	James W. Webb	Deputy	State superintendent of elections
26	Robert L. Wooley	Deputy	State superintendent of elections
26	Joseph Wolf	Deputy	State superintendent of elections
October 1	Charles B. Wanmaker.	Deputy	State superintendent of elections
1	John F. Ward.....	Deputy	State superintendent of elections
3	William J. White.....	Deputy	State superintendent of elections
1	Robert J. Williamson.....	Deputy	State superintendent of elections
3	John Willoughby.....	Deputy	State superintendent of elections
1	Michael Wilson.....	Deputy	State superintendent of elections
1	Leopold Wolf	Deputy	State superintendent of elections
3	Louis Wolff	Deputy	State superintendent of elections
1	Henry K. Woodruff	Deputy	State superintendent of elections
3	Arthur Wasserman.....	Deputy	State superintendent of elections
1	George W. Weise.....	Deputy	State superintendent of elections
3	John F. Wellbrock.....	Deputy	State superintendent of elections
1	Charles H. Weller.....	Deputy	State superintendent of elections
3	Revillo Wells	Deputy	State superintendent of elections
3	Harry Westall	Deputy	State superintendent of elections
3	Charles Wettstein.....	Deputy	State superintendent of elections
3	Rufus C. Whiting.....	Deputy	State superintendent of elections
1	Wesley B. Winchell	Deputy	State superintendent of elections
3	John R. Williams	Deputy	State superintendent of elections
3	George W. Williamson.....	Deputy	State superintendent of elections
3	Frederick Williams.....	Deputy	State superintendent of elections
3	T. Dwight Williams.....	Deputy	State superintendent of elections
3	John B. Way.....	Deputy	State superintendent of elections
3	Gerhard Wiese	Deputy	State superintendent of elections
3	Frank Willis.....	Deputy	State superintendent of elections
2	John J. Walsh	Deputy	State superintendent of elections
2	Thomas F. Ways	Deputy	State superintendent of elections

3	Louis Weinberg.....	Deputy	State superintendent of elections
3	Edward Welch.....	Deputy	State superintendent of elections
2	Joshua White.....	Deputy	State superintendent of elections
2	Maurice J. Wilkinson	Deputy	State superintendent of elections
2	Frank Winter.....	Deputy	State superintendent of elections
2	Henry T. Wrone	Deputy	State superintendent of elections
3	John J. Whalen	Deputy	State superintendent of elections
2	Michael A. Ward.....	Deputy	State superintendent of elections
3	Mathias Wernimont	Deputy	State superintendent of elections
3	Charles Wessels.....	Deputy	State superintendent of elections
2	Hugh H. Winters.....	Deputy	State superintendent of elections
3	Peter Wolf.....	Deputy	State superintendent of elections
3	Alvin H. Warnke.....	Deputy	State superintendent of elections
1	Irving L. Waldron	Deputy	State superintendent of elections
1	Thomas J. Waters.....	Deputy	State superintendent of elections
1	William Watson.....	Deputy	State superintendent of elections
1	Abram L. Webber.....	Deputy	State superintendent of elections
1	William B. White	Deputy	State superintendent of elections
1	Charles P. Wagner	Deputy	State superintendent of elections
1	Philip Waterman.....	Deputy	State superintendent of elections
1	Hugh L. Weber.....	Deputy	State superintendent of elections
1	Henry Weinberg	Deputy	State superintendent of elections
1	Charles Williamson.....	Deputy	State superintendent of elections
1	Sol. Willinsky.....	Deputy	State superintendent of elections
1	William C. Wright.....	Deputy	State superintendent of elections
18	Wallace H. Watte.....	Deputy	State superintendent of elections
18	William Way.....	Deputy	State superintendent of elections
18	J. M. Williams.....	Deputy	State superintendent of elections
18	C. B. White.....	Deputy	State superintendent of elections
18	H. R. Westcott, jr.....	Deputy	State superintendent of elections
18	Robert C. Wilson.....	Deputy	State superintendent of elections
21	W. C. Wright	Deputy	State superintendent of elections
3	George M. Wood	Deputy	State superintendent of elections
3	Oswald J. Waite	Deputy	State superintendent of elections
1	Adrian H. Young.....	Deputy	State superintendent of elections
1	Henry W. Zeltman.....	Deputy	State superintendent of elections
1	Richard Zanier.....	Deputy	State superintendent of elections
1	Henry P. Keith.....	Deputy	State superintendent of elections
21	Patrick H. Loftus	Deputy	State superintendent of elections
		Deputy assistant.....	District attorney, New York county
		Deputy assistant.....	District attorney, New York county

November
December
October

October
November

APPOINTMENTS IN EXEMPT CLASS—Continued

Date	NAME	Position	Office
1900			
December 15	Tryon M. Edwards.....	Deputy assistant.....	District attorney, New York county
February 1	John A. Waldron.....	Deputy appointment clerk.....	Executive department
September 1	James S. Regan	Deputy and chief clerk.....	Clerk, Kings county
November 21	Carl J. Seymour.....	Deputy clerk	Clerk, Erie county
August 1	Chauncey W. Rykert	Deputy superintendent.....	Erie county penitentiary
April 1	Francis S. Root.....	Disbursing clerk.....	Public works
9	Albert O. Reed	Disbursing clerk.....	Public works
15	J. Glen Ward.....	Disbursing clerk.....	Public works
January 1	J. E. Brazee	Expert examiner of special franchises.....	Tax commission
1	J. G. White & Co	Expert examiner of special franchises.....	Tax commission
September 4	Jacob Stegman.....	Election clerk.....	Clerk, Erie county
April 1	W. J. Vallean.....	Financial clerk to division engineer.....	Engineer and surveyor
August 22	Patrick Monohan.....	Fireman	Quarantine commission
10	L. S. Enmons.....	Fire warden.....	Forest, fish and game commission
28	Martin Wegener.....	Foreman of boring party.....	Engineer and surveyor
28	George Anderson.....	Foreman of boring party.....	Engineer and surveyor
28	W. E. Dohrman.....	Foreman of boring party.....	Engineer and surveyor
28	M. Maldiner.....	Foreman of boring party.....	Engineer and surveyor
1	M. Tierney.....	Foreman of boring party.....	Engineer and surveyor
June 1	Leman Greene.....	Foreman of boring party.....	Engineer and surveyor
1	M. V. McCoy.....	Foreman of boring party.....	Engineer and surveyor
1	Charles Foster.....	Foreman of boring party.....	Engineer and surveyor
July 2	John F. Tunney.....	Foreman of boring party.....	Engineer and surveyor
5	Samuel B. Wood.....	Foreman of boring party.....	Engineer and surveyor
5	George Kirk.....	Foreman of boring party.....	Engineer and surveyor
9	P. A. Grogan.....	Foreman of boring party.....	Engineer and surveyor
August 21	Patrick Navin.....	Foreman of boring party.....	Engineer and surveyor
27	Chester Burley.....	Foreman of boring party.....	Engineer and surveyor
27	Charles A. Faatz.....	Foreman of boring party.....	Engineer and surveyor
May 18	J. H. Durkee.....	General manager.....	State fair commission
January 23	Joseph Preston.....	Health officer, town of Marlborough.....	Ulster county
23	D. L. Davis	Health officer, town of Big Flats.....	Chemung county

February	3	C. I. Williams.....	Health officer, town of Lafayette.....	Onondaga county
	5	A. J. Robbins.....	Health officer, town of Chautauqua.....	Chautauqua county
	16	Melville Skidmore.....	Health officer, town of Brookhaven.....	Suffolk county
	20	Charles E. Low.....	Health officer, town of Richmond.....	Oswego county
	20	F. J. Hitchcock.....	Health officer, town of Masonville.....	Delaware county
March	1	M. B. Dean.....	Health officer, town of Candor.....	Tioga county
April	30	J. H. La Rocque.....	Health officer, village of Plattsburg.....	Clinton county
	30	Buel Latcher.....	Health officer, town of Marbletown.....	Ulster county
May	2	E. E. Thurber.....	Health officer, town of Belmont.....	Franklin county
	4	W. B. Sobey.....	Health officer, town of Coeymans.....	Albany county
	7	W. E. Lothridge.....	Health officer, town of Niskayuna.....	Schenectady county
	26	M. W. Townsend.....	Health officer, village of Bergen.....	Genesee county
June	7	W. S. Morrise.....	Health officer, town of Deerfield.....	Oneida county
	7	N. H. Curtis.....	Health officer, village of Manlius.....	Onondaga county
	19	F. N. Wright.....	Health officer, town of Northampton.....	Fulton county
	23	T. B. Laughlin.....	Health officer, village of North Olean.....	Cattaraugus county
July	10	M. C. Hawley.....	Health officer, village of East Randolph.....	Cattaraugus county
	16	D. T. Condit.....	Health officer, village of Goshen.....	Orange county
January	13	Charles T. Andrews.....	Inspector of normal schools.....	Public instruction
August	1	Charles Griffiths.....	Inspector of construction.....	General managers, Pan-American expo- sition
February	20	Thomas A. Killip.....	Medical expert, contagious diseases.....	Board of health
April	1	Frank W. Robertson.....	Physician.....	Elmira reformatory
June	5	Edwin A. Bedell.....	Reporter.....	Court of appeals
September	18	J. M. Smelzer.....	Recording clerk, acting as confidential clerk	Engineer and surveyor
February	1	Peter A. Porter, Jr.....	Secretary and treasurer.....	Commissioners, Niagara reservation
March	24	Byron R. Newton.....	Secretary.....	General managers, Pan-American expo- sition
May	18	S. C. Shaver.....	Secretary.....	State fair commission
October	1	Lawrence Veiller.....	Secretary.....	Tenement house commission
April	1	J. H. Throop.....	Special agent.....	Tax commission
	1	Dana Rhodes.....	Special agent.....	Tax commission
May	1	R. E. Thompson.....	Special agent.....	Tax commission
	1	H. S. School.....	Special agent.....	Tax commission
	1	F. L. Getman.....	Special agent.....	Tax commission
	1	A. D. Falconer.....	Special agent.....	Tax commission
	15	George P. Pindney.....	Special agent.....	Tax commission

APPOINTMENTS IN EXEMPT CLASS—*Concluded*

Date	NAME	Position	Office
1900			
June 11	William C. Wagner.....	Special corporation tax commissioner.....	Comptroller
October 1	Samuel Williams.....	Special corporation tax commissioner.....	Comptroller
January 1	Edward Dowling.....	Special deputy commissioner.....	Department of excise
June 1	Milton Race.....	Special deputy commissioner.....	Department of excise
July 1	Carl G. Cunningham.....	Special messenger.....	Attorney general
January 16	George A. Bailey.....	Stenographer to Justice Laughlin.....	Appellate division
March 1	James T. Taaffe.....	Stenographer to secretary.....	Secretary of state
December 1	John L. McDonough.....	Stenographer to secretary.....	Secretary of state
September 1	Henry D. Sayre.....	Stenographer to deputy.....	Attorney-general
March 1	David S. Burleigh.....	Superintendent of repairs.....	Public works
22	William H. Nicholoy.....	Superintendent of repairs.....	Public works
15	Hortense V. Bruce.....	Superintendent.....	House of refuge, Hudson
18	Theo. H. Coleman.....	Superintendent of races.....	State fair commission
18	H. A. Moyer.....	Superintendent.....	State fair commission
October 1	George A. Smith.....	Superintendent, dairy exhibit.....	General managers, Pan-American exposition
November 1	Orel L. Hersliser.....	Superintendent, apiarian exhibit.....	General managers, Pan-American exposition
1	J. H. Durkee.....	Superintendent, agricultural department..	General managers, Pan-American exposition
July 1	Loretta V. Egan.....	Telephone operator.....	Appellate division court house, New York city
May 1	Robert F. Gladding.....	Temporary indexer of patents.....	Secretary of state
1	J. Stanley Wilcox.....	Temporary indexer of patents.....	Secretary of state
4	Walter H. Coggeshall.....	Transfer tax appraiser, New York county...	Comptroller
4	Robert Mazet.....	Transfer tax appraiser, New York county...	Comptroller
4	Charles K. Lexow.....	Transfer tax appraiser, New York county...	Comptroller
4	William C. Wilson.....	Transfer tax appraiser, New York county...	Comptroller
4	Charles B. Page.....	Transfer tax appraiser, New York county...	Comptroller
4	William Halpin.....	Transfer tax appraiser, New York county...	Comptroller
October 1			

May	4	Jesse D. Frost.....	Transfer tax appraiser, Kings county.....	Comptroller
	4	Fay P. Rathbun.....	Transfer tax appraiser, Kings county.....	Comptroller
	4	Seward A. Simons.....	Transfer tax appraiser, Erie county.....	Comptroller
October	10	Frank Bulkley.....	Transfer tax expert.....	Comptroller
January	1	Henry Peterson.....	Treasurer	State hospital, Willard
May	18	A. E. Brown.....	Treasurer	State fair commission
June	28	Edward Tompkins.....	Treasurer	State hospital, Middletown

APPOINTMENTS IN COMPETITIVE CLASS

Date	NAME	Position	Office
1900			
April 18	Robert A. Sloss.....	Apothecary	State hospital, Buffalo
May 26	John W. Elliott	Apothecary	Elmira reformatory
June 1	Morey J. Balcome	Apothecary	Auburn prison
April 9	Edward V. Rockwood	Architectural draughtsman.....	State architect
16	Caroline L. Anderson.....	Architectural draughtsman.....	State architect
July 30	Alphonso Van Densent.....	Architectural draughtsman.....	State architect
8	S. William Briscoe	Assistant chief examiner and inspector.....	Civil service commission
March 26	George C. Mills.....	Assistant civil engineer.....	Engineer and surveyor
26	Irving E. Matthews	Assistant civil engineer.....	Engineer and surveyor
26	Henry D. Alexander.....	Assistant civil engineer.....	Engineer and surveyor
16	Thomas W. Barrally.....	Assistant civil engineer.....	Engineer and surveyor
16	George A. Fairbanks	Assistant civil engineer.....	Engineer and surveyor
18	Robert J. Mareher.....	Assistant civil engineer.....	Engineer and surveyor
19	Charles W. Asby.....	Assistant civil engineer.....	Engineer and surveyor
June 18	Henry C. Humphrey.....	Assistant civil engineer.....	Engineer and surveyor
October 15	John H. Grant*	Assistant commissioner of agriculture.....	Department of agriculture
July 10	L. A. Rogers	Assistant in bacteriology.....	Agricultural experiment station, Geneva
August 1	Andrew J. Patten	Assistant chemist.....	Agricultural experiment station, Geneva
1	P. J. Parrott.....	Assistant in entomology.....	Agricultural experiment station, Geneva
12	Edwin C. Eckel.....	Assistant in geology.....	State museum
December 1	Arthur L. Parsons.....	Assistant in mineralogy.....	State museum
February 19	Byron Stevens	Assistant electrical engineer.....	Manhattan state hospital, east
April 26	John J. McCarthy.....	Assistant electrical engineer.....	Long Island state hospital, Kings park
May 3	John W. Hulbert, jr.....	Assistant electrical engineer.....	Auburn prison
July 17	Frederick H. Ellsworth	Assistant electrical engineer.....	State hospital, Utica
August 14	L. Augustus Krum	Assistant electrical engineer.....	Manhattan state hospital, west
20	Lewis C. Reynolds.....	Assistant electrical engineer.....	Manhattan state hospital, west
October 6	Carl L. House	Assistant electrical engineer.....	Elmira reformatory
12	Frank R. Williams	Assistant electrical engineer.....	Elmira reformatory
November 21	Herbert B. Brand	Assistant electrical engineer.....	Elmira reformatory
20	David M. Nickerson.....	Assistant electrical engineer.....	State hospital, Dannemora
October 10	J. B. Phillips.....	Assistant to legislative librarian.....	State library
January 1	Andrew G. Lounsberry	Assistant steam engineer	State hospital, Binghamton

18	December	Francis E. Norton.....	Assistant steam engineer	State hospital, Binghamton
1	February	Engene D. Bogart.....	Assistant steam engineer	State hospital, Binghamton
3	February	Ernest S. Brown.....	Assistant steam engineer	St. Lawrence state hospital
1	March	David M. Nickerson.....	Assistant steam engineer	Industrial school, Rochester
20	June	Elmer L. Alger.....	Assistant steam engineer	Industrial school, Rochester
16	December	James L. Guile†.....	Assistant steam engineer	Industrial school, Rochester
21	March	Frank T. Cornwell.....	Assistant steam engineer	Public buildings
5	March	Harry A. Munyan.....	Assistant steam engineer	Public buildings
8	December	Elmer L. Alger†.....	Assistant steam engineer	Long Island state hospital, Brooklyn
1	September	John McCall.....	Assistant steam engineer	Matteawan state hospital
17	December	William M. Hill.....	Assistant steam engineer	Manhattan state hospital, west
25	September	Joseph W. Mills.....	Assistant steam engineer	Manhattan state hospital, west
26	December	Patrick Gallivan.....	Assistant steam engineer	House of refuge, Hudson
2	January	Mattie M. Jones.....	Assistant supervisor	House of refuge, Hudson
3	January	Lizzie A. Rossman.....	Assistant supervisor	House of refuge, Hudson
9	January	Annie G. Dougherty.....	Assistant supervisor	House of refuge, Hudson
9	January	Alice A. Clarke.....	Assistant supervisor	House of refuge, Hudson
24	February	Annie R. Vosburgh.....	Assistant supervisor	House of refuge, Hudson
10	February	Salena R. Sutton.....	Assistant supervisor	House of refuge, Hudson
16	April	Susanne E. Sedgwick.....	Assistant supervisor	House of refuge, Hudson
28	April	Nellie J. Cool.....	Assistant supervisor	House of refuge, Hudson
1	May	Susan P. Walker.....	Assistant supervisor	House of refuge, Hudson
3	May	Helen R. Summers.....	Assistant supervisor	House of refuge, Hudson
4	May	Louise Lobeschultz.....	Assistant supervisor	House of refuge, Hudson
27	June	Lucy H. Dana.....	Assistant supervisor	House of refuge, Hudson
4	June	Adah L. Felt.....	Assistant supervisor	House of refuge, Hudson
7	June	Eleanor E. Farley.....	Assistant supervisor	House of refuge, Hudson
24	July	Minnie J. Flanagan.....	Assistant supervisor	House of refuge, Hudson
4	July	Mary E. Kane.....	Assistant supervisor	House of refuge, Hudson
10	July	Libbie E. Hart†.....	Assistant supervisor	House of refuge, Hudson
26	August	Harriet M. Patterson.....	Assistant supervisor	House of refuge, Hudson
27	August	Phebe A. Cope†.....	Assistant supervisor	House of refuge, Hudson
2	August	Amelia A. La Duke.....	Assistant supervisor	House of refuge, Hudson
12	September	Jessie E. McAuliffe.....	Assistant supervisor	House of refuge, Hudson
16	September	Marietta Hitchcock.....	Assistant supervisor	House of refuge, Hudson
18	September	Mary A. Gimmane.....	Assistant supervisor	House of refuge, Hudson
25	October	Abby B. Coulson.....	Assistant supervisor	House of refuge, Hudson
1	October	Erma L. Bartle.....	Assistant supervisor	House of refuge, Hudson

† Temporary. * Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900 October	Charlotte E. Haven.....	Assistant supervisor.....	House of refuge, Hudson
	Bessie Lyneht.....	Assistant supervisor.....	House of refuge, Hudson
	Manzie E. Davies.....	Assistant supervisor.....	House of refuge, Hudson
November	Mary E. Newton.....	Assistant supervisor.....	House of refuge, Hudson
	Mary H. Bradley.....	Assistant supervisor.....	House of refuge, Hudson
December	Jennie A. Marble.....	Assistant supervisor.....	House of refuge, Hudson
	David U. Quick*.....	Attendant.....	Supreme court, Kings county
October	Charles J. Crowley.....	Bandmaster.....	Manhattan state hospital, east
May	Henry J. Rall.....	Bandmaster.....	Manhattan state hospital, Central Islip
	Charles Stewart.....	Bee inspector.....	Department of agriculture
January	Wheeler D. Wright.....	Bee inspector.....	Department of agriculture
	Frederick D. Bidwell.....	Bookkeeper.....	Tax commission
April	John L. Frisbee.....	Bookkeeper.....	Tax commission
February	George M. White.....	Bookkeeper.....	School for the blind, Batavia
	Charles J. Flanagan.....	Bookkeeper.....	Manhattan state hospital, west
June	John R. Giles.....	Bookkeeper.....	Purchasing steward, state hospitals
June	Charles F. Russell.....	Bookkeeper.....	Long Island state hospital, Kings Park
July	George L. Robie.....	Bookkeeper.....	Industrial school, Rochester
July	Chauncey P. Sawyer.....	Bookkeeper.....	State hospital, Buffalo
August	John G. Peck.....	Bridge designer.....	Engineer and surveyor
	James E. Boatrite.....	Bridge designer.....	Engineer and surveyor
October	John T. N. Hoyt.....	Bridge designer.....	Engineer and surveyor
	Homer A. Reid.....	Bridge draughtsman.....	Engineer and surveyor
March	Herbert H. Bush.....	Bridge draughtsman, junior.....	Engineer and surveyor
	Leon W. Cottrell.....	Bridge draughtsman, junior.....	Engineer and surveyor
July	Henry G. Hammon.....	Building inspector.....	State architect
	Albert H. Chandler.....	Chainman.....	Engineer and surveyor
September	Jonas W. Griswold.....	Chainman.....	Engineer and surveyor
	James M. Wilson.....	Chainman.....	Engineer and surveyor
May	Howard U. Lyon.....	Chainman.....	Engineer and surveyor
	Charles W. G. Costello.....	Chainman.....	Engineer and surveyor
May	William H. Hobday.....	Chainman.....	Engineer and surveyor
	LeRoy J. Weed.....	Chainman.....	Engineer and surveyor

19	James R. Fitzpatrick.....	Chainman	Engineer and surveyor
19	William G. Lush	Chainman	Engineer and surveyor
19	Donald C. Hawkes	Chainman	Engineer and surveyor
19	Robert M. Eames.....	Chainman	Engineer and surveyor
11	Irving J. Morris	Chief clerk	Engineer and surveyor
6	Vaughn C. Sweet.....	Chief engineer	Elmira reformatory
22	John Dowling.....	Chief engineer	Appellate division court house, N.Y. city
17	Byron Stevens.....	Chief electrical engineer	State hospital, Utica
23	Vaughn C. Sweett.....	Chief engineer	Matteawan state hospital
5	David Clark.....	Chief engineer	Matteawan state hospital, east
5	William H. McDowell	Chief engineer	Manhattan state hospital
2	William H. Gillespie.....	Clerk.....	Public instruction
13	Florence B. Adamst.....	Clerk	Public instruction
1	L. Isabel Dunn.....	Clerk	Custodial asylum, Newark
24	Edwin W. Wheat.....	Clerk	Elmira reformatory
11	George L. Robie.....	Clerk	Elmira reformatory
13	Henry L. Case	Clerk	Elmira reformatory
28	Arthur Spangler.....	Clerk	Elmira reformatory
15	Herbert S. Fox	Clerk	Elmira reformatory
22	Erastus D. Richmond	Clerk	Elmira reformatory
30	N. Irving Martin	Clerk	Elmira reformatory
3	Charles W. Kenney	Clerk	Elmira reformatory
23	Nelson J. Ryert.....	Clerk	Bureau of labor statistics
23	John A. Weldont.....	Clerk	Bureau of labor statistics
1	George E. Dayton *	Clerk	Factory inspector
7	Charles J. Flanagan.....	Clerk	Factory inspector
15	Helen M. Darrow.....	Clerk	Factory inspector
25	Dudley D. N. Marvin*	Clerk	Public works
25	Charles F. Russell.....	Clerk	Public works
10	Thomas J. McNamara	Clerk	Public works
14	Theodore S. Van Cott*	Clerk	Public works
18	N. Irving Martint.....	Clerk	Comptroller
1	Chauncey P. Sawyer.....	Clerk	Comptroller
1	Ellen T. Fish.....	Clerk	Manhattan state hospital, west
1	Robert B. Haner	Clerk	Regents office
25	Clarence A. Peiry	Clerk	Institution for feeble-minded children, Syracuse
26	Anna M. Conklin	Clerk	Commission in lunacy

† Temporary.

* Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900			
March	Frank A. Warner.....	Cooking instructor.....	Elmira reformatory
July	Minnie M. Smith.....	Cooking instructor.....	House of refuge, Hndson
February	Frederick W. Proscus.....	Dentist.....	Industrial school, Rochester
June	George L. Horn.....	Deputy factory inspector.....	Factory inspector
April	Daniel Wilson.....	Detective agent.....	Comptroller
September	Louis J. H. Craft.....	Director of boys' industrial department.....	School for the blind, Batavia
April	Valentine C. Wyunc.....	Electrical expert.....	State architect
July	William H. Humphreys.....	Engineer.....	Appellate division court house, N. Y. city
March	Luenda Gregory.....	Examiner, junior.....	Civil service commission
April	Horatio M. Pollock.....	Examiner, senior.....	Civil service commission
January	Otis E. Fletcher.....	Examiner, professional subjects.....	Public instruction
	Sarah M. Wilson.....	Examiner, professional subjects.....	Public instruction
	Florella Hawkeyt.....	Examiner, professional subjects.....	Public instruction
	Emma J. Wensleyt.....	Examiner, English and history.....	Public instruction
	Edwin J. Howet.....	Examiner, professional subjects.....	Public instruction
February	Elizabeth M. Gravest.....	Examiner, professional subjects.....	Public instruction
	Theresa A. Clowt.....	Examiner, English and history.....	Public instruction
	F. Josephine Axtellt.....	Examiner, English and history.....	Public instruction
	George H. Quayt.....	Examiner, English and history.....	Public instruction
June	Elizabeth M. Gravest.....	Examiner, professional subjects.....	Public instruction
	Katherine V. D. Merwin.....	Examiner, professional subjects.....	Public instruction
	Marie E. George.....	Examiner, professional subjects.....	Public instruction
	Edwin F. McDonaldt.....	Examiner, professional subjects.....	Public instruction
	Edwin J. Howet.....	Examiner, professional subjects.....	Public instruction
	George W. Pyet.....	Examiner, professional subjects.....	Public instruction
August	Silas L. Strivings.....	Examiner, English and history.....	Public instruction
	Luther L. Stillman*†.....	Examiner, professional subjects.....	Public instruction
	Charles E. Jones†.....	Examiner, professional subjects.....	Public instruction
	Winfield A. Holcombt.....	Examiner, professional subjects.....	Public instruction
	William H. Ryant.....	Examiner, professional subjects.....	Public instruction
	Florella Hawkeyt.....	Examiner, professional subjects.....	Public instruction
	Sarah M. Wilson†.....	Examiner, professional subjects.....	Public instruction
June	Lona E. Mortont.....	Examiner, English.....	Regents office

15	Hollister A. Hamilton.....	Examiner, Greek.....	Regents office
19	Helen K. Hoy.....	Examiner, Greek.....	Regents office
19	Harriet Campbell.....	Examiner, sciences.....	Regents office
20	Chris A. Hartnagel.....	Examiner, sciences.....	Regents office
22	Etta E. Southwell.....	Examiner, sciences.....	Regents office
17	Mary E. Eastwood.....	Examiner, history of Greece and Rome.....	Regents office
2	Stephen Taffe.....	Fireman.....	Manhattan state hospital, east
8	Oris Hunt.....	Fireman.....	House of refuge, Hudson
12	E. James Kelley.....	Fireman.....	Long Island state hospital, Kings park
21	Joseph Reed.....	Fireman.....	Appellate division court house, N.Y. city
5	John F. McDonough.....	Fireman.....	Appellate division court house, N.Y. city
29	Chester D. Campbell.....	Fireman.....	Public buildings
1	Heinrich Hasselbring.....	First assistant horticulturist.....	Agricultural experiment station, Geneva
9	David R. Alston.....	Foreman, sash and door industry.....	Sing Sing prison
1	Sidney J. Heath.....	Foreman, school furniture department.....	Auburn prison
12	John H. Reeve.....	Gardener.....	Industrial school, Rochester
28	Emil J. Schwarz.....	Gas meter tester.....	Inspector of gas meters
8	John Gordon.....	Gas meter tester.....	Inspector of gas meters
5	Thomas F. Farrell.....	Gas meter tester.....	Inspector of gas meters
9	Martin Rehn.....	Gas meter tester.....	Inspector of gas meters
10	Edward A. Young.....	Gas meter tester.....	Inspector of gas meters
13	Michael Brady.....	Gas meter tester.....	Inspector of gas meters
18	Louis Jacobs.....	Gas meter tester.....	Inspector of gas meters
26	Walter H. Seinoth.....	Gas meter tester.....	Inspector of gas meters
8	Burgar M. Bailey.....	Guard.....	Elmira reformatory
27	John Brothers.....	Guard.....	Elmira reformatory
5	David D. French.....	Guard.....	Elmira reformatory
9	Fred J. Knapp.....	Guard.....	Elmira reformatory
16	Thomas Carey.....	Guard.....	Elmira reformatory
8	John H. Clark.....	Guard.....	Elmira reformatory
23	William H. McNevin.....	Guard.....	Elmira reformatory
4	Jerry G. Stevest.....	Guard.....	Elmira reformatory
4	Stephen V. Cannan.....	Guard.....	Elmira reformatory
11	George Burchard.....	Guard.....	Elmira reformatory
11	Royal L. Eaton.....	Guard.....	Elmira reformatory
15	George J. Zepp.....	Guard.....	Elmira reformatory
26	Ellsworth Walling.....	Guard.....	Elmira reformatory
17	Senior Mitchell.....	Guard.....	Elmira reformatory

† Temporary.

* Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900			
August	Millard R. Brown.....	Guard	Elmira reformatory
	William W. Simcoe.....	Guard	Elmira reformatory
	Joseph F. Murtha.....	Guard	Elmira reformatory
	John J. McLaughlin.....	Guard	Elmira reformatory
September	Patrick Mitchell†.....	Guard	Elmira reformatory
13	Frank B. Reed.....	Guard	Elmira reformatory
23	Patrick J. Ryan.....	Guard	Elmira reformatory
5	Peter J. Davey.....	Guard	Elmira reformatory
October	Charles H. Wood.....	Guard	Elmira reformatory
5	Fred C. Stady.....	Guard	Elmira reformatory
8	Sanders B. Nellis.....	Guard	Elmira reformatory
November	Leonard K. Myers.....	Guard	Elmira reformatory
11	Frederick J. Fisher.....	Guard	Elmira reformatory
18	Patrick T. Foley.....	Guard	Elmira reformatory
27	Albert S. Carlton.....	Guard	Elmira reformatory
December	Elvey D. Ridley.....	Guard	Eastern New York reformatory
4	Fred E. Lawton.....	Guard	Auburn prison
October	Fred I. Roe.....	Guard	Auburn prison
10	Jerry G. Steves.....	Guard	Auburn prison
10	Patrick Mitchell.....	Guard	Auburn prison
June	James E. Rees*.....	Guard (picket)	Clinton prison
1	Martin Gallagher*.....	Guard (picket)	Clinton prison
1	James E. Finegan.....	Guard	Clinton prison
11	Albert E. Robinson†.....	Guard	Clinton prison
11	John S. Butler†.....	Guard	Clinton prison
July	Daniel J. Ryan.....	Guard	Clinton prison
10	Patrick J. Ryan†.....	Guard	Clinton prison
12	Perley D. Hilliard†.....	Guard	Clinton prison
12	Albert S. Carlton†.....	Guard	Clinton prison
August	J. Allen Munroe†.....	Guard	Clinton prison
11	Albert E. Robinson.....	Guard	Clinton prison
October	J. Allen Munroe.....	Guard	Clinton prison
27	John S. Butler.....	Guard	Clinton prison
November			
1			
1			

March	13	George E. Ellis.....	Health officer	Board of health, Dunkirk
August	1	Mary E. Moxey.....	Inspector	Board of charities
	15	James E. Braze.....	Inspector, grade crossings	Railroad commission
June	1	John Jay Barden	Inspector of nurseries	Department of agriculture
January	15	George C. Mills.....	Inspector	Public works
October	10	Owen T. Humphrey.....	Inspector	Public works
	19	William H. H. Klinkhart.....	Inspector	Public works
November	7	Lorin H. Ireland	Inspector	Public works
	12	Louis Meyer	Inspector	Public works
	1	Emerson V. Allendorph.....	Inspector	Engineer and surveyor
March	19	John C. Bliss.....	Inspector, teachers' training classes.....	Public instruction
December	10	Edward H. Padden.....	Instructor, bookbinding.....	Industrial school, Rochester
May	1	J. P. Henkes.....	Instructor, tailoring.....	Industrial school, Rochester
November	10	Andrew W. Vogt	Instructor, wood carving and cabinet making.....	Elmira reformatory
May	22	Joseph L. Langbank.....	Interpreter, German and Yiddish.....	Appellate division, supreme court, first department
June	6	Charles J. Tobint.....	Junior clerk.....	Tax commission
September	1	Charles J. Tobin	Junior clerk.....	Tax commission
July	11	William F. Fletcher.....	Junior clerk.....	Secretary of state
August	13	Ray A. Young.....	Junior clerk.....	Regents office
October	1	Clarence A. Trask.....	Junior clerk.....	Regents office
August	20	Mary F. Lyont.....	Junior clerk.....	Bureau of labor statistics
December	17	Charles F. Maguire.....	Junior clerk.....	Comptroller
January	15	Roy L. Leak.....	Junior physician.....	St. Lawrence state hospital
February	1	O. C. Stackhouse.....	Junior physician.....	Hudson river state hospital
September	1	Louis T. Waldo.....	Junior physician.....	Hudson river state hospital
	20	John G. Elliott.....	Junior physician.....	Hudson river state hospital
June	1	DeWitt C. MacClymont.....	Junior physician.....	Long Island state hospital, Kings park
July	24	John R. Harding	Junior physician.....	Long Island state hospital, Kings park
December	1	Albert G. Bising.....	Junior physician.....	Long Island state hospital, Kings Park
September	17	Edward L. Parker.....	Junior physician.....	Long Island state hospital, Brooklyn
July	1	Robert Mason	Junior physician.....	Institution for feeble-minded children, Syracuse
August	11	Frederick A. Hunt.....	Junior physician.....	Elmira reformatory
November	1	Charles H. North	Junior physician.....	State hospital, Dannemora
December	3	Robert W. Fowler.....	Junior physician.....	Manhattan state hospital, Central Islip
May	22	Mary Isabel Douglas.....	Kindergartner.....	Custodial asylum, Rome
April	26	Isaac J. Stauder.....	Leveler	Engineer and surveyor

† Temporary. * Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900 April	James B. Maguire	Leveler	Engineer and surveyor
	Walter Seely	Leveler	Engineer and surveyor
	William H. Hyde	Leveler	Engineer and surveyor
	George S. Minniss	Leveler	Engineer and surveyor
May	Arthur Adams	Leveler	Engineer and surveyor
	Paul A. Meyer	Leveler	Engineer and surveyor
	Arthur J. Van Suetendal	Leveler	Engineer and surveyor
	George D. Williams	Leveler	Engineer and surveyor
June	Louis G. Fenton	Leveler	Engineer and surveyor
	Samuel L. Adcock	Leveler	Engineer and surveyor
	Guy D. Helmick	Leveler	Engineer and surveyor
	James K. Browne	Leveler	Engineer and surveyor
August	Perry Filkins	Leveler	Engineer and surveyor
	Henry G. White	Leveler	Engineer and surveyor
	Emil M. Landsberg †	Library assistant	Engineer and surveyor
	Elvira L. Bascom	Library assistant	Engineer and surveyor
October	William F. Yust	Library assistant	State library
	Sara G. Hyde	Library assistant	State library
	Edna M. Sanderson	Library assistant	State library
	Drew Bert Hall	Library assistant	State library
September	Bertha E. Hyatt	Library assistant	State library
	Anne E. Maltbie	Library assistant	State library
	Meda Farmer	Matron	House of Refuge, Hudson
	Bridget M. Fox	Matron	Craig colony
October	Gertrude A. Hoxie	Matron	State hospital, Tarrytown
	Francis E. Vanderveer	Medical interne	State hospital, Utica
	Julius E. Haight	Medical interne	State hospital, Utica
	Jerome E. Young	Medical interne	Manhattan state hospital, east
August	John G. Elliott	Medical interne	Manhattan state hospital, west
	Ethan A. Nevin	Medical interne	Manhattan state hospital, west
	Charles P. Frischbier	Medical interne	Manhattan state hospital, west
	Wellington C. Crofoot	Medical interne	Manhattan state hospital, west
November	William H. Young	Medical interne	Long Island state hospital, Brooklyn

July	3	Menas S. Gregory	Medical interne	Long Island state hospital, Kings Park
June	23	Raymond F. Metcalfe	Medical interne	Hudson River state hospital
July	14	John H. Acheson	Medical interne	Hudson River state hospital
December	1	Ernest A. Sweet	Medical interne	Hudson River state hospital
July	9	Howard A. LaMoure	Medical interne	State hospital, Rochester
	14	Charles L. Schaug	Medical interne	State hospital, Buffalo
November	15	Alton L. Smiley	Medical interne	State hospital, Buffalo
July	14	Mortimer B. Ruggles, Jr.	Medical interne	Manhattan state hospital, Central Islip
September	15	James L. Devlin	Medical interne	Manhattan state hospital, Central Islip
August	1	Isaac L. Walker	Medical interne	State hospital, Binghamton
September	14	Robert M. Andrews	Medical interne	State hospital, Willard
October	1	Robert W. Fowler	Medical interne	St. Lawrence state hospital
November	13	Amos T. Baker	Medical interne	State hospital, Dannemora
	15	Frank J. Weigand	Medical interne	Matteawan state hospital
February	15	Thomas E. Tiquin	Milk expert	Department of agriculture
July	29	Wilhelmina Ehle	Nurse	Erie county hospital
	31	Mary J. O'Connor	Nurse	Erie county hospital
August	1	Ada M. Gould	Nurse	Erie county hospital
September	1	Mary E. Nash	Nurse	Erie county hospital
October	1	Augusta C. Primps	Nurse	Erie county hospital
	1	Mary I. Grace	Nurse	Erie county hospital
	1	Netta L. Silliman	Nurse	Erie county hospital
December	15	Nellie A. Primps	Nurse	Erie county hospital
	15	Anna B. Lattin	Nurse	Erie county hospital
January	1	Martha K. Card	Officer (housekeeper)	Erie county hospital
February	26	Eva E. McGinn	Officer (caretaker)	Industrial school, Rochester
May	1	John T. Coffey†	Officer	Industrial school, Rochester
July	1	Charles R. Kruse	Officer	Industrial school, Rochester
August	17	James J. O'Connell	Officer	Industrial school, Rochester
November	12	John M. Devore*	Officer	Industrial school, Rochester
December	10	Jessie B. Baldwin	Officer (housekeeper)	Industrial school, Rochester
March	17	Henry H. Kracke	Oleomargarine expert	Department of agriculture
January	1	James Kavanaugh*	Orderly	Public buildings
	1	Henry C. Renner*	Orderly	Public buildings
June	1	Alice C. Wysard	Organist and guide	Industrial school, Rochester
March	5	George W. V. Spellacy	Page	Regents office
April	25	Robert R. Wamsley	Page	Engineer and surveyor
May	1	Charles L. Gehrlich	Page	Board of charities

† Temporary * Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900			
May	Jesse Cohen.....	Page.....	State historian
June	John P. Rogan t.....	Page.....	State historian
	William E. Stackman.....	Page.....	Attorney-general
December	Minnie B. Wade.....	Parole officer.....	House of refuge, Hudson
April	Henry G. Bishop t.....	Proofreader.....	State historian
June	Lavinia E. Griffin.....	Real estate transfer and certificate clerk.....	Forest preserve board
February	Anna M. Wolfe.....	Regents clerk.....	Regents office
	Laura A. Tallmadge.....	Regents clerk.....	Regents office
April	Fannie G. Schlessinger.....	Regents clerk.....	Regents office
	John H. Manahan.....	Regents clerk.....	Regents office
May	James T. Taaffe.....	Regents clerk.....	Regents office
	Valentine J. Nugent.....	Regents clerk.....	Regents office
	H. Howard Noyes.....	Regents clerk.....	Regents office
June	Sarah F. Swaney.....	Regents clerk.....	Regents office
	Margaret B. Miller.....	Regents clerk.....	Regents office
	Florence K. Beavens.....	Regents clerk.....	Regents office
	Andrew L. Sloan.....	Regents clerk.....	Regents office
July	Newton W. Thompson.....	Regents clerk.....	Regents office
	Jennie W. Macdonald.....	Regents clerk.....	Regents office
	Max W. Wolff.....	Regents clerk.....	Regents office
	Florence M. Mesick.....	Regents clerk.....	Regents office
	Ethel C. Long.....	Regents clerk.....	Regents office
	George A. Waldron.....	Regents clerk.....	Regents office
November	Anna T. Wansboro.....	Regents clerk.....	Regents office
	William V. Green.....	Regents clerk.....	Regents office
December	Beulah L. Cross.....	Regents clerk.....	Regents office
	Laura E. Wilson.....	Regents clerk.....	Regents office
July	George E. Beilby.....	Resident physician.....	Industrial school, Rochester
May	William J. McKee.....	Resident steward.....	Manhattan state hospital, Central Islip
June	William L. Buck.....	Resident steward.....	Long Island state hospital, Brooklyn
	Lewis Webb.....	Resident steward.....	Manhattan state hospital, west
	Charles S. Pitcher.....	Resident steward.....	Manhattan state hospital, east
	William A. Thomas.....	Resident steward.....	Long Island state hospital, Kings Park

April	26	D. A. Ketchum, Jr.	Rodman	Engineer and surveyor
	26	Louis C. Giltner	Rodman	Engineer and surveyor
	28	Harry W. Dennis	Rodman	Engineer and surveyor
May	8	Harvey J. Hemstreet	Rodman	Engineer and surveyor
	9	Charles U. Stepath	Rodman	Engineer and surveyor
	15	William H. Porter	Rodman	Engineer and surveyor
	15	George W. Abbott	Rodman	Engineer and surveyor
	15	Jesse C. Patrick	Rodman	Engineer and surveyor
	17	Alexander F. Armstrong	Rodman	Engineer and surveyor
	17	Herbert S. Wilgus	Rodman	Engineer and surveyor
	18	William E. Conklin	Rodman	Engineer and surveyor
	18	Burton W. Rosekrans	Rodman	Engineer and surveyor
	18	John A. Skinner	Rodman	Engineer and surveyor
	18	Clark L. Wilcox	Rodman	Engineer and surveyor
	18	Charles H. MacCulloch	Rodman	Engineer and surveyor
	18	William J. Cunningham	Rodman	Engineer and surveyor
July	9	Harry R. Wilson	Rodman	Engineer and surveyor
	12	John C. Avakian	Rodman	Engineer and surveyor
	20	Thomas F. Grattan	Rodman	Engineer and surveyor
	23	Arthur H. Lawton	Rodman	Engineer and surveyor
	23	Nathan E. Young	Rodman	Engineer and surveyor
	24	W. Edgar Brown	Rodman	Engineer and surveyor
	28	Thomas J. Loomie	Rodman	Engineer and surveyor
August	13	George C. Stoddard	Sanitary expert	State architect
March	15	James A. Gaffney	Sloyd instructor	Craig colony, Sonyea
April	27	Sauny S. Rosenberg	Sloyd instructor	Thomas asylum, Iroquois
August	28	William B. Graves	Special agent	Department of excise
	30	Henry S. Wilson	Special agent	Department of excise
September	13	David T. Humphreys	Special agent	Department of excise
	13	William H. Kinnear	Special agent	Department of excise
January	1	Mae A. Maudeville	Stenographer, first grade	State hospital, Binghamton
	1	John H. Martin	Stenographer, first grade	Factory inspector
	15	Elizabeth W. Brown	Stenographer, first grade	Board of charities
	23	Nelle Clark †	Stenographer, first grade	Board of charities
May	14	Katharine M. Rulison	Stenographer, first grade	Board of charities
July	9	Marcia O. Dunham †	Stenographer, first grade	Board of charities
October	23	Mary H. O'Brien	Stenographer, first grade	Board of charities
January	1	Mary E. McAuliffe	Stenographer, first grade	Monuments commission

† Temporary

APPOINTMENTS IN COMPETITIVE CLASS—Continued

Date	NAME	Position	Office
1900			
June 7	Fettie J. Castex.....	Stenographer, first grade.....	Monuments commission
September 26	Edith P. Loomis.....	Stenographer, first grade.....	Monuments commission
February 5	Elizabeth Murray.....	Stenographer, first grade.....	Secretary of state
December 1	James T. Taaffe.....	Stenographer, first grade.....	Secretary of state
March 1	Mabel A. Martin.....	Stenographer, first grade.....	Public instruction
June 12	Charlotte M. Cole.....	Stenographer, first grade.....	Regents office
25	Nellie Clark.....	Stenographer, first grade.....	Long Island state hospital, Kings Park
August 1	Jennie H. Hall.....	Stenographer, first grade (special attendant).....	Long Island state hospital, Brooklyn
June 28	Mary A. Bergin.....	Stenographer, first grade.....	House of refuge, Hudson
July 16	Emily L. Rodden.....	Stenographer, first grade.....	Manhattan state hospital, Central Islip
16	Michael I. Hogan.....	Stenographer, first grade.....	Manhattan state hospital, east
September 3	Elbeek M. Burwell.....	Stenographer, first grade.....	Manhattan state hospital, east
August 1	Cora B. Lawrence.....	Stenographer, first grade.....	Manhattan state hospital, west
16	Hattie M. Hook.....	Stenographer, first grade.....	Manhattan state hospital, west
October 1	Ellen G. Tobin.....	Stenographer, first grade.....	Manhattan state hospital, west
July 12	Joseph E. Pangborn.....	Stenographer, first grade.....	State hospital, Gowanda
October 22	Frank S. Sharp.....	Stenographer, first grade.....	State hospital, Gowanda
15	Charles A. McDonough.....	Stenographer, first grade.....	Hudson river state hospital
August 13	Haleyding S. Whittington.....	Stenographer, first grade.....	Custodial asylum, Rome
14	Janie Lord.....	Stenographer, first grade.....	Comptroller
October 5	Mary E. Kirker.....	Stenographer, first grade.....	Public works
January 6	Daniel O. Norton, Jr.....	Stenographer, second grade.....	Public works
August 1	Jessie E. Holmes.....	Stenographer, second grade.....	Public works
January 10	George R. Hitchcock.....	Stenographer, second grade.....	Civil service commission
24	Charles W. Johnson.....	Stenographer, second grade.....	Factory inspector
May 25	Josephine Sullivan.....	Stenographer, second grade.....	Factory inspector
February 1	Mabel A. Martin.....	Stenographer, second grade.....	Public instruction
March 19	Josephine M. Conn.....	Stenographer, second grade.....	Manhattan state hospital, east
July 1	Edward Harrington.....	Stenographer, second grade.....	Manhattan state hospital, east
September 28	Charles A. McWhorter.....	Stenographer, second grade.....	Manhattan state hospital, east
August 29	Eleanor L. McIntyre.....	Stenographer, second grade (special attendant).....	Manhattan state hospital, Central Islip

June	26	Gertrude A. Townsend.....	Stenographer, second grade	Purchasing steward, state hospitals
April	1	Anna E. Burke†.....	Stenographer, second grade	State architect
	23	Thomas F. Kelly.....	Stenographer, second grade	Engineer and surveyor
December	10	Alice M. Flanigan.....	Stenographer, second grade	Engineer and surveyor
April	25	Janie Lord†.....	Stenographer, second grade	Comptroller
November	12	Jennie A. McDonough.....	Stenographer, second grade	Comptroller
June	9	Sarah E. Porter†.....	Stenographer, second grade	Tax commission
July	7	Clarence W. Reynolds.....	Stenographer, second grade	Elmira reformatory
October	25	Fred C. Allen.....	Stenographer, second grade	Elmira reformatory
July	28	Bess Stormont†.....	Stenographer, second grade	Superintendent of prisons
August	13	Mary E. Kennedy.....	Stenographer, second grade	Superintendent of prisons
	4	Mary E. Kirker†.....	Stenographer, second grade	Department of excise
	4	Florence B. Adams†.....	Stenographer, second grade	Department of excise
	10	Mary E. McAuliffe†.....	Stenographer, second grade	Department of excise
	23	Arthur D. Hecox.....	Stenographer, second grade	Attorney general
December	10	Jessie L. Hogan.....	Stenographer, second grade	State museum
February	1	Alexander J. Stormont.....	Stenographer, third grade	Department of excise
March	20	Arthur I. Rand.....	Stenographer, third grade	Banking department
May	17	Moses Altman.....	Stenographer, third grade	Charter revision commission
	28	Thomas F. Darcy.....	Stenographer, third grade	Comptroller
June	11	Thomas P. Kelly.....	Stenographer, third grade	Comptroller
	28	Eugene J. Curtis.....	Stenographer, third grade	Comptroller
	11	Gertrude V. Brice.....	Stenographer, third grade	Forest preserve board
August	1	Jessie L. Hogant.....	Stenographer, third grade	Insurance department
October	4	Charles E. Knowles.....	Stenographer, third grade	Forest, fish and game commission
	1	Charles J. O'Callaghan.....	Stenographer, court.....	Appellate divis'n, supreme court, 1st dep.
April	21	Lewis Webb†.....	Steward	House of refuge, Hudson
July	9	Edward F. Lawrence*.....	Steward	House of refuge, Hudson
October	1	Sidney S. Conklin.....	Storekeeper.....	Long Island state hospital, Kings Park
November	29	J. Scott Nichols.....	Storekeeper.....	State hospital, Dannemora
April	12	John W. Calkins.....	Sugar beet instructor.....	Department of agriculture
	16	Parley M. Brown*.....	Sugar beet instructor.....	Department of agriculture
	16	Enos C. Montross.....	Sugar beet instructor.....	Department of agriculture
May	1	Cyrenius M. LaMonte.....	Sugar beet instructor.....	Department of agriculture
	1	S. Miles Loomis.....	Sugar beet instructor.....	Department of agriculture
June	23	George E. Hollenbeck.....	Sugar beet instructor.....	Department of agriculture
	23	David W. Lasher.....	Sugar beet instructor.....	Department of agriculture
October	1	Oran W. Smith*.....	Surgeon	Soldiers' and sailors' home, Bath

† Temporary. * Veteran.

APPOINTMENTS IN COMPETITIVE CLASS—*Concluded*

Date	NAME	Position	Office
1900			
February 1	Mary E. Hoover.....	Teacher	House of refuge, Albion
June 21	Kathryn Featherstone.....	Teacher	Institution for feeble-minded children, Syracuse
September 1	Maye B. Rudgers.....	Teacher	School for the blind, Batavia
November 20	Anton Krieghoff.....	Teacher of piano tuning.....	School for the blind, Batavia
March 1	Jessie F. Plattet.....	Teacher of dressmaking and millinery	House of refuge, Hudson
July 21	Mattie M. Jones.....	Teacher of dressmaking and sewing	House of refuge, Hudson
August 14	Maude Rhodes	Teacher, domestic science (assistant supervisor).....	House of refuge, Hudson
19	Grace E. Jones	Teacher, domestic science (assistant supervisor).....	House of refuge, Hudson
September 1	Albina D. Wilson.....	Teacher of dressmaking and sewing	House of refuge, Hudson
July 23	Minnie J. Gillard.....	Teacher, English and music	House of refuge, Hudson
December 15	Emma A. Mentz.....	Teacher	Custodial asylum, Newark
May 7	Henry F. Thayer*	Tinsmith instructor	Custodial asylum, Newark
16	Jeanne M. Crippen	Tracer	Clinton prison
27	Charles C. Buechner, Jr.†.....	Tracer	Engineer and surveyor
August 4	Harry D. Gill.....	Veterinarian.....	Engineer and surveyor
5	Chester R. Perkins	Veterinarian	Department of agriculture
5	Henry B. Ambler.....	Veterinarian	Department of agriculture
5	William J. Wadsworth	Veterinarian	Department of agriculture
2	Mary E. Walkert.....	Woman physician.....	Department of agriculture
10	Marie L. Benoit.....	Woman physician.....	Custodial asylum, Newark
July 15	Mary E. Walker.....	Woman physician.....	Custodial asylum, Newark
October 1	Jessie L. Herrick†.....	Woman physician.....	House of refuge, Hudson
			State hospital, Willard

† Temporary. * Veteran.

PROVISIONAL APPOINTMENTS, RULE VIII, SECTION 4

The following named persons have been appointed after non-competitive examination for a period not to exceed two months to positions in the competitive class, when there has been no list of persons eligible for appointment and pending the preparation of an eligible list:

Date	NAME	Position	Office
1900			
May 16	Alston, David R.	Foreman, sash and door industry	Sing Sing prison
4	Boatright, James E.	Bridge designer	Engineer and surveyor
January 9	Brazeo, James	Inspector of grade crossings	Railroad commission
February 12	Briscoe, S. William	Assistant chief examiner and inspector	Civil service commission
October 27	Brown, Alfred	Assistant engineer	Matteawan state hospital
December 17	Buckley, Paul W.	Stenographer	Engineer and surveyor
May 25	Bush, Herbert R.	Junior bridge draughtsman	Engineer and surveyor
June 26	Cottrell, L. W.	Junior bridge draughtsman	Engineer and surveyor
November 5	Dobbis, Mabel C.	Library assistant	State library
August 1	Farrand, Mary S.	Assistant supervisor (officer)	House of refuge, Hudson
May 22	Gainstrom, Anna E.	Stenographer	Manhattan state hospital
March 12	Geburich, Charles L.	Page	Board of charities
May 4	Hallenbeck, George E.	Beet instructor	Department of agriculture
9	Harrington, Edward	Stenographer	Manhattan state hospital
February 10	Hart, Eva M.	Assistant supervisor	House of refuge, Hudson
10	Hearn, Katherine	Assistant supervisor	House of refuge, Hudson
May 29	Hoyt, John T.	Bridge designer	Engineer and surveyor
October 16	Johurce, Alfred	Assistant steam engineer	Industrial school, Rochester
May 22	Jones, Mattie M.	Instructor in dressmaking	House of refuge, Hudson
January 1	Kracke, H. H.	Special expert for oleomargarine	Department of agriculture
October 22	Krieghoff, Anton	Teacher of tuning	School for the blind, Batavia
May 4	Lasher, D. W.	Beet instructor	Department of agriculture
April 23	Lyons, Mary F.	Junior clerk	Bureau of labor statistics
March 1	Monahan, J. H.	Regents clerk	Regents office
December 31	O'Brien, J. A. J.	Physician	County jail, New York county
October 5	Parsons, Arthur L.	Assistant in mineralogy	State museum

PROVISIONAL APPOINTMENTS—*Concluded*

Date	NAME	Position	Office
1900			
March 20	Patrick, W. C.	Acting assistant commissioner of agriculture	Department of agriculture
May 4	Peck, John H.	Bridge designer	Engineer and surveyor
October 16	Phillips, Arthur B.	Assistant steam engineer	Industrial school, Rochester
June 11	Reeve, John H.	Gardener	Industrial school, Rochester
January 26	Reid, Homer A.	Bridge draughtsman	Engineer and surveyor
June 11	Reynolds, Clarence W. Graham	Stenographer	State reformatory, Elmira
August 1	Severson, Carl P.	Stenographer	Manhattan state hospital, east
July 5	Shreeve, R. Harold	Architectural draughtsman	State architect
October 14	Smiley, Alton	Medical interne	Buffalo state hospital
December 21	Styles, Samuel J.	Jail keeper	Queens county jail
January 31	Thayer, H. M.	Foreman, tin industry	Clinton prison
October 22	Thomas, William H.	Foreman, school furniture department	Auburn prison
October 18	Turner, Molyneux	Medical interne	Manhattan state hospital, west
May 4	Waldron, George A.	Regents clerk	Regents office
May 25	Ward, Cleland A.	Junior bridge draughtsman	Engineer and surveyor
November 1	Weigand, Frank J.	Medical interne	Matteawan state hospital
October 9	Welton, Nina	Hospital matron	Industrial school, Rochester
September 5	Wolf, George W.	Stenographer	Manhattan state hospital, east
May 1	Wysard, Alice	Organist and guide	Industrial school, Rochester

APPOINTMENTS WITHOUT EXAMINATION, COMPETITIVE CLASS, RULE VIII, SECTION 5

Allowed by special action of the Commission, suspending the requirement of competition in cases "where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some designated person of high and recognized attainments in such qualities."

NAME	Position and office	Compensation
Abrens, E.....	Expert computer, engineer and surveyor	\$5 per day
Allen, Henry C.....	Resident engineer, engineer and surveyor	200 per month
Ballard, W. R.....	Expert computer, engineer and surveyor	5 per day
Berquist, A. S.....	Lift-lock engineer, engineer and surveyor	175 per month
Boright, W. B.....	Expert hydraulician, engineer and surveyor	5 per day
Brace, James H.....	Expert computer, engineer and surveyor	225 per month
Bristow, T. W.....	Expert computer, engineer and surveyor	4 50 per day
Broenniman, A. E.....	Expert computer, engineer and surveyor	175 per month
Buck, R. S.....	Consulting engineer, Niagara reservation	None
Chapleau, S. J.....	Lock expert, engineer and surveyor	175 per month
Chism, G. F.....	Expert computer, engineer and surveyor	5 per day
Church, M. F.....	Expert computer, engineer and surveyor	4 50 per day
Clark, E. E.....	Director of trade schools, Elmira reformatory.....	1,500 per annum
Conger, A. A.....	Expert computer, engineer and surveyor	150 per month
Fairlie, Andrew M.....	Expert computer, engineer and surveyor	100 per month
Feely, B. T.....	Superintendent of borings, engineer and surveyor	6 per day
Giles, John A.....	Expert computer, engineer and surveyor	4 50 per day
Goldmark, Henry	Consulting engineer, engineer and surveyor	None
Greene, G. S., jr.....	Consulting engineer, engineer and surveyor	100 per month
Hammond, George A.....	Superintendent of borings, engineer and surveyor	6 per day
Harris, A. L.....	Expert computer, engineer and surveyor	5 per day
Herold, Helen	Stenographer, tenement house commission	55 per month
Howell, D. J.	Consulting engineer and special resident engineer, engineer and surveyor....	5,000 per annum

APPOINTMENTS WITHOUT EXAMINATION, ETC.—*Concluded*

NAME	Position and office	Compensation
Jones, Walter	Civil engineer, Niagara reservation.....	\$10 per day
Kellogg, J. L.	Expert, state museum.....	6 per day
Kuichling, Emil.....	Expert hydraulician, engineer and surveyor	400 per month
Ladu, D. B.	Expert computer, engineer and surveyor.....	3 50 per day
Leining, Lewis, jr.....	Draughtsman, engineer and surveyor.....	3 50 per day
McNamara, Patrick	Expert land appraiser, engineer and surveyor.....	10 per day
Merriek, C. V.	Expert computer, engineer and surveyor.....	4 50 per day
Miller, Roger.	Expert computer, engineer and surveyor	5 per day
Mott, William E.....	Expert computer, engineer and surveyor.....	125 per month
Murphy, Edward C.....	Expert hydraulician, engineer and surveyor.....	5 per day
North, Edward P.....	Consulting engineer, engineer and surveyor	100 per month
Overn, James J.....	Special resident engineer, engineer and surveyor	225 per month
Parsons, John T.....	Expert computer, engineer and surveyor.....	5 per day
Post, Amy	Stereotyper, school for the blind, Batavia.....	50 per month
Purdy, S. M.....	Expert computer, engineer and surveyor	100 per month
Ricketts, Palmer C.....	Consulting engineer, engineer and surveyor	100 per month
Robertson, W. A.	Clerk, tenement house commission.....	65 per month
Shaffer, Newton M.....	Surgeon-in-chief, state hospital for the care of crippled and deformed children	None
Stearns, W. G.....	Superintendent of borings, engineer and surveyor.....	6 per day
Taylor, Irwin	Librarian, supreme court, appellate division, fourth department.....	2,000 per annum
Tudor, Clinton R.....	Expert computer, engineer and surveyor	5 per day
Van Guysling, Walter	Expert computer, engineer and surveyor.....	5 per day
Wansleben, William A.....	Expert computer, engineer and surveyor	5 per day
Wisner, George J.....	Consulting engineer, engineer and surveyor.....	100 per month
Wolner, E. W.....	Expert computer, engineer and surveyor.....	6 per day

NOTE—Persons appointed by state engineer were temporarily employed during survey for barge canal.

I Allowed by special action of the Commission, excepting from examination persons “engaged in private business who shall render any professional, scientific, technical or other expert service of an occasional and exceptional character to any state officer, and whose compensation in any one year shall not exceed \$300.”

NAME	Position and office	Compensation
Aberdein, L.....	Assistant, university state of New York.....	\$17 50
Ackerly & Niles.....	Attorneys, forest, fish and game commission.....	250 00
Acton, M. L.....	Temporary clerk, tenement house commission.....	96 00
Adams, C. W.....	Consulting engineer, board of health.....	300 00
Adams, Eldridge L.....	Special counsel, department of excise.....	210 00
Albert, D. B.....	Local examiner, department of public instruction.....	10 00
Allen, C. J.....	Temporary inspector, tenement house commission.....	46 00
Allen, John G.....	Consulting examiner, university state of New York.....	6 00
Amsler, E. S.....	Local examiner, Rochester, civil service commission.....	5 00
Anderson, Arthur C.....	Expert stenographer, tenement house commission.....	55 00
Andrews, Avery D.....	Examiner, banking department.....	299 10
Andrews, Genevieve.....	Instructor, drawing, department of public instruction.....	100 00
Andrews, J. D., & Lindsley, G.....	Appraisers (Tennessee), insurance department.....	15 00
Armstrong, Helen R.....	Local examiner, New York, civil service commission.....	5 00
Armstrong, Mattie.....	Local examiner, New York, civil service commission.....	5 00
Ashley, E. E.....	Special examiner, general subjects, civil service commission.....	114 00
Astarita, Antonio.....	Special examiner, Italian, civil service commission.....	92 00
Audit Co. of New York.....	Examiner, Manhattan state hospital, commission in lunacy.....	75 00
Ausley, Wm. S. & C. W.....	Appraisers (Georgia), insurance department.....	100 00
Austin, W. F.....	Stenographer, commission in lunacy.....	8 70
Babcock, Edward S.....	Institute instructor, department of public instruction.....	125 00
Babcock, Laura E.....	Indexer, university state of New York.....	18 00
Bacon, Gertrude M.....	Institute instructor, department of public instruction.....	100 00
Bailey, L. H.....	Special examiner, horticulture, civil service commission.....	15 00
Bailey, L. H.....	Lecturer, farmers institutes.....	10 00
Baker, Hiram A.....	Local examiner, Hornellsville, civil service commission.....	27 67
Baker, W. L.....	Veterinarian, department of agriculture.....	20 50

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
Banfield, A. W.	Local examiner, Elmira, civil service commission	\$50 65
Banks, Charles S.	Lecturer, farmers institutes	37 50
Banta, J. Edward	Institute instructor, department of public instruction	100 00
Barbour, H. E.	Local examiner, Ogdensburg, civil service commission	15 00
Bardwell, Darwin L.	Institute conductor, etc., department of public instruction	237 00
Barker, W. W.	Local examiner, university state of New York	105 00
Barnes, Wesley	Surveyor, forest, fish and game commission	45 00
Barrett, Harry A.	Local examiner, Albany, civil service commission	5 00
Barrows, Anna	Lecturer, farmers institutes	70 00
Bassett, Josephine M.	Institute instructor, department of public instruction	90 00
Beach, S. A.	Lecturer, farmers institutes	100 00
Beauchamp, W. M.	Expert, university state of New York	145 00
Bedford, E. R.	Local examiner, university state of New York	80 00
Bemis, Morris N., M. D.	Local medical examiner, Jamestown, civil service commission	2 75
Benes, Joseph	Interpreter, Queens county court	5 00
Benjamin, C. F., jr.	Local examiner, university state of New York	30 00
Bennett, J. Edward	Local examiner, university state of New York	138 00
Bennett, Wm. M.	Institute instructor, department of public instruction	100 00
Bennet, Wm. S.	Local examiner, university state of New York	21 00
Benton, Frank	Lecturer, farmers institutes	20 02
Betten, Cornelius	Assistant, university state of New York	140 00
Betts, Clarence W.	Referee, department of excise	20 00
Biergen, Mary	Clerk, tenement house commission	50 00
Bingham, Jessie H.	Institute instructor, department of public instruction	100 00
Bishop, Edwin R., M. D.	Local medical examiner, Geneva, civil service commission	31 00
Bishop, Irving P.	Examiner, department of public instruction	60 00
Bishop, Irving P.	Expert, university state of New York	122 50
Blackall, Elizabeth W.	Local examiner, department of public instruction	25 00
Blair, Amy R.	Institute instructor, department of public instruction	90 00
Blair, O. R.	Attorney, forest, fish and game commission	10 00
Blair, Wm. H.	Transfer agent, commission in lunacy	170 50
Blodgett, A. B.	Local examiner, department of public instruction	25 00
Blumer, G. Alder, M. D.	Special examiner, hospital administration, civil service commission	50 00

Blumer, G. Alder, M. D.....	Expert pathologist, commission in lunacy	225 00
Bogardus, E. P.....	Local examiner, Poughkeepsie, civil service commission.....	37 50
Bonner, John H.....	Inspector, tenement house commission.....	30 00
Boorum, Claude.....	Local examiner, department of public instruction.....	12 00
Boytoun, F. D.....	Institute instructor, department of public instruction.....	100 00
Bozorth, Scott.....	Appraiser (Oregon), insurance department.....	15 00
Bradt, Aaron.....	Enumerator, department of excise.....	8 12
Braman, Isaac G.....	Stenographer, executive department.....	51 00
Breitenstein, D. F.....	Local examiner, Utica, civil service commission	25 00
Brice, David N.....	Stenographer, civil service commission	20 00
Brice, David N.....	Stenographer, tax commission.....	50 00
Brice, David N.....	Stenographer, commission in lunacy	89 60
Britcher, Nellie E.....	Stenographer, board of health.....	*25 00
Brodnax, Herbert	Local examiner, New York, civil service commission.....	5 00
Brown, A. B.....	Local examiner, Watertown, civil service commission.....	50 25
Brown, A. H., M. D.....	Local medical examiner, New York, civil service commission.....	296 00
Brown, George	Expert inspector, tenement house commission.....	162 50
Bruce, Peter	Local examiner, university state of New York	67 50
Buck, G. S.....	Local examiner, Buffalo, civil service commission	5 00
Bullis, George E.....	Institute instructor, department of public instruction.....	120 00
Burnett, Wm. H.....	Special game protector, forest, fish and game commission	15 00
Burns, E. C	Civil engineer, Coneywango drainage commission.....	10 00
Burns, Edward G.....	Temporary inspector, tenement house commission.....	176 00
Butler, Ada L.....	Local examiner, Oneonta, civil service commission.....	10 00
Butler, C. A.....	Local examiner, Oneonta, civil service commission.....	45 00
Butler, Nicholas M.....	Institute instructor, department of public instruction.....	100 00
Butts, C.....	Assistant, university state of New York	45 16
Byrne, Catharine T.....	Stenographer, civil service commission.....	209 05
Cahill, Wm. J.....	Local examiner, Utica, civil service commission.....	44 00
Caldwell & Garrison.....	Expert surveyors, Washington's headquarters.....	140 90
Caldwell, G. C.....	Special examiner, chemistry, civil service commission.....	25 00
Calkins, Gary N.....	Expert, forest, fish and game commission	300 00
Callahan, E. A.....	Proofreader, department of agriculture.....	300 00
Callahan, W. H.....	Local examiner, Newburgh, civil service commission.....	45 00
Canera, Americo W. W.....	Special examiner, Italian, civil service commission.....	20 00
Cantwell, Thomas P.....	Handwriting expert, department of public instruction	25 00
Cantwell & Cantwell.....	Attorneys, forest, fish and game commission	100 00
Carmalt, J. W.....	Local examiner, university state of New York	37 00

* Per month

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—*Continued*

NAME	Position and office	Compensation
Carmer, W. G.....	Local examiner, Albion, civil service commission.....	\$2 50
Carr, W. J., M. D.....	Local medical examiner, Newburgh, civil service commission.....	6 00
Carter, D. W. M.....	Surveyor, forest, fish and game commission.....	75 00
Case, B. J.....	Lecturer, farmers institutes.....	5 00
Case, Clifford P.....	Local examiner, university state of New York.....	20 00
Casey, G. J.....	Stenographer, railroad commission.....	12 00
Cassety, James M.....	Local examiner, department of public instruction.....	40 00
Cavanaugh, George W.....	Lecturer, farmers institutes.....	50 00
Chapman, C. E.....	Lecturer, farmers institutes.....	45 00
Chamberlain, Agnes W.....	Stenographer, civil service commission.....	75 00
Chamberlain, H. M.....	Local examiner, Malone, civil service commission.....	36 00
Chambers, George J.....	Stenographer, department of excise.....	187 30
Chipperfield, George F.....	Agent, banking department.....	40 00
Chisholm, K. O.....	Local examiner, Ithaca, civil service commission.....	5 00
Church, Arthur.....	Draftsman, state architect.....	129 75
Church, A. M.....	Detective, forest, fish and game commission.....	12 00
Church, Lisbeth D.....	Temporary stenographer, tenement house commission.....	32 50
Churchill, A. L.....	Local examiner, Saratoga, civil service commission.....	6 00
Civolari, G.....	Special examiner, Italian, civil service commission.....	30 00
Claris, John T.....	Veterinarian, department of agriculture.....	10 00
Clark, A. S.....	Local examiner, university state of New York.....	35 00
Clark, C. W.....	Lecturer, farmers institutes.....	27 00
Clark, Robert N.....	Local examiner, Amsterdam, civil service commission.....	10 00
Clelland, O. M.....	Lecturer, farmers institutes.....	2 50
Cochran, Albert E.....	Stenographer, department of excise.....	61 05
Coben, Lewis.....	Enumerator, department of excise.....	8 75
Collingwood, F.....	Special examiner, civil engineering, civil service commission.....	25 00
Colson, Frederick D.....	Stenographer, civil service commission.....	43 63
Comstock, J. H.....	Special examiner, entomology, civil service commission.....	7 50
Conant, F. O.....	Special protector, forest, fish and game commission.....	22 00
Conover, H. H.....	Examiner, university state of New York.....	25 00
Cook, Charles H.....	Veterinarian, department of agriculture.....	25 00
Cook, John H.....	Local examiner, Albany, civil service commission.....	10 00

Cook, Robert G., M. D.	Local medical examiner, Rochester, civil service commission	54 00
Cooke, R. A.	Local examiner, university state of New York	50 00
Cooley, F. L., M. D.	Local medical examiner, Oswego, civil service commission	4 00
Cooper, A. R.	Stenographer, board of charities	151 70
Cooper, W. G., M. D.	Local medical examiner, Ogdensburg, civil service commission	10 00
Cosgrave, John J.	Expert engrosser, commission in lunacy	4 00
Costello, Charles A.	Draughtsman, state architect	36 18
Coughlin, Joseph P.	Referee, department of excise	60 00
Councilman, W. T.	Expert pathologist, commission in lunacy	225 00
Courtney, John	Attendant, court of claims	9 00
Covert, Wm. H.	Institute instructor, department of public instruction	100 00
Coville, Charles R.	Attorney, forest, fish and game commission	85 00
Cowing, Rufus B.	Referee, department of excise	50 00
Cowles, Edward	Expert pathologist, commission in lunacy	225 00
Cox, Mary N.	Institute instructor, department of public instruction	25 00
Crance, Charles T.	Physician, soldiers and sailors' home, Bath	150 00
Crawford, William	Temporary inspector, tenement house commission	125 33
Crissy, Jay	Institute instructor, department of public instruction	30 00
Crowforth, Anderson	Veterinarian, department of agriculture	6 00
Crowley, Mary E.	Local examiner, department of public instruction	12 00
Crunken, F. M.	Lecturer, university state of New York	45 00
Cuddeback, Samuel N.	Local examiner, university state of New York	80 00
Cuyas, Antonio, jr.	Special examiner, Spanish, civil service commission	40 00
Daley, Thomas	Laborer, university state of New York	23 00
Daly, Richard R., M. D.	Local medical examiner, Binghamton, civil service commission	17 00
Dana, Myron T.	Institute instructor, department of public instruction	100 00
Daniels, Charles	Special examiner, tinsmithing, civil service commission	15 00
Darrow, Elizabeth S.	Special examiner, dressmaking and millinery, civil service commission	21 14
Darrow, F. E. W.	Local examiner, Kingston, civil service commission	5 00
Davis, Charles S.	Institute instructor, department of public instruction	100 00
Davis, Jennie M.	Institute instructor, department of public instruction	100 00
Davison, Mrs. H. A.	Special examiner, English, civil service commission	5 00
Dawson, Edward	Local examiner, university state of New York	80 00
Decker, F.	Local examiner, university state of New York	40 00
DeGarmo, Charles	Special examiner, pedagogy, civil service commission	30 00
Denny, Eli, M. D.	Local medical examiner, Oneonta, civil service commission	7 00
Devine, George S.	Local examiner, Sandy Hill, civil service commission	5 00
Diamond, F. J.	Institute instructor, department of public instruction	20 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
Dickinson, H. T.....	Expert, university state of New York.....	\$250 00
Dodd, Edna E.....	Stenographer, board of health.....	145 00
Dorrance, Jessie A.....	Institute instructor, department of public instruction.....	25 00
Doud, George H.....	Local examiner, Rochester, civil service commission.....	35 00
Douglass, George R.....	Local examiner, Buffalo, civil service commission.....	5 00
Downing, A. S.....	Special examiner, pedagogy, civil service commission.....	25 00
Dunbar, F. I.....	Appraiser (Oregon), insurance department.....	15 00
Dunning, A. H.....	Surveyor, forest, fish and game commission.....	12 00
Durey, Cyrus.....	Surveyor, forest, fish and game commission.....	15 00
Dye, Franklin.....	Lecturer, farmers institutes.....	25 00
Eacker, C. O.....	Local examiner, Elmira, civil service commission.....	5 00
Eames, Robert M.....	Local examiner, Albany, civil service commission.....	5 00
Eastman, W. L.....	Collector of exhibits, Pan-American exposition.....	134 25
Eckel, E. C.....	Expert, university state of New York.....	77 50
Eckerson, Frank.....	Local examiner, university state of New York.....	40 00
Edgerton, Wm. S.....	Landscape architect, Niagara reservation.....	50 00
Edwards, F.....	Local examiner, university state of New York.....	252 00
Elinger, Fred E.....	Chemist, department of agriculture.....	60 00
Ellis, Thomas.....	Bridge inspector, department of public works.....	260 00
Elting, Philip.....	Local examiner, Kingston, civil service commission.....	27 50
Esmondis, Mary.....	Temporary inspector, tenement house commission.....	17 50
Estey, S. C.....	Local examiner, Elmira, civil service commission.....	5 00
Fancher, Edwin, M. D.....	Local medical examiner, Middletown, civil service commission.....	4 50
Fancille, F.....	Special examiner, music, civil service commission.....	15 00
Farrington, T. A.....	Local examiner, Newburgh, civil service commission.....	5 00
Faulkner, Thomas.....	Local examiner, New York, civil service commission.....	5 00
Fenner, Seth.....	Lecturer, farmers institutes.....	60 00
Fairlie, John A.....	Secretary, canal advisory committee.....	225 00
Felt, E. P.....	Lecturer, farmers institutes.....	37 50
Feuton, Blaine.....	Laborer, Coneywango drainage commission.....	48 00
Ferguson, C. P.....	Local examiner, New York, civil service commission.....	5 00
Fiero, W. H.....	Attorney, forest, fish and game commission.....	90 00

Finegan, Ada G.....	Examiner, department of public instruction.....	42 00
Fish, A. P.....	Attorney, forest, fish and game commission.....	9 00
Fisher Typewriting Co.....	Indexers, factory inspector.....	150 00
Fitzgerald, J. Leland.....	Enumerator, department of excise.....	5 50
Folks, Homer.....	Special examiner, charities inspector, civil service commission.....	25 00
Foster, W. E.....	Lecturer, university state of New York.....	15 00
Franklin, Cornelius E.....	Institute instructor, department of public instruction.....	100 00
Frost, F. L.....	Inspector electric plant, Long Island state hospital.....	104 00
Fuller, E. D.....	Lecturer, university state of New York.....	227 50
Fuertes, E. A.....	Special examiner, civil engineering, civil service commission.....	207 00
Fuller, E. J.....	Expert, secretary of state.....	50 00
Gallagher, James.....	Attorney, forest, fish and game commission.....	5 00
Gannon, John J.....	Examiner, department of public instruction.....	25 00
Gay, Carl W.....	Veterinarian, board of health.....	235 00
Gerogthy, E.....	Local examiner, university state of New York.....	15 00
Gibbs, George L.....	Local examiner, Oneonta, civil service commission.....	10 00
Gibson, Robert W.....	Consulting architect, Pan-American exposition.....	100 00
Gillette, Wm. K.....	Special examiner, French, civil service commission.....	50 00
Glassford, F. J.....	Enumerator, department of excise.....	8 12
Goodrich, C. P.....	Lecturer, farmers institutes.....	25 00
Goodwillie, Frank.....	Special examiner, architecture, civil service commission.....	133 00
Goold, Charles B.....	Special examiner, French and Greek, civil service commission.....	25 00
Gorham, George E., M. D.....	Special examiner, medicine, civil service commission.....	20 00
Gould, E. R. L., M. D.....	Expert, tenement house commission.....	250 00
Gould, John.....	Lecturer, farmers institutes.....	48 00
Gratton, W. J.....	Stenographer, department of excise.....	18 00
Grant, John A., M. D.....	Local medical examiner, Malone, civil service commission.....	6 00
Graves, Allen L.....	Appraiser (Vermont), insurance department.....	15 00
Graves, Elizabeth M.....	Local examiner, department of public instruction.....	15 00
Gray, Myron E.....	Local examiner, Ogdensburg, civil service commission.....	56 10
Green, L. P.....	Local examiner, Binghamton, civil service commission.....	5 00
Greene, Ida C.....	Institute instructor, department of public instruction.....	112 50
Grey, Mary.....	Temporary stenographer, monuments commission.....	6 67
Griffin, R.....	Engineer, state fair commission.....	200 00
Guest, Eva B.....	Stenographer, Pan-American exposition.....	30 00
Hagadorn, John W.....	Local examiner, Johnstown, civil service commission.....	15 59
Hagar, Frank N.....	Local examiner, Plattsburg, civil service commission.....	30 39
Hale, Ledyard T.....	Attorney, department of excise.....	26 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
Hall, F. H.....	Lecturer, farmers institutes.....	\$80 00
Hallegas, C. A.....	Collector of exhibits, Pan-American exposition.....	4 00
Hamilton, A. S.....	Examiner, university state of New York.....	25 00
Hamilton, F. E.....	Attorney, department of excise.....	220 00
Hamilton, Mary K.....	Local examiner, university state of New York.....	60 00
Hamilton, R. A.....	Local examiner, university state of New York.....	20 00
Harding, H. A.....	Lecturer, farmers institutes.....	20 00
Hardy, D. P.....	Lecturer, farmers institutes.....	30 00
Hastings, C. S.....	Expert witness, forest preserve board.....	100 00
Haviland, H. S.....	Attorney, forest, fish and game commission.....	50 00
Haviland, Theodore R.....	Temporary stenographer, forest, fish and game commission.....	15 90
Hawkins, George H.....	Local examiner, department of public instruction.....	25 00
Hayes, Frances C.....	Institute instructor, department of public instruction.....	24 00
Hazen, Allen.....	Expert, commission in lunacy.....	250 00
Heiser, Fred S.....	Assistant, tenement house commission.....	50 00
Henderson, Albert H.....	Draughtsman, state architect.....	97 16
Heyward, B. R.....	Local examiner, Albany, civil service commission.....	5 00
Hickey, C. A.....	Local examiner, Binghamton, civil service commission.....	25 00
Hicks, John M.....	Attorney, forest, fish and game commission.....	5 00
Hill, Herbert M.....	Chemist, department of agriculture.....	275 00
Hill, H. C., M. D.....	Local medical examiner, Lockport, civil service commission.....	12 00
Hill, J. H.....	Assistant, university state of New York.....	54 00
Hilts, W. H.....	Attorney, forest, fish and game commission.....	66 00
Hinkley, W. H.....	Appraiser, board of health.....	5 00
Hoadley, Harwood.....	French translator, board of charities.....	10 00
Hoadley, Sarah E.....	Proofreader, board of charities.....	60 00
Hodges, G. C.....	Chemist, department of agriculture.....	282 00
Hodgman, A. F., M. D.....	Local medical examiner, Auburn, civil service commission.....	45 00
Hoffman, Henry.....	Teamster, Pan-American exposition.....	78 37
Holland, B. A.....	Local examiner, Elmira, civil service commission.....	3 50
Holland, L. G.....	Local examiner, Elmira, civil service commission.....	5 00
Holland, R. R.....	Local examiner, Elmira, civil service commission.....	15 00

Hollenbeck, C. A.....	Special examiner, printing, civil service commission.....	25 00
Hollingsworth, W. G.....	Veterinarian, department of agriculture.....	4 00
Holmes, Clarence E.....	Local examiner, Lansing, Mich., civil service commission.....	5 00
Holton, M. Adelaide.....	Institute instructor, department of public instruction.....	50 00
Hopkins, Frank.....	Attorney, forest, fish and game commission.....	115 00
Hopkins & Boudy.....	Attorneys, forest, fish and game commission.....	121 00
Horth, William.....	Laborer, Conewango drainage commission.....	5 00
Horton, George S.....	Attorney, forest, fish and game commission.....	15 00
Hourigan, John.....	Expert accountant, department of public instruction.....	30 00
Howard, W. O.....	Attorney, forest, fish and game commission.....	10 00
Howe, W. W.....	Institute instructor, department of public instruction.....	10 00
Howland, R. B., M. D.....	Local medical examiner, Elmira, civil service commission.....	60 30
Hoyt, G. W.....	Local examiner, Ithaca, civil service commission.....	5 00
Husted, A. B.....	Special examiner, pharmacy, civil service commission.....	10 00
Husted, F. P.....	Local examiner, Albany, civil service commission.....	5 00
Hull, Philip M.....	Institute conductor, department of public instruction.....	100 00
Hunter, George.....	Local examiner, university state of New York.....	15 00
Huntington, Arria S.....	Special examiner, civil service commission.....	12 50
Hurd, O. R.....	Attorney, Watkins Glen reservation.....	250 00
Hyde, Henry N.....	Examiner, university state of New York.....	78 00
Hyde, George H.....	Lecturer, farmers institutes.....	20 00
Infield, Clifton L., M. D.....	Local medical examiner, Sandy Hill, civil service commission.....	12 00
Ingalls, George A.....	Local examiner, Sandy Hill, civil service commission.....	20 00
Ingalsbe, Myra L.....	Institute instructor, department of public instruction.....	130 00
Innes, S. H.....	Temporary stenographer, monuments commission.....	14 58
Irving, John J.....	Local examiner, Binghamton, civil service commission.....	35 00
Isdell, Ida M.....	Special examiner, kindergarten, civil service commission.....	3 57
Isdell, Ida M.....	Institute instructor, department of public instruction.....	75 35
Jackson, George H.....	Brooklyn agent, soldiers and sailors' home, Bath.....	+200 00
Jagu, F.....	French translator, university state of New York.....	25 00
Jagu, F.....	Translator, commission in lunacy.....	5 00
Jenkins, W. H.....	Lecturer, farmers institutes.....	18 00
Jenkins, Walter S.....	Attorney, department of excise.....	232 50
Jennings, George E.....	Inspector, tenement house commission.....	162 50
Joerg, Herman.....	Attorney, department of excise.....	100 00
Johnson, Alvah B. W.....	Night watchman, department of excise.....	90 00
Johnson, F. S. and I. B.....	Stenographers, board of charities.....	23 70
Jones, J. F.....	Local examiner, Utica, civil service commission.....	5 00

† Per annum.

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
Jones, L. R.	Lecturer, farmers institutes	\$10 00
Jones, Stephen	Engineer, Bedford reformatory	188 00
Jordan, W. H.	Lecturer, farmers institutes	10 00
Judd, Mrs. S. N.	Lecturer, farmers institutes	10 00
Judson, A. B., M. D.	Local medical examiner, New York, civil service commission	21 00
Juliard, Louis	Veterinarian, board of health	70 00
Kaestner, Edward	Temporary stenographer, engineer and surveyor	63 00
Kaufman, Edwin G.	Temporary expert draughtsman, tenement house commission	30 00
Kaufman, W. T.	Expert, insurance department	25 00
Keck, Philip	Attorney, forest, fish and game commission	10 00
Keeling, A. M.	Temporary stenographer, tenement house commission	120 00
Keep, Austin B.	Local examiner, university state of New York	25 00
Kellas, John P.	Attorney, forest, fish and game commission	25 00
Kellogg, D. S., M. D.	Local medical examiner, Plattsburg, civil service commission	18 00
Kellogg, Eva D.	Institute instructor, department of public instruction	20 00
Kellogg, Henry D.	Surveyor, forest, fish and game commission	10 00
Kelly, Loren	Surveyor, forest, fish and game commission	82 25
Kelly, W. H.	Special examiner, veterinary science, civil service commission	30 00
Kelsey, R. S.	Local examiner, Oswego, civil service commission	5 00
Kendall, Messmore	Referee, department of excise	130 00
Keyser, Roland S.	Institute instructor, department of public instruction	100 00
King, Alice C.	Institute instructor, department of public instruction	100 00
Kip, William T.	Special examiner, law, civil service commission	55 00
Kirkman, L. G.	Local examiner, university state of New York	15 00
Klencke, Louis A.	Local examiner, New York, civil service commission	15 00
Klencke, M. L.	Local examiner, New York, civil service commission	30 00
Klopp, W. J.	Local examiner, university state of New York	20 00
Knapp, Charles L.	Attorney, department of excise	40 00
Kneil, Thomas R.	Institute instructor, department of public instruction	40 00
Knisley, A. L.	Lecturer, farmers institutes	5 00
Knowles, Charles P., M.D.	Local medical examiner, Buffalo, civil service commission	19 00
Lamb, Levi S.	Attorney, forest, fish and game commission	8 00

Landon, N. E.	Physician, custodial asylum, Newark	152 00
Lane, C. B.	Lecturer, farmers institutes	10 00
Latham, Geo. W.	Local examiner, Auburn, civil service commission	30 00
Lebelson, I.	Inspector, tenement house commission	60 00
Lee, Martin E.	Appraiser, board of health	5 00
Letson, Jennie E.	Expert, university state of New York	198 15
Leonhard, Charles H.	Expert, commissioner of jurors, Queens county	180 00
Le Valley, Fred	Instructor, steam fitting, Elmira reformatory	42 00
Levy, J.	Stenographer, tuberculosis hospital	34 70
Lillie, Colon C.	Lecturer, farmers institutes	60 00
Lincoln, Newton	Inspector, Conewango drainage commission	147 00
Lindsley, E. W.	Surveyor, forest, fish and game commission	99 06
Litchard, A. L.	Lecturer, farmers institutes	20 00
Litchard, A. W.	Lecturer, farmers institutes	62 50
Livingston, Gertrude	Temporary stenographer, monuments commission	12 50
Lord, Mrs. B. B.	Lecturer, farmers institutes	15 00
Loughran, E. H., M.D.	Local medical examiner, Kingston, civil service commission	8 00
Lovett, A. D. B.	Local examiner, Geneva, civil service commission	5 00
Lucey, D. B.	Attorney, forest, fish and game commission	150 00
Luther, D. L.	Local examiner, civil service commission	1 50
Lynch, Daniel	Surveyor, forest, fish and game commission	40 00
Lyon, Howard	Institute instructor, department of public instruction	100 00
Lyons, Mary	Clerk, tenement house commission	102 00
Lytle, Mrs. Alice H.	Examiner, university state of New York	130 00
Lytle, Albert T.	Local examiner, university state of New York	215 00
Lytle, Grace E.	Examiner, university state of New York	116 00
Mabie, Hamilton	Lecturer, university state of New York	50 00
McClelland, Mary A.	Institute instructor, department of public instruction	170 00
McCollum, Grace	Temporary stenographer, banking department	8 75
McCollum, W. E.	Attorney, forest, fish and game commission	21 00
McCord, J. N.	Temporary inspector, tenement house commission	36 00
McCrack, J. A.	Appraiser, board of health	7 50
Macdonald, Carlos, M. D.	Special examiner, medicine, civil service commission	65 00
McDonald, E. F.	Institute instructor, department of public instruction	22 00
McFail, D. H.	Attorney, forest, fish and game commission	10 00
McFarran, C. N.	Cataloger, pathological institute	9 00
MacGregor, Walter S.	Attorney, forest, fish and game commission	20 00
McGuffey, Margaret	Lecturer, university state of New York	15 00

† Per session.

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
McGuire, M. J.....	Attorney, forest, fish and game commission.....	\$5 00
McGlynn, Agnes M.....	Temporary stenographer, board of charities.....	25 00
McGonegal, John B.....	Transfer officer, board of charities.....	90 00
McLaughlin, S. S.....	Stenographer, prison commission.....	88 33
McLeod, C. S. A.....	Local examiner, Buffalo, civil service commission.....	10 00
McNally, E. J.....	Local examiner, Oswego, civil service commission.....	33 50
McReynolds, Wm. E.....	Stenographer, commission in lunacy.....	8 25
Mailloux, C. O.....	Expert, commission in lunacy.....	60 00
Malette, F. A.....	Local examiner, Geneva, civil service commission.....	20 00
Mambert, Alvin E.....	Referee, department of excise.....	15 00
Mann, Charles.....	Lecturer, farmers institutes.....	15 00
Mann, F. J., M. D.....	Local medical examiner, Poughkeepsie, civil service commission.....	6 00
Marks, A.....	Temporary inspector, tenement house commission.....	24 00
Marks, E. L.....	Expert assistant, forest, fish and game commission.....	84 00
Marlow, Ernest W.....	Local examiner, New York, civil service commission.....	35 00
Marsh, Anna W.....	Stenographer, tenement house commission.....	82 50
Martin, M. A.....	Attorney, forest, fish and game commission.....	31 00
Marvin, A.....	Local examiner, university state of New York.....	55 00
Maxey, Carroll L.....	Special examiner, English, civil service commission.....	10 50
May, William H.....	Veterinarian, board of health.....	15 00
Mayham, Frank L.....	Referee, department of excise.....	220 00
Meister, Adam.....	Temporary inspector, tenement house commission.....	159 00
Merrell, A. J.....	Institute instructor, department of public instruction.....	40 00
Merrill, John B.....	Attorney, forest, fish and game commission.....	25 00
Meury, E. G. W.....	Local examiner, university state of New York.....	102 50
Meyer, A. J.....	Local examiner, university state of New York.....	52 50
Milki, Asad.....	Special examiner, Arabic, civil service commission.....	12 00
Miller, H. L.....	Local examiner, Rochester, civil service commission.....	8 00
Miller, Jacob P.....	Collector of exhibits, Pan-American exposition.....	80 00
Miller, Louise.....	Lecturer, farmers institutes.....	30 00
Miller, M.....	Stenographer, department of excise.....	109 00
Milne, James M.....	Institute instructor, department of public instruction.....	50 00

Miner, G. W.....	Local examiner, Rochester, civil service commission.....	10 00
Minor, F. J.....	Local examiner, Buffalo, civil service commission.....	5 00
Minor, George H.....	Local examiner, Buffalo, civil service commission.....	65 50
Mitchell, J. D., M.D.....	Local medical examiner, Hornellsville, civil service commission.....	4 00
Mohr, Charles.....	Inspector, tenement house commission.....	258 00
Montgomery, W. H.....	Inspector, tenement house commission.....	80 00
Moore, A. A.....	Typewriter, commission in lunacy.....	12 00
Moore, V. A.....	Veterinarian, board of health.....	20 00
Moot, F. W.....	Lecturer, farmers institutes.....	5 00
Moriarta, D. C., M.D.....	Local medical examiner, Saratoga, civil service commission.....	4 00
Morris, August.....	Local examiner, Lockport, civil service commission.....	37 64
Morris, Ray.....	Special examiner, civil engineering, civil service commission.....	6 00
Moulton, Lena.....	Temporary clerk, tenement house commission.....	84 00
Mowbray, Edward B.....	Expert, forest, fish and game commission.....	20 00
Munson, A. E.....	Local examiner, university state of New York.....	25 00
Musson, E. F.....	Expert surveyor, woman's relief corps home.....	57 32
Mutter, John.....	Attorney, district attorney, Queens county.....	50 00
Needham, James G.....	Assistant, university state of New York.....	300 00
Neuman, Leo H., M. D.....	Special examiner, medicine, civil service commission.....	60 00
Nichols, Clifford.....	Local examiner, Buffalo, civil service commission.....	30 00
Norris, Elliot B.....	Lecturer, farmers institutes.....	25 00
Norton, Alice P.....	Lecturer, university state of New York.....	15 00
O'Brien, William.....	Local examiner, Saratoga, civil service commission.....	14 25
O'Connell, William.....	Local examiner, New York, civil service commission.....	5 00
O'Conuor, Thomas F.....	Local examiner, university state of New York.....	35 00
Oliver, Myrta.....	Trained nurse, school for the blind, Batavia.....	50 00
O'Neill, W. D.....	Stenographer, commission in lunacy.....	10 00
Page, Alfred R.....	Referee, department of excise.....	80 00
Palmer, Egbert.....	Attorney, forest, fish and game commission.....	40 00
Parker, Florence J.....	Institute instructor, department of public instruction.....	100 00
Park, J. T.....	Local examiner, Sandy Hill, civil service commission.....	5 00
Parsons, Arthur L.....	Assistant, university state of New York.....	164 00
Parsons, H. De B.....	Expert engineer, Bedford reformatory.....	60 00
Patten, Alex. S.....	Veterinarian, board of health.....	5 00
Patten, Howard F.....	Local examiner, university state of New York.....	15 00
Patterson, John K., Jr.....	Local examiner, Dunkirk, civil service commission.....	46 56
Peabody, Joseph W.....	Appraiser (Massachusetts), insurance department.....	21 02
Peacock, D. L.....	Clerk, tenement house commission.....	40 00

NAME	Position and office	Compensation
Peck, C. M.....	Teamster, Pan-American exposition.....	\$102 80
Peck, F. H., M. D.....	Local medical examiner, Utica, civil service commission.....	25 00
Phelps, C. E.....	Surveyor, forest, fish and game commission.....	10 00
Phillips, William I.....	Lecturer, farmers institutes.....	2 50
Pierson, M. F.....	Collector of exhibits, Pan-American exposition.....	110 00
Piper, Peter F.....	Institute instructor, department of public instruction.....	100 00
Plummer, Mary W.....	Lecturer, university state of New York.....	25 00
Porter, J. Edward.....	Chemist, department of agriculture.....	10 00
Post, H. A.....	Local examiner, Rochester, civil service commission.....	4 00
Potter, Charles B.....	Veterinarian, board of health.....	21 00
Powell, George T.....	Lecturer, farmers institutes.....	57 50
Powell, Marsia C.....	Local examiner, Ghent, N. Y., civil service commission.....	6 47
Powell, Sara L.....	Stenographer, university state of New York.....	6 50
Pratt Institute.....	Special examiner, domestic science, civil service commission.....	16 66
Pratt, Sarah M.....	Special examiner, English, civil service commission.....	2 00
Puff, Gregg.....	Local examiner, Ithaca, civil service commission.....	31 75
Redman, Elmer.....	Institute instructor, department of public instruction.....	20 00
Reeves, George W.....	Local examiner, Watertown, civil service commission.....	15 00
Reeves, W. L.....	Attorney, forest, fish and game commission.....	25 00
Reiley, Katherine V.....	Local examiner, university state of New York.....	20 00
Reynolds, J. B.....	Appraiser (Missouri), insurance department.....	30 00
Reynolds, L. H.....	Local examiner, Amsterdam, civil service commission.....	5 00
Rborer, M. M.....	Appraiser (San Francisco and England), insurance department.....	120 00
Rice, Gratia L.....	Institute instructor, department of public instruction.....	100 00
Richard, William C.....	Taxidermist, university state of New York.....	135 00
Riley, J. F.....	Local examiner, Binghamton, civil service commission.....	11 02
Riley & Healey.....	Experts, tax commission.....	50 00
Rodgers, Ruso & Kelly.....	Stenographers, commission in lunacy.....	25 00
Rogers, Mrs. C.....	Institute instructor, department of public instruction.....	55 00
Rogers, J. D.....	Attorney, forest, fish and game commission.....	40 00
Rogers, Wm. B.....	Local examiner, Buffalo, civil service commission.....	15 25
Rose, S. M.....	Expert, forest, fish and game commission.....	26 00
Rosenfield, Z. & L.....	Stenographers, commission in lunacy.....	23 95

Roth, Alice A.....	Institute instructor, department of public instruction.....	100 00
Rowlee, W. W.....	Special examiner, botany, civil service commission.....	10 00
Sammis, E. G.....	Attorney, forest, fish and game commission.....	130 00
Schaefer, Louis.....	Stenographer, board of mediation and arbitration.....	85 00
Schermerhorn, Simon.....	Enumerator, department of excise.....	8 12
Schriber, Mae E.....	Institute instructor, department of public instruction.....	80 00
Schwartz, J.....	Special examiner, German and Yiddish, civil service commission.....	101 76
Scott, G. G.....	Expert, university state of New York.....	136 50
Scott, J. Bradley.....	Local examiner, Newburgh, civil service commission.....	20 00
Scudder, Charles J.....	Local examiner, university state of New York.....	90 00
Scudder, Jared W.....	Special examiner, German and Latin, civil service commission.....	30 00
Seaman, J. A.....	Attorney, forest fish and game commission.....	5 00
Seeley, Florence.....	Stenographer, state treasurer.....	190 50
Seibert, Francis A.....	Local examiner, university state of New York.....	100 00
Selkirk, A.....	Architect, insurance department.....	175 00
Serviss, J. G.....	Local examiner, Amsterdam, civil service commission.....	40 54
Sewall, Helen L.....	Institute instructor, department of public instruction.....	100 00
Sharkey, Frank.....	Local examiner, New York, civil service commission.....	30 00
Shaughnessy, Edward.....	Stenographer, railroad commission.....	102 50
Shaver, Charles A.....	Institute conductor, department of public instruction.....	100 00
Shear, Sylvester R.....	Institute instructor, department of public instruction.....	106 00
Shirley, John B.....	Institute instructor, department of public instruction.....	100 00
Sicard, Edward M.....	Local examiner, Buffalo, civil service commission.....	5 00
Silvernail, Marion A.....	Stenographer, Paris educational exhibit.....	100 00
Simon, Carrie.....	Transfer agent, commission in lunacy.....	27 00
Skinner, Avery W.....	Institute instructor, department of public instruction.....	100 00
Skinner, Harold B.....	Expert, Paris educational exhibit.....	200 00
Slingerland, M. V.....	Lecturer, farmers institutes.....	10 00
Smelzer, John M.....	Local examiner, Geneva, civil service commission.....	5 00
Smith, A. V. H., M.D.....	Local medical examiner, Amsterdam, civil service commission.....	2 00
Smith, Burt A.....	Local examiner, Lockport, civil service commission.....	5 00
Smith, Charles T. R.....	Special examiner, English, civil service commission.....	12 00
Smith, Cora.....	Stenographer, quarantine commission.....	104 20
Smith, H. de F.....	Lecturer, university state of New York.....	28 70
Smith, H. W.....	Taking inventory, department of public instruction.....	150 00
Smith, Irving B.....	Institute instructor, department of public instruction.....	100 00
Smith, Isaac H.....	Stenographer, department of excise.....	32 50
Smith, Leonard H.....	Assistant, public administrator, New York county.....	50 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME.	Position and office	Compensation
Sneidker, Martha E.....	Typewriter, commissioner of jurors, Queens county.....	\$90 00
Snyder, W. S.....	Local examiner, Johnstown, civil service commission	10 00
Sonneborn, Ida.....	Expert, board of charities	99 00
Southwick, H. H.....	Bookkeeper, department of public instruction.....	100 00
Spencer, T. E.....	Appraiser (Kansas City), insurance department.....	30 00
Sprague, W. E.....	Surveyor, forest, fish and game commission.....	6 00
Stearns, L. E.....	Lecturer, university state of New York.....	25 00
Stearns, W. E.....	Local examiner, department of public instruction.....	25 00
Stedler, R. C.....	Local examiner, Buffalo, civil service commission.....	5 00
Steele, R. E.....	Attorney, Auburn prison.....	125 00
Stecle, R. E.....	Attorney, Clinton prison	125 00
Stelle, H. W.....	Typewriter, commission in lunacy.....	16 50
Stevens, Augustus C.....	Local examiner, university state of New York.....	125 00
Stevens, Abel F.....	Lecturer, farmers institutes	50 00
Stewart, F. C.....	Lecturer, farmers institutes	45 00
Stewart, Jay.....	Attorney, forest, fish and game commission.....	2 00
Stoll, H. F.....	Local examiner, university state of New York.....	80 00
Stone, Anna J.....	Special institute instructor, department of public instruction	40 00
Stone, Frederick S.....	Local examiner, university state of New York	95 00
Stone, Garry T.....	Veterinarian, board of health.....	55 00
Stone, J. C.....	Local examiner, university state of New York	45 00
Stone, James C.....	Appraiser (Kentucky), insurance department	30 00
Stout, Ella L.....	Special examiner, department of public instruction.....	40 00
Stratton, B. P.....	Local examiner, New York, civil service commission.....	90 71
Stratton, J. B.....	Local examiner, New York, civil service commission.....	35 30
Strecver, Edward.....	Enumerator, department of excise	8 12
Strong, Otis.....	Local examiner, Auburn, civil service commission.....	30 00
Swan, M. M.....	Local examiner, Watertown, civil service commission.....	10 00
Sylvester, F. M.....	Expert, canal advisory committee.....	300 00
Tabor, Franklin A.....	Lecturer, farmers institutes.....	70 00
Tanner, Herbert N., M. D.....	Local medical examiner, Buffalo, civil service commission.....	18 60
Tarr, R. S.....	Special examiner, geology, civil service commission.....	10 25
Tedford, M. M.....	Expert stenographer, tax commission.....	50 00

Templeton, Margaret.....	Typewriter, railroad commission.....	8 70
Terry, T. B.....	Lecturer, farmers institutes.....	68 96
Tewksberry, W. Kay.....	Stenographer, farmers institutes.....	25 00
Thiry, John H.....	Interpreter, Queens county court.....	5 00
Thompson, G. S.....	Special detective, forest, fish and game commission.....	20 00
Thompson, Robert F.....	Attorney, forest, fish and game commission.....	55 00
Thorton, Howard.....	Attorney, Washington's headquarters.....	10 00
Thurston, R. H.....	Expert, railroad commission.....	100 00
Tilson, Ida E.....	Lecturer, farmers institutes.....	210 00
Todd, John.....	Expert, tenement house commission.....	100 00
Tompkins, A. J.....	Local examiner, university state of New York.....	25 00
Toole, J. C.....	Attorney, forest, fish and game commission.....	100 00
Topper, William.....	Temporary clerk, tenement house commission.....	102 00
Torrance, James R.....	Referee, department of excise.....	160 00
Treder, Oscar F. R.....	Local examiner, university state of New York.....	40 00
Tuck, J. B.....	Local examiner, university state of New York.....	50 00
Tucker, J. L.....	Attorney, forest, fish and game commission.....	25 00
Tuthill, James F.....	Local examiner, Middletown, civil service commission.....	5 16
Uhlien, J. C.....	Stenographer, forest, fish and game commission.....	10 00
Van Allen, Lucas L.....	Attorney, department of excise.....	100 00
Van Deman, H. E.....	Lecturer, farmers institutes.....	105 00
Van Demark, Harry S.....	Special stenographer, department of excise.....	62 90
Van Dyne, W. H.....	Local examiner, Poughkeepsie, civil service commission.....	10 00
Van Ingen, Gilbert.....	Expert assistant, university state of New York.....	50 00
Van Nostran, A. L.....	Attorney, forest, fish and game commission.....	5 00
Van Rensselaer, Howard, M. D.....	Special examiner, medicine, civil service commission.....	120 00
Van Slyke, L. L.....	Lecturer, farmers institutes.....	85 00
Van Voorhees, E. B.....	Lecturer, farmers institutes.....	25 00
Van Wagenen, J., jr.....	Lecturer, farmers institutes.....	55 00
Vernucle, C. C.....	Expert, university state of New York.....	221 75
Vinton, May.....	Temporary stenographer, railroad commission.....	119 21
Voorhees, J. B.....	Local examiner, university state of New York.....	20 00
Wadsworth, W. J.....	Veterinarian, department of agriculture.....	7 00
Wagner & Fisher.....	Attorney, forest, fish and game commission.....	174 00
Wallace, R. W.....	Special examiner, bookkeeping, civil service commission.....	40 00
Walter, Andrew J.....	Local examiner, university state of New York.....	70 00
Walter, H. J.....	Local examiner and institute instructor, department of public instruction.....	125 00
Ward, Frank D.....	Lecturer, farmers institutes.....	235 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. I—Continued

NAME	Position and office	Compensation
Ward, Samuel B., M. D.	Special examiner, medicine, civil service commission	\$50 00
Waring, C. L.	Attorney, forest, fish and game commission	45 00
Warner, A. J.	Local examiner, Elmira, civil service commission	3 50
Warren, Frank	Transfer agent, commission in lunacy	139 50
Warren, Mrs. Frank	Transfer agent, commission in lunacy	105 50
Waters, Louis L.	Local examiner, Syracuse, civil service commission	146 50
Webb, Charles A. & Stokely, R. J.	Appraisers (North Carolina), insurance department	10 00
Weber, H. C.	Local examiner, university state of New York	75 00
Webster, Andrew T.	Special examiner, music, civil service commission	11 50
Webster, Albert L.	Expert, tenement house commission	175 94
Weeks, James L.	Local examiner, Jamestown, civil service commission	40 00
Werfelmann, W. J., M. D.	Local medical examiner, Syracuse, civil service commission	35 00
Wheelan, Charles T.	Local examiner, Auburn, civil service commission	5 00
Wheeler, Monroe	Attorney, forest, fish and game commission	5 00
Whelan, J. E.	Appraiser (Iowa), insurance department	30 00
Whitney, Mrs. E. B.	Local examiner, department of public instruction	36 00
Widdemer, Wm. L.	Local examiner, university state of New York	105 00
Wilbur, A. B.	Local examiner, Middletown, civil service commission	25 46
Wilde, J. C.	Local examiner, university state of New York	15 00
Wilkins, Henry, Jr.	Inspector, tenement house commission	8 00
Wilkie, Amos	Enumerator, department of excise	8 12
Williams & Johnston	Architects, forest, fish and game commission	100 00
Williams, M. D.	Lecturer, farmers institutes	20 00
Williams, Sherman	Institute instructor, department of public instruction	100 00
Williams, John E.	Local examiner, Rochester, civil service commission	56 00
Wing, H. H.	Special examiner, dairy husbandry, civil service commission	22 50
Winne, Lansing B., M. D.	Special examiner, medicine, civil service commission	5 00
Wise, John M.	Local examiner, Rushville, civil service commission	2 50
Wise, John S.	Attorney, forest, fish and game commission	250 00
Witter, D. P.	Lecturer, farmers institutes	145 00
Wood, James	Lecturer, farmers institutes	10 00
Wood Brothers	Surveyors, forest preserve board	23 50
Wood, O. W.	Local examiner, Olean, civil service commission	23 34

Woodruff, G. C.	Local examiner, university state of New York.....	15 00
Woodworth, C. N.	Surveyor, forest, fish and game commission.....	25 00
Wright, A. M.	Special examiner, dentistry, civil service commission.....	20 00
Wright, T. W.	Special examiner, civil engineering, civil service commission.....	262 00
Young, W. E.	Local examiner, Sandy Hill, civil service commission.....	48 00
Zillig, Edna.....	Typewriter, Bedford reformatory.....	60 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. II

II Allowed by special action of the Commission excepting from examination persons “engaged in private business who shall render any professional, scientific, technical or other expert service of an occasional and exceptional character to any state officer.” Cases in which compensation in excess of \$300 has been specially allowed by the Commission.

NAME	Position and office	Compensation
Albro, Samuel H.....	Institute instructor, department of public instruction.....	\$1,516 67
Ball, Richard L.....	Temporary assistant, tenement house commission.....	400 00
Barnes, William.....	Expert, insurance department.....	3,000 00
Bender Laboratory.....	Expert, board of health.....	432 50
Brace, J. H.....	Furnishing copies from records U. S. board of engineers, engineer and surveyor....	405 11
Bradt, Warren L.....	Expert pharmacist, commission in lunacy.....	600 00
Brown, Carlisle & Hugo.....	Attorneys, forest, fish and game commission.....	1,500 00
Brown, Goodman.....	Counsel, commission in lunacy.....	100 00
Buchan, John R.....	Expert, Paris exposition commission.....	736 33
Burr, William H.....	Consulting engineer, engineer and surveyor.....	500 00
Butcher, William H.....	Detective, department of agriculture.....	1,000 00
Cady, J. Rider.....	Counsel, insurance department.....	775 00
Caldwell & Garrison.....	Expert surveyors, Matteawan state hospital.....	517 50
Cantine, Charles F.....	Attorney, department of excise.....	400 00
Cary, George.....	Architect, Pan-American exposition.....	6,000 00
Case, J. E.....	Clerk, state architect.....	650 00
Collier, Sarah A.....	Institute instructor, department of public instruction.....	410 00
Danaher, Albert J.....	Attorney, secretary of state.....	500 00
Ehrehart, John H.....	Special franchise tax agent, tax commission.....	812 90
Fairchild, Benjamin L.....	Special counsel, commerce commission.....	1,500 00
Fiero, J. Fewton.....	Attorney, forest, fish and game commission.....	450 00
Friedman, Anne E.....	Institute instructor, department of public instruction.....	590 00
Hale, R. S.....	Expert engineer, state hospitals, commission in lunacy.....	1,352 77
Hallock, Ella B.....	Institute instructor, department of public instruction.....	350 00
Hourigan, John.....	Expert accountant, university state of New York.....	412 00
Howell, D. J.....	Expert engineer, canal advisory committee.....	500 00

Kellogg, V. K.....	390 00
Kingman, D. C.....	500 00
Landreth, O. H.....	460 00
Magee, Walter W.....	3,360 00
Maddix Fanchon E.....	548 77
Mason, R. E.....	395 90
Maver, William, Jr.....	750 00
Mead & Stranahan.....	2,675 00
Moffett, Jeannette.....	400 00
Moshier, J. M., M. D.....	357 00
Parsons, H., De B.....	348 00
Patison Brothers.....	375 00
Pinkerton's national detective agency	7,024 69
Rafter, George W.....	750 00
Rafter, George W.....	400 00
Redway, J. W.....	835 00
Reith, Richard.....	340 00
Richardson, T. & A. D.....	313 10
Rowland, Dix H.....	2,060 00
Scott, Royal R.....	5,376 50
Selkirk, Alexander.....	3,172 68
Smith, Clarence W.....	1,162 90
Squyer, H. S.....	500 00
Van Rensselaer, Martha.....	495 00
Van Valkenburgh, Willis.....	600 35
Warner, E. D.....	600 00
Wells, C. R.....	600 00
Wells, Edwin M.....	1,125 00
Woodbury, E. E.....	426 50
Woodworth, J. B.....	505 99
Attorney, forest, fish and game commission.....	
Consulting engineer, engineer and surveyor.....	
Expert sanitary engineer, board of health.....	
Counsel, insurance department.....	
Stenographer, district attorney, New York county.....	
Stenographer, etc., commission in lunacy.....	
Special franchise tax agent, tax commission.....	
Attorneys, department of excise.....	
Expert, educational exhibit, Paris exposition.....	
Special examiner, medicine, civil service commission.....	
Expert engineer, state hospitals, commission in lunacy.....	
Special emergency experts, electrical work, capitol commission.....	
Experts, department of public works.....	
Expert engineer, canal advisory committee.....	
Expert, Manhattan state hospital, commission in lunacy.....	
Institute instructor, department of public instruction.....	
Expert, educational exhibit, Paris exposition.....	
Attorneys, forest, fish and game commission.....	
Counsel, insurance department.....	
Attorney, department of excise.....	
Architect, department of public instruction.....	
Attorney, forest, fish and game commission.....	
Expert photographer, superintendent of prisons.....	
Special institute instructor, department of public instruction.....	
Special stenographer, department of excise.....	
Attorney, tax commission.....	
Institute instructor, department of public instruction.....	
Counsel, insurance department.....	
Attorney, Conewango drainage commission.....	
Expert, university state of New York.....	

APPOINTMENTS WITHOUT EXAMINATION, ETC. III

III Allowed by special action of the Commission excepting from examination persons "engaged in private business who shall render any professional, scientific, technical or other expert service of an occasional and exceptional character to any state officer." Cases in the departments of the comptroller and attorney-general in which the \$300 limit of compensation does not apply.

NAME	Position and office	Compensation
Acker, Milo M.....	Attorney, attorney-general.....	\$10 00
Ackerly, N. S.....	Attorney, attorney-general.....	32 00
Ackert, P. E.....	Attorney, attorney-general.....	40 00
Albright, G. W.....	Attorney, attorney-general.....	190 00
Allen, F. C.....	Attorney, attorney-general.....	272 99
Bassett, Richard O.....	Attorney, attorney-general.....	105 00
Baxter, L. W.....	Attorney, attorney-general.....	1,505 00
Beihief, Joseph.....	Attorney, attorney-general.....	300 00
Belford, J. M.....	Attorney, attorney-general.....	30 00
Bell, Hal.....	Attorney, attorney-general.....	100 00
Billings, Allen E.....	Attorney, attorney-general.....	1,548 00
Blum & Paulson.....	Special stenographer, attorney-general.....	159 50
Bonyue, Clarence.....	Stenographer, attorney-general.....	3,000 00
Boshart, E. J.....	Attorney, attorney-general.....	85 00
Bowen, George W.....	Attorney, comptroller.....	120 00
Bradt, Warren L.....	Expert pharmacist, comptroller.....	78 00
Brewster, W. S.....	Attorney, attorney-general.....	135 00
Brown, Levi O.....	Process server, comptroller.....	216 00
Brown, William G.....	Attorney, attorney-general.....	195 00
Brush, John F.....	Attorney, attorney-general.....	35 00
Butterfield, H. B.....	Attorney, attorney-general.....	100 00
Carpenter, O. P.....	Attorney, attorney-general.....	325 00
Carr, L. E., Jr.....	Attorney, attorney-general.....	290 00
Case, L. Barton.....	Attorney, attorney-general.....	28 00
Cassidy, Owen.....	Attorney, attorney-general.....	75 00
Clarke, Edward K.....	Attorney, attorney-general.....	500 00

Cole, J. Soley	Attorney, attorney-general	204 00
Coleman, John C.	Attorney, attorney-general	20 00
Collier, Edward L.	Attorney, attorney-general	173 75
Coman, Harry B.	Attorney, attorney-general	1,695 00
Cooper, Anna R.	Special stenographer, attorney-general	585 09
Coville, C. R.	Attorney, attorney-general	322 00
Crosby, A. C., estate of	Attorney, attorney-general	100 00
Daly, William B.	Attorney, attorney-general	550 00
Davison, George W.	Attorney, attorney-general	575 00
Denning, Horace E.	Attorney, attorney-general	2,500 00
Dickinson, Frank W.	Attorney, attorney-general	500 00
Doolittle, Henry	Process server, comptroller	268 00
Dudleston, Joseph J.	Attorney, attorney-general	216 00
Dudley, Wesley C.	Attorney, attorney-general	1,100 00
Dudley & Emery.	Attorneys, attorney-general	270 00
Emory, A. B.	Attorney, attorney-general	20 00
Ennis, John W.	Confidential inspector, comptroller	1,316 00
Estes, Benjamin	Attorney, attorney-general	204 25
Farrar, J. R.	Attorney, attorney-general	325 00
Field, B. A.	Attorney, attorney-general	195 00
Fielder, George	Attorney, attorney-general	220 00
Fiero, J. Newton	Attorney, attorney-general	5,250 00
Finder, A. P.	Attorney, attorney-general	390 00
Fish, L. F.	Attorney, attorney-general	60 00
Fish, R. J.	Attorney, attorney-general	500 00
Fleischman, Simon	Attorney, attorney-general	735 00
Frost, J. S.	Attorney, attorney-general	255 00
Gates, Henry L.	Attorney, attorney-general	1,632 00
Gilman, Theodore P., jr.	Transfer agent, comptroller	750 00
Glezen, Oscar B.	Attorney, attorney-general	1,375 00
Griffin, William J.	Attorney, attorney-general	185 00
Haley, Edward	Services and expenses subpoenaing witnesses, attorney-general	1,111 34
Haminond, George P., jr.	Clerk, attorney-general	290 00
Hancock, Theodore E.	Attorney, attorney-general	8,150 00
Hasbrouck, G. D. B.	Attorney, attorney-general	1,000 00
Hatch, Charles S.	Attorney, attorney-general	324 00
Hawley, C. E.	Custodian, Lake George battle ground, comptroller	100 00
Helmer, J. H.	Claim agent, attorney-general	395 00
Hill, Henry W.	Attorney, attorney-general	12 00

APPOINTMENTS WITHOUT EXAMINATION, ETC. III—Continued

NAME	Position and office	Compensation
Horton, George S.....	Attorney, attorney-general.....	\$2,076 00
Hough, Gordon.....	Attorney, attorney-general.....	70 00
Husted, James W.....	Attorney, attorney-general.....	465 00
Isaac, Robert R.....	Expert and attorney, attorney-general.....	348 00
Johnson, B. B.....	Attorney, attorney-general.....	180 00
Johnston, Robert M.....	Attorney, attorney-general.....	60 00
Jones, Abram.....	Appraiser, attorney-general.....	45 00
Jones, L. T.....	Attorney, attorney-general.....	450 00
Jones, William D.....	Expert, attorney-general.....	376 25
Keeler, Miles L.....	Attorney, attorney-general.....	300 00
Kelley, J. H.....	Attorney, attorney-general.....	70 00
Kellogg, A. L.....	Attorney, attorney-general.....	190 00
Kellogg, H. H.....	Attorney, attorney-general.....	175 00
Kellogg, J. M.....	Attorney, attorney-general.....	10 00
Kellogg, Virgil K.....	Attorney, attorney-general.....	168 00
Kelsey, F. G.....	Attorney, attorney-general.....	110 00
Kernon, William.....	Attorney, attorney-general.....	250 00
Kessenger, F. E.....	Attorney, attorney-general.....	470 00
Kimball, Francis.....	Attorney, attorney-general.....	50 00
Kimball, Rufus.....	Temporary stenographer, attorney-general.....	10 00
Kingsley, M. B.....	Attorney, attorney-general.....	250 00
Kingston, John F.....	Attorney, attorney-general.....	13 00
Knight, A. J. & J.....	Attorneys, attorney-general.....	120 00
Knipp, C. H.....	Attorney, attorney-general.....	555 00
Knox, George W.....	Attorney, attorney-general.....	119 00
Koehler, A. J.....	Attorney, attorney-general.....	405 00
Laird, Louis K. R.....	Attorney, attorney-general.....	1,026 00
LeClere, A. B.....	Appraiser, attorney-general.....	376 00
Lee, E. D.....	Attorney, attorney-general.....	1,000 00
Lincoln, S. F.....	Attorney, attorney-general.....	64 50
McCall, A. C.....	Attorney, attorney-general.....	30 00
McCarriek, Thomas P.....	Attorney, attorney-general.....	57 00
McEvoy, P. H.....	Attorney, attorney-general.....	33 00

Macy, C. G.	Attorney, attorney-general.	965 00
McGowan, A. W.	Attorney, attorney-general.	15 00
McGuire, Horace.	Attorney, attorney-general.	75 00
Martin, Lyman A.	Appraiser, attorney-general.	45 00
Mather, Frederick G.	Editor revolutionary records, comptroller.	973 00
Mathews, Armitage.	Attorney, attorney-general.	70 00
Mazet, Robert.	Attorney, attorney-general.	1,114 55
Meays, Burton C.	Attorney, attorney-general.	360 00
Miller, John.	Attorney, attorney-general.	22 05
Moss, R. R.	Attorney, attorney-general.	275 00
Norton, Nathaniel W.	Attorney, attorney-general.	260 40
Nounan, Alfred T.	Clerk, attorney-general.	409 00
O'Brien, J. P.	Attorney, attorney-general.	162 00
Oppenheimer, Benjamin.	Attorney, attorney-general.	330 00
Osborne, B. L.	Appraiser, attorney-general.	100 00
Ottaway, A. B.	Attorney, attorney-general.	100 00
Owens, Zeph.	Expert and attorney, attorney-general.	348 00
Palmer, Milton C.	Attorney, attorney-general.	110 00
Parker, Amasa J.	Attorney, attorney-general.	188 00
Paris, C. R.	Attorney, attorney-general.	200 00
Pendrick, H. P.	Attorney, attorney-general.	61 50
Perry, Josiah.	Attorney, attorney-general.	125 00
Philo, George E.	Attorney, attorney-general.	762 00
Plumb, William T.	Attorney, attorney-general.	140 00
Porter, Kellogg & King.	Attorneys, attorney-general.	150 00
Porter, Sarah E.	Stenographer, attorney-general.	13 20
Pritchard, George E.	Attorney, attorney-general.	15 00
Raehr, E. H.	Attorney, attorney-general.	180 00
Raines, Francis C.	Attorney, attorney-general.	120 00
Renwick, W. N.	Attorney, attorney-general.	50 00
Rieck, E. W.	Attorney, attorney-general.	277 00
Riley, William.	Attorney, attorney-general.	75 00
Roehr, Edward H. M.	Attorney, attorney-general.	318 75
Russell, G. B.	Attorney, attorney-general.	10 00
Russell, S. T.	Attorney, attorney-general.	15 00
Salisbury, George R.	Attorney, attorney-general.	150 00
Scudder, Charles W.	Attorney, attorney-general.	20 00
Senn & Durham.	Attorneys, attorney-general.	75 00
Seymour, Julius H.	Attorney, comptroller.	570 82

APPOINTMENTS WITHOUT EXAMINATION, ETC. III--*Ended*

NAME	Position and office	Compensation
Sheals, A. W.	Attorney, attorney-general	\$70 00
Slater, Samuel S.	Attorney, attorney-general	1,285 00
Smith, Herbert L.	Attorney, attorney-general	35 00
Smith, Ira W.	Attorney, attorney-general	50 00
Snitken, Leonard A.	Attorney, attorney-general	500 00
Snow, Rollin W.	Process server, comptroller	152 00
Spencer, F. G.	Attorney, attorney-general	190 00
Stearns, Edward L.	Attorney, attorney-general	884 00
Steele, R. E.	Attorney, attorney-general	325 00
Stephens, J. B. M.	Attorney, attorney-general	110 00
Storrs, Charles P.	Attorney, attorney-general	750 00
Streeter, Frank H.	Attorney, comptroller	1,540 74
Sullivan, D. J.	Attorney, attorney-general	30 00
Throop, James H.	Attorney, attorney-general	275 00
Tiffany, George.	Attorney, attorney-general	140 00
Tiffany & Brush.	Attorneys, attorney-general	110 00
Tompkins, A. S.	Attorney, attorney-general	102 00
Towne, George C.	Attorney, attorney-general	53 00
Trne, George M.	Attorney, attorney-general	140 00
Tuttle, Joseph N.	Attorney, attorney-general	500 00
Van Ann, William	Attorney, attorney-general	146 00
Van Benschoten, W. H.	Attorney, attorney-general	320 00
Van Ness, Charles H.	Attorney, attorney-general	120 00
Waldo, Lucius A.	Attorney, attorney-general	500 00
Wallis, S. S.	Attorney, attorney-general	85 00
Ward, Walter E.	Attorney, attorney-general	215 00
Ware, F. A.	Attorney, attorney-general	429 50
Wendell, J. D.	Attorney, attorney-general	70 00
Wheeler, Monroe.	Attorney, attorney-general	540 00
Whitmyer, E. C.	Attorney, attorney-general	135 00
Wiggins, H. W.	Attorney, attorney-general	121 19
Wilcox, Ansley.	Commissioner, attorney-general	2,500 00
Wilkinson & Willis.	Attorneys, attorney-general	155 00

Williams, Florence L. E.....	Stenographer, attorney-general.....	144 55
Williams, George D.....	Attorney, attorney-general.....	50 00
Williams, H. S.....	Attorney, attorney-general.....	22 84
Williamson, James T.....	Attorney, attorney-general.....	620 00
Willis, Emerson W.....	Attorney, attorney-general.....	250 00
Willis, N. P.....	Attorney, attorney-general.....	40 00
Wilson, Harris.....	Attorney, attorney-general.....	35 00
Wood, A. S.....	Attorney, attorney-general.....	55 00
Woodward, Henry L.....	Attorney, attorney-general.....	1,620 00
Wright, C. W.....	Attorney, attorney-general.....	60 00

DEATHS

NAME	Position	Date of appointment	Date of death
Beekman, Henry	Justice supreme court, first district.	Jan. 1, 1896	Dec. 17, 1900
Brown, J. McMahon	Jail physician, New York county.	Feb. 7, 1898	Sept. 12, 1900
Buck, Wm. H.	Special deputy, supreme court, first department.	Jan. 1, 1896	Feb. 19, 1900
Carey, Patrick J.	Managing clerk, district attorney, Erie county.	Jan. 19, 1899	Dec. 10, 1900
Chittenden, L. E.	Second assistant cashier and bookkeeper, department of excise.	March 1, 1898	Aug. —, 1900
Clarke, Anna G.	Stenographer, Buffalo state hospital.	July 20, 1891	Feb. 10, 1900
Cobb, Willard A.	State civil service commissioner.	Jan. 24, 1895	May 29, 1900
Coddington, John	Chief steam engineer, Matteawan state hospital.	Nov. 8, 1898	Jan. 13, 1900
Cook, Charles A.	Messenger, superintendent of prisons.	June 9, 1898	July 26, 1900
Cornish, George R.	Collector of canal statistics, public works.	May 21, 1896	July —, 1900
Coyne, John H.	First deputy attorney-general.	April 11, 1899	May 3, 1900
Crosby, William	Chief block index clerk, register's office, New York county.	Jan. 1, 1898	Nov. 1, 1900
Dobie, D. F.	Agent and warden, Clinton prison.	Feb. 1, 1899	Oct. 24, 1900
Drew, Jos. A. J.	Delivery clerk, register's office, New York county.	Jan. 1, 1898	Aug. 17, 1900
Dugan, Thomas	Keeper, Sing Sing prison.	Sept. 25, 1894	Oct. 17, 1900
Eastman, Charles C.	First assistant physician, Binghamton state hospital.	Nov. 1, 1881	Dec. 12, 1900
Furey, William A.	Commissioner of jurors, Kings county.	May 10, 1878	July 10, 1900
Green, George L.	Attendant, supreme court, first district.	May 1, 1891	Sept. 4, 1900
Harris, Hamilton	Regent of the university.	March 18, 1885	Dec. 14, 1900
Kidder, Frederick P.	Director's assistant, regents office.	Oct. 1, 1899	Dec. 5, 1900
McCabe, Thomas J.	Special examiner, insurance department.	July 9, 1891	Aug. 28, 1900
Miller, J. Williams	Recording clerk, register's office, New York county.	April 15, 1898	Aug. —, 1900
Moran, Thomas	Attendant and messenger, supreme court, second district.	Jan. 25, 1897	July 10, 1900
Morgan, William J.	Comptroller.	Jan. 1, 1899	Sept. 5, 1900
Morris, P. J.	Janitor, normal school, Fredonia.	Sept. 1, 1886	Dec. 13, 1900
Mulholland, John	Custodian, register's office, New York county.	Jan. 1, 1898	Nov. 3, 1900
Mullins, M. T.	Keeper, Sing Sing prison.	Jan. 6, 1883	Nov. 22, 1900
Newgass, Louis	Confidential examiner, insurance department.	July 1, 1897	Dec. —, 1900
O'Neill, Bernard	Attendant, surrogate, New York county.	Jan. —, 1893	Aug. 5, 1900
Paul, Fulton	Manager, house of refuge, Hudson.	March 25, 1898	June 16, 1900
Reynaud, George P.	Attendant, supreme court, first district.	Feb. 21, 1896	Jan. 21, 1900

Rolfe, Lucius F.....	Clerk, board of health.....	Jan. 16, 1894	June 15, 1900
Seeley Florence A.....	Matron, Buffalo state hospital.....	Feb. 1, 1888	Oct. 29, 1900
Smyth, Frederick.....	Justice, supreme court, first district.....	Jan. 1, 1896	Aug. 18, 1900
Stanley, Harry.....	Officer, county court, Kings county.....	Feb. 1, 1896	Nov. 4, 1900
Smith, Henry G.....	Stenographer, supreme court, first department.....	Jan. 1, 1896	April 12, 1900

PROMOTIONS

NAME	Position	Date of promotion
Alger, Sarah P.....	Assistant supervisor to supervisor, house of refuge, Hudson, \$360 to \$500.....	1900 August 16
Ashley, Maurice C.....	Second assistant physician to first assistant physician, Middletown state hospital, \$1600 to \$2000.....	April 1
Atwood, George G.....	Inspector of nurseries, department of agriculture, \$1200 to \$1500.....	May 1
Austin, Herbert L.....	Accountant, comptroller, \$2000 to \$2200.....	September 1
Ball, Henry S.....	Chainman to rodman, engineer and surveyor, \$3 to \$3.50 per day.....	July 1
Banks, Charles L.....	Assistant in entomology, university of the state of New York, \$600 to \$660.....	June 1
Batterson, David O.....	Examiner, banking department, \$12 to \$14 per day.....	August 1
Bealin, John J.....	Superintendent, free employment bureau, \$1750 to \$2000.....	June —
Bean, J. H.....	Superintendent cabinet industry, Auburn prison, \$3.50 per day to \$1200 per year.....	March 1
Bedell, J. H.....	Inspector to general foreman, public works, \$4 to \$5 per day.....	July 1
Betzinger, Helen H.....	Special estimate clerk, commission in lunacy, \$1400 to \$1500.....	October 1
Birdseye, John C.....	Assistant secretary to secretary civil service commission, \$2100 to \$3000.....	September 1
Blair, Elmer.....	Stenographer and confidential clerk, public buildings, \$1600 to \$2000.....	October 1
Boday, Henry.....	Laundryman, Erie county almshouse, \$500 to \$780.....	August 1
Bouynge, Robert.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May 3
Bouynge, William F.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May 3
Briscoe, S. William.....	Assistant chief examiner and inspector, civil service commission, \$2500 to \$3000.....	October 1
Browne, James K., Jr.....	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day.....	August 1
Bush, Herbert H.....	Junior bridge draughtsman, engineer and surveyor, \$3 to \$3.50 per day.....	October 27
Bull, Clifton B.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May 3
Cadmus, William.....	Patrolman to foreman, public works, \$1200 to \$1500.....	September 21
Campbell, Alfred T.....	Examiner, banking department, \$10 to \$12 per day.....	January 1
Clarke, Alice A.....	Assistant supervisor, house of refuge, Hudson, \$300 to \$500.....	September 16
Clay, Mary H.....	Voucher and treasurer's clerk to bookkeeper, Long Island state hospital, Flatbush, \$576 to \$840.....	July 1
Cochran, Albert E.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May 3
Cole, Isaac O.....	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day.....	May 1
Connell, John.....	Attendant, supreme court, appellate division, second department, \$1200 to \$1800.....	April 14
Cotter, John.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May 3
Crippen, Charles S.....	Clerk to statistician, insurance department, \$2100 to \$2400.....	October 1
Currier, Charles.....	Foreman, Auburn prison, \$2.50 per day to \$1080 per year.....	March 10

Davis, William R.	Bridge designer, engineer and surveyor, \$2400 to \$2600	January	1
Davis, Levi T.	Foreman, cabinet industry, Auburn prison, \$2.25 to \$2.50 per day	March	1
DeForest, Florence	Indexer, Bartillon system, superintendent of prisons, \$1200 to \$1500	May	1
DeGraff, H. W.	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day	April	16
Dempster, O. J.	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day	July	2
Dickinson, Henri D.	Sanitary expert, state architect, \$1600 to \$2000	January	8
Doane, Benjamin H.	Stenographer, supreme court, appellate division, first department, \$2500 to \$3000	May	3
Donnell, William A.	Stenographer, supreme court, first department, \$2500 to \$3000	May	3
Dubey, Walter	Chainman to rodman, engineer and surveyor, \$2.50 to \$3.50 per day	May	4
Ducker, Henry E.	Examiner, printing bills, comptroller, \$2000 to \$2400	October	1
Duel, Frederick H.	Industry clerk, superintendent of prisons, \$2100 to \$2500	October	1
Eames, Fred M.	Examiner, civil service commission, \$1200 to \$1400	October	1
Eckel, Edwin C.	Assistant in geology, university of the state of New York, \$900 to \$1020	October	1
Elliott, Thomas C.	Attendant, supreme court, appellate division, second department, \$1200 to \$1800	April	14
Ensign, George A.	Rodman to leveler, engineer and surveyor, \$3.50 to 4.50 per day	April	16
Everett, Edward A.	Junior physician to assistant physician, Middletown state hospital, \$900 to \$1200	April	1
Farr, Marcus S.	Assistant in zoology, university of the state of New York, \$900 to \$1200	April	1
Farrell, Charles H.	Court attendant to special deputy clerk, supreme court, second department, \$1800 to \$2500	March	1
Filkips, Perry	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day	July	1
Flanigan, Charles H.	Assistant engineer to engineer in charge, engineer and surveyor, \$5 to \$6 per day	August	1
Green, Honore M.	Stenographer, public instruction, \$900 to \$1200	May	1
Greenman, R. S.	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day	February	1
Hall, O. C.	Superintendent of industries, Auburn prison, \$2000 to \$2400	April	16
Hart, Isaac S.	Page to messenger, civil service commission, \$360 to \$480	June	1
Hartmayer, Charles	Assistant engineer, Erie county almshouse, \$600 to \$900	January	1
Hayes, John V.	Instructor to foreman, Sing Sing prison, \$3 per day to \$1,200 per year	August	1
Hemstreet, H. J.	Rodman to leveler, engineer and surveyor, \$3.50 to \$4.50 per day	February	1
Hill, Albert C.	Examiner to inspector training classes, public instruction, \$1800 to \$2500	June	1
Hill, Robert W.	Inspector, board of charities, \$1200 to \$1500	April	1
Hotaling, William R.	Special agent, public works, \$4 per day to \$1500 per year	January	1
Hoyland, William P.	Assistant engineer, public buildings, \$900 to \$1000	January	1
Hume, Thomas S.	Librarian, supreme court, appellate division, first department, \$2500 to \$3000	January	18
Huson, William C.	Stenographer, supreme court, first department, \$2500 to \$3000	April	3
Hutchins, Melbourne W.	Examiner, banking department, \$12 to \$15 per day	May	1
Judson, Albert C.	Examiner, banking department, \$16 to \$18 per day	January	1
Johnston, James	Chief engineer, public buildings, \$1500 to \$1800	January	1
Johnston, James	Chief engineer, public buildings, \$1800 to \$2000	January	1
		October	1

PROMOTIONS—Continued

NAME	Position	Date of promotion
Jones, Melvin E.....	Chief electrical engineer to chief engineer, St. Lawrence state hospital, \$900 to \$1200--	1900 August 15
Kansier, C. B.....	Cashier and stenographer to shell fish commissioner, forest, fish and game commission, \$1200 to \$1500	January 1
Kennedy, Harriet B.....	Bookkeeper, university of the state of New York, \$900 to \$1080	October 1
Kingsley, Edwin A.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Lamb, Robert B.....	First assistant physician, Mattcawan state hospital, to medical superintendent Danne-mora state hospital, \$2200 to \$3500	July 1
Lamborn, William J.....	Messenger, executive department, \$720 to \$1000	October 1
Landreth, William B.....	Assistant engineer to special resident engineer, engineer and surveyor, \$5 per day to \$2400 per year	April 25
Landreth, William B.....	Special resident engineer, engineer and surveyor, \$2400 to \$2700	December 1
Laughlin, Peter J.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Lynch, Mary A.....	Assistant supervisor to supervisor, house of refuge for women, Hudson, \$300 to \$500	July 9
Lynch, William J.....	Assistant erier, supreme court, first department, \$2000 to \$2500	May 1
Macklin, Robert C.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Mahoney, Julia Z.....	Stenographer, university of the state of New York, \$600 to \$660	October 1
Manning, Samuel B.....	Heating expert, state architect, \$1600 to \$2000	January 8
Martin, John P.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Martin, Mable A.....	Stenographer, public instruction, \$600 to \$900	August 1
McCarten, Robert.....	Chief engineer, Erie county almhouse, \$850 to \$1200	August 1
McClelland, John W.....	Attendant to deputy clerk and librarian, appellate division, third department, \$900 to \$1500	May 16
McClintock, J. Y.....	Inspector to assistant superintendent and engineer, forest preserve board, \$1200 to \$2000.	January 1
McConnell, Fred.....	Bookkeeper, Bath soldiers and sailors' home, \$900 to \$1000	June 16
McDonald, George.....	Chainman, engineer and surveyor, \$2.50 to \$3 per day	October 1
McKnight, Herbert.....	Library assistant, university of the state of New York, \$600 to \$900	June 1
McNeill, John T.....	Clerk to second assistant cashier, excise department, \$1200 to \$1500	September 1
Middlebrook, C. T., jr.....	Assistant engineer to first assistant engineer, \$5 to \$6 per day	April 1
Morrison, Charles A.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Morrison, Thomas J.....	Leveler to assistant engineer, engineer and surveyor, \$4.50 to \$5 per day	May 15
Moynahan, Bartholomew.....	Stenographer, supreme court, first department, \$2500 to \$3000	May 3
Mudge, Charles W.....	Assistant chemist, agricultural experiment station, Geneva, \$600 to \$720	March 1

Munson, James E.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May	3
Murphy, James C.....	Inspector, public works, \$4 to \$5 per day	July	9
Nealis, James J.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May	3
Noble, Henry H.....	Stenographer to chief clerk, state historian, \$1200 to \$1500.....	March	1
O'Haulon, George	Second assistant physician to first assistant physician, Long Island state hospital, Kings Park, \$1500 to \$2000.....	July	1
O'Hern, Jennie M.....	Assistant supervisor to supervisor, house of refuge, Hudson, \$300 to \$500	July	12
O'Marah, J. Frank.....	Stenographer, state architect, \$900 to \$1200	October	1
Paine, Florence A	Assistant, university of the state of New York, \$600 to \$900	October	15
Patrick, Jesse C.....	Chainman to rodman, engineer and surveyor, \$250 to \$350	May	1
Pearsall, Emily G.....	Stenographer, excise department, \$600 to \$720	December	1
Peck, John G.....	Bridge designer, engineer and surveyor, \$1800 to \$2000	July	1
Peckham, Merritt, jr.....	Draughtsman to land clerk, engineer and surveyor, \$5 per day to \$2000 per year	February	19
Penny, William N.....	Assistant special deputy, supreme court, first department, \$1000 to \$2000.....	January	1
Pollock, Horatio M.....	Examiner, civil service commission, \$1500 to \$1800.....	October	1
Pond, J. Warren.....	Chief fish and game protector, forest, fish and game commission, \$2000 to \$2500.....	March	1
Poole, Pierce N.....	Assistant bail and witness certificate clerk, district attorney, New York county, \$1400 to \$1500.....	November	1
Price, George A.....	Crier, supreme court, appellate division, second department, \$1200 to \$1800.....	April	14
Rautenberg, Emilie M.....	Stenographer, supreme court, appellate division, first department, \$2500 to \$3000.....	May	3
Reed, Andrew.....	Attendant, supreme court, appellate division, second department, \$1200 to \$1800.....	April	14
Rice, Gratia L.....	Institute instructor, public instruction, \$2000 to \$2200.....	October	1
Ricketts, William H.....	Crier, supreme court, appellate division, first department, \$2500 to \$3000.....	May	1
Riveuburgh, Ada.....	Assistant supervisor to supervisor, house of refuge, Hudson, \$300 to \$500.....	July	1
Robbins, Edwin N.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May	3
Rockfeller, Lewis K.....	Mailing clerk, public instruction, \$1400 to \$1500.....	October	1
Roosa, Philip G.....	Clerk, prison commission, \$1000 to \$1400.....	January	1
Sarr, Fred W.....	Leveler to assistant engineer, \$4.50 to \$5 per day.....	April	26
Shalvey, Edwin J.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May	3
Shoemaker, Frank.....	Assistant engineer, Erie county almshouse, \$600 to \$900.....	August	1
Signor, James H.....	Assistant clerk to clerk, Clinton prison, \$1500 to \$2000.....	October	1
Smead, C. W.....	Institute conductor, farmers institute, \$5 to \$7.50 per day	December	1
Smith, Edward.....	Chief engineer, Erie county penitentiary, \$840 to \$1200.....	November	1
Smith, G. A.....	Medical superintendent to superintendent, Manhattan state hospital, Central Islip, \$2500 to \$3500	April	26
Standfast, John.....	Stenographer, supreme court, first department, \$2500 to \$3000.....	May	3
Stevens, Frederick R.....	Examiner, public instruction, \$1500 to \$1800.....	April	1
Story, Frederick D.....	Stenographer, supreme court, appellate division, first department, \$2500 to \$3000.....	May	3
Stout, Edward G.....	Assistant physician to second assistant physician, Utica state hospital, \$1200 to \$1500.....	July	13

PROMOTIONS—*Concluded*

NAME	Position	Date of promotion
Stout, F. H.....	Foreman, Auburn prison, \$900 to \$1200.....	1900
Strout, Charles W.....	Attendant, supreme court, appellate division, second department, \$1200 to \$1800.....	August 1
Thomas, William A. L.....	Assistant steward to steward, Long Island state hospital, Kings Park, \$900 to \$1200.....	April 14
Torney, George H. jr.....	Second assistant physician to first assistant physician, Utica state hospital, \$1500 to \$2000.....	June 18
Van Alstyne, H. A.....	First assistant engineer to resident engineer, engineer and surveyor, \$6 per day to \$2400 per year.....	July 13
Vanderzee, Minnie L.....	Head stenographer, university of the state of New York, \$900 to \$960.....	April 16
Van Loan, Seth M.....	Leveler to assistant engineer, engineer and surveyor, \$4.50 to \$5 per day.....	October 1
Walker, Lillian A.....	Voucher clerk, commission in lunacy, \$1400 to \$1500.....	June 1
Walsh, Julia F.....	Typewriter, supreme court, appellate division, first department, \$1200 to \$1500.....	October 1
Waterman, George T.....	Clerk to shelf clerk, university of the state of New York, \$600 to \$660.....	May 3
Watson, Dixie.....	Stenographer, board of charities, \$600 to \$720.....	October 1
Welch, Thomas W.....	Superintendent, state reservation at Niagara, \$2000 to \$2400.....	February 15
Welsh, Henry.....	Assistant special deputy, supreme court, first department, \$1000 to \$2000.....	May 1
Wemple, William B.....	Estimate clerk, comptroller, \$1600 to \$1800.....	January 1
Wendell, James A.....	Assistant warrant clerk, comptroller, \$2000 to \$2200.....	March 1
Wheeler, Frederick A.....	Steward, Long Island state hospital, Kings Park, to purchasing steward for Manhattan and Long Island state hospitals, \$2300 to \$5000.....	October 1
White, William A.....	Second assistant physician to first assistant physician, Binghamton state hospital, \$1800 to \$2000.....	June 2
Whitten, Robert H.....	Legislative librarian, university of the state of New York, \$1200 to \$1500.....	July 18
Wilbur, M. W.....	First assistant engineer to resident engineer, engineer and surveyor, \$6 per day to \$2400 per year.....	October 1
Winne, John E.....	Special agent, public works, \$4 per day to \$1500 per year.....	July 15
Winters, Edward E.....	Electrical engineer, state architect, \$1600 to \$2500.....	January 1
Winters, Stephen A.....	Foreman, school furniture department, Auburn prison, \$1200 to \$1500.....	January 8
Woodman, Robert C.....	Junior physician to assistant physician, Middletown state hospital, \$1000 to \$1200.....	June 1
Wooley, William T.....	Tracer to assistant structural engineer, state architect, \$2 to \$3 per day.....	April 1
		August 20

NAME	Position	Date of transfer
Allendorph, E. V.	Inspector, engineer and surveyor, to department of public works.	1900 December 3
Bailey, Bugar M.	Guard, Elmira reformatory, to house of refuge, Hudson.	June 1
Barrett, Edward F.	Keeper, Clinton prison, to Sing Sing prison.	July 30
Brown, Elizabeth W.	Stenographer, board of charities, to soldiers and sailors' home, Bath.	May 14
Bull, Minnie D.	Clerk, regents office, to secretary of state.	July 11
Burby, E. D.	Keeper, Clinton prison, to Sing Sing prison.	July 30
Burrus, C. D.	Draughtsman, engineer and surveyor, to land office.	May 1
Chapell, Fred.	Third assistant engineer, Matteawan state hospital, to Dannemora state hospital.	October 31
Cosgrove, John J.	Draughtsman, state architect, to prison department.	July 16
Davis, Alonzo G.	Guard, Sing Sing prison, to Eastern New York reformatory.	August 4
Devlin, James L.	Medical interne, Manhattan state hospital, to Craig colony.	November 22
Edwards, C. H.	Keeper, Auburn prison, to Eastern New York reformatory.	December 20
Evarts, Herman.	First assistant physician, Long Island state hospital, to Manhattan state hospital.	June 1
Fellows, Milcent.	Stenographer, department of excise, to tax commission.	January 19
Fitzpatrick, Michael B.	Keeper, New York county jail, to supreme court.	October 24
Fulton, James B.	Kitchen keeper, Auburn prison, to Eastern New York reformatory.	December 16
Giles, John R.	Bookkeeper, purchasing steward's office, to Manhattan state hospital.	December 1
Gordon, P. T.	Guard, Clinton prison, to Eastern New York reformatory.	December 20
Hanlon, Michael.	Attendant, Matteawan state hospital, to Dannemora state hospital.	November 15
Hill, William.	Assistant steward, Long Island state hospital, to purchasing steward's office.	July 23
Hummell, Florence L.	Stenographer, board of charities, to factory inspector.	January 15
Hummell, Florence L.	Stenographer, factory inspector, to state architect.	June 1
Hurd, Cloys.	Keeper, Erie county penitentiary, to Elmira reformatory.	July 17
Irish, I. E.	Clerk, Clinton prison, to eastern New York reformatory.	October 1
Kelly, Ambrose.	Clerk, engineer and surveyor, to board of health.	September 22
Kennedy, Robert D.	Clerk, tax commission, to department of public works.	April 25
Kennedy, Robert D.	Collector of canal statistics, department of public works, to bureau of labor statistics.	December 1
Kennedy, Robert H.	Superintendent knitting industry, Clinton prison, to Sing Sing prison.	July 31
Kidder, Walter H.	Assistant physician, St. Lawrence state hospital, to Long Island state hospital.	October 1
Lyman, Charles O.	Guard, Clinton prison, to Eastern New York reformatory.	November 24
McDonnell, P. J.	Deputy superintendent, Erie county penitentiary, to Elmira reformatory.	July 1
Mattimore, Kathryn A.	Clerk, regents office, to commission in lunacy.	June 27

TRANSFERS—Continued

NAME	Position	Date of transfer
Mellen, Samuel F.....	Junior physician, Long Island state hospital, to Hudson River state hospital	1900
Mooney, Hugh.....	Keeper, Erie county penitentiary, to Elmira reformatory.....	September, 1
Mory, Grace.....	Clerk, Manhattan state hospital, to factory inspector	November 7
Munyan, Harry A.....	Assistant steam engineer, department of public buildings, to woman's relief corps home	July 15
Nairn, Baron R.....	Medical interne, Manhattan state hospital, to Buffalo state hospital	October 1
Nairn, Baron R.....	Medical interne, Buffalo state hospital, to Manhattan state hospital	February 12
Nairn, Baron R.....	Junior physician, Manhattan state hospital, to Long Island state hospital	June 25
Nearn, A. J.....	Keeper, Eastern New York reformatory to Sing Sing prison	July 7
Nerney, May C.....	Clerk, regents office, to comptroller	November 8
Nesbeitt, Annie B.....	Stenographer, Manhattan state hospital, to Long Island state hospital.....	June 18
Nevin, Elhan A.....	Medical interne, Manhattan state hospital, to St. Lawrence state hospital	August 1
Norton, D. O., jr.....	Stenographer, department of public works, to forest, fish and game commission	August 6
Nugent, Valentine J.....	Clerk, regents office, to comptroller	August 1
O'Flanigan, Kate H.....	Stenographer, Manhattan state hospital, to Buffalo state hospital	December 4
O'Hara, John.....	Keeper, Sing Sing prison, to Eastern New York reformatory	March 19
Packer, Flavins.....	First assistant physician, Long Island state hospital, to Manhattan state hospital	August 4
Pearsall, Emily G.....	Stenographer, tax commission, to department of excise	August 15
Powers, John P.....	Purchasing agent, Clinton prison, to Sing Sing prison	January 19
Prest, John B.....	Clerk, bureau of labor statistics, to department of public works	July 30
Prest, John B.....	Clerk, department of public works, to board of charities	May 1
Ridley, Elvey D.....	Guard, Auburn prison, to Eastern New York reformatory	December 8
Roach, Frank.....	Keeper, Auburn prison, to Eastern New York reformatory	December 19
Schlesinger, Fannie G.....	Junior clerk, regents office, to board of charities	December 19
Scopes, Helen A.....	Junior clerk, regents office, to secretary of state	December 19
Sennett, Minnie.....	Assistant, state library, to commission in lunacy	December 19
Slocum, Clarence J.....	Junior physician, Hudson river state hospital, to Utica state hospital	August 1
Staley, Bowen.....	Clerk, board of health, to comptroller	July 11
Thomas, George L., 2d.....	Stenographer, department of public works, to comptroller	June 1
Tiffany, H. M.....	Keeper, Auburn prison, to Eastern New York reformatory	September 1
Topping, B. W.....	Keeper, Auburn prison, to Eastern New York reformatory	April 1
Townsend, Theodore I.....	Junior physician, Manhattan state hospital, to Long Island state hospital	January 1
		December 19
		October 1
		February 1

Tupper, Allen P.....	Principal keeper, Auburn prison, to Eastern New York reformatory	December 19
Vanderzee, Minnie L	Stenographer, comptroller, to regents office	January 4
Waldo, Louis T.....	Medical interne, Willard state hospital, to Hudson river state hospital	August 31
White, George M.....	Bookkeeper, school for the blind, Batavia, to purchasing steward's office	June 18
White, George M.....	Bookkeeper, purchasing steward's office, to Manhattan state hospital	December 1
Williams, James X.....	Treasurer's clerk, Buffalo state hospital, to Willard state hospital	June 30
Wilson, T. L.....	Rodman, state land survey, to engineer and surveyor	April 11

REMOVALS

NAME	Position	Date of appointment	Date of removal
Annin, James, jr.....	Superintendent of hatcheries, forest, fish and game commission.....	May 7, 1895	April 18, 1900
Becherer, Edward.....	Deputy state superintendent of elections.....	Jan. 2, 1900	April 16, 1900
Bellinger, Frank M.....	Confidential examiner, insurance department.....	March 15, 1898	Dec. 31, 1900
Bock, Arthur P.....	Deputy state superintendent of elections.....	Oct. 3, 1900	Oct. 25, 1900
Bostwick, William.....	Appraiser, insurance department.....	Nov. 14, 1898	March 1, 1900
Boyle, George F.....	Keeper and captain, Elmira reformatory.....	Oct. 28, 1899	March 31, 1900
Briggs, C. E.....	Master of handicraft, school for the blind, Batavia.....	Nov. 1, 1899	June 6, 1900
Brothers, John.....	Guard, Elmira reformatory.....	March 27, 1900	Aug. 16, 1900
Brownell, Alice M.....	Physician, custodial asylum, Newark.....	Aug. 21, 1891	Jan. 1, 1900
Butler, John.....	Engineer, Onondaga salt works.....	June 8, 1897	June —, 1900
Byrne, T.....	Deputy state superintendent of elections.....	Sept. 19, 1900	Oct. 18, 1900
Carroll, Elizabeth A.....	*Stenographer, statutory revision commission.....	Aug. 1, 1892	Dec. 31, 1900
Chapman, F. W.....	Deputy state superintendent of elections.....	Oct. 3, 1900	Oct. 18, 1900
Clancey, Carrie M.....	*Stenographer, statutory revision commission.....	Dec. 16, 1894	Dec. 31, 1900
Coggeshall, Harry T.....	Deputy state superintendent of elections.....	June 4, 1900	Oct. 8, 1900
Cole, H. E.....	Steward, Manhattan state hospital.....	June —, 1896	March 15, 1900
Cook, E. L.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Cool, Nellie J.....	Assistant supervisor, house of refuge, Hudson.....	April 28, 1900	July 30, 1900
Cowdery, Harry S.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Cowdery, Harry S.....	Deputy state superintendent of elections.....	Oct. 21, 1900	Nov. 7, 1900
Cowdery, James T.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Cowdery, James T.....	Deputy state superintendent of elections.....	Oct. 21, 1900	Nov. 7, 1900
Croak, Martin.....	Guard, Sing Sing prison.....	June 12, 1894	Jan. 1, 1900
Cromie, R. J.....	Deputy state superintendent of elections.....	Feb. 9, 1900	April 16, 1900
Cronin, P. M.....	Keeper, Sing Sing prison.....	June 19, 1891	Jan. 1, 1900
Crook, A.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Cummings, Robert C.....	*Law clerk, statutory revision commission.....	April 1, 1890	Dec. 31, 1900
Daly, John J.....	Deputy state superintendent of elections.....	March 26, 1900	April 16, 1900
Deyo, Irving.....	Court and trust fund examiner, comptroller.....	Aug. 2, 1898	Jan. 1, 1900
Dougherty, Annie G.....	Assistant supervisor, house of refuge, Hudson.....	Jan. 9, 1900	Feb. 6, 1900
Dumser, P.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Durkin, John.....	Keeper, Sing Sing prison.....	Nov. 8, 1889	Jan. 1, 1900

Edwards, G. V.....	Confidential examiner, insurance department.....	April	1, 1898	11, 1900
Fay, Edward J.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
Felt, Ada L.....	Assistant supervisor, house of refuge, Hudson.....	June	4, 1900	26, 1900
Finch, Bert O.....	Fireman, Binghamton state hospital.....	Feb.	1, 1899	5, 1900
Flanagan, Charles J.....	Bookkeeper, school for the blind, Batavia.....	Oct.	10, 1899	10, 1900
Fleming, Patrick.....	Deputy state superintendent of elections.....	Oct.	3, 1900	6, 1900
Fleming, Robert T.....	Stenographer, state architect.....	May	24, 1890	31, 1900
Fuld, Isaac.....	Confidential examiner, insurance department.....	June	7, 1899	31, 1900
Gilbert, Frank B.....	*Law clerk, statutory revision commission.....	March	28, 1895	31, 1900
Glasel, Leo P.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
Goodfriend, S.....	Deputy state superintendent of elections.....	Oct.	5, 1900	18, 1900
Goodwin, Charles H.....	Assistant steam engineer, Willard state hospital.....	May	16, 1898	20, 1900
Gropper, Isidore.....	Deputy state superintendent of elections.....	Jan.	2, 1900	16, 1900
Haran, Joseph.....	Guard, Elmira reformatory.....	Dec.	1, 1899	18, 1900
Harron, W.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
Hayes, James M.....	Deputy state superintendent of elections.....	Oct.	2, 1900	4, 1900
Heath, Sidney J.....	Foreman, school furniture department, Auburn prison.....	Aug.	1, 1900	13, 1900
Heberd, Marcus W.....	Clerk to justice Van Brunt, appellate division, first department.....	Dec.	30, 1895	30, 1900
Hendrick, P.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
Hennessy, J.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
Hoes, Robert.....	Appraiser, insurance department.....	Nov.	14, 1898	1, 1900
House, Carl.....	Assistant electrician, Elmira reformatory.....	Oct.	6, 1900	8, 1900
Howard, A. J. I.....	*Chief officer, industrial school, Rochester.....	Sept.	5, 1894	15, 1900
Howard, F. L.....	Instructor, stenography, Elmira reformatory.....	Mar.	1, 1894	1, 1900
Howell, David C.....	Janitor and gardener, Auburn prison.....	April	1, 1897	1, 1900
Hurley, J. H.....	Nurse, industrial school, Rochester.....	Oct.	28, 1889	5, 1900
Jones, Samuel H.....	Confidential examiner, insurance department.....	Oct.	1, 1898	31, 1900
Kirsch, George J.....	Keeper, Sing Sing prison.....	Aug.	24, 1891	1, 1900
Knowles, John P.....	Deputy state superintendent of elections.....	Jan.	8, 1900	16, 1900
Lamoreaux, J.....	Keeper and captain, Elmira reformatory.....	May	1, 1897	1, 1900
Loring, George E.....	Assistant steam engineer, St. Lawrence state hospital.....	Oct.	1, 1899	23, 1900
McCarthy, J. M.....	Deputy state superintendent of elections.....	Oct.	1, 1900	18, 1900
McCarthy, Thomas.....	Fireman, public buildings.....	March	16, 1895	31, 1900
McCrosen, H. W.....	Instructor, care and firing of steam boilers, industrial school, Rochester.....	March	12, 1897	28, 1900
McDonough, John J.....	Assistant steam engineer, public buildings.....	Nov.	10, 1899	24, 1900
McKie, Charles W.....	Deputy state superintendent of elections.....	Sept.	26, 1900	18, 1900
Macardell, Cornelius.....	Treasurer, Middletown state hospital.....	Jan.	1, 1894	28, 1900

* Position abolished.

REMOVALS—Concluded

NAME	Position	Date of appointment	Date of removal
Maguire, Frank H.....	Stenographer, executive department.....	Jan. 27, 1899	Nov. 8, 1900
Masterson, J. S.....	Deputy state superintendent of elections.....	Feb. 1, 1900	April 16, 1900
Mesick, J. Peter.....	Confidential examiner, insurance department.....	July 15, 1897	June 1, 1900
Mills, Joseph W.....	Assistant steam engineer, Manhattan state hospital.....	Oct. 25, 1898	Dec. 6, 1900
Mitchell, Franklin B.....	Confidential examiner, insurance department.....	Jan. 9, 1899	Dec. 31, 1900
Mogenhan, Joseph.....	Instructor, Elmira reformatory.....	Jan. 31, 1898	March 31, 1900
Morrisey, James J.....	Guard, Clinton prison.....	Feb. 1, 1893	June 30, 1900
Murphy, Otto.....	Inclined railway guard, Niagara reservation.....	July 1, 1895	June 1, 1900
Nowill, W. T.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Norton, D. O., jr.....	Stenographer, Manhattan state hospital.....	March 22, 1898	Jan. 10, 1900
O'Donobne, Nellie.....	*Hospital superintendent, industrial school, Rochester.....	July 19, 1895	Sept. 30, 1900
O'Keefe, John.....	Keeper, Sing Sing prison.....	Oct. 23, 1893	Feb. 20, 1900
Potter, Owen L.....	*Law clerk, statutory revision commission.....	May 28, 1895	Dec. 31, 1900
Punch, Richard J.....	*Instructor, npholstering, industrial school, Rochester.....	Nov. 16, 1897	Sept. 30, 1900
Reynolds, S. J. W.....	Court and trust fund examiner, comptroller.....	May 1, 1898	Jan. 1, 1900
Rogan, John P.....	Page, state historian.....	June 1, 1900	June 6, 1900
Scharlach, Henry.....	Foreman, Auburn prison.....	April 1, 1899	July 6, 1900
Scheffer, John F.....	Steward, house of refuge, Hudson.....	Nov. 15, 1899	April 13, 1900
Schlueter, George F.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 19, 1900
Seeley, A. G.....	Keeper and captain, Elmira reformatory.....	Feb. 18, 1896	May 12, 1900
Shepard, Charles O.....	Commandant, soldiers and sailors' home, Bath.....	March 1, 1897	March 10, 1900
Simon, Isaac.....	Deputy state superintendent of elections.....	Jan. 10, 1900	April 16, 1900
Skinner, Julia M.....	Stenographer, forest, fish and game commission.....	June 1, 1895	May 1, 1900
Smith, Joseph.....	Jail keeper, Queens county.....	Sept. 22, 1898	Dec. 4, 1900
Smith, Lewis F.....	Guard, Elmira reformatory.....	March 5, 1898	Feb. 21, 1900
Smythe, Frank M.....	Clerk, insurance department.....	March 1, 1897	May 1, 1900
Stanley, Rufus.....	Gardener, Elmira reformatory.....	Feb. 1, 1899	Aug. 20, 1900
Stoddard, F. B.....	Clerk, public works.....	May 21, 1896	Dec. 3, 1900
Strang, T. P.....	Deputy state superintendent of elections.....	Oct. 1, 1900	Oct. 18, 1900
Taylor, Charles A.....	Assistant secretary, forest, fish and game commission.....	May 7, 1896	July 10, 1900
Thomas, William H.....	Foreman, school furniture department, Auburn prison.....	Oct. 22, 1900	Dec. 22, 1900

Tracy, Charles	Confidential examiner, insurance department	June	7, 1899	June	15, 1900
Twitchell, Asa L.	Assistant commissioner, department of agriculture	May	15, 1896	March	19, 1900
Van Doren, Charles T.	Deputy and chief clerk, Kings county court	Feb.	1, 1896	Sept.	1, 1900
Wade, Mortimer, jr.	Transfer tax expert, comptroller	Jan.	2, 1898	Oct.	10, 1900
Waldron, Irving L.	Deputy state superintendent of elections	Jan.	2, 1900	April	16, 1900
Wasserman, Adolph S.	Deputy state superintendent of elections	Jan.	2, 1900	May	3, 1900
Waters, Thomas J.	Deputy state superintendent of elections	Oct.	1, 1900	Oct.	13, 1900
Webb, Walter	Deputy state superintendent of elections	Jan.	24, 1900	April	16, 1900
Wright, W. C.	Deputy state superintendent of elections	Oct.	1, 1900	Oct.	18, 1900

* Position abolished.

RESIGNATIONS

NAME	Position	Date of appointment	Date of resignation
Adams, Florence B.	Stenographer, department of excise.	Aug. 4, 1900	Aug. 10, 1900
Adams, Harrison	Keeper and captain, Elmira reformatory.	Feb. 1, 1899	May 31, 1900
Ahern, Patrick J.	Deputy state superintendent of elections.	Oct. 31, 1900
Allen, Fred C.	Stenographer, Manhattan state hospital.	Nov. 21, 1899	June 2, 1900
Alger, Elmer L.	Assistant steam engineer, industrial school, Rochester.	June 20, 1900	Sept. 27, 1900
Alger, Sarah P.	Supervisor, house of refuge, Hudson.	Aug. 16, 1900	Sept. 16, 1900
Altman, Moses	Stenographer, attorney-general.	Feb. 14, 1899	May 31, 1900
Angle, Clarence B.	Secretary, civil service commission.	March 1, 1884	Sept. 1, 1900
Ashley, Frederick W.	Library assistant, state library.	June 12, 1899	May 23, 1900
Austin, Della L.	Teacher, custodial asylum, Newark.	July 1, 1898	June 1, 1900
Bab, Abram A.	Deputy state superintendent of elections.	Nov. 5, 1900
Bachler, Gustave	Deputy state superintendent of elections.	Oct. 21, 1900
Baer, Minnie S.	Officer, industrial school, Rochester.	Nov. 16, 1897	Dec. 20, 1900
Baker, D. A.	Stenographer, special commissioner of jurors, New York county.	Oct. 22, 1896	July 7, 1900
Baldwin, Jessie B.	Housekeeper, industrial school, Rochester.	Dec. 10, 1900	Dec. 10, 1900
Barrett, William J.	Deputy state superintendent of elections.	Nov. 5, 1900
Barrett, S. E.	Deputy state superintendent of elections.	Oct. 21, 1900
Belden, O. J.	Orderly, public buildings.	Jan. 16, 1896	Nov. 21, 1900
Bell, Ruby H. G.	Examiner, regents office.	Jan. 9, 1899	Jan. 1, 1900
Bird, William A.	Chief clerk, bureau of canal affairs, comptroller.	Aug. 1, 1899	March 1, 1900
Bising, Albert	Medical interne, Willard state hospital.	Oct. 26, 1899	Dec. 1, 1900
Blodgett, Frederick H.	Assistant, agricultural experiment station, Geneva.	Sept. 15, 1899	March 31, 1900
Boland, Frank T.	Head stenographer, regents office.	June 12, 1891	Sept. 30, 1900
Boyce, Harvey W.	Superintendent canal repairs, public works.	April 11, 1899	Dec. 31, 1900
Boyle, Julius A.	Medical interne, Manhattan state hospital.	Nov. 4, 1898	June 1, 1900
Bradley, Mary H.	Assistant supervisor, house of refuge, Hudson.	Dec. 11, 1900	Dec. 21, 1900
Bradley, Minnie C.	Assistant supervisor, house of refuge, Hudson.	April 1, 1897	June 1, 1900
Brazee, J. E.	Expert examiner special franchises, tax commission.	Jan. 1, 1900	Aug. 15, 1900
Breed, Frank M.	Superintendent canal repairs, public works.	Feb. 27, 1895	March 1, 1900
Brice, Gertrude V.	Stenographer, regents office.	Dec. 4, 1899	June 11, 1900
Brockway, H. B.	Transfer officer, Elmira reformatory.	Jan 13, 1877	Sept. 30, 1900
Brockway, Z. R.	Superintendent, Elmira reformatory.	May 12, 1876	Dec. 27, 1900

Brolley, Frocene.....	Assistant supervisor, house of refuge, Hudson.....	Jan.	10, 1896	Feb.	1, 1900
Brown, Albert R.....	Assistant steam engineer, Long Island state hospital.....	July	14, 1898	Nov.	15, 1900
Bryant, Percy.....	Medical superintendent, Manhattan state hospital.....	Jan.	—, 1897	March	10, 1900
Buck, William L.....	Stenographer, Long Island state hospital.....	Oct.	1, 1897	May	31, 1900
Budd, Alvin.....	Fireman, Matteawan state hospital.....	Oct.	23, 1899	Jan.	31, 1900
Burchall, Millicent L.....	Principal's clerk, normal school, Oswego.....	Sept.	1, 1899	Sept.	1, 1900
Burleson, Ten Eyck O.....	Surgeon, soldiers and sailors' home, Bath.....	Aug.	14, 1890	July	1, 1900
Burrows, Grace M.....	Stenographer, Manhattan state hospital.....	Jan.	18, 1897	July	10, 1900
Bush, H. F.....	Chief clerk, Elmira reformatory.....	Aug.	19, 1885	Nov.	30, 1900
Butts, Ophelia E.....	Superintendent, industrial school, Rochester.....	April	1, 1899	July	1, 1900
Byrnes, Matthew.....	Deputy state superintendent of elections.....	Oct.	9, 1900
Campbell, Archibald.....	Second assistant physician, Manhattan state hospital.....	July	1, 1899	Dec.	1, 1900
Card, Martha.....	Housekeeper, industrial school, Rochester.....	Jan.	1, 1900	Dec.	5, 1900
Carey, Thomas.....	Guard, Elmira reformatory.....	April	16, 1900	Nov.	28, 1900
Cary, Alice E.....	Stenographer, Manhattan state hospital.....	Aug.	3, 1896	May	17, 1900
Cary, William.....	Assistant janitor, normal school, Buffalo.....	Sept.	14, 1898	May	11, 1900
Castex, Fettie J.....	Stenographer, monuments commission.....	June	7, 1900	Sept.	8, 1900
Clark, Fred T.....	Junior physician, Hudson river state hospital.....	Oct.	1, 1897	Sept.	1, 1900
Clock, Selah T.....	Oyster protector, forest, fish and game commission.....	Dec.	9, 1896	June	1, 1900
Coffey, John T.....	Officer, industrial school, Rochester.....	May	1, 1900	June	1, 1900
Coffin, E. Luella.....	Teacher, Craig colony.....	Sept.	28, 1896	Jan.	1, 1900
Coggeshall, Walter H.....	Transfer tax appraiser, comptroller.....	May	4, 1900	Oct.	1, 1900
Cole, J. Soley.....	Confidential clerk, attorney-general.....	Feb.	14, 1899	July	1, 1900
Collins, J. H.....	Guard, Elmira reformatory.....	May	25, 1896	July	18, 1900
Cook, Robert D.....	Crier, court of appeals.....	Oct.	6, 1884	Jan.	1, 1900
Cope, Phebe A.....	Assistant supervisor, house of refuge, Hudson.....	July	27, 1900	Oct.	1, 1900
Cotchefer, Richard.....	Foreman, fish hatchery, forest, fish and game commission.....	Apr.	22, 1896	June	1, 1900
Coughlin, Julia A.....	Stenographer, Long Island state hospital.....	July	3, 1899	July	31, 1900
Coulson, Abby B.....	Assistant supervisor, house of refuge, Hudson.....	Sept.	25, 1900	Nov.	2, 1900
Coyne, Edward P.....	Deputy attorney-general.....	July	1, 1900	Dec.	11, 1900
Coyle, James E.....	Assistant steam engineer, woman's relief corps home, Oxford.....	Nov.	1, 1899	May	1, 1900
Craib, James R.....	Instructor floriculture, industrial school, Rochester.....	Dec.	2, 1889	April	30, 1900
Craig, Grace M.....	Elementary teacher, Syracuse institution for feeble-minded children.....	Sept.	1, 1899	June	20, 1900
Crosby, Clifford.....	Storekeeper, Long Island state hospital.....	Aug.	4, 1893	July	26, 1900
Cunningham, Jennie J.....	Matron, Craig colony.....	Dec.	1, 1898	Aug.	8, 1900
Curtis, George B.....	Attorney, Binghamton state hospital.....	Aug.	1, 1898	Oct.	1, 1900
Cuyler, Jessie G.....	Supervisor, house of refuge, Hudson.....	Nov.	1, 1899	May	1, 1900
Dana, Lucy H.....	Assistant supervisor, house of refuge, Hudson.....	May	27, 1900	Sept.	20, 1900
Davidson, Andrew.....	Deputy state treasurer.....	Jan.	1, 1899	April	15, 1900

RESIGNATIONS—Continued

NAME	Position	Date of appointment	Date of resignation
Davison, L.....	Treasurer's clerk, soldiers and sailors' home, Bath	— 1886	June 16, 1900
Decker, Eliza J.....	Assistant supervisor, house of refuge, Hudson	Dec. 10, 1899	Jan. 1, 1900
Denbert, Edward S.....	Clerk to Justice Maddox, supreme court, second district	March 1, 1897	Jan. 8, 1900
Dikeman, George J.....	Clerk to Justice Hooker, supreme court, eighth district	April 1, 1899	May 1, 1900
Docharty, J. B.	Clerk, farmers institutes	Oct. —, 1893	May 1, 1900
Domedion, Albert	Elevator conductor, city and county hall, Buffalo	March —, 1900	Aug. 22, 1900
Dougherty, John W.....	Deputy state superintendent of elections
Eckler, Morris W.....	Guard, Sing Sing prison	June 11, 1896	Feb. 1, 1900
Eggleston, Gurdon H.....	Deputy state superintendent of elections	Oct. 21, 1900
Elliott, John G.....	Medical interne, Manhattan state hospital	Feb. 9, 1900	Oct. 1, 1900
English, Leslie H.....	Apothecary, Buffalo state hospital	Aug. 1, 1897	April 1, 1900
Euring, Frank D.....	Bookkeeper, Manhattan state hospital	June 1, 1898	May 28, 1900
Farr, Narcus S.....	Assistant in zoology, state museum	June 20, 1899	Sept. 30, 1900
Finley, Daniel	Clerk, Elmira reformatory	Feb. 7, 1899	Nov. 10, 1900
Finley, Mark C.....	Special agent, forest, fish and game commission	April 8, 1896	June 1, 1900
Finnegan, James E.....	Picket guard, Clinton prison	May 31, 1900	Oct. 8, 1900
Finnell, John J.....	Assistant military instructor, Elmira reformatory	Oct. 13, 1896	July 18, 1900
Flagg, Charles A.....	Sub-librarian, state library	Oct. 1, 1899	May 23, 1900
Flanagan, Charles J.....	Clerk, factory inspector	May 7, 1900	May 31, 1900
Flanagan, Minnie J.....	Assistant supervisor, house of refuge, Hudson	June 24, 1900	Aug. 1, 1900
Flockens, Christie E.....	Assistant supervisor, house of refuge, Hudson	Dec. 5, 1899	April 1, 1900
Flood, Frank E.....	Deputy state superintendent of elections	Oct. 31, 1900
Flynn, William.....	Guard, Elmira reformatory	June 18, 1896	May 31, 1900
Foster, Howard P.....	Inspector, state architect	15, 1900
Fowler, Robert W.....	Medical interne, St. Lawrence state hospital	Oct. 1, 1900	Dec. 1, 1900
Fraleigh, Emma A.....	Assistant supervisor, house of refuge, Hudson	Nov. 1, 1899	July 1, 1900
Freligh, Charles.....	Deputy state superintendent of elections	Nov. 5, 1900
Fritts, Crawford E.....	Physician, house of refuge, Hudson	May 15, 1900
Gainstrom, Anna E.....	Stenographer, Manhattan state hospital	May 19, 1900	June 30, 1900
Gallivan, Patrick.....	Assistant steam engineer, industrial school, Rochester	Dec. 8, 1900	Dec. 16, 1900
Garvey, Peter J.....	Clerk, register's office, New York county	Jan. 1, 1898	Aug. 22, 1900
Gates, F. S.....	Instructor woodworking, etc., Elmira reformatory	Aug. 25, 1894	Nov. 6, 1900

Gedney, William L.....	Accountant, Manhattan state hospital.....	Sept. 1, 1896	May 25, 1900
Gilbert, Elizabeth.....	Clerk, regents office.....	Oct. 1, 1899	Sept. 30, 1900
Gilbert, Lewis.....	Dentist, industrial school, Rochester.....	July 1, 1894	Jan. 1, 1900
Gillis, W. Weir.....	Deputy state superintendent of elections.....	Oct. 21, 1900
Gledhill, Mae F.....	Stenographer, public instruction.....	Aug. 15, 1899	Nov. 1, 1900
Gray, Mattie P.....	Supervisor, house of refuge, Hudson.....	Feb. 19, 1898	June 5, 1900
Gregory, Luenda.....	Examiner, regents office.....	May 22, 1899	March 22, 1900
Griffin, Lavinia E.....	Stenographer and copyist, forest preserve board.....	June 1, 1897	June 30, 1900
Griswold, Jonas W.....	Chaufman, engineer and surveyor.....	May 16, 1900	Sept. 15, 1900
Groel, John.....	Assistant electrical engineer, Long Island state hospital.....	June 16, 1900	April 17, 1900
Gropper, Isidore.....	Deputy state superintendent of elections.....	Oct. 5, 1900
Guile, James L.....	Assistant steam engineer, industrial school, Rochester.....	Dec. 16, 1900	Dec. 28, 1900
Hallworth, William J.....	Clerk, Syracuse institution for feeble-minded children.....	April 2, 1880	Nov. 30, 1900
Hamlin, May A.....	Record clerk, commission in lunacy.....	June 15, 1898	Dec. 31, 1900
Hammond, Frances R.....	Compiler of statistics, public instruction.....	Nov. 1, 1896	Jan. 1, 1900
Handwerk, Edward C.....	Clerk to Justice Kennefiek, supreme court, eighth district.....	June 1, 1899	April 1, 1900
Hanford, H. C.....	Engineer, Elmira reformatory.....	Oct. 1, 1894	June 11, 1900
Hanford, Eugene H.....	Clerk to Justice Sewell, supreme court, sixth district.....	Sept. 1, 1899	June 30, 1900
Hanway, John.....	Agent, soldiers and sailors' home, Bath.....	Nov. 11, 1897	March 31, 1900
Harrington, Edward.....	Stenographer, Manhattan state hospital.....	May 1, 1900	Sept. 3, 1900
Hart, Libbie E.....	Assistant supervisor, house of refuge, Hudson.....	July 10, 1900	Oct. 20, 1900
Hart, William H.....	Fireman, house of refuge, Hudson.....	Nov. 15, 1899	Jan. 1, 1900
Hawkes, D. C.....	Chainman, engineer and surveyor.....	May 19, 1900	Sept. 15, 1900
Haupt, A. G.....	Teacher, school for the blind, Batavia.....	April 1, 1896	Sept. 17, 1900
Hayn, Frederick H.....	Examiner, regents office.....	Jan. 20, 1899	Jan. 1, 1900
Hazel, John R.....	Corporation tax commissioner, comptroller.....	Feb. 1, 1894	June 26, 1900
Heaven, J. P.....	Keeper and captain, Elmira reformatory.....	Oct. 1, 1897	Nov. 17, 1900
Heath, Marion K.....	Confidential clerk, insurance department.....	Feb. 11, 1897	Feb. 28, 1900
Hennessy, Forbes J.....	Deputy assistant district attorney, New York county.....	Dec. 31, 1900
Hickey, Patrick.....	Deputy state superintendent of elections.....	Oct. 2, 1900
Himes, Florence B.....	Institute instructor, public instruction.....	May 1, 1894	Feb. 1, 1900
Hoffman, Edward A.....	Assistant physician, Long Island state hospital.....	May 12, 1897	April 1, 1900
Hogue, M. E.....	Guard, Elmira reformatory.....	June 1, 1896	Oct. 1, 1900
Honey, Robertson.....	Deputy assistant district attorney, New York county.....	Jan. 1, 1898	Sept. 30, 1900
Hook, Hattie M.....	Stenographer, custodial asylum, Rome.....	Feb. 7, 1899	Aug. 15, 1900
Hook, Hattie M.....	Stenographer, Manhattan state hospital.....	Aug. 16, 1900	Oct. 1, 1900
Hotchkiss, F. A.....	Collector of canal statistics, public works.....	May 1, 1896	Dec. 11, 1900
Humphries, Harry R.....	Junior physician, Manhattan state hospital.....	Nov. 22, 1897	Nov. 1, 1900
Irvin, Elliott C.....	Organist, industrial school, Rochester.....	July 1, 1896	May 15, 1900

NAME	Position	Date of appointment	Date of resignation
Johnson, Charles W.....	Stenographer, factory inspector	Feb. 1, 1900	Mar. 15, 1900
Johnson, Mary E.	Assistant supervisor, house of refuge, Hudson	April 1, 1898	April 1, 1900
Jones, Grace E.	Assistant supervisor, house of refuge, Hudson	Aug. 19, 1900	Sept. 7, 1900
Kahn, Reuben.....	Deputy state superintendent of elections.....	Nov. 4, 1900
Kearns, Thomas P.	Assistant steam engineer, Manhattan state hospital	June 4, 1896	Aug. 16, 1900
Ker, Richard A.	Keeper and captain, Elmira reformatory.....	May 1, 1899	Oct. 1, 1900
Killip, Thomas A.	Medical expert, contagious diseases, board of health	Feb. 20, 1900	Oct. 1, 1900
Kirker, John H., jr.	Clerk, regents office.....	Nov. 29, 1899	Sept. 1, 1900
Kinney, Charles S.	First assistant physician, Middletown state hospital	May 1, 1897	Mar. 31, 1900
Knight, Mabel E.	Stenographer, St. Lawrence state hospital.....	May 1, 1899	June 4, 1900
LaDuke, Amelia A.	Assistant supervisor, house of refuge, Hudson.....	Aug. 2, 1900	Nov. 28, 1900
Lamb, Lawrence B.	Apothecary, Auburn prison.....	Feb. 9, 1897	April 17, 1900
Lamb, R. B.	First assistant physician, Matteawan state hospital	April 1, 1893	June 30, 1900
LaMoure, Howard A.	Junior clerk, regents office.....	July 25, 1894	Feb. 1, 1900
Lathrop, Ben R.	Disbursing clerk, public works.....	April 18, 1899	April 1, 1900
Lawrence, Edward F.	Bookkeeper, industrial school, Rochester	June 12, 1899	July 7, 1900
Lausbier, Elizabeth.....	Assistant supervisor, house of refuge, Hudson.....	May 10, 1898	March 1, 1900
Leddy, John J.	Deputy state superintendent of elections.....	Nov. 2, 1900
Loewinger, Joseph.....	Recording clerk, register's office, New York county	Jan. 12, 1900	Sept. 5, 1900
Leining, Charles F.	Deputy state superintendent of elections.....	Oct. 21, 1900
Lefcver, E. Y.	Special agent, department of excise	Dec. 2, 1896	May 31, 1900
Lounsberry, A. G.	Assistant steam engineer, Binghamton state hospital.....	Jan. 1, 1900	March 15, 1900
Lowe, Henry J.	Chief steam engineer, Manhattan state hospital.....	Aug. 17, 1898	Jan. 31, 1900
Lynch, Bessie	Assistant supervisor, house of refuge, Hudson.....	Oct. 11, 1900	Nov. 11, 1900
Lyons, Edward P.	Clerk and telegrapher, Elmira reformatory.....	Oct. 1, 1899	Oct. 16, 1900
McAuliffe, Mary E.	Stenographer, monuments commission	Jan. 2, 1900	June —, 1900
McCann, Chas. E. F.	Deputy assistant district attorney, New York county.....	Dec. 31, 1900
McCarthy, Charles.....	Electrical engineer, Manhattan state hospital.....	Oct. 13, 1900	Jan. 31, 1900
McCarthy, David F.	Guard, Clinton prison.....	May 9, 1898	March 27, 1900
McGowan, Richard.....	Deputy state superintendent of elections.....	Oct. 12, 1900
McGrath, William.....	Deputy state superintendent of elections.....	Oct. 13, 1900
McGuire, John	Assistant physician, Long Island state hospital.....	Oct. 1, 1899	June 30, 1900

McInerney, Thomas.....	Keeper and major, Elmira reformatory.....	Sept. 3, 1894	July 18, 1900
McIntyre, John F.....	Assistant district attorney, New York county.....	Dec. 31, 1900
McKee, Wm. J.....	Bookkeeper, Willard state hospital.....	Feb. 14, 1882	June 30, 1900
McLaughlin, Thomas J.....	Keeper and captain, Elmira reformatory.....	Jan. 1, 1898	Dec. 16, 1900
McSherry, Luke.....	Deputy state superintendent of elections.....	Oct. 16, 1900
Maroney, Thomas.....	Keeper and major, Elmira reformatory.....	Aug. 22, 1894	July 18, 1900
Marshall, Charles E.....	Medical interne, Manhattan state hospital.....	Mar. 1, 1899	Jan. 31, 1900
Martiu, Frank.....	Guard, Auburn prison.....	Jan. 1, 1891	Jan. 28, 1900
Mason, Robert.....	Medical interne, Manhattan state hospital.....	Aug. 9, 1897	July 1, 1900
Mathews, Armitage.....	Transfer agent, comptroller.....	June 1, 1898	Feb. 1, 1900
Metcalfe, Raymond F.....	Medical interne, Hudson river state hospital.....	June 23, 1900	Nov. 30, 1900
M'Gee, M. C.....	Teacher, school for the blind, Batavia.....	Sept. —, 1892	June 30, 1900
Milmoe, Michael J.....	Assistant electrical engineer, Auburn prison.....	May 25, 1899	April 27, 1900
Mitchell, Patrick.....	Guard, Elmira reformatory.....	Sept. 13, 1900	Oct. 12, 1900
Moffatt, William.....	Medical interne, Utica state hospital.....	Oct. 25, 1898	Jan. 14, 1900
Mooney, Hugh D.....	Keeper, Elmira reformatory.....	Nov. 7, 1900	Nov. 25, 1900
Morgan, Charles.....	Deputy state superintendent of elections.....	Oct. 8, 1900
Morse, Cora S.....	Teacher, house of refuge, Hudson.....	Feb. 19, 1896	Feb. 1, 1900
Murphy, Jessie M.....	Stenographer, Manhattan state hospital.....	April 17, 1900	April 21, 1900
Neff, Louis J.....	Election clerk, county clerk, Erie county.....	—	Sept. 1, 1900
Nelson, Sarah F.....	Assistant supervisor, house of refuge, Hudson.....	May 1, 1893	July 16, 1900
Neville, John.....	Fireman, Long Island state hospital.....	April 15, 1898	Mar. 4, 1900
Nickerson, David M.....	Assistant steam engineer, industrial school, Rochester.....	Mar. 1, 1900	Nov. 18, 1900
Niess, Frank E.....	Collector of canal statistics, public works.....	Oct. 1, 1896	Nov. 25, 1900
North, Charles H.....	Medical interne, Matteawan state hospital.....	July 16, 1898	Nov. 1, 1900
Norton, D. O., jr.....	Stenographer, forest, fish and game commission.....	Aug. 1, 1900	Oct. 1, 1900
Norton, Francis E.....	Assistant steam engineer, Binghamton state hospital.....	Jan. 18, 1900	Aug. 28, 1900
Noxon, Anne G.....	Assistant supervisor, house of refuge, Hudson.....	Oct. 1, 1899	Jan. 1, 1900
O'Donnell, Wm. J.....	Medical interne, Buffalo, state hospital.....	Feb. 15, 1899	Jan. 1, 1900
Ogimura, K.....	Electrician, Elmira reformatory.....	Sept. 22, 1888	Sept. 22, 1900
O'Keefe, Thomas.....	Assistant steward, Manhattan state hospital.....	April 19, 1898	July 7, 1900
O'Leary, Jerre A.....	Confidential stenographer, factory inspector.....	March 1, 1899	Jan. 15, 1900
O'Reilly, Daniel.....	Deputy assistant district attorney, New York county.....	Dec. 31, 1900
Oswald, Charles E.....	Deputy state superintendent of elections.....	Oct. 18, 1900
Otto, Emma R.....	Copyist, clerk, Erie county.....	July 17, 1899	Oct. 1, 1900
Owen, Carlton G.....	Guard, Elmira reformatory.....	Nov. 7, 1898	Aug. 1, 1900
Owens, Edward.....	Deputy state superintendent of elections.....	Oct. 1, 1900
Packer, Josephine C.....	Stenographer, Long Island state hospital.....	Nov. 12, 1898	Oct. 31, 1900
Paddock, Wendell.....	Assistant horticulturist, agricultural experiment station, Geneva.....	Nov. —, 1893	July 15, 1900
Page, A. R.....	Counsel, department of excise.....	April 20, 1896	Sept. 15, 1900
			Jan. 6, 1900

RESIGNATIONS—Continued

NAME	Position	Date of appointment	Date of resignation
Parsons, Frank M.	Deputy attorney-general.	Jan. 1, 1894	Dec. 31, 1900
Parsons, H. C.	Assistant engineer and land clerk, engineer and surveyor.	Feb. 14, 1896	Feb. 17, 1900
Pasco, Emma M.	Assistant supervisor, house of refuge, Hudson.	Oct. 17, 1899	Jan. 15, 1900
Patten, Melissa C.	Hospital supervisor, house of refuge, Hudson.	Dec. 1, 1891	June 15, 1900
Perkins, Mollie.	Assistant supervisor, house of refuge, Hudson.	April 1, 1899	July 26, 1900
Perry, Hanson S.	Guard, Elmira reformatory.	May 21, 1898	Oct. 1, 1900
Phelps, W. E.	Guard, Auburn prison.	April 1, 1896	30, 1900
Pitcher, Charles S	Storekeeper, Hudson river state hospital.	Oct. 18, 1893	June 12, 1900
Platte, Jessie T.	Instructor, dressmaking and millinery, house of refuge, Hudson.	March 1, 1900	May 1, 1900
Plevy, M. H.	Deputy state superintendent of elections.	Oct. 21, 1900
Price, John H.	Transfer tax clerk, surrogate's office, Erie county.	Jan. 1, 1896	Dec. 31, 1900
Rachan, Wm. H.	Bail and witness certificate clerk, district attorney, New York county	Jan. 1, 1898	Oct. 6, 1900
Rafter, George C. jr	Deputy state superintendent of elections	Oct. 21, 1900
Rahill, Margaret.	Issuing clerk, custodial asylum, Newark.	Oct. 1, 1894	Mar. 20, 1900
Rankin, Elizabeth K.	First assistant prison supervisor, house of refuge, Hudson.	July 22, 1899	June 1, 1900
Rankin, Richard F.	Treasurer and secretary, Niagara reservation.	Jan. 31, 1899	Feb. 1, 1900
Raul, Robert J.	Guard, Elmira reformatory.	Dec. 30, 1898	Sept. 20, 1900
Redmond, Ben A.	Recording clerk, register's office, New York county.	Jan. 31, 1899	Dec. 31, 1900
Reed, Wm. B.	Medical interne, St. Lawrence state hospital.	June 1, 1899	June 14, 1900
Rees, James E.	Guard, house of refuge, Hudson.	Aug. 1, 1899	June 1, 1900
Reid, Wm. C.	Assistant steam engineer, industrial school, Rochester.	Nov. 6, 1899	June 17, 1900
Reiten, Anna M.	Examiner, regents office	June 26, 1895	Jan. 1, 1900
Reiten, Mary S.	Examiner, regents office	Jan. 25, 1898	Jan. 1, 1900
Reynolds, Clarence W	Stenographer, Elmira reformatory.	July 7, 1900	Nov. 1, 1900
Rhodes, Mande.	Assistant supervisor, house of refuge, Hudson.	Aug. 14, 1900	Oct. 2, 1900
Rickey, P. O.	Watchman, Elmira reformatory.	Jan. 15, 1880	July 31, 1900
Rider, Julia B.	Supervisor, house of refuge, Hudson.	Oct. 1, 1895	Mar. 1, 1900
Rider, Wheelock.	Ophthalmic surgeon, soldiers and sailors' home, Bath	Aug. 1, 1889	Dec. 8, 1900
Ridley, Elvey D.	Keeper and captain, Elmira reformatory.	Sept. 1, 1899	Feb. 17, 1900
Riffe, H. M.	Keeper and captain, Elmira reformatory.	May 1, 1897	Aug. 11, 1900
Robertson, W	Special agent, Department of excise.	Nov. 9, 1896	Feb. 1, 1900
Robie, George L.	Clerk, Elmira reformatory.	May 11, 1900	July 5, 1900

Root, William S.....	Confidential clerk to Justice White, supreme court, eighth district.	Dec.	1, 1899	July	31, 1900
Rose, Lewis.....	Chief, department of health and sanitation, industrial school, Rochester.....	June	22, 1894	July	22, 1900
Rosenberg, Sauny.....	Sloyd instructor, Thomas asylum.....	Oct.	15, 1898	April	27, 1900
Rudgers, Maye B.....	Supervisor, house of refuge, Hudson.....	Sept.	1, 1897	Aug.	16, 1900
Russell, Charles F.....	Clerk, public works.....	April	25, 1900	July	10, 1900
Safford, Mary B.....	Examiner, regents office.....	Jan.	13, 1899	Sept.	1, 1900
Sample, Samuel D.....	Principal keeper, Elmira reformatory.....	April	2, 1888	July	18, 1900
Sawyer, Chauncey P.....	Voucher clerk, Buffalo state hospital.....	Aug.	16, 1900	Aug.	31, 1900
Saxon, Harold N.....	Examiner, civil service commission.....	Aug.	10, 1896	Feb.	1, 1900
Scanlon, James.....	Elevator conductor, city and county hall, Buffalo.....	Sept.	—, 1898	July	20, 1900
Schaug, Charles L.....	Medical interne, Buffalo state hospital.....	Aug.	14, 1900	Sept.	30, 1900
Scott, Mary H.....	Assistant supervisor, house of refuge, Hudson.....	Oct.	18, 1899	Jan.	19, 1900
Seoville, James.....	Elevator conductor, city and county hall, Buffalo.....	May	—, 1898	Aug.	31, 1900
Shea, John B.....	Deputy state superintendent of elections.....	Oct.	30, 1900
Sedgwick, Susaune M.....	Assistant supervisor, house of refuge, Hudson.....	April	16, 1900	July	1, 1900
Shortridge, Samuel.....	Clerk to Justice Beekman, supreme court, first district.....	Feb.	23, 1895	Dec.	25, 1900
Shufelt, Cornelius.....	Confidential examiner, insurance department.....	July	1, 1898	Feb.	10, 1900
Sill, Henry A.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Simmington, Francis J.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Skinner, James A.....	Librarian, department of public instruction.....	Dec.	10, 1895	March	1, 1900
Smith, Edmund H.....	State reporter.....	Oct.	7, 1895	June	5, 1900
Smith, Faith E.....	Assistant, state library.....	March	22, 1899	Sept.	30, 1900
Smith, Grace E.....	Examiner, regents office.....	June	2, 1899	Sept.	1, 1900
Smith, Van R.....	Stenographer, Manhattan state hospital.....	Nov.	—, 1896	May	25, 1900
Sohl, John F.....	Deputy state superintendent of elections.....	Oct.	25, 1900
Spangler, Arthur.....	Clerk, Elmira reformatory.....	Aug.	28, 1900	Sept.	15, 1900
Spier, Grace E.....	Junior clerk, regents office.....	Jan.	28, 1899	Sept.	1, 1900
Spoor, Anna R.....	Supervisor, house of refuge, Hudson.....	Nov.	1, 1897	July	9, 1900
Stackhouse, Oswald C.....	Medical interne, Hudson river state hospital.....	Dec.	26, 1898	May	15, 1900
Stanton, Henry C.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Staley, Ellis J.....	Clerk, regents offices.....	Oct.	1, 1899	March	1, 1900
Stearns, L. F.....	Attorney, Gowanda state hospital.....	Sept.	27, 1897	Jan.	1, 1900
Stein, John A.....	Deputy county clerk, Erie county.....	Jan.	1, 1898	Nov.	1, 1900
Steves, Jerry G.....	Guard, Elmira reformatory.....	June	4, 1900	Aug.	29, 1900
Stevens, Byron.....	Assistant electrical engineer, Manhattan state hospital.....	Feb.	3, 1900	Aug.	14, 1900
Stewart, C. W. jr.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Stockett, N.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Stranahan, J. O.....	Junior physician, Hudson river state hospital.....	April	1, 1897	Sept.	1, 1900

RESIGNATIONS—*Concluded*

NAME	Position	Date of appointment	Date of resignation
Taaffe, James T.	Stenographer, secretary of state.	March 1, 1900	Dec. 1, 1900
Taft, Alice L.	Indexer, commission in lunacy.	Feb. 20, 1899	May 15, 1900
Thomas, James B.	Treasurer, Willard state hospital.	April 19, 1869	Jan. 1, 1900
Throop, J. H.	Special agent, tax commission.	April 1, 1900	May 15, 1900
Thurber, Raymond D.	Clerk to Justice Barre'tt, supreme court, first district.	Jan. 6, 1896	July 17, 1900
Townsend, A. M.	Officer, industrial school, Rochester.	July 7, 1897	Dec. 31, 1900
Truax, Arthur D.	Clerk to Justice Truax, supreme court, first district.	Jan. 2, 1896	Oct. 2, 1900
Tucker, Deborah O.	Industrial teacher, custodial asylum, Newark.	Aug. 1, 1879	Dec. 6, 1900
Tuholski, Paul A.	Deputy state superintendent of elections.	Oct. 21, 1900
Turner, Henry E.	Assistant appeal clerk, district attorney, New York county.	May 16, 1900	Dec. 8, 1900
Unger, Henry W.	Assistant district attorney, New York county.	Dec. 31, 1900
Vanderveer, Francis E.	Medical interne, Utica state hospital.	Jan. 15, 1900	Aug. 18, 1900
Van Riper, Abner B.	Deputy state superintendent of elections.	Nov. 5, 1900
Walker, Mary E.	Resident physician, custodial asylum, Newark.	Jan. 2, 1900	May 1, 1900
Walker, Susan P.	Assistant supervisor, house of refuge, Hudson.	May 1, 1900	July 26, 1900
Ward, Cleland A.	Junior bridge draughtsman, engineer and surveyor.	May 15, 1900	May 24, 1900
Warneke, Alvin H.	Deputy state superintendent of elections.	Oct. 25, 1900
Watte, Wallaca H.	Deputy state superintendent of elections.	Oct. 21, 1900
Watson, Edwin A.	Attendant, supreme court, first district.	Oct. 24, 1900
Way, William.	Deputy state superintendent of elections.	March 4, 1896	Oct. 21, 1900
Webb, Lewis.	Bookkeeper, Long Island state hospital.	Oct. 21, 1900
Webb, Lewis.	Steward, house of refuge, Hudson.	Oct. 21, 1900
Webber, Charles R.	Stenographer, comptroller.	Nov. 1, 1895	April 21, 1900
Weber, George W.	Officer, industrial school, Rochester.	April 21, 1900	June 5, 1900
Weed, L. J.	Chainman, engineer and surveyor.	Feb. 1, 1896	Jan. 1, 1900
Westcott, H. R., jr.	Deputy state superintendent of elections.	Sept. 1, 1899	Aug. 1, 1900
Wey, H. D.	Physician, Elmira reformatory.	May 19, 1900	Sept. 13, 1900
Wheat, Edwin W.	Clerk, Elmira reformatory.	Oct. 21, 1900
White, C. B.	Deputy state superintendent of elections.	Jan. 1, 1879	March 19, 1900
Whited, Mary W.	Inspector, board of charities.	Feb. 24, 1900	April 16, 1900
Whitmarsh, Clara.	Supervisor, house of refuge, Hudson.	Oct. 21, 1900
Wilber, George H.	Fireman, Elmira reformatory.	Aug. 9, 1897	June 30, 1900
		July 1, 1897	Jan. 1, 1900
		Sept. 28, 1899	Jan. 1, 1900

William, Mary F.....	Assistant, state library.....	Mar. 22, 1899	Aug.	1, 1900
Wilson, Robert C.....	Deputy state superintendent of elections	Oct.	21, 1900
Williams, J. M.....	Deputy state superintendent of elections.....	Oct.	21, 1900
Windsor, Phineas L.....	Assistant, state library.....	Oct.	8, 1900
Winslow, Jane A.....	Assistant supervisor, house of refuge, Hudson	June 8, 1899	Jan.	1, 1900
Woodward, Cora E.....	Compiler of statistics, public instruction	Oct. 23, 1891	Jan.	1, 1900
Woodward, George A.....	Stenographer, department of excise.....	Sept. 25, 1896	Feb.	1, 1900
Wray, Edwin J.....	Clerk to surrogate, New York county.....	April 14, 1896	Dec.	31, 1900
Wygant, Julia St. J.....	Medical assistant, Syracuse institution for feeble-minded children	Jan. 3, 1900	July	1, 1900
Wynne, V. C.....	Electrical engineer, Utica state hospital.....	March 1, 1895	July	25, 1900
Young, Mary G.....	Examiner, regents office.....	Feb. 15, 1895	Jan.	1, 1900
		June 24, 1898		

**STATEMENT OF APPOINTMENTS, RESIGNATIONS, REMOVALS
AND DEATHS IN THE NON-COMPETITIVE CLASS**

DEPARTMENTS AND INSTITUTIONS	Appointments	Resignations	Removals	Deaths
Auburn prison for women.....	1
Binghamton state hospital.....	93	82	6	3
Buffalo state hospital.....	72	64	10	1
Craig colony, Sonyea.....	49	26	5
Custodial asylum, Newark.....	24	19	3
Custodial asylum, Rome.....	22	24	1
Dannemora state hospital.....	13	1
Department of public buildings.....	1	1	1
Department of public works.....	1
Elmira reformatory.....	3	1
Forest, fish and game commission.....	9	1	1
Gowanda state hospital.....	48	42	3
House of refuge, Albion.....	1	1
House of refuge, Hudson.....	2
Hudson river state hospital.....	98	83	13	3
Institution for feeble-minded children, Syracuse.....	7	6
Long Island state hospital.....	366	325	34	3
Manhattan state hospital.....	567	468	82	3
Matteawan state hospital.....	82	43	13
Middletown state hospital.....	61	58	11	1
Rochester state hospital.....	23	16	1
St. Lawrence state hospital.....	174	142	34	1
School for the blind, Batavia.....	2	1	1
Soldiers and sailors' home, Bath.....	11	2	2	1
Thomas asylum.....	5	9
Utica state hospital.....	71	80	11	1
Willard state hospital.....	145	103	18	3
Woman's relief corps home, Oxford.....	2	2
	1,953	1,599	248	23

STATEMENT SHOWING NUMBER OF APPOINTMENTS, RESIGNATIONS, REMOVALS AND DEATHS IN THE LABOR CLASS

DEPARTMENTS AND INSTITUTIONS	Appointments	Resignations	Removals	Deaths
Agricultural experiment station, Geneva.....	10
Appellate division court house, New York city..	15	1	1
Binghamton state hospital.....	27	17
Board of health.....	1
Buffalo state hospital.....	24	12	2	2
Bureau of labor statistics.....	1
Clinton prison.....	2	4
Craig colony.....	49	37	2
Custodial asylum, Newark.....	4
Custodial asylum, Rome.....	22	15
Dannemora state hospital.....	4
Department of agriculture.....	3
Department of public buildings.....	21	6	25
Elmira reformatory.....	9	3	7
Eastern New York reformatory, Napanoch.....	2
Forest, fish and game commission.....	12	9
Gowanda state hospital.....	14	5	2
House of refuge, Albion.....	1
House of refuge, Hudson.....	1	1
Hudson river state hospital.....	32	18	1	1
Industrial school, Rochester.....	15	12	3
Institution for feeble-minded children, Syracuse .	11	12
Insurance department.....	3	3
Long Island state hospital.....	66	57	3
Manhattan state hospital.....	70	50	5
Matteawan state hospital.....	12	9
Middletown state hospital.....	55	45	4	1
Monuments commission.....	1
New York state hospital for the care of crippled and deformed children.....	3
Niagara reservation.....	5
Normal school, Buffalo.....	1
Normal school, New Paltz.....	1
Normal school, Oswego.....	2	1
Onondaga salt works.....	4
Quarantine commission.....	5	3
Regents office.....	1	4
Rochester state hospital.....	7	4
St. Lawrence state hospital.....	62	47
School for the blind, Batavia.....	6	4	1
Sheriff, Erie county.....	1
Sheriff, New York county.....	1
Sing Sing prison.....	10	1	4
Soldiers and sailors' home, Bath.....	12	11
State architect.....	1
State engineer and surveyor.....	264	4
State fair commission.....	1
Thomas asylum.....	16	12	1
Utica state hospital.....	15	2
Willard state hospital.....	32	22	2
Woman's relief corps home.....	13	6	4
Total	947	439	67	5

[illegible]

APPOINTMENTS, COMPETITIVE CLASS—Concluded

	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	Total
Orderlies, department of public buildings.....																9	2	11
Officers, industrial school, Rochester.....																1	7	8
Organists, industrial school, Rochester.....							4	2	8		2	1		1		7	6	39
Pages.....																	1	1
Parole officer, house of refuge, Hudson.....																1		1
Photographer, Clinton prison.....			1													1	1	6
Physicians, prisons and reformatory.....		1						2	1		3	1	1		1	1		21
Physicians, first assistant.....								3	6	6	7	11	16	26	18	4	12	109
Physicians, junior.....								3	1	1		1	2	1	4	1	4	19
Physicians, women.....		1													1			1
Pilot, steam tug, Manhattan state hospital.....															1			1
Plumber, department of public buildings.....															1			1
Printing clerk, regents office.....											3					1		5
Proofreaders.....																	1	1
Real estate transfer and certificate clerk.....																		1
Registrar of vital statistics, Auburn.....													44	15	9	1	4	73
Special agents, department of excise.....													1					1
Special agent, fisheries, game and forest commission.....														1				1
Statistical clerk, department of public instruction.....														2				2
Statisticians, bureau of labor statistics.....					7			7	8	6	15	13	44	31	35	59	65	302
Stenographers and typewriters.....			2			1	9						2	2		1	2	6
Stewards, hospitals and institutions.....		1											5		6	1	5	14
Storekeepers.....															1	1	2	9
Superintendent, free employment bureau.....															1			1
Superintendent of grade crossing bureau.....															1			1
Superintendent, house of refuge, Hudson.....														1	1			2
Superintendent of construction, Clinton prison.....															1			1
Superintendents of industries, state prisons.....															1			8
Superintendent of inspection, board of charities.....															1			1
Superintendent of liceuses, factory inspector.....									1	1	3	1			1	1		11
Superintendents, state hospitals.....																	1	1
Surgeon, soldiers and sailors' home.....																	1	1
Tax clerk, attorney-general.....		3	1	2		10	15	8	8	12	8	8	8	4	9	16	12	124
Teachers.....																		1
Timekeeper.....																	2	2
Tracers.....																		1
Translator, department of public instruction.....												1						3
Traveling agents, agricultural experiment station.....															3			3
Typewriters.....													3	1				4
Veterinarians, department of agriculture.....																1	4	5
Total.....	18	22	57	58	79	47	62	71	101	129	183	200	630	536	398	421	514	3,526

TOTAL NUMBER OF APPOINTMENTS SINCE THE ORGANIZATION OF THE COMMISSION

	1884	1885	1886	1887	1888	1889	1890	1891	1892	1893	1894	1895	1896	1897	1898	1899	1900	Total
Exempt														67	55	†124	1,028	1,274
Competitive	18	22	57	58	79	47	62	71	101	129	183	200	630	536	398	421	514	3,526
Non-competitive (Schedule C)*	61	299	157	73	102	116	81	341	86	110	190	189	180					1,985
Non-competitive	386	223	327	533	470	509	606	722	1,004	1,103	1,074	1,207	2,619	2,000	1,787	1,564	1,953	18,137
Provisional																42	45	87
Without examination, competitive, rule 8, § 5..																10	46	56
Without examination, competitive, rule 8, § 9..														59	32	491	868	1,450

* Schedule C, suspended May 26, 1896.

† Does not include deputies, department state superintendent of elections.

APPENDIX E

- 1 AMENDMENTS TO STATE CIVIL SERVICE RULES
 - 2 AMENDMENTS TO STATE CIVIL SERVICE CLASSIFICATION
 - 3 REQUESTS FOR CHANGES IN THE STATE CIVIL SERVICE CLASSIFICATION
DENIED
 - 4 AMENDMENTS TO STATE CIVIL SERVICE REGULATIONS
 - 5 EXTRACTS FROM THE MINUTES, ARRANGED CHRONOLOGICALLY, SHOW-
ING SPECIAL ACTIONS AND RULINGS OF THE COMMISSION
-
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AMENDMENTS TO STATE CIVIL SERVICE RULES

Rule VII, section 4

Resolved, That section 4 of civil service rule VII in regard to the grading of employees of the supreme court in Kings county be amended by inserting after the words "under this rule" the following:

"In the supreme court, county of Kings, positions shall be graded as follows: Grade A, court officers or court attendants, salaries from \$1,200 to \$1,800 per annum inclusive; grade B, clerks and assistant clerks, salaries from \$2,500 to \$4,000 per annum; grade C, court interpreters, salaries \$1,500 to \$2,500 per annum; grade D, court stenographers, salaries \$3,000 per annum. Promotions from grade A to grade B will be allowed upon competitive examination."

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

Rule XII, section 1

Resolved, That section 1 of rule XII be amended so as to read as follows:

"Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service after the end of such term shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXIII limiting the power of removal.

“Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

(Adopted March 16, 1900. Approved by the governor March 21, 1900.)

Rule VIII, sections 1, 2 and 3

Resolved, That sections 1, 2 and 3 of rule VIII be amended so as to read as follows:

“1 Appointments shall be made to or employment shall be given in all positions in the competitive class that are not filled by promotion, reinstatement, transfer or reduction under these rules by selection from the persons graded highest on the most nearly appropriate eligible list resulting from open competitive examination held by the Commission, except as herein otherwise provided.

“2 Whenever an appointing officer shall request a certification from the Commission for appointment to or employment in any position in the competitive class, he shall specify the title, duties and compensation of such position, so that the certification may be made from the proper eligible list, or that when necessary a proper eligible list may be prepared as the result of an open competitive examination held for that purpose. The secretary shall thereupon as soon as practicable certify to the appointing officer for appointment, from the eligible list most nearly appropriate to such position, as it may then exist, the names of the three persons, if there be so many, standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines from the army or navy of the United States in the late civil war, citizens and residents of this state, together with the average percentages and post-office addresses of such persons. If the appointing officer shall notify the Commission of more than one vacancy at any time, the secretary shall certify to the appointing officer

the names of as many persons as there are vacancies to be filled, with the addition of two names. No person shall be certified from an eligible list more than three times to the same appointing officer for the same or a similar position, except at the request of said officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. Whenever the sex of those whose names are to be certified is fixed by any law, rule or regulation, or is specified in the request for certification, the names of those of the sex so fixed or specified shall be certified, but in other cases certification shall be made without regard to sex. When an eligible certified for appointment shall fail to accept an offer of appointment by mail within the four business days next succeeding the mailing of notice of appointment, or shall fail to accept an appointment within the same or next succeeding business day when notification is sent him by telegram, he shall be deemed to have declined the appointment, and upon proper notice of such fact from the appointing officer the secretary shall certify from the list an additional name or names to replace the names of persons so declining. An eligible who has declined an appointment shall not thereafter be certified for a position at the same or any less salary except upon his written request to the Commission. Whenever one or more eligibles shall have declined any appointment offered and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of six months after his appointment beyond that offered to the persons so declining.

“3 From the persons whose names are so certified the officer shall make selection to fill the vacancy or vacancies, subject, however, to the provisions of the constitution giving preference in appointment to veterans. Whenever the appointing officer who shall have made a requisition to fill a certain number of vacancies shall appoint a number smaller than that of the

vacancies named by him, he shall not make selection from the whole number certified to him but only from that number of names standing highest upon the list that would have been certified to him had the requisition stated the number of vacancies which he actually filled. Whenever an eligible list from which certification is made contains only one name, such person shall be eligible for temporary appointment until additional eligibles can be certified after competitive examination, but may be appointed permanently in the discretion of the appointing officer."

(Adopted May 7, 1900. Approved by the governor May 8, 1900.)

Rule XIV, section 7

Resolved, That section 7 of rule XIV be amended so as to read as follows:

"7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X and XI; provided, however, that no eligible list for promotion shall be valid beyond one year. The Commission shall certify from the eligible list for promotion in the same manner provided in section 2 of rule VIII for certification for original appointment."

(Adopted May 7, 1900. Approved by the governor May 8, 1900.)

Rule IV

Resolved, That rule IV be amended by adding thereto the following section:

"5 Appointments to positions in the service of any county to which the provisions of these rules apply shall, so far as practicable, be made from residents of such county."

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Rule V

Resolved, That rule V be amended by inserting after the heading "Positions in the exempt class", the words "state service", and by adding at the end of the rule the following:

COUNTY SERVICE

In all offices, departments and institutions:

All subordinates who are paid wholly from the salary or official emoluments of the head of the office, no part of which is to be returned or accounted for as public funds.

All unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class, which are to be specially designated in the regulations prescribed by the Commission.

In the office of the district attorney:

All positions of assistant district attorney or deputy assistant district attorney which are filled by persons duly and regularly admitted as attorneys and counselors at law in the state of New York.

Erie county

In the office of the board of supervisors:

The clerk to the board, one attorney, one sergeant-at-arms, one messenger, one burial agent for deceased soldiers.

In the office of the county judge:

One stenographer (ex-officio clerk to the judge).

In the office of the surrogate:

The clerk of the court, one stenographer.

In the office of the district attorney:

Two assistant district attorneys, one transfer tax assistant, one managing clerk, one stenographer.

In the office of the county clerk:

One deputy, six special deputies appointed to attend upon terms of court, to wit: one for each of the three trial terms of the supreme court, one each for the equity term and the special term of the supreme court, and one for the county court. One title searcher (in charge of searching division), one cashier, the election clerk.

In the office of the sheriff:

One under sheriff, one deputy sheriff, acting as cashier; thirty-two deputy sheriffs, who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds; one stenographer, who is paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the county treasurer:

One deputy, one cashier.

In the office of the county auditor:

One county auditor.

In the office of the trustees for the city and county hall:

One secretary.

In the office of the commissioner of jurors:

One commissioner of jurors, one deputy.

In the office of the superintendent of the poor:

One deputy.

In the Erie county almshouse:

One deputy keeper.

In the Erie county penitentiary:

One deputy superintendent.

In the office of the coroner:

One chaplain.

In the Erie county morgue:

One keeper, one assistant keeper.

New York county

In the office of the surrogate:

The chief clerk, the first law assistant to surrogate, the second law assistant to surrogate, the third law assistant to surrogate, the clerk of the court, one clerk to the surrogate, one clerk to the additional surrogate.

In the office of the district attorney:

Eight assistant district attorneys, fifteen deputy assistant district attorneys, one chief clerk, one stenographer to grand jury, one chief law stenographer, three law stenographers, one chief county detective officer, one deputy chief county detective officer, one indictment clerk, one grand jury clerk.

In the office of the county clerk:

One deputy, one cashier, one confidential clerk (secretary), twenty-one deputies and special deputies, appointed to attend upon terms of the courts, to wit: One for the appellate term of the supreme court, one for the trial term, part I (who shall be also clerk of the court of general sessions), one each for the eleven trial terms, and one each for the eight special terms.

In the office of the sheriff:

The under sheriff, the counsel, one warden, one cashier, one secretary.

In the office of the register:

The deputy register, the chief clerk, the chief searcher and examiner (in charge of the searching department).

In the office of the public administrator:

The assistant public administrator, one agent.

In the office of the special commissioner of jurors:

One special commissioner of jurors, one assistant special commissioner of jurors.

Kings county

In the county court:

One deputy clerk, one clerk to each judge, one warden of the grand jury.

In the office of the surrogate:

The clerk of the court, one clerk or stenographer to the surrogate.

In the office of the district attorney:

Six assistant district attorneys, one chief clerk, three stenographers.

In the office of the county clerk:

One deputy as general clerk of the supreme court, one deputy as chief clerk of the county court, eighteen subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Twenty-four subordinate officers and employees who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioner of records:

One deputy, one superintendent.

In the office of the county treasurer:

One deputy.

In the office of the commissioner of jurors:

One commissioner of jurors.

In the office of the special commissioner of jurors:

One special commissioner of jurors.

In the county jail:

The warden.

Queens county

In the office of the surrogate:

The clerk of the surrogate's court, one clerk or stenographer to the surrogate.

In the office of the district attorney:

One assistant district attorney.

In the office of the county clerk:

Fourteen subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Five subordinate officers and employees who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioner of jurors:

The assistant commissioner of jurors.

Richmond county

In the office of the surrogate:

The clerk of the surrogate's court.

In the office of the district attorney:

One stenographer.

In the office of the county clerk:

Eight subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Deputy sheriffs, who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioner of jurors:

The assistant commissioner of jurors.

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Rule XXIV

Resolved, That rule XXIV be amended by adding at the end thereof the following: "In pursuance of the foregoing provision these rules have been extended to the offices, places and employments in the civil service of the counties of Erie, Kings, New York, Queens and Richmond, to take effect from and after June 16, 1900."

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Rule XIV, subdivision 7

Resolved, That rule XIV, subdivision 7, be amended by adding to the same the following: "except that where vacancies in the position of first assistant physician in any of the state hospitals are to be filled, the Commission shall certify in addition to the three highest names upon the eligible list the names of all persons at that time connected with the institution in which the vacancy exists whose rating is eighty-five per cent. or over".

(Adopted June 28, 1900. Approved by the governor July 10, 1900.)

Rule XIV, section 1

Resolved, That the last sentence of section one of civil service rule XIV be amended by striking out the words "after due trial" after the word "Whenever," and inserting after the word "found" the words "by the State Commission," so that the same shall read as follows:

"Whenever it is found by the State Commission not practicable to fill a vacancy in any position through promotion in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of subdivision 1 of rule VIII."

(Adopted September 18, 1900. Approved by the governor September 24, 1900.)

Rule VIII, section 11

Resolved, That civil service rule VIII be amended by adding thereto a new section, to be known as section 11, and to read as follows:

"11 A person legally holding a position by appointment for a fixed term may be retained without examination at the expiration of such term upon receiving a reappointment, but otherwise the position shall be deemed vacant for the purpose of choosing his successor."

(Adopted October 12, 1900. Approved by the governor November 14, 1900.)

AMENDMENTS TO STATE CIVIL SERVICE CLASSIFICATION**House of refuge for women, Hudson**

Resolved, That the position of superintendent of the house of refuge for women at Hudson be and hereby is included in the exempt class.

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

Court of appeals

Resolved, That the classification of the state civil service be amended by transferring all the positions in the court of appeals, including all places to which appointments are made by the clerk of the court of appeals, from the competitive to the exempt class.

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

Department of agriculture

Resolved, That for the reasons set forth in the communication from the director of the bureau of farmers' institutes in the department of agriculture under date of January 4, 1900, the classification of positions in the exempt class be amended by adding thereto in the department of agriculture one conductor of farmers' institutes.

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

State hospitals and charitable institutions

Resolved, That for the reasons stated in the communication of the secretary of the state commission in lunacy under date of December 21, 1899, the position of fireman in the various hospitals for the insane and the state charitable institutions be and hereby is transferred from the competitive to the non-competitive class.

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

Supreme court

Resolved, That rule V, "positions in the exempt class" be amended by inserting the following:

"In the supreme court, Kings county, one general clerk, one chief attendant."

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

State racing commission

Resolved, That the positions of secretary and counsel to the state racing commission be and hereby are included in the exempt class.

(Adopted January 10, 1900. Approved by the governor January 13, 1900.)

Commissioners of the land office

Resolved, That the classification of positions in the exempt class in the office of the commissioners of the land office be amended by striking out the words "two appraisers" and inserting the words "three appraisers."

(Adopted January 12, 1900. Approved by the governor January 17, 1900.)

Soldiers and sailors' home, Bath

Resolved, That the positions in the band at the state soldiers and sailors' home at Bath be classified as follows:

"The position of bandmaster in the competitive class and the musicians in the non-competitive class to be examined by the local board of examiners at said institution with the assistance of the bandmaster."

(Adopted January 23, 1900. Approved by the governor December 20, 1900.)

Executive department

Resolved, That the position of deputy appointment clerk in the office of the governor be and hereby is included in the exempt class.

(Adopted January 24, 1900. Approved by the governor January 26, 1900.)

Soldiers and sailors' home, Bath

Resolved, That the position of commandant of the state soldiers and sailors' home at Bath be and hereby is placed in the exempt class.

(Adopted February 6, 1900. Approved by the governor February 7, 1900.)

Department of excise

Resolved, That the exempt class for the state department of excise be amended by adding after the words "New York" the words "Long Island City," so as to read as follows:

"The cashier in the office of the special deputy commissioner at Buffalo, Brooklyn, New York and Long Island City."

(Adopted February 6, 1900. Approved by the governor February 7, 1900.)

Secretary of state

Resolved, That in the office of the secretary of state there be included in the exempt class two temporary indexers of patents.

(Adopted February 6, 1900. Approved by the governor February 7, 1900.)

Attorney-general

Resolved, That the exempt class for the office of the attorney-general be amended by striking out the words "seven deputies" and inserting the words "twelve deputies".

(Adopted February 6, 1900. Approved by the governor February 7, 1900.)

Board of tax commissioners

Resolved, That the positions of one confidential appraiser and of six confidential special agents for the tax commissioners be placed in the exempt class.

(Adopted March 16, 1900. Approved by the governor March 21, 1900.)

Elmira reformatory

In consideration of the application of the board of managers of the New York state reformatory at Elmira to place in the

exempt class the position of resident physician, because of peculiar qualifications, both in medicine and criminology, it was, upon motion,

Resolved, That the position of resident physician in the New York state reformatory at Elmira be placed in the exempt class.

(Adopted March 16, 1900. Approved by the governor March 21, 1900.)

State fair commission

Resolved, That the positions of general manager, superintendent of grounds and buildings, secretary, assistant secretary, treasurer, superintendent of racing department, and such other positions under the state fair commission as are filled during the period of the state fair or immediately preceding or succeeding it, for a period of not to exceed thirty days, be and hereby are included in the exempt class of the state civil service classification.

(Adopted May 7, 1900. Approved by the governor May 18, 1900.)

State treasurer

Resolved, That the position of confidential stenographer in the department of the state treasurer be and hereby is included in the exempt class of the state civil service classification.

(Adopted May 7, 1900. Approved by the governor May 18, 1900.)

Charter revision commission

Resolved, That the position of secretary of the charter revision commission be and hereby is included in the exempt class of the state civil service classification.

(Adopted May 9, 1900. Approved by the governor May 18, 1900.)

Comptroller

Resolved, That in the office of the state comptroller there be included in the exempt class eight transfer tax appraisers

appointed by the comptroller under the provisions of chapter 658, Laws of 1900.

(Adopted May 11, 1900. Approved by the governor May 18, 1900.)

Engineer and surveyor

Resolved, That in the department of the state engineer there be included in the exempt class fourteen foremen for boring parties to be employed during the survey for a barge canal under chapter 411 of the Laws of 1900.

(Adopted May 11, 1900. Approved by the governor May 18, 1900.)

Supreme court, appellate division, first department

Resolved, That the position of custodian of the appellate division court house, New York city, be and hereby is included in the exempt class of the state civil service classification, for the reasons advanced by Judge Ingraham, a representative of the building committee.

(Adopted May 11, 1900. Approved by the governor May 18, 1900.)

Supreme court, appellate division, third department

Resolved, That the position of confidential attendant in the supreme court, appellate division, third department, be and hereby is included in the exempt class of the state civil service classification for the reasons stated in the communication of Presiding Justice Parker.

(Adopted May 21, 1900. Approved by the governor May 24, 1900.)

Board of managers, New York state exhibit, Pan-American exposition

Resolved, That for the reasons set forth in a communication from the president of the board of general managers of the Pan-American exposition under date of May 24, 1900, the positions of chief executive officer and secretary to the board of general managers of the Pan-American exposition be and hereby are

included in the exempt class of the state civil service classification.

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Department of excise

Resolved, That the classification of the department of excise be amended by adding to the exempt class one special deputy for the county of Monroe, so that the classification shall read as follows: "The deputy and six special deputy commissioners".

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Court of appeals

Resolved, That for the reasons contained in a communication from Edwin A. Bedell, state reporter, dated June 8, 1900, one assistant state reporter for the court of appeals be and hereby is included in the exempt class of the state civil service classification.

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Forest, fish and game commission

Resolved, That the classification of positions under the forest, fish and game commission be amended by adding to the exempt class the following positions: one chief fire warden, one special agent for the detection of frauds.

(Adopted June 13, 1900. Approved by the governor June 16, 1900.)

Department of public buildings

Resolved, That the position of custodian of assembly property in the department of public buildings be and hereby is included in the exempt class of the state civil service classification, for the reasons stated in the communication of Superintendent Bender under date of May 31, 1900.

(Adopted June 28, 1900. Approved by the governor July 10, 1900.)

Supreme court, appellate division, first department

Resolved, That the position of elevatorman in the appellate division court house, New York city, be included in the non-competitive class and the position of telephone operator in the appellate division court house, New York city, be included in the exempt class of the state civil service classification.

(Adopted June 28, 1900. Approved by the governor July 10, 1900.)

Attorney-general

Resolved, That the position of clerk in the bureau of taxation of corporate franchises, department of the attorney-general, be and hereby is included in the exempt class of the state civil service classification, for the reasons given in the communication of Attorney-General Davies under date of July 20, 1900, provided that the incumbent shall be an attorney admitted to practice in the courts of record of the state of New York.

Resolved, That the position of stenographer to the deputy attorney-general assigned to act as counsel for the state superintendent of elections be and hereby is included in the exempt class of the state civil service classification for the reasons given in the communication of Attorney-General Davies under date of July 25, 1900.

(Adopted July 26, 1900. Approved by the governor July 31, 1900.)

Charter revision commission

Resolved, That the position of assistant secretary to the charter revision commission be and hereby is included in the exempt class of the state civil service classification, for the reasons stated in the communication of the secretary of the charter revision commission under date of July 3, 1900.

(Adopted July 26, 1900. Approved by the governor July 31, 1900.)

Surrogate, Erie county

Resolved, That the position of stenographer to the surrogate of Erie county be transferred from the exempt to the competitive

class of the state civil service classification, for the reasons stated in the communication of Surrogate Marcus under date of July 6, 1900.

(Adopted July 26, 1900. Approved by the governor July 31, 1900.)

District attorney, Erie county

Resolved, That the classification of positions in the exempt class in the office of the district attorney of Erie county be amended by adding after the words "one managing clerk", the following: "being an attorney at law and performing court duties and other duties of an assistant district attorney. One recording clerk, being an attorney at law and performing court duties and other duties of an assistant district attorney."

(Adopted July 26, 1900. Approved by the governor July 31, 1900.)

Tenement house commission

Resolved, That the positions of secretary and counsel to the tenement house commission be and hereby are included in the exempt class of the state civil service classification.

(Adopted July 26, 1900. Approved by the governor July 31, 1900.)

Superintendent of prisons

Resolved, That the position of one confidential clerk or messenger in the department of the superintendent of state prisons be and hereby is included in the exempt class of the state civil service classification, for the reasons stated by Superintendent Collins.

(Adopted September 17, 1900. Approved by the governor September 24, 1900.)

Board of managers, New York state exhibit, Pan-American exposition

Resolved, That the following positions in the department of the board of general managers, New York state exhibit, Pan-American exposition, be and hereby are included in the exempt class, for the reasons stated in the communication of Daniel N.

Lockwood, president, dated August 6th: three inspectors of construction, one janitor or custodian, superintendents of departments, one stenographer or bookkeeper.

(Adopted September 17, 1900. Approved by the governor September 24, 1900.)

Banking department

Resolved, That there be added to the positions in the exempt class in the department of the superintendent of banking, "three confidential examiners".

(Adopted September 18, 1900. Approved by the governor October 12, 1900.)

Engineer and surveyor

Resolved, That the classification of exempt positions in the office of the state engineer and surveyor be amended by striking out the words "the confidential clerk" and substituting in lieu thereof the words "one recording clerk acting as confidential clerk", for the reasons stated in the communication of State Engineer and Surveyor Bond dated September 18, 1900.

(Adopted September 18, 1900. Approved by the governor September 24, 1900.)

Supreme court, appellate division, first department

Resolved, That the classification of positions in the appellate division of the supreme court, first department, be amended by adding thereto in the exempt class "one chief engineer".

(Adopted October 18, 1900. Approved by the governor November 14, 1900.)

District attorney, New York county

Resolved, That the classification of exempt positions in the office of the district attorney of New York county be amended by striking out the words "fifteen deputy assistant district attorneys" and inserting in lieu thereof the words "seventeen deputy assistant district attorneys".

(Adopted November 9, 1900. Approved by the governor November 14, 1900.)

Department of public works

Resolved, That the classification of positions in the department of public works be amended by including in the non-competitive class the position of engineer of tugboat running in Buffalo harbor and Niagara river.

(Adopted November 9, 1900. Approved by the governor November 14, 1900.)

New York state hospital for the care of crippled and deformed children

Resolved, That the following positions in the New York state hospital for the care of crippled and deformed children be and hereby are included in the exempt class of the state civil service classification: one assistant surgeon, receiving no compensation; one assistant surgeon, receiving, for additional services as steward, compensation not to exceed \$300 per annum.

(Adopted November 9, 1900. Approved by the governor November 14, 1900.)

New York state hospital for the care of crippled and deformed children

Resolved, That the classification of positions in the exempt class in the New York state hospital for the care of crippled and deformed children be amended so as to read as follows: "Two assistant surgeons, receiving no compensation. One house surgeon, receiving for additional services as steward, compensation not to exceed \$300 per annum".

(Adopted November 23, 1900. Approved by the governor December 4, 1900.)

Attorney-general

Resolved, That the classification of positions in the exempt class in the office of the attorney-general be amended, for the reasons stated in a communication from the attorney-general under date of November 23, 1900, by striking out the words "the

confidential clerk " and inserting in lieu thereof, the words " two confidential clerks ".

(Adopted November 23, 1900. Approved by the governor December 4, 1900.)

Comptroller

Resolved, That the classification of positions in the exempt class in the office of the comptroller be amended by adding thereto the following: " The custodian of the Lake George battle ground (being the New York state historical society)".

(Adopted November 23, 1900. Approved by the governor December 4, 1900.)

Sheriff, Erie county

Whereas, Application has been made for the exemption of deputy sheriffs in Erie county from competition, and as it appears that the sheriff is the principal executive officer of the county, and that such deputy sheriffs are authorized by law to act generally for and in place of the sheriff; therefore be it

Resolved, That the classification of positions in the office of the sheriff of Erie county in the exempt class be amended by striking out after the words " one under sheriff ", the following: " one deputy sheriff, acting as cashier; thirty-two deputy sheriffs, who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds ", and substituting in lieu thereof the following: " one bookkeeper, acting as cashier; thirty-nine deputy sheriffs, seven of whom may be employed in the county jail ", so that the classification of positions in the exempt class in the office of the sheriff of Erie county shall read as follows:

"One under sheriff; one bookkeeper, acting as cashier; thirty-nine deputy sheriffs, seven of whom may be employed in the county jail; one stenographer, who is paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds."

(Adopted November 24, 1900. Approved by the governor December 15, 1900.)

REQUESTS FOR CHANGES IN THE STATE CIVIL SERVICE CLASSIFICATION DENIED

State railroad commission

A communication from the governor under date of January 2, 1900, transmitting a communication addressed to him under date of December 30, 1899, by President Cole of the state railroad commission, recommending that the position of special inspector of grade crossings in the office of the state railroad commission be placed in the exempt class, was read, and the following resolution was adopted:

Resolved, That a competitive examination for the position of inspector of grade crossings in the office of the state railroad commission be held at as early a date as is possible, and that the appointment of Mr. James Brazee as such inspector of grade crossings be considered as provisional pending the preparation of the proper eligible list.

(Adopted January 10, 1900.)

Engineer and surveyor

The chief examiner reported upon the communication of the state engineer and surveyor, asking the Commission to classify in the exempt class the position of land clerk in his office, referred to the chief examiner on January 12th, and on motion the following resolution was adopted:

Resolved, That the Commission having considered the recent communication of the state engineer and surveyor relative to the exempting of the position of land clerk, and from its investigation believing that the place can be best filled by some one who has had experience in the department of the state engineer and surveyor upon the engineering staff thereof, expresses its belief that the said position should remain in the competitive class, but may properly be filled by promotion of some person on the engineering staff in his department.

(Adopted January 23, 1900.)

Elmira reformatory

A communication from the governor, under date of February 27th, referring a letter from Thomas Sturgis, president of the board of managers of the Elmira reformatory, regarding the exemption of the position of senior resident physician, was read, and on motion it was

Resolved, That the secretary be instructed to write to the governor acknowledging the receipt of his letter of February 27th with enclosure from Thomas Sturgis, president of the board of managers of the New York state reformatory at Elmira, concerning the exemption of the position of senior resident physician and the appointment of Dr. Frank W. Robertson thereto upon non-competitive examination, and say that it is the sense of the Commission that compliance with the request of Mr. Sturgis would be an exception to the established classification in all the hospitals and penal institutions of the state and would be inconsistent with the provisions of the civil service law.

(Adopted March 1, 1900.)

Onondaga salt springs

In consideration of the application of Charles Hiscock, superintendent of the Onondaga salt springs, to exempt from examination a certain position hitherto known as supervisor of aqueducts, it was decided that such position was properly in the non-competitive class.

(March 15, 1900.)

State inspector of gas meters

Resolved, That the request of Jastrow Alexander that the position of mechanic in the office of the state inspector of gas meters be included in the exempt or non-competitive class, be denied, and that the chief examiner be directed to consult with the state inspector of gas meters and arrange for holding an open competitive examination for the position.

(Adopted May 7, 1900.)

Soldiers and sailors' home, Bath

A communication from Hon. Andrew Davidson, commandant soldiers and sailors' home, Bath, under date of May 4th, requesting the exemption from competitive examination of the position of confidential clerk to the treasurer of the board of trustees, was read, and on motion the request was denied.

(May 10, 1900.)

Forest, fish and game commission

A communication from Hon. W. A. Wadsworth, president forest, fish and game commission, under date of June 7, 1900, requesting that the positions of chief fire warden, three foresters, two oyster protectors, special agent for the detection of frauds, and confidential clerk to shellfish commissioner, be included in the exempt class, was read. On motion the following resolution was adopted:

Resolved, That the request of the forest, fish and game commission, made in the letter of Mr. W. A. Wadsworth under date of June 7th, be denied as to all positions except that of chief fire warden and special agent.

(Adopted June 13, 1900.)

Elmira reformatory

A communication from Hon. Thomas Sturgis, president board of managers state reformatory at Elmira, dated October 24, 1900, requesting that the position of steward at the Elmira reformatory be exempted from competitive examination, was read. A communication addressed by President Burt to Mr. Sturgis under date of October 30, 1900, in relation to this matter, was also read. It was the opinion of the Commission that it could not legally exempt the position of steward from examination, and the secretary was directed to inform Mr. Sturgis that his request was denied.

(November 9, 1900.)

Conewango drainage commissioner

A communication from F. P. Cobham, Conewango drainage commissioner, dated November 17, 1900, regarding the temporary appointment of a clerk, was read. It was the opinion of the Commission that an appointment to the clerkship referred to should be made from the eligible list of clerks, and the secretary was directed to communicate with Commissioner Cobham and invite his attention to the provisions of civil service rule VIII, section 6, which provides that an appointment for a temporary period, not to exceed one month, may be made of any person upon the list of those eligible for permanent appointment; and, further, that the civil service rules provide that clerks may be appointed by judicial districts.

(November 23, 1900.)

Comptroller

A communication from Hon. Theodore P. Gilman, comptroller, dated November 23, 1900, requesting the exemption of the position of confidential inspector in the bureau of charitable institutions was read. The secretary was, on motion, directed to inform the comptroller that the Commission feels that it cannot legally exempt the position from competitive examination.

(November 23, 1900.)

Elmira reformatory

A communication from Frank W. Robertson, M. D., acting general superintendent Elmira reformatory, dated November 20, 1900, asking if the Commission would grant a special examination to Mr. Leon Leaf, assistant superintendent at the Indiana state reformatory, Jeffersonville, Ind., for the position of assistant military instructor, was read. The chief examiner stated that an open competitive examination for the position had been advertised to be held January 12, 1901. On motion the following resolution was adopted:

Resolved, That the request of Acting General Superintendent Robertson for a non-competitive examination for the position

of assistant military instructor, be not granted in view of the fact that a competitive examination for the position is soon to be held.

(Adopted December 15, 1900.)

Department of public instruction

A communication from Charles R. Skinner, superintendent department of public instruction, dated December 10, 1900, asking to have exempted from examination the position of confidential secretary in the New York office of his department, was read. On motion the following resolution was adopted:

Resolved, That the secretary be directed to communicate with Superintendent Skinner and inform him that it does not appear from his communication that the position referred to cannot be filled by an open competitive examination, and that with the information at present before it, the Commission, under the terms of the law, cannot grant the request.

(Adopted December 15, 1900.)

AMENDMENTS TO STATE CIVIL SERVICE REGULATIONS**Regulation VII**

Resolved, That regulation VII, last paragraph, be amended by adding at the end thereof the following words: "but in case any person has removed from the judicial district in which he resided at the time of the filing of his application for examination, such person shall no longer be eligible to appointment from that district but shall, after three months, be on the eligible list for the judicial district into which he has moved."

(Adopted February 6, 1900.)

Regulation VII, section 5

Resolved, That regulation VII, section 5, be amended so as to read as follows:

"The secretary shall certify eligibles upon the requisition of an appointing officer in accordance with the provisions of section 2 of rule VIII in such form as the Commission may prescribe. No appointment shall be made from any certificate of eligibles after the expiration of the eligible list from which such certificate is drawn, nor after receipt by the Commission of a report of examination providing new eligibles for such list. If the appointment shall be made of any person other than one of the three standing highest on the eligible list, the appointing officer shall forward to the Commission with the notice of appointment copies of all correspondence to and from the persons declining such appointment, in accordance with the provisions of rule XX and section 2 of rule VIII."

(Adopted May 7, 1900.)

Regulation XII

Resolved, That regulation XII, "Positions classed as laborers", be amended by adding thereto the following:

"In the department of the state engineer and surveyor: guides in the North woods, boatmen, laborers."

(Adopted May 21, 1900.)

Regulation XII

Resolved, That there be added to regulation XII (Positions classed as laborers), the following: "State fair commission: caretaker".

(Adopted June 13, 1900.)

Regulation XII

Resolved, That civil service regulation XII, "Positions classed as laborers", be amended by inserting after the second paragraph the heading "State service", and by inserting after the list of positions in the department of public works, the following:

COUNTY SERVICE*Erie county*

In the office of the sheriff:

Porters, waitresses, cooks, laundresses.

In the Erie county penitentiary:

Cooks, bakers, teamsters, kitchen matrons, prison matron (charge of laundry), prison matron (charge of sewing room), house matron (charge of housework).

In the department of the trustees of the city and county hall:

Twenty-four charwomen, three cleaners, one outside man, one assistant outside man, one basement porter.

New York county

In the office of the sheriff:

Six cleaners, two cooks, two assistant cooks, one laundress, two van drivers.

Richmond county

In the office of the sheriff:

Cooks.

(Adopted June 16, 1900.)

Regulation X, subdivision b

Resolved, That subdivision b of regulation X be amended to read as follows:

“b On account of professional or scientific requirements: All positions as scientists, technical and trade instructors and positions requiring special training and education, provided that if the eligible list resulting from any examination held for such a position contains the names of three or more persons who are citizens and residents of New York state, such persons shall be preferred in certification to non-residents.”

(Adopted July 26, 1900.)

Regulation XII

Resolved, That regulation XII be amended by adding thereto the following:

“In the Erie county almshouse: bakers, seamstresses, assistant seamstresses, cooks, assistant cooks, waitresses, masons, laundresses, assistant laundresses, carpenters.”

(Adopted September 18, 1900.)

Regulation VII, subdivision 6 (a)

Resolved, That regulation VII, subdivision 6 (a), be amended by adding to the list of positions which are certified by judicial districts, after the word “clerks”, the words “junior clerks”.

(Adopted December 15, 1900.)

EXTRACTS FROM THE MINUTES, ARRANGED CHRONOLOGICALLY, SHOWING SPECIAL ACTIONS AND RULINGS
OF THE COMMISSION

Teacher, House of refuge, Albion

Resolved, That in view of the fact that Miss Lillian A. Powers, an applicant for examination for the position of teacher of English branches and vocal music in the house of refuge at Albion, N. Y., failed through an error of this Commission to receive proper and legal notice of the open competitive examination for the said place, the chief examiner be directed to hold an examination for said position of teacher of which notice has been given to Miss Powers for January 13th; and that Miss Mary E. Hoover, who is now the only person upon the eligible list for the said position, be notified that she may attend and compete in the said examination, or she may retain her place upon the eligible list with her present rating.

Resolved, Further, that the examination shall embrace the subject of music as well as the other subjects heretofore prescribed for this examination, and that in case it is impracticable to examine the candidates in the subject of music on January 13th the examination date be adjourned to a suitable time and place.

(Adopted January 10, 1900.)

Special franchise tax agents, Tax commission

Resolved, That under rule VIII, section 9, the secretary of the Commission be instructed to certify to the regularity and validity of all persons appearing on the payrolls submitted by the state board of tax commissioners as having rendered services as special franchise tax agents, or appraisers of franchises, for a period of three months from the date of their appointment without limit of compensation.

(Adopted January 10, 1900.)

Assistant superintendent and engineer, Forest preserve board

Resolved, That for the reasons set forth in a communication from the secretary of the forest preserve board under date of December 14th, and in view of the waiver filed by C. C. Whitney, the increase of the salary of Mr. J. Y. McClintock to \$2000 per annum and his promotion to the position of assistant superintendent and engineer, be and hereby is authorized and approved.

(Adopted January 10, 1900.)

Electrician, Long Island state hospital

Resolved, That the secretary answer the letter of Superintendent Dowling of the Long Island state hospital dated December 11, 1899, and notify him that under the rules for the state civil service Christian Ashmusen, the present electrical engineer in that institution, is eligible to promotion to the position of chief electrical engineer without further examination, he having passed the open competitive examination for the position of chief electrical engineer.

(Adopted January 10, 1900.)

Promotions, State architect

Resolved, That the request of State Architect Heins of December 29, 1899, for the promotion by increase of salary of Messrs. Winters, Manning and Dickinson, as duly set forth in such letter, is approved.

Resolved, That the request of State Architect Heins in his letter of January 9th in reference to an advance in salary of Messrs. Susdorf and Collier, draughtsmen in his department, is approved.

(Adopted January 10, 1900.)

Transfer tax assistant, New York county

A communication under date of December 19, 1899, from Comptroller Morgan, was read, and it was

Resolved, That it is the sense of this Commission that the position of assistant district attorney, known as transfer tax

assistant, appointed by the district attorney of the county of New York, is a county officer and as such is not now under the jurisdiction of this Commission.

(Adopted January 10, 1900.)

Messenger, Department of excise

Resolved, That the state commissioner of excise be authorized and allowed to reinstate Claude Bonsted as messenger in his department, if in the judgment of the commissioner such reinstatement is consistent with the interests of the public service.

(Adopted January 12, 1900.)

Stereotyper, etc., State school for the blind, Batavia

A communication from Gardiner Fuller, superintendent state school for the blind, under date of December 27, 1899, was read and on motion it was

Resolved, That for the reasons stated in said communication the appointment of Miss Amy Post as stereotyper of New York point print and American Braille and music reader, New York state school for the blind, at a salary of \$500 per annum and home, be allowed under the provisions of rule VIII, section 5, as it is the sense of the Commission that an examination for such position is impracticable, and Miss Post is stated by the superintendent to be well qualified to do the work.

(Adopted January 12, 1900.)

Expert proofreader, State historian

A letter of Hugh Hastings, state historian, under date of December 16, 1899, requesting permission to appoint David C. Hastings as expert proofreader, under the provisions of rule VIII, section 9, was read, and on motion it was

Resolved, That the secretary be directed to inform the state historian that the Commission adheres to its action of December 12, 1899, denying a similar request.

(Adopted January 12, 1900.)

Clerk, Elmira reformatory

A letter of Z. R. Brockway, superintendent of the state reformatory at Elmira, under date of January 3, 1900, in relation to the employment of Mr. Hovey as clerk in said institution, was read, and on motion it was

Resolved, That the Commission is unable to recognize the appointment of Mr. Hovey as regular for the reason that at the time of his proposed appointment he was not at the head of the proper eligible list.

(Adopted January 12, 1900.)

Messenger, Department of public instruction

Resolved, That the appointment of Margaret J. Craig as messenger cannot be allowed or approved for the reason stated in previous correspondence of the assistant secretary, namely, that she has not passed the required examination; and further

Resolved, That in the opinion of the Commission women are not properly eligible to the position of messenger in the state classification, and that an error was made by the subordinates of the Commission in accepting the application of Miss Craig for this position.

(Adopted January 12, 1900.)

Employees, city of Geneva

A letter under date of December 14, 1899, from the municipal civil service commissioners of the city of Geneva, in relation to the continued employment of one King in the engineer's office of said city, and also to the assignment of one Patterson, holding the position of inspector, to other work in the engineer's office at a time when his services as inspector are not needed because of stoppage of the work, was read, and on motion it was

Resolved, That the secretary be directed to write to the municipal civil service commission of the city of Geneva, informing it that in the opinion of this Commission Mr. King cannot be appointed to or continued in a position in the engineer's office

subject to examination without being examined and regularly appointed from the eligible list for the reason that he was not in the service of the village of Geneva when it became a city; and further

Resolved, That this Commission does not deem the temporary assignment of Mr. Patterson to duty as assistant in the engineer's office during the period when his services as inspector are not required by reason of cessation of the work to be a violation of the civil service law or rules.

(Adopted January 12, 1900.)

Expert, State geologist

A letter of Prof. F. J. H. Merrill, state geologist, under date of January 9, 1900, was read, and on motion it was

Resolved, That for the reasons set forth in said communication the state geologist be authorized to appoint Mr. J. B. Woodworth of Harvard university as a specialist in his department for the summer of 1900, it appearing from said communication that "Mr. Woodworth is one of the very small number of specialists in this line of work".

(Adopted January 12, 1900.)

Inspectors, Department of public works

A letter of John N. Partridge, superintendent of public works, under date of January 10, 1900, in relation to the assignment of Messrs. Hulsapple and Odell to duty as inspectors, was read, and on motion it was

Resolved, That it is the sense of the Commission that it is inconsistent with the rules to promote these men to the position of inspector without examination, but that they may be temporarily assigned to such duty during the close of navigation as the best interests of the department dictate, as indicated in the letter of the superintendent.

Veterans

Resolved, That in the opinion of the Commission the preference accorded to veterans of the late civil war by the constitution and by section 19 of the civil service law, chapter 370 of the Laws of 1899, does not apply to positions which are not subject to examination or registration under the provisions of the civil service law.

(Adopted January 12, 1900.)

Proofreader, State historian

Resolved, That the state historian be and hereby is authorized to appoint for temporary service pending the preparation of the proper eligible list a proofreader, and that the services of the person employed by him in that capacity prior to this date will be certified by this Commission to the comptroller, and furthermore, that the chief examiner is directed to hold a competitive examination for the position of proofreader at the earliest date practicable.

(Adopted January 23, 1900.)

Resignation, Civil service examiner

Resolved, That this Commission in accepting the resignation of Mr. Harold N. Saxton from the position of examiner expresses its appreciation of his faithful service for more than three years in such position and its wishes for his prosperity and success in his new business connection.

(Adopted January 23, 1900.)

Watchman, Department of public buildings

Resolved, That upon reading the certificate of M. McFarland, paymaster's assistant, showing that Thomas J. Behan was continuously employed as watchman on the capitol from some date prior to September 1, 1896, down to and including January 3, 1898, and thereafter in the same position continuously to September 18, 1898, the Commission rescinds its action of October

19, 1899, declaring vacant the position of watchman in the department of public buildings held by said Behan, and it further appearing that said Behan is a veteran of the civil war and was dismissed from the position of watchman without the preference of charges in writing and without trial and solely because of the action of the Commission, this Commission declares that said Behan is entitled forthwith to reinstatement as watchman in the department of public buildings.

(Adopted January 23, 1900.)

Institute instructors, Department of public instruction

Resolved, That the resolution adopted by the State Commission at its meeting on May 17, 1899, be amended by adding at the end thereof after the word "continuous" the words "without limit as to compensation", so that the same shall read as follows:

"Resolved, That the secretary be empowered in accordance with rule VIII, section 9, to certify to the regularity of the employment of all persons whose names appear on any payrolls which may hereafter be sent to this Commission by the superintendent of public instruction, when from such payrolls or accompanying communications it appears that the persons were employed by the superintendent of public instruction as institute instructors and that their employment was occasional and temporary rather than continuous, without limit as to compensation."

(Adopted January 23, 1900.)

Court attendants

A communication from Hon. George L. Ingraham, justice of the supreme court, under date of January 17, 1900, stating the physical qualifications necessary for candidates for the position of court attendant, was read, and on motion it was

Resolved, That the chief examiner be instructed to require a thorough medical examination of all candidates for the position

of court attendant in connection with competitive examinations for said position held in the future.

(Adopted January 23, 1900.)

Soldiers and sailors' home, Bath

Resolved, That the positions in the band at the state soldiers and sailors' home at Bath be classified as follows:

The position of bandmaster in the competitive class and the musicians in the non-competitive class to be examined by the local board of examiners at said institution with the assistance of the bandmaster, and it further appearing that Mr. E. G. Hallenbeck, bandmaster, and twelve musicians have been employed in such positions for more than three years prior to the passage of the civil service law, the secretary is hereby authorized to enter their names on the official roster of employees of said institution as regularly appointed to such positions; but as it appears that the following named musicians have been appointed since the passage of the present civil service law, they must qualify through examinations as provided above: viz, Frank E. Kramm, appointed August 1897; Charles W. Potts, August 1897; Ole G. Horway, May 1898; E. A. Phillips, September 1898; Leon M. Thompson, April 1898.

(Adopted January 23, 1900.)

Temporary foremen and timekeepers, Department of public works

A communication from John N. Partridge, superintendent of public works, under date of January 18th, was read, in regard to the employment of temporary foremen and timekeepers in his department, and it was

Resolved, That the resolution of this Commission of November 17, 1899, relative to the certification of accounts for services of persons employed temporarily as foremen and timekeepers in the department of public works, be amended by striking out the last part of said resolution, being the words, "for a period not to exceed ten days in each case, and that the superintendent be

informed that within the time so allotted him he would be expected to make appointments from the appropriate eligible lists", so that the same shall read as follows:

"Resolved, That the secretary be directed to certify to the accounts for services of persons heretofore employed temporarily as foremen and timekeepers in the department of public works for services already performed; and that in the future he be authorized to certify such accounts in case of breaks or other emergency, certified by the superintendent of public works."

(Adopted January 23, 1900.)

Age limits, Watertown civil service rules

Resolved, That the secretary answer the communication of the Watertown civil service commission under date of January 17th and say that it is the sense of the State Commission that if the board of public safety has by the charter of the said city power to establish age limits for persons seeking appointment to the police and fire departments, the civil service commission should establish the same age limits as preliminary requirements, and in case persons are on the eligible lists who are above the maximum age limit or below the minimum age limit, such persons should not be certified to the police and fire departments for appointment.

(Adopted January 23, 1900.)

Charter of second class cities

A communication from J. A. Allis, under date of January 15th, relative to his eligibility for the position of clerk to the board of fire commissioners, city of Syracuse, was read, and it was

Resolved, That the secretary write to Mr. Allis and suggest to him that his remedy is in the courts, and that the Commission does not feel that it is within its province to construe the charter of the second class cities.

(Adopted January 23, 1900.)

Instructor, Elmira reformatory

Resolved, That the superintendent of the state reformatory be and hereby is allowed to employ temporarily an itinerant instructor in drawing at \$5 a session, or not more than \$25 a month, under the provisions of civil service rule VIII, section 9.

(Adopted January 23, 1900.)

Clerk, building commissioners, Eastern New York reformatory

Resolved, That the secretary certify to the account of Mr. J. E. Case for such services as he may render the building commissioners of the Eastern New York reformatory at Napanoch, Ulster county, under the provisions of rule VIII, section 9, as a person engaged in private business rendering occasional services.

(Adopted January 23, 1900.)

Veterans entitled to preference

Resolved, That the secretary write to Mr. Joseph I. Morgan in answer to his communication received this day and state that the only veterans entitled to preference in appointment are honorably discharged veterans of the late civil war.

(Adopted January 23, 1900.)

Examinations

Resolved, That the chief examiner is directed, whenever it is possible, to hold the examinations for the different positions in the civil service on days other than Saturday, especially when persons whose religious convictions are such that Saturday is by them considered as a holy day are candidates.

(Adopted January 24, 1900.)

Junior clerks

The chief examiner proposed the establishment of a new grade of examination to be known as junior clerk, distinct from regents clerk and subject to the following conditions:

Candidates to be between 16 and 21 years at the time of examination and also at the time of appointment; subjects of examination substantially the same as for clerk; salary not to ~~ex~~ceed for the first year \$480, for the second and succeeding years \$600 per annum in any department; promotion allowed to the position of clerk under the promotion rule when the appointee shall have served two years as junior clerk *and* attained the age of 21 years; eligibles becoming 21 years of age during the period of eligibility to be transferred to the clerk list; no preliminary education to be required. On motion the proposition was approved as submitted.

(January 24, 1900.)

Transfers of prison guards

Resolved, That the secretary be instructed to answer the recent communication of the superintendent of prisons and say that it is the sense of the State Civil Service Commission that inasmuch as appointments to vacancies in the various state prisons are made from certain designated judicial districts in the respective state prisons, transfer from one prison to a prison in another district is in its opinion inconsistent with the rule as to original appointment and cannot be allowed.

(Adopted February 6, 1900.)

Temporary appointment of physician, Hudson river state hospital

A communication from Charles W. Pilgrim, M. D., superintendent of the Hudson river state hospital, under date of February 1st, was read, requesting permission to appoint Dr. Thomas E. Bamford to the position of acting first assistant physician for a temporary period of three months in place of Dr. J. E. Courtney, who had been granted a leave of absence on account of sickness. It was, on motion,

Resolved, That as the temporary designation of Dr. Bamford to take the place of a physician who is absent on account of illness is not considered as being an appointment to fill a

vacancy, the designation of Dr. Bamford as first assistant physician in the Hudson river state hospital for a period of three months is authorized.

(Adopted February 6, 1900.)

Promotion of fireman, city of Auburn

Resolved, That upon the statement of facts made by the municipal civil service commission of the city of Auburn it appears that what was equivalent to a competitive examination has led to a recommendation of John A. Colbert for promotion from the position of call fireman to that of permanent fireman, the same is approved by this Commission.

(Adopted February 6, 1900.)

Stenographer, Department of public instruction

Resolved, That the Commission authorizes the promotion of Mrs. Honora M. Greene for the reasons stated in the communication of Superintendent Skinner under date of February 6th.

(Adopted February 6, 1900.)

Superintendent, Washington's headquarters, Newburgh

It appearing from the records of the comptroller's office that John H. Martin has been filling the position of superintendent of Washington's headquarters at Newburgh for more than three years prior to the passage of the civil service law, the secretary is authorized to certify to the legality of his employment.

(February 6, 1900.)

Lecturers and conductors, Farmers' institutes

Resolved, That the limit of compensation of \$300 fixed by rule VIII, section 9, for lecturers and conductors of farmers' institutes be extended to \$500 per annum.

(Adopted February 6, 1900.)

Assistants, Court of claims

In consideration of the employment by the clerk of the court of claims of Matthew J. Kendrick at \$2 per diem and Gregory L. Martin at \$1 per diem, it is the sense of the Commission that the said Kendrick should be considered as in the continuous service of said court since original appointment over five years ago, and that the position held by Martin be offered to the persons on the proper eligible list and if none of them should elect to take the position, that the appointment of Martin be confirmed; and furthermore, that the secretary is instructed to certify the payrolls or vouchers of said Kendrick for past and future services and of said Martin for past services and until his position is regularly filled as above provided.

(February 6, 1900.)

Assistant chief examiner and inspector, State Civil Service Commission

Resolved, That S. William Briscoe be and hereby is appointed provisionally under subdivision one of the fourteenth section of the civil service law assistant chief examiner and inspector of this Commission with compensation at the rate of \$2500 per annum.

(Adopted February 6, 1900.)

Land clerk, Engineer and surveyor

Communications from State Engineer Bond, under dates of February 19th and 27th, with reference to the resignation of Mr. Henry C. Parsons and promotion of Mr. Merritt Peckham, were read, and on motion it was

Resolved, That from the tenor of the letter received from Mr. Bond it appears that Mr. Merritt Peckham is the most fit person of those entitled to promotion in the office to the position of land clerk, the promotion of Mr. Peckham is confirmed under section 9 of rule XIV.

(Adopted March 1, 1900.)

Chief clerk, Bureau of canal affairs, Comptroller's office

Resolved, That the appointment to the position of chief clerk, bureau of canal affairs in the office of the comptroller, of Mr. William G. Shaible in conformity with rule XVI, is hereby approved and confirmed.

(Adopted March 1, 1900.)

Employees, State commission in lunacy

A communication from T. E. McGarr, secretary of the state commission in lunacy, under date of February 24th, regarding appointments by the state commission in lunacy, was read. On motion it was

Resolved, That in answer to the letter received from T. E. McGarr, the secretary be instructed to say that the Commission now has an eligible list of women cooking instructors, and that it is the sense of the Commission that it could not with fairness to the persons on this list permit the appointment of Miss Maria Daniels as requested by the state commission in lunacy.

Resolved, That the State Civil Service Commission approves the action of the state commission in lunacy in appointing Miss Maggie Troy as an assistant cook in the St. Lawrence state hospital in connection with the experiments of Dr. Atwater.

(Adopted March 1, 1900.)

Health department, Cities

Resolved, That the State Commission recognizes the positions in the department of public health of the several cities of the state in which the members of the boards of health are appointed by the mayors of the respective cities as being offices and positions within the municipal civil service of the respective cities and therefore subject to classification under the law by the municipal commission.

(Adopted March 1, 1900.)

Call firemen, Rome, N. Y.

A communication from W. L. Kingsley, chairman of the board of fire and police commissioners of Rome, N. Y., under date of February 26th, was read, with reference to the appointment of firemen. On motion it was

Resolved, That the secretary write to Mr. Kingsley and say that the transfer or appointment of Mr. Herman Hart as a member of the paid force from the partially paid or non-paid force having been made some four years ago in accordance with and in reliance upon a ruling of the State Commission, it is the opinion of the Commission that it is a valid appointment and that he is not under obligation to take a new examination. That it is now the ruling of the State Commission that where call firemen have been appointed as the result of an open competitive examination, they are entitled to enter a promotion examination to fill vacancies in the permanent force, but wherever the call firemen have been placed in the exempt class, then vacancies in the permanent force shall be filled as the result of a new open competitive examination in which call firemen can participate and in which due weight may be given to any experience as firemen which they have acquired.

(Adopted March 1, 1900.)

**Foreman of construction and maintenance in water department,
Auburn**

Resolved, That the action of the municipal commission of the city of Auburn in allowing the promotion of O. T. Haines to the position of foreman of construction and maintenance in the water department be approved.

(Adopted March 1, 1900.)

Advertising examinations

Resolved, That Commissioner Collier be appointed a committee to wait upon Senator Higgins, chairman of the senate finance committee, and state that this commission has arranged with the

postmaster-general for the posting of notices of examinations in a large number of post offices throughout the state, and in view of this fact, it is the sense of the Commission that the requirement in the appropriation bill for the publishing of notices in all newspapers authorized to publish the session laws is not wise, as the posting of notices in the post offices has proven a very successful method of furnishing to the public information regarding examinations.

(Adopted March 1, 1900.)

Indexer, State museum

Resolved, That under rule VIII, subdivision 9, and for the reasons mentioned in the letter of Prof. Merrill dated February 28th, 1900, the Commission approves of the appointment of Laura E. Babcock as indexer in the state museum for a term of one week at a compensation not to exceed \$30.

(Adopted March 1, 1900.)

Municipal civil service commission, Watertown

Resolved, That the Commission adopts the decision made by Commissioner Collier in the matter presented by the Watertown municipal commission, as set forth in the following communication:

“AUBURN, N. Y., *February 20, 1900.*

“JOHN H. O'BRIEN, 16 *Flower Building, Watertown, N. Y.*

“MY DEAR SIR: Your communication addressed to the civil service commission has been referred to me. The State Civil Service Commission considers the action of the Watertown commissioners in the matter of the city treasurer's employees as outside the scope of the jurisdiction of the city commission. The certification required to be attached to payrolls and the entry in the roster relate only to conformity with the civil service law. Appointing officers are proper judges in the first instance of the propriety and the necessity of creating offices, with an appeal to the courts by aggrieved taxpayers if they exceed their powers.

The State Commission advises that the temporary appointments requested by the city treasurer be authorized in case no eligible lists exist.

“Very truly yours,

“WM. MILLER COLLIER.”

(March 1, 1900.)

State charitable and penal institutions

Resolved, That under the provisions of rule VIII, section 9, the Civil Service Commission authorizes the employment by the officers in authority over the several state charitable and penal institutions of persons engaged in private business and rendering occasional services wherever it would not be practicable to create a permanent official or to employ a person permanently to render such services.

(Adopted March 2, 1900.)

Editor, revolutionary records, Comptroller's office

Resolved, That the limit of time regarding the employment of Frederick G. Mather, as editor of revolutionary records in the office of the comptroller, fixed by the resolution of May 17, 1899, be extended to the first of July 1900.

(Adopted March 2, 1900.)

Editor of reports, Insurance department

After consideration of the letter of Superintendent Francis Hendricks, of the insurance department, dated March 7th, relative to the accounts of William Barnes for certain services in editing the condensed insurance reports, it was the sense of the Commission that such services should be recognized as properly rendered, and that the accounts for the same should be certified by the secretary of this Commission.

(March 15, 1900.)

Inspector, Department of public instruction

After consideration of the communication of State Superintendent Skinner, of the department of public instruction, regarding the promotion of Professor Hill, of that department, to the office of inspector, because of fidelity and efficient service in the past, such promotion was approved; and in communicating the same the secretary was directed to call the attention of the superintendent to the embarrassment arising from his request for an open competitive examination for this position, the eligible lists for which are now worthless.

(March 15, 1900.)

Pathologists, Commission in lunacy

After consideration of the communication of T. E. McGarr, secretary of the state commission in lunacy, relative to the employment of certain expert pathologists as a committee to investigate and report upon the value and quality of the work being performed in the pathological institute under such commission, it was the sense of this Commission that such pathologists, not exceeding three, might be employed under the provisions of rule VIII, section 9, provided that the compensation for such services should not exceed \$225 for each pathologist.

(March 15, 1900.)

Promotions, Regents of the university

After consideration of the communication of Henry I. Knickerbocker, head clerk of the board of regents of the university, dated March 5, 1900, regarding the increased compensation and consequent promotion of I. O. Crissy to be inspector at \$2400 per annum, and Frederick P. Kidder to be director's assistant at \$1500 per annum, such changes to take effect October 1, 1899, the same is approved, and the secretary was directed to certify the accounts of said Crissy and Kidder accordingly.

(March 15, 1900.)

Removal, State industrial school, Rochester

After consideration of the communication of Hadley W. McCrossen protesting against his removal by Superintendent F. H. Briggs, of the state industrial school at Rochester, dated March 1, 1900, and appended documents regarding the same, it was the sense of the Commission that it had no power to compel the reinstatement, as the proceedings appeared upon their face to be regular, except as to the brevity of time given for answering the charges, which it seemed impossible to correct.

(March 15, 1900.)

Bandmasters, Manhattan state hospital

Resolved, That the accounts for services rendered by the bandmasters employed at the Manhattan state hospital shall be certified by the secretary of this Commission until proper selections for filling such positions shall be made from eligible lists to be prepared by the chief examiner, who is hereby directed to hold examinations for such positions as soon as practicable.

(Adopted March 16, 1900.)

Employees, New York state commission, Paris exposition

After consideration of the letter of William M. Griffith, secretary of the New York state commission representing the state at the universal exposition to be held at Paris in the current year, dated March 14, 1900, in which he requests the certification of the account of John R. Buchan for certain services rendered as an expert, it was the sense of the Commission that the accounts for his services should be certified by the secretary, as the services were rendered as a temporary expert; and, furthermore, it was decided that all persons rendering special service to such commission at Paris will be certified by this Commission as of a temporary character, and not subject to examination.

(March 16, 1900.)

Examination for city physician, Middletown

After consideration of the protest of Howard J. Powellson against certain questions propounded in an examination held in the city of Middletown to fill the position of city physician, it was held that the municipal commission of such city should re-mark the standing of the several competitors in that examination, excluding the two questions against which Dr. Powellson had protested.

(March 16, 1900.)

Storekeeper, State industrial school, Rochester

A communication from F. H. Briggs, superintendent of the state industrial school, Rochester, under date of March 19, 1900, concerning the promotion of Mr. James Robertson from the position of major to that of storekeeper in his institution, was read. On motion it was

Resolved, That the promotion be allowed, if the superintendent will furnish the Commission with a certificate that Mr. Robertson is the most fit person eligible to promotion as required by the provisions of civil service rule XIV, section 9.

(Adopted April 16, 1900.)

Examination for city physician, Middletown

A letter from Howard J. Powellson, M. D., dated March 22, 1900, relative to his examination for the position of city physician of Middletown, N. Y., was read. On motion it was

Resolved, That this Commission simply confirms its previous action in the matter and denies Dr. Powellson's request for any further examination of his examination papers.

(Adopted April 16, 1900.)

Inspector, State board of charities

Resolved, That after consideration of the case of Inspector Susan J. Hannahs, of the state board of charities, who has made application for reinstatement in the service and who was

dropped from such service for the reason that there was a deficit in the appropriation for such board, it is the sense of this Commission that rule XVI of the rules adopted by this Commission on June 8th, 1899, is applicable to the case of Mrs. Hannahs.

(Adopted April 16, 1900.)

Transfer of assistant engineer, State architect

A communication from State Architect G. L. Heins, under date of March 26, 1900, with reference to the reinstatement of and transfer to his department of Mr. Walter L. Lawton, an assistant engineer formerly employed in the department of the state engineer and surveyor and now on leave of absence, was read, and on motion the request was granted.

(April 16, 1900.)

Department of public buildings

A communication from Superintendent of Public Buildings H. H. Bender, under date of March 24, 1900, relative to the discharge of Mr. John J. McDonough as assistant steam engineer, and also a letter from Mr. McDonough stating that he was dismissed on false charges and not for the violation of any rule or order and asking that his name be restored to the eligible list for further certification, were read. On motion it was

Resolved, That the application of John J. McDonough, who was recently removed from the position of assistant steam engineer in the department of public buildings for misconduct and disobedience of orders, to be restored to the eligible list, be denied under the provisions of civil service rule IX, section 4.

(Adopted April 16, 1900.)

Long Island state hospital

Resolved, That with reference to the letter of Dr. O. M. Dewing regarding the operation of the law providing for the separation of the Long Island state hospital into two departments, it is the sense of this Commission that the board of managers of

the hospital may transfer to the two positions created by such law one of the two present medical superintendents and the general superintendent of said hospital.

(Adopted April 16, 1900.)

Director's assistant, Regents office

A communication from James Russell Parsons, secretary of the regents of the university, dated March 29, 1900, in regard to changing the title of position occupied by Miss Harriet Hawley from secretary's assistant in charge of publications to that of director's assistant in charge of extension teaching, was read, and an motion the change of title was allowed.

(April 16, 1900.)

Assistant, State museum

A communication from James Russell Parsons, secretary of the regents of the university, dated March 31st, requesting permission under the provisions of civil service rule VIII, section 9, to employ Mr. Arthur L. Parsons, of Geneseo, N. Y., as temporary assistant in unpacking and arranging a collection of minerals for two months at a compensation of \$60 per month, was read. On motion the request was granted.

(April 16, 1900.)

Taxidermist, State museum

A communication from F. J. H. Merrill, director of the state museum, dated March 27, 1900, making request for the privilege of employing, under the provisions of rule VIII, section 9, Mr. William Richard as taxidermist for a period of two months at a compensation of \$3 per day, was read and on motion the request was granted.

(April 16, 1900.)

Promotion, State engineer and surveyor

A communication from State Engineer Bond, dated March 30, 1900, stating he had promoted Mr. C. T. Middlebrook from the

position of assistant engineer to that of first assistant engineer, was read. The secretary reported that on behalf of the Commission he had certified to the validity of the promotion. On motion it was

Resolved, That the action of the secretary in allowing the promotion of Mr. Middlebrook be ratified.

(Adopted April 16, 1900.)

Employees, city of Niagara Falls

A communication from Stephen B. Parker, secretary of the municipal civil service commission of the city of Niagara Falls, dated April 7, 1900, relative to the status of assistant superintendents of streets and the creation of new positions to be known as sidewalk inspectors and timekeepers for each ward, was read. A communication from Assistant Chief Examiner and Inspector Briscoe relative to the inquiry of Mr. Parker was also read. The secretary was directed to inform Mr. Parker that it was the opinion of the Commission that the question of establishing new positions in the service of the city was one over which it had no jurisdiction. It is also the sense of the Commission that if such new positions are created the assistant superintendents referred to, unless they have been dismissed from the service for incompetency, are entitled to appointment to the new positions.

(April 16, 1900.)

State inspector of gas meters

The secretary submitted the account of Jastrow Alexander, state inspector of gas meters, for services of a tester of gas meters, February 1, 1899, to February 1, 1900, \$616, and of the services of a typewriter, 45 weeks, at \$8 a week, \$360. The secretary stated that he had refused to certify to the account, and on motion his refusal was duly ratified.

(April 16, 1900.)

Reinstatements and appointments, Engineer and surveyor

The chief examiner submitted his report upon the communications of State Engineer Bond which had been referred to him for consideration. On motion the following resolutions were adopted:

Resolved, That the period within which reinstatement to positions in the department of the state engineer and surveyor may be made be and hereby is extended so as to allow reinstatement of all persons separated from the service of said department without delinquency or misconduct on or after April 1, 1898, to the same grade of position formerly held by said persons, provided said persons were originally appointed from the proper eligible lists for said positions or have passed the proper competitive examinations for such positions.

Resolved, That the eligible lists for the positions of assistant engineer, leveler, rodman and chainman in existence at any time since April 1, 1898, be extended to cover the period of the proposed canal survey to December 31, 1900, such lists to be certified in inverse order of their respective dates, the latest first, etc.

In regard to the appointments in the state engineer's department of one resident engineer, four special resident engineers, eight lift-lock engineers and experts, two superintendents of borings, and one special stenographer, the following resolution was adopted:

Resolved, That such appointments as the state engineer may find to be impracticable to make by selection from the eligible lists existing or extended, or by promotion in his department, may be filled by him under the provisions of civil service rule VIII, section 5, upon filing with the Commission his reasons for the personal selection of each appointee, giving the qualifications and experience of the appointee that justifies his selection.

(Adopted April 16, 1900.)

Agricultural experiment station, Geneva

The chief examiner submitted a written report in the matter of the selection of scientific assistants at the agricultural experiment station, Geneva. On motion it was

Resolved, That the report of the chief examiner in regard to the method of certifying appointments for positions at the agricultural experiment station at Geneva be approved.

(Adopted April 16, 1900. See chief examiner's report.)

Examinations and appointments, city of Watertown

A communication from J. B. Muzzy, city clerk of the city of Watertown, under date of April 13, 1900, with reference to examinations and appointments to the positions of plumbing inspector and health inspector of said city, was read. Commissioner Collier stated that he had received a similar letter from Mr. Muzzy, to which he had replied. On motion it was

Resolved, That the statements contained in the letter of Commissioner Collier in answer to a letter addressed to him by the city clerk of Watertown, concerning the filling of positions of plumbing inspector and health inspector, and the consolidation of the two offices, be adopted as the sense of the Commission.

(Adopted May 7, 1900.)

Letter of Commissioner Collier to J. B. Muzzy, city clerk, Watertown, N. Y., under date of April 16, 1900:

“MY DEAR SIR: I have yours of the 13th instant and in answer to your inquiries, would say that I think there is no question about the power of the board of health of your city to consolidate the offices of health inspector and plumbing inspector, but it is a matter to be determined by your charter provisions and the general laws relating to the powers of boards of health. There is certainly nothing in the civil service law that prohibits such a consolidation. The purpose of that law is not to create offices or to prevent abolishing useless offices or even to inter-

fere in matters of administration, but merely to determine the manner in which such offices as are established shall be filled.

“It seems to me, however, that if the two offices are consolidated, even although when consolidated they are to be called the office of plumbing inspector, the new position is essentially a different one from the old office of plumbing inspector. The person filling it has different duties and the examination that was held for the present position of plumbing inspector could not be claimed to be an appropriate test of the qualifications of persons to perform the duties of the new office of plumbing inspector in case of consolidation with the office of health inspector. I do not think this is changed by the fact that the person at the head of the eligible list for the present position of plumbing inspector is also on the list for the position of health inspector, nor is that even changed by the fact that the same person passed the best examination for each of these positions inasmuch as the veteran on the eligible list for the position of health inspector stands, by virtue of the law, above the person who actually passed a better examination.

“I would suggest the following procedure as being consistent with the civil service law and doubtless within the power of the board of health: consolidate the two offices and hold a new examination and appoint the highest on the eligible list made up as the result of that examination.

“Very truly yours,
(Signed) “WM. MILLER COLLIER.”

Health officer, city of Niagara Falls

A communication from Dr. James H. Meehan, of Niagara Falls, N. Y., dated April 13, 1900, in relation to his examination for the position of health officer, was read. On motion the following resolution was adopted:

Resolved, That the secretary answer the letter of Dr. Meehan and state that the State Commission considers the position of health officer of the city of Niagara Falls a local office falling

within the competitive class, and that appointment to it should be made as the result of a competitive examination held by the municipal civil service commission of Niagara Falls, and that the prior incumbency of the office by Dr. Meehan does not exempt him from competitive examination, he having been out of the service for more than one year.

(Adopted May 7, 1900.)

First assistant physician, Binghamton state hospital

Communications from Charles G. Wagner, M. D., superintendent Binghamton state hospital, dated April 17, 19, 23 and May 3, 1900, with reference to promotion to the position of first assistant physician at said institution, were read. On motion the following resolution was adopted:

Resolved, That the secretary write to Superintendent Wagner that at a meeting of the Commission his various communications relating to the filling of vacancy of first assistant physician of the state hospital at Binghamton were considered, and the Commission after also hearing Dr. Wise, president of the state commission in lunacy, decided that it was for the best interest of the state, in making promotions in the staffs of the various state hospitals for the insane, that the several institutions be treated as one, and that the Commission must decline to give Dr. White of Binghamton any increased rating because of local experience, or in any way revise the existing ratings of the persons on the eligible list for the position.

(Adopted May 7, 1900.)

Expert, State museum

A communication from James Russell Parsons, secretary. university of the state of New York, under date of April 26th, requesting permission to employ James G. Needham, Ph.D., of Lake Forest university, Lake Forest, Illinois. and Cornelius Betten as assistant to Professor Needham. for special work in the entomological division of the state museum from June 15th to August 20th, 1900, at a compensation of \$300 and \$140 respectively, was read, and on

motion the request of Secretary Parsons was granted under the provisions of civil service rule VIII, section 9.

(May 10, 1900.)

Attorney, Tax commission

A communication from Peter Deyo, esq., secretary of the state board of tax commissioners, dated April 28th, notifying the Commission of the employment of Mr. E. D. Warner, an attorney engaged in private business, to do special and extraordinary work in examining voluminous contracts between corporations and municipalities in various cities of the state and city ordinances, was read. On motion the employment of Mr. Warner was allowed under the provisions of civil service rule VIII, section 9.

(May 10, 1900.)

Engineer and surveyor

Resolved, That in view of the statements made by the state engineer in his communication of May 4th, 1900, in relation to the employment of Mr. Walter Duby, his request that Mr. Duby be assigned to the position of rodman at a compensation of \$3.50 per day be and hereby is allowed.

Resolved, That the request of the state engineer for the promotion of Thomas J. Morrison from the position of leveler to the position of assistant engineer be referred to the chief examiner for investigation, and if it is found that the promotion of Morrison does not impair the rights of any other person entitled to promotion, the request of the state engineer be granted.

Resolved, That the request of the state engineer contained in his communication of May 4th, to be allowed to employ temporarily Mr. Lorrin Kelley as local expert surveyor in establishing and monumenting the boundary line between the counties of Hamilton and Herkimer, be granted, in view of the fact that said Kelley has for a number of years been employed by the superintendent of the state land survey in work of this character.

(Adopted May 11, 1900.)

Finance department, New York city

A communication from Hon. Bird S. Coler, comptroller, under date of May 3d, with reference to the transfer of Mr. George J. Gibbons from the position of contract clerk in the auditing bureau to that of examiner in the same bureau, was read, and Mr. Edward Levy, deputy comptroller, addressed the Commission with reference to this matter. On motion the following resolution was adopted:

Resolved. That the secretary write to Comptroller Coler in reply to his letter regarding Mr. Gibbons, and say that an examination of the rules of the municipal civil service commission of the city of New York shows that the matter of transfer rests in the discretion of the municipal commission when not specifically authorized.

(Adopted May 11, 1900.)

Experts and counsel, Charter revision commission

Resolved, That all persons who may be occasionally employed by the charter revision commission of New York city as experts or counsel shall be excepted from examination under the provisions of rule VIII, section 9.

(Adopted May 11, 1900.)

Confidential attendant to Justice Barrett

Resolved, That the certification of the salary of Mr. Frederick C. Gladden as confidential attendant to Justice Barrett be discontinued, and the secretary is instructed to write to Justice Barrett and state the action of the Commission, and that it is taken because the reasons for employing an additional attendant do not now appear to exist in view of the fact that Justice Barrett has resigned as a member of the appellate division, first department.

(Adopted May 11, 1900.)

Purchasing steward, State hospitals

Resolved, That the position of purchasing steward for the state hospitals in and about New York city may be filled by the transfer of one of the present stewards in the hospital service, and that the position of resident steward proposed to be created shall be filled from the eligible list of stewards obtained after open competitive examination.

(Adopted May 21, 1900.)

Stenographer, Auburn prison

Resolved, That for the reasons mentioned in the letter of J. Warren Mead, agent and warden, Auburn prison, dated May 17, 1900, the promotion of Mr. John N. Ross, stenographer and director of the Bertillon system, from grade 3 at a salary of \$1200 per annum to grade 5 at a salary of \$1500 per annum, be approved.

(Adopted May 21, 1900.)

Appointments, city of Watertown

A communication from J. H. O'Brien, esq., secretary municipal civil service commission, Watertown, N. Y., under date of May 18, 1900, with reference to examinations for certain positions in the department of the city engineer, was read. On motion the following resolution was adopted:

Resolved, That the secretary be directed to reply to the communication of Mr. J. H. O'Brien, secretary of the municipal civil service commission of the city of Watertown, and say that it is the sense of the State Commission that in filling the positions referred to the municipal civil service commission should follow the provisions of rule XXIII of the civil service rules for the city of Watertown; but if after a second examination, duly and thoroughly advertised, no sufficient eligible lists are obtained, the State Commission will consent to the remaining vacancies being filled by persons nominated by the appointing power for a non-competitive examination.

(Adopted May 21, 1900.)

Experts, State museum

A communication from Prof. F. J. H. Merrill, director of the state museum, dated May 16, 1900, requesting permission to continue the temporary employment of Mr. William Richard, taxidermist, for one or two months, and to employ Mr. Benjamin F. Hill for temporary field work during the summer, was read. On motion the requests of Prof. Merrill, were granted under the provisions of rule VIII, section 9.

Another communication from Prof. Merrill, dated May 9th, asking permission to employ Prof. James L. Kellogg for temporary services in the preparation of a report on the clam and scallop fisheries of New York, was read, and on motion the request was granted under the provisions of rule VIII, section 5.

Another communication from Prof. Merrill, dated May 9th, asking permission to employ Mr. H. T. Dickinson, mining engineer, for special field work in the study of the building stone quarries of New York, was read. On motion the following resolution was adopted:

Resolved, That the request of Director Merrill with reference to the employment of Mr. H. T. Dickinson be not granted at this time, for the reason that his communication does not show any facts justifying the Commission in allowing the temporary employment, neither is there any evidence before the Commission that Mr. Dickinson is a person of high and recognized attainments.

(Adopted May 21, 1900.)

Confidential attendant to Justice Barrett

A communication from Mr. William M. Hoes, under date of May 18, 1900, with reference to the letter which the Commission had addressed to Judge Barrett under date of May 15th, was read. On motion the following resolution was adopted:

Resolved, That the secretary be instructed to continue to certify to the validity of the appointment of the additional confidential attendant to Justice Barrett until he has had an oppor-

tunity to reply to the letter from this Commission addressed to him upon this matter.

(Adopted May 21, 1900.)

Removal, Surrogate's office, New York county

A communication from Mr. J. B. Cartwright, New York city, under date of May 18, 1900, regarding his removal from the position of clerk in the surrogate's office, New York city, was read. On motion the following resolution was adopted:

Resolved, That the secretary is instructed to write to Mr. J. B. Cartwright and say that in view of the fact that the positions in the office of the surrogate of New York county had not at the time of his removal been classified by the State Civil Service Commission, that his only remedy is by an action in the courts to compel his reinstatement on the ground of his having been illegally removed for political reasons.

(Adopted May 21, 1900.)

Inspector of nurseries, Department of agriculture

A communication from Hon. C. A. Wieting, commissioner of agriculture, dated May 24th, and a communication addressed to him by the secretary under date of May 23rd, with regard to the promotion of Mr. George G. Atwood, inspector of nurseries, were read. On motion it was

Resolved, That the increase in the salary of Mr. George G. Atwood, inspector of nurseries, department of agriculture, from \$1200 and expenses to \$1500 per annum, be approved for the reasons set forth in the letter of the commissioner of agriculture.

(June 13, 1900.)

Expert photographer, Auburn prison

A communication from Hon. C. V. Collins, superintendent of prisons, dated May 24, 1900, in relation to the employment of an expert photographer, was read. On motion it was

Resolved, That the superintendent of prisons is authorized to employ Mr. H. S. Squyers of Auburn as an expert photographer under the provisions of civil service rule VIII, subdivision 9, at an expense not to exceed \$500.

(Adopted June 13, 1900.)

Department of public instruction

Resolved, That the transfer of inspectors in the department of public instruction, engaged in enforcing the provisions of the compulsory education law, to temporary work as examiners, be approved in accordance with the letter of Superintendent Skinner of May 24, 1900.

(Adopted June 13, 1900.)

Removal of name from eligible list

The chief examiner reported that as directed by the Commission on May 7, 1900, he had cited John J. McDonough to appear and show cause why his name should not be stricken from the eligible list for the position of assistant steam engineer, but that McDonough had not replied to such notice or in any way acknowledged the same; that in his opinion the removal of McDonough was for good and sufficient reasons as shown by the evidence on file in the office of the superintendent of public buildings, a copy of which has been furnished to the Commission. On motion it was

Resolved, That the name of John J. McDonough be stricken from the eligible list for the position of assistant steam engineer.

(Adopted June 13, 1900.)

Certification of payrolls

Resolved, That persons nominated for provisional non-competitive examination pending the preparation of an eligible list shall be entitled to compensation from and including the date of their nomination for such provisional examination, provided they are found qualified.

Persons appointed to positions which may be exempted from examination after such appointment, upon request of the appointing officer, shall be entitled to compensation from and including the date of the request by the appointing officer for the exemption of the position.

In all other cases persons appointed to positions exempted from examination shall be entitled to compensation only from and including the date of the approval of such exemption by the governor.

(Adopted June 27, 1900.)

Detective, Department of agriculture

Resolved, That the limit of compensation of the detective employed by the commissioner of agriculture under the provisions of civil service rule VIII, section 9, fixed by the Commission December 12, 1899, at \$300, be and hereby is increased to a sum not to exceed \$1000 in any one year.

(Adopted June 28, 1900.)

Medical examination of veterans

Resolved, That the chief examiner communicate with all medical examiners and call their attention to the provisions of section 20 of the civil service law relating to the rights of veterans, and to inform them that the Civil Service Commission desires that the law be administered in accordance with its letter and spirit, and that attention is especially called to the fact that the section referred to permits the disqualification of veterans not when they lack physical perfection, but only when their physical weaknesses are such as to actually render them incapable of performing the duties of the office.

(Adopted June 28, 1900.)

Charter revision commission

Resolved, That the secretary answer the communication of Lee Phillips of June 13, 1900, and inform him that the members of the charter revision commission having been appointed by the

governor and their duties being to suggest to the legislature suitable amendments to the charter of New York city, this being a legislative duty and prerogative, it is the sense of the State Civil Service Commission that said Commission and all its subordinates are state officers or employees both as to the character of their functions and their appointment.

(Adopted June 28, 1900.)

Librarian, Appellate division library, Rochester

President Burt reported verbally regarding the employment of Mr. Irwin Taylor as librarian of the appellate division library, Rochester, which matter had been referred to him at the meeting of the Commission of May 10, 1900. On motion it was

Resolved, That it appearing from the correspondence had by the Commission with Hon. William H. Adams, justice of the supreme court, and others, that Mr. Irwin Taylor heretofore designated as librarian of the appellate division library, fourth department, located in the city of Rochester, is a person of peculiar and exceptional qualifications for this position; therefore be it

Resolved, That the appointment of the said Taylor to the position of librarian is allowed under the provisions of civil service rule VIII, section 5, and the secretary is directed to certify to the payrolls containing his name from the time of his original appointment:

(Adopted June 28, 1900.)

Expert, State museum

A communication from Prof. F. J. H. Merrill, director state museum, addressed to Secretary Parsons, university of the state of New York, and by him referred to the Commission, requesting permission to employ temporarily under the provisions of civil service rule VIII, section 9, Jennie E. Letson for an investigation of the molluscan fauna within a radius of fifty miles of Buffalo, was read. On motion the following resolution was adopted:

Resolved, That the request of Prof. Merrill to temporarily employ Jennie E. Letson, under the provisions of civil service rule VIII, section 9, be granted.

(Adopted June 29, 1900.)

Employees under transfer tax law

The report of Commissioner Pound with reference to persons employed under the transfer tax law, also a communication from District Attorney Gardiner of New York city under date of June 28, 1900, and a communication from Comptroller Morgan under date of July 9, 1900, relative thereto, were considered. On motion the following resolution was adopted:

Resolved, That all officers whose salary is paid from the gross proceeds of the transfer tax are included in the classified service of the state and that the payrolls for their salary should be certified to by the State Civil Service Commission before payment, according to the provisions of section 19 of the civil service law.

(Adopted July 26, 1900.)

Craig colony

Resolved, That experience on the medical staff of the Craig colony for epileptics at Sonyea be considered as equivalent to the same experience upon the medical staff of a state hospital for the insane in determining eligibility for promotion examination.

(Adopted July 26, 1900.)

Transfers to Elmira reformatory

A communication from Thomas Sturgis, president board of managers, state reformatory at Elmira, under date of July 2, 1900, in relation to the transfer of the deputy warden and several keepers from the Erie county penitentiary to the Elmira reformatory, was read. The secretary stated that the names of four of the persons reported to the Commission as having been

transferred to the position of keeper did not appear upon the roster of employees at the Erie county penitentiary, and that the superintendent of the Erie county penitentiary had notified the Commission that said persons were "extras" and were taken on duty in cases of emergency. On motion the following resolutions were adopted:

Resolved, That the transfer of Patrick J. McDonnell, deputy warden of the Erie county penitentiary, to the position of assistant superintendent at the Elmira reformatory be and hereby is approved under the provisions of civil service rule XV, subdivision 2, for the reason that said McDonnell is a person specially fitted for the position of assistant superintendent recently created by the board of managers of the Elmira reformatory by reason of his nineteen years of service at the Erie county penitentiary.

Resolved, That the Commission approves of the transfer of six keepers from the Erie county penitentiary to the Elmira reformatory, provided the persons so transferred shall be selected from among those who have received absolute appointment as keeper at the Erie county penitentiary and have served as such for a period not less than one year prior to the date of transfer.

(Adopted July 26, 1900.)

Stenographer, State board of health

The secretary reported that he had examined the eligible list of stenographers and found there were no persons on said list willing to accept an appointment as stenographer to the secretary of the tuberculosis committee of the board of health at Syracuse, N. Y., at a compensation not to exceed \$300 per annum. On motion the following resolution was adopted:

Resolved, That the employment of Edna E. Dodd as stenographer to the secretary of the tuberculosis committee of the state board of health at a compensation not to exceed \$300 per annum be authorized under the provisions of civil service rule VIII, section 9.

(Adopted July 26, 1900.)

Stenographer and clerk, Tenement house commission

Resolved, That the employment of Helen Herold, stenographer, and W. A. Robertson, clerk, by the tenement house commission, be and hereby is authorized under the provisions of civil service rule VIII, section 5, for the reasons stated in the communication of Paul D. Cravath, tenement house commissioner, under date of July 10th, 1900.

(Adopted July 26, 1900.)

Temporary employees, Tenement house commission

Resolved, That the secretary be empowered in accordance with the provisions of civil service rule VIII, section 9, to certify to the regularity of the employment of all persons whose names appear on any payroll which may hereafter be sent to this Commission by the tenement house commission, when from such payrolls or accompanying communications it appears that the persons were employed as stenographers, clerks or inspectors, and that their employment was occasional and temporary rather than continuous.

(Adopted July 26, 1900.)

Transfer, Forest, fish and game commission

Resolved, That the transfer of John E. Overton from the position of game protector to the position of oyster protector be allowed under the provisions of civil service rule XV, section 2, for the reason that section 170 of chapter 20 of the Laws of 1900 requires that the oyster protector shall be selected from the game protectors.

(Adopted July 26, 1900.)

Municipal civil service commissioners, Corning

Resolved, That the secretary be instructed to write to the mayor of Corning and call his attention to section 10 of chapter 370 of the Laws of 1899 and to inform him that sixty days having expired since he had the power to appoint, and he having failed to appoint such municipal civil service commissioners, the

State Civil Service Commission will appoint commissioners to hold office until the expiration of his term and until their successors are appointed and qualified in case he fails to make such appointments prior to the 14th of September, 1900.

(Adopted July 26, 1900.)

Transfers, State prisons

Resolved, That the transfer of Edward D. Burby, keeper, Edward F. Barrett, keeper, James P. Powers, purchasing agent, and Robert H. Kennedy, superintendent of knitting industry, from Clinton prison to Sing Sing prison, be and hereby is allowed for the reasons stated in the communication of Superintendent Collins under date of July 16th.

Resolved, That the employment of F. K. Boomhower, electrician at Auburn prison, as assistant electrician to have charge of electrical apparatus for electrocutions, be and hereby is approved for the reasons stated in the communication of Superintendent Collins under date of July 26, 1900.

(Adopted July 26, 1900.)

Transfers, Hospital service

Communications from F. A. Wheeler, purchasing steward for the several state hospitals located in and near New York city, dated July 13, 16 and 18, 1900, were read. The request of Mr. Wheeler to be allowed to transfer a storekeeper from the Long Island state hospital to the position of accountant in his office was denied. The secretary was directed to communicate with Mr. Wheeler with reference to the transfer of special attendants from the state hospitals to his department, and say that the transfer of special attendants Dutcher, Norwood and Aldrich had been approved, but that in the future no special attendant can be transferred to his department to perform clerical or stenographic service unless there is no person upon the appropriate eligible lists in the office of the Commission willing to accept the vacant position.

(July 26, 1900.)

Civil engineer, Niagara reservation

A communication from Hon. Thomas V. Welch, superintendent state reservation at Niagara, dated July 18, 1900, with reference to the temporary employment of Mr. Walter Jones, a local civil engineer, in the construction of a bridge in the state reservation, was read, also a communication dated July 26, 1900, from State Engineer Bond, under whom the work is to be performed, with reference to the same matter. Mr. Bond stated, "It will be necessary during the prosecution of this work to call upon an engineer from time to time, and Mr. Jones being a resident of Niagara Falls and having all the necessary instruments, it would be of great advantage to the state, both as a matter of convenience and of economy, if Mr. Jones could be employed temporarily". On motion the employment of Mr. Jones was authorized under the provisions of civil service rule VIII, section 9.

(July 26, 1900.)

Surgeon, Soldiers and sailors' home

A communication from Hon. Andrew Davidson, commandant soldiers and sailors' home, Bath, under date of July 23rd, 1900, with reference to a special examination for the position of surgeon, and to the temporary employment of Dr. Crance as surgeon, pending the preparation of an eligible list, was read. On motion the following resolution was adopted.

Resolved, That the chief examiner arrange for the holding at an early date of an open competitive examination for the position of surgeon at the soldiers and sailors' home, Bath, and that pending the preparation of an eligible list the temporary employment of Dr. Crance be approved under the provisions of civil service rule VIII, section 9.

(Adopted July 26, 1900.)

State board of charities

Robert W. Hebberd, secretary state board of charities, appeared before the Commission with reference to the question

of the reinstatement of Mrs. Susan J. Hannahs to the position of inspector in his department. It was the decision of the Commission, after reconsidering the matter and upon further investigation, that at the time of the removal of Mrs. Hannahs civil service rule XVI, subdivision 2, was not in force, therefore, its provisions are not applicable to her case.

(July 26, 1900.)

Special deputy clerk, Supreme court, Kings county

The secretary stated that the Commission had been served with a peremptory writ of mandamus requiring it to take certain action on or before August 25, 1900, with reference to the promotion of Charles H. Farrell from the position of court attendant to the position of special deputy clerk in the supreme court of Kings county. On motion the following resolutions were adopted:

Resolved, That the action of this Commission taken at a meeting held July 26, 1900, declining to allow the promotion of Mr. Farrell to the position of special deputy clerk in the supreme court of Kings county, be and hereby is reconsidered.

Resolved, That the secretary be and hereby is directed, in accordance with the terms of said peremptory writ of mandamus, to enter the name of Charles H. Farrell upon the roster of employees of the supreme court, Kings county, as a special deputy clerk, and to notify the comptroller of the city of New York that the said Charles H. Farrell is entitled to the salary of such office at the rate of \$2500 per annum from and after July 1, 1900.

(Adopted August 22, 1900.)

Transfers and appointments, Eastern New York reformatory

Resolved, That it is the opinion of the Commission that by authority conferred by chapter 348, Laws of 1900, the superintendent of state prisons may transfer officers from any of the state prisons to similar positions in the Eastern New York reformatory at Napanoch for temporary or permanent service,

but that in filling positions at said institution by appointment from the eligible lists, the same should be made without regard to judicial districts, it being impracticable to limit appointments at said institution to the judicial district in which the same is located.

(Adopted September 17, 1900.)

Temporary stenographers, Factory inspector

Resolved, That the secretary be authorized under the provisions of civil service rule VIII, section 9, to certify to the regularity of the employment of stenographers employed by the factory inspector, when from the payrolls or accompanying communications it appears that the persons were temporarily employed in the inauguration of a card index system in the New York office of the factory inspector; provided, however, that the aggregate compensation for the work does not exceed the sum of \$150.

(Adopted September 17, 1900.)

Resignation of secretary, State Civil Service Commission

Resolved, That in accepting with regret the resignation of the office of secretary, tendered by Mr. Clarence B. Angle because of ill health, this Commission desires to place on record in its minutes its high appreciation of the very valuable services rendered by Mr. Angle as secretary during the past seventeen years. He served the state under many commissioners and governors of diverse parties, and his long tenure, indicating entire and continuous confidence in Mr. Angle's capacity, fidelity and integrity, is a conspicuous illustration of sound civil service principles.

(Adopted September 17, 1900.)

Court attendants, Queens county

Resolved, That the accounts of persons occasionally and temporarily employed as court attendants in Queens county who do not receive a compensation exceeding \$200 in any one year

shall be approved by the Commission, it being deemed impracticable to hold competitive examinations for such positions.

(Adopted September 17, 1900.)

Temporary assistants, District attorney, New York county

Resolved, That the secretary be empowered, in accordance with rule VIII, section 9, to certify to the regularity of the employment of all persons whose names appear on any payroll which may hereafter be sent to this Commission by the district attorney of the county of New York, when from such payroll or accompanying communications it appears that the persons were employed by the district attorney as stenographers or special deputy assistant district attorneys, and that their employment was occasional and temporary rather than continuous, without limit as to the amount of compensation.

(Adopted September 17, 1900.)

Steward, Elmira reformatory

A communication from Thomas Sturgis, president board of managers, Elmira reformatory, dated August 17, 1900, asking that an examination be held for the position of steward at the Elmira reformatory, was read. On motion the following resolution was adopted:

Resolved, That the application of President Sturgis for a special examination for the position of steward be denied, for the reason that section 13 of chapter 370 of the Laws of 1899 provides that "a new list shall be created for a stated position or group of positions only when there is no appropriate list existing from which appointment may be made".

The secretary was directed to inform Mr. Sturgis that the present list of stewards contains twenty names, and that it does not expire until June 18, 1902.

(September 17, 1900.)

Director of trades school, Elmira reformatory

Communications from Thomas Sturgis, president board of managers, Elmira reformatory, dated August 23 and September 7 and 10, 1900, with reference to the reinstatement of Mr. E. E. Clark to the position of trades school director, were read. On motion the following resolution was adopted:

Resolved, That the employment of Mr. E. E. Clark as director of trades school at the state reformatory at Elmira be and hereby is authorized under the provisions of civil service rule VIII, section 5.

(Adopted September 17, 1900.)

Salaries of keepers, Elmira reformatory

A communication from President Sturgis of the board of managers of the Elmira reformatory, dated September 5, 1900, with reference to the payment of the salaries to the keepers transferred from the Erie county penitentiary to the Elmira reformatory, was considered and the following resolution was adopted:

Whereas, It appearing to the satisfaction of this Commission that the keepers who were appointed at the state reformatory at Elmira on July 17, 1900, were transferred from the Erie county penitentiary through a misunderstanding or misapprehension of the rule which the Commission would enforce, and it also appearing that said keepers have performed services in good faith and have been discharged from further employment at the Elmira reformatory; therefore be it

Resolved, That the secretary be instructed, in order to equitably adjust the matter, to attach the certificate of the Commission to the accounts for services of said keepers from the date of transfer to the date of discharge.

(Adopted September 18, 1900.)

Promotion, Department of excise

Communications from Hon. H. H. Lyman, commissioner department of excise, dated August 23 and September 11, 1900, with

reference to the promotion of John T. McNeill, clerk, at a salary of \$1200 per annum, to the position of second assistant cashier and clerk at a salary of \$1500 per annum, to take effect September 1, 1900, together with communications from Deputy Commissioner Hilliard and Cashier Pitkin, of the department of excise, recommending the promotion of Mr. McNeill, were read. On motion, the following resolution was adopted:

Resolved, That the promotion of John T. McNeill from the position of clerk to the position of second assistant cashier and clerk in the department of excise at a salary of \$1500 per annum be and hereby is authorized for the reasons stated in communications of Commissioner Lyman dated August 23 and September 11, 1900.

(Adopted September 18, 1900.)

Elevator conductors, city and county hall, Buffalo

A communication from Carl T. Chester, secretary board of trustees, city and county hall, Buffalo, under date of September 7, 1900, transmitting a communication from Superintendent Fisher of the city and county hall under date of September 8, 1900, with reference to the appointment of elevator conductors, was read. On motion, the following resolution was adopted:

Resolved, That the appointments of Edward Masterson and Frank Barone as elevator conductors in the city and county hall, Buffalo, be and hereby are approved as permanent appointments for the reason that all persons upon the most appropriate eligible list for this position, resident of Erie county, have refused to accept said position after having been duly certified, or have been found physically incompetent.

(Adopted September 18, 1900.)

School of clay-modeling and ceramics, Alfred university

A communication from Prof. Boothe C. Davis, president Alfred university, dated September 7, 1900, with reference to the classification of positions in the school of clay-modeling and ceramics

at Alfred university, was considered. On motion, the secretary was directed to communicate with Prof. Davis and inform him that it was the opinion of the Commission, after referring to the opinion of the attorney-general under date of May 26, 1900, upon a similar subject, that the positions mentioned were not subject to the state civil service rules.

(September 18, 1900.)

Reinstatement, Erie county penitentiary

Communications from Alexander H. Sloan, superintendent Erie county penitentiary, dated September 8 and 11, 1900, regarding the reinstatement of Mr. Hugh Mooney, keeper, who was appointed January 1, 1897, and later granted an indefinite leave of absence, were read. On motion, the following resolution was adopted:

Resolved, That the request of Superintendent Sloan to reinstate Mr. Hugh Mooney to the position of keeper at the Erie county penitentiary, be and hereby is granted.

(Adopted September 18, 1900.)

Stenographer, Commission in lunacy

Resolved, That the employment by Commissioner Osborn of the state commission in lunacy, of a stenographer for occasional services be and hereby is authorized under the provisions of civil service rule VIII, section 9, provided that the compensation shall not exceed in the aggregate \$150 per annum.

(Adopted September 18, 1900.)

Bridge inspector, Department of public works

A communication from Elon H. Hooker, deputy superintendent of public works, under date of September 12, 1900, regarding the temporary employment of Thomas Ellis as bridge inspector at Utica, was read. On motion, the employment of Mr. Ellis was approved under the provisions of civil service rule VIII, section 9.

(September 18, 1900.)

Editor of reports, Insurance department

Resolved, That William Barnes, employed by the superintendent of the insurance department in making a compilation and digest of insurance reports, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, without regard to the limit of compensation, it appearing that Mr. Barnes is a person engaged in private business, and that the services to be rendered are technical or expert and of an occasional and exceptional character.

(Adopted September 18, 1900.)

Expert, Commission in lunacy

Resolved, That R. S. Hale, employed as a heating expert by the state commission in lunacy, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, without regard to the limit of compensation, it appearing that Mr. Hale is a person engaged in private business, and that the services to be rendered are technical or expert and of an occasional and exceptional character.

(Adopted September 18, 1900.)

Secretary, State Civil Service Commission

Resolved, That John C. Birdseye be and he hereby is promoted from the position of assistant secretary to the position of secretary of this Commission made vacant by the resignation of Clarence B. Angle, on September 1, 1900, such promotion to be considered as of that date.

(Adopted September 18, 1900.)

Engineer and inspector, Conewango drainage commission

Resolved, That one engineer and one inspector employed by the Conewango drainage commission be and hereby are excepted from examination under the provisions of civil service rule VIII, section 9, provided that the compensation of said engineer and said inspector shall not exceed \$300 each in any one year, it

appearing that the persons to be employed are engaged in private business and the services to be rendered are technical and of an occasional and exceptional character.

(Adopted October 12, 1900.)

Temporary employees, Comptroller

A communication from Comptroller Gilman under date of October 10, 1900, with reference to the temporary employment of persons to serve notices on occupants of state land, and to investigate claims for assessments for local improvements on property owned by the state, was read. On motion, the following resolutions were adopted:

Resolved, That the person employed by Comptroller Gilman to investigate claims for assessments for local improvements on property owned by the state be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that the person to be employed is engaged in private business, and the service to be rendered is of an occasional and expert character.

Resolved, That the persons to be employed by Comptroller Gilman to serve notices on occupants of state land be and hereby are excepted from examination under the provisions of civil service rule VIII, section 9, for the reasons stated by Comptroller Gilman, provided no person on the eligible list of messengers can be found to accept the employment.

(Adopted October 12, 1900.)

Attendant, Supreme court, First district

A communication from Hon. Charles H. Truax, justice, supreme court, New York city, dated October 1, 1900, requesting permission to transfer Mr. Michael B. Fitzpatrick from the position of keeper in the jail of the county of New York to the position of attendant in the supreme court, was read. On motion the request was granted in view of the fact that Mr. Fitzgerald had previously passed an open competitive examina-

tion for the position of court attendant and had obtained a place on the eligible list.

(October 12, 1900.)

Reinstatement, Sing Sing prison

Communications from Addison Johnson, warden Sing Sing prison, dated October 1 and 9, 1900, with reference to the reinstatement of Mr. Patrick Connaughton to the position of shipping clerk, were read. On motion the following resolution was adopted:

Resolved, That the request of Warden Johnson to reinstate Mr. Patrick Connaughton be granted, for the reason that it is shown from the records in this office that Connaughton had served in the position of shipping clerk at Sing Sing prison for a period of thirteen years, and that it does not appear that Mr. Connaughton's removal in 1898 was for the reason of misconduct or neglect of duty.

(Adopted October 12, 1900.)

Promotion, Prison department

A communication from Hon. C. V. Collins, superintendent of state prisons, asking consent of the Commission to increase the salary of Mr. George S. Coutie, master mechanic of the prison department, from \$1800 to \$2400 per annum, on account of increased duties, was read. On motion the promotion was allowed, to take effect October 1, 1900, for the reasons contained in the superintendent's letter.

(October 12, 1900.)

Expert, State museum

A communication from James Russell Parsons, secretary university of the state of New York, dated October 11, 1900, transmitting a request from State Geologist Merrill to employ, temporarily, Mr. J. E. Woodman, of Harvard university, for special work, was read. On motion the following resolution was adopted:

Resolved, That the employment of Mr. J. E. Woodman be allowed under the provisions of civil service rule VIII, section 9, for a period of thirty days at a compensation of \$2 per day, it appearing that Mr. Woodman is a person engaged in private business and the services to be rendered are temporary and of a scientific or expert character.

(Adopted October 12, 1900.)

Employees, State board of health

Resolved, That two sanitary engineers at a compensation not to exceed \$1000 each in any one year, two sanitary experts at a compensation not to exceed \$400 each in any one year, and one stenographer at a compensation not to exceed \$500 in any one year, employed by the state board of health, be and hereby are excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that the persons to be employed are engaged in private business and that the services to be rendered are technical or expert and of an occasional and temporary character.

(Adopted October 12, 1900.)

Assistant secretary, Civil Service Commission

Resolved, That Mary E. Dell be and hereby is temporarily appointed to act as assistant secretary of the Commission, said appointment to date from October 1, 1900.

(Adopted October 13, 1900.)

Temporary employees, Comptroller

A communication under date of October 16, 1900, from State Comptroller Gilman, was read, stating that through a misapprehension of the action of the Commission taken at its meeting at Albany on Friday, October 12th, concerning the request of the comptroller then made for the exemption of various persons from competitive examination for the purpose of serving process in proceedings affecting tax sales by the comptroller, and the

comptroller having in his communication of October 16, notified the Commission that by reason of his misapprehension of the Commission's former action he had actually designated various persons to serve process in certain tax sales soon to be made, and that the time within which such sales must be made by law was so limited that the comptroller would be unable without great inconvenience to ascertain whether persons upon the eligible list for messengers were willing to undertake such service; it was, upon motion,

Resolved, That the action of the Commission taken at its meeting on October 12th, 1900 (requiring the state comptroller in designating persons to serve process in proceedings for the sales of lands for state taxes, to ascertain whether any persons now on the eligible list for the position of messenger were willing to undertake such service, and if so, to designate such persons) is, for the reasons hereinabove set forth, suspended for the present year; this action, however, not to be considered as an exemption of said positions nor as a precedent for future suspensions.

(Adopted October 17, 1900.)

Extra clerks, treasurer, Erie county

A communication from W. J. Zittel, treasurer, Erie county, dated October 17, 1900, transmitting a list of extra clerks temporarily employed during the period when the annual collection of taxes is being made, and requesting that some action be taken allowing the persons to be re-employed who have heretofore served in said positions, was read. On motion the secretary was directed to inform Mr. Zittel that it was the opinion of the Commission that in view of the statements made in his communication appointments of extra clerks engaged during the period of collection of taxes could be made from the list of names submitted, or, if desired, from the competitive list of persons eligible for appointment in Erie county.

(November 9, 1900.)

Examinations for minor medical positions

Resolved, That in place of the examination heretofore required by this Commission for the position of physician, first and second grades (including the position of medical interne in the state hospitals), the examinations for license to practice medicine in this state conducted under the authority of the university of the state of New York be accepted as a substitute, and that accepted applicants for positions now covered by this examination be entered upon the eligible list with the ratings obtained by them in the said examination for license, due regard being had to the school of medicine to which such applicants belong.

(Adopted November 9, 1900.)

Eligible lists

Resolved, That when a list ceases to be an appropriate list for any purpose, another list shall be established by examination and the new names shall be combined with the names remaining upon the old list according to the general average standings.

(Adopted November 9, 1900.)

Chemist, Department of agriculture

Resolved, That Mr. George C. Hodges, chemist in the department of agriculture, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Mr. Hodges is a person engaged in private business and the services to be rendered are temporary and of a scientific or expert character.

(Adopted November 9, 1900.)

Temporary employees, Commissioner of jurors, Queens county

Resolved, That Mr. Charles H. Leonhard, clerk, and Miss Marthat E. Snediker, typewriter, in the office of the commissioner of jurors of Queens county, be and hereby are excepted from examination under the provisions of civil service rule VIII, section 9,

it appearing that Mr. Leonhard and Miss Snediker are persons engaged in private business and the services to be rendered are of a temporary and urgent character; provided, however, that the employment of Mr. Leonhard does not continue for more than sixty days and the employment of Miss Snediker for more than thirty days.

(Adopted November 9, 1900.)

Engineering experts, Niagara reservation

Resolved, That under the provisions of civil service rule VIII, section 5, the rule requiring competition be suspended in the cases of Mr. R. S. Buck, consulting engineer, and Mr. Walter Jones, engineer, employed by the commissioners of the state reservation at Niagara, it appearing that peculiar exceptional professional and scientific qualifications are required for the positions, and that Mr. Buck and Mr. Jones are persons of high and recognized attainments and possess such qualifications.

(Adopted November 9, 1900.)

Confidential inspector, bureau of charitable institutions, Comptroller

A communication from Secretary Birdseye under date of October 30, 1900, regarding the continued employment of Mr. John W. Ennis as confidential inspector in the bureau of charitable institutions, department of the comptroller, under the provisions of civil service rule VIII, section 9, was read. On motion the secretary was directed to inform the state comptroller that the records show that Mr. Ennis has been continuously employed for more than a year past at a compensation of \$4 per day, and that his services are not occasional as contemplated by the resolution of the Commission adopted May 17, 1899, and that the Commission feels that it cannot certify to the employment of Mr. Ennis for services rendered after December 31, 1900. The chief examiner was directed to consult with the comptroller regarding the holding of an examination for the position.

(November 9, 1900.)

**Surgeon-in-chief, New York state hospital for the care of crippled
and deformed children**

Resolved, That under the provisions of civil service rule VIII, section 5, the rule requiring competition be suspended in the case of Newton M. Shaffer, M. D., surgeon-in-chief of the New York state hospital for the care of crippled and deformed children, it appearing that peculiar exceptional professional and scientific qualifications are required for the position, and that Dr. Shaffer is a person of high and recognized attainments and possesses such qualifications.

(Adopted November 9, 1900.)

Temporary stenographer, Civil Service Commission

Resolved, That the employment, by Inspector Briscoe, of Agnes W. Chamberlain as temporary stenographer, be approved and that she be excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Miss Chamberlain is a person engaged in private business, that the services to be rendered are of a temporary character, and that no person upon the eligible list of stenographers is willing to accept the temporary employment at a compensation not to exceed \$300 in any one year.

(Adopted November 10, 1900.)

Clerk and bookkeeper, Comptroller

A communication from Willis E. Merriman, esq., second deputy comptroller, dated October 31, 1900, with reference to the assignment of Mr. E. A. Doty, clerk, to the position of clerk and bookkeeper, department of the comptroller, was read. On motion the secretary was directed to inform Mr. Merriman that it was the opinion of the Commission that in view of the statements contained in his letter, it would be proper to enter the name of Mr. Doty upon the payroll as clerk and bookkeeper.

(November 10, 1900.)

Promotions, Regents of the university

Communications from James Russell Parsons, jr., secretary, regents of the university, dated October 30 and 31, 1900, with reference to the promotion of certain employees under the provisions of civil service rule XIV, section 10, were read. On motion the promotions were approved as follows: Minnie L. Vanderzee, head stenographer, \$900 to \$960; Everett O'Neill, examiner, \$780 to \$960; Harriet B. Kennedy, bookkeeper, \$900 to \$1080; Edwin C. Eckel, assistant in geology, \$900 to \$1020; Robert H. Whitten, legislative librarian, \$1200 to \$1500.

(November 10, 1900.)

Agents, Department of agriculture

A communication from Hon. C. A. Wieting, commissioner of agriculture, dated November 1, 1900, relative to the assignment of Mr. John M. Hutchings to the position of bookkeeper, and Mr. E. F. Burke to the position of assistant bookkeeper, was read. On motion the following resolution was adopted:

Resolved, That the request of Commissioner Wieting be granted for the reason that it appears that Mr. Hutchings and Mr. Burke are agents incidentally performing special duties as bookkeeper and assistant bookkeeper, and that the changes in title are made only to comply with the provisions of the appropriation act, chapter 418, Laws of 1900.

(Adopted November 10, 1900.)

Preference of veterans

A communication from William R. Stewart, president state board of charities, under date of October 16, 1900, relating to the appointment of a veteran from the eligible list of inspectors of charities was read. On motion the secretary was directed to inform President Stewart that while the Commission recognizes the importance of the question raised, which must ultimately be determined by the courts, the Commission feels that it cannot express an opinion or afford any relief from the provisions of

the law with reference to preference to be given veterans, in view of the fact that such preference has been established by the constitution.

(November 10, 1900.)

Sanitary engineer, Commission in lunacy

Resolved, That Mr. George W. Rafter, expert sanitary engineer employed by the state commission in lunacy, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Mr. Rafter is a person engaged in private business and that the services to be rendered are professional, scientific, technical and expert, and of an occasional and exceptional character; provided, however, that the compensation of Mr. Rafter shall not exceed the sum of \$2000.

(Adopted November 23, 1900.)

Counsel, Conewango drainage commissioner

Resolved, That Mr. E. E. Woodbury, counsel for the Conewango drainage commissioner, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, without limit as to compensation, it appearing that Mr. Woodbury is a person engaged in private business and that the services to be rendered are professional and technical and of an occasional and exceptional character.

(Adopted November 23, 1900.)

Stenographer, Special commissioner of jurors, New York county

A communication from H. W. Gray, special commissioner of jurors, New York county, dated November 16, 1900, requesting permission to promote a stenographer from \$750 to \$1000 per annum, under the provisions of civil service rule XIV, subdivision 10, was read. On motion, the request was granted, it appearing that the person referred to is the only person in the lower grade entitled to promotion.

(November 23, 1900.)

Attorney, Secretary of state

Resolved, That Mr. Albert J. Danaher, employed by the secretary of state to prepare notes, citations and decisions of the courts relating to the constitution of the United States, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9 it appearing that Mr. Danaher is an attorney-at-law engaged in private practice and that the services to be rendered are professional and of a temporary and exceptional character.

(Adopted November 23, 1900.)

Expert, Commission in lunacy

Resolved, That under the provisions of civil service rule VIII, section 5, the rule requiring competition be suspended in the case of Prof. W. O. Atwater, employed by the state commission in lunacy in supervising the dietary studies in the state hospitals, it appearing that peculiar, exceptional, professional and scientific qualifications are required for the position, and that Prof. Atwater is a person of high and recognized attainments and possesses such qualifications.

(Adopted November 23, 1900.)

Special representative, Commission in lunacy

Resolved, That Goodwin Brown, representative of the state commission in lunacy before congress, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Mr. Brown is a person engaged in private business, and that as a former member of the state commission in lunacy he possesses special and expert qualifications for the service, which is occasional and exceptional in its character; provided, however, that the compensation of Mr. Brown shall not exceed the sum of \$500.

(Adopted December 15, 1900.)

Employees, House of refuge, Hudson

Communications from Hortense V. Bruce, M. D., superintendent house of refuge for women, Hudson, N. Y., under dates of December 8 and 12, 1900, in relation to certain changes in titles and salaries of positions at the house of refuge, together with a communication from President Mills, under date of December 11, 1900, with reference to the same matter, were considered. On motion the following resolutions were adopted:

Resolved, That the transfer of Alice M. Bushnell from the position of general supervisor at \$600 per annum to the position of assistant superintendent at \$800 per annum be allowed under the provisions of civil service rule XIV, section 9, in view of the statements of Superintendent Bruce.

Resolved, That the transfer of Clarence Johnson from the position of assistant engineer to the position of engineer be allowed for the reason that it appears from the communication of Superintendent Bruce that there are no changes in the duties of the position and no increase of salary.

Resolved, That the request to promote Caleb F. Coe, fireman, to the position of assistant steam engineer be denied and that the chief examiner be directed to arrange for holding a promotion examination under the provisions of civil service rule XIV.

Resolved, That the request to change Edwin C. Rowley, instructor in music, from a temporary to a permanent employee, be denied, and that the chief examiner be directed to arrange for holding an open competitive examination for the position.

(Adopted December 15, 1900.)

Editor, Revolutionary records, Comptroller

A communication from Hon. Theodore P. Gilman, comptroller, dated December 12, 1900, requesting an extension of time until June 1, 1901, during which Mr. Frederick G. Mather may be employed as editor of revolutionary records, was considered and, on motion, the request was granted.

(December 15, 1900.)

Court attendants, Queens county

A communication from Hon. Harrison H. Moore, county judge, Queens county, Flushing, N. Y., dated December 12, 1900, in relation to the appointment of court attendants in Queens county under the provisions of chapter 677 of the Laws of 1900, was read. After consideration of the matter presented, it was the opinion of the Commission that vacancies in the position of court attendant in the supreme and county courts in and for the county of Queens may be filled either by reappointment or reassignment of persons now legally holding the position, or by appointment from the eligible lists of persons resident of Queens county. The Commission was further of the opinion that persons serving under the provisions of civil service rule VIII, section 9, were not eligible for permanent appointment.

(December 15, 1900.)

Jail guards and keepers

William C. Baker, sheriff, and H. Homer Moore, deputy commissioner of jurors, Queens county, appeared before the Commission with reference to an examination for the position of keeper in the Queens county jail. It was agreed that it was not necessary that jail guards and keepers should be within the limits of height and weight required of state prison guards, and it was decided that candidates not less than 5 feet 5 inches in height might be admitted to the examination.

(December 15, 1900.)

Notice to appear before Commission

Whereas, Information has been submitted to the Commission that Lyle Wilkinson of Rochester, N. Y., whose name appears upon the eligible lists for the positions of prison and reformatory guard on file in the office of the State Civil Service Commission, has been removed for cause from a position in the department of public safety in the city of Rochester; and

Whereas, The Commission is further informed that said Wilkinson has misstated his age in his applications for examination

filed with the Rochester municipal civil service commission and the State Civil Service Commission; therefore be it

Resolved, That the secretary be directed to notify Mr. Wilkinson to appear before the State Civil Service Commission of the state of New York at its office in the capitol in the city of Albany, N. Y., on the second day of January, 1901, at ten o'clock in the forenoon of that day to give evidence and to testify concerning his age and such other matters as the Commission may deem necessary; and, further, to show cause why his name should not be stricken from the eligible lists for prison and reformatory guard for the reasons hereinbefore stated.

(Adopted December 15, 1900.)

Assistant secretary, Civil Service Commission

Resolved, That the temporary appointment of Mary E. Dell as assistant secretary of the Commission, under resolution adopted October 12, 1900, be and the same is hereby terminated.

Resolved, That Mary E. Dell, a stenographer in the office of the Commission, be and hereby is designated pursuant to rule XXII, section 5, to act as assistant secretary of the Commission, under and by direction of the secretary when that officer is on duty and for him and in his stead in his absence, the same to take effect January 1, 1901, at a salary of \$1200 per annum.

(Adopted December 31, 1900.)

Transfer of J. B. Wood, clerk

A communication under date of December 27, 1900, signed by Superintendent Bender of the department of public buildings, and Comptroller Gilman, requesting the approval of the Commission to the transfer and promotion of J. B. Wood, clerk in the office of the superintendent of public buildings, at a salary of \$900 per annum, to a similar position in the office of the comptroller at a salary of \$1150 per annum, to take effect January 1, 1901, was read, and on motion the transfer and promotion were approved.

(December 31, 1900.)

Promotion, Attorney-general

A communication from John C. Davies, attorney-general, dated December 28, 1900, notifying the Commission of the promotion of Michael H. Quirk from the position of financial clerk at a salary of \$2500 to that of assistant to the first deputy attorney-general at a salary of \$3000, was read. On motion the promotion was approved.

(December 31, 1900.)

Expert, State museum

Resolved, That Charles M. Walker, employed by Director Merrill of the New York state museum, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Mr. Walker is a person engaged in private business and that the services to be rendered are professional, scientific, technical and expert, and of a temporary character; provided, however, that the employment shall not exceed three months at a compensation of \$50 per month.

(Adopted December 31, 1900.)

Application of "three-year" clause

Communications from George A. Davis, Buffalo, dated September 25, October 3 and December 20, 1900, in relation to the application of section 13 of the civil service law to a person who, having served for more than three years and not now being employed, desires his name placed upon the eligible list for appointment. On motion the secretary was directed to inform Mr. Davis that in the judgment of the Commission the three-year clause in section 13 of the civil service law applies only to persons in the public service, and to their transfer or promotion to other positions; and for this reason the Commission believes it has no authority to place the name of the person referred to upon the eligible list.

(December 31, 1900.)

Stenographer, Bedford reformatory

Resolved, That Miss Edna Zillig, employed as stenographer by James Wood, president of the board of managers of the New York state reformatory for women, Bedford, be and hereby is excepted from examination under the provisions of civil service rule VIII, section 9, it appearing that Miss Zillig is a person engaged in private business and that the services to be rendered are of an occasional and exceptional character; provided, however, that the compensation shall not exceed the sum of \$4 per week.

(Adopted December 31, 1900.)

House of refuge for women, Hudson

A communication from Hortense V. Bruce, M. D., superintendent, house of refuge for women, Hudson, dated December 26, 1900, with reference to the promotion of Meda Farmer to the position of prison matron, and Sarah B. Hufcut and Mary Vallette to the position of teacher, was considered and, on motion, the following resolutions were adopted:

Resolved, That the promotion of Mrs. Meda Farmer from the position of hospital matron to the position of prison matron at the house of refuge for women, at Hudson, be authorized under the provisions of civil service rule XIV, section 9, in view of the statements of Superintendent Bruce contained in her communication of Decemer 26, 1900.

Resolved, That the application for the promotion of Miss Sarah B. Hufcut and Miss Mary Vallette from the position of assistant supervisor to that of teacher, be denied for the reason that the position is one which cannot properly be filled by the promotion of an assistant supervisor.

(Adopted December 31, 1900.)

Transfer of Moses Altmann

Resolved, That the transfer of Moses Altmann from the position of stenographer to the charter revision commission to a similar position in the office of the president of the borough of Richmond, be approved upon receipt of a resolution from the municipal civil service commission of the city of New York requesting the consent of the State Civil Service Commission to said transfer.

(Adopted December 31, 1900.)

APPENDIX F

- 1 CITY CIVIL SERVICE RULES APPROVED
 - 2 RESOLUTIONS IN RELATION TO AMENDMENTS TO CIVIL SERVICE
RULES OF CITIES OF THE SECOND CLASS
 - 3 AMENDMENTS TO CITY CIVIL SERVICE RULES APPROVED
 - 4 PROPOSED AMENDMENTS TO CITY CIVIL SERVICE RULES DIS-
APPROVED
 - 5 CIRCULAR LETTER TO SECRETARIES OF MUNICIPAL CIVIL SERVICE
COMMISSIONS
 - 6 SUGGESTED AMENDMENTS TO CITY CIVIL SERVICE RULES
 - 7 AMENDMENTS TO CITY CIVIL SERVICE RULES MADE BY THE COM-
MISSION UNDER AUTHORITY CONFERRED BY SECTION 10 OF THE
CIVIL SERVICE LAW
-
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CITY CIVIL SERVICE RULES APPROVED

RULES FOR ADMISSION TO THE CIVIL SERVICE OF THE CITY OF CORTLAND, N. Y.

For the purpose of carrying into effect the provisions of section nine of article five of the constitution of the state of New York, and the provisions of chapter 370 of the Laws of 1899, providing for examination to ascertain the merit and fitness of persons seeking to enter the civil service of the state of New York and the cities thereof, and for the regulation of the same, we, Edward D. Blodgett, Hubert R. Maine and Frank J. Peck, municipal civil service commissioners duly appointed by the mayor of said city of Cortland to prescribe, amend and enforce rules for the classification of offices and employments in the classified service of said city, and for appointments and promotions therein, and examinations therefor, and for the registration and selection of laborers for employment not inconsistent with the constitution of the state and the civil service law, do hereby prescribe the following rules for the admission of persons seeking to enter the civil service of the city of Cortland, and for appointment, promotion, classification and examination therein, and for the conduct of persons who may receive appointments in the said service to take effect from the date of their approval by the State Civil Service Commission.

RULE I

The municipal commission

For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply, there shall be a board of municipal civil service commissioners which shall be composed of three citizens of the city of Cortland desig-

nated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Cortland, and not more than two of whom shall belong to the same political party. The mayor at any time, by filing with the city clerk a written notification of the change, may appoint another citizen in the place of any one so designated. The salary of the commissioners shall be fixed by the mayor, and the commissioners shall detail or appoint a clerk, who may be one of their own number, who shall act as secretary of the municipal commission and whose salary shall be fixed by the mayor. The appointment of said clerk and secretary shall be approved by the mayor, who shall file a written appointment stating the salary of such secretary, in the office of the clerk of the city of Cortland. It shall be the duty of the municipal commission, subject to the provisions of the civil service law and these rules, to make regulations for and have control of examination and registration for the civil service of said city, and to ascertain the merit and fitness of candidates in respect to character, knowledge, and ability for the particular branch of the service which they seek to enter, and to estimate or determine the relative excellence or standing of the persons examined and to certify the same in such manner as may be prescribed and to perform such other duties as now are or may be imposed by law or these rules. The secretary of the commission shall keep the minutes of its proceedings and all necessary record of applicants, their examinations and standing, and a complete official roster of the classified civil service.

RULE II

Application of rules

These rules shall apply to all positions in the classified service of the city of Cortland, and shall not apply to the unclassified service of said city.

RULE III

General classification

The positions of the civil service of the city of Cortland are hereby divided into two general classes, distinguished as the

unclassified service, which includes the positions unaffected by these rules, and the classified service, which includes the positions subject to these rules.

RULE IV

The unclassified service

The unclassified service shall comprise:

First—All elective officers.

Second—The head or heads of any department of the city government appointed by the mayor.

Third—All election officers.

Fourth—All persons employed in or who seek to enter the service of the city as superintendents, principals, or teachers in the public schools under the educational department of the city.

RULE V

The classified service

The classified service shall comprise all positions of the civil service of the city not included in the unclassified service, which said positions of the classified service are hereby further divided into four subordinate classes, designated, respectively, the exempt class, the competitive class, the non-competitive class and the labor class.

THE EXEMPT CLASS—The exempt class shall constitute those positions of the classified service of the city to which appointments are made without examination, and shall include:

First—The deputies of principal executive officers authorized by law to act generally for and in place of their principals.

Second—One secretary of each officer, board or commission, authorized by law to appoint a secretary.

Third—One clerk, and one deputy clerk, if authorized by law, of each court, and one clerk of each elective judicial officer.

Fourth—Such other subordinate offices for the filling of which a competitive or non-competitive examination may be found to be impracticable. But no office or position shall be deemed to be

in the exempt class unless it is specifically named in these rules. Not more than one appointment shall be made to or under the title of any such office or position; unless a different number is specifically mentioned.

THE COMPETITIVE CLASS—The competitive class shall include all the positions of the classified service for which it is practicable to determine the merit and fitness of candidates by competitive examinations and to which positions appointments shall be made of those graded highest in open competitive examination as provided in these rules.

THE NON-COMPETITIVE CLASS—The non-competitive class shall include those positions of the classified service for which a non-competitive or qualifying examination is required.

THE LABOR CLASS—The labor class shall include the positions filled by unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class, and for which no mental examination is required but for which registration is required.

SCHEDULES—The positions included in the classified service of the city of Cortland are specifically stated and enumerated in schedules hereto annexed and made a part of these rules, which schedules are entitled respectively: the "Exempt class," the "Competitive class," the "Non-competitive class," and the "Labor class." There is also annexed a schedule enumerating the positions in said city included in the classified service, which said schedule is entitled the "Unclassified service."

RULE VI

New positions

Any new position in the classified service of the city of Cortland, or any position in such classified service omitted from any cause from the classes and schedules hereinbefore referred to, which new or omitted position would under the general provisions of these rules fall within the competitive class or the non-competitive class, shall be deemed to be included in the competitive class, unless some other designation of such posi-

tion shall be made by the municipal commission, and approved by the mayor and the State Civil Service Commission, and filed in the office of the city clerk.

RULE VII

Notifications of appointments—Exempt class

Appointments to positions in the exempt class of the classified service of the city may be made without examination; but either a competitive or a non-competitive examination, to be held in accordance with the rules applicable to the competitive or non-competitive classes, may be held at the request of the appointing officer. Appointing officers must notify the municipal commission in writing of all appointments made in the exempt class within five days after the same are made, and in such notification give the further information required by rule XXXIII.

RULE VIII

Application for examination—Competitive class

Applications of competitors for positions included in the competitive class must be filed with the secretary of the municipal commission. The application must be verified and in the handwriting of the applicant. It must state:

First—His full name and residence, giving street and number.

Second—His time of residence in the city of Cortland.

Third—If a naturalized citizen, the time and place of naturalization.

Fourth—His date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason therefor; also whether ever discharged from private service, and if so, the reason therefor.

Seventh—His business or employment the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the late civil war, the name of the organization or vessel to which attached, date of enlistment, or commission, position, or rank, date and cause of discharge from service and any physical disability incurred in such service.

Tenth—Such other information must be furnished as the commission may reasonably require touching the applicant's fitness for the public service. Blank forms for such application must be accompanied by the certificate of a practicing physician of good repute that he has examined the applicant and found him free from any physical disability, defect or disease, that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by the applicant, and by a certificate of not less than three or more than five reputable citizen of the city, that they have been personally acquainted with the applicant for at least one year and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required.

The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule XXII, two of the citizens making the certificate hereinbefore referred to may be residents of the applicant's place of residence.

RULE IX

Age qualification—Defective application

All candidates for positions in the competitive or non-competitive classes shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXXI.

The municipal commission may suspend the age qualification for any stated position when necessary and desirable, except when such age qualification is fixed by statute, but such suspen-

sion shall be general in its application and apply to all persons making application for such stated position and the reasons for such suspension shall be set forth in the minutes of the commission.

Defective applications may be suspended by the commission and applicant notified to amend the same, but the board shall not be compelled to give such notice or grant such opportunity a second time. Whenever the application does not show that the applicant is within the prescribed limits of age, the application will be rejected.

RULE X

Notification of examination

Whenever the demands of the service may require, the municipal commission shall duly notify all applicants whose applications have been filed and are on record to appear for examination, giving place, date and hour for such examination.

The place and date of such examination and any other material information in regard thereto shall be posted a week in advance on the bulletin board in the lobby of the city hall and shall be advertised in the official newspapers of the city of Cortland and said advertisement shall specify the date before which the application must be filed.

RULE XI

Examination

In all examinations for appointment and promotion in the classified service, merit and fitness shall be determined by and upon competitive examination for all positions enumerated in the competitive class, which examinations shall be conducted by or under the responsible direction of the municipal civil service commissioners. The examinations shall be public, and the municipal commission shall prepare lists of preliminary requirements and subjects of examination for the several positions or groups of positions as specified in the competitive class, and shall publish its rules and such information, and advertise such examinations in such manner as the nature of the examinations

may require as provided in rule X, and as the commission shall otherwise by regulation prescribe. Upon all examinations for positions in the competitive class the maximum percentage of rating shall be 100 per centum, and the minimum percentage of rating shall be 75 per centum. The municipal commissioners may, in the examinations, give such relative importance to the different subjects or matters of examination, whether mental or physical, or to previous experience, occupation or training as to the commissioners may seem fit. At or before the commencement of every examination the weight to be given to every subject included in the examination and the general or average minimum, and the minimum, if any, allowable in each subject, shall be announced to the applicants.

Every examination under these rules shall be free from interference, participation or influence of the appointing officer or of any person other than the assistant examiners or experts directly employed by the municipal commission. No person employed in a department for whose benefit an eligible list is to be prepared, shall be employed as an expert upon the examination for such eligible list. Upon the request of the municipal commission, the appointing officer shall communicate to said commission, so far as is consistent with these rules, the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by the person filling the positions for which an eligible list is to be formed.

The municipal commission is authorized to employ such assistants and experts for the conduct of examinations as it shall deem proper and necessary, the reasonable cost and expense of which shall be audited and paid by the city of Cortland.

RULE XII

Character of examinations

All examinations shall be practical in their character and shall relate to those matters which shall fairly test the relative capacity and fitness of the persons examined, to discharge the duties of the positions to which they seek to be appointed. The munici-

pal commission, with the approval of the State Commission, shall determine when examinations are not practicable in cases relating to the civil service of the city of Cortland.

RULE XIII

Physical examinations

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity and be certified as qualified in such respects before their application shall be filed of record for mental examination.

RULE XIV

Political opinion of candidates

No recommendation or question under the authority of these rules shall relate to the political affiliations of any person whatever; nor shall political opinions be discussed nor considered by the commissioners in their examinations. The municipal commissioners shall not receive nor consider any communication as to the qualifications or merits of any candidate for a position except as herein permitted, and except such communications as they may invite by way of verification of statements made by candidates.

RULE XV

Eligible list

An eligible list shall be prepared by the municipal commission from time to time, as the needs of the service require, upon competitive examination for each of the different grades in the competitive class, from the candidates who have been found to be duly qualified for the position for which such eligible list is prepared, and in the order of merit and fitness, as shown by the respective percentages of their aggregate markings. Such eligible list shall be open for inspection to all citizens at the office of the secretary of the municipal commission.

The term of an eligible list is fixed at not less than one year

nor more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

When an examination for any grade or position is had before the eligible list for the grade or position is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible list who have not been re-examined shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon the former examination would entitle them if such markings had been given upon the new examination, unless a period of one year has elapsed from the date of their original examination.

No candidate who receives in the ascertained average less than 75 per cent or who receives less than 75 per cent on the obligatory, technical or special subjects, or who receives zero on any one subject shall be placed upon the eligible list.

No candidate for policeman or fireman who receives on the mental or physical examination an average of less than 75 per cent shall be placed upon the eligible list.

Candidates who seek promotion shall be required to obtain 80 per cent up to and including third grade and 85 per cent in all higher grades.

RULE XVI

Written or oral examinations

In the creation of new eligible lists the rating shall be placed upon such written or oral examinations or both, as the municipal commission shall determine. All oral examinations shall be stenographically recorded.

RULE XVII

Appeals and correction of errors

A candidate may within thirty days after the receipt of the notice as to the result of his examination, in the presence of the municipal commission, or deputized officer of the commission, inspect his examination papers, and if, in his opinion, injustice has been done him, he may appeal to the commission, specifying in writing particularly and in detail the cause of his complaint.

The commission will promptly decide all such appeals and act as substantial justice in the premises may require and shall have power, in its discretion, whenever in its judgment the interests of the public service require, to order a re-examination of applicants for any position, and shall have power to correct any error and amend or revoke any schedule, list, or other paper or record, where it appears that any error or injustice has been done; or where any person whose name appears upon an eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list, provided, however, that after an eligible list is prepared and certified, it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration.

RULE XVIII

Appointments in the classified service

No person shall be appointed to or employed in any position in the classified service of the city of Cortland until he has passed an examination or shown himself to be especially exempt from such examination in conformity with the civil service law and these rules.

RULE XIX

Probationary appointments

Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three

months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXII limiting the power of removal.

Whenever two or more persons appointed from the same eligible list have served as probationers in the same department and there is necessity for reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XX

Appointments in the competitive class

Whenever a vacancy shall occur within any grade of the competitive or labor class, which in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law, and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to

such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotion so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer to the municipal commission:

1 Insufficiency of the salary attaching to the position offered;
or

2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XXI

Positions involving fiduciary responsibility

When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the municipal commission of the amount and necessary details thereof.

RULE XXII

Exceptions from competitive examinations

Positions in the competitive class may be filled without competition as follows:

Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and the services to be rendered are temporary and there is an eligible list of persons, the appointing officer may appoint and employ the first person upon the eligible list appropriate to such position who will accept such appointment. A person declining such appointment shall not be deprived of his right to future certification for permanent appointment, nor shall an appointment under this provision entitle a person to the provisions of the rules governing promotion, transfer or reinstatement. Such temporary appointment shall not continue for a period of more than ten days, unless the municipal commission shall extend the period of temporary appointment upon the written request of the appointing officer, setting forth his reasons why such extension is necessary, and in each case where such extension is granted the full reasons for such action shall be set forth in the minutes of the commission.

2 In case of vacancy in a position in the competitive class where peculiar and exceptional qualifications of a scientific, professional, or educational nature, are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some designated person of high and recognized attainments in such qualities, the municipal commission may suspend the provisions of the rule requiring competi-

tion in such a case, but no such suspension shall be general in its application to such place, and in all such cases of suspension shall be reported by the municipal commission in its annual report to the State Commission with the reasons for the same.

3 In case of an epidemic or exceeding emergency, the appointing officer may appoint and employ such and so many persons as such emergency renders necessary without examination, forthwith reporting to the municipal commission the facts in the case and the names of the persons so employed, but no person so employed shall continue in the service of the city for a period longer than three days, unless such temporary employment is authorized as provided in subdivision 1 of this rule.

RULE XXIII

Refusal of examination or certificate

The municipal commission may refuse to examine, or after examination, to place upon an eligible list or to certify as eligible an applicant who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or has been guilty of a crime or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material facts; or who has practiced, or attempted to practice any deception or fraud in his application, or in his examination, or in securing his eligibility for appointment.

RULE XXIV

Promotion—Transfer—Reinstatement

Vacancies in positions in the competitive class shall be filled, so far as practicable, by promotion from among persons holding positions in a lower grade in the department or office in which the vacancy exists. Promotions shall be based upon merit and

competition and upon the superior qualifications of the person promoted, as shown by his previous service, due weight being given to seniority.

Under this rule, an increase in the salary or other compensation of any person holding an office or position within the classified service, beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion.

Positions in the competitive class are graded according to the fixed limit of compensation as follows:

First grade, compensation of not more than \$600.

Second grade, compensation of more than \$600, but not more than \$1000.

Third grade, compensation of more than \$1000, but not more than \$1200.

Fourth grade, compensation of more than \$1200, but not more than \$1500.

Fifth grade, compensation of more than \$1500, but not more than \$1800.

Sixth grade, compensation of more than \$1800, but not more than \$2100.

Seventh grade, compensation of more than \$2100, but not more than \$2500.

Eighth grade, compensation of more than \$2500.

Upon the request of the appointing officer, the municipal commission may permit persons occupying two or more of the next lower grades, who have served for one year, to compete for the promotion, reasons for such course being set forth in detail.

Whenever, after due trial, it is found not practicable to fill a vacancy in any position through promotion in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of these rules.

The test of actual service being the main factor for fitness in promotion, there shall be kept in every office, continuous and comparative records of the efficiency, punctuality, attention and general good conduct of all persons employed therein. Such

records shall at all times be open to inspection to the municipal commission, and if the same have been regularly and properly kept they shall constitute one of the elements in such promotion examination, with such relative weight as shall be assigned to them by the commission. If such records have not been regularly and properly kept, the commission shall prescribe such tests as to it may seem best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

The appointing officer shall notify the municipal commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer, the municipal commission shall direct a competitive examination of those entitled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible for such examination.

It shall be the duty of the officer or officers constituting the appointing power in the department in which a vacancy exists to make and forward to the municipal commission their joint or several certificates as to the efficiency, character and conduct of every person in such inferior grade who desires to become an applicant for such promotion and a copy of the record of said person in the department to which he belongs. The commission shall have the right to call upon the appointing officer for further information upon any of the matters before it.

No promotion, transfer or reinstatement shall be made from a position in one class to a position in another class, unless the same be specially authorized by the municipal commission, nor shall a person be promoted or transferred to a position for original entrance to which there is required by the civil service law or these rules an examination involving essential tests or qualifications different from or higher than those required for original entrance to the position held by such person, unless he shall have passed the examination or attained such a place upon the eligible list as would entitle him to original appointment for such higher position, or shall have served with fidelity for at least three years in a similar position.

Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever, in any department or institution, an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

Upon the written request of an appointing officer, stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the commission will, if such promotion, transfer or reinstatement be in accordance with the law and the provisions of these rules, issue its certificate of that fact to such officer, but no promotion, transfer or reinstatement shall be valid unless such certificate is issued.

RULE XXV

The non-competitive class

Appointments to positions in the non-competitive class may be made by appointment of any person who, upon non-competitive examination, shall be duly certified by the municipal commission as qualified to discharge the duties of the position.

Upon the non-competitive examination into the qualifications of a person named for a position in this schedule the municipal commission will give a certificate to such person only when satisfied: 1st, that he is within the limits of age prescribed for the

position or employment to which he is named; 2d, that he is properly certified as free from any physical defect or disease which is likely to interfere with the proper discharge of his duties; 3d, that his character is such as to qualify him for such position or employment; 4th, that he possesses the requisite knowledge and ability to enter on the discharge of his official duties.

Whenever a vacancy in the non-competitive class is to be filled, the appointing officer shall notify the municipal commission and shall name in such notification the person to be examined and the commission shall notify the person so named of the time, place and special regulations of the examination.

Every officer naming a person for examination will at the same time transmit his certificate that, after due inquiry, he is satisfied that the character and habits of the person named fit him for public service and will append to the certificate such formal vouchers or credentials as to character as he may desire to have considered or put on file. In the determination of the character and habits of the nominee, the certificate thereof by the nominating officer will be considered as essential.

RULE XXVI

The labor class

The labor class shall include unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class. Vacancies in the labor class shall be filled by appointment from lists of applicants registered by the municipal commission. Preference in employment from such lists shall be given according to date of application.

1 REGISTRATION—Applicants for positions in the labor class, who produce satisfactory evidence of their capacity for labor, and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state: 1, name; 2, age; 3, residence; 4, citizenship; 5, number and relationship of persons depending upon the applicant for support; 6, service in the army or navy in time of war; 7, occupation; 8, reference; 9, the list or department in which the applicant

desires to be registered; 10, previous experience in the trade or employment for which he applies, and such other information as the municipal commission may by regulation require.

2 SEPARATE LISTS—There shall be kept separate lists of applicants for various kinds of labor or employment, and lists may be established for the various departments and institutions in which laborers are employed.

3 REQUISITION—When services of laborers are required, the appointing or employing officer shall notify the municipal commission, stating the number of men wanted by the department of the service in which such laborers are to serve; and the commission shall thereupon send to the person making the requisition the names and residences of a sufficient number of laborers to fill the requisition, taking their names from the appropriate list in the following order: 1st, selecting those who have served in the army or navy of the United States in the late civil war, and have been honorably discharged therefrom; and, 2d, those who have families dependent upon their support; 3d, others so far as necessary to fill the requisition, in the order of their application and registration.

4 SELECTION—In selecting laborers for employment from the list certified to him by the municipal commission, the appointing or employing officer shall select for employment among those standing highest in order upon such certified list, and shall return to the commission the names of the persons so selected or employed. If the names of those actually employed are not the names standing highest in order upon the original list certified to the appointing officer by the commission, the reason for such failure to employ must be stated in the return.

5 REREGISTRATION—At the end of their term of employment, persons so employed, by filing with the commission a certificate of the employing officer under whom they served, to the effect that their labor has been in all respects satisfactory, may be reregistered in the place and order of their original registration. The names of all persons registered or reregistered, may remain upon such register for the period of one year.

6 In case the municipal commission is unable to fill a requisition for laborers, the fact shall be certified to the employing officer, who shall then make the selection under such regulations as the municipal commission may from time to time prescribe.

7 The municipal commission may make such regulations as may be necessary to identify the registered applicants and to preserve a record of their conduct.

RULE XXVII

Qualifications as to residence and citizenship

Every applicant for examination or registration for appointment to any position in the classified service must be a citizen of the United States and an actual resident of the city of Cortland at the time of his application; provided, however, that such requirements as to citizenship and residence may be specially suspended by the municipal commission as to any position requiring high professional, scientific, or technical qualifications, but all such cases, with the reason therefor, shall be entered on the record of the commission, opposite the name of the candidate.

RULE XXVIII

Requirements in exceptional cases

In applications for examination for positions requiring scientific, professional, or technical qualifications, the municipal commission may require special evidences of special education for, or of practical experience for, a satisfactory term in the art, profession, or trade; and shall require the production of such certificates of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

In application for the position of fireman, the municipal commission may require that the person making application shall have served as volunteer fireman for a period of two years in the fire department of Cortland, or shall have been honorably discharged therefrom.

RULE XXIX

Candidates unfit for appointment

In case any appointing officer shall become satisfied that the character, reputation, or habits of any person named upon an eligible list is such as to make it unfit or improper to appoint him to a position in the civil service, it shall be the duty of such officer to report to the municipal commission, and the commission shall have power in every case where it is satisfied that the character, reputation, or habits of any person named upon any eligible list or register is such as to make his appointment to a position in said service unfit or improper, to refuse to certify such person for appointment, and to strike his name from any eligible list or register; provided, however, that before the name of any person in such a case shall be stricken from any eligible list or register, the municipal commission shall advise him of the grounds upon which it is about to proceed, and such person shall have a right to a hearing in the nature of a trial before the commission upon charges made, upon notice of not less than five days, and shall have the right to make such explanation and defense as he may deem proper.

The municipal commission shall enter upon its minutes a statement of the information received tending to impugn the character or reputation of a candidate, and for the purpose of investigation and hearing may suspend certification of such candidate for a period not exceeding ten days. Minutes of the proceedings and testimony offered upon such a hearing shall be taken and filed with the commission.

RULE XXX

Penalty for false statement

Every false statement knowingly made by any person in his application for examination, and every connivance by him at any false statement made in any certificate which may accompany his application, or any willful complicity by him in any fraud to improve his standing upon such examination shall be regarded as good cause for refusing such party any examination, or for

striking his name from any eligible list, or for removal or discharge of such person from any position to which he may have been appointed.

RULE XXXI

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army and navy of the United States in the late civil war, who are citizens and residents of the city of Cortland, N. Y., and who have obtained a position upon an eligible list, and whose qualifications and fitness have been ascertained in accordance with these rules, shall be preferred for appointment and promotion over other persons, without regard to their standing upon any list from which such appointment or promotion may be made, and the person so preferred shall not be disqualified from holding any position in the civil service of the city by reason of his age, or of any physical disability, providing such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXII

Limitations upon power of removal

No honorably discharged soldier, sailor or marine, having served as such in the Union army or navy during the war of the rebellion, or who is an honorably discharged soldier, sailor or marine, having served as such in the army or navy of the United States during the Spanish-American war, or who is an honorably discharged soldier, sailor or marine of the regular army of the United States, or who shall have served the term required by law in the volunteer fire department of the city, or who shall have been a member thereof at the time of the disbandment of such volunteer fire department or company, and holding a position in the classified service of the city, to which he has been duly appointed pursuant to the civil service law and these rules, shall be removed from such position or employment except for incompetency or misconduct shown after a hearing upon due

notice upon stated charges and with the right to such employee or appointee to a review by a writ of certiorari, and the burden of proving incompetency or misconduct shall be upon the party alleging the same. Nothing, however, in this rule shall be construed to apply to the position of private secretary or deputy of any official or department, or to any person holding a strictly confidential relation to the appointing officer.

2 OTHER REMOVALS—Except as hereinbefore provided, the power to remove or reduce existing by law on the part of any appointing officer is not altered or impaired; provided, however, that before a person holding a position in the competitive or non-competitive classes shall be removed or reduced, the appointing or employing officer shall file with the municipal commission a statement of the reasons for such proposed removal, and no such removal shall be made until the person to be removed shall have had an opportunity to make an explanation. No person dismissed for misconduct or delinquency shall be eligible for employment in any capacity in the service of the city for a period of two years, except in the case of appointment to positions in the labor class, where they may be employed after six months, but then only upon producing proof that the cause for their dismissal no longer exists.

RULE XXXIII

Notification of appointment

Appointing officers, upon making appointments, promotions, or reinstatements to, or removals or reductions from, positions in the classified service of the city shall notify the municipal commission, in writing, of all appointments to or changes in such positions within five days after the same are made, setting forth, 1st, the full name of the appointee, his age, and length of residence in the city, and previous employment; 2d, date of appointment, promotion or reinstatement; 3d, the compensation of the position; 4th, date of transfer in or separation from service by dismissal, resignation, cancellation of appointment or death or changes of any sort therein; 5th, the name of the person in

whose place appointed; and such further information as the commission may by regulation require, all of which shall be duly certified by the appointing officer.

RULE XXXIV

Official roster

The municipal commission shall keep an official roster of the classified service of the city of Cortland, and shall enter thereon the name of each person appointed to or employed, promoted, reinstated in any position in such service. The roster shall show opposite or in connection with each name, the date of appointment, promotion or reinstatement, the compensation of the position, the date of commencement of service, date of transfer or separation from the service and the cause thereof. The official roster shall be open for inspection to all citizens at the office of the secretary of the municipal commission.

RULE XXXV

Political service, assessments, etc.

No appointment to or removal from an office, position or employment within the scope of these rules shall be in any manner affected or influenced by the political opinions or affiliations of persons holding or who are candidates for such positions; nor shall any such person be under any obligation to contribute to any political fund or to render any political service; and no such persons shall be removed or otherwise prejudiced for refusing to do so, and no person in the said service shall promote, discharge, or reduce, or in any manner change the official rank or compensation of any other person in said service, or threaten to do so, either for giving or withholding or making or neglecting to make any contribution of money or services or any other valuable thing for any political purpose. No person in said service shall use his official authority or influence to coerce the political action of any person or body, or directly or indirectly use his authority or official influence to compel or induce any other person in the civil service of the city of Cortland to pay or promise

to pay any political assessment, subscription or contribution, or to interfere with any election. Any violation of this rule shall be deemed such official misconduct as will render the person guilty of the same liable to removal from office, in addition to the penalties which now are or may be imposed by the civil service law.

RULE XXXVI

Duty of fiscal officers

It shall be unlawful for any fiscal officer or board to draw, sign or issue, or authorize the drawing, signing or issuing of any warrant on the city treasurer for the payment of any salary or compensation, or for the treasurer or any other disbursing officer of the city to pay any salary or compensation to any officer, clerk or other person in the classified service of the city, unless an estimate, payroll or account for such salary or compensation containing the names of persons to be paid shall bear the certificate of the municipal commission that the persons named in such estimate, payroll or account have been appointed or employed or promoted in pursuance of the civil service law and these rules. Any sums paid contrary to the provisions of this rule may be recovered from any officer or officers making such appointment in contravention of the civil service law and these rules, or from any officer signing or countersigning, or authorizing the signing of any warrant for the payment of the same, and from the sureties on his official bond, in an action in the supreme court maintained by a resident citizen of the city of Cortland. All moneys recovered in any action brought under the provision of the civil service law and these rules must, when collected, be paid into the treasury of the city of Cortland, except that the plaintiff in any action shall be entitled to receive for his own use the taxable costs of such action.

Heads of departments, offices and institutions in the city service, whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least two days before payment is to be made, a payroll showing the names of the persons to be paid, the title of the position held or kind

of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated, and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the chamberlain or fiscal officer for further examination and payment as required by law, and one of said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

For payments for irregular or occasional service the head of such a department, office or institution shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payroll. Upon examination and certification by the commission, such account shall be forwarded to the chamberlain or other fiscal officer.

The secretary of the commission shall compare such payroll or account for services with the official roster and shall attach thereto or place thereon a certificate in form substantially as follows:

"I hereby certify that the persons named in the above payroll, occupying positions in the classified service, have been appointed or employed in pursuance of the civil service law and of the rules made in pursuance of said law (chapter 370, Laws of 1899).

".....

"Secretary municipal civil service commission"

The commission may designate an employee in its office as assistant secretary for the purpose of making certificates in such cases in the absence of the secretary.

Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been

assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XXXVII

Obstructing right of examination, etc.

Any commissioner or examiner, or any other person who shall wilfully, by himself or in cooperation with one or more persons, defeat, deceive or obstruct any person in respect of his or her right of examination or registration according to these rules or the regulations, prescribed pursuant thereto, or who shall wilfully and falsely mark, grade, estimate or report upon the examination or proper standing of any person examined, registered or certified pursuant to the provisions of these rules, or aid in doing so, or who shall wilfully make any false representations concerning the same, or concerning the person examined, or who shall wilfully furnish to any person any special or secret information for the purpose of either improving or injuring the prospects or chances of any person so examined, registered, or certified, or who shall personate any other person, or permit or aid in any manner any other person, to personate him, in connection with any examination, or registration, or application, or request to be examined or registered shall for each offense be deemed guilty of a misdemeanor.

RULE XXXVIII

Expenses of municipal commission

It shall be the duty of the common council of the city of Portland to cause suitable rooms and accommodations to be provided for carrying on the work and examinations of the municipal commission, as its needs shall require; and said commission shall order the necessary stationery, postage stamps, official seal, and record books, and other articles to be supplied, and the neces-

sary printing and typewriting to be done for its official use, the reasonable expense of which, together with salaries and the necessary disbursements of the municipal commission, shall be audited and paid by the city.

RULE XXXIX

Additional regulations

The municipal commission shall have authority to prescribe such regulations in pursuance of and for the execution of the provisions of these rules and the civil service law as may be consistent therewith, and may prescribe forms for all applications, certificates, reports, records, and returns required under the rules and regulations made in pursuance thereof.

Schedules

Containing an enumeration of the positions of the civil service of the city of Cortland referred to in and forming a part of the foregoing rules.

I—THE UNCLASSIFIED SERVICE

II—THE CLASSIFIED SERVICE

- 1—The exempt class.
- 2—The competitive class.
- 3—The non-competitive class.
- 4—The labor class.

I—THE UNCLASSIFIED SERVICE

First—Elective officers: mayor, city judge, chamberlain, assessor, constables, aldermen, supervisors.

Second—Heads of departments of the city government appointed by the mayor: city clerk, city attorney, members of the board of education, commissioner of charities, city physician, fire commissioners, police commissioners, commissioner of public works, assessors, civil service commissioners, board of health.

Third—All election officers.

Fourth—All persons employed in or who seek to enter the public service as superintendents, principals, or teachers, in the public schools under the board of education of the city: superintendent of schools, principals and teachers employed by the board of education.

II—THE CLASSIFIED SERVICE

The exempt class

First—The deputies of principal executive officers authorized by law to act generally for and in place of their principals: deputy city judge.

Second—One secretary of each officer, board, or commission authorized by law to appoint a secretary: secretary to the board of education, secretary to the fire department.

Third—One clerk and one deputy clerk, if authorized by law, of each court, and one clerk of each elective judicial officer: none.

Fourth—All other subordinate offices for the filling of which competitive or non-competitive examinations are found to be not practicable: special policemen, inspectors of election, commissioners of deeds, city engineer.

The competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification: patrolmen, superintendent fire alarm telegraph, janitors, superintendent school buildings, inspector buildings and repairs, inspector streets and sidewalks, construction and repairs, inspector masonry construction, inspector pipe and pipe construction and repairs, sanitary inspector, plumbing inspector.

The non-competitive class

One chief of police

One chief engineer fire department

Weight master

City physician.

The labor class

Laborers, etc.

Cartmen

Teamsters.

Respectfully submitted for approval.

EDWARD D. BLODGETT

HUBERT R. MAINE

F. J. PECK

Commissioners

Approved at the city of Cortland, N. Y., October 11, 1900.

SAMUEL N. HOLDEN

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., *October 12, 1900*

The foregoing civil service rules for the city of Cortland, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. s.]

JOHN C. BIRDSEYE

Secretary

RULES FOR ADMISSION TO THE CIVIL SERVICE OF THE
CITY OF JAMESTOWN, N. Y.

For the purpose of carrying into effect the provisions of section nine of article five of the constitution of the state of New York, and the provisions of chapter 370 of the Laws of 1899, providing for examination to ascertain the merit and fitness of persons seeking to enter the civil service of the state of New York and the cities thereof, and for the regulation of the same,

we, Orsino E. Jones, Daniel H. Post and George T. Armstrong, municipal civil service commissioners duly appointed by the mayor of said city of Jamestown, to prescribe, amend and enforce rules for the classification of offices and employments in the classified service of said city, and for appointments and promotions therein, and examinations therefor, and for the registration and selection of laborers for employment, not inconsistent with the constitution of the state and the civil service law, do hereby prescribe the following rules for the admission of persons seeking to enter the civil service of the city of Jamestown, and for appointment, promotions, classification and examination therein, and for the conduct of persons who may receive appointments in the said service to take effect from the date of their approval by the State Civil Service Commission:

RULE I

Appointment and duties of commission

Section 1—For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply, there shall be a board of municipal civil service commissioners which shall be composed of three citizens of the city of Jamestown designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Jamestown, and not more than two of whom shall belong to the same party. The mayor at any time, by filing with the city clerk a written notification of the change, may appoint another citizen in the place of any one so designated. It shall be the duty of the municipal commission, subject to the provisions of the civil service law and these rules, to make regulations for and have control of examinations and regulations for the civil service of said city, and to ascertain the merit and fitness of candidates in respect to character, knowledge and ability for the particular branch of the service which they seek to enter, and to estimate or determine the relative excellence or standing of the persons examined, and to certify the same in such manner

as may be prescribed, and to perform such other duties as now are, or may be imposed hereafter by law or these rules. They shall also make and file with the State Civil Service Commission such annual and other reports and roster of the classified civil service of said city as are required by chapter 370 of the Laws of 1899.

§ 2 The commissioners shall each receive a per diem compensation of \$5 for each session of the board, and for each day's labor of any one of them in preparing examination papers or in other work necessary to the discharge of their duties as such commissioners. All necessary expenses of the commissioners, including clerical work, expert services in preparing examination papers, typewriting, stenographing, printing, postage and telephone or telegraph service, and all stationery supplies, shall be paid for by the city on bills properly audited by the commission.

§ 3 The city clerk shall act as secretary of the commission, and when not in attendance upon the commission, the secretary will act under the direction of the mayor. The secretary of the commission shall keep the minutes of its proceedings and all necessary record of applicants, their examinations and standing, and a complete official roster of the classified civil service. The secretary of the commission shall receive such reasonable compensation for his services in such capacity, in addition to his regular salary, as shall be recommended by the commission and approved by the mayor.

RULE II

Application of rules

These rules shall apply to all positions in the classified service of the city of Jamestown, and shall not apply to the unclassified service of said city.

RULE III

General classification

The positions of the civil service of the city of Jamestown are hereby divided into two general classes, distinguished as the unclassified service, which includes the positions unaffected by

these rules, and the classified service, which includes the positions subject to these rules.

RULE IV

The unclassified service

The unclassified service shall comprise:

First—All elective officers.

Second—The head or heads of any department of the city government.

Third—All election officers.

Fourth—All persons employed in, or who seek to enter the service of the city, as superintendents, principals, or teachers, in the public schools under the educational departments of the city.

RULE V

The classified service

The classified service shall comprise all positions of the civil service of the city not included in the unclassified service, which said positions of the classified service are hereby further divided into four subordinate classes, designated respectively, the exempt class, the competitive class, the non-competitive class and the labor class,

THE EXEMPT CLASS—The exempt class shall constitute those positions of the classified service of the city to which appointments are made without examination, and shall include:

First—The deputies of principal executive officers authorized by law to act generally for and in place of their principals.

Second—One secretary of each officer, board or commission, authorized by law to appoint a secretary.

Third—One clerk, and one deputy, if authorized by law, and one clerk, of each elective judicial office.

Fourth—Such other subordinate offices for the filling of which a competitive or non-competitive examination may be found to be impracticable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in these rules.

THE COMPETITIVE CLASS—The competitive class shall include all the positions of the classified service for which it is practicable to determine the merit and fitness of candidates by competitive examinations and to which positions appointments shall be made of those graded highest in open competitive examination as provided in these rules.

THE NON-COMPETITIVE CLASS—The non-competitive class shall include those positions of the classified service for which a non-competitive or qualifying examination is required.

THE LABOR CLASS—The labor class shall include the positions filled by unskilled laborers and such skilled laborers as are not included in the competitive or the non-competitive class, and for which no mental examination is required but for which registration is required.

SCHEDULES—The positions included in the classified service of the city of Jamestown are specifically stated and enumerated in schedules hereto annexed and made a part of these rules, which schedules are entitled respectively: the "Exempt class," the "Competitive class," the "Non-competitive class," and the "Labor class." There is also annexed a schedule enumerating the positions in said city included in the unclassified service, which said schedule is entitled the "Unclassified service."

RULE VI

New positions

Any new position in the classified service of the city of Jamestown, or any position in such classified service omitted from any cause from the classes and schedules hereinbefore referred to, which new or omitted position would under the general provisions of these rules fall within the competitive class or the non-competitive class shall be deemed to be included in the competitive class, unless some other designation of such position shall be made by the municipal commission, and approved by the mayor and the State Civil Service Commission, and filed in the office of the city clerk.

RULE VII

Notifications of appointments—Exempt class

Appointments to positions in the exempt class of the classified service of the city may be made without examination; but either a competitive or non-competitive examination, to be held in accordance with the rules applicable to the competitive or non-competitive classes may be held at the request of the appointing officer. Appointing officers must notify the municipal commission in writing of all appointments made in the exempt class within five days after the same are made, and in such notification give the further information required by rule XXXIII.

RULE VIII

Application for examination—Competitive class

Applications of competitors for positions included in the competitive class must be filed with the secretary of the municipal commission at least five days before the day set for examination. The application must be verified and in the handwriting of the applicant. It must state:

First—His full name and residence, giving street and number.

Second—His time of residence in the city of Jamestown.

Third—If a naturalized citizen, the time and place of naturalization.

Fourth—His date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason therefor.

Seventh—His business or employment and residence during the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the late civil war, the name of the organization or vessel to which attached, date of enlistment, or commission, position, or rank, date and cause of discharge from service and any physical disability incurred in such service.

Tenth—Such other information must be furnished as the commission may reasonably require touching the applicant's fitness for the public service. Blank forms for such applications shall be furnished by the municipal commission without charge to all persons requesting the same. The application must be accompanied by the certificate of a practicing physician of good repute that he has examined the applicant and found him free from any physical disability, defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by the applicant, and by a certificate of not less than three or more than five reputable citizens of the city that they have been personally acquainted with the applicant for at least one year and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required.

The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule IX, two of the citizens making the certificate hereinbefore referred to may be residents of the applicant's place of residence.

Eleventh—No person holding an office or in the employment of the city of Jamestown shall sign such certificates as are mentioned in subdivision 10 of this rule.

RULE IX

Age and citizenship qualification—Defective applications

Section 1 All candidates for positions in the competitive or non-competitive classes shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXXI. The municipal commission may suspend the age qualification for any stated position, but such suspension shall be general and apply to all applicants, and the reasons for such suspension shall be set forth in the minutes of the commission.

§ 2 Every applicant for examination or registration for appointment to any position in the classified service, must be a citizen of the United States and an actual resident of the city of Jamestown at the time of his application; provided, however, that such requirements as to citizenship and residence may be specially suspended by the municipal commission as to any position requiring high professional, scientific, or technical qualifications, but all such cases, with the reason therefor, shall be entered on the records of the commission opposite the name of the candidate.

§ 3 Defective applications may be suspended by the commission and applicants notified to amend the same, but the board shall not be compelled to give such notice or grant such opportunity a second time. Whenever the application does not show that the applicant is within the prescribed limits of age, the application will be rejected.

RULE X

Notification of examination

Whenever the demands of the service may require, the municipal commission will notify all applicants whose applications have been filed and are on record to appear for examination, giving at least ten days' notice of the place, date, and hour for such examination, which notice and any other material information in regard thereto will be posted on the bulletin of the municipal civil service commission in the lobby of the city hall of the city of Jamestown, at least ten days in advance of such examination. If deemed necessary by the commission such notice may be advertised in the official paper of the city of Jamestown at least five days in advance of the date of such examination.

RULE XI

Examinations

In all examinations for appointment and promotion in the classified service, merit and fitness shall be determined by and upon competitive examination for all positions enumerated in the

competitive class, which examinations shall be conducted by or under the responsible direction of the municipal civil service commissioners. The examinations shall be public, and the municipal commission shall prepare a list of preliminary requirements and subjects of examination for the several positions or groups of positions in the competitive class, and shall publish its rules and such information, and advertise such examinations in such manner as the nature of the examinations may require and as the commission shall by regulation prescribe. Upon all examinations for positions in the competitive class the maximum percentage of rating shall be 100 per centum, and the minimum percentage of rating shall be 75 per centum. The municipal commissioners may in the examinations give such relative importance to the different subjects or matters of examination, whether mental or physical, or to previous experience, occupation, or training, as to the commissioners may seem fit. At or before the commencement of every examination the weight to be given to every subject included in the examination and the general or average minimum, and the minimum, if any, allowable in each subject, shall be announced to the applicants.

Every examination under these rules shall be free from interference, participation, or influence of the appointing officers, or of any person other than the assistant examiners, or experts directly employed by the municipal commission.

No person employed in a department for whose benefit an eligible list is to be prepared, shall be employed as an expert upon the examination for such eligible list. Upon the request of the municipal commission, the appointing officer shall communicate to said commission, so far as is consistent with these rules, the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by the person filling the positions for which an eligible list is to be formed.

The municipal commission is authorized to employ such assistants and experts for the conduct of examinations as it shall deem proper and necessary, the reasonable cost and expense of which shall be audited and paid by the city of Jamestown.

RULE XII**Character of examinations**

All examinations shall be practical in their character and shall relate to those matters which shall fairly test the relative capacity and fitness of the persons examined to discharge the duties of the positions to which they seek to be appointed. The municipal commission, with the approval of the State Commission, shall determine when examinations are not practicable in cases relating to the civil service of the city of Jamestown.

RULE XIII**Physical examinations**

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity, and be certified as qualified in such respects before their application shall be filed of record for mental examination.

RULE XIV**Political opinion of candidates**

No recommendation or question under the authority of these rules shall relate to the political affiliations of any person whatever; nor shall political opinions be discovered or considered by the commissioners in their examinations. The municipal commissioners shall not receive nor consider any communication as to the qualifications or merits of any candidate for a position except as herein permitted, and except such communications as they may invite by way of verification of statements made by candidates.

RULE XV**Eligible lists**

1 An eligible list shall be prepared by the municipal commission from time to time, as the needs of the service require, upon competitive examination for each of the different grades in the

competitive class, from the candidates who have been found to be duly qualified for the position for which such eligible list is prepared, and in the order of merit and fitness as shown by the respective percentages of their aggregate markings. Such eligible list shall be open for inspection to all citizens at the office of the secretary of the municipal commission. Every competitor who attains an average percentage of 75 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 50 per centum or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered, in the order of their average percentages, on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

3 The commission shall prescribe the character of the distinct eligible lists, designating the positions that may be filled by certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the commission.

4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position, and informed that their eligibility will cease upon

the establishment of the new eligible list as the result of the new examination.

5 When an examination for any grade or position is had before the eligible list for the grade or position is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible list who have not been re-examined shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon the former examination would entitle them if such markings had been given upon the new examination.

6 All eligible lists of persons examined for appointment or promotion in the civil service of the city of Jamestown prior to September 1, 1900, shall be continued in full force and effect, and may be certified to the person or persons holding the power of appointment or promotion, except as otherwise hereinbefore provided in this rule.

RULE XVI

Written or oral examinations

In the creation of new eligible lists the ratings shall be based upon such written or oral examinations, or both, as the municipal commission shall determine. All oral examinations shall be stenographically recorded.

RULE XVII

Correction of errors

The municipal commission shall have power, in its discretion, whenever in its judgment the interests of the public service require, to order a re-examination of applicants for any position and shall have power to correct any error and amend or revoke any schedule, list, or other paper or record, where it appears that any error or injustice has been done; or where any person whose name appears upon an eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked

except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the municipal civil service commission.

RULE XVIII

Certification for appointment

1 Whenever a vacancy shall occur within any grade of the competitive or labor class, which in the opinion of the appointing officer the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

2 Appointment shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers or sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall in all cases state the relative standing of each of the persons certified.

4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said

certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall immediately be revoked by the appointing officer upon notification by the municipal commission.

7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons stated in writing to the appointing officer and to the municipal commission:

(a) Insufficiency of the salary attaching to the position offered;
or

(b) Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible

who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the person so declining.

8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list, the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XIX

Probationary appointments

Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of the rule limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XX

Appointments in the classified service

No person shall be appointed to or employed in any position in the classified service of the city of Jamestown until he has passed an examination or shown himself to be especially exempted from such examination in conformity with the civil service law and these rules, except as provided in rule XXI.

RULE XXI

Temporary appointments—Exceptions from competitive examinations

Positions in the competitive class may be filled without competition as follows:

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill a vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, except in cases where the municipal commission, with the consent of the State Commission, shall certify that a longer continuance of such temporary appointment be necessary for the public service.

2 In case of vacancy in a position in the competitive class where peculiar and exceptional qualifications of a scientific, professional, or educational nature are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some designated person of high and recognized attainments in such qualities, the municipal commission may suspend the provisions of the rule requiring competition in such a case, but no such suspension shall be general in its appli-

cation to such place, and all such cases of suspension shall be reported by the municipal commission in its annual report to the State Commission with the reasons for the same.

3 In the event of exceeding emergency the appointing officers may employ such and so many persons as such emergency renders necessary and shall forthwith notify the municipal commission of the facts in the case and the names of the persons so employed; but no person so employed shall be continued in the service for a period longer than one week unless the municipal commission may extend the temporary period for another week upon the request of the appointing officer. In each case the municipal commission shall set forth in their minutes the reasons in full for such action.

RULE XXII

Refusal of examination or certificate

The municipal commission may refuse to examine, or after examination, to place upon an eligible list or to certify as eligible an applicant who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or who has been guilty of a crime or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact; or who has practised or attempted to practise, any deception or fraud in his application, or in his examination, or in securing his eligibility for appointment. Any of the foregoing disqualifications shall be good cause for the removal of an eligible from the service after his appointment. No person who has entered upon any examination for any position shall be entitled to be admitted to a new examination for the same grade or position within six months from the date thereof.

RULE XXIII

Positions involving fiduciary responsibility

When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the municipal commission of the amount and necessary details thereof.

RULE XXIV

Promotions, transfers, reinstatements

1 Vacancies in positions in the competitive class shall be filled, so far as practicable, by promotion from among persons holding positions in a lower grade in the department or office in which the vacancy exists. Promotions shall be based upon merit and competition and upon the superior qualifications of the person promoted as shown by his previous service, due weight being given to seniority.

Under this rule an increase in the salary or other compensation of any person holding an office or position within the classified service, beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion.

2 No promotion, transfer, or reinstatement shall be made from a position in one class to a position in another class unless the same be especially authorized by the municipal commission, nor shall a person be promoted or transferred to a position for original entrance to which there is required by the civil service law or these rules an examination involving essential tests or qualifications different from or higher than those required for original entrance to the position held by such person unless he shall have passed the examination or attained such a place upon the eligible list for such higher position as would entitle him to original appointment, or shall have served with fidelity for at least three years in a similar position.

3 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be

reinstated without re-examination in the same or a similar position in the same office and grade within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

4 Upon the written request of an appointing officer, stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the commission will, if such promotion, transfer or reinstatement be in accordance with law and the provisions of these rules, issue a certificate of that fact to such officer, but no promotion, transfer or reinstatement herein authorized shall be valid unless such certificate is issued.

5 In case of persons holding positions, the term of office being fixed by statute, such persons may be retained in the service upon the expiration of the term of appointment upon receiving a reappointment to such position without re-examination; but otherwise the services of the incumbent shall terminate and the position become vacant.

RULE XXV

The non-competitive class

Appointments to positions in the non-competitive class may be made by appointment of any person who upon non-competitive examination shall be duly certified by the municipal commission as qualified to discharge the duties of the position.

Upon the non-competitive examination into the qualifications of a person named for a position in this schedule the municipal commission will give a certificate to such person only when satisfied: 1st, that he is within the limits of age prescribed for the position to which he is named; 2d, that he is properly certified as free from physical defect or disease which is likely to interfere with the proper discharge of his duties; 3d, that his character is such as to qualify him for such position or employment; 4th, that he possesses the requisite knowledge and ability to enter on the discharge of his official duties.

Whenever a vacancy in the non-competitive class is to be filled, the appointing officer shall notify the municipal commission, and shall name in such notification the person to be examined, and the commission shall notify the person so named of the time, place, and special regulations of the examination.

Every officer naming a person for examination will at the same time transmit his certificate that, after due inquiry, he is satisfied that the character and habits of the person named fit him for public service, and will append to the certificate such formal vouchers or credentials as to character as he may desire to have considered or put on file. In the determination of the character and habits of the nominee, the certificate thereof by the nominating officer will be considered as essential.

RULE XXVI

The labor class

The labor class shall include unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class. Vacancies in the labor class shall be filled by appointment from lists of applicants registered by the municipal commission. Preference in employment from such lists shall be given according to date of application.

1 REGISTRATION—Applicants for positions in the labor class, who produce satisfactory evidence of their capacity for labor and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state:

- 1 Name
- 2 Age
- 3 Residence
- 4 Citizenship
- 5 Number and relationship of persons depending upon the applicant for support
- 6 Service in the army or navy in time of war
- 7 Occupation
- 8 Reference
- 9 The list or department in which the applicant desires to be registered
- 10 Previous experience in the trade or employment for which he applies, and such other information as the municipal commission may by regulation require.

2 SEPARATE LISTS—There shall be kept separate lists of applicants for various kinds of labor or employment, and lists may be established for the various departments and institutions in which laborers are employed.

3 REQUISITION—When services of laborers are required, the appointing or employing officer shall notify the municipal commission stating the number of men wanted by the department of the service in which such laborers are to serve; and the commission shall thereupon send to the person making the requisition the names and residences of a sufficient number of laborers to fill the requisition, taking their names from the appropriate list in the following order: 1st, selecting those who have served in the army or navy of the United States in the late civil war and have been honorably discharged therefrom; and 2d, those who have families dependent upon them for support; 3d, others so far as necessary to fill the requisition, in order of their application and registration.

4 SELECTION—In selecting laborers for employment from the list certified to him by the municipal commission, the appointing or employing officer shall select for employment those standing first in order upon such certified list, and shall return to the commission the names of the persons so selected or employed. If

the names of those actually employed are not the names of the three highest in the order upon the original list certified to the appointing officer by the commission, the reason for such failure to employ must be stated in the return.

5 **REREGISTRATION**—At the end of their term of employment, persons so employed, by filing with the commission a certificate of the employing officer under whom they served to the effect that their labor has been in all respects satisfactory, may be reregistered in the place and order of their original registration. The names of all persons registered or reregistered may remain upon such register for the period of one year.

6 The municipal commission may make such regulations as may be necessary to identify the registered applicants and to preserve a record of their conduct.

7 In case the municipal commission is unable to fill a requisition for laborers, the fact shall be certified to the employing officer, who shall then make the selection under such regulations as the municipal commission may from time to time prescribe.

8 In the event of exceeding emergency the appointing officer may employ such and so many persons as such emergency renders necessary and shall forthwith notify the municipal commission of the facts in the case and the names of the persons so employed, but no person so employed shall be continued in the service for a longer period than three days unless the municipal commission may extend the temporary period for another period of three days upon the request of the appointing officer. In each case the municipal commission shall set forth in their minutes the reasons in full for such action.

RULE XXVIII

Requirements in exceptional cases

In applications for examination for positions requiring scientific, professional, or technical qualifications, the municipal commission may require special evidence of special education for or of practical experience or a satisfactory term in the art, profession or trade, and shall require the production of such certificates

of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XXIX

Candidates unfit for appointment

In case any appointing officer shall become satisfied that the character, reputation, or habits of any person named upon an eligible list is such as to make it unfit or improper to appoint him to a position in the civil service; it shall be the duty of such officer to report the same to the municipal commission, and the commission shall have power in every case where it is satisfied that the character, reputation, or habits of any person named upon any eligible list or register is such as to make his appointment to a position in said service unfit or improper to refuse to certify such person for appointment, and to strike his name from any eligible list or register; provided, however, that before the name of any person in such a case shall be stricken from any eligible list or register, the municipal commission shall advise him of the grounds upon which it is about to proceed, and such person shall have a right to a hearing in the nature of a trial before the commission upon charges made, upon notice of not less than five days and shall have the right to make such explanation and defense as he may deem proper.

The municipal commission shall enter upon its minutes a statement of the information received tending to impugn the character or reputation of a candidate, and for the purpose of investigation and hearing may suspend certification of such candidate for a period not exceeding ten days. Minutes of the proceedings and testimony offered upon such a hearing shall be taken and filed with the commission.

RULE XXX

Penalty for false statement

Every false statement knowingly made by any person in his application for examination, and every connivance by him at any false statement made in any certificate which may accom-

pany his application, or any wilful complicity by him in any fraud to improve his standing upon such examination, shall be regarded as good cause for refusing such party any examination, or for striking his name from any eligible list, or for removal or discharge of such person from any position to which he may have been appointed.

RULE XXXI

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army and navy of the United States in the late civil war, who are citizens and residents of the city of Jamestown, N. Y., and who have attained a position upon an eligible list, and whose qualifications and fitness have been ascertained in accordance with these rules, shall be preferred for appointment and promotion over other persons without regard to their standing upon any list from which such appointment or promotion may be made, and the person so preferred shall not be disqualified from holding any position in the civil service of the city by reason of his age, or of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXII

Limitation upon power of removal

1 No honorably discharged soldier, sailor or marine, having served as such in the Union army or navy during the war of the rebellion, or who is an honorably discharged soldier, sailor or marine, having served as such in the army or navy of the United States during the Spanish-American war, or who is an honorably discharged soldier, sailor or marine of the regular army of the United States, or who shall have served the term required by law in the volunteer fire department of the city, or who shall have been a member thereof at the time of the disbandment of such volunteer fire department or company, and holding a position in the classified service of the city to which he has been duly appointed pursuant to the civil service law and these rules, shall

be removed from such position or employment except for incompetency or misconduct shown after a hearing upon due notice upon stated charges and with the right to such employee or appointee to a review by a writ of certiorari, and the burden of proving incompetency or misconduct shall be upon the party alleging the same. Nothing, however, in this rule shall be construed to apply to the position of private secretary or deputy of any official or department, or to any person holding a strictly confidential relation to the appointing officer.

2 OTHER REMOVALS—Except as hereinafter provided the power to remove existing by law on the part of any appointing officer is not altered or impaired; provided, however, that before a person holding a position in the competitive or non-competitive classes shall be removed or reduced, the appointing or employing officer shall file with the municipal commission a statement of the reasons for such proposed reduction or removal, and no such reduction or removal shall be made until the person to be removed or reduced shall have had an opportunity to make an explanation before the commission, and until the municipal commission shall issue a certificate to the appointing officer to the effect that the proposed reduction or removal is allowed.

RULE XXXIII

Notification of appointment or removal

Appointing officers upon making appointments, promotions or reinstatements to or removals or reductions from positions in the classified service of the city shall notify the municipal commission in writing of all appointments to or changes in such positions within five days after the same are made, setting forth:

First, the full name of appointee, his age, and length of residence in the city, and previous employment;

Second, date of appointment, promotion or reinstatement;

Third, the compensation of the position;

Fourth, date of transfer in or separation from service or dismissal, resignation, cancellation of appointment or death or changes of any sort therein;

Fifth, the name of the person in whose place appointed, and such further information as the commission may by regulation require, all of which shall be duly certified by the appointing officer.

RULE XXXIV

Official roster

The municipal commission shall keep an official roster of the classified service of the city of Jamestown, and shall enter thereon the name of each person appointed to or employed, promoted or reinstated in any position in such service. The roster shall show opposite or in connection with each name the date of appointment, promotion or reinstatement, the compensation of the position, the date of commencement of service, date of transfer or separation from the service, and the cause thereof. The official roster shall be open for inspection to all citizens at the office of the secretary of the municipal commission.

RULE XXXV

Political services, assessments, etc.

No appointment to or removal from an office, position or employment within the scope of these rules shall be in any manner affected or influenced by the political opinions or affiliations of persons holding or who are candidates for such positions; nor shall any such person be under any obligation to contribute to any political fund, or to render any political service; and no such person shall be removed or otherwise prejudiced for refusing to do so; and no person in the said service shall promote, discharge, or reduce or in any manner change the official rank or compensation of any other person in said service, or threaten to do so, either for giving or withholding or making or neglecting to make any contribution of money or services or any other valuable thing for any political purpose. No person in said service shall use his official authority or influence to coerce the political action of any person or body, or directly or indirectly use his authority or official influence to compel or induce any other person in the civil service of the city of Jamestown to pay

or promise to pay any political assessment, subscription, or contribution, or to interfere with any election. Any violation of this rule shall be deemed such official misconduct as will render the person guilty of the same liable to removal from office, in addition to the penalties which now are or may be imposed by the civil service law.

RULE XXXVI

Duty of fiscal officers

It shall be unlawful for any fiscal officer or board to draw, sign or issue, or authorize the drawing, signing or issuing of any warrant on the city treasurer for the payment of any salary or compensation, or for the treasurer or any other disbursing officer of the city to pay any salary or compensation to any officer, clerk, or other person in the classified service of the city unless an estimate, payroll, or account for such salary or compensation, containing the names of persons to be paid, shall bear the certificate of the municipal commission that the persons named in such estimate, payroll, or account have been appointed or employed or promoted in pursuance of the civil service law and these rules. Any sums paid contrary to the provisions of this rule may be recovered from any officer or officers making such appointment in contravention of the civil service law and these rules, or from any officer signing or countersigning or authorizing the signing of any warrant for the payment of the same, and from the sureties on his official bond, in an action in the supreme court maintained by a resident citizen of the city of Jamestown. All moneys recovered in any action brought under the provisions of the civil service law and these rules must, when collected, be paid into the treasury of the city of Jamestown, except that the plaintiff in any action shall be entitled to receive for his own use the taxable costs of such action.

RULE XXXVII

Certification of payrolls

For the purpose of certification of payrolls and accounts, as required by section nineteen of the civil service law, appointing officers and heads of departments shall furnish the commission

with payrolls, accounts and certificates in form and manner, as follows:

1 Heads of departments, offices and institutions in the city service, whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least five days before payment is to be made, a payroll in duplicate showing the names of the persons to be paid, title of the position held, or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the city treasurer or fiscal officer for further examination and payment, as required by law, and one of said duplicates shall accompany the warrant of the treasurer or other disbursing officer.

2 For payments for irregular or occasional services the head of such a department, office or institution, shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the commission such account shall be forwarded to the city treasurer or other fiscal officer.

3 The secretary of the commission shall compare such payroll or account for services with the official roster and shall attach thereto or place thereon a certificate in form substantially as follows:

"I hereby certify that the persons named in the above payroll, occupying positions in the classified service, have been appointed or employed in pursuance of the civil service law and of the rules made in pursuance of said law (chapter 370, Laws 1899).

"

*"Secretary municipal civil service commission of
Jamestown, N. Y."*

The commission may designate one of its members as assistant secretary for the purpose of making certificates in such cases, in the absence of the secretary.

4 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XXXVIII

Obstructing right of examination, etc.

Any commissioner or examiner, or any other person who shall wilfully by himself, or in cooperation with one or more persons, defeat, deceive or obstruct any person in respect of his or her right of examination or registration according to these rules or the regulations prescribed pursuant thereto, or who shall wilfully and falsely mark, grade, estimate, or report upon the examination or proper standing of any person examined, registered, or certified pursuant to the provisions of these rules, or aid in doing so, or who shall wilfully make any false representations concerning the same, or concerning the person examined, or who shall wilfully furnish to any person any special or secret information for the purpose of either improving or injuring the prospects or chances of any person so examined, registered, or certified, or who shall personate any other person, or permit or aid in any manner any other person to personate him, in connection with any examination or registration or application or request to be examined or registered, shall for each offense be deemed guilty of a misdemeanor.

RULE XXXIX

Additional regulations

The municipal commission shall have authority to prescribe such regulations in pursuance of and for the execution of the

provisions of these rules and the civil service law as may be consistent therewith, and may prescribe forms for all applications, certificates, reports, records, and returns required under the rules and regulations made in pursuance thereof.

Schedules

Containing an enumeration of the positions of the civil service of the city of Jamestown, referred to in and forming a part of the foregoing rules.

I—THE UNCLASSIFIED SERVICE

II—THE CLASSIFIED SERVICE

- 1—The exempt class.
- 2—The non-competitive class.
- 3—The labor class.
- 4—The competitive class.

I—THE UNCLASSIFIED SERVICE

First—Elective officers: aldermen, assessors, city clerk, constables, game constable, justices of the peace, mayor, members of the board of education, overseer of the poor, police justice, sealer of weights and measures, supervisors.

Second—Heads of departments of the city government:

A—Appointed by the mayor: chief engineer of fire department, chief of police, city attorney, city engineer, city treasurer, examining board of plumbers, members of the board of health, members of the board of public works, members of the municipal civil service commission, park commission, poundmaster, street commissioner, superintendent of water works.

B—Elected by the common council: superintendent of electric light plant.

Third—All election officers.

Fourth—All persons employed in or who seek to enter the public service as superintendents, principals, or teachers, in the public schools under the educational department of the city: superintendent of schools, principals and teachers employed by the board of education.

II—THE CLASSIFIED SERVICE

First—The exempt class

First—The deputies of principal executive officers authorized by law to act generally for and in place of their principals.

Second—One secretary of each officer, board, or commission authorized by law to appoint a secretary.

Third—One clerk and one deputy clerk, if authorized by law, of each court, and one clerk of each elective judicial officer.

Fourth—All other subordinate offices for the filling of which competitive or non-competitive examination is found to be not practicable.

Second—The non-competitive class

One assistant chief engineer of fire department.

One fire warden.

Secretary of the board of health.

Third—The labor class

The labor class shall include all unskilled laborers and such skilled laborers as are not included in the non-competitive class.

First—Street department: bricklayers, carpenters, iron workers, laborers, machinists, painters, sewer cleaners, stone masons, street cleaners, teamsters.

Fourth—The competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor class, but no examinations shall be held for a position unless it is specifically stated in the following classification: assistant chief of police, assistant engineer (civil), attendance officer or truant officer, axeman, batteryman, bookkeeper, captain (police), clerk, clerk (law), clerk (library), chainman, court attendant, draughtsman, dynamo tender and engineer, elevator attendant, engineer (stationary), engineer (of steamer), fireman (of steamer), fireman (fire department), fire marshal, fireman (boiler), foreman (fire

department), foreman, health officer, inspector of plumbing, inspector of meters, inspector of sewers and masonry, inspector of street construction and repairs, janitor, keeper, librarian, line-man, leveler, matron, meter reader, messenger, patrolman, physician, rodman, roundsman, sanitary inspector, sergeant, stenographer, superintendent of school buildings and repairs, superintendent of fire alarm telegraph, tapper, transitman, trimmer, veterinarian.

Respectfully submitted for approval.

O. E. JONES

DANIEL H. POST

GEO. T. ARMSTRONG

Municipal civil service commissioners

Approved at the city of Jamestown, November 15, 1900.

J. EMIL JOHNSON

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., *November 19, 1900*

The foregoing civil service rules for the city of Jamestown, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. S.]

JOHN C. BIRDSEYE

Secretary

REGULATIONS ADOPTED BY THE MUNICIPAL CIVIL SERVICE COMMISSION OF JAMESTOWN, N. Y.

REGULATION I

Officers and duties

1 The officers of the commission shall be a president, who shall preside at all meetings, and shall be chief examiner.

2 A vice-president, who shall act in the absence of the president and shall be an assistant examiner.

3 A secretary, who shall certify to all payrolls, keep the minutes of all meetings of the commission in a book provided for that purpose, and shall keep all necessary records of applicants, their examination and standing, and a complete official roster of the municipal civil service; receive all applications for examination or registration and file the same. He shall aid the commission in conducting examinations. He shall take care that the rules and regulations are complied with and bring any case of their infraction to the attention of the commission. He shall have charge of all the books, records, papers and other property of the commission. He shall have charge of the accounts and expenses of the commission, conduct its correspondence, make certification to appointing officers of those eligible to appointment or employment, and perform such other duties as the commission may assign him.

4 An assistant secretary, one of the commissioners, who shall act in the absence or inability of the secretary and have authority in his absence to certify to payrolls. He shall also be an assistant examiner.

REGULATION II

Rules and applications

1 Printed copies of the rules and forms of application for examination for positions in the competitive class and for registration for positions in the labor class and copies of these regulations will be kept on hand at the office of the municipal commission and issued to all applicants requesting them.

2 Applications shall be received only for positions specifically mentioned in the classification in the competitive and labor classes, and applications for such positions shall be received by the commission at any time, whether an examination is pending or not, unless it is otherwise provided in the rules and stated in the advertisement of the examination to be held.

3 Incompetent or imperfect applications shall be returned to the applicant for correction, either by mail or personally, with the necessary corrections plainly stated therein.

4 The secretary is not permitted to prepare or fill out the

printed forms of applications, but the same shall be done when practicable in the handwriting of the applicant.

5 Applicants for positions in the labor class must present their applications to the head of the department in which they seek employment, who shall endorse upon them their approval or rejection of the same, and if rejected, the reason therefor, and all such applications must be returned to the secretary of the commission for filing.

6 Applications which are rejected for any reason shall be endorsed with the reason for their rejection and kept on file in the office of the commission, and notice sent to the applicant stating the reason why his application is rejected.

7 An application is good for only one examination, namely, for only one position as designated in the classification, and when examined under one application it is necessary to file another to be entitled to a new examination.

8 A person will be allowed to take only one examination on any date unless otherwise indicated in the circular notice of the examination.

9 No application for employment in the competitive or non-competitive class shall be considered if the certificates as to character and standing are signed by any person who is an office holder or employee of the city of Jamestown.

REGULATION III

Register of applicants

Applications found to be in proper form shall be endorsed with the date of their receipt and approval and shall be registered and numbered as hereinafter provided.

A separate register of applications shall be maintained for positions in the competitive and labor classes.

REGULATION IV

Competitive class

Applications for competitive positions shall be registered in the order of the date of filing as follows:

Date of filing	Application No.	Applicant's name	Applicant's address	Position applied for	Date notified for exam.
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For each position classified there shall be a separate number system, and applications for each kind of position or examination shall be numbered consecutively in the order of their receipt and entered in the register in the same order and in the above form.

REGULATION V

Labor class

1 Applications for labor positions shall be endorsed with the date of filing and numbered.

2 For each position or employment classified there shall be a separate register and number system.

3 Applications for each kind of employment shall be numbered consecutively in the order of their receipt and entered upon the appropriate list in the register in the same order and in the following form:

POSITION		(here write title)	
Date	Application number	Applicants' name	Address
Approved or rejected and reason if rejected	Dept. certified	Dept. appointed	Date
Compensation	Remarks		

4 It will thus be seen that the register of applicants for positions in the labor class constitutes an eligible list from which certification and appointments may be made and recorded.

REGULATION VI

Filing of applications

1 Applications duly received and registered shall be filed as follows:

First—Those for competitive positions:

a Alphabetically according to title of the position or kind of examination for which application is made.

b Numerically according to the application number.

Second—Those for positions in the labor class in a similar manner as above.

2 Thus all applications for the same kind of examination or for the same kind of employment will be in the same compartment or packet arranged in the numerical order of their receipt, a separate number system being maintained for each kind of examination or employment to which ready reference may be made.

REGULATION VII

Advertisement

1 Whenever an examination is to be held for any position in the competitive class, notice of the same giving the title of the position, subjects, date, hour, place of examination and other information of public interest shall be advertised ten days in advance of the day of examination as follows:

2 By posting in a conspicuous place in the office of the commission.

3 By posting in a conspicuous place in the lobby of the city hall.

4 By publishing in the official paper of the city, if deemed necessary by the commission.

REGULATION VIII

Conduct of examinations

1 When an examination for any classified position is called, notice of the exact date, hour and place of such examination shall be mailed to all registered applicants for such kind of examination at least five days previous to the date of examination, and thereafter upon receipt of their respective applications to such further applicants as shall complete and file their applications prior to the time fixed for filing applications. In no case shall an applicant be notified to appear or be allowed to be examined whose application is not received prior to the time fixed for filing applications, which time shall not be more than five days prior to the date of examinations.

2 Candidates shall be admitted to examination only upon presentation of a notice issued for that purpose.

3 Before the candidates commence the examination, they shall be informed of the subjects of the examination, the relative weight attached to each subject and the length of time given them in which to complete the examination.

4 All examinations shall be written in ink, except in cases where oral examination is given, in which cases the questions and answers shall be stenographically recorded and the notes

so taken shall be transcribed and filed with the examination papers of the candidates.

5 Envelopes shall be provided bearing the following endorsement:

Examination number
Kind of examination.....
Date.....

6 The envelopes shall be numbered consecutively from one up, according to the number of candidates to be examined for any stated position and shall be distributed among the candidates. Each candidate shall write the number occurring on his envelope upon his "notice to appear" (or preliminary or declaration sheet should such be given) and place the same in the envelope and seal it. He shall also fill out the endorsement on the envelope. The envelope so filled out and sealed shall not be opened until all papers in the examination have been rated and marked. The candidate shall place his examination number on every sheet of paper in the examination, and shall not place his name on any such sheet (other than the preliminary or declaration sheet). A paper bearing the name of the candidate shall be rejected.

7 Question sheets shall be given to each candidate in the same order and the candidate must complete his answers on any one sheet before receiving the next sheet.

8 Candidates may leave the examination room only between papers. A candidate leaving the room with his paper unfinished shall not be allowed to continue his answers on that paper, or having turned in his question and answers on any sheet, shall not be allowed to take up the same sheet again.

REGULATION IX

Rating

1 For the convenience of examination and rating, positions shall be arranged in groups according to the character of the work to be performed. For each group (except the fifth) there shall be fixed subjects with weights attached thereto, for example as follows:

2 Group 1—All positions of a clerical nature, such as clerks, bookkeepers, recorders, copyists, etc.

Obligatory subjects	Weights
1 Handwriting	30
2 Writing from dictation.....	15
3 English spelling	15
4 Arithmetic	20
5 Making a summary, or letter writing.....	20
<hr/>	
Total of weights.....	100

NOTE—Whenever special qualifications are required over and above the foregoing, such as in the case of a law clerk or a bookkeeper, the following tables shall be used, but a candidate who fails to pass in the obligatory subjects shall not be rated upon the special subjects:

Subjects	Weights
1 Obligatory subjects	3
2 Special subject	7
<hr/>	
Total of weights.....	10

3 Group 2—Uniformed forces of the police department, such as policemen and firemen:

Subjects	Weights
Physical qualifications	8
Experience	4
1 Spelling	1
2 Handwriting	1
3 Writing from memory	1
4 Arithmetic	1
5 Making a report or letter writing.....	2
6 City information (or knowledge of buildings, etc.)..	2
<hr/>	
Total of weights.....	20

A candidate failing to pass in the physical examination shall not be allowed to enter the mental examination.

NOTE—Handwriting should be judged not from a basis of expertness but according to the requirement of the position.

In forming questions on knowledge of buildings the manner of construction and the materials used should be taken into consideration.

4 Group 3—Positions requiring technical or special knowledge of a lower grade, such as inspectors, chainmen, rodmen, levelers, transitmen, draughtsmen:

Subjects	Weights
1 Handwriting	1
2 Arithmetic	1
3 Technical knowledge	6
4 Experience	2
<hr/>	
Total of weights	10

Group 4—Positions of a professional character requiring technical or special knowledge of a higher grade, such as assistant civil engineers, surveyors, architects, electricians, physicians:

Subjects	Weights
1 Technical knowledge	6
2 Experience	4
<hr/>	
Total of weights	10

NOTE—Ability to make reports and the working of mathematical problems should be included in technical papers.

Group 5—Miscellaneous positions not included or covered in the above groups, such as attendance officers, janitors, messengers, stenographers:

- 1 Reading.
- 2 Writing.
- 3 Spelling.
- 4 Arithmetic.
- 5 Duties (of the position).
- 6 Special paper (particular requirements).
- 7 Experience.

When the examination is completed the papers shall be rated in the following manner:

If the paper upon any subject consists of several questions to be answered, the answer to each question shall be marked according to its relative correctness upon a scale of 100, the average of the marks on the several questions being the rating of the candidate in that subject. This rating shall be written on the paper and signed with the name or initials of the examiner or examiners in ink. Where practicable, papers should be rated separately by two examiners, and their average rating should be taken as the rating of the candidate. In case of exercises not consisting of separate questions and to be marked as a whole,

the rating with the initials of the examiner or examiners shall be placed on the paper in ink in the same manner. (For more specific information regarding rating and scope of examinations see the State Civil Service Manual of examinations.)

After all the papers in any examination have been rated, the marks of each candidate shall be entered upon a schedule in substantially the following form:

Examination No._____(15)_____

Name_____(John Doe)_____Position_____(Clerk)_____

Subjects	Relative weight given to subject	Standing on subject	Product of standing and weight
1 Handwriting	30	90	270.0
2 Writing from dictation.....	15	85	127.5
3 English spelling	15	100	150.0
4 Arithmetic	20	100	200.0
5 Making a summary.....	20	95	190.0
Total of weights and products..	100		937.5
General average standing.....			93.75

and the general average computed by multiplying the rating of the candidates on each subject by the relative weight of that subject and dividing the sum of such products by the total of the relative weights.

After computing the general average of the several candidates, the envelopes containing the names of candidates shall be opened and the names entered upon such schedules.

The schedule sheets shall show whether the applicant passed, failed, withdrew, etc., as the case may be, and shall be filed with the examination papers of the candidates.

REGULATION X

Eligible list

The names of those who have passed in any examination shall be entered in an eligible list book in the order of their several percentages, placing at the head of such list the names of such veterans as have passed the examination.

Such book shall contain separate lists for the different positions or kinds of examination and shall be kept in the following form:

Eligible list for the position of ^(Clerk) entered ^(Date)

Application number	Name of eligible	Address	Percentage	Date certified	Department

Date appointed	Department	Salary	Remarks

Each candidate shall be given notice by mail of the result of his examination and such notice shall state whether he has passed or failed and shall give the percentage obtained.

All papers of each candidate in an examination, including his application and schedule sheet, shall be filed and retained as a permanent record of the commission.

All matter in registering applicants or in examination or in rating or in the preparation of an eligible list and all matter of recording shall be in ink. The word "terminated" shall be used in recording the fact that the term of an eligible list has ended and the entry should be made both upon the eligible list and the index card of each eligible upon the list terminated.

REGULATION XI

Certification and appointment

In response to a requisition for the names of persons to perform certain duties as specified in the requisition the municipal commission must certify from the most nearly appropriate eligible list the names of the three persons standing highest upon the list indicating which, if any, are veterans of the civil war.

Upon receiving official notice of the appointment of any person so certified, the department in which the appointment is made and the salary and date of the appointment shall be recorded upon the eligible list opposite to the name of the person appointed.

Opposite the names of the persons not appointed there shall be recorded one certification to each person certified and they shall be recertified for the next vacancy and so on until they have either been appointed or are not entitled to a further certification.

A person is not considered "certified" unless an actual appointment has been made in each instance of one of the three persons standing highest.

A person having been certified three times to the same department, office or institution in the manner above described is not entitled to any further certification to the same department, office or institution except upon the request of the appointing officer of the department, office or institution to which his name has been previously certified three times.

The name of a person appointed shall be recorded also in the official roster on a separate card prepared for that purpose and as hereinafter provided.

REGULATION XII

Official roster

The names of persons appointed shall be entered upon separate cards prepared for that purpose and shall be placed in a position, date and number of application, result of examination he is employed, and may be arranged alphabetically or otherwise as found most convenient.

All changes shall be recorded on the official roster and upon the card of the individual affected.

The payrolls as presented shall be verified with the official roster.

Certificate on payrolls

In certifying the payrolls the form of certificate of the Commission shall in every case either be printed or stamped upon the payroll and must be signed in ink.

REGULATION XIII

General index

A general index shall be maintained under the card system of all applicants for positions or examinations and of all persons in the city's service showing the name of the person, address, position, date and number of application, result of examination and all appointments, salary, promotions, transfers, separations

from service and cause of same, reinstatements or changes of any kind or description. The cards for succeeding years shall be entered in the same alphabetical index and each card shall contain a complete record of the applicant or employee, and shall be kept in the following form:

Application No.....

Date of application.....

Name.

Address.

Position Percentage

Date of eligible list.....

Dept. appointed | Date | Salary | Promotion | Transfer | Reinstatement
Separation | Date of notice from Department.

NOTE —In recording appointments, changes, etc., upon the card it is only necessary to write the name of the department in its proper column and opposite thereto in the proper column the date on which such action was taken.

REGULATION XIV

Grading for promotions

- 1 For the purpose of orderly arrangement and regulated promotion the positions in each department shall be divided into grades based upon the rates of annual compensation.
- 2 Grades of employment in the competitive or non-competitive classes fixed by law or by regulation of any department, office, or institution made in pursuance of law shall be the grades for purposes of promotion under this rule.
- 3 In all cases positions shall be graded as follows:

Grade 1—All positions, the compensation of which is at the rate of not more than \$400 per annum.

Grade 2—All positions, the compensation of which is at the rate of not more than \$800 per annum.

Grade 3—All positions, the compensation of which is at the rate of not more than \$1200 per annum.

Grade 4—All positions, the compensation of which is at the rate of not more than \$1600 per annum.

REGULATION XV

Preliminary requirements as to education, experience, etc.

No application for examination shall be accepted unless the applicant satisfies all the preliminary requirements as indicated in the description of the particular examination. For all positions candidates will be required to have the licenses required by law for practice of their respective trade or profession in the state of New York. For positions involving a knowledge of any trade candidates will be required to present evidence of having served the customary apprenticeship at such trade.

REGULATION XVI

Applicants to present their notices of examination

Each applicant must present his notice of examination in order to be admitted to the examination.

REGULATION XVII

Change of address

Applicants and eligibles must keep the commission informed of any change of postoffice address. A failure to do so will be treated as the fault of the applicant or eligible, and may result in his losing an opportunity of appointment. Requests to have the address changed should be made by letter, and such letter should relate only to the change in address.

REGULATION XVIII

Rules governing competitors in examinations

The following is a copy of the rules which are given to each competitor at the beginning of every examination:

1 Write your examination number on each sheet of the examination. Fill out all blanks on question sheet before handing it in.

2 See that each sheet received by you pertains to the kind of examination which you are taking, and take care that you do not omit any of the sheets. Competitors are held responsible for errors and omissions.

3 Do not leave the room, if possible to avoid it, with a sheet (or question paper) before you unfinished, for, if you do, the sheet will be taken up and will not be returned to you. Competitors are allowed to leave the examination room for luncheon on the completion of any sheet of questions after 12 o'clock. No additional allowance of time will be granted on account of such absence.

4 Read carefully the printed instructions on each sheet before commencing work thereon.

5 If necessary, the back of a sheet may be used to complete your work, unless directions to the contrary are printed on the sheet.

6 Perform all work on each examination sheet with ink.

7 Pencil and scratch paper may be used in preliminary work, except in the spelling and dictation exercises, which must be written with ink directly on the examination sheets from the dictation of the examiner.

8 Use no scratch paper except that furnished by the examiner in charge, and on completing an examination sheet, hand him the scratch paper pertaining to that sheet. Have all your work complete on the examination sheet, however, as the scratch paper is collected, not for consideration in the marking, but for destruction.

9 No helps of any kind are allowed unless expressly stated to the contrary on the question sheet or in the instructions sent to candidates. Before the examination is commenced, hand to the examiner any written or printed matter that you may have which might, if used, aid you in your work.

10 All conversation or communication between competitors during the examination is strictly prohibited.

11 Do not copy or attempt to copy from the work of any competitor, or permit any competitor to copy from your work, or to read the examination sheet in your possession.

12 Some time may elapse before you are notified of your standing. No unnecessary delay will occur in marking your papers, and you are requested not to increase the labors of the

commission by making inquiries in regard to your standing, unless you have reason to believe that the notice to you has miscarried.

13 Copies of examination papers or examination questions must be handed in with the answers and must not be taken from the room.

N. B.—A violation by you of the instructions contained in paragraphs 9, 10 and 11 will be deemed sufficient cause for cancelling your papers. You are requested to report to the examiner any irregularity that may come under your notice during the examination.

REGULATION XIX

Notice of standing to competitors

A notice of standing will be sent to each person examined, whether such person passes or fails to pass, except as hereinafter provided. This notice will be sent as soon as practicable after the papers are marked. A duplicate notice will not be furnished. Letters inquiring how soon the papers will be marked only serve to delay the work.

If the papers of a competitor who makes an eligible average are not complete in every particular the name of such competitor will not be entered upon the eligible register nor notice of standing sent until the papers are completed.

In alleged cases of collusion the names of the persons suspected will not be entered on the eligible register, should they make an eligible average, nor notices of standing be sent, unless, after thorough investigation, the charge of collusion is not sustained.

REGULATION XX

When re-examinations are allowed

Persons who are examined, whether they pass or fail, are not eligible to re-examination for the same position, or any position covered by the same examination, until nine months after the date of the former examination. Unless the needs of the service require otherwise, re-examinations within less than nine months

will be granted only in cases in which injustice has been suffered by the act of the commission or one of its agents, or where an applicant has been unable to do himself justice on account of illness which occurred after the commencement of and during the progress of the examination, and in such cases the request for re-examination must be accompanied by a statement of the alleged facts upon which such request is based. Applicants who are recovering from recent illness must abide by the result of their examination, whether they state in their declaration sheets that they are physically unable to do themselves justice or otherwise.

REGULATION XXI

Emergency employment

If at any time the eligible list in the labor class is insufficient to meet the demand of a requisition, the head of the department may employ such persons as he may see fit, for a period of not more than three days and shall on the same date of such employment notify the municipal commission of the names, positions and compensation of such persons. By consent of the municipal commission the duration of such emergency employment may be extended to not more than six days.

REGULATION XXII

Special regulations regarding the police department—Residence, citizenship and physical requirements

1 All applicants for original employment in the police department as policeman must be citizens of the United States and actual residents of the city of Jamestown for the three years continuously next prior to date of application.

2 Applicants shall not be less than 23 years and not more than 36 years of age at the time of application.

3 Applicants must not be less than 5 feet 10 inches and not more than 6 feet 2 inches in height, and whose weight and chest measurement shall conform to their height as shown in the following table:

For height of—	Weight must be not less than—	Average chest measurement not less than—	Chest expansion not less than—
5 feet 10 inches.....	150 pounds	35 inches	2½ inches
5 feet 11 inches.....	155 pounds	35½ inches	2½ inches
6 feet.....	160 pounds	36 inches	2½ inches
6 feet 1 inch.....	165 pounds	36½ inches	2½ inches
6 feet 2 inches.....	170 pounds	37 inches	2½ inches

4 After an application has been filed for the position of policeman, showing that all preliminary requirements have been complied with, the applicant is required to pass an examination as to his physical capacity and condition before his application is complete of record for educational examination.

5 Upon the receipt and approval of the general application the secretary will notify the applicant to present himself to the physical examiner and the commission for examination, and the applicant shall report promptly for such examination at a time and place or places set and designated therein. The commission and the physical examiner shall then proceed with the examination. The physical examiner shall certify to the result as in a form prescribed by the commission and transmit the same forthwith to the secretary of the municipal commission. If the physical examination is approved and the average rating given thereon does not fall below 75 per cent the same shall be attached to and form a part of the original application.

6 The applicant will be rejected if the physical examination discloses that the applicant is below the preliminary physical requirements as to height, weight, and chest measurements, or

7 That the applicant is so inclined to obesity as to render him an undesirable policeman.

8 The following shall be the general plan and scope of the physical examination for admission to the police department, giving the relative weight of physical requirements with the minimum percentage allowed:

FIRST—PHYSICAL QUALIFICATIONS			
<i>(Minimum mark allowable 75 per cent)</i>			
	Value	Mark	Product
General health.....	4
Strength and agility.....	4
Eyesight.....	1
Hearing.....	1
Total value.....	10

REGULATION XXIII

Special regulations regarding paid firemen—Residence, citizenship and physical requirements

1 Applicants for original employment as paid firemen in the fire department must be citizens of the United States and residents of the city of Jamestown, N. Y., for two years continuously next prior to date of application and members of the volunteer fire department at the time of their application or have served five years therein previous to their application and they must state that upon becoming paid firemen they shall become subject to the rules of the Jamestown fire department.

2 Applicants shall not be less than 21 or more than 40 years of age at the time their application is filed, and,

3 Not less than 5 feet 5½ inches and not more than 6 feet in height, and whose weight and chest measurement shall conform to their height as shown in the following table:

For height of—	Weight must be not less than—	Average chest measurement not less than—	Chest expansion not less than—
5 feet 5½ inches.....	132 pounds	31 inches	2½ inches
5 feet 6 inches.....	134 pounds	32 inches	2½ inches
5 feet 7 inches.....	135 pounds	33 inches	2½ inches
5 feet 8 inches.....	140 pounds	34 inches	2½ inches
5 feet 9 inches.....	145 pounds	34½ inches	2½ inches
5 feet 10 inches.....	150 pounds	35 inches	2½ inches
5 feet 11 inches.....	155 pounds	36 inches	2½ inches
6 feet.....	160 pounds	36½ inches	2½ inches

4 The regulations prescribed for the police department in respect to physical examinations are hereby made applicable to the fire department and shall be of the same scope and character.

REGULATION XXIV

Special physical examination

Whenever the interests of the city service require, a special physical examination may be held if ordered by the commission, and such examination in general plan and scope shall be similar

to the special physical examinations prescribed for the police department.

Respectfully submitted for approval.

O. E. JONES

DANIEL H. POST

GEO. T. ARMSTRONG

Municipal civil service commission

Approved at the city of Jamestown, November 15, 1900.

J. EMIL JOHNSON

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., November 19, 1900.

The foregoing civil service regulations for the city of Jamestown, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. s.]

JOHN C. BIRDSEYE

Secretary

MUNICIPAL CIVIL SERVICE RULES FOR THE CITY OF LOCKPORT, N. Y.

Pursuant to the statutes of the state of New York providing for examination to ascertain and determine the merit and fitness of persons seeking to enter the civil service of the state of New York, and the cities thereof, and the regulation of the same, the undersigned, duly appointed by the mayor of said city of Lockport, as commissioners to prescribe, amend and enforce rules for the classification of the offices, places and employments in the classified service of said city and for appointments and promotions therein and examinations therefor, and for the registration and selection of laborers for employment in said service, do hereby prescribe the following rules for the purposes aforesaid:

When used in these rules, the term "commissioners" means the municipal civil service commissioners of said city of Lockport;

The term "commission" means the municipal civil service commission of said city of Lockport;

The term "State Commission" means the State Civil Service Commission of the state of New York;

The term "State Commissioners" means the State Civil Service Commissioners of the state of New York;

The term "appointing officer" means any person, board or commission having power to appoint to any position in the civil service of said city.

RULE I

Application of rules

These rules shall apply to all positions in the public service of the city of Lockport, with the exception of those hereinafter enumerated in the unclassified service.

RULE II

Appointment of commissioners

For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government of the city of Lockport there shall be a municipal civil service commission, to be composed of three citizens of said city, designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of said city, not more than two of whom shall belong to the same political party. The mayor may, at any time, by filing with the city clerk a written notification of the change, appoint another commissioner in the place of any one so designated. At the request of said commission, the mayor shall detail or employ a clerk, who shall act under the direction of said commission as secretary, and whose salary shall be fixed by the mayor. It shall be the duty of such commission to conduct all examinations called for under these rules, to ascertain the merit and fitness of candidates for admission into the civil service of said city in respect to character, knowledge and ability for the particular branch of the service into which they seek to enter.

and to estimate and determine the relative excellence or standing of the persons examined, and to certify the same in such manner and form as may be prescribed. They shall also make and file with the State Commission such annual and other reports and roster of the classified civil service of said city as required by law or by said State Commission. The secretary of the commission shall keep, or cause to be kept, the minutes of its proceedings and all necessary records of applicants, their examinations and standings, and a complete record of all persons employed in the several departments and offices to which these rules apply, and of all appointments, promotions, transfers, dismissals, resignations or changes of any sort therein.

RULE III

Classification

The civil service of said city is divided into the unclassified and the classified service.

1 The unclassified service includes:

First—All officers elected by the people.

Second—All election officers.

Third—The head or heads of any department or office of the city government.

Fourth—Persons employed in or who seek to enter the public service in the educational department of the city as superintendents, principals or teachers.

2 The classified service includes all positions not in the unclassified service, and is hereby divided into four classes to be known respectively as the exempt, the competitive, non-competitive and the labor class as hereinafter enumerated in their respective schedules.

RULE IV

Exempt class

The exempt class shall include:

First—The deputies of principal executive officers duly authorized by law to act generally for and in the place of their principals.

Second—One secretary of each officer, board and commission authorized by law to appoint a secretary.

Third—One clerk and one deputy clerk, if authorized by law, of each court. One clerk of each elective judicial officer.

Fourth—Other subordinate offices for the filling of which competitive or non-competitive examination may be found to be impracticable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in schedule of exempt class hereinafter stated. Not more than one appointment shall be made to or under the title of any such office or position, unless a different number is specifically mentioned in such schedule.

The appointments to positions comprised in the exempt class may be made without examination under these rules, but such examination may be held upon the request of the appointing officer. Appointing officers must notify the commission in writing of all appointments of such positions within five days after the same are made, setting forth the full name of such appointee, the date and place of birth, length of residence in said city, nature of previous employment, whether he has ever been in official service before, and if so, when and where; date of beginning of service and term for which appointed, salary, and the name of the person in whose place appointed; all of which shall be duly certified by the appointing officer.

RULE V

Application for examination—Competitive class

Application for positions included in the competitive class, blank forms for which the commission will furnish free of charge, must be addressed to the secretary of said commission of said city at the office of the commission in the city building in said city. The application must be verified and in the handwriting of the applicant. It must state:

First—His full name and residence, giving street and number.

Second—His term of residence in said city.

Third—His citizenship.

Fourth—His age, giving date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason thereof.

Seventh—His business or employment and residence for the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the late civil war, the name of organization, or vessel to which attached, date of enlistment or commission, position or rank, date and cause of discharge from the service, and any physical disability incurred in such service.

Tenth—Such other information must be furnished as the commission may reasonably require touching the applicant's merit and fitness for the public service. The application must be accompanied by a certificate of a practising physician of good repute that he has examined the applicant and found him free from any physical defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by such applicant, and by the certificate of not less than three nor more than five reputable citizens of the city that they have been personally acquainted with the applicant for at least one year, and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required. The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule XIX, two of the citizens making the certificates hereinabove referred to may be residents of the applicant's place of residence.

Defective applications may be suspended by the commission and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time.

RULE VI

Age qualification

All candidates shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXXIII.

Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

The commission may suspend the age qualification for any stated position where in their judgment the same is necessary and desirable, but whenever such action is taken the reasons therefor shall be set forth in the minutes of the commission.

RULE VII

Notification of examination

Whenever the demands of the service may require, the commission will notify all applicants whose applications have been filed and are on record to appear for examination, giving at least five days notice by mail of the place, date and hour for such examination in the manner hereinafter specified.

The place and date of such examination and any other material information in regard thereto will be posted on the bulletin board of said commission at the city building in said city at least five business days prior to the date of such examination. When deemed expedient by the commission, advertisement of examinations will be made in the official newspaper of said city.

RULE VIII

Examination

In all examinations for appointment and promotion in the civil service of said city, merit and fitness shall be determined by and

upon competitive examinations for all positions in the competitive class, as herein provided. The merit and fitness of all applicants shall be determined by examination conducted by the said commission. Upon all such examinations no rating higher than 100 per centum shall be given to any person.

Lists containing the names and rating of all applicants found on such examination to be eligible for appointment and promotion for merit and fitness shall be made up for certification to the person or persons holding the power of appointment or promotion in the manner provided in these rules. The minimum percentage of rating necessary to entitle an applicant to a place upon such eligible list shall be 75 per centum.

RULE IX

Conduct of examination

The actual conduct of every examination for merit and fitness shall be under the responsible direction of the commission or of its designated members, free from the interference or participation or influence of the appointing officer or of any person other than the assistant examiners or experts directly employed by the commission. No person employed in a department for whose benefit an eligible list is to be prepared shall be employed as an expert upon the examination for such eligible list. The commission may in the examinations give such relative importance to the different subjects or matters of examination, whether mental or physical, or to experience, occupation or training as to them may seem fit. At or before the commencement of every examination, the weight to be given to every subject included in the examination, and the general or average minimum and the minimum, if any, allowable upon each subject, shall be announced to the applicants. The appointing officer shall state to the commission upon its request and so far as is consistent with these rules the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by persons filling the positions for which an eligible list is to be formed, and also of what age such person should be.

RULE X

Character of examination

All examinations shall be public and practical in their character, and shall relate to those matters which shall fairly test the intelligence, competency, suitability, and character of the applicants to discharge the duties of the service for which they seek to be appointed. The commission, with the approval of the State Commissioners, shall determine when examinations are not practicable in cases relating to the civil service of the said city.

RULE XI

Physical examination

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity, and be certified as qualified in such respects before they shall be accorded a mental examination.

RULE XII

Political opinions of candidates

No recommendation or question under the authority of these rules shall relate to the political opinions or affiliations of any person whatever. Nor shall political opinions be discovered nor considered by the commission in their examinations. The commission shall not receive or consider any communication as to the qualifications or merits of any candidates for a position except such as are herein permitted, and except such communications as they may invite by way of verification of statements made by the candidate.

RULE XIII

Eligible list

1 Every competitor who attains an average percentage of 75 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 50 or over,

shall be eligible for appointment to the position for which he was examined; and the name of eligibles shall be entered in the order of their average percentages, on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

3 The commission shall prescribe the character of the distinct eligible lists, designating the position that may be filled by certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the commission.

The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

4 Where an examination for any grade is had before the eligible list for that grade is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible list who have not been examined for the new eligible list shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate markings upon their former examinations would entitle them if such markings

had instead been given them upon the new examination, and shall be continued thereon until the end of their term of eligibility.

RULE XIV

Written or oral examinations

In the creation of new eligible lists the rating shall be based upon such written or oral examinations, or both, as the commission shall determine, which oral examinations shall be stenographically recorded.

RULE XV

Correction of errors

The commission shall have power, in its discretion, whenever in its judgment the interests of the public service require it, to order a re-examination of applicants for any position, and shall have power to correct any error and amend or revoke any schedule, list or other paper or record where it appears that any error or injustice has been done, or where any person whose name appears on any eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the commission.

RULE XVI

Certification of appointment

Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to, or employment shall be given in, all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names, certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the

person so certified is a veteran, in which case his name shall continue to be certified as long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the commission.

No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the commission:

(1) Insufficiency of the salary attaching to the position offered; or (2) temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of the certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within the period of one year

after his appointment beyond that offered to the persons so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XVII

Reinstatement in service

Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

Upon the written request of an appointing officer stating the essential facts in regard to any proposed reinstatement the commission will, if such reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer. All reinstatements herein authorized shall be made only after the issuance of such certificate.

RULE XVIII

Suspension of rules

In case of a vacancy in any position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some particular person of high and recognized attainment in such qualities, the commission may, upon obtaining the approval of the State Commission, suspend the provision of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension shall be reported to the State Commission in the annual report made to them, with the reasons for the same.

RULE XIX

Qualifications as to residence and citizenship

Every applicant for examination for appointment to any of the positions enumerated in the competitive or non-competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the said city at the time of his application; provided that such requirements as to citizenship and residence may be specially suspended by the commission as to any position requiring high professional, scientific or technical qualifications, but all such cases, with the reasons therefor, shall be entered on the records of the commission opposite the name of the candidate.

RULE XX

Requirements in exceptional cases

In applications for examinations for positions requiring scientific, professional or technical qualifications the commission may require evidences of special education for or of practical experience for a satisfactory term in such profession, art or trade; and shall require the production of such certificates of competency

and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XXI

Qualification of applicants

The commission may require in connection with applications of candidates such certificates of citizens, physicians, public officers or others having knowledge of the applicant as the good of the service may require. The commission may refuse to examine an applicant, or after examination to certify an eligible, who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or who has been guilty of a crime, or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised, or attempted to practise, any deception or fraud in his application, in his examination, or in securing his eligibility or appointment. Any of the foregoing disqualifications shall be good cause for the removal of an eligible from the service after his appointment. When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the commission of the amount and necessary details thereof. No person who has entered upon any examination for any position shall be entitled to be admitted within nine months from the date thereof to a new examination for the same grade of position.

RULE XXII

Temporary appointments

Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons

eligible for appointment after competitive examination, the appointing officer may nominate a person to the commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

RULE XXIII

Methods of examination—Non-competitive class

Positions in the non-competitive class may be filled by the appointing officer in his discretion in respect to the method of examination. The discretion of the officer in such case shall be limited as follows:

First—He may select from the eligible list prepared as the result of an open competitive examination; or,

Second—He may name to the commission three or more persons for competitive examination, and appoint the one graded highest as the result of an examination for merit and fitness; or,

Third—He may appoint or employ any person named by him, who, upon a non-competitive examination by the said commission, shall be duly certified as qualified to discharge the duties of the position.

RULE XXIV

Certificate of qualification—Non-competitive class

Upon the non-competitive examination into the qualifications of a person named for a position in this schedule the said commission will give a certificate to such person only when satisfied (1st) that he is within the limits of age prescribed by the position or employment to which he has been named; (2d) that he is properly certified as free from any physical defect or disease which is likely to interfere with the proper discharge of his duties; (3d) that his character is such as to qualify him for such

position or employment, and (4th) that he possesses the requisite knowledge and ability to enter on the discharge of his official duties. An officer naming a person for examination will at the same time transmit his certificate that after due inquiry he is satisfied that the character and habits of the person named fit him for the public service, and will append to the certificate such formal vouchers or credentials as to character as he may desire to have considered or to put on file. In the determination of the character or habits of the nominee the certificate thereof by the nominating officer will be considered as essential.

RULE XXV

Selection of method of examination

Whenever a vacancy in this schedule in any department, office or institution is to be filled, the officer having the authority to fill the same shall notify the said commission which of the three methods, in his discretion, under rule XXIII. he selects; and if the choice be by an open competition, the commission will proceed as for an examination under the competitive class, but if the choice be by a limited competition or by the appointment of a person to be duly certified by the commission as qualified, the officer aforesaid shall name in such notification the person or persons to be examined, and thereupon the commission shall notify the person or persons so named of the time, place and special rules for the examination.

RULE XXVI

Labor class—Registration and appointment

1 Applicants for positions under the labor class, who produce satisfactory evidence of their capacity for labor and their habits as to industry and sobriety shall be registered in the order of their application. The register shall state the (1) name, (2) age, (3) residence, (4) citizenship, (5) number and relationship of persons depending for support on the applicant, (6) service in the army or navy in time of war, (7) previous occupation, (8) reference, and such other information as may be required.

2 When the services of employees in the labor class are required, the officer or person having the appointment shall notify the said commission, stating the number of men wanted, kind of labor for which they are wanted, and the time and place of employment, and the commission shall thereupon send to the officers or the persons making the requisition the names and residences of the number of men called for (if the register contains so many) as provided in chapter 370 of the Laws of 1899; giving the preference to those who have served in the army or navy of the United States during the late civil war and been honorably discharged therefrom.

3 Such appointing officer shall forthwith return to this commission the names of those employed with the date of employment; provided, however, that whenever the appointing officer shall employ a smaller number than called for in the requisition he shall not make selection therefor from the whole number certified to him, but only from that number of names standing first upon said list that would have been certified to him had the requisition stated the number of vacancies to be actually filled.

4 All registry lists shall remain in force for not less than one year or more than four. The municipal commission may terminate an eligible list for any stated position which has been in force for a period of one year by the establishment of a new list for such position.

New lists shall be established for labor positions upon the first day of February of each year where in the discretion of the commission it is necessary to establish a new registration list.

5 There shall be separate applications for the different kinds of labor and employment, and the commission may establish separate labor lists for the various institutions and departments. Said commission shall have power to limit the number of lists upon which an applicant's name shall be registered at the same time. The commission shall require an applicant for registration for the labor service to furnish such evidence as to his fitness, etc., or pass such examination as may be deemed proper by them, not inconsistent with the law.

6 In case the commission is unable to fill a requisition for laborers, the fact shall be certified to the officer making the requisition, who shall then make the selection under such rules as the commission may from time to time prescribe.

7 The commission may make such rules as may be necessary to identify the registered applicants, and to preserve a record of their conduct.

8 No employee whose employment is terminated for the reason of misconduct or delinquency shall be restored to the registry or be again eligible for registration until the expiration of a period of six months from the date of such termination, and then only upon furnishing to the commission satisfactory evidence that the cause of his dismissal no longer exists.

9 A laborer in any department who has been laid off and who has failed to receive re-employment for six consecutive working days may be restored to the eligible list in the order of his original registration number provided he has given notice to the appointing officer of the department in which he is appointed of his intention and shall have made request to the commission to have his name restored to the list.

10 A laborer in any department who has been dismissed but not by reason of misconduct or delinquency may be re-employed in the same department and in the same position without further examination or registration within one year next following the date of his dismissal.

11 In case of an emergency, the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action, with the full particulars thereof to this commission, giving the names of the persons so employed, but no persons shall be so hired or employed for a longer period than three days.

RULE XXVII

Reregistration

At the end of their term of employment persons so employed, by filing with the commission a certificate of the employing

officer under whom they served to the effect that their labor has been in all respects satisfactory, may be reregistered in the place and order of their original registration.

RULE XXVIII

Probationary appointments

Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XXIX

Promotions

1 Whenever a vacancy occurs in any position in the competitive class above the lowest grade in any group the commission shall forthwith arrange to hold a promotion examination limited to those persons who have for more than one year served with fidelity in the next lower grade in such group in the same office, department or institution, provided that if there are no persons who have served with fidelity for one year in the next lower grade, or provided all persons in the next lower grade fail in any promotion examination, then all persons in the second lower grade who have served with fidelity for one year in the same office, department or institution shall have the right to compete

in said promotion examination. On the request of the appointing officer the commission may permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail. Whenever after due trial it is found not practical to fill a vacancy in any position through promotion in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of rule XVI.

2 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion.

3 No promotion can be made from a position in one class to a position in another class, unless the same be specially authorized by the commission, but a person employed in any position shall not, because of such appointment, be barred from the open, competitive examination provided for original entrance to any other position.

4 The test of actual service being the main factor in fitness for promotion, there shall be kept in every office continuous and comparative records of the efficiency, punctuality, attention and general good conduct of all persons employed therein. Such records shall at all times be open to inspection by the commission, and if the same have been regularly and properly kept they shall constitute one of the elements in such promotion examination with such relative weight as shall be assigned to them by the commission. If such records have not been regularly and properly kept, the commission shall prescribe such tests as may seem best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

5 The appointing officer shall notify the commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer, the commission shall direct a competitive examination of those enti-

tled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible to such examination.

6 After consultation with the appointing officer under whom the vacancy exists the commission may appoint an examiner. The written part of the examination shall be confined to the duties of the office in which the vacancy occurs, and particularly to the duties of the position to be filled. Due weight shall be given to the candidate's seniority and past record in the office, and to any special fitness for the duties of the higher position.

7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII. The commission shall certify for promotion the names of the three persons standing highest on such eligible list.

8 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation, other than that of such superiors, shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance.

RULE XXX

Transfers

Transfers of clerks and others included in the competitive and non-competitive classes may be made from one office or department to a similar position in another by the mutual consent of the heads of such offices or departments; every such transfer must be reported to the commission for record, within five days from the date thereof. No such transfer will be permitted from a position enumerated in the competitive class to a position in the non-competitive class unless the person so transferred passes the non-competitive examination for such position, or from a position enumerated in the non-competitive class to a position in

the competitive class unless the person so transferred has such a standing upon a proper eligible list as would entitle him to original appointment to such position.

Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer the commission will, if such transfer be in accordance with the law and the provisions of these rules, issue its certificate of that fact to such officer.

All transfers herein authorized shall be made only after the issuance of such certificates.

RULE XXXI

Political services or contributions not required

No person in the public service is, for that reason, under any obligation to contribute to any political fund or purpose, or to render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do.

RULE XXXII

Political action unaffected

No person in the public service has the right to use his official authority or influence to coerce the political action of any person or body.

RULE XXXIII

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army or navy of the United States in the late civil war, who are citizens and residents of said city, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion shall be made, provided their qualifications and fitness shall have been ascertained as provided in these rules; and the person thus preferred shall not be disqualified from holding any position in the civil service on account of his age, nor by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXIV

Power of removal

Subject only to the qualifications required to be ascertained in accordance with these rules, the power of appointment and the responsibility of selection are in all cases in the appointing officer. The power to remove existing by law on the part of any officer is not impaired by anything contained in these rules; provided, however, that if a person holding a position subject to competitive examination under these rules shall be removed or reduced, the reasons therefor shall be stated in writing and filed with the head of the department or other appointing officer, and the person so removed or reduced shall have an opportunity to make an explanation.

RULE XXXV

Dismissals

No one dismissed from the service for misconduct shall be admitted to examination for appointment in any capacity in any department of the municipal service within two years from the date of such dismissal.

RULE XXXVI

Report of term of employment

1 It shall be the duty of each city officer, or board of city officers, appointing or employing an officer, clerk or other person in the service of the city, forthwith on such appointment or employment to report to the commission the name of such appointee or employee, the title or character of his office or employment, and the date of the commencement of service by virtue thereof; and forthwith, on the termination of such service, to report to said commission the fact and date and cause of such termination.

2 The commission shall keep in its office an official roster of the classified city service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted, or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such per-

son was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of these rules. The official roster shall show opposite, or in connection with each name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment or death.

RULE XXXVII

Certifications of payrolls

For the purpose of certification of payrolls and accounts, as required by section nineteen of the civil service law, appointing officers and heads of departments shall furnish the commission with payrolls, accounts and certificates in form and manner as follows:

1 Heads of departments, officers and institutions in the city service whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least one day before payment is to be made, a payroll in duplicate showing the names of the persons to be paid, the title of the position held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, one of such payrolls shall be transmitted by it to the city treasurer, and the other thereof shall be transmitted to the city clerk.

2 For payments for irregular or occasional services the head of such a department, office or institution shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified

on the regular payrolls. Upon examination and certification by the commission such accounts shall be forwarded to the city treasurer.

3 The secretary of the commission shall compare such payroll or account for services with the official roster and shall attach thereto or place thereon a certificate in form substantially as follows:

“ I hereby certify that the persons named in the above payroll occupying positions in the classified service have been appointed or employed in pursuance of the civil service law and of the rules made in pursuance of said law (chapter 370, Laws 1899).

“

“Secretary municipal civil service commission”

The commission may designate an employee in its office as assistant secretary for the purpose of making certificates in such cases in the absence of the secretary.

4 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XXXVIII

The commission shall have authority to prescribe such regulations in pursuance of and for the execution of the provisions of these rules and of the civil service law as may not be inconsistent therewith, and may prescribe blank forms for all applications, certificates, reports, records and returns required under these rules, and the regulations made in pursuance thereof. The commissioners shall from their number choose a president to act during their pleasure, and they may from time to time appoint committees from their own number.

RULE XXXIX

When rules take effect

These rules shall take effect on and after the date of their approval by the Civil Service Commission of the state of New York.

Classes

The following is a list of the offices and positions in the civil service of said city, classified in accordance with the foregoing rules, and therein referred to:

UNCLASSIFIED SERVICE

First—Officers elected by the people, viz.: the mayor, city treasurer, aldermen, justices of the peace, police justice, constables, overseer of poor, members of board of education.

Second—The head or heads of any department of the city government, viz.:

Officers appointed by the mayor, viz.: assessors, city attorney, fire commissioners, police commissioners, water commissioners, railroad commissioners, examining board of plumbers, members of board of health, members of municipal civil service commission.

Third—Persons employed in, or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city.

CLASSIFIED SERVICE

Exempt class

Special superintendents of streets.

Sewer inspector.

Paving inspector.

Special police appointed by the mayor but receiving no compensation from city treasury.

Special police appointed by the mayor or board of police, in emergencies (not to exceed three days) and paid from city treasury. Such appointments to be certified to civil service commission by the appointing power.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specifically stated in the following classification: city clerk, superintendent of streets, sergeant-at-arms and pound master, inspector of lamps and gas, health inspector, inspector of plumbing, superintendent of water works, engineers, superintendent of fire alarms, fire warden, policemen, janitors, city physician, city engineer, drivers (fire department), bridge tenders, assessors' clerk, inspectors of stationary engineers, assistant civil engineer, transitman, draughtsman, leveler, chainman, rodman.

Non-competitive class

The non-competitive class shall include such positions as are not in the exempt class, but which it is impracticable to include in the competitive class.

It shall comprise the following positions and such positions as may hereafter be added; provided, that from time to time, the commission shall transfer positions from this class to the competitive class whenever it may be found practicable to hold competitive examinations to fill them:

1 Chief of police, chief and assistant engineer of the fire department, commissioners of deeds, sealer of weights and measures, stewards fire companies, steward hose tower.

Labor class

Laborers, cartmen, teamsters.

Respectfully submitted for approval.

WM. W. STORRS

GEO. W. LYONS

W. W. BRIM

Municipal civil service commissioners

Approved, Lockport, July 26th, 1900.

CALVIN G. SUTLIFF

Mayor

STATE OF NEW YORK
OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., *September 17, 1900*

The foregoing civil service rules for the city of Lockport, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. S.]

JOHN C. BIRDSEYE

Assistant Secretary

RULES FOR THE CLASSIFIED SERVICE OF THE CITY
OF MIDDLETOWN

RULE I

Application of rules

These rules shall apply to all positions in the public service of the city of Middletown, with the exception of those hereinafter enumerated in the unclassified service.

RULE II

Appointment of commissioners

For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply, there shall be a municipal civil service commission which shall be composed of three citizens of the city of Middletown, each of whom shall be known as a municipal civil service commissioner of the city of Middletown, and not more than two of whom shall belong to the same political party. It shall be the duty of such municipal civil service commission to conduct all examinations called for under these rules, to ascertain the merit and fitness of candidates for admission into the civil service of the city in respect to character, knowledge and ability for the particular branch of the service into which they seek to enter, and to estimate and determine the relative excellence or standing of the persons examined, and to certify the same in such manner and form as may be prescribed. They shall also make and file with the State Civil Service Commission such annual and other reports

and roster of the classified civil service of said city as required by chapter 370 of the Laws of 1899. The secretary of the board shall keep the minutes of their proceedings and all necessary records of applicants, their examinations and standings, and a complete record of all persons employed in the several departments and offices to which these rules apply, and of all appointments, promotions, transfers, dismissals, resignations and changes of any sort therein.

RULE III

Classification of positions

CLASSIFIED SERVICE

1 The civil service of the city of Middletown is divided into the unclassified service and the classified service.

2 The unclassified service includes:

First—All officers elected by the people.

Second—All election officers.

Third—The head or heads of any department or office of the city government.

Fourth—Persons employed in or who seek to enter the public service as superintendents, principals or teachers in the educational department of the city.

3 The classified service includes all positions not in the unclassified service. The positions in the classified service are hereby classified in three classes, to be known as the exempt class, the competitive class and the labor class, as enumerated in respective schedules hereunto attached and hereby made a part of these rules.

RULE IV

The exempt class

The exempt class shall include:

First—The deputies of principal executive officers duly authorized by law to act generally for and in place of their principals.

Second—One secretary of each officer, board and commission authorized by law to appoint a secretary.

Third—One clerk and one deputy clerk, if authorized by law, of each court.

Fourth—Other subordinate offices for the filling of which competitive or non-competitive examination may be found to be not practicable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in schedule of exempt class hereto annexed. Not more than one appointment shall be made to or under the title of any such office or position, unless a different number is specifically mentioned in such schedule.

The appointments to positions comprised in exempt class may be made without examination under these rules, but such examination may be held upon the request of the appointing officer. Appointing officers must notify the municipal civil service commission in writing of all appointments of such positions within five days after the same are made, setting forth the full name of such appointee, the date and place of birth, length of residence in the city of Middletown, nature of previous employment, whether he has ever been in official service before, and if so, when and where; date of beginning of service and term for which appointed, salary, and the name of the person in whose place appointed; all of which shall be duly certified by the appointing officer. In these rules the term “appointing officer” shall be construed to include any person, board or commission having the power to appoint to any position in the civil service of the city of Middletown.

RULE V

Application for examination—Competitive class

Applications of competitors for positions included in the competitive class must be addressed to the secretary of the municipal civil service commission of the city of Middletown, at the office of the commission in the city hall in said city. The application must be verified and in the handwriting of the applicant. It must state:

First—His full name and residence, giving street and number.

Second—His term of residence in the city of Middletown.

Third—His citizenship.

Fourth—His age, giving date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason thereof.

Seventh.—His business or employment and residence for the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the late civil war, the name of organization, or vessel to which attached, date of enlistment or commission, position or rank, date and cause of discharge from the service, and any physical disability incurred in such service.

Tenth—Such other information must be furnished as the board may reasonably require touching the applicant's merit and fitness for the public service. The application must be accompanied by a certificate of a practising physician of good repute that he has examined the applicant and found him free from any physical defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by such applicant, and by the certificate of not less than three nor more than five reputable citizens of the city that they have been personally acquainted with the applicant for at least one year, and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required. The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule XIX, two of the citizens making the certificates herein above referred to may be residents of the applicant's place of residence.

RULE VI

Defective applications—Age qualifications

Defective applications may be suspended by the commission and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXIX. Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

The municipal commission may in its discretion suspend the requirement as to age qualifications for any stated position, where in their judgment such suspension is necessary and desirable, but all cases of suspension, with the reasons therefor, shall be entered in the minutes of the commission.

RULE VII

Notification of examination

Whenever the demands of the service may require, the municipal civil service commission will notify all applicants whose applications have been filed and are on record to appear for examination, giving at least five days' notice of the place, date and hour for such examination in the manner hereinafter specified.

The place and date of such examination and any other material information in regard thereto will be posted on the bulletin of the municipal civil service commission erected in a conspicuous place in the lobby of the city hall in the city of Middletown. When deemed expedient by the commission, advertisement of examinations will be made in the official newspapers of the city of Middletown, but the notice posted on its own bulletin, as above provided, shall be the only public notice of any examination required.

RULE VIII**Examination**

In all examinations for appointment and promotion in the civil service of the city of Middletown merit and fitness shall be determined by and upon competitive examinations for all positions in the competitive class, as herein provided. The merit and fitness of all applicants shall be determined by examination conducted by the municipal civil service commission. Upon all such examinations no rating higher than 100 per centum shall be given to any person. Lists containing the names and rating of all applicants found on such examination to be eligible for appointment and promotion for merit and fitness shall be made up for certification to the person or persons holding the power of appointment or promotion in the manner provided in these rules. The minimum percentage of rating necessary to entitle an applicant to a place upon such eligible list shall be 75 per centum.

RULE IX**Conduct of examination**

The actual conduct of every examination for merit and fitness shall be under the responsible direction of the commission or of its designated members, free from the interference or participation or influence of the appointing officer or of any person other than the assistant examiners or experts directly employed by the commission. No person employed in a department for whose benefit an eligible list is to be prepared shall be employed as an expert upon the examination for such eligible list. The commission may in the examinations give such relative importance to the different subjects or matters of examination, whether mental or physical, or to experience, occupation or training as to them may seem fit. At or before the commencement of every examination, the weight to be given to every subject included in the examination, and the general or average minimum and the minimum, if any allowable, upon each subject, shall be announced to the applicants. The appointing officer shall state

to the commission, upon their request and so far as is consistent with these rules, the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by persons filling the positions for which an eligible list is to be formed, and also of what age such person should be.

Applicants shall be admitted to examination upon the production of the official notification to appear issued for that purpose. Each applicant shall receive a number which shall be endorsed upon his notification when produced at the time of the examination, and the notification so endorsed shall be sealed by the candidate in an envelope furnished for that purpose. Each applicant shall sign his examination papers with his number, omitting his name, and the envelope shall not be opened until all examination papers have been received and the markings and gradings made.

Each candidate shall be given a question sheet and the candidate shall endorse his examination number upon the same. The question sheet shall be filed with the examination paper of the candidate as a matter of record.

Any paper in an examination bearing the name of the candidate shall be rejected.

All papers in the examination shall be written in ink and shall only bear the number of the candidate for the purpose of identifying the same.

Every paper in every examination (certified by the examiners) shall be signed with his initials or name in ink by each examiner who has reviewed or rated it with the rating thereon.

RULE X

Character of examination

All examinations shall be public and practical in their character, and shall relate to those matters which shall fairly test the intelligence, competency, suitability and character of the applicants to discharge the duties of the service for which they seek to be appointed. The commission, with the approval of the

Civil Service Commissioners of the state, shall determine when examinations are not practicable in cases relating to the civil service of the city of Middletown.

RULE XI

Physical examination

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity, and be certified as qualified in such respects before they shall be accorded a mental examination.

RULE XII

Political opinions of candidates

No recommendation or question under the authority of these rules shall relate to the political opinions or affiliations of any person whatever. Nor shall political opinions be discovered nor considered by the commission in their examinations. The commission shall not receive or consider any communication as to the qualifications or merits of any candidates for a position except such as are herein permitted, and except such communications as they may invite by way of verification of statements made by the candidate.

RULE XIII

Eligible list

1 Every competitor who attains an average percentage of 75 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 50 or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered in the order of their average percentages, on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

No candidate for positions requiring technical or professional knowledge receiving less than 75 per cent on the technical or special subjects shall be placed upon the eligible list. No applicant for the position of fireman or policeman who receives upon his mental examination an average of less than 75 per cent, or on the physical qualifications less than 75 per cent, shall be placed upon the eligible list. No applicant receiving zero on any one subject shall be placed upon the eligible list.

In case of examination for promotion, candidates shall be required to obtain 80 per cent in all grades.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

3 The commission shall prescribe the character of the distinct eligible lists, designating the positions that may be filled by certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the commission.

The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

RULE XIV

Regrading

Where an examination for any grade is had before the eligible list for that grade is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible

list who have not been examined for the new eligible list shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon their former examinations would entitle them if such markings had instead been given them upon the new examination, and shall be continued thereon until the end of their term of eligibility.

RULE XV

Written or oral examinations

In the creation of new eligible lists the rating shall be based upon such written or oral examinations, or both, as the commission shall determine, which oral examinations shall be stenographically recorded.

RULE XVI

Correction of errors

The commission shall have power, in its discretion, whenever in its judgment the interests of the public service require it, to order a re-examination of applicants for any position, and shall have power to correct any error and amend or revoke any schedule, list or other paper or record where it appears that any error or injustice has been done, or where any person whose name appears on any eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the municipal civil service commission.

RULE XVII

Certification for appointment

Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether

the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

1 Insufficiency of the salary attached to the position offered;
or

2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever

one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XVIII

Suspension of rules

In case of a vacancy in any position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some particular person of high and recognized attainment in such qualities, the commission may, upon obtaining the approval of the State Civil Service Commission, suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension shall be reported to the State Civil Service Commission in the annual report made to them, with the reasons for the same.

RULE XIX

Qualifications as to residence and citizenship

Every applicant for examination for appointment to any of the positions enumerated in the competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the city of Middletown at the time of his application; provided that such requirements as to citizenship and residence

may be specially suspended by the commission as to any position requiring high professional, scientific or technical qualifications, but all such cases, with the reasons therefor, shall be entered on the records of the commission opposite the name of the candidate.

RULE XX

Requirements in exceptional cases

In applications for examinations for positions requiring scientific, professional or technical qualifications, the commission may require evidences of special education for or of practical experience for a satisfactory term in such profession, art or trade; and shall require the production of such certificates of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XXI

Candidates unfit for appointment

Blank forms for applications will be furnished by the said municipal civil service commission without charge to all persons requesting the same. The commission may require in connection with such application such certificates of citizens, physicians, public officers or others having knowledge of the applicant as the good of the service may require. The commission may refuse to examine an applicant, or after examination to certify an eligible, who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or who has been guilty of a crime, or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised, or attempted to practise, any deception or fraud in his application, in his examination, or in securing his eligibility or appointment. Any of the foregoing

disqualifications shall be good cause for the removal of an eligible from the service after his appointment. When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the municipal commission of the amount and necessary details thereof. No person who has entered upon any examination for any position shall be entitled to be admitted within nine months from the date thereof to a new examination for the same grade of position.

RULE XXII

Temporary appointments

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

When the service to be rendered by an appointee is for a temporary period, and the need of such services is urgent, the appointing officer may appoint from the appropriate eligible list the first person willing to accept such temporary appointment, but the acceptance or declination of such temporary appointment shall not deprive the person of his right to future certification for permanent appointment, nor shall said appointee be entitled to the privileges conferred by the provisions of these rules relating to promotion, transfer or re-instatement. A temporary appointment made under this rule shall not continue for a longer period than ten days from the date of the appointment, nor shall successive temporary appointments be made to the same

position; except in the case of the temporary appointment to the position of substitute fireman, in which case the police and fire commissioners may select for such service any person on the eligible list of firemen for permanent appointment without regard to his standing on such list, but no such appointment shall continue for a longer period than three days in any one calendar month, but the municipal civil service commission may in case of necessity and upon the written request of the police and fire commissioners reissue its certificate authorizing a renewal of the temporary appointment, but such renewal shall be entered in the minutes of the commission setting forth the facts in the case.

RULE XXIII

Registration and appointment—Labor class

1 Applicants for positions under the labor class, who produce satisfactory evidence of their capacity for labor and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state the (1) name, (2) age, (3) residence, (4) citizenship, (5) number and relationship of persons depending for support on the applicant, (6) service in the army or navy in time of war, (7) previous occupation, (8) reference, and such other information as may be required.

2 When the service of employees in the labor class are required, the officer or person having the appointment shall notify the said commission, stating the number of men wanted, kind of labor for which they are wanted, and the time and place of employment; and the commission shall thereupon send to the officers or the person making the requisition the names and residences of the number of men called for (if the register contains so many), as provided in chapter 370 of the Laws of 1899, giving the preference to those who have served in the army or navy of the United States during the late civil war and been honorably discharged therefrom.

Such appointing officer shall forthwith return to this commission the names of those employed with the date of employment,

provided that if a less number than those certified shall be so employed they shall be those standing highest on the register.

4 All registry lists shall remain in force for a period of not less than one year nor more than four years, and on the last day of February of each year new lists, when necessary, shall be established.

5 There shall be separate applications for the different kinds of labor and employment, and the commission may establish separate labor lists for the various institutions and departments. Said commission shall have power to limit the number of lists upon which an applicant's name shall be registered at the same time. The commission shall require an applicant for registration for the labor service to furnish such evidence as to his fitness, etc., or pass such examination as may be deemed proper by them, not inconsistent with the law.

6 In case the commission is unable to fill a requisition for laborers, the fact shall be certified to the officer making the requisition, who shall then make the selection under such rules as the commission may from time to time prescribe.

7 The commission may make such rules as may be necessary to identify the registered applicants and to preserve a record of their conduct.

8 A laborer who has been dismissed for no reason of misconduct or delinquency on his part may, upon his request, be restored to the eligible list in the order of his original registration number for the remainder of his eligible term and be certified for future employment.

9 No employee whose employment is terminated for the reason of misconduct or delinquency shall be restored to the register or be again eligible for registration until the expiration of a period of six months from the date of such termination; and then only upon furnishing the municipal commission with satisfactory reasons that the cause of his dismissal no longer exists.

10 In case of an emergency the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such

action with the full particulars thereof and giving the names of the persons so employed to the municipal commission, but no person shall be so hired or employed for a longer period than three days.

RULE XXIV

Probationary appointments

Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXX limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XXV

Promotions

1 Whenever a vacancy occurs in any position in the competitive class above the lowest grade in any group, the commission shall forthwith arrange to hold a promotion examination limited to those persons who have for more than one year served with fidelity in the next lower grade in such group in the same office, department or institution, provided that if there are no persons who have served with fidelity for one year in the next lower grade, or provided all persons in the next lower grade fail in any promotion examination, then all persons in the second lower grade who have served with fidelity for one year in the same office, department or institution shall have the right to compete

in said promotion examination. On the request of the appointing officer the commission will permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail. But in case the duties of the position in which there is a vacancy do not require, in the opinion of the commission, qualifications essentially different from those required for the subordinate positions held by those who have the right to compete in the promotion examination, and in case, in the opinion of the commission, it is unnecessary to determine the qualifications of persons to fill the vacancy by an examination involving essentially different tests, then in such case the commission may determine that no promotion examination is necessary and that the person, if any, who by the records kept by the appointing officer appears to have the highest rating for efficiency, punctuality, attention and general good conduct in the discharge of his duties in the subordinate position shall be promoted to fill such vacancy, provided he is the only candidate for the position.

2 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion.

For the purpose of orderly arrangement and of regulated promotion, the positions in each group shall be divided into grades based upon the rate of annual compensation, which are fixed as follows:

Grade 1—All positions, the compensation of which is at the rate of not more than \$600 per annum.

Grade 2—All positions, the compensation of which is at the rate of more than \$600, but not more than \$900 per annum.

Grade 3—All positions, the compensation of which is at the rate of more than \$900, but not more than \$1200 per annum.

Grade 4—All positions, the compensation of which is at the rate of more than \$1200, but not more than \$1500 per annum.

Grade 5—All positions, the compensation of which is at the rate of more than \$1500 per annum.

3 No promotion can be made from a position in one class to a position in another class unless the same be specially authorized by the commission, but a person employed in any position shall not, because of such appointment, be barred from the open competitive examination provided for original entrance to any other position.

4 The test of actual service being the main factor in fitness for promotion, there shall be kept in every office continuous and comparative records of the efficiency, punctuality, attention and general good conduct of all persons employed therein. Such records shall at all times be open to inspection by the municipal commission, and if the same have been regularly and properly kept they shall constitute one of the elements in such promotion examination, with such relative weight as shall be assigned to them by the commission. If such records have not been regularly and properly kept, the commission shall prescribe such tests as may seem best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

5 The appointing officer shall notify the commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer, the commission shall direct a competitive examination of those entitled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible to such examination.

6 After consultation with the appointing officer under whom the vacancy exists the commission may appoint an examiner. The written part of the examination shall be confined to the

duties of the office in which the vacancy occurs, and particularly to the duties of the position to be filled. Due weights will be given to the candidates' seniority and past record in the office, and to any special fitness for the duties of the higher position.

7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.

8 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received, unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation other than that of such superiors shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance.

RULE XXVI

Transfers—Reinstatement

1 Transfers of clerks and others included in the competitive class may be made from one office or department to a similar position in another by the mutual consent of the heads of such offices or departments; every such transfer must be reported to the commission for record within five days from the date thereof.

2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination

for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year reestablished under the same or any other designation.

3 Whenever in any department or institution an office or position in the competitive class is abolished or when the number of positions of a certain character is reduced, the person or persons legally holding office or filling the position shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer.

All transfers herein authorized shall be made only after the issuance of such certificate.

RULE XXVII

Political services or contributions not required

No person in the public service is, for that reason, under any obligation to contribute to any political fund or purpose, or to render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do.

RULE XXVIII

Political action unaffected

No person in the public service has the right to use his official authority or influence to coerce the political action of any person or body.

RULE XXIX**Preference of veterans**

Honorably discharged soldiers, sailors and marines from the army or navy of the United States in the late civil war, who are citizens and residents of the city of Middletown, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion shall be made, provided their qualifications and fitness shall have been ascertained as provided in these rules; and the person thus preferred shall not be disqualified from holding any position in the civil service on account of his age, nor by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXX**Power of removal**

Subject only to the qualifications required to be ascertained in accordance with these rules, the power of appointment and the responsibility of selection are in all cases in the appointing officer. The power to remove existing by law on the part of any officer is not impaired by anything contained in these rules; provided, however, that if a person holding a position subject to competitive examination under these rules shall be removed or reduced, the reasons therefor shall be stated in writing and filed with the head of the department or other appointing officer, and the person so removed or reduced shall have an opportunity to make an explanation.

RULE XXXI**Dismissals**

No one dismissed from the service for misconduct shall be admitted to examination for appointment in any capacity in any department of the municipal service within two years from the date of such dismissal.

RULE XXXII

Report of term of employment

1 It shall be the duty of each city officer, or board of city officers, appointing or employing an officer, clerk or other person in the service of the city, forthwith on such appointment or employment to report to the municipal civil service commission the name of such appointee or employee, the title or character of his office or employment, and the date of the commencement of service by virtue thereof; and forthwith, on the termination of such service, to report to said commission the fact and date and cause of such termination.

2 The commission shall keep in its office an official roster of the classified city service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of these rules. The official roster shall show opposite, or in connection with each name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment, or death.

RULE XXXIII

Certifications of payrolls

For the purpose of certification of payrolls and accounts, as required by section 19 of the civil service law, appointing officers and heads of departments shall furnish the commission with payrolls, accounts and certificates in form and manner as follows:

1 Heads of departments, offices and institutions in the city service whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least five days before payment is to be made, a payroll in duplicate showing the names of the persons to be paid, the title of the position

held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the chamberlain or fiscal officer for further examination and payment, as required by law, and one of said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

2 For payments for irregular or occasional services, the head of such a department, office or institution shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the commission such account shall be forwarded to the chamberlain or other fiscal officer.

3 The secretary of the commission shall compare such payroll or account for services with the official roster and shall attach thereto or place thereon a certificate in form substantially as follows:

"I hereby certify that the persons named in the above payroll, occupying positions in the classified service, have been appointed or employed in pursuance of the civil service law and of the rules made in pursuance of said law (chapter 370, Laws of 1899).

".....

"Secretary municipal civil service commission"

The commission may designate an employee in its office as assistant secretary for the purpose of making certificates in such cases in the absence of the secretary.

4 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or

employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XXXIV

Power to make regulations pursuant to rules

The municipal civil service commission shall have authority to prescribe such regulations in pursuance of and for the execution of the provisions of these rules and of the civil service law as may not be inconsistent therewith and may prescribe blank forms of applications, certificates, reports, records, and returns required under these rules and the regulations made in pursuance thereof.

The commissioners shall from their number choose a president to act during their pleasure, and they may from time to time appoint committees from their own number.

Classes

The following is a list of the offices and positions in the civil service of the City of Middletown, classified in accordance with the foregoing rules, and therein referred to:

UNCLASSIFIED SERVICE

First—Officers elected by the people: mayor, treasurer, recorder, supervisor, assessors, aldermen, justices of the peace, board of education, water commissioners, constables.

Second—Election officers: inspectors, poll clerks, ballot clerks.

Third—The head or heads of any department of the city government: civil service commissioners, board of health.

Fourth—Officers appointed by the common council on the nomination of the mayor.

Fifth—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the

educational department of the city: superintendent of schools, principals, teachers.

CLASSIFIED SERVICE

Exempt class

Corporation counsel.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

City clerk and collector.

Engineer and surveyor.

Superintendent of streets.

Police captain.

Police constables.

Fire inspector.

Roof water inspector.

Superintendent fire alarm system.

Registrar of vital statistics, board of health.

Clerk, board of health.

Sanitary inspector.

Health officer.

City physician.

Superintendent of the poor.

Clerk of board of water commissioners.

Superintendent, water department.

Assistant superintendent, water department.

Water and meter inspector.

Clerk of board of education.

Engineer.

Assistant engineer.

Truant officer.

Librarian.

Library clerk.

Drivers of fire apparatus.

Labor class

The labor class shall include all persons employed as laborers or day workmen: laborers, teamsters, cartmen.

EDMUND MILLEN, *President*

J. E. ISEMAN

J. W. CANFIELD

Commission

C. A. WHITNEY, *Secretary*

C. L. ELWOOD

Mayor

MIDDLETOWN, N. Y., *August 15, 1900.*

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., *August 20, 1900*

The foregoing rules for the city of Middletown, N. Y., having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. s.]

JOHN C. BIRDSEYE

Assistant Secretary

RULES FOR THE CLASSIFIED SERVICE OF THE CITY OF
NEWBURGH

Pursuant to the statutes of the state of New York providing for examination to ascertain and determine the merit and fitness of persons seeking to enter the civil service of the state of New York and the cities thereof, and the regulation of the same, we, Charles E. Snyder, Martin G. Mould and John A. Hart, duly appointed by the mayor of said city of Newburgh to prescribe, amend and enforce rules for the classification of the offices, places and employments in the classified service of the city of Newburgh, and for appointments and promotions therein and examinations therefor, do hereby prescribe the following rules for the classification of the offices, places and employments in said classified service, and promotions therein and examinations therefor, and for the registration and selection of laborers for employment

in the said service which, having been approved by the mayor, shall take effect from the date of their approval by the State Civil Service Commission.

RULE I

Application of rules

These rules shall apply to all positions in the civil service of the city of Newburgh, with the exception of those hereinafter enumerated in the unclassified service.

RULE II

Appointment of commissioners

For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply, there shall be a municipal civil service commission, which shall be composed of three citizens of the city of Newburgh designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Newburgh, and not more than two of whom shall belong to the same political party. The mayor may, at any time, by filing with the city clerk a written notification of the change, appoint another citizen in the place of any one so designated. It shall be the duty of such municipal civil service commission to conduct all examinations called for under these rules, and to certify the same in such manner and form as may be prescribed. They shall also make and file with the State Civil Service Commission such annual and other reports and roster of the classified civil service of said city as required by chapter 370 of the Laws of 1899. The secretary of the board shall keep the minutes of their proceedings and all necessary records of all persons to which these rules apply, and of all appointments, promotions, transfers, dismissals, resignations and changes of any sort therein.

RULE III

Classification of positions—Classified service

1 The civil service of the city of Newburgh is divided into the unclassified and the classified service.

2 The unclassified service includes:

First—All officers elected by the people.

Second—All election officers.

Third—The head or heads of any department or office of the city government.

Fourth—Persons employed in or who seek to enter the public service as superintendents, principals or teachers in the educational department of the city.

3 The classified service includes all positions not in the unclassified service. The positions in the classified service are hereby classified in four classes, to be known as the exempt class, the competitive class, the non-competitive class, and the labor class, as enumerated in respective schedules hereunto attached and hereby made a part of these rules.

RULE IV

The exempt class

The exempt class shall include:

First—The deputies of principal executive officers duly authorized by law to act generally for and in place of their principals.

Second—One secretary of each officer, board and commission authorized by law to appoint a secretary.

Third—Other subordinate offices for the filling of which competitive or non-competitive examination may be found to be not practicable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in schedule of exempt class hereto annexed. Not more than one appointment shall be made to or under the title of any such office or position, unless a different number is specifically mentioned in such schedule.

The appointments to positions comprised in the exempt class may be made without examination under these rules, but such examination may be held upon the request of the appointing officer. Appointing officers must notify the municipal civil

service commission in writing of all appointments of such positions within five days after the same are made, setting forth the full name of such appointee, the date and place of birth, length of residence in the city of Newburgh, nature of previous employment, whether he has ever been in official service before, and if so, when and where; date of beginning of service and term for which appointed, salary and the name of the person in whose place appointed; all of which shall be duly certified by the appointing officer. In these rules the term "appointing officer" shall be construed to include any person, board or commission having the power to appoint to any position in the civil service of the city of Newburgh.

RULE V

Application for examination—Competitive class

Applications of competitors for positions included in the competitive class must be addressed to the secretary of the municipal civil service commission of the city of Newburgh, at the office of the commission in the city hall in said city. The application must be verified in the handwriting of the applicant. It must state:

First—His full name and residence, giving street and number.

Second—His term of residence in the city of Newburgh.

Third—His citizenship.

Fourth—His age, giving date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason thereof.

Seventh—His business or employment and residence for the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the civil war, the name of organization or vessel to which attached, date of enlistment or commission, position or rank, date and cause of discharge from the service and any physical disability incurred in such service.

Tenth—Such other information must be furnished as the board may reasonably require touching the applicant's merit and fitness for the public service. The application must be accompanied by a certificate of a practising physician of good repute that he has examined the applicant and found him free from any physical defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by such applicant, and by the certificate of not less than three nor more than five reputable citizens of the city that they have been personally acquainted with the applicant for at least one year, and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required. The applicant must also state in his application the position he seeks.

RULE VI

Defective applications—Age qualification

Defective applications may be suspended by the commission and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXXIII. Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

RULE VII

Notification of examination

Whenever the demands of the service may require, the municipal civil service commission will notify all applicants whose applications have been filed and are on record to appear for examination, giving at least five days' notice of the place, date

and hour for such examination in the manner hereinafter specified.

The place and date of such examination and any other material information in regard thereto shall be posted on the bulletin, in the lobby in the city hall in the city of Newburgh.

RULE VIII

Examination

In all examinations for appointment and promotion in the civil service of the city of Newburgh, merit and fitness shall be determined by and upon competitive examinations for all positions in the competitive class as herein provided. The merit and fitness of all applicants shall be determined by examination conducted by the municipal civil service commission. Upon all such examinations no rating higher than 100 per centum shall be given to any person. Lists containing the names and ratings of all applicants found on such examination to be eligible for appointment and promotion for merit and fitness, shall be made up for certification to the person or persons holding the power of appointment or promotion, in the manner provided by these rules.

No person whose standing on any obligatory subject is less than 50, or ascertained average standing on all the obligatory subjects is less than 70, will be entered upon the eligible list.

RULE IX

Conduct of examination

The actual conduct of every examination for merit and fitness shall be under the responsible direction of the commission or of its designated members, free from the interference or participation or influence of the appointing officer or of any person other than the assistant examiners or experts directly employed by the commission. No person employed in the department for whose benefit an eligible list is to be prepared shall be employed as an expert upon the examination for such eligible list. The commission may in the examinations give such relative importance to the

different subjects or matters of examination, whether mental or physical, or to experience, occupation or training as to them may seem fit. At or before the commencement of every examination, the weight to be given every subject included in the examination, and the general or average minimum and the minimum, if any allowable, upon each subject, shall be announced to the applicant. The appointing officer shall state to the commission upon their request and so far as is consistent with these rules, the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by persons filling the position for which an eligible list is to be formed, and also of what age such person should be.

RULE X

Character of examination

All examinations shall be public and practical in their character, and shall relate to those matters which shall fairly test the intelligence, competency, suitability and character of the applicants to discharge the duties of the service for which they seek to be appointed. The commission, with the approval of the Civil Service Commission of the state, shall determine when examinations are not practicable in cases relating to the civil service of the city of Newburgh.

RULE XI

Physical examination

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity, and be certified as qualified in such respects before they shall be accorded a mental examination.

RULE XII

Political opinions of candidates

No recommendation or question under the authority of these rules shall relate to the political opinions or affiliations of any

person whatever. Nor shall political opinions be discovered or considered by the commission in their examinations. The commission shall not receive or consider any communication as to the qualifications or merits of any candidates for a position except such as are herein permitted, and except such communication as they may invite by way of verification of statements made by a candidate.

RULE XIII

Eligible list

1 Every competitor who attains an average percentage of 70 or over on all obligatory subjects in any examination, and whose standing on every obligatory subject is 50 or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered, in the order of their average percentage, on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the register of eligibles.

3 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear on any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

RULE XIV

Regrading

Where an examination for any grade is had before the eligible list for that grade is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible list who have not been examined for the new eligible list shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon their former examinations would entitle them if such markings had instead been given them upon the new examination, and shall be continued thereon until the end of their term of eligibility.

RULE XV

Former lists continued

All eligible lists of persons examined for appointment or promotion in the civil service of the city of Newburgh prior to April 19, 1899, shall be continued in full force and effect, and may be certified to the person or persons holding the power of appointment or promotion, except as otherwise provided in rule XIII, until an examination is held and a new eligible list made up; subject, however, to such reasonable regulation and revision as these rules shall prescribe.

RULE XVI

Written or oral examination

In the creation of new eligible lists the rating shall be based upon such written or oral examinations, or both, as the commission shall determine, which oral examinations shall be stenographically recorded.

RULE XVII

Correction of errors

The commission shall have power, in its discretion, whenever in its judgment the interest of the public service requires it, to order a re-examination of applicants for any position, and shall have power to correct any error, and amend or revoke any

schedule, list or other paper or record where it appears that any error or injustice has been done, or where any person whose name appears on any eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the civil service commission.

RULE XVIII

Certification for appointment

1 Whenever a vacancy shall occur within any grade of the competitive or labor class, which in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secre-

tary shall in all cases state the relative standing of each of the persons certified.

4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of the said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

(a) Insufficiency of the salary attaching to the position offered;
or

(b) Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after the date of his appointment beyond that offered to the persons so declining.

8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XIX

Suspension of rules

In case of a vacancy in any position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, the commission may, upon obtaining the approval of the State Civil Service Commission, suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general, in its

application to such place, and all such cases of suspension shall be reported to the State Civil Service Commission in the annual report made to them, with the reasons for the same.

RULE XX

Qualifications as to residence and citizenship

Every applicant for examination for appointment to any of the positions enumerated in the competitive or non-competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the city of Newburgh at the time of his application.

RULE XXI

Requirements in exceptional cases

In applications for examinations for positions requiring scientific, professional or technical qualifications the commission may require evidence of special education for or of practical experience for a satisfactory term in such profession, art or trade; and shall require the production of such certificates of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XXII

Candidates unfit for appointment

Blank forms for application will be furnished by the said municipal civil service commission without charge to all persons requesting the same. The commission may require in connection with such application such certificates of citizens, physicians, public officers or others having knowledge of the applicant as the good of the service may require. The commission may refuse to examine an applicant, or after examination to certify as eligible, who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of

intoxicating beverages to excess; or who has been guilty of a crime or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised, or attempted to practise, any deception or fraud in his application, in his examination, or in securing his eligibility or appointment. Any of the foregoing disqualifications shall be good cause for the removal of an eligible from the service after his appointment. When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security, and shall notify the municipal commission of the amount and necessary details thereof. No person who has entered upon any examination for any position shall be entitled to be admitted within nine months from the date thereof to a new examination for the same grade of position.

RULE XXIII

Temporary appointments

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class, and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

RULE XXIV

Methods of examination—Non-competitive class

Positions in the non-competitive class may be filled by the appointing officer in his discretion, in respect to the method of examination. The discretion of the officer in such case shall be limited as follows:

First—He may select from the eligible list prepared as the result of an open competitive examination, or

Second—He may name to the municipal civil service commission three or more persons for competitive examination, and appoint the one graded highest as the result of an examination for merit and fitness; or

Third—He may appoint or employ any person named by him, who, upon a non-competitive examination by the said commission, shall be duly certified as qualified to discharge the duties of the position.

RULE XXV

Character of qualification—Non-competitive class

Upon the non-competitive examination into the qualifications of a person named for a position in this class, the said commission will give a certificate to such person only when satisfied (1st) that he is within the limits of age prescribed for the position or employment to which he has been named; (2d) that he is properly certified as free from any physical defect or disease which is likely to interfere with the proper discharge of his duties; (3d) that his character is such as to qualify him for such position or employment; and (4th) that he possesses the requisite knowledge and ability to enter on the discharge of his official duties. An officer naming a person for examination will at the same time transmit his certificate, that after due inquiry he is satisfied that the character and habits of the person named fit him for the public service, and will append to the certificate such formal vouchers or credentials as to character as he may desire to have considered or to put on file. In the determination of the character or habits of the nominee, the certificate thereof by nominating officer will be considered as essential.

RULE XXVI

Selection of method of examination

Whenever a vacancy in this class in any department, office or institution is to be filled, the officer having the authority to fill the same shall notify the said commission which of the three

methods, in his discretion, under rule XXIV he selects; and if the choice be an open competition, the commission will proceed as for an examination under the competitive class, but if the choice be by a limited competition, or by the appointment of a person to be duly certified by the commission as qualified, the officer aforesaid shall name in such notification the person or persons to be examined, and thereupon the commission shall notify the person or persons so named of the time, place and special rules for the examination.

RULE XXVII

Registration and appointment—Labor class

1 Applicants for positions under the labor class, who produce satisfactory evidence of their capacity for labor, and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state (1) the name, (2) age, (3) residence, (4) citizenship, (5) number and relationship of persons depending for support on the applicant, (6) service in the army or navy in time of war, (7) previous occupation, (8) reference, and such other information as may be required.

2 When the services of employees in the labor class are required, the officer or person having the appointment shall notify the said commission, stating the number of men wanted, kind of labor for which they are wanted, and the time and place of employment; and the commission shall thereupon send to the officers of the person making the requisition the names and residences of the number of men called for (if the register contains so many) as provided in chapter 370 of the Laws of 1899, giving the preference to those who have served in the army or navy of the United States during the late civil war and been honorably discharged therefrom.

3 Such appointing officer shall forthwith return to this commission the names of those employed, with the date of employment, provided that if a less number than those certified shall be so employed they shall be those standing highest on the register.

4 All registration lists shall remain in force for a period of not less than one year nor more than four years, and on the last day of February of each year new lists, when necessary, shall be established.

5 There shall be separate applications for the different kinds of labor and employment, and the commission may establish separate labor lists for the various institutions and departments. Said commission shall have power to limit the number of lists upon which an applicant's name shall be registered at the same time. The commission shall require an applicant for registration for the labor service to furnish such evidence as to his fitness, etc., or pass such examination as may be deemed proper by them, not inconsistent with the law.

6 In case the commission is unable to fill a requisition for laborers the fact shall be certified to the officer making the requisition, who shall then make the selection under such rules as the commission may from time to time prescribe.

7 The commission may make such rules as may be necessary to identify the registered applicants, and to preserve a record of their conduct.

RULE XXVIII

Probationary appointments

1 Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affect-

ing such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XXIX

Promotions

1 Whenever a vacancy occurs in any position in the competitive class above the lowest grade in any group, the commission shall forthwith arrange to hold a promotion examination limited to those persons who have for more than six months served with fidelity in the next lower grade in such group in the same office, department or institution, provided that if there are no persons who have served with fidelity for six months in the next lower grade, or provided all persons in the next lower grade fail in any promotion examination, then all persons in the second lower grade who have served with fidelity for six months in the same office, department or institution shall have the right to compete in said promotion examination. On the request of the appointing officer the commission may permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail. Whenever after due trial it is found not practicable to fill a vacancy in any position through promotion in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of rule XVIII.

2 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the grade in which such office or position is classified shall be deemed a promotion.

3 No promotion can be made from a position in one class to a position in another class, unless the same be specially authorized by the commission, but a person employed in any position shall not, because of such appointment, be barred from the open, competitive examination provided for original entrance to any other position.

4 The appointing officer shall notify the commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer the commission shall direct a competitive examination of those entitled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible to such examination.

5 After consultation with the appointing officer under whom the vacancy exists, the commission may appoint an examiner. The written part of the examination shall be confined to the duties of the office in which the vacancy occurs, and particularly to the duties of the position to be filled. Due weight will be given to the candidate's seniority and past record in the office, and to any special fitness for the duties of the higher position. The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.

6 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received, unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation other than that of such superiors shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance.

RULE XXX

Transfers

1 Transfers of clerks and others included in the competitive and non-competitive classes may be made from one office or department to a similar position in another by the mutual consent of the heads of such offices or departments; every such transfer must be reported to the commission for record within five days from the date thereof. No such transfer will be permitted from a position enumerated in the competitive class to a

position in the non-competitive class unless the person so transferred passes the non-competitive examination for such position, or from a position enumerated in the non-competitive class to a position in the competitive class, unless the person so transferred has such a standing upon a proper eligible list as would entitle him to original appointment to such position.

2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.

RULE XXXI

Political services or contributions not required

No person in the public service is, for that reason, under any obligation to contribute to any political fund, or purpose, or to

render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do.

RULE XXXII

Political action unaffected

No person in the public service has the right to use his official authority or influence to coerce the political action of any person or body.

RULE XXXIII

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army or navy of the United States in the late civil war, who are citizens and residents of the city of Newburgh, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion shall be made, provided their qualifications and fitness shall have been ascertained as provided in these rules; and the person thus preferred shall not be disqualified from holding any position in the civil service on account of his age, nor by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXIV

Power of removal

Subject only to the qualifications required to be ascertained in accordance with these rules, the power of appointment and the responsibility of selection are in all cases in the appointing officer. The power to remove existing by law on the part of any officer is not impaired by anything contained in these rules; provided, however, that if a person holding a position subject to competitive examination under these rules, shall be removed or reduced, the reasons therefor shall be stated in writing, and filed with the head of the department or other appointing officer, and the person so removed or reduced shall have an opportunity to make an explanation.

RULE XXXV

Dismissals

No one dismissed from the service for misconduct shall be admitted to examination for appointment in any capacity in any department of the municipal service within two years from the date of such dismissal.

RULE XXXVI

Report of term of employment

1 It shall be the duty of each city officer, or board of city officers, appointing or employing an officer or other person in the service of the city forthwith on such appointment or employment to report to the municipal civil service commission the name of such appointee or employee, the title or character of his office or employment, and the date of the commencement of service by virtue thereof; and forthwith, on the termination of such service, to report to said commission the fact and date and cause of such termination.

2 The commission shall keep in its office an official roster of the classified city service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of these rules. The official roster shall show opposite, or in connection with each name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment, or death.

RULE XXXVII

Certification of payrolls

For the purpose of certification of payrolls and accounts, as required by section 19 of the civil service law, appointing officers

and heads of departments, shall furnish the commission with payrolls, accounts and certificates, in form and manner, as follows:

1 Heads of departments, offices and institutions in the city service, whose employees are paid individually direct from the treasury of the city, shall furnish the commission at least five days before payment is to be made, a payroll in duplicate showing the names of the persons to be paid, the title of the position held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated, and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the chamberlain or fiscal officer for further examination and payment, as required by law, and one of said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

2 For payments for irregular or occasional services, the head of such department, office or institution shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the commission such account shall be forwarded to the chamberlain or other fiscal officer.

3 The secretary of the commission shall compare such payroll or account for services with the official roster, and shall attach thereto or place thereon a certificate in form substantially as follows:

"I hereby certify that the persons named in the above payroll, occupying positions in the classified service, have been appointed or employed in pursuance of the civil service law, and

of the rules made in pursuance of said law (chapter 370, Laws of 1899.)

“.....

“Secretary municipal civil service commission”

The commission may designate an employee in its office as assistant secretary for the purpose of making certificates in such case in the absence of the secretary.

4 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation, and remove his name from the official roster.

RULE XXXVIII

When rules take effect

These rules shall take effect on and after the date of their approval by the State Civil Service Commission.

Classes

The following is a list of the offices and positions in the civil service of the city of Newburgh, classified in accordance with the foregoing rules, and therein referred to:

UNCLASSIFIED SERVICE

First—Officers elected by the people, viz.: the mayor, aldermen, justices of the peace, supervisors, recorder, members of the board of education, almshouse commissioners, president of the common council, water commissioners, city treasurer, constables.

Second—The head or heads of any department of the city government:

Officers appointed by the mayor: corporation counsel, collector, assessor, superintendent of buildings, city engineer and surveyor, marshal of the police, all election officers, members of the board of public works, members of the board of park commissioners,

members of the examining and supervising board of plumbers and plumbing, members of the board of health.

Officers elected by the common council, viz.: clerk of the common council, commissioner of deeds.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city.

CLASSIFIED SERVICE

Exempt class

All deputies of officers and commissioners duly authorized by law to act for their principals, and all persons whose official relations are necessarily strictly confidential to the head of the office in which they serve.

Deputy city clerk.

Physician to almshouse.

Officers appointed by the board of public works, viz.: engineer (if city engineer).

Officers elected by the fire department, viz.: chief engineer, assistant engineers, engineers of steamers, firemen of steamers.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor class, but no examination shall be held for a position unless it is specially stated in the following classification: clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveller, chainman, rodman, inspectors of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm

telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian, superintendent of almshouse, superintendent of water works, superintendent of public works, deputy street superintendent.

Non-competitive class

The non-competitive class shall include such positions as are not in the exempt class, and which it is impracticable to include in the competitive class.

It shall comprise the following positions and such positions as may hereafter be added, provided that from time to time the commission shall transfer positions from this class to the competitive class whenever it may be found practicable to hold competitive examinations to fill them: health officer, secretary of the board of health, chief of police.

Labor class

First—Park department: laborers, teamsters, gardeners.

Second—Street department: laborers, cartmen, teamsters.

Third—Water department: general laborers, day workmen, oilers, caulkers, watchmen, keepers.

Fourth—The labor class shall also include all persons employed as laborers or day workmen.

The foregoing rules and regulations have been approved and adopted by the municipal civil service board of Newburgh, N. Y., and are submitted for approval by the State Civil Service Commission.

Dated Newburgh, N. Y., September 1, 1900.

CHAS. E. SNYDER

MARTIN G. MOULD

JOHN A. HART

Civil service commissioners

Approved, Newburgh, N. Y., September 1, 1900.

JONATHAN D. WILSON

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *September 17, 1900*

The foregoing amendments to the civil service rules and classification of the city of Newburgh having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. s.]

JOHN C. BIRDSEYE

*Secretary*RULES FOR THE CLASSIFIED CIVIL SERVICE OF THE
CITY OF ROCHESTER

Pursuant to the statutes of the state of New York we, Elbridge L. Adams, J. Stuart Page and Edmond W. Merrill (duly appointed by the mayor of the city of Rochester to and constituting the municipal civil service commission of said city), do hereby prescribe the following rules for the classification of the offices, places and employments in the classified service of the city of Rochester and for appointments and promotions therein and examinations therefor, and for the registration and selection of laborers for employment in the said service.

RULE I

Municipal civil service commission

For the purpose of carrying into effect and enforcing the provisions of the civil service laws of the state of New York, as applied to the city of Rochester, there shall be a municipal civil service commission which shall be composed of three citizens of the city of Rochester, designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Rochester, and not more than two of whom shall belong to the same political party. The mayor may at any time appoint another citizen in the place of anyone so designated and appointed.

It shall be the duty of such municipal civil service commission to prescribe, amend and enforce rules for the classification of the offices, places and employments in the classified service of such city, and for appointments and promotions therein and examinations therefor, and for the registration and selection of laborers for employment therein not inconsistent with the constitution of the state of New York and the provisions of the civil service law.

The mayor shall also appoint a person who shall act as secretary of the municipal civil service commission and as chief examiner, whose salary shall be fixed by the board of estimate and apportionment. The secretary of the board shall keep the minutes of its proceedings, and all necessary records of applicants, their examinations and standings, and a complete record of all persons employed in the several departments and offices of the city, and of all appointments, promotions, transfers, dismissals, resignations and changes of any sort therein. As chief examiner it shall be his duty, under the direction of the commission, to superintend any examination held under these rules, and to perform such other duties as the commission may prescribe.

RULE II

Examiners

The civil service commission shall have the power to employ examiners to conduct any examination required by these rules, under the supervision of the commission or its secretary and chief examiner. All questions and tests to be used in any examination shall be first approved by the commission, and all examination papers shall be marked under the regulations of the commission. Such examiners shall be paid for their services such a sum as the commission may certify, to be paid from the city treasury on the approval of the comptroller.

RULE III

Classifications of positions—Classified service.

1 The civil service of the city of Rochester is divided into the unclassified service and the classified service.

2 The unclassified service includes:

First—All officers elected by the people.

Second—All election officers.

Third—The head or heads of any department of the city government.

Fourth—Persons employed in or who seek to enter the public service as superintendents, principals or teachers in the educational department of the city.

3 The classified service includes all positions not in the unclassified service. The offices and positions in the classified service are hereby arranged in four classes, as follows: (1) the exempt class, (2) the competitive class, (3) the non-competitive class, and (4) the labor class.

RULE IV

The exempt class

The exempt class shall include:

- 1 The deputies of principal executive officers authorized by law to act generally for and in place of their principals.
- 2 One secretary of each officer, board and commission authorized by law to appoint a secretary.
- 3 One clerk and one deputy clerk, if authorized by law of each court, and one clerk of each elective judicial officer.
- 4 Other subordinate officers holding positions for the filling of which competitive or non-competitive examination may be found to be not practicable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in these rules. Not more than one appointment shall be made to or under the title of any such office or position unless a different number is specifically mentioned in these rules.

The appointments to positions comprised in the exempt class may be made without examination under these rules, but such examination may be held upon the request of the appointing officer. Appointing officers must notify the municipal civil service commission in writing of all appointments of such positions

within five days after the same are made, setting forth the full name of such appointee, the date and place of birth, length of residence in the city of Rochester, nature of previous employment, whether he has ever been in official service before, and if so, when and where; date of beginning of service and term for which appointed, salary, and the name of the person in whose place appointed; all of which shall be duly certified by the appointing officer. In these rules the term "appointing officer" shall be construed to include any person, board or commission having the power to appoint to any position in the civil service of the city of Rochester.

RULE V

Competitive class—Application for examination

Applications of competitors for positions included in the competitive class must be addressed to the secretary of the municipal civil service commission of the city of Rochester, at the office of the commission in the city hall in said city. The application must be in the handwriting of the applicant and must state under oath:

First—His full name and residence, giving street and number.

Second—His term of residence in the city of Rochester.

Third—His citizenship.

Fourth—His age, giving date of birth.

Fifth—His place of birth.

Sixth—His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason thereof.

Seventh—His business or employment and residence for the last preceding five years.

Eighth—The extent, place and nature of his education.

Ninth—If in the military or naval service of the United States in the late civil war, the name of organization, or vessel to which attached, date of enlistment or commission, position or rank, date and cause of discharge from the service, and any physical disability incurred in such service.

Tenth—His health and physical capacity for the public service.

Such other information must be furnished as the board may reasonably require touching the applicant's merit and fitness for the public service. The application must be accompanied by a certificate of a practising physician of good repute that he has examined the applicant and found him free from any physical defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by such applicant, and by the certificate of not less than three nor more than five reputable citizens of the city that they have been personally acquainted with the applicant for at least one year and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificates shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required. The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule XIX, two of the citizens making the certificates herein above referred to may be residents of the applicant's place of residence.

RULE VI

Defective applications—Age qualification

Defective applications may be suspended by the commission and applicants notified to amend the same, but the commission need not give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age and not more than 60 years of age at the date of their examination, except as hereinafter provided in rule XXXI. Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

RULE VII

Notification of examination

Whenever the demands of the service may require the municipal civil service commission will notify by mail all applicants

whose applications have been filed and are on record to appear for examination, giving at least five days' notice of the place, date and hour for such examination in the manner hereinafter specified.

The place and date of such examination and any other material information in regard thereto will be posted on the bulletin of the civil service commission, erected in a conspicuous place in the lobby of the city hall in the city of Rochester. When deemed expedient by the commission, advertisement of examinations will be made in the official newspapers of the city of Rochester, but the notice posted in its own bulletin, as above provided, shall be the only public notice of any examination required.

RULE VIII

Examination

In all examinations for appointment and promotion in all positions in the competitive class merit and fitness shall be determined by and upon competitive examinations to be conducted by the municipal civil service commission, or by examiners appointed by it for that purpose. Upon all such examinations no rating higher than 100 per centum shall be given to any person. Lists containing the names and rating of all applicants found on such examination to be eligible for appointment and promotion for merit and fitness shall be made up for certification to the person or persons holding the power of appointment or promotion in the manner provided in these rules. The minimum percentage of rating necessary to entitle an applicant to a place upon such eligible list shall be 70 per centum.

RULE IX

Conduct of examination

The actual conduct of every examination for merit and fitness shall be under the responsible direction of the commission, free from the interference or participation or influence of the appointing officer or of any person other than the examiners directly employed by the commission. No person employed in a depart-

ment for whose benefit an eligible list is to be prepared shall be employed as an examiner upon the examination for such eligible list. The commission may, in the examinations, give such relative importance to the different subjects or matters of examination, whether mental or physical, or to experience, occupation or training, as to them may seem fit. At or before the commencement of every examination the weight to be given to every subject included in the examination, and the general or average minimum and the minimum if any allowable, upon each subject, shall be announced to the applicants. The appointing officer shall state to the commission upon their request the general qualifications or attainments, physical or mental, or both, and the experience he deems necessary or proper to be possessed by persons filling the positions for which an eligible list is to be formed, and also of what age such person should be.

RULE X

Character of examination

1 All examinations shall be public and of a suitable and practical character, involving such subjects and tests as the commission may direct, and may include oral examinations or special tests of fitness for any particular position requiring any scientific, professional or technical knowledge or manual skill. The commission, with the approval of the Civil Service Commissioners of the state, shall determine when examinations are not practicable in cases relating to the civil service of the city of Rochester. In the creation of new eligible lists the rating shall be based upon such written or oral examination, or both, as the commission shall determine, which oral examination shall be stenographically recorded.

RULE XI

Physical examination

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condi-

tion and capacity, and be certified as qualified in such respects before they shall be accorded a mental examination.

RULE XII

Political opinions of candidates

No recommendation or question under the authority of these rules shall relate to the political opinions or affiliations of any person whatsoever. Political opinions shall not be discovered or considered by the commission in their examinations. The commission shall not receive or consider any communication as to the qualifications or merits of any candidates for a position except such as are herein permitted, and except such communications as they may invite by way of verification of statements made by the candidate.

RULE XIII

Eligible lists

1 Every competitor who attains an average percentage of 70 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 50 or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered, in the order of their average percentages, on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

3 The commission shall prescribe the character of the distinct eligible lists, designating the positions that may be filled by

certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the commission.

4 The term of eligibility shall be two years from examination, unless extended by vote of the commission.

5 All eligible lists of persons examined for appointment to or promotion in the civil service of the city of Rochester, prior to the adoption of these rules, shall be continued in full force and effect and may be certified to the person or persons holding the power of appointment or promotion for the period of eligibility originally attaching to such lists, subject, however, to such reasonable regulation and revision as the municipal commission shall prescribe, with the approval of the State Commission.

RULE XIV

Regrading

Where an examination for any grade is had before the eligible list for that grade is exhausted, a new list shall be prepared after such examination. The persons upon the former eligible list who have not been examined for the new eligible list shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon their former examinations would entitle them if such markings had instead been given them upon the new examination, and shall be continued thereon until the end of their term of eligibility.

RULE XV

Correction of errors

The commission shall have power, in its discretion, whenever in its judgment the interests of the public service require it, to order a re-examination of applicants for any position and shall have power to correct any error and amend or revoke any schedule, list or other paper or record where it appears that any error or injustice has been done, or where any person whose name appears on any eligible list has for any reason become incapacitated for appointment in the public service, to strike

such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the municipal civil service commission. Any appeal from a rating must be taken by an applicant within five (5) days after notification of his standing and no list shall be certified until the expiration of such five days.

RULE XVI

Certification of appointment

1 Whenever any officer having the power of appointment to, or employment in, any position in the competitive class shall so request, the municipal civil service commission shall certify to him the name of the person who is graded highest on the proper eligible list or register of persons who have successfully passed the open competitive examination conducted by the commission for the position; giving, however, preference in the order of their standing to such as have been honorably discharged from the military or naval services of the United States in the late civil war, as required by chapter 370 of the Laws of 1899.

RULE XVII

Suspension of rules

In case of a vacancy in any position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some particular person of high and recognized attainment in such qualities, the commission may, upon obtaining the approval of the State Civil Service Commission, suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension shall be

reported to the State Civil Service Commission in the annual report made to them, with the reasons for the same.

RULE XVIII

Qualifications as to residence and citizenship

Every applicant for examination for appointment to any of the positions enumerated in the competitive or non-competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the city of Rochester at the time of his application; provided that such requirements as to citizenship and residence may be specially suspended by the commission as to any position requiring high professional, scientific or technical qualifications, but all such cases, with the reason therefor, shall be entered on the records of the commission opposite the name of the candidate.

RULE XIX

Requirements in exceptional cases

In applications for examinations for positions requiring scientific, professional, or technical qualifications, the commission may require evidences of special education for or of practical experience for a satisfactory term in such profession, art or trade; and shall require the production of such certificates of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XX

Candidates unfit for appointment

Blank forms for applications will be furnished by the said municipal civil service commission without charge to all persons requesting the same. The commission may require in connection with such application such certificates of citizens, physicians, public officers or others having knowledge of the applicant, as the good of the service may require. The commission may refuse to examine an applicant, or after examination to certify an

eligible who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or who has been guilty of a crime, or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised, or attempted to practise, any deception or fraud in his application, in his examination, or in securing his eligibility or appointment. Any of the foregoing disqualifications shall be a good cause for the removal of an eligible from the service after his appointment. When the position to be filled requires fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the municipal commission of the amount and necessary details thereof. No person who has entered upon any examination for any position shall be entitled to be admitted within nine months from the date thereof to a new examination for the same grade of position, except upon a vote of the commission.

RULE XXI

Temporary appointments

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the civil service commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examinations, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

RULE XXII

Non-competitive class—Methods of examination

Positions in the non-competitive class may be filled by the appointing officer in his discretion, in respect to the method of examination. The discretion of the officer in such cases shall be limited as follows:

1 He may select from the eligible list prepared as the result of an open competitive examination; or,

2 He may name to the municipal civil service commission three or more persons for competitive examination, and appoint the one graded highest as the result of an examination for merit and fitness; or,

3 He may appoint or employ any person named by him who, upon a non-competitive examination by the said commission, shall be duly certified as qualified to discharge the duties of the position.

RULE XXIII

Non-competitive class—Certificate of qualification

Upon the examination into the qualifications of a person named for a position in the non-competitive class, the said commission will give a certificate to such person only when satisfied (1) that he is within the limits of age prescribed for the position or employment to which he has been named; (2) that he is properly certified as free from any physical defect or disease which is likely to interfere with the proper discharge of his duties; (3) that his character is such as to qualify him for such position or employment; and (4) that he possesses the requisite knowledge and ability to enter on the discharge of his official duties. An officer naming a person for examination will at the same time transmit his certificate that after due inquiry he is satisfied that the character and habits of the person named fit him for the public service, and will append to the certificate such formal vouchers or credentials of character as he may desire to have considered or put on file. In the determination of the character or habits of the nominee, the certificate thereof by the nominating officer will be considered as essential.

RULE XXIV

Selection of method of examination

Whenever a vacancy in the non-competitive class in any department or office is to be filled, the officer having the authority to fill the same shall notify the commission which of the three methods, in his discretion, under rule XXIII, he selects; and if the choice be by open competition, the commission will proceed as for an examination under the competitive class, but if the choice be by a limited competition, or by the appointment of a person to be duly certified by the commission as qualified, the officer aforesaid shall name in such notification the person or persons to be examined, and thereupon the commission shall notify the person or persons so named of the time, place and special rules for the examination.

RULE XXV

Labor class—Registration and appointment

1 Applicants for positions under the labor class shall be registered in the order of their application. The register shall state the (1) name, (2) age, (3) residence, (4) citizenship, (5) number and relationship of persons depending for support on the applicant, (6) service in the army or navy in time of war, (7) and such other information as may be required.

2 When the services of employees in the labor class are required, the officer or person having the appointment shall notify the said commission, stating the number of men wanted, kind of labor for which they are wanted, and the time and place of employment; and the commission shall thereupon send to the officers or the person making the requisition the names and residences of the number of men called for, as provided in chapter 370 of the Laws of 1899, giving the preference to those who have served in the army or navy of the United States during the late civil war and been honorably discharged therefrom.

3 Such appointing officer shall forthwith return to this commission the names of those employed, with the date of employment, provided that if a less number than those certified shall be so employed they shall be those standing highest on the register.

4 All registry lists shall expire on the last day of February of each year, and new lists shall be started for the ensuing year.

5 There shall be separate applications for the different kinds of labor and employment, and the commission may establish separate labor lists for the various institutions and departments. Where the labor service of any department extends to separate localities the commission may provide separate registration lists for each district or locality. Said commission shall have power to limit the number of lists upon which an applicant's name shall be registered at the same time. The commission shall require an applicant for registration for the labor service to furnish such evidence as to his age, residence, physical condition, ability to labor, skill, capacity and experience in the trade or employment for which he applies, or pass such examination as may be deemed proper by them.

6 In case the commission is unable to fill a requisition for laborers, the fact shall be certified to the officer making the requisition, who shall then make the selection under such regulations as the commission may from time to time prescribe.

7 The commission may make such regulations as may be necessary to identify the registered applicants, and to preserve a record of their conduct.

RULE XXVI

Probationary appointments

Every original appointment or employment in the competitive and non-competitive classes made after these rules take effect shall be probationary; at the expiration of two months from the date of said appointment, the probationer shall be deemed absolutely appointed or employed, unless the appointing officer shall within said period of two months notify the civil service commission in writing that the conduct and capacity of the probationer have been unsatisfactory, and that he desires to appoint another person in the place of such probationer. No person failing at the end of two months to receive permanent appointment shall be eligible for a period of one year thereafter for a new examination for the same position.

RULE XXVII

Promotions

1 Vacancies in positions in the competitive class shall be filled, so far as practicable, by promotions of persons holding positions in a lower grade in the department or office in which the vacancy exists.

2 Promotions shall be based upon merit and competition and the superior qualifications of the person promoted as shown by his previous service, due weight being given to seniority in office.

3 Wherever it becomes known to the head of a department or office that there is or is to be a vacancy in a position in the competitive class in such department or office, it shall be his duty to notify the civil service commission thereof, and at the same time to certify to the commission the names of all persons in such office or department who have held positions in the next lower grade for a term of six months, together with a record of each of such persons for efficiency, punctuality, attention and general good conduct. If, in the opinion of the commission, the promotion examinations should be open to other persons than those in the next lower grade, it may require the head of the department or office to certify the names of all persons who have for at least six months held positions in two or more successively lower grades in such department or office.

4 The civil service commission shall forthwith arrange to hold a promotion examination and shall notify the persons entitled to compete therein of the time and place thereof. But in case the duties of the position in which there is a vacancy do not require, in the opinion of the commission, qualifications essentially different from those required for the subordinate positions held by those who have the right to compete in the promotion examination, and in case it is unnecessary, in the opinion of the commission, to determine the qualifications of persons to fill the vacancy by an examination involving essentially different tests than those required in the examination for original entrance to the position held by the person to be promoted, then in such case the commission may determine that no promotion examination is

necessary and that the person, if any, who by the records kept by the appointing officer appears to have the highest rating for efficiency, punctuality, attention and general good conduct in the discharge of his duties in the subordinate position shall be promoted to fill such vacancy.

5 The test of actual service being the main factor in fitness for promotion, there shall be kept in every office continuous and comparative records of efficiency, punctuality, attention and general good conduct of all persons employed therein. Such records shall at all times be open to inspection by the municipal commission, and if the same have been regularly and properly kept, they shall constitute one of the elements in such promotion examination with such relative weight as shall be assigned to them by the commission. If such records have not been properly and regularly kept, the commission shall prescribe such tests as may be best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

6 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII; provided, however, that no eligible list for promotion shall be valid beyond one year. The commission shall certify for promotion the name of the person standing highest on such eligible list.

7 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the grade in which such office or position is classified shall be deemed a promotion.

8 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation other than that of such superiors shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance.

RULE XXVIII

Transfers

Transfers of clerks and others included in the competitive and non-competitive classes may be made from one office or department to a similar position in another by the mutual consent of the heads of such offices and departments; every such transfer must be reported to the commission for record within five days from the date thereof. No such transfer shall be permitted from a position enumerated in the competitive class to a position in the non-competitive class unless the person so transferred passes the non-competitive examination for such position, or from a position enumerated in the non-competitive class to a position in the competitive class unless the person so transferred has such a standing upon a proper eligible list as would entitle him to original appointment to such position.

To meet the emergencies arising from the operation of the uniform charter for cities of the second class in establishing the city government thereunder on January 1, 1900, any person holding a position in the civil service of the city of Rochester on December 31, 1899, may be appointed or transferred to or assigned to perform the duties of any position in the civil service of said city as it shall be established under said uniform charter, provided he shall have previously passed an open competitive examination equivalent to that required for such position, or shall have served with fidelity for at least three years in a similar position under the previously existing city government, and provided further that such appointment, transfer or assignment be made within two months after January 1, 1900.

RULE XXIX

Political services or contributions not required

No person in the public service is, for that reason, under any obligation to contribute to any political fund or purpose, or to render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do.

RULE XXX

Political action unaffected

No person in the public service has the right to use his official authority or influence to coerce the political action of any person or body.

RULE XXXI

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army or navy of the United States in the late civil war, who are citizens and residents of the city of Rochester, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion shall be made; provided their qualifications and fitness shall have been ascertained as provided in these rules, and the person thus preferred shall not be disqualified from holding any position in the civil service on account of his age, nor by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXII

Power of removal

Subject only to the qualifications required to be ascertained in accordance with these rules, the power of appointment and the responsibility of selection are in all cases in the appointing officer. The power to remove existing by law on the part of any officer is not impaired by anything contained in these rules; provided, however, that if a person holding a position subject to competitive examinations under these rules shall be removed or reduced the reasons therefor shall be stated in writing and filed with the civil service commission, and the person so removed or reduced shall have an opportunity to make an explanation in writing. Such opportunity having been offered, the decision of the appointing officer shall be final except as otherwise provided by law.

RULE XXXIII

Dismissals

No one dismissed from the service for misconduct shall be admitted to examination for appointment in any capacity in any department of the municipal service within two years from the date of such dismissal.

RULE XXXIV

Official roster—Report of term of employment

1 It shall be the duty of each city officer, or board of city officers, appointing or employing an officer, clerk or other person in the service of the city, forthwith on such appointment or employment to report to the municipal civil service commission the name of such appointee or employee, the title or character of his office or employment, and the date of the commencement of service by virtue thereof; and forthwith on the termination of such service to report to said commission the fact and date and cause of such termination.

2 The commission shall keep in its office an official roster of the classified city service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of these rules. The official roster shall show opposite, or in connection with each name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment, or death.

RULE XXXV

Reinstatement

A vacancy in any position which has been or may hereafter be classified under these rules may, upon requisition of the proper

officer and the certificate of the commission, be filled by the reinstatement, without examination, of any person who, within two years next preceding the date of said requisition, has, through no delinquency or misconduct, been separated from a position included within the classified service at the date of said requisition, and in that department or office and that branch of the service in which said vacancy exists; provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the commission, an examination involving essential tests different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated; and provided further that, subject to the other conditions of these rules, any person who served in the military or naval service of the United States in the late war of the rebellion and was honorably discharged therefrom may be reinstated without regard to the length of time he has been separated from the service.

RULE XXXVI

Certification of payrolls

For the purpose of the certification of payrolls, estimates and accounts as required by section 19 of the civil service law, appointing officers and heads of departments of the city of Rochester shall furnish the commission with payrolls, estimates, accounts and certificates in form and manner as follows:

1 Heads of departments, boards and offices whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least five days before payment is to be made, a payroll in duplicate showing the name of each person to be paid, the title of the position held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated, and that persons described in and proposed to be paid as laborers are employed at ordinary unskilled labor only. After examina-

tion, exception if necessary, and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the persons, boards and officers from whom the same were received for payment as required by law, and one of the said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

2 For payments for irregular or occasional services, and for advances of salary to regular employees, the head of such a department, board or office shall transmit to the commission the original account or a specified payroll or a request for advance payment, in duplicate, bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the commission, such account, payroll, or request shall be forwarded to the person, board, or office from whom the same was received, and one of said duplicates shall accompany the warrant on the treasurer, or other disbursing officer.

3 Heads of departments, boards or officers whose employees are paid directly by the department from funds drawn from the treasury for that purpose, shall at least two days before making such draft upon the treasury furnish the commission a payroll in duplicate certifying the facts required by section number one of this rule. After examination, exception, if necessary, and certification by the commission as hereinafter prescribed, such payroll shall be transmitted by it to the person, board or officer from whom the same was received, and one of said duplicates, so certified, shall accompany the order or warrant upon the treasurer.

4 The secretary of the commission shall compare such payroll, estimate or account for services with the official roster and if directed by the commission shall attach thereto or place thereon a certificate substantially as follows:

“I hereby certify that the person (or persons) named in this payroll, estimate or account as employees of the city of Rochester, containing names, have been appointed or promoted to or employed in the positions or places indicated

in pursuance of the civil service law and the rules made in pursuance thereof, as shown by the official roster of the municipal service, except (here insert names in regard to which the payroll, estimate or account disagrees with the official roster)."

The commission may designate a member or employee who may make certificates in the absence of the secretary.

5 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission may refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XXXVII

Police department

All applicants for appointment to positions in the police department, except for the position of matron, must have the following special qualifications:

First—They must have been citizens of the United States and residents of Rochester at least two years next prior to the date of their application.

Second—They must be not less than 23 and not more than 30 years of age.

Third—They must be not less than 5 feet 9 inches in height, and their weight and chest measurement must be certified by the examining surgeon to conform to height according to the following table:

	Weight must not be less than—	Average chest measurement to be not less than the following, and to have expansion of at least 3 inches
For height of 5 feet 9 inches.....	145 pounds	37 inches
For height of 5 feet 10 inches.....	150 pounds	37½ inches
For height of 5 feet 11 inches.....	155 pounds	38 inches
For height of 6 feet.....	160 pounds	38½ inches
For height of 6 feet 1 inch.....	165 pounds	39 inches
For height of 6 feet 2 inches.....	170 pounds	39½ inches
For height of 6 feet 3 inches.....	175 pounds	40 inches

Fourth—They must not have been engaged or interested in the sale of, or traffic in, intoxicating liquors within three years next prior to the date of their application.

Fifth—They must be free from any physical defect, deformity, or disease, and must, before being admitted to examination, be certified by the surgeon to department of public safety to be physically qualified for the service; and the report of such surgeon shall be made to the commission, upon a form prepared by the commission.

No person whose standing in physical qualifications is less than 90 per centum shall be admitted to examination.

RULE XXXVIII

Fire department

All applicants for appointment to positions in the fire department must have the following special qualifications:

First—They must have been citizens of the United States and residents of Rochester at least two years next prior to the date of their application.

Second—They must be not less than 21 nor more than 30 years of age.

Third—They must not be less than 5 feet 6 inches in height, and their weight and chest measurement must be certified by the examining surgeon to conform to height according to the following table:

	Weight must not be less than—	Average chest measurement to be not less than the following and to have expansion of at least 3 inches
For height of 5 feet 6 inches.....	131 pounds	34 inches
For height of 5 feet 7½ inches.....	137½ pounds	35 inches
For height of 5 feet 8 inches.....	140 pounds	36 inches
For height of 5 feet 9 inches.....	145 pounds	37 inches
For height of 5 feet 10 inches.....	150 pounds	37½ inches
For height of 5 feet 11 inches.....	155 pounds	38 inches
For height of 6 feet.....	160 pounds	38½ inches
For height of 6 feet 1 inch.....	165 pounds	39 inches
For height of 6 feet 2 inches.....	170 pounds	39½ inches
For height of 6 feet 3 inches.....	175 pounds	40 inches

Fourth—They must be free from any physical defect, deformity or disease, and must, before being admitted to examination, be

certified by the surgeon to department of public safety to be physically qualified for the service; and the report of such surgeon shall be made to the commission, upon a form prepared by the commission.

No person whose standing in physical qualifications is less than 90 per centum shall be admitted to examination.

RULE XXXIX

Roster

The following is a list of the offices and positions in the civil service of the city of Rochester, classified in accordance with the foregoing rules and therein referred to:

UNCLASSIFIED SERVICE

First—All officers elected by the people, viz.: mayor, comptroller, treasurer, president of the common council, two judges of the municipal court, police judge, an alderman from each ward, four assessors, five school commissioners, constables.

Second—All election officers.

Third—The head or heads of any department or office of the city government, viz.: commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, corporation counsel, park commissioners, civil service commissioners, sealer of weights and measures, members of the examining board of plumbers, members of the examining board of midwives, members of the board of stationary engineers, Mount Hope commissioners, commissioners of deeds.

Fourth—Persons employed in or who seek to enter the public service as superintendents, principals or teachers in the educational department of the city, viz.: all superintendents, principals and teachers employed by the board of education.

Fifth—Officers elected or appointed by the common council, viz.: the clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office: one executive clerk, one confidential examiner of accounts, one clerk or stenographer or messenger.

Department of finance, comptroller's office: one deputy comptroller.

Department of finance, treasurer's office: one deputy treasurer, one cashier.

Department of public works: one deputy commissioner, one superintendent of streets, one secretary or chief clerk, one superintendent of water works, the clerk (acting as secretary) to the board of contract and supply, one chief inspector of public improvements, one cashier in the bureau of water works.

Department of public safety: the clerk (acting as secretary), the surgeon to the department of public safety, the health officer, the deputy health officer.

Department of assessment and taxation: one clerk (acting as secretary) to the assessors.

Department of charities and correction: one deputy commissioner, one overseer of the poor.

Police court: the clerk of the court, deputy clerk of the court.

Municipal court: the clerk of the court, the deputy clerk.

Department of law: first assistant corporation counsel, second assistant corporation counsel, third assistant corporation counsel (all of whom must be attorneys at law).

Office of the civil service commission: one secretary.

Department of education: the secretary of the board of education.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

First—Court stenographer.

Second—Treasurer's office: clerks and bookkeepers.

Third—Office of the city clerk: assistant clerk, city messenger.

Fourth—Office of the city engineer: assistant engineers, draughtsman, rodmen, flagmen, chainmen, levelers, transitmen.

Fifth—Fire department: battalion chiefs, captain, lieutenants, veterinarian, superintendent of fire alarm telegraph, operators of fire alarm telegraph, firemen, drivers, engineers of steamers.

Sixth—Office of the overseer of the poor: storekeepers, investigators, bookkeepers.

Seventh—Police department: captains, superintendent of police telegraph, operators of police telegraph, lieutenants, sergeants, patrolmen, court attendants, detectives, police matron.

Eighth—Park department: lieutenant of park police, park policemen, park bicycle policemen, surveyors, chainmen, park foreman, park shepherd, clerk.

Ninth—Office of the commissioner of public works: overseer of conduit line, assistant overseer of conduit, superintendent of conduit, gatekeepers, flushers, foremen of repairs, street foremen, tappers, servicemen, inspectors, repairers, plumbers, toolmen, clerks, bookkeepers, superintendent of meter department, meter repairers, meter setters, meter readers, engineer at pump house, fireman at pump house, superintendent of city barn, inspector of street sprinkler, collectors, superintendent of bridges, superintendent of sidewalk repairs, inspector of street obstructions, street and sewer inspectors, engineers, draughtsmen, rodmen, yardmen, pipe inspectors.

Tenth—Office of the health department: deputy health officer, registrar, stenographer, plumbing inspector, assistant plumbing inspector, milk inspector, health physicians, meat inspector, assistant milk and meat inspector, keeper of Hope hospital, inspector for diphtheria, inspector for mercantile establishments, sanitary inspectors.

Eleventh—Miscellaneous city employees: janitors of the city buildings, assistant janitors of city buildings, engineers of city buildings, elevator conductors, city electrician, clerk to the civil service commission, inspector of wires, the fire marshal.

Twelfth—Department of public instruction: librarian, assistant

librarians, bookkeeper, office clerk, school carpenter, school policemen, supervising architect, engineer and steam inspector, attendance officers, janitors.

The competitive class includes, furthermore, all clerks, copyists, reporters, stenographers, bookkeepers and others rendering clerical services not included in the exempt class, and all policemen, firemen, messengers, orderlies, court attendants, guards and keepers in station houses and all officers employed or appointed in public service and not specially included in the exempt, non-competitive and labor classes.

Non-competitive class

The non-competitive class shall include such positions as are not in the exempt class and which it is impracticable to include in the competitive class. It shall comprise the following positions, and such positions as may hereafter be added, provided that from time to time the commission shall transfer positions from this class to the competitive class, whenever it may be found practicable to hold competitive examinations to fill them:

Chief of police.

Labor class

The labor class shall include all persons employed as laborers, including day workmen, teamsters and charwomen.

RULE XL

Application of rules

These rules shall apply to all positions in the public service of the city of Rochester, with the exception of those hereinbefore enumerated in the unclassified service.

Respectfully submitted for approval.

EDBRIDGE L. ADAMS

E. W. MERILL

J. STUART PAGE

Municipal civil service commissioners

Approved, Rochester, January 27, 1900.

GEORGE A. CARNAHAN

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *January 30, 1900*

The foregoing civil service rules for the city of Rochester, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

[L. s.]

CLARENCE B. ANGLE

*Secretary*RULES FOR THE CLASSIFIED SERVICE OF THE CITY
OF UTICA

Pursuant to the statute of the state of New York providing for examination to ascertain the merit and fitness of persons seeking to enter the civil service of the cities of the state of New York, we, Frank K. Baxter, Charles H. Poole and William E. Seavey, duly appointed by the mayor of the city of Utica to act as a board of civil service commissioners in and for said city, do hereby prescribe the following rules:

RULE I

Application of rules

These rules shall apply to all positions in the public service of the city of Utica, with the exception of those hereinafter enumerated in the unclassified service.

RULE II

Appointment of commissioners

For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply there shall be a municipal civil service commission, which shall be composed of three citizens of the city of Utica, designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Utica, and not more

than two of whom shall belong to the same political party. The mayor may, at any time, by filing with the city clerk a written notification of the change, appoint another citizen in the place of any one so designated except as otherwise provided by law. The mayor shall detail or employ a clerk, who shall act as the secretary of the board, and whose salary shall be fixed by the mayor. It shall be the duty of such municipal civil service commission to conduct all examinations called for under these rules, to ascertain the merit and fitness of candidates for admission into the civil service of the city in respect to character, knowledge and ability for the particular branch of the service into which they seek to enter, and to estimate and determine the relative excellence of standing of the persons examined, and to certify the same in such manner and form as may be prescribed. They shall also make and file with the State Civil Service Commission such annual and other reports and roster of the classified civil service of said city as required by chapter 370 of the Laws of 1899. The secretary of the board shall keep the minutes of their proceedings and all necessary records of applicants, their examinations and standings, and a complete record of all persons employed in the several departments and offices to which these rules apply, and of all appointments, promotions, transfers, dismissals, resignations and changes of any sort therein. When not in attendance upon the board, the secretary will act under the direction of the mayor. Immediately upon the appointment of a board of municipal civil service commissioners, the retiring board shall furnish to each newly appointed commissioner a copy of all eligible lists from which the new board may be called upon to certify names to the appointing power, which lists shall be certified by said retiring board to be a correct and true copy of such lists.

In case of the appointment of one or more commissioners at any time, the secretary of the board shall furnish such commissioner or commissioners with such certified lists as above referred to immediately upon his or their appointment.

RULE III

Classification of positions—Classified service

First—The civil service of the city of Utica is divided into the unclassified service and the classified service.

Second—The unclassified service includes:

- 1 All officers elected by the people.
- 2 All election officers.
- 3 The head or heads of any department or office of the city government.
- 4 Persons employed in or who seek to enter the public service as superintendents, principals or teachers in the educational department of the city.

Third—The classified service includes all positions not in the unclassified service. The positions in the classified service are hereby classified in four classes, to be known as the exempt class, the competitive class, the non-competitive class, and the labor class, as enumerated in respective schedules hereunto attached and hereby made a part of these rules.

RULE IV

The exempt class

The exempt class shall include:

- 1 The deputies of principal executive officers duly authorized by law to act generally for and in place of their principal.
- 2 One secretary of each officer, board and commission authorized by law to appoint a secretary.
- 3 One clerk and one deputy clerk, if authorized by law, of each court.
- 4 Other subordinate offices for the filling of which, competitive or non-competitive examinations may be found to be not practicable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in schedule of exempt class hereto annexed. Not more than one appointment shall be made

to or under the title of any such office or position, unless a different number is specifically mentioned in such schedule.

The appointments to positions comprised in exempt class may be made without examination under these rules, but such examination may be held upon the request of the appointing officer. Appointing officers must notify the municipal civil service commission in writing of all appointments to such positions within five days after the same are made, setting forth the full name of such appointee, the date and place of birth, length of residence in the city of Utica, nature of previous employment, whether he has ever been in official service before, and if so, when and where; date of beginning of service and term for which appointed; salary, and the name of the person in whose place appointed; all of which shall be duly certified by the appointing officer. In these rules the term "appointing officer" shall be construed to include any person, board or commission having the power to appoint to any position in the civil service of the city of Utica.

RULE V

Application for examination—Competitive class

Applications of competitors for positions included in the competitive class must be addressed to the secretary of the municipal civil service commission of the city of Utica, at the office of the commission in the city hall in said city. The application must be verified and in the handwriting of the applicant. It must state:

- 1 His full name and residence, giving street and number.
- 2 His term of residence in the city of Utica.
- 3 His citizenship.
- 4 His age, giving date of birth.
- 5 His place of birth.
- 6 His previous employment in the public service, if any, and whether he has ever been discharged therefrom, and if so, the reason thereof.

7 His business or employment and residence for the last preceding five years.

8 The extent, place and nature of his education.

9 If in the military or naval service of the United States in the late civil war, the name of organization, or vessel to which attached, date of enlistment or commission, position or rank, date and cause of discharge from the service and any physical disability incurred in such service.

10 Such other information must be furnished as the board may reasonably require touching the applicant's merit and fitness for the public service. The application must be accompanied by a certificate of a practising physician of good repute, that he has examined the applicant and found him free from physical defect or disease that would be likely to interfere with the proper discharge of his duties in the position in the civil service sought by such applicant, and by the certificate of not less than three nor more than five reputable citizens of the city, that they have been personally acquainted with the applicant for at least one year, and believe him to be of good moral character, of temperate and industrious habits, and in all respects fit for the service which he wishes to enter, and that they are willing that such certificate shall be published for public information, and will, upon application, give such further testimonials in regard to such applicant as may be required. The applicant must also state in his application the position he seeks. Where the applicant is a non-resident, but eligible for appointment under the provisions of rule XXI, two of the citizens making the certificates herein above referred to may be residents of the applicant's place of residence.

RULE VI

Defective applications—Age qualifications

Defective applications may be rejected by the commission and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age, and not more than 60 years of age at the date of their examina-

tion, except the assistants in the Utica public library, the minimum age for which shall be 17 years, and also except as hereinafter provided in rule XXXV. The municipal commission may, in its discretion, suspend the rule as to the age requirement when it is desirable to lower the age qualification, but all such cases, with the reasons therefor, shall be entered in the minutes of the commission.

RULE VII

Meeting of the board

The clerk of the board shall notify each member thereof of any meeting of the said board at least six hours, and, if possible, three days prior to such meeting.

RULE VIII

Notification of examination

Whenever the demands of the service may require, the municipal civil service commission will notify all applicants whose applications have been filed and are on record to appear for examination, giving at least five days notice of the place, date and hour for such examination in the manner hereinafter specified.

The place and date of such examination and any other material information in regard thereto will be posted on the bulletin of the municipal civil service commission erected in a conspicuous place in the lobby of the city hall in the city of Utica. When deemed expedient by the commission, advertisement of examinations will be made in the official newspapers of the city of Utica, but the notice posted on its own bulletin, as above provided, shall be the only public notice of any examination required.

RULE IX

Examinations

In all examinations for appointment and promotion in the civil service of the city of Utica, merit and fitness shall be determined by and upon competitive examinations for all positions in the competitive class, as herein provided. The merit and fitness of

all applicants shall be determined by examination conducted by the municipal civil service commission. Upon all such examinations no rating higher than 100 per centum shall be given to any person. Lists containing the names and rating of all applicants found on such examinations to be eligible for appointment and promotion for merit and fitness shall be made up for certification to the person or persons holding the power of appointment or promotion, in the manner provided in these rules. The minimum percentage of rating necessary to entitle an applicant to a place upon such eligible list shall be 75 per centum.

RULE X

Conduct of examination

The actual conduct of every examination for merit and fitness shall be under the responsible direction of the commission, or of its designated members, free from the interference or participation or influence of the appointing officer, or of any person other than the assistant examiners or experts directly employed by the commission. Applicants shall be admitted to examination upon the production of the official notification to appear for that purpose. Each applicant shall receive a number which shall be endorsed upon his notification when produced at the time of the examination, and the notification so endorsed shall be sealed by the candidate in an envelope furnished for that purpose. Each applicant shall sign his examination papers with his number, omitting his name, and the envelope shall not be opened until all examination papers have been received and the markings and gradings made.

All papers in the examination shall be written in ink and shall only bear the number of the candidate for the purpose of identifying the same.

Each paper in every examination certified by the examiners shall be signed with their initials or name in ink.

Any paper in an examination bearing the name of the candidate shall be rejected.

The question sheets of the candidates shall bear the number

of the candidate and be filed with his papers as a matter of record.

No person employed in a department for whose benefit an eligible list is to be prepared shall be employed as an expert upon the examination for such eligible list. The commission may in the examinations give such relative importance to the different subjects or matters of examination, whether mental or physical, or to experience, occupation or training as to them may seem fit. At or before the commencement of every examination, the weight to be given to every subject included in the examination, and the general or average minimum and the minimum, if any allowable, upon each subject shall be announced to the applicants. The appointing officer shall state to the commission upon their request, and so far as is consistent with these rules, the general qualifications or attainments, physical or mental, or both and the experience he deems necessary or proper to be possessed by persons filling the positions for which an eligible list is to be formed, and also of what age such person should be.

RULE XI

Character of examination

All examinations shall be public and practical in their character, and shall relate to those matters which shall fairly test the intelligence, competency, suitability and character of the applicants to discharge the duties of the service for which they seek to be appointed. The commission, with the approval of the Civil Service Commissioners of the state, shall determine when examinations are not practicable in cases relating to the civil service of the city of Utica.

RULE XII

Physical examination

Whenever physical qualifications are of prime importance to the proper discharge of the duties of any position, applicants must pass an additional examination as to their physical condition and capacity, and be certified as qualified in such respects before they shall be accorded a mental examination.

RULE XIII

Political opinions of candidates

No recommendation or question under the authority of these rules shall relate to the political opinions or affiliations of any person whatever. Nor shall political opinions be discovered or considered by the commission in their examinations. The commission shall not receive or consider any communication as to the qualifications or merits of any candidates for a position except such as are herein permitted, and except such communications as they may invite by way of verification of statements made by the candidate.

RULE XIV

Eligible list

1 Every competitor who attains an average percentage of 75 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 50 or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered in the order of their average percentages on the proper register of eligibles; provided that the names of competitors who have passed as above, and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 No candidate for positions requiring technical or professional knowledge receiving less than 75 per cent on the technical or special subjects shall be placed upon the eligible list. No applicant for the position of fireman or policeman who receives upon his mental examination an average of less than 75 per cent or on the physical qualifications less than 75 per cent shall be placed upon the eligible list. No applicant receiving zero on any one subject shall be placed upon the eligible list. In case of examination for promotion, candidates shall be required to obtain 80 per cent in all grades.

3 When two or more eligibles on a register have the same

average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

4 The commission shall prescribe the character of the distinct eligible lists, designating the positions that may be filled by certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the commission.

5 The term of an eligible list is fixed at not less than one year nor more than four years from date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

RULE XV

Regrading

The persons upon the former eligible list who have not been examined for the new eligible list shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon their former examinations would entitle them if such markings had instead been given them upon the new examination and shall be continued thereon until the end of their term of eligibility.

RULE XVI

Former lists continued

All eligible lists of persons examined for appointment or promotion in the civil service of the city of Utica prior to April 19,

1900, shall be continued in full force and effect, and may be certified to the person or persons holding the power of appointment or promotion, except as otherwise provided in rule XIV, until an examination is held and a new eligible list made up; subject, however, to such reasonable regulation and revision as these rules shall prescribe.

RULE XVII

Written or oral examinations

In the creation of new eligible lists the rating shall be based upon such written or oral examinations, or both, as the commission shall determine, which oral examinations shall be stenographically recorded.

RULE XVIII

Correction of errors

The commission shall have power, in its discretion, whenever in its judgment the interests of the public service require it, to order a re-examination of applicants for any position, and shall have power to correct any error and amend or revoke any schedule, list or other paper or record where it appears that any error or injustice has been done, or where any person whose name appears on any eligible list has for any reason become incapacitated for appointment in the public service, to strike such name from said list; provided, however, that after an eligible list is prepared and certified it shall not be altered or revoked except upon notice by mail or otherwise, as the commission may direct, to all persons whose standing may be unfavorably affected by the alteration. But the reasons for every such action shall be recorded in full in the minutes of the municipal civil service commission.

RULE XIX

Certification for appointment

Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether

the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall in all cases state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate to the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

No person whose name is upon an eligible list may waive his right to certification or appointment except for one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

1 Insufficiency of the salary attached to the position offered;
or

2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever

one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the persons so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XX

Suspension of rules

In case of a vacancy in any position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable, and that the position can be best filled by the selection of some particular person of high and recognized attainment in such qualities, the commission may, upon obtaining the approval of the State Civil Service Commission, suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension shall be reported to the State Civil Service Commission in the annual report made to them, with the reasons for the same.

RULE XXI

Qualifications as to residence and citizenship

Every applicant for examination for appointment to any of the positions enumerated in the competitive or non-competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the city of Utica at the time of his application, provided that such requirements as to citizenship and residence may be specially suspended by the commission as

to any position requiring high professional, scientific or technical qualifications, but all such cases, with the reasons therefor, shall be entered on the records of the commission opposite the name of the candidate.

RULE XXII

Requirements in exceptional cases

In applications for examinations for positions requiring scientific, professional or technical qualifications, the commission may require evidences of special education for or of practical experience for a satisfactory term in such profession, art or trade; and shall require the production of such certificates of competency and license as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

RULE XXIII

Candidates unfit for appointment

Blank forms for applications will be furnished by the municipal civil service commission without charge to all persons requesting the same. The commission may require in connection with such application such certificates of citizens, physicians, public officers or others having knowledge of the applicant, as the good of the service may require. The commission may refuse to examine an applicant, or after examination to certify an eligible, who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the use of intoxicating beverages to excess; or who has been guilty of a crime, or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised or attempted to practise any deception or fraud in his application, in his examination, or in securing his eligibility or appointment, or whose character shall in the opinion of the commission be bad. Any of the foregoing disqualifications shall be

good cause for the removal of an eligible from the service after his appointment. When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the municipal commission of the amount and necessary details thereof. No person who has entered upon any examination for any position shall be entitled to be admitted within nine months from the date thereof to a new examination for the same grade of position.

RULE XXIV

Temporary appointments

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class, and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

2 When the service to be rendered by an appointee is for a temporary period, and the need of such service is urgent, the appointing officer may appoint from the appropriate eligible list the first person willing to accept such temporary appointment, but the acceptance or declination of such temporary appointment shall not deprive the person of his right to future certification for permanent appointment, nor shall said appointee be entitled to the privileges conferred by the provisions of these rules relating to promotion, transfer or reinstatement. A temporary appointment made under this rule shall not continue for a longer period than ten days from the date of the appointment, nor shall successive temporary appointments be made to the same position;

except in the case of the temporary appointment to the position of substitute fireman, in which case the police and fire commissioners may select for such service any person on the eligible list of firemen for permanent appointment without regard to his standing on such list, but no such appointment shall continue for a longer period than three days in any one calendar month, but the municipal civil service commission may in case of necessity and upon the written request of the police and fire commissioners issue its certificate authorizing a renewal of the temporary appointment, but such renewal shall be entered in the minutes of the commission setting forth the facts in the case.

In the event of temporary assistance being needed in the fire department the chief engineer shall explain to the municipal civil service commission, or a majority thereof, his reasons for desiring such temporary help or assistance; thereupon the civil service commission shall have the right to certify proper persons to fill such temporary positions, provided there are no persons upon the eligible list of the commission willing to accept such employment, but no such employment shall extend beyond the next meeting of the police and fire commissioners succeeding the issuance of such certification.

RULE XXV

Methods of examination—Non-competitive class

Positions in the non-competitive class may be filled by the appointing officer in his discretion which shall be limited as follows:

1 He may select from the eligible list prepared as the result of open competitive examination; or,

2 He may name to the municipal civil service commission three or more persons for competitive examination, and appoint from among those who have successfully passed the examination for merit and fitness; or,

3 He may appoint or employ any person named by him, who, upon a non-competitive examination by the said commission, shall be duly certified as qualified to discharge the duties of the position.

RULE XXVI

Certificate of qualification—Non-competitive class

Upon the non-competitive examination into the qualifications of a person named for a position in this class, the said commission will give a certificate to such person only when satisfied (1) that he is within the limits of the age prescribed for the position or employment to which he has been named, (2) that he is properly certified as free from any physical defect or disease which is likely to interfere with the proper discharge of his duties, (3) that his character is such as to qualify him for such position or employment, and (4) that he possesses the requisite knowledge and ability to enter on the discharge of his official duties. An officer naming a person for examination will at the same time transmit his certificate that after due inquiry he is satisfied that the character and habits of the person named fit him for the public service, and will append to the certificate such formal vouchers or credentials as to character as he may desire to have considered or to put on file. In the determination of the character or habits of the nominee the certificate thereof by nominating officer will be considered essential.

RULE XXVII

Selection of method of examination

Whenever a vacancy in this class in any department, office or institution is to be filled, the officer having the authority to fill the same shall notify the said commission which of the three methods, in his discretion, under rule XXV, he selects; and if the choice be by an open competition, the commission will proceed as for an examination under the competitive class, but if the choice be by a limited competition, or by the appointment of a person to be duly certified by the commission as qualified, the officer aforesaid shall name in such notification the person or persons to be examined, and thereupon the commission shall notify the person or persons so named of the time, place and special rules for the examination.

RULE XXVIII

Registration and appointment—Labor class

1 Applicants for positions under the labor class, who produce satisfactory evidence of their capacity for labor and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state the (1) name, (2) age, (3) residence, (4) citizenship, (5) number and relationship of persons depending for support on the applicant, (6) service in the army or navy in time of war, (7) previous occupation, (8) reference, and such other information as may be required.

2 When the services of employees in the labor class are required, the officer or person having the appointment shall notify the said commission, stating the number of men wanted, kind of labor for which they are wanted, and the time and place of employment; and the commission shall thereupon send to the officers or the person making the requisition the names and residences of the number of men called for (if the register contains so many), as provided in chapter 370 of the Laws of 1899, giving the preference to those who have served in the army or navy of the United States during the late civil war and been honorably discharged therefrom.

3 Such appointing officer shall forthwith return to this commission the names of those employed, with the date of employment, provided that if a less number than those certified shall be so employed they shall be from those standing highest on the register.

4 All registry lists shall remain in force for a period of not less than one year nor more than four. New lists when necessary shall be established on the last day of February of each year.

5 There shall be separate applications for the different kinds of labor and employment, and the commission may establish separate labor lists for the various institutions and departments. Said commission shall have power to limit the number of lists upon which an applicant's name shall be registered at the same

time. The commission shall require an applicant for registration for the labor service to furnish such evidence as to his fitness, or pass such examination as may be deemed proper by them, not inconsistent with the law.

6 In case the commission is unable to fill a requisition for laborers, the fact shall be certified to the officer making the requisition, who shall then make the selection under such rules as the commission may from time to time prescribe.

7 The commission may make such rules as may be necessary to identify the registered applicants, and to preserve a record of their conduct.

8 A laborer who has been dismissed for no reason of misconduct or delinquency on his part, may upon his request be restored to the eligible list in the order of his original registration number for the remainder of his eligible term and be certified for future employment.

9 No employee whose employment is terminated for the reason of misconduct or delinquency shall be restored to the register or be again eligible for registration, until the expiration of the period of six months from the date of such termination, and then only upon furnishing the municipal commission with satisfactory reasons that the cause of his dismissal no longer exists.

10 In case of an emergency the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency forthwith, reporting such action with the full particulars thereof and giving the names of the persons so employed to the municipal commission, but no person shall be so hired or employed for a longer period than three days.

RULE XXIX

Probationary appointments

Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the con-

duct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXVI, limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XXX

Promotions

1 Whenever a vacancy occurs in any position in the competitive class above the lowest grade in any group, the commission shall forthwith arrange to hold a promotion examination limited to those persons who have for more than one year served with fidelity in the next lower grade in such group in the same office, department, or institution, provided that if there are no persons who have served with fidelity for one year in the next lower grade, or provided all persons in the next lower grade fail in any promotion examination, then all persons in the second lower grade who have served with fidelity for one year in the same office, department or institution, shall have the right to compete in the said promotion examination. On the request of the appointing officer the commission may permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail. Whenever after one trial it is found not practicable to fill a vacancy in any position through promotion, in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of rule XIX.

2 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the

grade in which such office or position is classified, shall be deemed a promotion.

Positions in the competitive class are graded according to the fixed limit of compensation as follows:

Grade 1—All positions, the compensation of which is at the rate of not more than \$600 per annum.

Grade 2—All positions, the compensation of which is at the rate of more than \$600, but not more than \$900 per annum.

Grade 3—All positions, the compensation of which is at the rate of more than \$900, but not more than \$1200 per annum.

Grade 4—All positions, the compensation of which is at the rate of more than \$1200, but not more than \$1500 per annum.

Grade 5—All positions, the compensation of which is at the rate of more than \$1500 per annum.

3 No promotion can be made from a position in one class to a position in another class unless the same be specially authorized by the commission, but a person employed in any position shall not, because of such appointment, be barred from the open competitive examination provided for original entrance to any other position.

4 The test of actual service being the main factor in fitness for promotion, there shall be kept in every office continuous and comparative records of the efficiency, punctuality, attention and general good conduct of all persons employed therein. Such records shall at all times be open to inspection by the municipal commission, and if the same have been regularly and properly kept they shall constitute one of the elements in such promotion examination, with such relative weight as shall be assigned to them by the commission. If such records have not been regularly and properly kept, the commission shall prescribe such tests as may seem best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

5 The appointing officer shall notify the commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer, the commission shall direct a competitive examination of those en-

titled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible to such examination.

6 After consultation with the appointing officer under whom the vacancy exists, the commission may appoint an examiner. The written part of the examination shall be confined to the duties of the office in which the vacancy occurs, and particularly to the duties of the position to be filled. Due weights will be given to the candidates' seniority and past record in the office, and to any special fitness for the duties of the higher position.

7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII. The commission shall certify for promotion the names of three persons standing highest on such eligible list.

8 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation other than that of such superiors shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance. No promotion shall be made unless the municipal commission has issued its certificate to the effect that such promotion is in accordance with the civil service law and rules.

RULE XXXI

Transfers

Transfers of clerks and others included in the competitive and non-competitive classes may be made from one office or department to a similar position in another by the mutual consent of the heads of such offices or departments; every such transfer must be reported to the commission for record within five days from the date thereof. No such transfer will be permitted from a

position enumerated in the competitive class to a position in the non-competitive class unless the person so transferred passes the non-competitive examination for such position, or from a position enumerated in the non-competitive class to a position in the competitive class unless the person so transferred has such a standing upon a proper eligible list as would entitle him to original appointment to such position. No transfer shall be made unless the municipal commission has issued its certificate to the effect that such transfer is in accordance with the civil service law and rules.

RULE XXXII

Reinstatement in service

Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

No reinstatement shall be made unless the municipal commission has issued its certificate to the effect that such reinstatement is in accordance with the civil service law and rules.

RULE XXXIII

Political services or contributions not required

No person in the public service is, for that reason, under any obligation to contribute to any political fund or purpose, or to render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do.

RULE XXXIV

Political action unaffected

No person in the public service has the right to use his official authority or influence to coerce the political action of any person or body.

RULE XXXV

Preference of veterans

Honorably discharged soldiers, sailors and marines from the army or navy of the United States in the late civil war, who are citizens and residents of the city of Utica, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion shall be made, provided their qualifications and fitness shall have been ascertained as provided in these rules; and the person thus preferred shall not be disqualified from holding any position in the civil service on account of his age, nor by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.

RULE XXXVI

Power of removal

Subject only to the qualifications required to be ascertained in accordance with these rules the power of appointment and the responsibility of selection are in all cases in the appointing officer. The power to remove existing by law on the part of any officer is not impaired by anything contained in these rules; provided, however, that if a person holding a position subject to competitive examination under these rules shall be removed or

reduced, the reasons therefor shall be stated in writing and filed with the head of the department or other appointing officer, and the person so removed or reduced shall have an opportunity to make an explanation.

RULE XXXVII

Dismissals

No one dismissed from the service for misconduct shall be admitted to examination for appointment in any capacity in any department of the municipal service within two years from the date of such dismissal.

RULE XXXVIII

Report of term of employment

1 It shall be the duty of each city officer, or board of city officers, appointing or employing an officer, clerk or other person in the service of the city, forthwith on such appointment or employment to report to the municipal civil service commission the name of such appointee or employee, the title or character of his office or employment, and the date of the commencement of service by virtue thereof; and forthwith on the termination of such service to report to said commission the fact and date and cause of such termination.

2 The commission shall keep in its office an official roster of the classified city service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and these rules. The official roster shall show opposite, or in connection with each name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment, or death.

RULE XXXIX

Certifications of payrolls

For the purpose of certification of payrolls and accounts, as required by section 19 of the civil service law, appointing officers and heads of departments shall furnish the commission with payrolls, accounts and certificates in form and manner as follows:

1 Heads of departments, officers and institutions in the city service, whose employees are paid individually direct from the treasury of the city, shall furnish the commission, at least five days before payment is to be made, a payroll in duplicate showing the names of the persons to be paid, the title of the position held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated, and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the commission as hereinafter prescribed, such payrolls shall be transmitted by it to the treasurer or fiscal officer for further examination and payment, as required by law, and one of said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

2 For payments for irregular or occasional services the head of such a department, office or institution shall transmit to the commission the original account or a special payroll bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the commission such account shall be forwarded to the treasurer or other fiscal officer.

3 The commission or any two commissioners shall compare such payroll or account for services with the official roster, and shall attach thereto or place thereon a certificate in form substantially as follows:

“ We hereby certify that the persons named in the above payroll, occupying positions in the classified service, have been appointed or employed in pursuance of the civil service law, and of the rules made in pursuance of said law (chapter 370, Laws of 1899).

.....

“Municipal civil service commission”

The commission may designate its secretary for the purpose of making certificates in such cases in the absence of the commission or a majority thereof.

4 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the commission will refuse certification of such person for payment of compensation and remove his name from the official roster.

RULE XL

When rules take effect

These rules shall take effect on and after the date of their approval by the State Civil Service Commission of the state of New York.

RULE XLI

Regulations

The municipal civil service commission shall have authority to prescribe such regulations in pursuance of, and for the execution of the provisions of these rules and of the civil service law as may not be inconsistent therewith and may prescribe blank forms of application, certificates, reports, records and returns required under these rules and the regulations made in pursuance thereof.

The commissioners shall from their number choose a president to act during their pleasure, and they may from time to time appoint committees from their own number.

Classes

The following is a list of the offices and positions in the civil service of the city of Utica, classified in accordance with the foregoing rules, and therein referred to:

UNCLASSIFIED SERVICE

First—Officers elected by the people, viz.: the mayor, city judge, special city judge, aldermen, collectors, constables, justices of the peace, assessors, city treasurer, commissioners of common schools, commissioners of charities.

Second—The head or heads of any departments of the city government, viz.:

1 Officers appointed by the mayor, viz.: police and fire commissioners, town auditors, city engineer, examining board of plumbers.

2 Officers appointed by the common council on the nomination of the mayor, viz.: members of the board of health.

3 Officers elected by the common council, viz.: clerk of the common council.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city: all superintendents, principals and teachers employed by the board of public instruction.

CLASSIFIED SERVICE

Exempt class

Assistant city engineer.

Deputy treasurer.

Clerk of city court.

Secretary of board of police and fire commissioners.

Secretary of board of commissioners of common schools.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no

examination shall be held for a position unless it is specially stated in the following classification: clerk, bookkeeper, stenographer, draughtsman, leveler, rodman, chainman, inspector of culverts and masonry, inspector of paving, inspector of sewers, deputy chief engineer (fire department), captain (fire department), engineer of steamer, superintendent of fire alarm telegraph, line-man, fireman, assistant chief of police, captain (police department), sergeant, detective, patrolman, operator police signal system, police matron, health officer, inspector (health department), registrar of vital statistics, janitor, superintendent of school buildings and repairs.

Non-competitive class

The non-competitive class shall include such positions as are not in the exempt class, and which it is impracticable to include in the competitive class.

It shall comprise the following positions and such positions as may hereafter be added, provided that from time to time the commission shall transfer positions from this class to the competitive class, whenever it may be found practicable to hold competitive examinations to fill them: chief of police, chief engineer of fire department, mayor's clerk, stenographer to the common council, sealer of weights and measures, keeper of city clock, keeper of public bath.

Labor class

City engineer's department: laborers.

Public buildings and grounds department: laborers.

Department of education: laborers.

The labor class shall include all persons employed as laborers or day workmen.

Respectfully submitted for approval.

F. K. BAXTER

WILLIAM E. SEAVEY

C. H. POOLE

Municipal civil service commissioners

Approved, Utica, N. Y., July 3, 1900.

RICHARD W. SHERMAN

Mayor

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., *July 26, 1900*

The foregoing amendments to the municipal civil service rules for the city of Utica, having been duly examined, are hereby approved by the State Civil Service Commission.

Attest

JOHN C. BIRDSEYE

[L. S.]

Assistant Secretary

RESOLUTIONS IN RELATION TO AMENDMENTS TO CIVIL
SERVICE RULES OF CITIES OF THE SECOND CLASS

At a meeting of the Commission held January 9, 1900, a conference was held with officials of the cities of Albany, Rochester, Syracuse and Troy, and the following resolutions were adopted:

Resolved, That all places now in the exempt or non-competitive classes in the classifications of the civil service of the cities of the second class as existing on the 31st day of December, 1899, are transferred to the competitive class, except as hereinafter provided.

Resolved, That in the classification of the cities of the second class there be added to the exempt class in the mayor's office

“One confidential examiner of accounts.”

Resolved, That there be added to the exempt class in the mayor's office of each of the second class cities

“One executive clerk; one clerk, messenger or stenographer.”

Resolved, That in the comptroller's office of the finance department of each of the second class cities there be placed in the exempt class the position of

“Deputy comptroller.”

Resolved, That in the exempt class in the treasurer's office of the finance department of each of the second class cities there be placed

“One deputy treasurer; one cashier.”

Resolved, That in the classification of the cities of the second class there be added to the exempt class in the department of public works

“One deputy commissioner; one secretary or chief clerk to the commissioner of public works; one superintendent of the water works.”

Resolved, That the following additions be made to the exempt class:

In Albany:

One second deputy commissioner of public works acting as general superintendent of streets.

In Rochester:

One superintendent of streets; one chief inspector of public improvements.

In Syracuse:

One second deputy commissioner acting as general superintendent of streets.

In Troy:

One city superintendent of streets.

In Rochester and Syracuse:

In the municipal court—The clerk and the deputy clerk of the court.

Resolved, That the following named positions be added to the exempt class in the classification of the cities of the second class:

Clerk acting as secretary to the board of contract and supply.

One cashier of the bureau of water works.

Clerk acting as secretary to the department of public safety.

Chief of the fire department, also assistant chiefs.

Health officer.

Deputy health officer.

Resolved, That it is the sense of this Commission that in view of sections 181 and 188 of the charter for second class cities police surgeons are in the competitive class, and appointments must be made from the proper eligible lists.

Resolved, That the position of district health physician be stricken out of the unclassified service in the cities of the second class and placed in the competitive class.

Resolved, That the request that the deputy clerk of the police court of the city of Rochester be exempted is denied.

At a meeting held January 10, 1900, the following resolutions were adopted:

Resolved, That in the several cities of the second class the position of chief of police be placed in the non-competitive class; provided, however, that all persons nominated for non-competitive examination shall be at the time of such nomination members of the police force of the city who have attained at least the rank of deputy chief of police, inspector or captain.

Resolved, That in the cities of the second class the position of fire marshal, or equivalent officer, be stricken out of the unclassified service and placed in the competitive class.

Resolved, That the following named positions be included in the exempt class in the cities of the second class:

One clerk acting as secretary to the assessors under the department of assessment and taxation.

One deputy commissioner and one overseer of the poor in the department of charities and correction.

Clerk of the police court.

Resolved, That the following named positions be included in the exempt class:

In Albany:

One assistant corporation counsel.

One managing clerk, who must be an attorney-at-law.

One stenographer.

In Rochester:

Three assistants to the corporation counsel, who must be attorneys-at-law.

In Syracuse:

One assistant corporation counsel.

One chief clerk, who must be an attorney-at-law.

In Troy:

One assistant corporation counsel.

One managing clerk, who must be an attorney-at-law.

One stenographer.

Resolved, That in all of the cities of the second class the position of sealer of weights and measures be included in the unclassified service.

Rochester

Resolved, That the secretary of this Commission be directed to communicate with the civil service commission of the city of Rochester and to forward the following proposed amendments to the classification of the civil service of said city, with the statement that the State Commission requests the municipal commission to amend its classification accordingly and to forward to the State Commission the result of its action, with the approval of the mayor, within ten days from the receipt of this communication.

It is the wish of the Commission that the list of positions in rule XXXIX be arranged as follows:

UNCLASSIFIED SERVICE

First—All officers elected by the people, viz.: mayor, comptroller, treasurer, president of the common council, two justices of the municipal court, police judge, an alderman from each ward, four assessors, five school commissioners, constables.

Second—All election officers.

Third—The head or heads of any department or office of the city government, viz.: commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, corporation counsel, park commissioners, civil service commissioners, sealer of weights and measures, members of the examining board of plumbers, members of the examining board of midwives, members of the board of stationary engineers, Mount Hope commissioners, commissioners of deeds.

Fourth—Persons employed in or who seek to enter the public service as superintendents, principals, or teachers in the educational department of a city, viz.: All superintendents, principals and teachers employed by the board of education.

Fifth—Officers elected or appointed by the common council, viz.: The clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office:

One executive clerk, one confidential examiner of accounts, one clerk or stenographer or messenger.

Department of finance, comptroller's office:

One deputy comptroller.

Department of finance, treasurer's office:

One deputy treasurer, one cashier.

Department of public works:

One deputy commissioner, one superintendent of streets, one secretary or chief clerk, one superintendent of water works, the clerk (acting as secretary) to the board of contract and supply, one chief inspector of public improvements, one cashier in the bureau of water works.

Department of public safety:

The clerk (acting as secretary), the health officer, the deputy health officer.

Department of assessment and taxation:

One clerk (acting as secretary) to the assessors.

Department of charities and correction:

One deputy commissioner, one overseer of the poor.

Police court:

The clerk of the court.

Municipal court:

The clerk of the court, the deputy clerk.

Department of law:

First assistant corporation counsel, second assistant corporation counsel, third assistant corporation counsel. (All of whom must be attorneys-at-law.)

Office of the civil service commission:

One secretary.

Department of education:

The secretary of the board of education.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

(Positions to be specified as desired by the municipal commission.)

Non-competitive class

Department of public safety:

The chief of police. Provided that all persons nominated for non-competitive examination for this position shall be at the time of such nomination members of the police force of the city, who shall have attained at least the rank of deputy chief of police, inspector or captain.

Labor class

As in the present rules.

Resolved, That the secretary be instructed to forward to the municipal civil service commissions of the cities of Albany, Syracuse and Troy a copy of the proposed classification of the civil service of each of said cities respectively, with notice by this Commission that the following resolution has been adopted:

Resolved, That the State Civil Service Commission hereby suggests the following classification of the civil service of the city, and that the Commission at its next regular meeting will take action thereupon, and that an opportunity is hereby given to the municipal civil service commissioners to make a personal explanation and to file papers in opposition to the proposed amended classification in accordance with section X of the civil service law, and the State Civil Service Commission hereby fixes January 22, 1900, as the date on or before which such papers in opposition to such proposed classification shall be filed.

Resolved further, That the action of the State Commission in amending the classification of the civil service of the city as hereinafter set forth is taken upon the ground that the exist-

ing classification does not properly or sufficiently carry out the provisions or purposes of the civil service law, in that the places by the classification hereinafter made, which are transferred from the exempt or non-competitive classes to the competitive class, are, in the judgment of the State Commission, positions which can be filled satisfactorily and practically by means of open competitive examinations.

Albany

UNCLASSIFIED SERVICE

First—Officers elected by the people: mayor, recorder, comptroller, treasurer, president of the common council, aldermen, assessors, justices of the city court, justice of the police court.

Second—The head or heads of any department of the city government—Officers appointed by the mayor: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, school commissioners, civil service commissioners, sealer of weights and measures, examining board of plumbers, inspector of markets, commissioners of deeds.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city, namely: the superintendent, principals and teachers employed by the board of public instruction.

Fourth—All election officers.

Fifth—Officers elected or appointed by the common council: clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office:

One executive clerk, one examiner of accounts, one clerk or stenographer or messenger, one city marshal.

Department of finance, comptroller's office:

One deputy comptroller.

Department of finance, treasurer's office:

One deputy treasurer, one cashier.

Department of public works:

One deputy commissioner, one second deputy commissioner, acting as general superintendent of streets, one secretary or chief clerk, the superintendent of water works, the clerk (acting as secretary) of the board of contract and supply, one cashier to the bureau of water works.

Department of public safety:

The clerk (acting as secretary), the health officer, deputy health officer.

Department of assessment and taxation:

One clerk (acting as secretary) to the assessors.

Department of charities and correction:

The deputy commissioner, the overseer of the poor.

The police court:

The clerk of the court.

Department of law:

One assistant corporation counsel, one managing clerk, who is to be an attorney-at-law, one stenographer.

Office of the civil service commission:

One secretary.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations, or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

In the department of public safety:

The chief of police. Provided, that all persons nominated for non-competitive examination for this position shall be at the time of such nomination members of the police force of the city who shall have attained at least the rank of deputy chief, police inspector or captain.

Labor class

As submitted.

Syracuse

UNCLASSIFIED SERVICE

First—Officers elected by the people: mayor, comptroller, municipal court judges, aldermen, police justices, city treasurer, president of the common council, assessors, school commissioners.

Second—The head or heads of any department of the city government—Officers appointed by the mayor, namely: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, civil service commissioners, examining board of plumbers, sealer of weights and measures, commissioners of deeds, library trustees.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational departments of the city, namely: all superintendents, principals, and teachers employed by the board of education.

Fourth—All election officers.

Fifth—Officers elected or appointed by the common council: clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office:

One executive clerk, one examiner of accounts, one clerk or stenographer or messenger.

Department of finance, comptroller's office:

One deputy comptroller.

Department of finance, treasurer's office:

One deputy treasurer, one cashier.

Department of public works:

One deputy commissioner, one second deputy commissioner, acting as general superintendent of streets, one secretary or chief clerk, one superintendent of water department, the clerk (acting as secretary) of the board of contract and supply, one cashier in the bureau of the water department.

Department of public safety:

The clerk (acting as secretary) to the commissioner of public safety, the health officer, the deputy health officer, the keeper of the city ambulance.

Department of assessment and taxation:

One clerk (acting as secretary) to the assessors.

Department of charities and correction:

The deputy commissioner, the overseer of the poor.

The police court:

The clerk of the court.

The municipal court:

The clerk of the court, the deputy clerk.

Law department:

One assistant corporation counsel, one clerk, who is to be an attorney-at-law, one clerk or stenographer.

Civil service commission:

The secretary.

Public school department:

The secretary of the school board.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

In the department of public safety:

The chief of police. Provided, that all persons nominated for non-competitive examination for this position shall be at the time of such nomination members of the police force of the city who shall have attained at least the rank of deputy chief, police inspector, or captain.

Troy

UNCLASSIFIED SERVICE

First—Officers elected by the people, namely: mayor, comptroller, treasurer, president of the common council, aldermen, assessors, justices of the justices court, justices of the police court, constables.

Second—The head or heads of any department of the city government—Officers appointed by the mayor, namely: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, school commissioners, civil service commissioners, sealer of weights and measures, examining and supervising board of plumbers and plumbing, commissioners of deeds, commissioners of the fund of debts.

Third—Persons employed in or who seek to enter the public service as superintendents, principals, or teachers under the educational department of the city, namely: the superintendent, principals and teachers employed by the board of school commissioners.

Fourth—All election officers.

Fifth—Officers and employees chosen by the common council, namely: The clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office:

One executive clerk, one examiner of accounts, one clerk or stenographer or messenger, superintendent of public burial grounds, superintendent of public clocks, city pound keeper.

Department of finance, comptroller's office:

One deputy comptroller.

Department of finance, treasurer's office:

One deputy treasurer, one cashier.

Department of public works:

One deputy commissioner, one second deputy commissioner acting as general superintendent of streets, one secretary or chief clerk, one superintendent of water works, the clerk (acting as secretary) of the board of contract and supply, one cashier in the bureau of water works.

Department of public safety:

The clerk (acting as secretary), the health officer, the deputy health officer.

Department of assessment and taxation:

One clerk (acting as secretary) to the assessors.

Department of charities and correction:

The deputy commissioner, the overseer of the poor.

Police court:

The clerk of the police court.

The department of law:

One assistant corporation counsel, one managing clerk who is to be an attorney-at-law, one stenographer.

Office of the civil service commission:

One secretary.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

Department of public safety:

The chief of police. Provided, that all persons nominated for non-competitive examination for this position shall be at the time of such nomination members of the police force of the city, who shall have attained at least the rank of deputy chief of police, inspector or captain.

Labor class

As submitted.

At a meeting of the Commission held January 23, 1900, the following resolutions were adopted:

Resolved, That the secretary of the Commission write to the municipal civil service commission of the city of Troy and request it to submit for the approval of the State Commission a complete and new classification of the civil service of the city of Troy in duplicate with the approval of the municipal civil service commissioners and the mayor attached, and to say that the State Commission will approve such classification if it contains in the exempt or non-competitive classes only those positions which were exempted or placed in the non-competitive class by the resolution of the State Commission at its meeting held January 9th and 10th and heretofore submitted to the municipal commission of Troy as a proposed amendment to their classification, and also the following positions which may be placed in the exempt or non-competitive classes as hereinafter stated in accordance with the request of the municipal commission of the city of Troy made through the assistant corporation counsel; viz.:

Exempt—Deputy city engineer, police surgeon, fire surgeon.

Non-competitive—Superintendent of parks, chief of police and chief engineer of the fire department, provided that no person shall be named for non-competitive examination for the position of chief engineer of the fire department who shall not be at the time of such nomination "a member of the fire department of the city of the grade of assistant engineer or foreman." Also in the non-competitive class "the chief detective"; provided, however, that all persons nominated for the position of chief detective shall at the time of such nomination be members of the police force of the city.

Resolved, That the secretary be instructed to correspond with the municipal civil service commissioners of the city of Rochester and say if they will submit a new classification of the civil service of their city in duplicate and signed by the municipal civil service commissioners and the mayor, exempting or placing in the non-competitive class only such places as were exempted or placed in the non-competitive class by the resolution of the State Commission adopted at its meeting on January 9th and 10th and

heretofore forwarded to the municipal civil service commission of Rochester as proposed amendments, the said classification will be approved by a majority of the State Commission. And further,

Resolved, That the secretary say to the municipal commission of Rochester that the State Commission after having listened to the arguments and considered certain reasons advanced by the corporation counsel and the municipal commissioners of the city of Albany and the city of Troy, have placed in the exempt class the positions of police surgeon and fire surgeon, and having by a majority vote exempted such positions in those cities, the State Commission, in case the municipal commission of Rochester feels it for the best interests of the civil service to place in the exempt class the position of surgeon of the department of public safety, will approve said classification.

Resolved, That the secretary of this Commission in corresponding with the municipal commission of Rochester also say that the State Commission will consent to the placing of the position of deputy clerk of the police court in the exempt class upon the ground that said position is that of a deputy clerk of a court, authorized by law, and is exempted under section 12, paragraph 3, of the civil service law.

Resolved, That the secretary of this Commission inform the municipal civil service commission of the city of Syracuse that if it will submit in writing to the State Commission for its approval the classification of the civil service of said city in duplicate and signed by the municipal commissioners and the mayor in accordance with the resolutions and classifications submitted to the municipal commission by the State Commission as proposed amendments, the State Commission will approve the same.

AMENDMENTS TO CITY CIVIL SERVICE RULES APPROVED**Albany**

Rule XXXVIII amended so as to read as follows:

Classes

The following is a list of the offices and positions in the civil service of the city of Albany, classified in accordance with the foregoing rules and therein referred to:

UNCLASSIFIED SERVICE

First—Officers elected by the people: mayor, recorder, comptroller, treasurer, president of the common council, aldermen, assessors, justices of the city court, justices of the police court.

Second—The head or heads of any department of the city government—Officers appointed by the mayor: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, school commissioners, civil service commissioners, sealer of weights and measures, examining board of plumbers, inspector of markets, commissioner of deeds.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city, namely: the superintendent, principals and teachers employed by the board of public instruction.

Fourth—All election officers.

Fifth—Officers elected or appointed by the common council: clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE*Exempt class*

Mayor's office:

One executive clerk, one examiner of accounts, one clerk or stenographer or messenger, one city marshal.

Department of finance, comptroller's office:

One deputy comptroller.

Department of finance, treasurer's office:

One deputy treasurer, one cashier.

Department of public works:

One deputy commissioner, one second deputy commissioner, acting as general superintendent of streets, one secretary or chief clerk, the superintendent of water works, the superintendent of parks who is to be a professional landscape gardener, the clerk (acting as secretary) of the board of contract and supply, one cashier to the bureau of water works.

Department of public safety:

The clerk (acting as secretary), the health officer, deputy health officer, the police surgeon, the fire surgeon.

Department of assessment and taxation:

One clerk (acting as secretary) to the assessors.

Department of charities and correction:

The deputy commissioner, the overseer of the poor.

The police court:

The clerk of the court.

Department of law:

One assistant corporation counsel, one managing clerk who is to be an attorney-at-law, one stenographer.

Office of the civil service commission:

One secretary.

Office of the city engineer:

One deputy city engineer.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

In the department of public safety:

The chief of police. The chief engineer of the fire department, provided that no person shall be nominated for non-competitive examination for this position who shall not be at the time of such nomination, a member of the fire department of the city of the grade of assistant engineer or foreman.

Labor class

Department of public works:

First—Park department: Laborers, teamsters, gardeners.

Second—Street department: Laborers, cartmen, teamsters.

Third—Water department: General laborers, day workmen, oilers, caulkers, watchmen, keepers, coal passers.

Fourth—The labor class shall include all persons employed as laborers or day workmen.

(January 23, 1900.)

RULE VI

2 The municipal commission may, in its discretion, lower the age qualifications for any stated position and shall set forth in the minutes their reason for such action.

RULE XXIII

2 When there are urgent reasons for filling a vacancy in any position in the competitive class and the services to be rendered are temporary, the appointing officer may appoint and employ the first person upon the eligible list appropriate to such position who will accept such appointment.

The person declining shall not be deprived of his rights to a future certification for permanent appointment, nor shall an appointment under this provision entitle a person to the provisions of the rule governing promotion, transfer or reinstatement.

Such temporary appointment shall not continue for a period of more than ten (10) days. The municipal commission may extend the period of temporary appointment upon the written request

of the appointing officer, which request shall be set forth in the minutes of the commission.

(September 17, 1900.)

Auburn

Resolved, That the resolution of the municipal civil service commission of the city of Auburn exempting the position of call fireman be and hereby is approved.

(March 1, 1900.)

Whereas, The board of education of the city of Auburn has recommended the appointment of Margaret Shaw to the position of janitor of the Genesee street school under section 9 of article 29 of the municipal civil service rules and regulations without competitive examination, and submitted information that she is capable of filling the position to the best interests of the city of Auburn; and after investigation by this Commission, found to be correct, therefore

Resolved, That this Commission does hereby recommend the appointment of Margaret Shaw to the position of janitor of the Genesee street school without competitive examination.

(April 16, 1900.)

Binghamton

Resolved, That the following amendment to Binghamton rule XIII, subdivision 4, be approved, as submitted under date of February 19, 1900: "The term of eligibility shall be fixed by the regulations of the commission at not less than one year nor more than two years."

(March 1, 1900.)

Resolved, That rule XXIII be amended by numbering the first paragraph "1" and by adding thereto a second paragraph, to be known as "2," which shall read as follows:

"In case of an emergency the appointing officer may hire or employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action with full particulars thereof with the names of the persons so employed to this commission, but no person shall be so hired or employed for a longer period than three days."

(October 3, 1900.)

Buffalo**RULE XXI**

Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in a vacant position in the same office and in the same grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Upon the written request of an appointing officer, stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the commission will, if such promotion transfer, or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer.

All promotions, transfers and reinstatements herein authorized shall be made only after the issuance of such certificate, except those which may be specifically exempted from such condition by regulation of the commission.

(January 23, 1900.)

Resolved, That the schedules forming a part of the rules and regulations for admission to the civil service of Buffalo, be hereby amended by placing in schedule A the position in the office of the corporation counsel known as attorney to the harbor commission.

(June 28, 1900.)

Resolved, That the amendment to rule XXII of the civil service rules of the city of Buffalo, as set forth in the following resolution adopted by the Buffalo civil service commission and approved by the mayor September 10, 1900, be and hereby is approved:

“Resolved, That the word ‘detectives’ be stricken out from the schedule contained in rule XXII, which relates to the promotion of precinct specials and first grade patrolmen.”

(October 12, 1900.)

Dunkirk

Inasmuch as in rule III, section 2, of the rules for the classified service of the city of Dunkirk, reads as follows: “The classified service includes, ‘Third—The head or heads of any department or office of the city government,’ and whereas on page 28, under title ‘Competitive class’ it reads as follows: ‘Second—Engineering department; city engineer;’ thus causing an inconsistency, inasmuch as the office of city engineer is the head of a department, be it therefore

“Resolved, That under the title of Engineering department the words ‘city engineer’ be stricken therefrom.”

(January 10, 1900.)

Geneva

Resolved, That rule XXIII be amended by adding thereto the following: “To meet a special exigency during the year 1900, not more than two additional civil engineers may be provisionally appointed, in the manner herein provided, for a period of not exceeding three months.”

(March 1, 1900.)

RULE VI

Is hereby amended by adding at the end of the first paragraph the following:

“Whenever it may be deemed desirable, in the case of candidates for other positions, the age limit may be at any time reduced below 21 years by the commission.”

(June 13, 1900.)

RULE XXVII

Amended by adding a new subdivision to be known as subdivision 8, as follows:

“In case of an emergency the appointing officer may hire or employ temporarily such and so many persons as shall be

rendered necessary by such emergency, forthwith reporting such action, with the full particulars thereof, and with the names of the persons so employed to the municipal commission, but no person shall be so hired or employed for a longer period than three days."

(June 28, 1900.)

Ithaca

RULE XXVI

Subdivision 8—In case of an emergency the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action with the full particulars thereof, giving the names of the person so employed to this commission, but no person shall be so hired or employed for a longer period than three days.

(July 31, 1900.)

Johnstown

Resolved, That the rules for the classification of the offices in the classified civil service of the city of Johnstown be and the same hereby are amended by striking from schedule B the office of chief of police and placing said office in schedule A.

(January 10, 1900.)

RULE XXIV

Amended by changing the number of subdivision 7 to 8, and inserting after subdivision 6 as follows:

"7 In case of an emergency, the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action with full particulars thereof and the names of the persons so employed to this commission, but no person shall be so hired or employed for a longer period than three days."

(August 9, 1900.)

Resolved, That the civil service rules of the city of Johnstown be amended by adding the following section:

RULE XXXVIII

ADMINISTRATIVE REGULATIONS

The municipal commission shall prescribe and enforce suitable regulations for carrying into effect the provisions of these rules and those of the civil service law under section 9 of article 5 of the constitution, not inconsistent therewith, and shall prescribe blank forms for applications, certificates, reports, records and returns required under these rules and the regulations made in pursuance thereof.

Resolved, That section "second" of the "unclassified service" be amended so as to read as follows:

"Second—The head or heads of any department of the city government, viz.:

"1 Officers appointed by the mayor, viz.: chief of police, examining board of plumbers.

"2 Officers appointed by the common council on the nomination of the mayor, viz: corporation counsel, commissioner of charities, city engineer, city physician, members of the board of health, acting recorder, assistant engineer in fire department."

Resolved, That the "exempt class" of the "classified service" be amended so as to read as follows:

"Exempt class

"None."

(December 31, 1900.)

Little Falls

RULE II

Amended by adding thereto the following:

"It shall be the duty of the common council of the city of Little Falls to cause suitable room and accommodations to be provided for carrying on the work and examinations of the municipal commission as its needs shall require, and said commission shall order the necessary appurtenances, stationery, postage stamps, official seal and record books, and other articles to be supplied, and the necessary printing, typewriting, etc., to

be done for its official use, the reasonable expense of which, together with the salaries and the necessary disbursements of the municipal commission, shall be audited and paid by the city."

RULE VI

Amended by adding thereto the following:

"The municipal commission may suspend the age qualification for any stated position, but such suspension shall be general and apply to all persons making application for such position and the reasons for such suspension shall be set forth in the minutes of the commission."

RULE XXII

Amended by adding thereto the following:

"In case of an epidemic, riot, flood, or exceeding emergency the appointing officer may hire and employ such and so many persons as such emergency renders necessary, forthwith reporting to the municipal commission the facts in the case, and the names of the persons so employed, but no person so employed shall continue in the service for a longer period than three days unless upon the written request of the appointing officer setting forth his reasons why an extension of time is necessary the municipal commission shall issue its certificate authorizing a continuance of such services for an additional period of three days. In each case of such extension being granted the reasons therefor shall be set forth in the minutes of the commission."

RULE XXXVI

Amended so as to read as follows:

"Heads of departments, offices and institutions in the city service, whose employees are paid from the treasury of the city, shall furnish the municipal commission at least two days before payment is to be made payrolls, showing the names of the persons to be paid, the title of the position held, or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid,

and shall certify that the persons named therein are employed solely in the proper duties of the position and employment indicated, and that persons described as or proposed to be paid as 'laborers' are employed at ordinary unskilled labor only.

"The secretary of the municipal commission shall compare such payrolls, estimate or account for services with the official roster, and shall attach thereto or place thereon a certificate in form substantially as follows:

" 'I hereby certify that the persons named in this payroll for services rendered to the city of Little Falls in the (department) containing (number) names have been appointed or promoted to or employed in the positions or places and at the rate of compensation indicated in pursuance of the civil service law, and the rules made in pursuance thereof as shown by the official roster of the city service, except (here insert names in regard to which the payroll disagrees with the official roster).

.....

" ' *Secretary of the municipal civil service commission* ' "

"Upon satisfactory evidence that, with intent to evade the provisions of law and these rules, any person appointed to or employed in any position in the classified service who has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the municipal commission will refuse certification and remove his name from the official roster."

RULE XXXIX

ADMINISTRATIVE REGULATIONS

The municipal commission shall prescribe and enforce suitable regulations for carrying into effect the provisions of these rules and those of the civil service law and of section 9 article 5 of the constitution not inconsistent therewith; and shall prescribe blank forms for all applications, certificates, reports, records and returns, required under these rules and the regulations made in pursuance thereof.

(November 9, 1900.)

Middletown

Resolved, That the request of the municipal civil service commission of the city of Middletown under date of January 3, 1900, that the classification of the civil service of the city of Middletown be amended by transferring from the exempt class to the competitive class the positions of city clerk and collector, city physician, registrar of vital statistics and superintendent of the poor, be approved.

(January 10, 1900.)

New York**AMENDMENTS TO RULES**

Resolved, That the following resolution adopted by the municipal civil service commission of the city of New York under date of December 12, 1899, detailing street cleaners to do clerical duty in the snow and ice office during the winter season, be and hereby is ratified and approved:

“Resolved, That rule LXVII be amended by adding thereto ‘But in the department of street cleaning, during the winter season, members of the uniformed force may be detailed for clerical or other duty in the snow and ice office’.”

(January 12, 1900.)

Resolved, That rule XLIII be amended by adding thereto the following:

“But any person employed in the train service of the New York and Brooklyn bridge in July, 1898, whose services were discontinued through the transfer of the train service from the authority of the city to that of the elevated railroad companies, may be reinstated in the service of the city in the same or a similar position and grade in any department within three years without further examination, provided that the names of all such persons shall be placed on appropriate eligible lists in the order of their length of city service, the one with longest service being placed at the head, and such persons to be certified in regular order from such lists to vacancies in such positions as they are entitled to fill. Any reinstatement herein authorized shall be made only after the certificate of the municipal civil service com-

mission that the reinstatement has been made in accordance with this rule."

(January 23, 1900.)

Resolved, That rule XXVIII of the municipal civil service commission of the city of New York be amended by striking out the fifth and sixth paragraphs beginning, "Whenever an eligible certified," etc., and ending, "declining such appointment," and substituting the following:

"No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

"1 Residence in a borough other than that in which the duties of the position offered are to be performed;

"2 Insufficiency of the salary attaching to the position offered; or

"3 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

"The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

"Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

"An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary (except upon his written request to the municipal commission). Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall

have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining."

And, furthermore, that the final paragraph of such rule beginning, "All eligible lists completed and in force April 1899," etc., shall be stricken out.

(March 16, 1900.)

Resolved, That rule LIV of the civil service rules of the city of New York be amended so as to read as follows:

RULE LIV

"Promotions to all positions included in schedule C shall be made from the next lower grade for ascertained merit, seniority in service and by competitive examination. The subjects of such examination shall be as follows:

- "1 Writing a letter in form of a report or communication relative to the duties as officer.
- "2 Handwriting.
- "3 Knowledge of rules and regulations.
- "4 Fines and penalties last three years.
- "5 Arrests for last twelve months.
- "6 Veracity.
- "7 Habits as to the use of liquor.
- "8 Ability and energy.
- "9 Coolness and judgment in emergencies.
- "10 Deportment toward citizens.
- "11 Character for maintaining discipline among, and getting good work from subordinates.
- "12 Physical condition, including activity and endurance.
- "13 Knowledge of laws and ordinances relating to his duties.
- "14 General knowledge of localities.
- "15 United States infantry tactics and manual of the use of the club, as authorized by the department.
- "16 Fidelity and promptitude in the performance of duty.
- "17 Conspicuous acts of bravery.

“In examining firemen for promotion, Nos. 5, 11 and 15 shall be omitted.

“In examining officers in the uniformed force of the fire department for all grades above assistant foreman, Nos. 5 and 15 shall be omitted.

“The standing of applicants for promotion in reference to subjects 1, 2, 3, 12, 13, and 14 shall be determined by examination. Their standing in reference to subjects 4, 5, 6, 7, 8, 9, 10, 11, 15, 16 and 17 shall be determined by the records of the department, in which each man's conduct and actions shall be entered, and by such additional satisfactory information as the municipal commission or examining board may deem necessary and pertinent.

“No fireman or patrolman shall be eligible for examination for promotion who has not reached the rank of first grade in his respective position, as defined by chapter 378 of the Laws of 1897.

“Whenever positions in schedule C, for which promotion is sought, call for special or technical knowledge not covered by the above requirements, the examining board may fix such subjects as they deem appropriate and necessary, and such subjects shall conform as far as practicable to those fixed in examinations set for similar positions in other schedules.

“In any examination for promotion to the grade of assistant foreman in the fire department, candidates who have served in the position of engineer of steamer, or who hold a place upon the eligible list for engineer of steamer, shall be given special consideration in rating.”

(April 16, 1900.)

At a meeting of the Commission held May 7, 1900, the secretary was directed to communicate with the secretary of the New York municipal civil service commission and to say that under the provisions of section 10 of chapter 370 of the Laws of 1899, the State Civil Service Commission has amended the municipal civil service rules for the city of New York, and also to say that such amendments are enjoined by the recent court decisions, and

that the State Commission hereby gives notice to the members of the New York municipal civil service commission to make a personal explanation and to file papers in opposition to such action as they may desire at its meeting room in the new criminal court building at 10:30 a. m., Tuesday, May 8, 1900.

At a meeting of the Commission held May 8, 1900, a communication from the secretary of the New York municipal civil service commission was received, and a conference was had with President Knox of the municipal commission with reference to the suggested amendments to the New York city rules. At the meeting of the Commission held May 9, 1900, the following resolution was adopted:

Whereas, The municipal civil service commission of the city of New York has replied to the communication of the State Civil Service Commission of May 7th, setting forth certain objections to the proposed amendments to the municipal civil service rules, and the suggestions having been considered, therefore be it

Resolved, That the civil service rules of the city of New York be amended as follows:

RULE XXVIII

By striking therefrom the fifth and sixth paragraphs and substituting the following in lieu thereof:

“No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“1 Residence in a borough other than that in which the duties of the position offered are to be performed;

“2 Insufficiency of the salary attaching to the position offered; or

“3 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

“The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

“Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

“An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the persons so declining.

“If the appointment shall be made of any person other than one of the three standing highest on the eligible list, the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.”

RULE XXIX

Be amended by striking out the entire rule and substituting the following in lieu thereof:

“Whenever a vacancy shall occur within any grade of any class in schedules B, C, D, E, F, or G, which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid. If the position to be filled is a clerkship, the appointing officer shall state whether it is a minor clerkship, or whether any of the special qualifications denoted by the optional subjects are required, and if so, which.

“Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction under the provisions of the civil service law and these rules by appointment from among those standing highest upon the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment, or for promotion, or for reinstatement, from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been canceled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“When a requisition is made to fill a position for which no eligible list exists, the secretary shall, after a conference with the chief examiner, make certification from eligible lists most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“If the appointing officer shall signify that attainment in one or more of the optional subjects is essential, the secretary shall

certify the names of the three persons whose standing on the eligible list for the denoted special subject is the highest. The examining board may at any time hold a competitive examination to fill a vacancy in a position of this kind if, in their judgment, there is no appropriate eligible list from which to fill the vacant position.

“No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

“Whenever the appointing officer who shall have made a requisition to fill a certain number of vacancies shall appoint or promote to office a number smaller than that of the vacancies named by him, he shall not make selection from the whole number certified to him, but only from that number of names standing highest upon the list that would have been certified to him had the requisition stated the number of vacancies which he actually filled.

“All positions filled by appointment based on optional subjects shall be specifically noticed in the published lists of appointments in the official register.

“If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

“If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.”

RULE XXXV

Be amended by striking therefrom the first paragraph and substituting, in lieu thereof, the following:

“Every original appointment to or employment in any position in the competitive class shall be made for a probationary term

of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only, and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XLII limiting the power of removal.

“Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

(May 9, 1900.)

RULE VI

Amended by adding at the end thereof the following:

Fourth—To the position of juror assistant in the public library, Brooklyn, when the applicants shall have passed at least six months in the regular service of said library, as apprentices, and without compensation, and shall have received from the said library a certificate or diploma setting forth that they have served in the manner indicated, and that they are duly qualified for permanent services in the said library as junior assistants, and the names of such persons may, upon the application of such persons and upon presentation of the said certificate or diploma, be placed upon the appropriate eligible list, with a grading of 100 without further examination, unless required by the municipal commission, and shall be certified in response to the requisitions of the said library in the order of the date of the filing of their applications.

“Whenever the public library, Brooklyn, has been or hereafter shall be extended into any part of the territory of the city of New York, in which now or hereafter there shall be a library incorporated under the laws of the state of New York, or existing and

used as a free public library, all such employees of such library who shall be in the service thereof at the time of the action taken by the public library, Brooklyn, for the purpose of assuming jurisdiction over such library, shall be considered to have been classified, in accordance with the positions assigned to them in the service of the public library, Brooklyn, as of the date of the original classification of the employees of that library, and shall be certified in accordance with such positions, without examination, unless required by the municipal civil service commission immediately upon the requisition of the public library, Brooklyn, provided that library shall certify that they are qualified for the duties of their respective positions."

(September 17, 1900.)

RULE XXVIII

Amended by striking therefrom the fourth paragraph, and substituting in lieu thereof the following:

"The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate, provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

(September 17, 1900.)

Resolved, That civil service rule XXXVIII be amended by adding thereto the following paragraph:

"In the uniformed force of the department of street cleaning in the borough of Queens, the borough of Brooklyn and the borough of Richmond, persons holding positions or places of dump boardman, hostler, sweeper, driver, assistant to section foreman or assistant to stable foreman who have been employed in the department of street cleaning in any of the aforesaid boroughs

for a period of one year shall be eligible for examination for promotion to the position of assistant dump inspector, and in case there are no assistant dump inspectors eligible for promotion, or none who desire to be examined for promotion, then the persons holding positions or places classified in schedule G in the uniformed force of the department of street cleaning, who have been employed in any of said boroughs for a period of one year, shall be eligible for promotion to the positions of dump inspector, tug and scow inspector, assistant stable foreman, stable foreman, section foreman and time collector, until April 1, 1902, on and after which date the required term of service shall be three years."

(December 15, 1900.)

Whereas, The State Civil Service Commission is in receipt of a preamble and resolution adopted by the municipal civil service commission of the city of New York, December 3, 1900, in words as follows:

"Whereas, The fire department has made a written request upon this commission for the transfer of David J. Curley from the position of driver, which position is classified in the labor class, to the position of fireman, uniformed force, which position is classified in the competitive class, and has submitted the following statement of facts regarding the proposed transfer:

"First—That David J. Curley has been in the employ of the fire department since October 4, 1894.

"Second—That his duties have been to drive the fire commissioners or chief to all engine and hook and ladder companies of the department and to fires occurring in the city, at which times he has worked with the firemen in putting out fires and has thus become familiar, not only with the fire alarm signals and system, but with the locations of the fire engine houses and hook and ladder companies, city information regarding streets, etc., location and construction of buildings and the proper methods to pursue in extinguishing fires, and has therefore held a position similar to that of fireman.

"Third—That his character, conduct and efficiency in the

department have been of the best, entirely creditable and satisfactory.

“Fourth—That as a driver he received the compensation of \$1,100 per annum, while as a fireman of the fourth grade he would receive \$800.

“Fifth—That he is highly recommended by the chief of the department, and is in the opinion of the department fully qualified both physically and mentally to perform the duties of a fireman.

“Further—That he has been found by the municipal commission both mentally and physically qualified, except that he lacks five-eighths of an inch of the required height to become a fireman, and

“Further—That it is the opinion of this commission that the height requirement should be waived in this case and the certificate of transfer issued, for the reasons above set forth.

“Therefore, be it resolved, That this commission issue a certificate specially authorizing the transfer of David J. Curley from the position of driver in the fire department to that of fireman (uniformed) in the same department, pursuant to the provisions of rule XL, provided that the State Civil Service Commission will waive the height requirement in this case, as called for under rule XLIX.

“Further—That the secretary is instructed to forward to the State Civil Service Commission a copy of the letter from the fire department and of this preamble and resolution, and request the State Commission to waive the height requirement as provided in rule XLIX, and

“Further—If such waiver be allowed, that the certificate of transfer be issued to the fire department authorizing the transfer as requested in accordance with this resolution and the provisions of rule XL.”

Therefore, be it resolved by the State Civil Service Commission, all of the Commissioners being present and voting aye, that the height requirement as provided in rule XLIX of the municipal civil service rules of the city of New York be and hereby is waived

in the case of David J. Curley, an applicant for transfer from the position of driver to the position of fireman (uniformed).

(December 31, 1900.)

AMENDMENTS TO CLASSIFICATION

Resolved, That the resolution adopted by the municipal civil service commission of the city of New York under date of December 12, 1899, in the following words,

“Resolved, That schedule F of the classification of positions in the department of public charities be amended by adding thereto the following: steward, stenographer and typewriter, watchman, examiner of charitable institutions (lay), and to schedule E, examiner of charitable institutions (medical),” be ratified and confirmed and the rules and classification amended accordingly.

(January 12, 1900.)

Resolved, That the classification of the civil service of the city of New York be amended by placing in the exempt class “One auctioneer’s process server” appointed by the president of the council, and the resolution of the municipal civil service commission of the city of New York under date of December 12, 1899, consenting to such amendment, be approved.

(January 12, 1900.)

Resolved, That the classification of the civil service of the city of New York be amended by placing in the exempt class the position of “One confidential stenographer to the president of the park board,” and the resolution of the New York municipal commission under date of December 12, 1899, consenting to such amendment, be approved.

(January 12, 1900.)

Resolved, That the classification of the civil service of the city of New York in accordance with a resolution of the municipal commission of the city of New York of December 12, 1899, be amended by including in the exempt class the position of “One custodian of records in the department of health.”

(January 12, 1900.)

Resolved, That the classification of positions in the civil service of the city of New York be amended in accordance with the resolution adopted by the municipal civil service commission of said city under date of December 12, 1899, and in accordance with the suggestions contained in the communication of President Little, of the board of education, by including in schedule A, part I of said classification, positions in the nautical school, department of education, viz.: three quartermasters and one cabin steward, instead of one quartermaster and three cabin stewards; one boatswain instead of two boatswains and ten seamen instead of eight seamen.

(January 12, 1900.)

Resolved, That the resolution of the municipal civil service commission of the city of New York under date of December 12, 1899, in the following words:

“Resolved, That schedule F. of the classification of positions in the department of education be amended by including therein after the words ‘deputy superintendent of schools’ the following: ‘Inspector of school supplies,’”

be ratified and confirmed and the rules and classification amended accordingly.

(January 12, 1900.)

Resolved, That the following resolution adopted by the municipal civil service commission of the city of New York under date of December 12, 1899, be approved and the classification amended accordingly:

“Resolved, That schedule F of the classification of positions in the office of the aqueduct commission be amended by including therein ‘purveyor.’”

(January 12, 1900.)

Resolved, That the resolution of the municipal civil service commission of the city of New York under date of December 12, 1899, in the following words:

“Resolved, That schedule D of part II of the classification of positions in the department of public buildings, lighting and

supplies, be amended by including therein 'engineer of gas and electricity,' "

be ratified and confirmed and the rules and classification amended accordingly.

(January 12, 1900.)

Resolved, That the following action taken by the municipal civil service commission of the city of New York under date of January 12, 1900, be and the same hereby is ratified and approved and the classification amended accordingly:

" It appearing from the communication of the clerk of the city court of the city of New York dated January 4, 1900, and addressed to the president of this commission, that the good of the service requires an amendment to schedule A, part I of the classification of positions in the city court of the city of New York by striking therefrom the words, 'One clerk to each justice' and inserting instead the words, 'One clerk's attendant.' "

" Resolved, That the municipal civil service commission consents, in accordance with section ten of the civil service law of 1899, to the exemption of said position of clerk's attendant from competitive examination, and to the placing of the same in schedule A, part I of the classification of positions in the city court, and also to striking from schedule A, part I, 'One clerk to each justice.' "

(January 12, 1900.)

Resolved, That schedule B of the classification of positions in the health department be amended by including therein "anti-toxin accountant."

(January 23, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the following change in the classification of minor positions in the contagious disease hospitals in schedule A, part I, in the health department: Striking out "8 cooks, 4 chambermaids, 9 laundresses, 2 storeroom girls, 6 sweepers, 2 seamstresses, 5 wardmaids, 21 ward helpers, 8 waitresses" and substituting therefor "65 domestics."

(January 23, 1900.)

Resolved, That schedule E of the classification of positions in the department of public charities be amended by including therein "general medical superintendent of hospitals."

(January 23, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service laws of 1899 to the following amendments to the classification of positions in schedule A, part I, in the department of public charities, and to the exemption of the positions therein specified from competitive examination: By substituting "400" for "300" pupil nurses of training school "whose compensation does not exceed \$180 per annum", and by substituting "20" for "14" head pupil nurses of training school "whose compensation does not exceed \$360 per annum."

(January 23, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service laws of 1899, to the following change in the classification of positions in schedule A, part I, in the department of parks: Striking out "3 superintendents of parks" and substituting in place thereof "2 superintendents of parks, boroughs of Manhattan and Richmond; 1 superintendent of parks, borough of the Bronx."

(January 23, 1900.)

Resolved, That schedule F of the classification of positions in the office of the president of the borough be amended by adding thereto "doorman."

(January 23, 1900.)

Resolved, That there be established in the exempt class in the department of highways of the borough of Manhattan in the civil service of the city of New York the position of cashier acting as chief cashier of the department, and striking out from the same the words "one cashier."

(March 1, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the following amendment to the classification of posi-

tions in schedule A, part I, of the department of public charities, namely, by substituting the word "fourteen" for "four" in the item referring to cooks in said schedule A, so that the same shall read "fourteen cooks (female) whose compensation does not exceed \$20 per month."

(March 1, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to amendment to schedule A, part I, of the classification of positions in the department of public charities by substituting the words "seven chaplains" for "six chaplains" and to the exemption of the same from examination.

(March 1, 1900.)

Resolved, That the classification of the law department of the city of New York be amended by inserting in the exempt class in lieu of one confidential attendant "one confidential attendant for the borough of Manhattan and one confidential attendant for the borough of Brooklyn."

(March 1, 1900.)

QUEENS BOROUGH LIBRARY

Schedule A—Part I

One librarian, one assistant librarian.

Schedule F

Librarian in charge of branch library, assistant librarian in charge of branch library, junior assistant librarian in charge of branch library, janitor.

Resolved, That the proposed classification of positions in the Queens borough public library be approved as submitted, with the exception of the position of assistant librarian; which is placed in schedule F instead of schedule A, part I.

(March 1, 1900.)

Resolved, That schedule F of the classification of positions in the department of public charities of the city of New York be and it hereby is amended by adding thereto the words "orderly, hospital orderly, inspector of orderlies."

(March 16, 1900.)

Resolved, That the municipal civil service commission consents to and recommends the following amendments to the classification of positions in the rapid transit commission:

That schedule A, part I, be amended by including therein; one deputy chief engineer, six division engineers, three general inspectors, one private secretary to the chief engineer, one auditor, one skilled photographer.

Schedule B: clerks, accountant.

Schedule D, part I: axeman, rodman, leveler, transitman, inspector of steel, inspector of steel erection, inspector of masonry, cement tester, draughtsman, chief draughtsman.

Part II: assistant engineer, senior assistant engineer.

That schedule F be amended by including therein stenographer and typewriter.

(March 28, 1900.)

Resolved, That the classification of positions in the court of special sessions, schedule A, part I, be amended so as to read as follows: "One clerk, one deputy clerk of the first division, one deputy clerk of the second division."

(April 16, 1900.)

Finance department

Schedule A, part I—Amended by changing "9 auditors" to "13 auditors", and including therein "1 examiner of endorsements and coupons" in the chamberlain's office.

Health department

Schedule A, part I—Amended by changing the number of drivers from 7 to 6 and the number of firemen from 1 to 12.

Department of correction

Schedule A, part I—Amended by changing the number of wardens from 7 to 8.

(April 16, 1900.)

Whereas, The municipal civil service commission of the city of New York has presented to this Commission for approval the following resolution:

"Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of

1899, to the exemption of 1 treasurer, 1 deputy treasurer, 3 auditors, 1 paymaster for each borough, 1 deputy paymaster for each of the boroughs of Manhattan, Brooklyn and the Bronx from competitive examination, and that schedule A, part 1, of the classification of positions in the department of education be amended by including therein the said positions, and the municipal civil service commission waives any statement of reasons therefor and the filing of any personal explanations or papers in relation thereto."

Therefore, be it resolved, That the classification of the civil service of the city of New York be amended as follows:

In the department of education, schedule A, part I, insert therein "1 treasurer, 1 deputy treasurer."

Resolved, That schedule F of the department of education be amended by adding thereto "paymaster, deputy paymaster."

(May 9, 1900.)

Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the exemption of 50 additional pupil nurses whose compensation does not exceed \$180 per annum; 3 additional female cooks whose compensation does not exceed \$20 per month, and 50 additional employees whose compensation does not exceed \$150 per annum, in the department of public charities, from competitive examination, and that schedule A, part I, of the classification of positions in the department of public charities be amended by changing 400 pupil nurses of training school whose compensation does not exceed \$180 per annum to 450 pupil nurses of training school whose compensation does not exceed \$180 per annum, and by changing 14 cooks (female) whose compensation does not exceed \$20 per month to 17 cooks (female) whose compensation does not exceed \$20 per month, and by changing 800 employees whose compensation does not exceed \$150 per annum, to 850 employees, whose compensation does not exceed \$150 per annum, and that the municipal civil service commission waives any statement of reasons therefor, and the filing of any personal explanations or papers in relation thereto.

(May 10, 1900.)

Resolved, That schedule A, part I, of the classification of positions in the department of finance be amended by striking therefrom the words "1 confidential stenographer to the chamberlain" and the municipal civil service commission waives any statement of reasons therefor and the filing of any personal explanations or papers in relation thereto.

(June 28, 1900.)

Resolved, That the classification of the civil service of the city of New York be amended as follows:

Board of rapid transit railroad commissioners, schedule D, part I, by including therein the positions of "ornamental iron draughtsman," "steel chemist."

Department of education, schedule A, part I, by including therein the position of "one bank messenger."

(September 17, 1900.)

Whereas, The State Civil Service Commission is in receipt of a resolution adopted by the municipal civil service commission of the city of New York September 19, 1900, in words as follows:

"Resolved, That the municipal civil service commission consents in accordance with section 10 of the civil service law of 1899 to the exemption of 45 wet nurses whose compensation does not exceed \$150 per annum from competitive examination and to the placing of the same in schedule A, part I, of the classification of positions in the department of public charities, and that the municipal civil service commission waives any statement of reasons therefor and the filing of any personal explanations or papers in relation thereto",

Therefore, be it resolved by the State Civil Service Commission, all of the commissioners being present and voting aye, that schedule A, part I, of the classification of positions in the department of public charities, New York city, be amended by substituting in place of "850 employees, whose compensation does not exceed \$150 per annum," the following: "900 employees whose compensation does not exceed \$150 per annum."

(October 12, 1900.)

Resolved, by the State Civil Service Commission, all of the commissioners being present and voting aye, that schedule A, part I, of the classification of positions in the department of public charities, New York city, be amended as follows:

By substituting "25" for "20" in the item referring to "head pupil nurses" so that the same shall read "25 head pupil nurses of training school, whose compensation does not exceed \$360 per annum."

By substituting "460" for "450" in the item referring to "pupil nurses" so that the same shall read "460 pupil nurses of training school whose compensation does not exceed \$180 per annum."

By substituting "950" for "900" in the item referring to "employees whose compensation does not exceed \$150 per annum," so that the same shall read "950 employees whose compensation does not exceed \$150 per annum."

By substituting "20" for "17" in the item referring to "cooks (female)" so that the same shall read "20 cooks (female) whose compensation does not exceed \$20 per month."

By substituting "23" for "21" in the item referring to "waitresses" so that the same shall read "23 waitresses whose compensation does not exceed \$20 per month."

By substituting "16" for "14" in the item referring to "laundresses" so that the same shall read "16 laundresses whose compensation does not exceed \$20 per month."

(November 24, 1900.)

Niagara Falls

RULE IX

All candidates for positions in the competitive or non-competitive classes shall be at least 21 years of age, and not more than 60 years of age, at the date of their examination, except as hereinafter provided in rule XXXI.

The municipal commission may, in its discretion, suspend the age qualification for any stated position, such suspension to apply to all applicants for such position, and the reasons for

such suspension shall be set forth in the minutes of the commission.

Defective applications may be suspended by the commission and applicant notified to amend the same, but the commission shall not be compelled to give such notice, or grant such opportunity, a second time. Whenever the application does not show the applicant is within the prescribed limits of age the application will be rejected.

RULE XI

In all examinations for appointment and promotion in the classified service, merit and fitness shall be determined by and upon competitive examination for the positions enumerated in the competitive class, which examinations shall be conducted by, or under the responsible direction of, the municipal civil service commissioners.

The examination shall be public, and the municipal commissioners shall prepare lists for preliminary requirements, and subjects for examination for the several positions or groups of positions, in the competitive class, and shall publish its rules and such information, and advertise such examinations in such manner as the nature of the examinations may require, and as the commissioners shall by regulation prescribe.

Upon all examinations for positions in the competitive class the maximum percentage of rating shall be 100 per centum, and the minimum percentage of rating shall be 75 per centum.

No candidate receiving zero in any one subject shall be placed upon the eligible list. No candidate for a position requiring technical knowledge receiving less than 75 per centum on the technical or special subject shall be placed upon the eligible list. No candidate for the position of policeman or fireman who receives on the mental examination less than 75 per centum, or on the physical examination less than 75 per centum, shall be placed upon the eligible list. In case of examination for promotion candidates who receive less than 80 per centum in the general average shall not be placed upon the eligible list.

The municipal commission may in the examinations give such

relative importance to the different subjects or matters of examination, whether mental or physical, or to previous occupation, experience or training, as to the commissioners may seem fit. At or before the commencement of every examination the weight to be given to every subject included in the examination, and the general or average minimum, if any, allowable on each subject, shall be announced to the applicants.

2 Each applicant shall receive a number which shall be endorsed upon his notification when produced at the time of the examination, and the notification, so endorsed, shall be sealed by the applicant in an envelope, and the envelope, so sealed, shall not be opened until all the examination papers have been received and the markings and gradings made.

Each candidate shall sign his examination papers with his number, omitting his name. Any paper in the examination, other than the notification, which bears the name of the candidate shall be rejected. All question sheets in an examination shall bear the number of, and be filed with the papers of each candidate. Each paper in an examination shall be signed in ink with the initial or name of the examiner who has reviewed and marked it.

Every examination under these rules shall be free from interference, participation or influence of the appointing officer, or of any person other than the assistant examiners or experts employed directly by the municipal commission. No person employed in a department for whose benefit an eligible list is to be prepared shall be employed as an expert upon the examination for such eligible list. Upon the request of the municipal commission the appointing officer shall communicate to said commission, so far as is consistent with these rules, the general qualifications or attainments, mental or physical, or both, and the experience he deems necessary or proper to be possessed by the person filling the positions for which an eligible list is to be formed.

The municipal commission is authorized to employ such assistants and experts for the conduct of an examination as it shall

deem proper and necessary, the reasonable cost and expense of which shall be audited and paid by the city of Niagara Falls.

RULE XV

An eligible list shall be prepared by the municipal commission from time to time as the needs of the service require, upon competitive examinations for each of the different grades in the competitive class, from the candidates who have been found to be duly qualified for the position for which such eligible list is prepared, and in the order of merit and fitness, as shown by the respective percentages of their aggregate markings. Such eligible list shall be open for inspection to all citizens at the office of the secretary of the municipal commission.

The term of an eligible list is fixed at not less than one nor more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate, provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

When an examination for any grade or position is had before the expiration of one year from the establishment of an eligible list the secretary of the municipal commission shall notify all persons whose names appear upon such eligible list when a new examination is to be held for the same position, and the persons upon such list who are not re-examined shall be respectively placed upon the new eligible list in the position to which the percentage of their aggregate marking upon the former examination would entitle them if such markings had been given upon the new examination.

Persons notified of a new examination, as herein provided, shall not be required to file a new application for such new examination.

RULE XIX

Every original appointment to, or employment in, any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for employment shall specify the same for a probationary term only; and if the conduct, capacity or fitness of the person are satisfactory to the appointing officer his retention in the service, after such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXII limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department and there is a necessity for the reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.

RULE XXIV

1 No promotion, transfer or reinstatement shall be made from a position in one class to a position in another class unless the same be especially authorized by the municipal commission, nor shall a person be promoted, transferred or reinstated to a position for original entrance to which there is required by the civil service law or these rules an examination involving essential tests or qualifications different from or higher than those required for original entrance to the position held by such person unless he shall pass the examination, or shall have attained a place upon the eligible list such as would entitle him to an original appointment to such higher position, or shall have served with fidelity for at least three years in a similar position.

2 Vacancies in positions in the competitive class shall be filled, so far as practical, by promotion from among persons holding positions in a lower grade in the department or office in which the vacancy exists. Promotions shall be based upon merit and competition, and upon the superior qualifications of the per-

sons to be promoted, as shown by their previous service, due weight being given to seniority in the city service. Under this rule an increase in the salary or other compensation of any person holding an office or position within the classified service, beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion.

Whenever a vacancy is to be filled in a position in the competitive class above the lowest grade the municipal commission shall forthwith arrange to hold a promotion examination, limited to those persons who have for at least one year served with fidelity in the next lower grade in the same department, institution or office, who shall have the right to compete in such promotion examination. On the request of the appointing officer the municipal commission may permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail.

The test of actual service being a main factor for fitness in promotion, there shall be kept in every office continuous and comparative records of the efficiency, punctuality and good conduct of all persons employed therein, and such records shall be at all times open to the inspection of the municipal commission, and if the same have been regularly and properly kept, the municipal civil service commission shall constitute them one of the elements in such promotion examination, with such relative weight as shall be assigned to them by the municipal commission. If such records shall not have been regularly or properly kept the municipal commission shall prescribe such tests as to them may seem best calculated to determine the relative merit and fitness of the person entitled to enter the promotion examination. The municipal commission shall give notice, by mail or otherwise, to those eligible for such examination.

It shall be the duty of the officer or officers constituting the appointing power in the department in which the vacancy exists to make and forward to the municipal commission their joint and several certificates as to the efficiency, character and conduct of every person of such inferior grade who desires to become

an applicant for such promotion, and a copy of the record of such person in the department to which he belongs.

RULE XXVI

The labor class shall include unskilled laborers and such skilled laborers as are not included in the competitive or non-competitive classes. Vacancies in the labor class shall be filled by appointment from lists of applicants registered by the municipal civil service commission.

Preference in employment from such lists shall be given according to date of application, subject to subdivision 3 of this rule.

1 REGISTRATION—Applicants for positions in the labor class who produce satisfactory evidence of their capacity for labor and their habits as to industry and sobriety, shall be registered in the order of their application. The register shall state, 1, name; 2, age; 3, residence; 4, citizenship; 5, number and relationship of persons depending on the applicant for support; 6, service in the army or navy in time of war; 7, occupation; 8, references; 9, the list or department in which the applicant desires to be registered; 10, the previous experience in the trade or employment for which he applies, and such other information as the municipal commission may, by regulation, require.

2 SEPARATE LISTS—There shall be kept separate lists of applicants for various kinds of labor or employment, and lists may be established for the various departments and institutions in which laborers are employed.

3 REQUISITIONS—When services of laborers are required the appointing or employing officer shall make requisition upon the municipal commission, stating the number of vacancies to be filled and the kind of work to be performed, and the municipal commission shall thereupon certify in response to the requisition, the names and the residences of the three persons standing highest upon the eligible list most nearly appropriate to the work to be performed, and shall certify, in the following order:

First—Those who have served in the army or navy of the United States in the late civil war, and who have been honorably discharged therefrom.

Second—Those who have families dependent upon them for their support.

Third—Others so far as necessary to fill the requisition in the order of their application and registration.

4 SELECTIONS—In selecting laborers for employment from the list certified by the municipal commission the appointing officer shall select for employment one of the three persons standing highest in order upon such certified list, and shall return to the municipal commission the names of the persons so selected or employed. If those actually employed are not of the three standing highest in the order upon the original list certified to the appointing officer by the municipal commission, the reason for such failure to employ must be stated in the return.

5 REREGISTRATION—At the end of their term of employment persons so employed, by filing with the municipal commission a certificate of the employing officer under whom they served to the effect that their labor has been, in all respects, satisfactory, may be registered in the place and order of their original registration.

6 NON-EMPLOYMENT—A laborer appointed and employed in any department who has been suspended, or who has failed to receive employment for six consecutive working days, may be restored to the registration eligible list in the order of his original registration number, provided he has first notified the appointing officer of the department in which he is employed of his intention to apply for reregistration, and that he makes such request of the municipal commission.

7 INABILITY TO FILL REQUISITION—In case the municipal commission is unable to fill a requisition for laborers the fact shall be certified to the employing officer, who may then make the selection under such regulation as the municipal commission may, from time to time, prescribe.

8 RECORDS—The municipal commission may make such regulations as may be necessary to identify the registered applicants and to preserve a record of their conduct.

9 PENALTY—No employee in the labor class whose employment has terminated for delinquency or misconduct shall be restored to the register, or be again eligible for registration until the expiration of six months after such termination, and then only upon furnishing the municipal commission satisfactory evidence that the cause for his removal no longer exists.

10 EMERGENCY EMPLOYMENT—In case of emergency the appointing officer may hire or employ, temporarily, such and so many persons as shall be rendered necessary by the emergency, forthwith reporting such action, with the full particulars thereof, to the municipal commission, and giving the names of the persons so employed; but no persons shall be hired or employed for a longer period than three days.

RULE XXXII

No honorably discharged soldier, sailor or marine, having served as such in the Union army or navy during the war of the rebellion, or who is an honorably discharged soldier, sailor or marine, having served as such in the army or navy of the United States during the Spanish-American war, or who is an honorably discharged soldier, sailor or marine of the regular army of the United States, or who shall have served the term required by law in the volunteer fire department of the city of Niagara Falls, or who shall have been a member thereof at the time of the disbandment of such volunteer fire department or company, and holding a position in the classified service of the city to which he has been duly appointed pursuant to the civil service law and these rules, shall be removed from such position or employment, except for incompetency or misconduct, shown, after a hearing, upon due notice, upon stated charges, and with the right to such appointee or employee to review, by writ of certiorari, and the burden of proving incompetency or misconduct shall be upon the party alleging the same. Nothing, however, in these rules shall be construed to apply to the position of private secretary or deputy of any official or department, or to any person holding a strictly confidential relation to the appointing officer.

2 OTHER REMOVALS—Except as hereinbefore provided, the power of removal existing by law on the part of the appointing officer is not altered or impaired; provided, however, that before a person holding a position in a competitive or non-competitive class shall be removed or reduced the appointing officer shall file with the municipal commission a statement of the reasons for such proposed reduction or removal, and no such reduction or removal shall be made until the person to be reduced or removed shall have had an opportunity to make an explanation before the municipal commission, and until the municipal commission shall issue a certificate to the appointing officer to the effect that the proposed reduction or removal is allowed.

3 PENALTY—No person dismissed from said service for delinquency or misconduct shall be eligible to appointment in any capacity in the competitive or non-competitive classes in any department of the municipal service within two years from the date of his dismissal.

RULE XXXVI

It shall be unlawful for any fiscal officer or board to draw, sign, or issue, or authorize, the drawing, signing or issuing of any warrant on the city treasurer for the payment of any salary or compensation; or for the treasurer, or any other disbursing officer of the city, to pay any salary or compensation, to any officer, clerk, or other person in the classified service of the city unless an estimate, payroll or account for such salary or compensation, containing the names of persons to be paid, shall bear the certificate of the municipal commission that the persons named in such estimate, payroll or account have been appointed, or employed, or promoted in pursuance of the civil service law and these rules.

Any sums paid contrary to the provisions of this rule may be recovered from any officer making such appointment in contravention of the civil service law and these rules; or from any officer signing, or countersigning, or authorizing the signing of any warrant for the payment of the same, and from the sureties on his official bond, in an action in the supreme court main-

tained by a resident citizen of the city of Niagara Falls. All moneys recovered in any action brought under the provisions of the civil service law and this rule must, when collected, be paid into the treasury of the city of Niagara Falls, except that the plaintiff in such action shall be entitled to receive for his own use the taxable costs of such action.

2 CERTIFICATE OF APPOINTING OFFICER—Heads of departments, offices, and institutions in the city of Niagara Falls whose employees are paid individually direct from the city treasury, shall furnish to the municipal commission, before payment is made, bills showing the names of persons to be paid, the title of the position held, and the kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid; and shall certify that the persons named therein are solely employed in the proper duties of the position and employment indicated, and that the persons described as and proposed to be paid as “laborers” are employed at ordinary unskilled labor only.

3 CERTIFICATE OF MUNICIPAL COMMISSION—The secretary of the municipal commission shall compare such payroll, estimate, and account for services with the official roster, and shall certify thereon as follows:

“I hereby certify that the person or persons named in this payroll, estimate or account for services rendered to the city of Niagara Falls in the department, containing names, have been appointed to, or promoted to, or employed in the position or place, at the rate of compensation indicated, in pursuance of the civil service laws and the rules made in pursuance thereof, as shown by the official roster, except.....

“.....

“*Secretary of the municipal civil service commission
of the city of Niagara Falls, N. Y.*”

4 AUTHORITY OF SECRETARY—The certification of the payrolls by the municipal commission required by section 9 of the civil service law may be made by the secretary of the commission on behalf of the municipal commission, and the commission, for such

purpose, may, by resolution, authorize its secretary to make such certification.

Rules IX, XI, XV, XIX, XX, XXIV, XXVI, XXXII, XXXVI of the rules of the year 1899, are hereby repealed.

(September 17, 1900.)

Resolved, That the classification of positions in the competitive class be amended by adding thereto:

Driver of police patrol wagon, operator of the police patrol signal system.

(November 13, 1900.)

Resolved, That the classifications of positions in the exempt class be amended as follows:

Fourth—All other subordinate offices for the filling of which competitive or non-competitive examination is found to be not practicable.

Clerk of the plumbing board.

Whereas, It appearing from representations of the street superintendent of the city of Niagara Falls, N. Y., that by reason of the territorial extent of said city, over the whole of which the street department extends, much time of laborers in said department is lost to said city, and great delay in work is incurred by the present method of sending laborers in said department to perform work in parts remote from their places of residence, and the commission being satisfied that the service in said department will be improved by providing separate districts or localities, therefore, pursuant to the authority of section 17 of the civil service law, it is

Resolved, That there be provided separate registration lists of laborers in the street department for the following districts, viz.:

For all that part of said city bounded west and south by the Niagara river, east by the city line and north by the north boundary of the first ward, to be known and designated as "first district."

For all that part of said city bounded west by the Niagara river, south by the south boundary of the second ward, east by

the city line and north by the north boundary of the third ward, to be known and designated as "third district."

For all that part of said city bounded west by the Niagara river, south by the south boundary of the fourth ward, east by the city line and north by the north boundary of the fourth ward, to be known and designated as "fourth district."

Resolved further, That the secretary of this commission forthwith classify those persons now registered as laborers in said department in conformity with said districts, using as a basis of such classification the present residence of such persons so registered.

Resolved further, That in the event of any person or persons now or hereafter registered as laborers in said department removing from any one of said districts to any other, the names of such persons so removing be transferred to the registration list of the district to which he so removes.

Nothing herein shall be construed as preventing the appointing officer from employing eligibles in said labor class in other than the district in which they may be registered if within the district in which the labor is to be performed there are no persons at that time upon the registry list willing to perform the said labor.

(November 13, 1900.)

Ogdensburg

AMENDMENT TO RULE VI

Defective applications may be suspended by the commission and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 18 years of age and not more than 75 years of age at the date of their examination, except as hereinafter provided in rule XXXIII. Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

(May 21, 1900.)

A communication from James E. Kelly, chairman municipal civil service commission of the city of Ogdensburg, under date of June 22, 1900, transmitting proposed amendments to the classification of positions in the civil service of said city, was read. On motion the amendments were approved after having been amended so as to read as follows, the Commission not being willing to transfer the position of janitor from the competitive to the labor class:

“It is hereby ordered that caretaker in the public school buildings of the city under the department of public instruction be eliminated from paragraph twelve of the competitive class of the classified service of said city, thereby leaving the said paragraph twelve to read as follows: Department of public instruction; superintendent of school buildings and repairs, clerk and janitor.

“It is further ordered that an additional paragraph be added to the labor class in service of said city to be known as paragraph five, and that said paragraph five read as follows: Department of public instruction; caretakers of the public school buildings in said city.”

(June 28, 1900.)

Oswego

Resolved, That the State Commission approves of the following amendment to the civil service rules for the city of Oswego: “On page four, under the head ‘appointment of commissioners’ strike out the words ‘\$250 per year’ and insert in their place the words ‘fixed by the board’.”

(February 6, 1900.)

The civil service commissioners of the city of Oswego, N. Y., propose that the existing rules governing the civil service of the city of Oswego be amended as follows:

On page 4, under the head of “Appointment of commissioners”, amend rule II by adding as “A”, after end of present rule the following:

“It shall be the duty of the common council of the city of Oswego to cause suitable rooms and accommodations to be provided for carrying on the work and examinations of the municipal

commission as its ends shall require; and said commission shall order the necessary appurtenances, stationery, postage stamps, official seal and record books and other articles to be supplied, and the necessary printing, typewriting, etc., to be done for its official use, the reasonable expense of which, together with the salary of the secretary and the necessary disbursements of the municipal commission, shall be audited and paid by the city."

RULE XXII

Amended by adding, as paragraph two, the following:

"In case of an epidemic, riot, flood or exceeding emergency, the appointing power may hire and employ temporarily such and so many persons as such emergency renders necessary, forthwith reporting to the municipal commission the facts in the case and the names of the persons so employed; but no person so employed shall continue in the service for a longer period than three days, unless upon the written request of the appointing powers setting forth the reasons why an extension of time is necessary, the municipal commission shall extend the temporary period for an additional three days. In case such extension is authorized, the reasons for the same shall be set forth in the minutes of the commission."

(November 24, 1900.)

Rochester

Resolved, That the rules for the civil service of the city of Rochester be and are hereby amended by striking the words "assistant clerk" from subdivision 3 of the heading "Competitive class" in rule XXXIX, relating to the roster of the city of Rochester; and by adding to the exempt class of the classified service as enumerated in the same rule XXXIX the words "Office of the city clerk: deputy city clerk."

(May 15, 1900.)

RULE I

Amended by inserting therein at the end of paragraph 2 the following:

“The municipal commission shall prescribe and enforce suitable regulations for carrying into effect the provisions of these rules and those of the civil service law and of section 9 of article 5 of the constitution, not inconsistent therewith; and shall prescribe blank forms for all applications, certificates, reports, records and returns required under these rules and the regulations prescribed thereunder.”

RULE XIII

Amended by striking therefrom subdivision 1 and by inserting therein a new subdivision 1 to read as follows:

“1 Every competitor who attains an average percentage of 70 or over on all subjects in any examination and who in addition thereto obtains a standing on every obligatory subject of 70 or over shall be eligible for appointment to the position for which he was examined; and the names of the eligibles shall be entered in the order of their average percentages on the proper register of eligibles; provided that the names of competitors who have passed as above and whose claims for preference under section 9 of article 5 of the constitution have been allowed by the commission, shall be placed in the order of their respective percentages at the head of the proper register of eligibles.”

RULE XXI

Amended by numbering the paragraph now contained in the rule as subdivision 1 and by adding thereto subdivisions 2 and 3 to read as follows:

“2 When the services to be rendered are for a temporary period and the need of such service is important and urgent, the appointing officer may employ for a period of one month the first person upon the proper eligible list of those eligible for permanent appointment, willing to accept such employment. Any person declining an appointment under these provisions shall not be deprived of his right to future certification for permanent appointment, nor shall such an appointment confer upon the person so employed the privileges provided for in the rules governing promotion, transfer or reinstatement. Upon the written request of the appointing officer setting forth the reasons why

an extension of such appointment is necessary, the municipal commission may extend the period of temporary appointment for an additional month but under no circumstances shall such temporary employment exceed sixty days in any year and if such extension is granted, the reason for the same shall be set forth in the minutes of the commission.

“3 In case of an epidemic, riot or exceeding emergency the appointing officer may hire and employ, without examination, such and so many persons as such emergency renders necessary, forthwith reporting to the municipal commission the facts in the case and the names of the persons so employed, but no person so employed shall remain in the service for a period longer than three days unless the municipal commission shall extend the temporary appointment for an additional three days as provided in subdivision 2 of this rule.”

RULE XXXV

Amended by striking out the word “two” in the fifth line thereof, in the phrase “within two years next preceding the date of said requisition” and by inserting in place of the word “two” thus stricken out the word “one.”

Also amended by adding thereto at the end thereof the following paragraph:

“Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

(October 13, 1900.)

Syracuse

CLASSIFICATION—UNCLASSIFIED SERVICE

First—Officers elected by the people: mayor, comptroller, municipal court judges, aldermen, police justices, city treasurer, president of the common council, assessors, school commissioners.

Second—The head or heads of any department of the city government:

Officers appointed by the mayor, namely: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, civil service commissioners, examining board of plumbers, sealer of weights and measures, commissioner of deeds, library trustees.

Third—Persons employed in or who seek to enter the public service as superintendents, principals, or teachers, under the educational department of the city, namely: all superintendents, principals and teachers employed by the board of education.

Fourth—All election officers.

Fifth—Officers elected or appointed by the common council: clerk of the common council, messengers of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office: one executive clerk, one examiner of accounts, one clerk or stenographer or messenger.

Department of finance, comptroller's office: one deputy comptroller.

Department of finance, treasurer's office: one deputy treasurer, one cashier.

Department of public works: one deputy commissioner, one second deputy commissioner, acting as general superintendent of streets, one secretary or chief clerk, one superintendent of water department, the clerk (acting as secretary) of the board of contract and supply, one cashier in the bureau of the water department.

Department of public safety: the clerk (acting as secretary) to the commissioner of public safety, the health officer, the deputy health officer, the keeper of the city ambulance.

Department of assessment and taxation: one clerk (acting as secretary) to the assessors.

Department of charities and correction: the deputy commissioner, the overseer of the poor.

The police court: the clerk of the court.

The municipal court: the clerk of the court, the deputy clerk.

Law department: one assistant corporation counsel, one clerk, who is to be an attorney-at-law, one clerk or stenographer.

Civil service commission: the secretary.

Public school department: the secretary of the school board.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

In the department of public safety:

The chief of police, provided, that all persons nominated for non-competitive examination for this position shall be at the time of such nomination members of the police force of the city who shall have attained at least the rank of deputy chief, inspector or captain.

(February 9, 1900.)

RULE II

For the purpose of ascertaining the merit and fitness of persons seeking and named for positions in the departments and offices of the municipal government to which these rules apply there shall be a board of civil service commissioners, which shall be composed of three citizens of the city of Syracuse, designated and appointed by the mayor, each of whom shall be known as a civil service commissioner of the city of Syracuse, and not more than two-thirds of whom shall belong to the same political party. The mayor may, at any time, by filing with the clerk a written notification of the change, appoint another citizen in the place of any one so designated. The mayor shall appoint a per-

son who shall act as secretary of the civil service commission. The compensation of the commissioners and of the secretary shall be fixed by the board of estimate and apportionment. The municipal civil service commissioners shall have a general supervision of the administration of the civil service law and rules in the city of Syracuse, and shall employ a chief examiner whose salary shall be fixed by the municipal commission, who shall, subject to the approval of the municipal commission, prepare examinations and establish eligible lists from time to time as the requirements of the service demand, for the positions as specified in the competitive class. It shall be the duty of the chief examiner to conduct all examinations required under these rules and shall assign and direct the work of examiners and take care to secure accurate and uniform justice in their proceedings. Whenever the qualifications of a position are of a professional, scientific, technical or expert character, the chief examiner may, under the direction of the municipal civil service commissioners, obtain such advice and assistance from competent and trustworthy sources as may be expedient and available. He shall perform such other appropriate duties as may be specified or assigned to him by the municipal commission.

It shall be the duty of the common council of the city of Syracuse to cause suitable rooms and accommodations to be provided for carrying on the work and examinations of the municipal commission as its needs shall require, and said commission shall order the necessary appurtenances, stationery, postage stamps, official seal, record books and other articles to be supplied and the necessary printing, typewriting etc., to be done for its official use, the reasonable expenses of which, together with salaries and necessary disbursements of the municipal commission, shall be paid by the city on vouchers duly audited by the commission.

(October 12, 1900.)

Resolved, That the classified schedule be amended so as to include in the exempt class the position of one inspector of marine boilers in the department of public works.

(December 15, 1900.)

Troy

UNCLASSIFIED SERVICE

First—Officers elected by the people, viz.: mayor, comptroller, treasurer, president of the common council, aldermen, assessors, justices of the justices' court, justice of the police court, constables.

Second—The head or heads of any department of the city government, viz.:

1 Officers appointed by the mayor, viz.: corporation counsel, commissioner of public works, commissioner of public safety, commissioner of charities and correction, city engineer, school commissioners, civil service commissioners, sealer of weights and measures, examining and supervising board of plumbers and plumbing, commissioners of deeds, commissioners of funded debts.

Third—Persons employed in or who seek to enter the public service as superintendents, principals or teachers under the educational department of the city, viz.: the superintendent, principals and teachers employed by the board of school commissioners.

Fourth—All election officers.

Fifth—Officers and employees chosen by the common council, viz.: the clerk of the common council.

CLASSIFIED SERVICE

Exempt class

Mayor's office: one executive clerk, one examiner of accounts, one clerk or stenographer or messenger, superintendent of public burial grounds, superintendent of public clocks, city pound keeper, messengers of the common council.

Department of finance, comptroller's office: one deputy comptroller.

Department of finance, treasurer's office: one deputy treasurer, one cashier.

Department of public works: one deputy commissioner, one second deputy commissioner acting as general superintend-

ent of streets, deputy city engineer, one secretary or chief clerk, one superintendent of water works, the clerk (acting as secretary) of the board of contract and supply, one cashier in the bureau of water works.

Department of public safety: the clerk (acting as secretary), the health officer, the deputy health officer, police surgeon, fire surgeon.

Department of assessment and taxation: one clerk (acting as secretary) to the assessors.

Department of charities and correction: the deputy commissioner, the overseer of the poor.

Police court: the clerk of the police court.

Department of law: one assistant corporation counsel, one managing clerk who is to be an attorney-at-law, one stenographer.

Office of the civil service: one secretary.

Competitive class

The competitive class shall include all positions now existing or hereafter created of whatever functions, designations or compensation in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class.

Non-competitive class

Department of public works: superintendent of parks.

Department of public safety: chief of police.

Chief engineer of the fire department, provided that no person shall be nominated for non-competitive examination for the position of chief engineer of the fire department who shall not be at the time of such nomination "a member of the fire department of the city of the grade of assistant engineer or foreman."

The chief detective, provided, however, that all persons nominated for the position of chief detective shall at the time of such nomination be members of the police force of the city.

Labor class

First—Park department: laborers, teamsters, gardeners.

Second—Department of public works: laborers, cartmen, teamsters.

Third—Water department: general laborers, day workmen, oilers, watchmen, keepers.

Fourth—The labor class shall include all other persons employed as laborers or day workmen.

(January 27, 1900.)

Utica

RULE VI

Defective applications may be suspended by the commission, and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age and not more than 65 years of age at the date of their examination, except as hereinafter provided in rule XXXIII. Whenever the application does not show that the applicant is within the prescribed limit of age, and is otherwise qualified under the rules, the application will be rejected.

(March 1, 1900.)

RULE VI

Defective applications may be suspended by the commission, and applicants notified to amend the same, but the commission shall not be compelled to give such notice or grant such opportunity a second time. All candidates shall be at least 21 years of age, and not more than 65 years of age at the date of their examination, except the assistants in the Utica public library, the minimum age for which shall be 17 years, and also as hereinafter provided in rule XXXIII. Whenever the application does not show that the applicant is within the prescribed limits of age, and is otherwise qualified under the rules, the application will be rejected.

(March 15, 1900.)

Watertown

RULE XXIII

Amended to read as follows:

“1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than one month, nor shall successive temporary appointments be made to the same position under this rule.

“2 In case where such services are urgent and necessary the chief of police may appoint a special officer or officers for a period not to exceed one week from a list of persons to be approved by the municipal commission, who shall submit to such examination as the commission may require.

“3 Whenever the service to be rendered by an appointee is for a temporary period and the need of such service is urgent the appointing officer may appoint from the appropriate eligible list the first person willing to accept such temporary appointment, but the acceptance or declination of such temporary appointment shall not deprive the person of his right to future certification for permanent appointment, nor shall said appointee be entitled to the privileges conferred by the provisions of the rules relating to promotion, transfer or reinstatement. A temporary appointment made under this rule shall not continue for a longer period than ten days from the date of the appointment, nor shall successive temporary appointments be made to the same position, except in the case of a temporary appointment to the position of substitute fireman, in which case the commissioners of public safety may select for such service any

person on the eligible list of firemen for permanent appointment without regard to his standing on such list, but no such appointment shall continue for a longer period than three days in any one calendar month, but the municipal commission may, in case of necessity and upon the written request of the commissioners of public safety, issue its certificate authorizing a renewal of the temporary appointment, but such renewal shall be entered in the minutes of the commission setting forth the facts in the case. In case there is no person upon the eligible list of firemen willing to accept the position of substitute fireman for temporary appointment, the commissioner of public safety may appoint any person to the position of substitute fireman for a period not to exceed three days, unless otherwise extended by the municipal commission as above set forth, from a list of persons to be approved by the municipal commission, who shall submit to such examination as the commission may require.

“4 In the office of the city treasurer during the busy season for the collection of taxes, the city treasurer may employ such and so many persons for such service, without examination, as are necessary to perform such work for a temporary period not to exceed one month in any one calendar year.

“5 All appointments made under the authority of this rule shall be reported to this commission according to the provisions of section 1 of rule XXXVI.”

RULE XXVII

Amended by adding thereto the following:

“7 In case of an emergency, the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action with the full particulars thereof and giving the names of the persons so employed to this commission, but no person shall be so hired or employed for a longer period than three days.”

(August 20, 1900.)

Resolved, That the rules for the classified service of the city of Watertown be amended as follows:

RULE II

“For the purpose of ascertaining the merit and fitness of persons seeking or named for positions in the departments and offices of the municipal government to which these rules apply, there shall be a municipal civil service commission, which shall be composed of three citizens of the city of Watertown designated and appointed by the mayor, each of whom shall be known as a municipal civil service commissioner of the city of Watertown, and not more than two of whom shall belong to the same political party.

“The compensation of the commissioners shall be fixed by the mayor.

“The mayor may, at any time, by filing with the city clerk a written notification of the change, appoint another citizen in the place of any one so designated. The mayor shall detail or employ a clerk who shall act as the secretary of the board, and whose salary shall be fixed by the mayor. It shall be the duty of such municipal civil service commission to conduct all examinations called for under these rules, to ascertain the merit and fitness of candidates for admission into the civil service of the city in respect to character, knowledge and ability for the particular branch of the service into which they seek to enter, and to estimate and determine the relative excellence or standing of the persons examined, and to certify the same in such manner and form as may be prescribed. They shall also make and file with the State Civil Service Commission such annual and other reports and roster of the classified civil service of said city as required by chapter 370 of the Laws of 1899.

“The secretary of the board shall keep the minutes of their proceedings and all necessary records of applicants, their examinations and standings, and a complete record of all persons employed in the several departments and offices to which these rules apply, and of all appointments, promotions, transfers,

dismissals, resignations and changes of any sort therein. When not in attendance upon the board, the secretary shall act under the direction of the mayor.

“It shall be the duty of the common council of the city of Watertown to cause suitable rooms and accommodations to be provided for carrying on the work and examinations of the municipal commission, as its needs shall require; and said commission shall order the necessary appurtenances, stationery, postage stamps, official seal and record books and other articles to be supplied, and the necessary printing, typewriting, etc., to be done for its official use, the reasonable expense of which, together with the salaries of the commissioners and secretary and the necessary disbursements of the municipal commission, shall be paid for by the city out of a fund created for that purpose.”

RULE VI

By adding the following:

“The municipal commission may suspend the age qualification for any position when necessary or desirable, but such suspension shall apply to all persons making application for such position, and the reasons for such suspension shall be set forth in the minutes of the commission, with the reasons therefor.”

RULE XX

“Every applicant for examination for appointment to any of the positions enumerated in the competitive or non-competitive class, or for registration for employment in any of the positions enumerated in the labor class, must be a citizen of the United States and an actual resident of the city of Watertown at the time of his application; provided that such requirements as to citizenship and residence may be specially suspended by the commission as to any position requiring high professional, scientific or technical qualifications, or that such requirements as to residence may be specially suspended as to any position in the labor class; but all such cases, with the reasons therefor, shall be entered on the records of the commission opposite the name of the candidate.”

RULE XXI

By adding the following:

“In applications for the positions of fireman or driver in the fire department, the commission may require that the persons applying shall have served as volunteer firemen in the city of Watertown for a period of two years, and have been honorably discharged therefrom.”

RULE XXIII

By adding the following:

“In case the services to be rendered are for a temporary period, and an eligible list exists of persons qualified for permanent appointment to such position, the appointing officer may appoint the first person on such list willing to accept such employment, for a period of thirty days; but no person shall be deprived of his right to future certification by accepting such employment or declining, nor shall such person be entitled by such appointment to the provision of the rules governing promotion, transfer or reinstatement.

“Upon the written request of the appointing officer setting forth the reasons why an extension of time is necessary, the municipal commission may authorize the continuance of employment for an additional thirty days, but no such employment shall continue for a period longer than sixty days in any one year, and in case such extension is granted, the reasons for the same shall be entered in the minutes of the commission.”

RULE XXVII

By adding to subdivision 1 the following:

“Preference in employment from such lists shall be given according to the date of filing application.

“There shall be separate lists of applicants for different kinds of labor or employment, and separate lists may be established for various institutions and departments.

“Where the labor service of any department or institution

extends to separate localities, separate lists may be established for each district or locality."

That the following new rule be adopted:

RULE XXXIX

Regulations

"The municipal commission shall prescribe and enforce suitable regulations for the carrying into effect the provisions of these rules and those of the civil service law and of section 9 of article 5 of the constitution, not inconsistent therewith; and shall prescribe blank forms for all applications, certificates, reports, records and returns required under these rules and regulations, made in pursuance thereof."

(December 31, 1900.)

PROPOSED AMENDMENTS TO CITY CIVIL SERVICE RULES DISAPPROVED

Albany

At a meeting of the Commission held January 23, 1900, the following resolution was adopted:

Resolved, That the classification of the civil service of the city of Albany, as submitted to this Commission for approval by the municipal civil service commission of Albany and as approved by the mayor of Albany January 22, 1900, be approved except the second clause of the proviso attached to the position of chief engineer of the fire department in the non-competitive class and reading as follows:

"or 2. who shall not have been a member of the fire department of the city of the grade of assistant engineer or foreman and have been honorably discharged from the fire department after five years actual service."

Buffalo

At a meeting of the Buffalo civil service commission held on the 14th of May, 1900, rule XVIII of the rules and regulations for admission to the civil service of Buffalo was duly amended to read as follows:

RULE XVIII

“Candidates shall be certified from the eligible list without reference to the date of their examination.

“Whenever there are one or more vacancies in positions in any grade in schedule B which, in the opinion of the appointing officer, the welfare of the city requires to be filled, and where such vacancy cannot be filled by promotion, the appointing officer shall so notify the commission. The commission shall thereupon certify to the appointing officer the names of the three persons having the highest standing on the eligible list appropriate to such positions. The certificate of the commission shall state the percentage of the maximum obtained by each of the three persons upon the examination, and the names and addresses of the persons certifying to his character and habits. The appointing officer shall thereupon appoint one or more of such persons to fill the vacancies, and shall at once notify the commission of his action. If all the positions shall not thus be filled the commission shall thereupon certify the names of the three persons having the highest standing remaining on such eligible list, except that not more than two of them shall have been previously certified for the same position and rejected; and for this purpose, as between persons who may have been so previously rejected, the commission shall certify those having the highest standing; but no person shall be certified more than three times to the same appointing officer for a position of the same grade, except at the latter's request. If the positions shall not be filled from the second list of names so certified, the same process shall be continued until the positions shall be filled.

“In case there are two or more persons on an eligible list having the same average or standing, preference in certification shall

be determined by the order in which their applications were filed, but neither priority in the date of application or examination will give any other advantage in position on the register of eligibles.

“Where an eligible list is exhausted except as to one or two candidates, the commission may in its discretion certify such remaining one or two candidates without waiting to enlarge the eligible list by another examination, unless the appointing officer requires that three names be presented to him. In such case the commission must hold a further examination forthwith, so as to be able to certify three candidates.

“The foregoing manner of procedure and the principles embodied in this rule shall be followed in all cases not expressly provided for, except so far as the same shall be superseded by the provisions of the laws of the state of New York relative to the preference of honorably discharged soldiers and sailors.”

The secretary was directed to communicate with the secretary of the Buffalo civil service commission and state that the amendment proposed to rule XVIII governing certifications for appointment differs so widely in its provisions from the recommendation made by the State Commission, and also admits to a system of certification for appointment different from the custom in any other city, or which has been the custom in the past, that the Commission does not feel that it can approve the amendment.

(June 28, 1900.)

The last paragraph of the proposed amendment to rule XVIII, which reads as follows:

“When the services to be rendered by an appointee in the office of the city clerk, city treasurer, or city comptroller are for a period, not to exceed sixty days in any one year, and the need of such service is important and urgent, the appointing officer may select for such service any person on the proper list of those eligible for permanent appointment, without regard to standing on the list.”

The transfer of the position of bridge tender from the labor schedule to the non-competitive schedule.

(September 17, 1900.)

Hornellsville

In the matter of the application of M. B. Smith, secretary of the municipal civil service commission of the city of Hornellsville, to apply the provisions of subdivision 2, of section 14 of the civil service law to the position of inspector of sewers in such city, such request was denied, it being practicable to fill such position by competitive or non-competitive examination.

(March 15, 1900.)

Ithaca

A communication from George P. Bristol, chairman municipal civil service commission, Ithaca, under date of May 3d, submitting for approval the following amendment to the civil service rules for the city of Ithaca, was read:

“Resolved, That the positions of superintendent of paving and assistant superintendent of paving be removed from the competitive class to the exempt class.”

On motion the amendment was disapproved.

(May 10, 1900.)

A communication from Chester C. Platt, secretary municipal civil service commission of the city of Ithaca, dated May 26, 1900, transmitting for the approval of the Commission proposed amendment to the civil service rules of said city exempting from competitive examination the positions of superintendent and assistant superintendent of paving, was read.

On motion the secretary was directed to reply to the communication of Mr. Platt and say that it is the sense of the Commission that the positions mentioned in his letter are in their nature of such a character that they should be filled as the result of an open competition, and if there had been any failure in the past in obtaining eligible lists, it must be attributable to some defect in

the method of examination or to some other conditions of which the Commission is not informed.

(June 12, 1900.)

Middletown

Resolved, That the State Civil Service Commission at this time declines to transfer the position of corporation counsel from the exempt class to the competitive class, for the reason that in none of the other cities of the state has the position of corporation counsel been placed in the competitive class.

(Adopted January 10, 1900.)

Mount Vernon

A communication under date of January 8, 1900, from Mayor Fiske of the city of Mount Vernon, was read, requesting that the rules for said city be amended by striking out in its entirety rule XXXVII providing for the certification of payrolls by the municipal civil service commission. On motion the following resolution was adopted:

Resolved, That the secretary be instructed to answer the communication from the mayor of the city of Mount Vernon dated January 8, 1900, and say that this Commission deems it improper to amend the rules of said city in the manner suggested in his letter, inasmuch as it would be contrary to the provisions of the civil service law.

(January 10, 1900.)

New York

“Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the exemption of ‘one general storekeeper’ from competitive examination, and to the placing of the same in schedule A, part I, of the classification of positions in the department of correction.”

“Resolved, That schedule F of the classification of positions in the department of correction be amended by striking therefrom ‘general storekeeper.’ ”

On motion the following resolution was adopted:

Resolved, That the request be not granted, as the experience of the State Commission in the selection by competitive examination of the stewards of our state hospitals, whose duties are analogous to those of the position in question, shows that it is practicable to secure efficient persons to fill such positions by competitive examination.

(March 1, 1900.)

The following proposed amendments were disapproved:

“Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the exemption of ‘one supervisor of truancy’ from competitive examination, and to the placing of the same in schedule A, part I, of the classification of positions in the department of education.”

“Resolved, That schedule F of the classification of positions in the department of education, be amended by striking therefrom the words ‘supervisor of truancy.’ ”

“Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the exemption of two confidential attendants in the law department, and that schedule A, part I of the classification of positions in said department be amended by substituting the words ‘two confidential attendants’ for ‘one confidential attendant,’ and to the exemption of the same from competitive examination.”

“Resolved, That the municipal civil service commission consents, in accordance with section 10 of the civil service law of 1899, to the exemption from competitive examination of ‘one confidential attendant to each justice,’ in the municipal court of the city of New York, and that schedule A, part I of the classification of positions in said court, be amended by striking therefrom ‘one clerk for each justice’ and substituting in place thereof ‘one confidential attendant to each justice.’ ”

(March 1, 1900.)

“In the department of street cleaning, schedule A, part I, by including one confidential stenographer.”

“Schedule G (appendix I) by adding thereto mechanics' helper on the New York and Brooklyn bridge.”

(April 16, 1900.)

“Resolved, That schedule F of the classification of positions in the department of education be amended by striking therefrom the word ‘auditor.’”

(May 9, 1900.)

In consideration of the application made by Comptroller Coler, of New York city, through the municipal civil service commission of that city, to have the position of notification clerk, finance department, placed in the exempt class, it was the sense of the Commission that the duties of such position are such as make it practicable to fill it by competitive examination, and the application for its exemption was therefore denied.

(March 16, 1900.)

Justice Van Wart, of the borough of Brooklyn, appeared before the Commission and requested a reconsideration of the action of the Commission of March 1, 1900, disapproving the request of the municipal court justices for an amendment to schedule A, part I, of the classification of positions in said court by striking therefrom “one clerk for each justice” and substituting in place thereof “one confidential attendant to each justice.”

The Commission, after hearing Judge Van Wart at length, decided to adhere to its previous action.

(May 7, 1900.)

At a meeting of the Commission held May 10, 1900, a communication from Lee Phillips, esq., secretary municipal civil service commission of the city of New York, under date of May 4th, recommending certain modifications of the classification of positions in the department of education and enclosing copies of

letters relative thereto, was read. On motion, the following proposed amendment was disapproved:

“Resolved, That schedule B of the classification of positions in the department of education be amended by including therein ‘assistant secretary,’ and the municipal civil service commission waives any statement or reasons therefor, and the filing of any personal explanations or papers in relation thereto.”

The secretary was directed to communicate with Secretary Phillips and say that the foregoing resolution is disapproved for the reason that the Commission does not wish to encourage an increase of the number of separate examinations for positions in the competitive class, and believes that there are appropriate lists from which vacancies in the position of assistant secretary may be filled.

At a meeting of the Commission held May 10, 1900, Mr. C. E. Robertson, of the board of education of New York city, again appeared before the Commission with reference to the classification of positions in the finance bureau of that department, and presented a communication from Joseph J. Little, president of the board of education, in relation thereto.

On motion, the following resolution was adopted:

Resolved, That the secretary be instructed to write to the secretary of the board of education of the city of New York, acknowledging the receipt of a resolution adopted by the board at its meeting held May 9th and presented by Mr. Robertson, chairman of the finance committee, and also the receipt of letter from Mr. Little, president of the board of education, and inform the board that the State Civil Service Commission feels compelled to adhere to its classification of positions adopted at its meeting of the 9th instant. Also that the Commission states that it has conferred with the chief examiner of the municipal civil service commission and has been informed that the eligible list of bookkeepers is eminently appropriate from which to fill the positions of auditor, paymaster and assistant paymaster in

the department of education, and that if, after further consideration, such list should not be deemed appropriate, the board of education could avail itself of the provisional appointment rule which would relieve it of the present embarrassment pending the preparation of an eligible list, and that the municipal civil service commission would be able to conduct an examination for temporary appointment forthwith, so there is no necessity for delay in the filling of positions.

At a meeting of the Commission held May 21, 1900, a preamble and resolutions signed by the president and secretary of the board of education of New York city, addressed to the governor and by him referred to the Commission, were read. On motion the following resolution was adopted:

Resolved, That after consideration of the preamble and resolutions adopted by the board of education of New York city at a meeting held May 12, 1900, a copy of which was transmitted to the governor and by him referred to this Commission, the Commission adheres to its classification of the positions in the finance bureau of the board of education adopted at its recent meeting held in the city of New York.

At a meeting of the Commission held November 9, 1900, Inspector Briscoe presented a report under date of November 1, 1900, upon the matter of a change in the classification of the position of cashier in the fire department of New York city, which had been referred to him at a previous meeting of the Commission. Mr. Briscoe stated that he had conferred with Secretary Phillips of the municipal civil service commission, and Secretary Docharty of the fire department, and that he had informed Mr. Docharty that he should write to the municipal civil service commission making a definite request for the amendment, and setting forth the specific reasons in relation thereto. Mr. Briscoe's report was accepted and ordered filed, and, on motion, the following resolution was adopted:

Resolved, That the communication of the municipal civil service commission, under date of November 2, 1900, so far as it

relates to the classification of the position of cashier in the fire department, New York city, be laid upon the table until such time as the matter is again presented by the municipal civil service commission.

At a meeting of the Commission held November 10, 1900, a communication from Henry DeWitt Hamilton, esq., dated November 8, 1900, with reference to a change in the classification of the position of confidential attendant to the justices of the municipal court of the city of New York was read. On motion the secretary was directed to inform Mr. Hamilton that the Commission could take no action in the matter.

Ogdensburg

Communications from Mr. James E. Kelly, chairman municipal civil service commission of the city of Ogdensburg, under dates of May 14 and 17, 1900, transmitting the following amendment to the civil service classification for the city of Ogdensburg, were considered:

“It is hereby ordered that paragraph twelve (12) of the competitive class of the classified service of this city be eliminated and that a new paragraph to be known as number five (5) be added to the labor class in the said civil service of the city. That said paragraph number five read as follows: ‘Department of public instruction, superintendent of school buildings and repairs and janitors.’”

On motion the following resolution was adopted:

Resolved, That the proposed amendment be returned to the municipal civil service commission of the city of Ogdensburg, with the statement that the State Commission cannot approve it in its present form.

(May 21, 1900.)

A communication from James E. Kelly, chairman municipal civil service commission of the city of Ogdensburg, under date of May 25, 1900, submitting proposed amendment to the classifica-

tion, transferring the positions of superintendent of school buildings and repairs and janitors from the competitive to the labor class, was read. On motion it was,

Resolved, That the secretary be instructed to return the proposed amendment to the Ogdensburg commission and to say that the State Commission cannot approve of any amendment to the classification or rules that places in the labor class a position entitled "Superintendent of school buildings and repairs," and if the work done by the person so designated is that which might be done by an ordinary unskilled laborer, then a title should be given the position showing that the duties are such as would permit of its being added to the labor class.

(June 13, 1900.)

Oswego

A communication from W. G. Dunn, secretary of the municipal civil service commission of the city of Oswego, under date of February 5th, was read, transmitting proposed amendments to the civil service classification of said city, including in the exempt class the following named positions, viz.: city clerk, clerk of department of works, clerk of department of charities, clerk of department of fire and police, clerk of board of health, clerk of city chamberlain, keeper of city almshouse, superintendent of works. Also including in the non-competitive class the position of city engineer.

On motion the following resolution was adopted:

Resolved, That the State Commission disapproves of the requests for exemptions except that of clerk to the chamberlain, which it exempts with the proviso that such position be exempt so long as the incumbent is paid by the chamberlain personally, and also with the exception of the request for the exemption of the position of city clerk, which is laid upon the table.

(February 6, 1900.)

Rochester

Resolved, That the request that the deputy clerk of the police court of the city of Rochester be exempted, is denied.

(January 9, 1900.)

Schenectady

Resolved, That the resolution submitted by the municipal civil service commission of the city of Schenectady, amending the civil service classification of said city by placing the position of superintendent of fire alarm in the non-competitive class, be disapproved, as it is the sense of the Commission that the reasons given for the placing of said position in the non-competitive class are not sufficient.

(Adopted January 10, 1900.)

Syracuse

A communication from Mr. J. C. Knauber, president of the municipal civil service commission of the city of Syracuse, dated March 24, 1900, concerning examination of district physicians and requesting the exemption of the position, was read.

On motion the request of Mr. Knauber for the classification of the position of district physician in the exempt class was denied.

(April 16, 1900.)

A communication from S. Gurney Lapham, esq., secretary municipal civil service commission, Syracuse, N. Y., dated December 5, 1900, was read, transmitting for approval the rule in relation to reinstatement amended so as to read as follows:

“Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade within one year from the date of such separation, *and after one year from the date of such separation such person may be reinstated without re-examination in the same or a similar position in the same office and grade with the approval of the State Civil Service Commission*, provided that for original entrance to the position to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different

from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

“ Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

On motion the amendment was disapproved, the Commission being of the opinion that it was too general in its character and that experience of many years does not show that such an amendment as is proposed would be advisable.

(December 15, 1900.)

CIRCULAR LETTER TO SECRETARIES OF MUNICIPAL CIVIL SERVICE COMMISSIONS

ALBANY, N. Y., *March 22, 1900*

To the secretary of the municipal civil service commission of the city of

SIR—At a meeting of the State Civil Service Commission held March 16, 1900, its attention was directed to the recent unanimous decision of the appellate division of the supreme court, first department, in the case of the people ex rel. William H. Kastor, relator-appellant, versus Henry S. Kearney, commissioner etc., respondent, in which it is held that probationary appointments are subject to the same rules relative to removals as now apply to permanent appointments in the civil service.

Pursuant to the unanimous decision above mentioned, the State Commission advises the adoption by the several municipal commissions, with the approval of the mayors, of the following

amended rule relative to probationary appointments, and its submission to the Commission for formal approval:

“ Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule limiting the power of removal.

“ Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

By the Commission.

CLARENCE B. ANGLE

Secretary

Albany

In accordance with the suggestion contained in the foregoing letter, the municipal civil service commission of the city of Albany submitted the following amendment to the civil service rules of the city of Albany, which was approved by the State Commission April 17, 1900:

RULE XXVIII

Amended so as to read as follows:

“ Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service after the end

of such term shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal.

“Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

The same amendment to the civil service rules of the following named cities was approved upon the dates indicated:

Name of city	Date of approval	Number of rule
Amsterdam.....	June 4, 1900.....	28
Auburn.....	September 17, 1900.....	28
Binghamton.....	October 3, 1900.....	28
Cohoes.....	April 16, 1900.....	28
Dunkirk.....	July 16, 1900.....	28
Elmira.....	July 26, 1900.....	28
Geneva.....	April 28, 1900.....	28
Hudson.....	June 22, 1900.....	28
Ithaca.....	June 1, 1900.....	27
Johnstown.....	April 26, 1900.....	25
Kingston.....	December 4, 1900.....	28
Little Falls.....	November 9, 1900.....	27
Mt Vernon.....	September 17, 1900.....	28
New Rochelle.....	June 7, 1900.....	27
Ogdensburg.....	June 6, 1900.....	28
Oswego.....	November 24, 1900.....	27
Foughkeepsie.....	July 31, 1900.....	28
Rochester.....	September 17, 1900.....	26
Rome.....	November 30, 1900.....	28
Schenectady.....	June 1, 1900.....	28
Syracuse.....	April 9, 1900.....	28
Troy.....	April 9, 1900.....	28
Watertown.....	May 18, 1900.....	28
Yonkers.....	April 19, 1900.....	28

SUGGESTED AMENDMENTS TO CITY CIVIL SERVICE RULES

At a meeting of the State Civil Service Commission held May 10, 1900, the following resolution was adopted:

Resolved, That the following suggested amendments to municipal civil service rules be adopted, and that the secretary be instructed to transmit them to the municipal civil service commissions and say that the State Commission advises the immediate adoption, with the approval of the mayors, of these amendments in so far as their provisions are not already incorporated in the rules, and that they be submitted in duplicate for the formal approval of the State Commission:

Substitute in lieu of the rule in relation to certification for appointment the following:

Whenever a vacancy shall occur within any grade of the competitive or labor class, which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of

them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

No person whose name is upon an eligible list may waive his

right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

1 Insufficiency of the salary attaching to the position offered; or

2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

REINSTATEMENT IN SERVICE (NEW RULE)

Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

ELIGIBLE LIST

Add to present rule the following:

The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

CLASSIFICATION

It is recommended that the present classification in the competitive class of positions according to departments be abolished and the following classification substituted in lieu thereof:

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

NOTE—Following should be specified the title of positions for which it is necessary that separate examination should be held.

Amendments to municipal civil service rules, submitted in accordance with the foregoing suggestions, were approved as follows:

Albany

RULE XIII

ELIGIBLE LIST

4 The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate, provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

RULE XXVIII

CERTIFICATION FOR APPOINTMENT

1 Whenever a vacancy shall occur within any grade of the competitive or labor classes, which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall

forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list, most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group

in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and the municipal commission:

1 Insufficiency of the salary attaching to the position offered; or,

2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible, whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the person so declining.

If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.

RULE XXVII

REGISTRATION AND APPOINTMENT—LABOR CLASS

All registration lists shall remain in force for a period of not less than one year nor more than four years, and on the last day of February of each year new lists, when necessary, shall be established.

RULE XXIX

PROMOTIONS

7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.

RULE XXX

TRANSFERS—REINSTATEMENT

2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications

different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerks, stenographer and typewriter, messenger, captains, sergeants, patrolmen, matron, sanitary inspector, plumbing inspector, meter inspector, paving inspector, sewer inspector, inspector of steel superstructure, machinist, assessor, master mechanic, foreman, assistant foreman, janitor, assistant janitor, elevator-man, expert sprayer, fireman (boiler), engineer (stationary), assistant fire chief, veterinary surgeon, foreman of steamer, engineer of steamer, fireman of steamer, driver or tillerman, operator, line-man, batteryman, permanent hoseman or ladderman, call hose-man or ladderman, superintendent fire alarm, assistant superintendent fire alarm, superintendent hose and supply depot, assis-

tant superintendent hose and supply depot, truant officer, superintendent buildings and repairs (board of public instruction), assistant civil engineer, draughtsman, transitman, leveler, rodman, chainman, boilermaker.

(Approved September 17, 1900.)

Amsterdam

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXVIII: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

City clerk and clerk to the common council, civil engineers and surveyors, draughtsmen, rodmen, levelers, chainmen, inspectors of paving and masonry, inspectors of plumbing, superintendent of fire alarm and assistant superintendent, drivers of hose wagons, hosemen, batterymen, linemen, superintendent and assistant superintendent of hose depot, drivers of steamers, firemen, foremen, tillermen, laddermen, truckmen, truck drivers, chief of police, captains, sergeants, patrolmen, court officers, detectives, station house keepers, jailer, secretary of the board of health, sanitary inspector and assistants, superintendent of streets and assistants, overseers, steam engineers and assistants, superintendent of water works, inspectors of water works and of construction, inspectors of sewers and sewer construction, timekeepers (all departments), janitors (all departments), poundmaster, sealer of weights and measures, superintendent of school buildings, clerks, stenographers, bookkeepers (all departments).

Labor class

Day laborers (all departments), teamsters, quarrymen, drillers, stone breakers (all departments), street sweepers, pavers, crossing layers, watchmen, keepers.

(Approved June 4, 1900.)

Auburn

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXX, subdivision 2: Same as Albany rule XXX, subdivision 2.

Rule XXX, subdivision 3: Same as Albany rule XXX, subdivision 3.

Rule XXX, subdivision 4.

Any person who has been lawfully employed in the service of the city who shall be certified to the municipal commission by the proper authorities to have left such service without fault or delinquency on his part or because of the completion of such work, and to have performed the duties of such employment creditably, may be re-employed in the same character of service within one year next following the completion of such work; if such employment was after due certification for the same under these rules, such persons may be re-employed without further registration or certification. If it was not subject to these rules, such person may be re-employed upon properly registering pursuant to these rules.

CLASSIFICATION—UNCLASSIFIED SERVICE

First—Officers elected by the people, viz.:

Mayor, recorder, city treasurer, city judge, justice of the peace, assessors, supervisors, aldermen, constables, school commissioners, city clerk.

Second—The following officers appointed by the mayor or common council or both:

Commissioners of charities and police, water commissioners, fire commissioners, commissioners of Soule cemetery, commissioners of deeds, members of the board of health, street superintendent, city attorney, city surveyor, sealer of weights and measures, scavenger, dog catcher, sidewalk inspector; also all principals and teachers employed by the board of education, all election officers, special policemen.

CLASSIFIED SERVICE

Exempt class

Assistant to the city treasurer, secretary of the board of health, secretary to the board of fire commissioners, secretary of the municipal civil service commission.

It is the purpose of the commission to transfer positions contained in the exempt class to the competitive class whenever it may be found practicable so to do.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, bookkeeper, stenographer, janitor, attendance officer or truant officer, engineer (stationary), firemen (boiler), superintendent of school buildings and repairs, chief of police, captain (police), roundsman (police), patrolman or policeman, matron, inspector of plumbing, sanitary inspector, inspector of meat and milk, foreman, inspector of sewers, chief engineer (fire department), assistant engineer (fire department), superintendent of fire alarm telegraph, lineman, batteryman, inspector of electric wires and poles, foreman (fire department), captain (fire department), fireman (fire department), physician or health officer,

superintendent of water works, keeper of the city hall, superintendent of charities, city sexton.

(Approved September 17, 1900.)

Binghamton

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX, subdivision 2 and 3: Same as Albany rule XXX, subdivision 2 and 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, fireman (fire department), foreman (fire department), fire marshal, messenger, physician, veterinarian.

(Approved October 3, 1900.)

Buffalo**RULE XVI**

An eligible list shall be prepared by the commission from time to time, as the needs of the service require, for the different positions in schedule B, from the candidates who have been found to be duly qualified, after a competitive examination, for the position for which said eligible list is prepared, and in the order of merit and fitness as shown by the respective percentages of their aggregate markings, veterans being placed at the head of the list in the order of their ratings. Such eligible list shall be open for inspection to all citizens at the office of the commission.

The term of an eligible list is fixed at not less than one year or more than four years from the date of the establishment of such list.

An eligible list which has been in force for a period of one year shall terminate, provided that a new examination has been held and a new list prepared for the same position.

Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.

RULE XVIII

Same as Albany rule XVIII with the addition of the following paragraph:

“In case there are two or more persons on an eligible list having the same average or standing, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor examination will give any other advantage in position on the register of eligibles.”

RULE XXXIII

Amended by adding the following:

“The municipal civil service commission shall have authority to prescribe such regulations in pursuance of and for the execu-

tion of the provisions of these rules and of the civil service law as may not be inconsistent therewith, and may prescribe blank forms for all applications, certificates, reports, records and returns required under these rules and the regulations made in pursuance thereof.

“Where any portion of the said rules for admission to the civil service of Buffalo conflict with said amendments, that the amendments prevail.”

(Approved September 17, 1900.)

Dunkirk

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXVIII, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX, subdivisions 2 and 3: Same as Albany rule XXX, subdivisions 2 and 3.

CLASSIFICATION—CLASSIFIED SERVICE

Exempt class

Secretary board of water commissioners, secretary of board of police commissioners.

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor class, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief

of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, electrician, lamp repairers, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian.

(Approved July 31, 1900.)

Elmira

Rule XIV: Amended by adding Albany rule XIII, subdivision 4.

Rule XIX: Same as Albany rule XVIII.

New rule (number not given): Same as Albany rule XXX, subdivisions 2 and 3.

(Approved July 26, 1900.)

CLASSIFICATION

Substitute in place of schedule B of the classified service:

Schedule B

The competitive class includes all persons employed or appointed in the public service whose positions are not included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Assistant city engineer (civil), draughtsman, leveler, chainman, rodman, inspector of sewers, inspector of paving, inspector of sidewalks, engineer (stationary), fireman (boiler), assistant engineer (fire department), superintendent of fire alarm telegraph, engineer of steamer, fireman of steamer, fireman (fire department), inspector (police), captain, roundsman, patrolman, detec-

tive, patrol driver, matron, sanitary inspector, milk and meat inspector, inspector of painting, clerk, stenographer, janitor, truant officer.

(Schedule B includes such other positions as urgent necessity may create and not specially included in schedule A, C and D.)

(Approved October 1, 1900.)

Geneva

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXVIII: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

The following to be inserted in the schedule at the end of the rules after the words "Competitive class":

"The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:"

(Approved June 7, 1900.)

RULE XXVII, SUBDIVISION 4

All registry lists shall remain in force for not less than one year or more than four years, and on the last day of February of each year new lists, when necessary, shall be established.

(Approved June 28, 1900.)

Hudson

Rule XIII: Amended by adding Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXX, subdivision 2: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Superintendent of public works, assistant superintendent of public works, superintendent of water works, engineer of water works, assistant engineer of water works, fireman of water works, rodmen, chainmen, levelers, assistant engineers of fire department, superintendent of fire alarm telegraph, operators of fire alarm telegraph, superintendent of hose department, sergeants of police, patrolmen of police, superintendent of police alarm telegraph, operators of police alarm telegraph; janitor, city building, opera house and council chambers; messenger for common council, superintendent of cemeteries, inspector of plumbing for board of health, sealer of weights and measures.

The competitive class includes furthermore all clerks, copyists, recorders, stenographers, bookkeepers and others rendering clerical services, and not included in the exempt class, and all policemen, firemen, messengers, orderlies, court attendants, guards and keepers in station houses, and all persons employed or appointed in the public service and not specially included in the exempt, non-competitive and labor classes.

(Approved June 22, 1900.)

Ithaca

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVII: Same as Albany rule XVIII.

Rule XXVI, subdivision 4: All registry lists shall be enforced for a period of not less than one year or more than four years from the date of the establishment of such lists. New lists shall be established for the ensuing year, when necessary, on the last day of February of each year.

RULE XXIX, SUBDIVISION 2

Amended by adding the following:

“ Upon the written request of an appointing officer stating the essential facts in regard to any proposed promotion, transfer or reinstatement the commission will, if such promotion, transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer. All promotions, transfers or reinstatements herein authorized shall be made only after the issuance of such certificate.

Rule XXIX, subdivision 3: Same as Albany rule XXX, subdivision 2.

Rule XXXVII: After the heading “ Competitive class,” before the enumeration of the names of offices, insert the following paragraph:

“ The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is especially stated in the following classification:”

(Approved July 31, 1900.)

Johnstown

Rule XII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXIV, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXVI, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXVII, subdivisions 2 and 3: Same as Albany rule XXX, subdivisions 2 and 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically

included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, city clerk, bookkeeper, stenographer, janitor, attendance officer or truant officer, engineer, fireman (boiler), librarian, policeman, keeper, superintendent of streets and water works, inspector of plumbing, foreman, tapper, assistant engineer (civil), transitman, leveler, chainman, rodman; inspector of street construction, paving and repairs; superintendent of fire alarm telegraph, driver (fire department).

(Approved August 9, 1900.)

Kingston

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVI, subdivision 4.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX, subdivisions 2 and 3: Same as Albany rule XXX, subdivisions 2 and 3.

(Approved December 4, 1900.)

Little Falls

Rule XIII, subdivision 1: Amended by striking out the last sentence and inserting in lieu thereof Albany rule XIII, subdivision 4.

Rule XVII: Same as Albany rule XVIII.

Rule XXVI, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXVIII, subdivisions 2 and 3: Same as Albany rule XXX, subdivisions 2 and 3.

Rule XXXVII, subdivision 7: Same as Albany rule XXIX, subdivision 7.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of (school) buildings and repairs, inspector, librarian, assistant chief of police, patrolman, matron, keeper of cemetery, sanitary inspector, health inspector (physician), inspector of meters, meter reader, foreman of streets, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of pipes and pipe laying; inspector of street construction, paving and repairs; assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, fireman (fire department), driver (fire department), messenger, veterinarian, electrician.

(Approved November 9, 1900.)

Mount Vernon

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX, subdivisions 2 and 3: Same as Albany rule XXX, subdivisions 2 and 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truuant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, special police officer, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street paving and repairs, inspector of street openings and grading, assistant engineer (fire department), superintendent of fire alarm telegraph, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, veterinarian, bridge tender, machinist.

(Approved September 17, 1900.)

Niagara Falls

Rule XX: Same as Albany rule XVIII.

RULE XXIV, SUBDIVISION 3

Any person who has held a competitive or non-competitive position by appointment under these rules, and who has been separated from the service through no reason of misconduct or delinquency on his part, may be reinstated, without re-examination, in any vacant position in the same office, group, subdivision or grade, within one year from the date of such separation, provided that if for original entrance to such position proposed to be filled by reinstatement there is not, in the opinion of the munici-

pal commission, an examination involving essential duties or qualifications different from, or higher than, those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

Whenever in any department or institution an office or position in the competitive class is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment to, or reinstatement in, the said position or office, if it is thereafter within one year re-established under the same or other designation.

4 Upon the written request of an appointing officer, stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the municipal commission will, if such promotion, transfer or reinstatement is in accordance with law and the provisions of these rules, issue its certificate of that fact to such appointing officer. All promotions, transfers or reinstatements herein authorized shall be made only after the issuance of such certificate.

CLASSIFICATION

The exempt class

First—The deputies of principal executive officers authorized by law to act generally for and in place of their principals.

None.

Second—One secretary of each officer, board, or commission authorized by law to appoint a secretary.

Secretary of board of education.

Third—One clerk and one deputy clerk, if authorized by law, of each court, and one clerk of each elective judicial officer.

None.

Fourth—All other subordinate offices for the filling of which competitive or non-competitive examination is found to be not practicable.

Clerk of plumbing board.

The competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Assistant city clerk, assistant city treasurer, assistant city engineer, assistant superintendent of water works, assistant engineer of fire department, bookkeeper, chainman, clerk, engineer and draughtsman, engineer (stationary, water department), firemen (fire department), fire warden, foreman, health physician, inspector, inspector of paving, inspector of plumbing, inspector (sanitary), inspector of sewers, janitor, leveler, policeman, physician to the poor, rodman, sergeant (police), stenographer, superintendent of fire alarm system, superintendent public buildings.

The classification of the competitive class of the classified service, as classified in the year 1899, is hereby repealed.

(Approved September 17, 1900.)

Ogdensburg**RULE XIII, SUBDIVISION 4**

The term of the eligible list in all classes of the city service, except that of the labor class, shall be for one year.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXIX: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION*Competitive class*

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerks, engineers, assistant engineers, inspectors of sewers, inspectors of paving, inspectors of macadamizing, superintendent of fire alarm telegraph, policemen, park caretaker, health officer, health inspectors, street superintendents, stenographers, book-keepers.

(Approved June 6, 1900.)

Oswego

Rule XIII: Amended by adding Albany rule XIII, subdivision 4.

Rule XVII: Same as Albany rule XVIII.

Rule XXIX, subdivision 2: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specifically stated in the following classification:

City clerk, city engineer, clerk, chief of police, captain of police, policeman, chief engineer of the fire department, assistant chief engineer of the fire department, fireman (regular and call), superintendent of public works, keeper of city almshouse, fire marshal, harbor master, sealer of weights and measures, police matron, truant officer, janitor, janitor-engineer, rodman, inspector, foreman, stenographer.

(Approved November 24, 1900.)

Poughkeepsie

RULE VI

Amended by adding the following:

"The municipal commission may suspend the age qualification for any stated position, but such suspension shall be general to all applicants for such stated position, and the reasons therefor shall be set forth in the minutes of the commission."

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

RULE XXVII, SUBDIVISION 10

In case of an emergency, the appointing officer may hire and employ temporarily such and so many persons as shall be rendered necessary by such emergency, forthwith reporting such action with the full particulars thereof and the names of the persons so employed to this commission, but no person shall be so hired or employed for a longer period than three days.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX: Amended by adding thereto Albany rule XXX, subdivisions 2 and 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters and service, meter reader, foreman, tapper, chief engineer (pumping station), assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire

department), fireman (fire department), fire marshal, messenger, physician, veterinarian.

(Approved July 31, 1900.)

Rensselaer

Rule XIII: Amended by adding Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

New rule (number not given): Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Police captains, sergeants, patrolmen, superintendent of fire alarm telegraph, firemen, drivers, foremen, truckmen, sanitary inspectors, inspectors of plumbing, clerk to examining and supervising board of plumbers and plumbing, janitors of public and school buildings.

(Approved May 26, 1900.)

Rochester

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVI: Same as Albany rule XVIII.

Rule XXV, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXVII, subdivision 6: Same as Albany rule XXIX, subdivision 7.

Rule XXXV: Amended by adding thereto Albany rule XXX, subdivision 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, tax searcher, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of (school) buildings and repairs, librarian, superintendent of police telegraph, captain (police), lieutenant (police), sergeant, patrolman, matron, keeper, battalion chief (fire department), captain, lieutenant (fire department), veterinarian, engineer of steamer, drivers (fire department), architect, fire marshal, firemen (fire department), superintendent of fire alarm telegraph, telegraph operator, investigator (poor department), storekeeper (poor department), superintendent of conduits, gatekeeper, machinist, superintendent of meter department, inspector of pipe and pipe-laying, milk inspector, meat inspector, inspector of mercantile establishments, electrician, inspector of wires, carpenter, engineer and steam inspector, plumber, inspector of meters, meter reader, meter setter and repairer, superintendent of city barn, foreman, foreman (of repairs), foreman (parks), foreman (streets), tapper, flusher, assistant engineer (civil), transitman, draughtsman (mechanical, architectural, topographical), leveler, chainman, rodman, inspector of sewers and masonry, superintendent of bridges, inspector of street construction, paving and repairs, superintendent of sidewalk repairs, flagman, physician, registrar, messenger, health inspector, inspector of plumbing, sanitary inspector, park shepherd, keeper of Hope hospital, inspector of garbage collection.

(Approved October 13, 1900.)

Rome

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX: Amended by adding thereto Albany rule XXX, subdivisions 2 and 3.

CLASSIFICATION*Competitive class*

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position until it is specifically stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant librarian, chief of police, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, tester of cement and paving material, inspectors of sewers and masonry, inspector of street construction, paving and repairs, chief of fire department, assistant engineer (fire department), superintendent of fire alarm telegraph, meat and milk inspector, inspector of water and sewer department, telegraph operator, lineman, batteryman, engineer of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian.

The first paragraph of rule XXVII amended so that the same shall read:

“Labor class

“The labor class includes unskilled laborers and such skilled laborers as are not included in the competitive class, viz.: street sweepers, shovelers, stone pickers, stone breakers, diggers, caulkers, watchmen, water tenders, pumpers, teamsters, drivers, mowers, rakers, gardeners, cleaners and unskilled laborers.”

(Approved November 30, 1900.)

Schenectady

Rule XIII, subdivision 4: Same as Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXIX: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION*Competitive class*

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Superintendent of streets, superintendent of sewers, sanitary inspector, fence viewer, patrolmen, lamp lighters, assistant engineers (water works), firemen (water works), assistant chief of police, sergeants of police, truant officers, janitors (public schools), chief engineer (fire department), paid firemen, fire marshals.

(Approved June 1, 1900.)

Syracuse

Rule XIII: Amended by adding Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

New rule (number not given): Same as Albany rule XXX, subdivision 2.

(Approved June 27, 1900.)

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt class, the non-competitive class, or the labor class, but no examination shall be held for a position until it is specifically stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, typewriter, messenger, janitor, inspector (department of charities and correction), physician, assistant engineer (civil), transitman, leveler, chainman, rodman, draughtsman (topographical, mechanical, architectural), engineer (stationary), foreman of parks, superintendent of parks, superintendent of street cleaning, assistant superintendent of public buildings, foreman of street cleaning, superintendent of street repairs (sewers and bridges), foreman of street repairs (sewers and bridges), inspector of street repairs (sewers and bridges), superintendent of municipal bath, matron, superintendent of public market, purchasing agent, steamboat and boiler inspector, pound master, assistant clerk and stenographer (municipal court), inspector of electrical construction, chief of police, deputy chief of police, police captain, lieutenant, sergeant, roundsman, detective, patrolman, interpreter, instructor of gymnastics, superintendent of telegraph, telegraph operator, veterinary surgeon, chief engineer of fire department, assistant chief engineer of fire department, superintendent of fire alarm telegraph, captain (fire department), lieutenant (fire department), engineer of steamer (fire department), fireman (fire department), plumbing inspector, sanitary inspector, registrar of vital statistics, health officer (physician), health inspector, nurse, meat inspector, milk inspector, chemist, keeper of city hospital, bacteriologist, assistant bacteriologist, inspector of mercantile establishments, librarian, assistant librarian, inspector of asphalt, inspector of masonry, inspector of bridge construction, inspector of street construction, paving and repairs, attendance officer, custodian of truant

school, superintendent of (school) building repairs, superintendent of municipal lodging-house, meter inspector, meter reader, meter repairer, gatekeeper, plumber, watchman, assistant fire marshal, hydrant inspector, chief examiner (civil service), inspector of pipe and pipe laying, foreman of pipe laying, telegraph lineman, electrician.

Labor class

Laborers, barnmen, teamsters, carpenters, painters, blacksmiths, tappers, masons, caulkers, helpers, scrub women.

(Approved October 19, 1900.)

Troy

Rule XIII: Amended by adding thereto Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXVIII: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerks, stenographers, rodmen, draughtsmen, levelers, chainmen, transitmen, inspectors, district health physicians, sanitary inspectors, meat inspectors, plumbing inspectors, messenger, librarian, truant officers, assistant superintendent of parks, assistant superintendent of water works, engineers (stationary), janitors of public buildings, firemen (boiler), water inspectors, meter inspectors, first assistant chief engineer, second assistant chief engineer, superintendent of fire alarm telegraph, linemen, veterinary surgeon, engineers of steamer, firemen, captains, sergeants, patrolmen, station-house keepers.

(Approved July 26, 1900.)

Watertown

Rule XIII: Amended by adding thereto Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXVII, subdivision 4: Same as Albany rule XXVII, subdivision 4.

Rule XXIX, subdivision 7: Same as Albany rule XXIX, subdivision 7.

Rule XXX, subdivision 2 and 3: Same as Albany rule XXX, subdivision 2 and 3.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specially included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerks, assistant engineers, draughtsmen, rodmen, inspectors of sewers, inspectors of paving, chainmen, levelers, assistant engineer (fire department), electrician, engineers of steamers, firemen of steamers, drivers, captains or foremen, firemen, police captains, police sergeants, patrolmen, gardeners, health inspector, foremen, janitors, inspector of weights and measures, weighmaster, superintendent of school buildings, librarians, stenographers.

(Approved August 20, 1900.)

Watervliet

Rule XIII: Amended by adding thereto Albany rule XIII, subdivision 4.

Rule XVIII: Same as Albany rule XVIII.

Rule XXXIX: Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specific-

ally included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Assistant engineer, draughtsman, inspector of sewers, inspector of paving, superintendent of fire alarm, operator of fire alarm telegraph, lineman, batteryman, superintendent of hose depot, engineer of steamers, fireman of steamer, fireman of fire department, captain, sergeant, patrolman, clerk, keeper, sanitary inspector, superintendent (water department), bookkeepers, engineer (stationary), gateman, foreman, machinist, tapper, stenographer, janitor, librarian, trimmer, messenger, court attendant, guard, firemen, superintendent of electric lighting.

Amend labor class so as to read as follows:

Labor class

Laborers, cartmen, teamsters.

(Approved July 3, 1900.)

Yonkers

Rule XIII: Amended by adding thereto Albany rule XIII, subdivision 4; Albany rule XXVII, subdivision 4, and Albany rule XXIX, subdivision 7.

Rule XVIII: Same as Albany rule XVIII.

New rule (number not given): Same as Albany rule XXX, subdivision 2.

CLASSIFICATION

Unclassified service

Amended by adding thereto under the heading "Officers appointed by the mayor," the words "civil service commissioners."

CLASSIFIED SERVICE

Exempt class

Amended by adding thereto the words, "Secretary to civil service commission, one expert examiner to civil service commission."

Competitive class

The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive, or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerks, assistant engineers, draughtsmen, rodmen, inspectors of sewers, inspectors of paving, chainmen, levelers, electricians, assistant engineers (fire department), supervising engineers (fire department), superintendent of fire alarm telegraph, operators of fire alarm telegraph, linemen, batterymen, engineers of steamers, firemen of steamers, foreman (fire department), firemen, assistant overseer of the poor, examiners, captains, sergeants, roundsmen, patrolmen, court officers, station-house keepers, police matrons, head gardener, inspectors, inspector of garbage, bathhouse keeper, bathhouse attendants, superintendent of streets, bridge tenders in the employ of the city, engineers (stationary), firemen (boiler), foremen, assistant foremen, machinists, tappers, superintendent of school buildings and repairs, stenographers, janitors and caretakers of buildings.

(Approved July 26, 1900.)

AMENDMENTS TO CITY CIVIL SERVICE RULES MADE BY THE
COMMISSION UNDER AUTHORITY CONFERRED BY
SECTION 10 OF THE CIVIL SERVICE LAW

Cohoes

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *September 17, 1900*

To the municipal civil service commission of the city of Cohoes, N. Y.

GENTLEMEN: At a meeting of the State Civil Service Commission held on September 17, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having, under date of July 18, 1900, duly notified the municipal civil service commission of the city of Cohoes that certain amendments would be made to the municipal civil service rules of the city of Cohoes, and having stated therein the reasons for such action in writing, and duly given the municipal civil service commissioners concerned ample notice and opportunity to make a personal explanation and to file papers in opposition to such action, and no appearance having been made and no papers having been filed; therefore be it

Resolved, That the municipal civil service rules of the city of Cohoes be and hereby are amended by the State Civil Service Commission in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII, subdivision 4, amended so that the same shall read:

“ 4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new exami-

nation has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Cohoes, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440) wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXIX, subdivision 7, amended so that the same shall read:

"7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing

rule of the city of Cohoes, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth for amending the rules relating to the eligible list and to certification and appointment.

Third—Rule XXVII, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Cohoes, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further, for the reason that all lists must remain in force for a period of one year as provided in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists shall terminate on the last day of February of each year; therefore an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained in force for a period of one year from the date of its establishment.

Fourth—Rule XVIII amended so that the same shall read:

“1 Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be

performed, the number of vacancies to be filled and compensation to be paid.

“2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“1 Insufficiency of the salary attaching to the position offered; or

“2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles

shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

“8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Cohoes, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of Cohoes relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXX amended by changing the title thereof to read: “Transfers—Reinstatements,” and by adding thereto a second paragraph which shall read:

“2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to

the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation."

And further amended by adding thereto a paragraph to be known as number 3. which shall read:

" 3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Cohoes, which is hereby amended so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15. chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Sixth—The "Classified service" amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class

“The competitive class includes all persons employed or appointed in the public service whose positions are not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, inspector of hydrants, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian, assessor, watchman.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of Cohoes does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of Cohoes does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where prac-

licable, that provision applies to all positions not otherwise specifically classified.

Carried by unanimous vote of the three commissioners.

SILAS W. BURT, *President*, aye

WM. MILLER COLLIER, aye

CUTHBERT W. POUND, aye

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of Cohoes to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

Corning

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *September 17, 1900*

To the municipal civil service commission of the city of Corning, N. Y.

GENTLEMEN: At a meeting of the State Civil Service Commission held on September 17, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having, under date of July 18, 1900, duly notified the municipal civil service commission of the city of Corning that certain amendments would be made to the municipal civil service rules of the city of Corning, and having stated therein the reasons for such action in writing, and duly given the municipal civil service commissioners concerned ample notice and opportunity to make a personal explanation and to file papers in opposition to such action, and no appearance having been made and no papers having been filed: therefore be it

Resolved, That the municipal civil service rules of the city of Corning be and hereby are amended by the State Civil

Service Commission in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XII, subdivision 4, amended so that the same shall read:

“4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440), wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has remained in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate

may be terminated provided a new examination is held for such position.

Second—Rule XXI, subdivision 7, amended so that the same shall read:

“7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules IX, X and XII.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth in the first and fourth cases.

Third—Rule XIX, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further, for the reason that all lists must remain in force for a period of one year as provided in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists shall terminate on the last day of February of each year; therefore, an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained

in force for a period of one year from the date of its establishment.

Fourth—Rule XX amended so that the same shall read:

“ 1 Whenever a vacancy shall occur within any grade of the competitive or labor class, which in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

“ 2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“ 3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“ 4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified.

by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“ 5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“ 6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“ 7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“ 1 Insufficiency of the salary attaching to the position offered; or

“ 2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any

reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

“ 8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of Corning relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXV amended so that the same shall read:

“Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXI limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning in relation to probationary terms or probationary appointment does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law (section 8, chapter 370, Laws of 1899) as such law has recently been construed by the appellate division of the supreme court (49 App. Div. 125) in that it fails to secure to the persons appointed the right to enjoy a certain defined probationary term during which and prior to the expiration of which they can be removed only for such causes as will justify the removal of permanent appointees, and also because the existing rule of the city of Corning relating to probationary terms or to probationary appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Sixth—Rule XXIX amended by changing the title thereof to read: “Transfers—Reinstatements,” and by adding thereto a second paragraph which shall read:

“2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

And further amended by adding a paragraph known as number 3, which shall read:

“3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Corning, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of

the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Seventh—The “Classified service” amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class

“The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of Corning does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of Corning does not properly and sufficiently carry out

the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

Carried by unanimous vote of the three commissioners.

SILAS W. BURT, *President*, aye

WM. MILLER COLLIER, aye

CUTHBERT W. POUND, aye

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of Corning to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

Gloversville

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *September 17, 1900*

*To the municipal civil service commission of the city of Gloversville,
N. Y.*

GENTLEMEN: At a meeting of the State Civil Service Commission held on September 17, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having under date of July 18, 1900, duly notified the municipal civil service commission of the city of Gloversville that certain amendments would be made to the municipal civil service rules of the city of Gloversville, and having stated therein the reasons for such action in writing, and duly given the municipal civil service commissioners concerned ample notice and opportunity to make a

personal explanation and to file papers in opposition to such action, and no appearance having been made and no papers having been filed; therefore be it

Resolved, That the municipal civil service rules of the city of Gloversville be and hereby are amended by the State Civil Service Commission in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII, subdivision 4, amended so that the same shall read:

“4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440), wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service,

and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXIX, subdivision 7, amended so that the same shall read:

“7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth in the first and fourth cases.

Third—Rule XXVII, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further, for the reason that all lists must remain in force for a period of one year as provided in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists

shall terminate on the last day of February of each year; therefore an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained in force for a period of one year from the date of its establishment.

Fourth—Rule XVIII amended so that the same shall read:

“1 Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

“2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certi-

fication, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“ 5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“ 6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“ 7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“ a Insufficiency of the salary attaching to the position offered; or

“ b Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its

minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the persons so declining.

“8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of Gloversville relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service

law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXVIII, amended so that the same shall read:

“Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville in relation to probationary terms or probationary appointments does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law (section 8, chapter 370, Laws of 1899) as such law has recently been construed by the appellate division of the supreme court (49 App. Div. 125) in that it fails to secure to the persons appointed the right to enjoy a certain defined probationary term during which and prior to the expiration of which they can be removed only for such causes as will justify the removal of permanent appointees, and also because the existing rule of the city of Gloversville relating to probationary terms or to probationary appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Sixth—Rule XXX amended by changing the title thereof to read: “Transfers—Reinstatements,” and by adding thereto a second paragraph which shall read:

“2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

And further amended by adding a paragraph known as number 3, which shall read:

“3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Gloversville, which is hereby amended so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the

civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Seventh—The “Classified service” amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class

“The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, superintendent of streets, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of Gloversville does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law

of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of Gloversville does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

Carried by unanimous vote of the three commissioners.

SILAS W. BURT, *President*, aye

WM. MILLER COLLIER, aye

CUTHBERT W. POUND, aye

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of Gloversville to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

Hornellsville

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., November 23, 1900

*To the municipal civil service commission of the city of Hornellsville,
N. Y.*

GENTLEMEN: At a meeting of the State Civil Service Commission held on November 23, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having under date of July 18, 1900, duly notified the municipal civil service commission of the city of Hornellsville that certain amendments

would be made to the civil service rules of the said city of Hornellsville, and having stated therein the reasons for such action in writing, and having notified the said civil service commission that an opportunity would be given at 10 a. m. on Friday, September 14, 1900, at the office of the State Civil Service Commission at the capitol in the city of Albany to make personal explanation and to file papers in opposition to such action, and

Whereas, The time fixed for said hearing was subsequently changed to 10 a. m. Monday, September 17, 1900, due notice of which was on September 6, 1900, mailed to the municipal civil service commission of the city of Hornellsville, and

Whereas, The amendments not being submitted for consideration by the commission at its meeting held September 17, 1900, an extension of time was given until October 12, 1900, due notice of which was mailed to the municipal civil service commission of the city of Hornellsville, September 21, 1900, and

Whereas, No member of the municipal civil service commission of the city of Hornellsville, or representative of the same, has appeared before this Commission, or filed any papers or communications in relation to said proposed action; therefore, be it

Resolved, By the State Civil Service Commission, all the commissioners being present and voting aye, that the civil service rules of the city of Hornellsville be and hereby are amended in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII, subdivision 4, amended so that the same shall read:

“4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will

cease upon the establishment of the new eligible list as the result of the new examination."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440) wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXIX, section 7, amended so that the same shall read:

"7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth in the first and fourth cases.

Third—Rule XXVII, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further for the reason that all lists must remain in force for a period of one year as provided in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists shall terminate on the last day of February of each year; therefore, an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained in force for a period of one year from the date of its establishment.

Fourth—Rule XVIII amended so that the same shall read:

“1 Whenever a vacancy shall occur within any grade of the competitive or labor class, which in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

“2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction under the provisions of the civil service law and these rules, by

appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“ 3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“ 4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“ 5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“ 6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that

a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“ 7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“ 1 Insufficiency of the salary attaching to the position offered; or

“ 2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

“ 8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appoint-

ing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of Hornellsville relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXVIII amended so that the same shall read:

" Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville in relation to probationary terms or probationary appointment does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law (section 8, chapter 370, Laws of 1899) as such law has recently been construed by the appellate division of the supreme court (49 App. Div. 125) in that it fails to secure to the persons appointed the right to enjoy a certain defined probationary term during which and prior to the expiration of which they can be removed only for such causes as will justify the removal of permanent appointees, and also because the existing rule of the city of Hornellsville relating to probationary terms or to probationary appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Sixth—Rule XXX amended by changing the title thereof to read: “Transfers—Reinstatements,” and by adding thereto a second paragraph which shall read:

“2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said

position or office if it is thereafter within one year re-established under the same or any other designation.”

And further amended by adding a paragraph known as number 3, which shall read:

“3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Hornellsville, which is hereby amended so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Seventh—The “Classified service” amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class

“The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman,

matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, machinist, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of Hornellsville does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of Hornellsville does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of Hornellsville to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

New Rochelle

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, *September 17, 1900*

*To the municipal civil service commission of the city of New Rochelle,
N. Y.*

GENTLEMEN: At a meeting of the State Civil Service Commission held September 17, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having under date of July 18, 1900, duly notified the municipal civil service commission of the city of New Rochelle that certain amendments would be made to the municipal civil service rules of the city of New Rochelle, and having stated therein the reasons for such action in writing, and duly given the municipal civil service commissioners concerned ample notice and opportunity to make a personal explanation and to file papers in opposition to such action, and no appearance having been made and no papers having been filed; therefore be it

Resolved, That the municipal civil service rules of the city of New Rochelle be and hereby are amended by the State Civil Service Commission in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII, subdivision 4, amended so that the same shall read:

“4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will

cease upon the establishment of the new eligible list as the result of the new examination.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of New Rochelle, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440) wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXVIII, subdivision 7, amended so that the same shall read:

“7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of New Rochelle, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth in the first and fourth cases.

Third—Rule XXVI, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of New Rochelle, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further for the reason that all lists must remain in force for a period of one year as provided in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists shall terminate on the last day of February of each year; therefore, an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained in force for a period of one year from the date of its establishment.

Fourth—Rule XVII amended so that the same shall read:

“1 Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

“2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by

appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that

a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“1 Insufficiency of the salary attaching to the position offered; or

“2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its actions in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the persons so declining.

“8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appoint-

ing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of New Rochelle, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom *v.* Mosher (163 N. Y. 32) and also because the existing rule of the city of New Rochelle relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXIX amended by changing the title thereof to read: "Transfers—Reinstatements," and by adding thereto a second paragraph which shall read:

"2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person

or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or officer if it is thereafter within one year re-established under the same or any other designation."

And further amended by adding thereto a paragraph known as number 3, which shall read:

"3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of New Rochelle, which is hereby amended so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Sixth—The "Classified service" amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

"Competitive class"

"The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

"Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or

truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry; superintendent of sewers, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian, assistant commissioner of charities, examiner (department of charities), bath attendant, bridge tender."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of New Rochelle does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of New Rochelle does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

Carried by unanimous vote of the three commissioners.

SILAS W. BURT, *President*, aye

WM. MILLER COLLIER, aye

CUTHBERT W. POUND, aye

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of New Rochelle to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

North Tonawanda

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., November 23, 1900

To the municipal civil service commission of the city of North Tonawanda, N. Y.

GENTLEMEN: At a meeting of the State Civil Service Commission held on November 23, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having under date of July 18, 1900, duly notified the municipal civil service commission of the city of North Tonawanda that certain amendments would be made to the civil service rules of the said city of North Tonawanda, and having stated therein the reasons for such action in writing, and having notified the said civil service commission that an opportunity would be given at 10 a. m. on Friday, September 14, 1900, at the office of the State Civil Service Commission at the capitol in the city of Albany, to make personal explanation and to file papers in opposition to such action, and

Whereas, The time fixed for said hearing was subsequently changed to 10 a. m. Monday, September 17, 1900, due notice of which was on September 6, 1900, mailed to the municipal civil service commission of the city of North Tonawana, and

Whereas, The amendments not being submitted for consideration by the commission at its meeting held September 17, 1900, an extension of time was given until October 12, 1900, due notice of

which was mailed to the municipal civil service commission of the city of North Tonawanda September 21, 1900, and

Whereas, No member of the municipal civil service commission of the city of North Tonawanda, or representative of the same, has appeared before this Commission, or filed any papers or communications in relation to said proposed action; therefore, be it

Resolved, By the State Civil Service Commission, all the commissioners being present and voting aye, that the civil service rules of the city of North Tonawanda be and hereby are amended in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII, subdivision 4, amended so that the same shall read:

“4 The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440) wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently

the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXIX, subdivision 7, amended so that the same shall read:

“7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X, XI and XIII.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state, for the reasons as set forth in the first and fourth cases.

Third—Rule XXVII, subdivision 4, amended so that the same shall read:

“4 All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first, second and fourth cases, and further for the reason that all lists must remain in force for a period of one year as provided

in section 13 of chapter 370 of the Laws of 1899. Under the rule which is hereby amended it is provided that all registry lists shall terminate on the last day of February of each year; therefore an eligible list which was established subsequent to the last day of February of one year would terminate on the last day of February of the succeeding year when such list had not remained in force for a period of one year from the date of its establishment.

Fourth—Rule XVIII amended so that the same shall read:

“1 Whenever a vacancy shall occur within any grade of the competitive or labor classes which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

“2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules. by appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so

certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“ 5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“ 6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“ 7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“ 1 Insufficiency of the salary attaching to the position offered; or

“ 2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the

municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment, beyond that offered to the persons so declining.

“ 8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appointing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of North Tonawanda relating to the manner of making appointments does not prop-

erly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXVIII amended so that the same shall read:

“ Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXIV limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda in relation to probationary terms or probationary appointments does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law (section 8, chapter 370, Laws of 1899) as such law has recently been construed by the appellate division of the supreme court (49 App. Div. 125) in that it fails to secure to the persons appointed the right to enjoy a certain defined probationary term during which and prior to the expiration of which they can be removed only for such causes as will justify the removal of permanent appointees, and also because the existing rule of the city of North Tonawanda relating to probationary terms or to probationary appointments does not properly and sufficiently carry out the purposes of the civil service

law in that the rule as at present existing permits evasions of the law.

Sixth—Rule XXX amended by changing the title thereof to read: “Transfers—Reinstatements,” and by adding thereto a second paragraph which shall read:

“2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

And further amended by adding a paragraph known as number 3, which shall read:

“3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed transfer or reinstatement, the commission will, if such transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no transfer or reinstatement herein authorized shall be valid unless such certificate is issued.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of North Tonawanda, which is hereby amended

so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Seventh—The “Classified service” amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class .

“The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of North Tonawanda does not in its present form properly and sufficiently

comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and also because the existing classification of the city of North Tonawanda does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of North Tonawanda to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

Olean

STATE OF NEW YORK

OFFICE OF STATE CIVIL SERVICE COMMISSION

ALBANY, N. Y., November 23, 1900

To the municipal civil service commission of the city of Olean, N. Y.

GENTLEMEN: At a meeting of the State Civil Service Commission held on November 23, 1900, the following resolution was adopted:

Whereas, The State Civil Service Commission having under date of July 18, 1900, duly notified the municipal civil service commission of the city of Olean that certain amendments would be made to the civil service rules of the said city of Olean, and having stated therein the reasons for such action in writing, and having notified the said civil service commission that an opportunity would be given at 10 a. m. on Friday,

September 14, 1900, at the office of the State Civil Service Commission at the capitol in the city of Albany, to make personal explanation and to file papers in opposition to such action, and

Whereas, The time fixed for said hearing was subsequently changed to 10 a. m. Monday, September 17, 1900, due notice of which was on September 6, 1900, mailed to the municipal civil service commission of the city of Olean, and

Whereas, The amendments not being submitted for consideration by the Commission at its meeting held September 17, 1900, an extension of time was given until October 12, 1900, due notice of which was mailed to the municipal civil service commission of the city of Olean September 21, 1900, and

Whereas, No member of the municipal civil service commission of the city of Olean, or representative of the same, has appeared before this Commission, or filed any papers or communications in relation to said proposed action; therefore, be it

Resolved, By the State Civil Service Commission, all the commissioners being present and voting aye, that the civil service rules of the city of Olean, be and hereby are amended in accordance with authority conferred by the civil service law (section 10, chapter 370, Laws of 1899), as follows:

First—Rule XIII amended by striking out the last sentence and substituting the following in lieu thereof:

“The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list. An eligible list which has been in force for a period of one year shall terminate provided that a new examination has been held and a new list prepared for the same position. Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the exist-

ing rule of the city of Olean, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law of the state as such law has been recently construed by the supreme court of the state of New York in the case of *Richard Tone Pettit v. Charles H. Knox* (31 Misc. Reports, 440), wherein it was held that a new examination could be held only when there is no appropriate list existing from which appointment may be made (section 13, chapter 370, Laws of 1899). Under the civil service rule which is hereby amended an eligible list remains in force for a period of one year, and it is frequently the case that an eligible list which has been in force for a period of one year is adequate for the demands of the service, and it is, therefore, in the interest of the public service and according to the spirit and letter of the law that such list should not terminate. At the same time under the rule as amended a list which has remained in force for a period of one year and which in the opinion of the municipal commission is inadequate may be terminated provided a new examination is held for such position.

Second—Rule XXVI, the paragraph entitled “Selection,” amended so that the same shall read:

“In selecting laborers for employment from the list certified to him by the municipal commission, the appointing or employing officer shall select for employment from among the three standing highest in order upon such certified list and shall return to the commission the names of the persons so selected or employed. If the names of those actually employed are not those names standing first in order upon the original list certified to the appointing officer by the commission, the reasons for such failure to employ must be stated in the return.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Olean, which is hereby amended so as to read as hereinabove set forth, does not properly and suf-

ficiently comply with the provisions and purposes of the civil service law of the state for the reasons as set forth in the first and fourth cases.

Further, rule XXVI, the paragraph entitled "Reregistration," amended by striking therefrom the second paragraph, which reads as follows:

"The names of all persons registered or reregistered may remain upon such register for a period of one year," and substituting in lieu thereof:

"All registration lists shall remain in force for a period of not less than one year nor more than four years and on the last day of February of each year new lists, when necessary, shall be established. The names of all persons reregistered may remain upon such register for a period of one year."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Olean, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law (section 13, chapter 370, Laws of 1899) of the state for the reasons as set forth in the first and fourth cases.

Third—Rule XX amended so that the same shall read:

"1 Whenever a vacancy shall occur within any grade of the competitive or labor classes which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

"2 Appointments shall be made to or employment shall be given in all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law and these rules, by

appointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“ 3 The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list most nearly appropriate to such position as it may then exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“ 4 The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“ 5 When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“ 6 No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. If the appointing officer shall certify that

a person named in a certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified. If a person who is not entitled to certification is certified and appointed, his appointment shall be immediately revoked by the appointing officer upon notification by the municipal commission.

“7 No person whose name is upon an eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“1 Insufficiency of the salary attaching to the position offered; or

“2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case, and the waiver shall not continue in effect for a period longer than thirty days from the date of certification. The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list. Whenever an eligible certified for appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment. An eligible who has declined an appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered, and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of one year after his appointment beyond that offered to the persons so declining.

“8 If the appointment shall be made of any person other than one of the three standing highest on the eligible list the appoint-

ing officer shall forward to the commission, with the notice of appointment, copies of all correspondence to and from the persons declining such appointment."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Olean, which is hereby amended so as to read as hereinabove set forth, does not properly and sufficiently comply with the provisions and purposes of the civil service law and the constitution of the state giving to appointing officers a certain measure of discretion in the selection of their appointees, as such law and constitution have been recently construed by the court of appeals of the state of New York in the case of the People ex rel. Balcom v. Mosher (163 N. Y. 32) and also because the existing rule of the city of Olean relating to the manner of making appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fourth—Rule XVIII amended so that the same shall read:

" Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXXII limiting the power of removal. Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Olean in relation to probationary terms or probationary appointment does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law (section 8, chapter 370, Laws of 1899) as such law has recently been construed by the appellate division of the supreme court (49 App. Div. 125) in that it fails to secure to the persons appointed the right to enjoy a certain defined probationary term during which and prior to the expiration of which they can be removed only for such causes as will justify the removal of permanent appointees, and also because the existing rule of the city of Olean relating to probationary terms or to probationary appointments does not properly and sufficiently carry out the purposes of the civil service law in that the rule as at present existing permits evasions of the law.

Fifth—Rule XXIV amended by changing the title thereof to read: "Promotion—Transfer—Reinstatement," and by adding thereto a second paragraph which shall read:

"2 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in the same or a similar position in the same office and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated. Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said

position or office if it is thereafter within one year re-established under the same or any other designation.”

And further amended by adding a paragraph known as number 3, which shall read:

“ 3 Upon the written request of an appointing officer stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the commission will, if such promotion or transfer be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer, but no promotion, transfer or reinstatement herein authorized shall be valid unless such certificate is issued.”

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing rule of the city of Olean, which is hereby amended so as to read as hereinabove set forth, does not now properly and sufficiently comply with the provisions and purposes of the civil service law of the state (section 15, chapter 370, Laws of 1899) giving to appointing officers a certain discretion in the reinstatement of persons who were formerly in the service of the city and whose connections were severed for no reason of misconduct or delinquency on their part.

Sixth—The “Classified service” amended so that the competitive class as now existing shall be abolished and substituting in lieu thereof the following:

“Competitive class

“The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

“Clerk, law clerk, library clerk, bookkeeper, stenographer, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of school buildings and repairs, librarian, assistant chief

of police, captain (police), sergeant, roundsman, patrolman, matron, keeper, inspector of plumbing, sanitary inspector, inspector of meters, meter reader, foreman, tapper, assistant engineer (civil), transitman, draughtsman, leveler, chainman, rodman, inspector of sewers and masonry, inspector of street construction, paving and repairs, assistant engineer (fire department), superintendent of fire alarm telegraph, telegraph operator, lineman, batteryman, engineer of steamer, fireman of steamer, foreman (fire department), fireman (fire department), fire marshal, messenger, physician or health officer, veterinarian, city clerk, superintendent of water works."

The specific and detailed reason of the State Civil Service Commission for making such an amendment is because the existing list of positions in the competitive class of the city of Olean does not in its present form properly and sufficiently comply with the provisions and purposes of the civil service law of the state (sections 10 and 13, chapter 370, Laws of 1899) regarding the appointment of persons from the eligible list most nearly appropriate for the group in which the position to be filled is classified and also because the existing classification of the city of Olean does not properly and sufficiently carry out the purposes of the civil service law in that the list of positions in the competitive class as at present existing permits evasions of the law. Furthermore, as the constitution ordains that all positions shall be filled by competitive examination where practicable, that provision applies to all positions not otherwise specifically classified.

I would also inform you that a certified transcript of the foregoing has this day been forwarded by registered mail to the office of the city clerk of the city of Olean to be filed as a public document as provided in the aforesaid act.

Attest

[OFFICIAL SEAL]

JOHN C. BIRDSEYE

Secretary

APPENDIX G

REPORTS OF MUNICIPAL CIVIL SERVICE COMMISSIONS

REPORTS OF MUNICIPAL CIVIL SERVICE COMMISSIONS

Albany

ALBANY, N. Y., *December 31, 1900*

To the State Civil Service Commission:

GENTLEMEN: Pursuant to the provisions of chapter 370 of the Laws of 1899, the undersigned, constituting the municipal civil service commission of the city of Albany, submit this their second annual report:

In accordance with the above, we would respectfully report that the civil service law is being enforced in all its details in the city of Albany, and all record books, etc., are kept as required by said law.

With the idea in mind of securing the most efficient service in the various city departments, the commission has endeavored to make all examinations thoroughly practical. Each department is now graded and vacancies in the higher grades are filled by promotion examinations.

The commission has endeavored to be perfectly just in considering the examination paper of each applicant for a position, basing our decision on the fitness or unfitness of said applicant, and upon the merit of the answers to the various questions, giving due consideration to his or her previous experience. The commission has given the veterans of the late civil war the preference to which they are entitled under the law.

We have been in receipt of numerous requests for information of various kinds from the commissions of other cities, which we have furnished whenever possible.

A copy of the roster of the classified service of the city of Albany as at present is annexed hereto.

We herewith present a few statistics, which indicate to some extent the work which has been performed during the year:

Number of meetings held by commission, 12.

	Competitive class	Non-compet- itive class	Labor class
Number of applications filed	375	931
Number of applicants examined.....	266	1
Number of applicants passed.....	155	1
Number of applicants appointed	56	1

In addition to the above, over 802 names in the labor class were certified to the department of public works under requisition.

Respectfully submitted.

(Signed) EDWARD N. McKINNEY
 C. W. EDWARDS
 GERRIT Y. LANSING

Commissioners

Amsterdam

AMSTERDAM, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: In obedience to the provisions of the civil service law of the state, the municipal civil service commission of the city of Amsterdam hereby and herein present their report for the year 1900.

This commission held twenty-four meetings during the past year. Several of these were held to prepare questions for the examination of applicants for positions in the public service, and to examine such applicants. In May two meetings were held to revise the rules and regulations in accordance with instructions from the State Civil Service Commission. The rules and regulations as amended were duly approved by your board, and are on file at the Commission's rooms at the capitol, Albany.

Examinations were held for the examination of applicants for the position of chief of police. An examination was also held of applicants for captain of the night watch on the police force. From the eligible list Josiah Bartlett was appoined chief of

police. From the eligible list for captain of the night watch no appointment has been made.

An examination for eligibles for appointment as firemen was also held, and from the list three men were appointed for the legal probationary term, and will be appointed permanently later.

Respectfully submitted.

(Signed) GEORGE B. WHITE

JOHN F. DWYER

W. O. BELDEN

Commissioners

Auburn

AUBURN, N. Y., *January 25, 1901*

To the State Civil Service Commission:

GENTLEMEN: In accordance with the provisions of section 10 of the civil service law of the State of New York, the municipal civil service commission of the city of Auburn, N. Y., most respectfully submit the following report of its proceedings since the last report, dated January 16, 1900.

There has been no change in the membership of the commission during the past year. During the year the commission has held one non-competitive examination, with the consent of your honorable body, for the appointment of a person who had had experience as janitor of one of the public school buildings; the applicant, Mrs. Margaret Shaw, was duly appointed by the board of education, but on account of failing health resigned the position to take effect on the first day of January, 1901; upon certification of the board of education, Frank J. Shaw was given a non-competitive examination January 11, 1901, and appointed for a temporary period.

A competitive examination for fireman was held April 27, 1900, which resulted in the creation of a competitive class eligible list of five members; there was also a competitive examination held May 24, 1900, to select a man to perform the duties of sewer inspector, there being no such office created by the charter; four persons appeared and took the examination, all of whom quali-

fied, thereby creating an eligible list from which selections have been made.

During the year the superintendent of school buildings resigned, and at the request of the board of education, this commission held a non-competitive examination January 11, 1901. for George H. Lyons, who has received temporary appointment.

The workings of the commission have been in harmony with the various departments of the city government.

During the year we were favored with a visit from Special Examiner Briscoe of your department, and were pleased with his qualifications, and appreciate his advice and assistance.

After giving the matter careful consideration, with an attempt to carry out all of the provisions in the spirit of the civil service law, we are compelled to again protest against the application of the labor provision to labor of cities of this size, and would again respectfully call your attention to the recommendations made in our annual report of one year ago which we now desire to emphasize, believing that the interests of the city will be served by the repeal of that part of the provisions.

Most respectfully submitted.

(Signed)

EMMETT RHODES

HARRY R. KIDNEY

CHAS. A. SMITH

Commissioners

Binghamton

BINGHAMTON, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: Pursuant to section 10, chapter 370, Laws of 1899, the municipal civil service commission of the city of Binghamton herewith submits its annual report.

The different municipal departments of the city of Binghamton amenable to the civil service law of the state of New York have fully complied with the terms and provisions thereof. together with such rules and regulations as the commissioners have from time to time adopted, with the exception of the water

board, which board claims not to be amenable thereto on account of being a separate body corporate paying its employees from its own treasury, from funds earned by it. This matter has been brought to the attention of the State Commission, as well as the attention of the mayor of the city of Binghamton, in compliance with the wishes of your honorable body expressed by Mr. Briscoe.

Number of examinations held.....	1
Number of candidates examined.....	31
Number of candidates passing examination.....	15
Number of candidates not passing examination....	16

The present eligible list for the various positions is as follows:

Inspector of pavement construction.....	2
Inspector of plumbing.....	1
Sidewalk inspector	1
Stationary engineer	4
Engineer of fire department.....	1
Clerk board of assessors.....	1
Stenographer and bookkeeper.....	1
Janitor	1
Patrolmen	16
Stationary fireman	1

Respectfully submitted.

(Signed) HARRY S. WALKER, *President*
 M. PEMBROKE CONGDON, *Secretary*

Buffalo

BUFFALO, *January 14, 1901*

To the State Civil Service Commission:

GENTLEMEN: The Buffalo civil service commission herewith submits its annual report for the year ending December 31, 1900, together with copies of the roster of the classified service of said city.

THE COMMISSION

There have been but two changes in the personnel of the commission since our last report, viz.: Daniel J. Riordan, esq., was appointed civil service commissioner by Mayor Diehl September 18, 1900, in place of Edward C. Becker, who had resigned, and Christopher Holderman, esq., was appointed a civil service commissioner by Mayor Diehl September 18, 1900, in place of James Macbeth, who resigned to accept an appointment as park commissioner.

AMENDMENTS TO RULES

For various reasons several amendments to the rules and schedules have been adopted with the approval of the State Commission. Some new positions have been added which required amendments to the schedules, and a decision of the court of appeals, which held that part of the civil service law permitting the certification of but one name to the appointing officer to be unconstitutional, necessitated the framing of a new rule providing for the certification of more than one name, and it was decided to return to the old system of certifying the names of the three highest on an eligible list. Other exigencies required some further changes in the rules, copies of which amendments are on file in your office.

EXAMINATIONS

The matter of examinations has occupied a large part of the time of the commission during the past year, for the reason that all examinations are conducted by the commissioners personally, committees being appointed by the president to take charge of the various examinations, prepare the questions, and mark the papers. The commission representing among its members the legal, medical and technical professions, commercial life and the various skilled trades, has found it unnecessary to go outside to procure examiners, and not one cent has been expended by the commission during the year for examinations outside of the incidental expense of printing and postage.

Mindful of the more or less just criticism that civil service examinations are more theoretical than practical, it has been the aim and endeavor of the commission to make all examinations as practical as possible, eliminating so far as could be done all merely academic subjects, and asking only such questions as would disclose the ability of the candidate to satisfactorily discharge the duties of the position to which he seeks appointment.

In the further endeavor to obtain these practical results, it has been the custom of the committees in charge of examinations to consult with the heads of departments for the purpose of learning the exact requirements of the position and of obtaining the benefits of the knowledge of the duties and experience possessed by such heads of departments.

Thus far the commission is justified in the belief that practical examinations are the best tests and that the most satisfactory results are thereby obtained, as is evidenced by the undoubted fitness of those appointed from the eligible lists to discharge the duties of the position for which they were examined.

Examinations for promotion in the police and fire departments, as conducted by this commission, have received the hearty approval and the commission the hearty co-operation of such departments. The candidates for promotion having full confidence in the fairness of the commission, and knowing that favoritism and political influence have been eliminated from such examinations, are encouraged to do better work in the lower grades and thereby earn promotion. We also find that better men who are ambitious to advance their conditions are entering the lower grades, and we firmly believe that the system of promotion in which merit and ability alone count is having a tendency to improve these departments in all grades.

During the past year the following examinations have been held, the results of which are shown in the following:

COMPETITIVE EXAMINATIONS FOR ORIGINAL APPOINTMENTS

Date of examination 1900	KIND OF EXAMINATION	Number of applicants	Number passing	Number failing	Number examined
January 25	Structural engineer.....	1	1	0	1
February 23	Meter clerk.....	34	2	24	26
February 23	Assistant clerk board of police.....	76	1	2	3
March 14	Police matron.....	34	14	17	31
March 31	Patrolmen	571	381	89	470
April 14	Pilots.....	24	9	4	13
April 14	Marine engineers.....	27	5	6	11
May 18	Mercantile inspector.....	44	30	14	44
June 2	Paving inspector	63	10	11	21
June 2	Sewer inspector.....	63	11	13	24
September 1	Patrol drivers.....	113	48	42	90
July 21	Messengers	18	16	2	18
August 20	School janitors.....	60	10	26	36
September 21	City physicians	12	5	2	7
December 6	Market clerks	12	5	6	11
December 6	Clerk municipal court	16	3	9	12
December 6	Rod and axemen	49	11	24	35
December 6	Desk sergeant	40	16	15	31
December 10	Stenographers	33	13	3	16
	Firemen (unfinished)	500	500
<i>Competitive examinations for promotions</i>					
October 8	Captains, fire department.....	36	6	30	36
	Lieutenants, fire department.....	85	8	77	85
	Engineers, fire department	19	3	16	19
	Total.....	1930	603	432	1540

In addition to these examinations the commission has registered, classified, and recorded the names of between 1100 and 1200 laborers and unskilled mechanics.

CERTIFICATION OF PAYROLLS

The most potent and effective means of enforcing the law are found in those provisions requiring that all payrolls shall have the certificate of the municipal civil service commission that the persons named in such payroll have been appointed, or employed, or promoted in pursuance of law and of the rules made in pursuance of law, and making it unlawful for any fiscal officer to draw, sign or issue, or authorize the drawing, signing or issuing of any warrant on any disbursing officer for the payment of any salary or compensation of any person, unless the payroll containing the name of such person shall bear the certificate of the civil service commission.

These gave the commission absolute control of the payrolls and made it impossible, either by accident or design, to make unlaw-

ful appointments, at the same time it enormously increased the administrative work of the office, for which no provision has ever been made, either in increasing the working force already employed, or their compensation.

That you may form some idea of the added labor and responsibility entailed by this innovation, we desire to call your attention to the fact that during the year ending December 31, 1900, the secretary has certified to payrolls each week containing in the aggregate 20,050 names, and in addition to the weekly rolls, those presented semimonthly, containing in the aggregate 51,787, making a grand total of 71,837, carrying with them salaries and compensation amounting to the immense sum of \$2,011,696.40.

In conclusion we desire to say that the relations between the heads of the various departments and this commission have been most harmonious and cordial, and that the work of the commission has been made much easier by the willing co-operation of such departments. The merit system has become so firmly established in Buffalo, having been put into operation in 1884, immediately after the enactment of the first civil service law, that it is taken as a matter of course, and there are but few kicks against the pricks.

CHANGES IN THE VARIOUS DEPARTMENTS

In addition to the foregoing, we submit the following summary of appointments, promotions, transfers, resignations, and removals in the exempt, competitive and non-competitive classes during the past year.

POLICE DEPARTMENT

Appointments

Probationary patrolmen	20
Lineman	1
Pilots	3
Engineers	3
Janitresses	3
Matron	1
Hostlers	4
Total	35

Promotions

First grade patrolmen to sergeant.....	3
Second grade patrolmen to first grade.....	58
Third grade patrolmen to second grade.....	33
Probationary patrolmen to third grade.....	4
Driver to conductor.....	1
Hostler to driver.....	2
First patrolman to precinct special.....	1
Precinct special to detective sergeant.....	1
<hr/>	
Total	103

Reductions

Sergeant to patrolman.....	1
Captain to patrolman.....	1

Removals

Patrolmen	8
Desk sergeant	1
Superannuations	9

Resignations

Patrolmen	2
Sergeant	1
Lineman	1
Janitresses	2
Matron	1
<hr/>	
Total	7

Deaths

Drivers	2
Patrolmen	2
<hr/>	
Total	4

FIRE DEPARTMENT

Appointments

Substitute firemen	77
Substitute drivers	9
Substitute linemen	4
Stoker	1
Janitress	1
Engineer	1
Pilots	2
<hr/>	
Total	95

Promotions

Lieutenant to captain	4
Fireman to lieutenant	9
Assistant engineer to engineer	3
Second grade to first grade	4
Substitute to second grade	46
<hr/>	
Total	66

Reductions

Captain to fireman	1
Lieutenant to fireman	1
<hr/>	
Total	2

Removals

Firemen	2
Substitute firemen	2
<hr/>	
Total	4

Retired on pensions

Lieutenant	1
Assistant engineer	1
Firemen	3
<hr/>	
Total	5

Resignations

Substitute firemen	2
Engineer	1
Fireman	1
<hr/>	
Total	4

Death

Fireman	1
<hr/>	

MAYOR'S DEPARTMENT

Appointment

Stenographer	1
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Promotion

Stenographer to secretary.....	1
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Resignation

Secretary	1
<hr/>	

CITY CLERK'S OFFICE

Appointment

City clerk and deputy city clerk.

COMPTROLLER'S OFFICE

Appointments

Deputy comptroller	1
Clerk	1
<hr/>	

Transfers

- Clerk to assessors' office.
- Clerk from bureau of engineering.
- Stenographer from bureau of water.
- Deputy clerk.
- Clerk.

TREASURER'S

Resignation

Clerk	1
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ASSESSORS'

Appointment

Stenographer	1
------------------------	---

Transfer

Clerk from comptroller's office.

Resignations

Clerk	1
Stenographer	1

LAW DEPARTMENT

Appointment

Attorney for harbor commission.

HEALTH DEPARTMENT

Appointments

- Keeper of bathhouse.
- Assistant keeper of bathhouse.
- Matron of bathhouse.
- Milk inspector.
- Inspector of mercantile establishments.

Promotion

Mercantile inspector to clerk.

Resignations

- Clerk.
- Milk inspector.

BOARD OF PUBLIC WORKS

Appointment

Commission	3
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BUREAU OF WATER

Appointment

Stenographer	1
	<hr/>

Transfer

Stenographer to comptroller's office.

DEPARTMENT PUBLIC INSTRUCTION

Appointments

Messenger	1
Janitors	4
	<hr/>
Total	5
	<hr/>

Promotions

- Assistant clerk to chief clerk.
- Clerk to assistant chief clerk.
- Messenger to attendance officer.

Resignation

Chief clerk.

DEPARTMENT OF POOR

Appointment

City physician	1
	<hr/>

Death

City physician.

POLICE COURT

Appointments

Clerk	1
Deposition clerk	1
Stenographer	1
Janitress	1
	<hr/>
Total	4
	<hr/>

MUNICIPAL COURT

Resignation

Special deputy clerk.

All of which is respectfully submitted.

DANIEL V. MURPHY, *President*

WILLIAM B. DICKINSON, *Secretary*

Cohoes

COHOES, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: The municipal civil service board of the city of Cohoes, N. Y., herewith submits its annual report for the year 1900.

Number of meetings held, four. Number of examinations, four (one for janitor, public schools; one for drivers and hoseman, fire department; one for sewer inspectors, public improvement commission; one for assistant engineer, public improvement commission).

This board would respectfully report that the laws for the civil service of the city of Cohoes are in a far more satisfactory condition than in the year 1899; and, in conclusion, would say that we know of no wilful violations or evasions, every department living up to the spirit and letter of the law as far as it is in their power to do.

This board respectfully submits the foregoing report, together with the roster of the classified civil service of the city of Cohoes.

Respectfully yours,

(Signed)

WM. B. LEROY

LOUIS BOUDRIAS

Commissioners

W. S. CLARK, *Clerk*

Corning

CORNING, N. Y., *March 5, 1901**To the State Civil Service Commission:*

GENTLEMEN: In reply to yours of March 1st, I would respectfully state that I am instructed by the civil service commission of the city to advise you that they are working to get the civil service rules in working order and will submit a report at the earliest possible moment.

Yours truly,

DATON GILBERT

Clerk

Cortland

CORTLAND, N. Y., *January 14, 1901**To the State Civil Service Commission:*

GENTLEMEN: The municipal civil service commission of the city of Cortland submits its first annual report as follows:

On May 15, 1900, Mayor Samuel N. Holden appointed the following as municipal commissioners of the city of Cortland: Frank J. Peck, Arthur B. Nelson and Edward D. Blodgett. On July 5, 1900, Mr. Nelson resigned and Hubert R. Maine was appointed in his place.

On July 18, 1900, the commission organized by the election of Edward D. Blodgett as president and Hubert R. Maine as secretary and clerk.

Work was soon after begun upon the preparation of rules for the administration of the civil service of the city, but the first set submitted to the State Commission was returned for amendment, and it was not until October 12, 1900, that the rules were finally approved by the State Commission and made operative in the city of Cortland.

On December 28, 1900, an examination for policemen of the city was held, seven candidates taking the examination.

Respectfully submitted.

(Signed)

EDWARD D. BLODGETT

President municipal civil service commission

Dunkirk

DUNKIRK, N. Y., *February 9, 1901*

To the State Civil Service Commission:

GENTLEMEN: We, the undersigned, composing the municipal civil service commission of the city of Dunkirk, Chautauqua county, in the state of New York, duly appointed by the mayor of said city pursuant to the Laws of 1899, respectfully report as follows:

First—The civil service law has been followed and found to be satisfactory.

Second—The rules regarding probationary appointments and power of removal, as recommended by the State Commission, have been embodied in the rules of the municipal commission.

Third—There have been registered as laborers, necessary to carry on the work of the street department, 54 persons.

Fourth—Examinations were held January 25th, April 26th, May 10th, two July 12th, and September 26th, making total number of examinations, 6. The total number of meetings held was 22.

Summary of examinations held: Two examinations for the police department; number of applicants, 8; number passing examination, 4.

Poor department: One examination for clerk; number of applicants, 13; number passed, 8.

Street department: Two examinations for inspectors; number of applicants, 7; number passed, 4.

Fire department: One examination for drivers; number of applicants, 6; number passed, 5.

Fifth—On the eligible list at the present time are the following: Police, 1; clerk, poor department, 7; inspector of pavements, 4; driver, fire department, 1.

The official visit of S. William Briscoe, assistant chief examiner from the State Commission, was beneficial in that it changed

our opinion in regard to the merit of civil service appointments.

All of which is respectfully submitted. .

(Signed)

CHAS. C. JONES

JNO. E. WIRTNER

D. C. FIELDS

Commissioners

J. P. GROESCH, *Secretary*

Elmira

ELMIRA, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: The municipal civil service commission of the city of Elmira, N. Y., herewith submits its annual report for the year 1900.

During the past year the commission has endeavored to carry out the spirit and intent of the civil service laws of the state, as well as the civil service rules of the city. This has been much easier to do for the reason that the system has been well established by the preceding boards of commissioners.

We have not endeavored to establish high educational standards for ordinary positions in the competitive class, for we have observed in most of the positions which have been included in our examinations that it was more desirable that such examination should relate more especially to experience and practical knowledge of the duties to be required. That part of the examination which relates to practical knowledge and experience has usually been conducted orally and, when so conducted, has been in the presence of a stenographer who has taken a record of the same as required by rule.

The expenses of the commission, including the salary of the clerk, together with stationery, etc., has not exceeded \$450 for the year.

The commission wishes to acknowledge the valuable assistance rendered by Mr. S. William Briscoe, assistant state examiner, in aiding them by his suggestions relative to the keeping

of the records, the conducting of the examinations, and amendments to the rules.

The commission further wishes to state that it has at all times, enjoyed the hearty support of the mayor and the heads of the departments.

The following examinations have been held by the commission during the year and the successful applicants were enrolled upon the eligible list for the respective positions:

COMPETITIVE CLASS

Date	Position	Number of applicants	Number passing
1900			
Jan. 22	Roundsman	13	11
23	Patrolman	7	4
Mar. 3	Instructor of life saving and gym- nasium	1	1
5	Assistant city engineer.....	2	0
Apr. 4	Janitor, city hall.....	11	6
	Fireman, city hall	4	3
	Engineer, city hall.....	1	1
18	Chainman	10	4
	Rodman	3	1
	Engineering draughtsman	2	2
	Assistant city engineer.....	2	2
28	Inspector of sidewalks	26	14
May 16	Roundsman	9	6
18	Patrolman	14	8
July 18	Janitor, educational department....	5	4
Nov. 19	Patrol driver	8	5
1901			
Jan. 9	Fireman, fire department.....	7	5

The persons appointed to the following positions in the non-competitive class appeared for examination before the commission and were declared qualified for the respective positions:

NON-COMPETITIVE CLASS

Date	Position	Number of applicants	Declared qualified
1900			
Apr. 30	Street foreman	2	2
June 2	Street foreman	1	1
	Clerk, mayor's office.....	1	1
	Clerk, municipal civil service com- mission	1	1
		=====	=====

The following amendments to the municipal civil service rules were adopted by the commission during the year 1900 and were approved by the mayor and by the State Civil Service Commission:

At the meeting held May 14th, the commission passed a resolution substituting the following in place of rule XXVIII, relative to probationary appointments:

“Every original appointment to, or employment in, any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service after the end of such term shall be equivalent to his permanent employment, but if his conduct, capacity or fitness be not satisfactory, he may be discharged at the end of such term without regard to provisions of rule XXXVI limiting the power of removal.

“When two or more persons appointed from the same eligible list are serving as probationers in the same department and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

At a meeting of the commission September 24th the following classification was adopted as a substitute in the place of schedule B of the classified service:

SCHEDULE B

The competitive class includes all persons employed or appointed in the public service whose position is not included in the exempt, non-competitive or labor classes, but no examination shall be held for a position unless it is specially stated in the following classification:

Assistant city engineer (civil), draughtsman, leveler, chainman, rodman, inspector of sewers, inspector of paving, inspector of sidewalks, engineer (stationary), fireman (boiler), assistant engineer (fire department), superintendent of fire alarm telegraph, engineer of steamer, fireman of steamer, fireman (fire department), inspector (police), captain, roundsman, patrolman, detective, patrol driver, matron, sanitary inspector, milk and meat inspector, inspector of painting, clerk, stenographer, janitor, truant officer.

(Schedule B includes such other positions as urgent necessity may create and not specially included in schedules A, C and D.)

On May 18, 1900, upon the recommendation of the State Commission, the following substitution was made for rule XIX, a second paragraph was added to rule XXXII and the heading changed to "Transfers and reinstatements," and paragraph 5 of rule XIV was also amended.

Substitute in lieu of rule XIX, page 14, the following:

"Whenever a vacancy shall occur within any grade of the competitive or labor class which, in the opinion of the appointing officer, the business of the city requires to be filled, he shall forthwith notify the secretary of the vacancy and state whether the same is to be filled by appointment or by promotion or by reinstatement, and the title of the position, the duties to be performed, the number of vacancies to be filled and compensation to be paid.

"Appointments shall be made to, or employment shall be given in, all positions in the competitive and labor classes that are not filled by promotion, reinstatement, transfer or reduction, under the provisions of the civil service law, and these rules, by ap-

pointment from among those standing highest on the eligible list prepared by the municipal commission, except as otherwise provided in the civil service law.

“The secretary shall thereupon, as soon as practicable, certify to the appointing officer for appointment or for promotion or for reinstatement from the eligible list the most appropriate to such position as it then may exist, the names of the three persons standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines of the army or navy of the United States in the late civil war, citizens and residents of this state. The certificate of the secretary shall, in all cases, state the relative standing of each of the persons certified.

“The appointing officer shall thereupon fill said vacancy or vacancies by the appointment of one or more of the persons so certified. Until an appointment has been made from said certification, or until said certification has been cancelled, no new certification shall be made to fill said vacant position or positions. In all cases the vacancies shall be so filled within fifteen days after the receipt by the appointing officer of the names certified by the secretary, and the secretary shall be notified within twenty-four hours by the appointing power of the appointments or promotions so made. No certification shall be in force for a longer period than fifteen days.

“When a requisition is made to fill a position for which no eligible list exists, the municipal commission shall make certification from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and wherein the qualifications demanded have been determined by examination.

“No person on an eligible list shall be certified more than three times to the same appointing officer for the same bureau or institution, except at the request of said appointing officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules.

“If the officer shall certify that a person named in the certification has declined to accept a position offered, the secretary may certify the name of the person standing next highest upon the eligible list to those already certified.

“If a person who is not entitled to certification is certified and appointed, his appointment shall immediately be revoked by the appointing officer upon notification by the municipal commission.

“No person whose name is upon the eligible list may waive his right to certification or appointment except for any one of the following reasons, stated in writing to the appointing officer and to the municipal commission:

“1 Insufficiency of the salary attaching to the position offered; or,

“2 Temporary inability, physical or otherwise, to accept the position offered, the proof of which shall be accepted by the municipal commission. The commission shall enter upon its minutes the reasons for its action in each such case and the waiver shall not continue in effect for a period longer than thirty days from the date of certification.

“The name of any eligible who shall decline certification or appointment for any reason other than those above specified shall be stricken from the list.

“Whenever an eligible certified for an appointment shall fail to accept an offer of appointment sent to him by mail at his post-office address within the four business days next succeeding the mailing of such offer of appointment, he shall be deemed to have declined such appointment.

“An eligible who has declined an appointment on the ground of the insufficiency of salary offered shall not thereafter be certified for a position for the same or any less salary. Whenever one or more eligibles shall have declined any appointment offered and an eligible whose relative standing is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within the period of one

year after his appointment beyond that offered to the person so declining.

“If the appointment shall be made of any person other than one of the three standing highest upon the eligible list, the appointing officer shall forward to the commission with the notice of appointment copies of all correspondence to and from the persons declining such appointment.”

Add to rule XXXII, as second paragraph, the following, changing the heading to read “Transfers and reinstatements”:

“Any person who has held a position by appointment under the civil service rules and who has been separated from the service through no delinquency or misconduct on his part may be reinstated without re-examination in the same or similar position in the same office and grade within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the municipal commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

“Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office or filling the position shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.”

Substitute in lieu of rule XIV, paragraph 5, relative to eligible lists, the following:

“The term of an eligible list is fixed at not less than one year nor more than four years from the date of the establishment of such list.

“An eligible list which has been in force for a period of one year shall terminate, provided that a new examination has been held and a new list prepared for the same position.

“Persons whose names appear upon any such eligible list shall be notified by mail when a new examination is to be held for the same position and informed that their eligibility will cease upon the establishment of the new eligible list as the result of the new examination.”

In conclusion, the commission wishes to express its commendation of the civil service laws and of their practical working in this city.

Respectfully submitted.

(Signed)

FRANCIS A. RICHMOND

CHAS. E. FRYDENBORG

J. CONNELLY

Commissioners

Geneva

GENEVA, N. Y., *January 10, 1901*

To the State Civil Service Commission:

GENTLEMEN: The civil service commission of the city of Geneva, N. Y., respectfully reports in accordance with the provisions of section 10 of the civil service law.

During the past year we have amended our rules in several particulars, partly in accordance with the recommendations of your Board, and partly on our own motion. A printed copy of our rules is on file with your Board.

During the year 1900 we have held examinations for the following positions on the competitive list:

Assistant civil engineer.

Rodman and chainman.

Sanitary inspector.

Clerk of the board of health.

Fireman in the fire department.

Health officer.

Engineer of steam engine.

Clerk and stenographer of city court.

Clerk of civil service commission.

And also for the following position in the non-competitive list:

Auditor of city accounts.

Annexed is a copy of the roster of the classified civil service of the city of Geneva.

We are directed to report the manner in which the law and the rules and regulations thereunder have been administered, and the results of their administration.

We report as we did last year, that the city officials have co-operated with us in our endeavors to properly administer the law, and that so far as we can determine the law has largely effected its object in eliminating partisan and political influence in appointments to positions in the civil service.

We are, however, compelled to report, as we did last year, that in so small a city as Geneva, it is extremely difficult to fully carry out the provisions of the law in regard to laborers. At times few or no laborers are needed. At other times a considerable force of laborers is needed. It is impossible to keep men on the waiting list; furthermore, most of the men whose services can be obtained are personally known to the appointing power, and he knows which of them he needs and which of them he does not want.

On account of a sudden emergency arising during the past year we were compelled to adopt a temporary rule as to laborers under the provisions of subdivision 6, of rule XXVII, which temporary rule is as follows:

“In case of a sudden emergency, owing to a heavy storm of snow, rain or wind, and when the commission is unable to fill a requisition for laborers made on account of the emergency, the superintendent of public works is authorized on a certificate of the commission that it is unable to fill a requisition for laborers, and that such an emergency exists, to hire laborers where he may find them, although their names are not on the register list.”

Many of the names on our roster were not appointed on examination because they were in office at the time when the village of Geneva became a city, on the 1st day of January, 1898, and under advice of your Board we have held that all such appointees continue in office. Our roster designates all such officers as hold-over appointments, and we have certified pay-

rolls containing the names of such officers on the ground that such officers were duly appointed under the statute, although they have never been regularly examined.

All of which is respectfully submitted.

(Signed)

A. P. ROSE

A. L. SWEET

THOS. H. CHEW

Commissioners

Gloversville

GLOVERSVILLE, N. Y., *March 7, 1901*

To the State Civil Service Commission:

GENTLEMEN: In reply to your communication of March 5, 1901, I beg to submit herewith the annual report of the municipal civil service commission of the city of Gloversville, N. Y., for the year ending December 30, 1900.

The commission as duly appointed by the mayor is J. H. Drury, J. E. Belden, N. M. Banker.

Said commission met in the common council rooms May 4, 1900, for the purpose of holding examination for inspector of public works.

Following is the list of applicants and their percentages at said examination:

Samuel Hoaglan, $50\frac{4}{9}$ per cent; J. W. Burr, $82\frac{4}{9}$ per cent; G. B. Edwards, 92 per cent; Frank Whipple, 81 per cent.

At the next regular meeting of the common council, J. W. Burr was elected inspector of public works.

October 15, 1900, J. E. Belden tendered his resignation as commissioner, and the mayor appointed George W. Conover, successor.

The commission met in the common council rooms October 19, 1900, to examine applicants for the position of police officer.

Following is the list of applicants and their percentages at said examination: Byron Folmsbee, 92 per cent; Joseph Fairchild, 86 per cent; Harlow Colson, 91 per cent; John O. Skaine, 75 per cent.

The report was presented to the council November 12, 1900, when Harlow Colson was chosen policeman. The commission reported at said council meeting November 12, 1900, three names of applicants having the highest percentages.

The commission certified all payrolls of the classified service of the city of Gloversville, N. Y., according to law.

Yours respectfully,

(Signed) GEORGE W. CONOVER

Secretary

Hornellsville

HORNELLSVILLE, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: Pursuant to the provisions of chapter 370 of the Laws of 1899 the undersigned, constituting the municipal civil service commission of Hornellsville, submit the following annual report as required by section 10 of the above act referred to.

In accordance with the above we would report that the civil service law is being enforced in all its details in the city of Hornellsville. Under the rules examinations were held for the following positions: March 17, 1900—Rodman and chainman, plumbing inspector, secretary board of health, janitor city building, superintendent of fire alarm, and paving inspector.

On the 18th day of June last Mayor Nelson appointed Edwin L. Dolson, Fred A. Gross and Wm. S. Charles municipal civil service commissioners to succeed John M. Finch, C. W. Etz and B. R. Wakeman, appointees of ex-Mayor Rathbun.

On August 1st Mayor Nelson appointed George A. Waldorf municipal civil service commissioner in place of Wm. S. Charles, resigned.

The new board met for organization on the 15th day of August and elected Edwin L. Dolson president and M. B. Smith secretary.

On the 5th day of October the following examinations were held: Registrar of vital statistics, health officer, fire alarm inspector and privy inspector.

In November the State Board made several amendments to rules that were in force.

Annexed hereto is a copy of the official roster of the classified civil service of this city.

Respectfully submitted.

(Signed)

EDWIN L. DOLSON

G. A. WALDORF

F. A. GROSS

Commissioners

M. B. SMITH, *Secretary*

Hudson

HUDSON, N. Y., *January 14, 1901*

To the State Civil Service Commission:

GENTLEMEN: In compliance with your request, the municipal civil service commission of the city of Hudson, N. Y., herewith submits the annual report for the year 1900.

Number of meetings, five. Number of examinations, four—one for policeman, one for sealer of weights and measures, one for keeper of reservoir, one for engineer and firemen at water works.

After due and regular examinations, the following results were certified and communicated to the mayor and several boards or commissions for their consideration and action, viz.:

January 8, 1900—For the appointment of policeman, to the board of police commissioners, city of Hudson, N. Y.:

Thomas Slater	98.5	per cent
John L. Conine	92.75	per cent
Samuel B. Winslow.....	88	per cent
Charles R. Plass.....	87.5	per cent
Raymond M. Priest.....	85.5	per cent
George E. Rosever.....	83.5	per cent
Charles L. McArthur.....	83.5	per cent
Arthur H. Guertin.....	81.5	per cent
Eugene H. Newcomb.....	77.5	per cent

April 17, 1900—For the appointment of sealer of weights and measures, to the mayor, city of Hudson, N. Y.:

- Thomas Kilmer85 per cent
- John F. Hester.....75 per cent

May 9, 1900—For the appointment of keeper of reservoir, to the superintendent of public works, city of Hudson, N. Y. (oral examination):

- George Klemmer (priority of application).
- George A. Holsapple.

July 17, 1900—For the appointment of engineer at water works (pumping station), to the superintendent of public works, city of Hudson, N. Y.:

- David Morrissey (oral examination), certified for promotion by faithful service.
- Thomas Mullahy, 95 per cent.

July 17, 1900—For the promotion of fireman at water works (pumping station), city of Hudson, N. Y.:

- Harry Ray95 per cent
- Arthur Rightmyer95 per cent
- Cornelius H. Mahan.....85 per cent
- John C. Russell.....80 per cent

All of which is respectfully submitted.

(Signed) RULUF NEEFUS, *President*
DR. CRAWFORD E. FRITTS
ROBERT STORM

Commissioners

ROBERT M. TERRY, *Secretary*

Ithaca

ITHACA, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: We have the honor to make the annual report of the work of the municipal civil service commission for the city of Ithaca, as follows:

The membership of the commission was changed on April 4th by the resignation of Duncan C. Lee and the appointment in his place of Clinton L. Vivian.

At a meeting on April 6, 1900, the commission adopted the following amended rule XXXVIII:

“Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service, after the end of such term, shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXIII limiting the power of removal.

“Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is a necessity for a reduction of the force of such department, affecting such persons, they shall be preferred for retention in the order of their original standing upon such list.”

On June 28th the commission adopted amendments to its rules and regulations in substance and form as suggested by the State Civil Service Commission in their communication dated May 14, 1900. At the same meeting a resolution was adopted fixing the term of any eligible list at one year.

At a meeting held on April 23, 1900, the following resolution was adopted:

“Resolved, That the positions of superintendent and assistant superintendent of paving be removed from the competitive class to the exempt class, and that the chairman of the commission be directed to transmit this action to the State Board of Civil Service Commissioners at Albany, together with the reasons for the same.”

This resolution was not approved of by your honorable body, and as the municipal civil service commission was unable to believe that it is feasible to fill these positions by an “open competitive examination” as suggested in a communication from your honorable body on June 21st the positions were not filled during the year.

Examinations have been held for various classes of appointments during the year, and with the results as follows:

April 23d, open examination for policemen. There appeared two candidates, and the result was as follows:

O. H. Menzies.....	87 per cent
A. E. Smith.....	79 per cent

In making this estimate 75 per cent of the total was allowed upon the answers to the questions given to the candidates, and 25 per cent upon general experience and physical fitness.

On July 21st an examination was held for engineer and fireman at the pumping station of the sewer works of which the following is the result:

Engineer examination

Michael Dunn	65 per cent
C. L. O'Brien	48 per cent
B. L. Ozmun.....	79 per cent
A. G. Rockwell	69 per cent

Fireman examination

James G. Burns	62 per cent
M. Dunn	67 per cent
W. A. Hausner	78 per cent
C. L. O'Brien	43 per cent
B. L. Ozmun.....	88 per cent
E. H. Shepherd	91 per cent
J. M. Yates	86 per cent

By combination with marks from former examinations an eligible list for the combined position of engineer and fireman was constituted as follows:

E. H. Shepherd	90½ per cent
W. A. Hauser	84 per cent
J. M. Yates	84 per cent
B. L. Ozmun	83½ per cent
A. G. Rockwell	79½ per cent

And for the position of fireman alone, in addition to the above, John Wafer, 80 per cent. From this eligible list certification was made to the sewer commission of the city of Ithaca, and by them appointments were made to the newly created position of engineer and fireman.

September 22, 1900, examination was held for policemen. Three candidates appeared, and the examination gave the following result:

C. H. Beach	82 per cent
C. L. Colegrove	82 per cent
Arthur Wallenbeck	75 per cent

These names were added to the eligible list existing as a result of the previous examination, and from that list, upon due certification, Howard Menzies was appointed to the force.

The payrolls of the city employees are certified by the secretary of the commission, the certificate stating that the persons named in the payroll have been appointed or employed or promoted in pursuance of law and the rules made in pursuance of the law.

Enclosed you will find a copy of the roster of the classified service of the city.

In addition to the dealings of the commission with the classified service of the city, I take pleasure in saying that all due efforts have been used by the commission and by the appointing power of the city government to carry out the provisions of the rules for the registration and appointment of laborers. For the registration of applicants in this class and for the record of appointments in the same we have adopted the card system substantially as recommended by the State Commission and explained in detail by Mr. S. W. Briscoe in person.

I also add with pleasure that there is a perfect willingness on the part of the various branches of the city government to cooperate with the municipal civil service commission and to facilitate its work.

All of which is respectfully submitted.

(Signed) GEORGE P. BRISTOL, *Chairman*
 CHESTER C. PLATT, *Secretary*

Jamestown

JAMESTOWN, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: We, the undersigned, Orsino E. Jones, Daniel H. Post and George T. Armstrong, municipal civil service commissioners, duly appointed by the mayor of the city of Jamestown, N. Y., have the honor to respectfully submit the following report as required by chapter 370 of the Laws of 1899, together with the official roster of the classified service of said city, also required by the aforesaid law.

Upon the 16th day of April, 1900, James L. Weeks, one of the members of the commission at this place, resigned to accept the position of city attorney, and thereupon George T. Armstrong was appointed by the mayor to fill the vacancy caused by his resignation.

The first meeting of the commission held after the filing of the last annual report was on May 14th, at which time Orsino E. Jones was re-elected president, Daniel H. Post, vice-president, and George T. Armstrong was elected assistant secretary to act generally and for the purpose of certification of payrolls in case of disability of the secretary.

On March 22d this commission had been advised by the State Commission that, in view of the many changes that had taken place in the civil service law since the adoption of the rules under which the city of Jamestown was then acting, it would be necessary to amend or revise said rules so that they would comply with law.

On June 6, 1900, such amendments were prepared by this commission and sent in triplicate to the State Commission; on June 22, 1900, this commission received back without the approval of the State Commission the amendments submitted on June 6, 1900, together with certain suggestions as to classification and other matters contained in the amendments received from John C. Birdseye, secretary of the State Commission.

On July 18, 1900, an official notification was addressed to this commission, stating the action proposed to be taken by the State Commission in regard to amending the civil service rules of the city of Jamestown relating to eligible lists, certification and appointment, probation, reinstatement and classified service, setting forth such other rules of the city of Jamestown as were inconsistent with such proposed amendments.

In view of these suggestions and of the fact of the general unsatisfactory condition in which the rules at this place existed, it was deemed advisable by the commission to prepare a new set of rules embodying the proposed amendments, and also at the same time to formulate regulations for the civil service of the city of Jamestown as provided by chapter 370 of the Laws of 1899.

These rules and regulations were thereupon prepared by Commissioners Jones, Post and Armstrong, approved by the mayor and this commission, and upon the 19th day of November, 1900, received the approval of your honorable body and are now the rules and regulations under which this commission is now acting.

This work of careful revision and publication entailed a large amount of labor and a considerable expenditure of time on the part of the commission. The commission also thoroughly readjusted its system of keeping records and adopted the Globe-Wernicke company card index system to facilitate the convenience and readiness of access to all the transactions of the commission.

The commission desires to recognize the very efficient help rendered to it by the inspector of the State Commission, Mr. S.

Wm. Briscoe, and his constant interest in the progress of its labors.

On the occasion of the visit of State Inspector Briscoe to this commission on September 11, 1900, his explanation of the state civil service law was of especial advantage and was of great interest to the members of the board of education of Jamestown, N. Y., who were invited to meet with us, especially as regarding the relations of the educational department of the city, which had not hitherto been under the classified service.

Heretofore and prior to the adoption of the present rules and regulations certain positions in the public schools at this place were not included in the schedules of positions falling under the civil service rules. Prior to the adoption of the present rules this commission received from your honorable body proposed schedules for positions in this city and these schedules embraced certain positions held under the educational department of this city. Upon the receipt thereof, this commission communicated with your Commission and recommended that in view of the very satisfactory manner in which the public schools at this place were conducted, that if it were possible and consistent with the law, such positions be excluded from the proposed schedules.

A short time thereafter your inspector, S. Wm. Briscoe, visited this commission and the matter was then submitted to him, together with representatives of the board of education at this place. At that time the question as to whether the department of education of the city of Jamestown was a part of the city government and should therefore come under the civil service rules and regulations was considered, the board of education claiming that their department was not thereunder but was separate and distinct from the city government, under the name of the union free school district of the city of Jamestown, N. Y., being under chapter 279 of the Laws of 1887.

Mr. Briscoe was of the opinion that they were a part of the city government, as their support was obtained from the taxpayers of the city and warrants for their funds were drawn upon

the city treasurer, but suggested that before the positions were permanently placed in the schedules the board of education procure a legal opinion on the matter from the city attorney and present the same to this commission and to the State Commission.

Inasmuch as such opinion has never been presented to us, and as we found it necessary to submit the rules and regulations which we had prepared for this city to the State Commission for approval, we were obliged to do so with these positions named in the schedules as we had been directed by your honorable body to place them.

Under these circumstances we have deemed it not necessary to include these positions in the official roster of the city, which accompanies and is a part of this report, and in our judgment it is advisable to omit such positions from the classified service of the city, and we request authority from your Commission to suspend for the present such positions from the schedules until the matter can finally be decided as to what jurisdiction this board has over that department of the city.

On September 1, 1900, a non-competitive examination was given to Manley E. Rapp, he having been named for such examination by the mayor, the Hon. J. Emil Johnson, for the position of lineman and trimmer of the municipal electric light plant. It became necessary to hold this kind of an examination because of the fact that the eligible list for that position had been exhausted some time previous, and by our rules as they existed at that time, where it became necessary to fill a position and the eligible list for such position was exhausted, the mayor or appointing officer could nominate some one for non-competitive examination who could hold the position for thirty days, and such time could be extended as this commission saw fit.

Mr. Rapp successfully passed the examination and his name was placed upon the official roster and he was appointed for thirty days. It was found impracticable to hold a competitive examination for this position until December 17, 1900, and we therefore extended his term of service from time to time, and

we respectfully request your approval of such extension of employment.

On October 4, 1900, a non-competitive examination was given to Gus Eckman for the position of chief assistant engineer of the fire department, which he passed and his name was placed upon the official roster.

Competitive examinations held since filing of last annual report are as follows:

December 17, 1900, examinations were held for the position of lineman and trimmer, at which time eight candidates appeared for examination of which five passed, two failed and one withdrew. The subjects given at this examination were: Experience, handwriting, arithmetic and technical knowledge.

December 18, 1900, examinations were held for the position of dynamo tender and engineer and fireman of steam boilers, at which time five candidates appeared for examination of dynamo tender and engineer, of which four passed and one failed. The subjects given at this examination for dynamo tender and engineer were: Experience, handwriting, arithmetic and technical knowledge. And for the position of fireman of steam boilers, three candidates appeared for examination, of which one passed, one failed and one withdrew from the examination. The subjects given at this examination were: Experience, handwriting, arithmetic and technical knowledge.

December 19, 1900, examinations were held for the position of driver of fire department, at which time three candidates appeared for examination, all of whom passed. The subjects given at this examination were: Experience, handwriting, arithmetic, spelling, writing from memory, making a report and city information and duties.

Upon the same date an examination was held for the position of engineer of steam fire engine, at which time one candidate appeared and successfully passed the examination. The subjects given in this examination were: Experience, handwriting, spelling, arithmetic, city information, making a report, writing from

memory and technical knowledge. Upon the last named subject an oral examination was substituted for a written examination which was stenographically recorded.

December 20, 1900, examinations were held for the position of policeman, at which time three candidates appeared, all of whom passed. The subjects given at this examination were: Experience, handwriting, spelling, arithmetic, writing from memory, making a report and city information and duties.

Upon the same date an examination was held for the position of sewer inspector, at which time one candidate appeared who failed to pass. The subjects given at this examination were: Experience, arithmetic, handwriting and technical knowledge.

SUMMARY

At these examinations 24 persons appeared for examination, of which 17 passed, 5 failed and 2 withdrew.

The total number of different examination question papers given at the foregoing examinations was 34, and the total number of answer papers was 119.

It was the object of this commission in preparing the examination questions for the various positions to ask practical questions and to determine so far as possible the fitness of the candidates examined.

Under our new regulations we have provided that all applicants for paid positions in the police and fire departments shall be subject to a special physical examination and comply with certain physical requirements as to height, weight, etc., and that such examinations shall be made by the physical examiner of the board in its presence. All those who successfully passed the mental examination also passed the physical examination.

We append herewith samples of some of the questions given at the recent examinations.

December 31, 1900, the mayor, city attorney and one of the councilmen of this city, appeared before this commission and requested that the rule requiring competitive examination for the position of expert for the city of Jamestown be suspended as

provided in section 2, rule XXI, of the civil service rules. After hearing evidence in support of his request, it was deemed advisable to grant the same, and we embody in this report a copy of the evidence and proceedings held before this board at that time, upon which we request your approval.

At a meeting of the municipal civil service commission held at the city of Jamestown on the 31st day of December, 1900, at 3 o'clock p. m., present, Orsino E. Jones, Daniel H. Post and George T. Armstrong, the mayor of the city of Jamestown appeared before said board and applied for the suspension of rules requiring competition in the case of the employment of an expert civil engineer for the purpose of ascertaining the value of the plant of the Jamestown water supply company, and of ascertaining the costs of a new municipal water plant, and for certain other purposes as provided by rule XXI of the rules for admission to the civil service of the city of Jamestown, subdivision 2. The commission thereupon proceeded to take evidence as follows:

J. EMIL JOHNSON, mayor of the city of Jamestown, was sworn and testified as follows:

Q. You are the mayor of the city of Jamestown? A. Yes, sir.

Q. A short time ago was a committee appointed composed of citizens, certain aldermen and the board of public works to consider the advisability of purchasing the water plant of the local company or the establishment of a municipal water plant? A. Yes, sir.

Q. Do you know that in the course of their investigation they have deemed it desirable and necessary that the city employ an expert to ascertain certain facts upon which they are to act? A. Yes, sir.

Q. Do you know whether or not they have investigated the standing of Joseph F. Witmer, of Buffalo, professionally or otherwise? A. Yes, sir.

Q. Have you yourself taken part in the investigation of his standing? A. Yes, sir.

Q. Does he stand high in his profession? A. Yes, sir.

Q. Is this position one which requires peculiar and special qualifications of a scientific, professional and educational nature?

A. Yes, sir.

Q. In your opinion is it practicable to hold a competitive examination for this proceeding? A. No, sir.

Q. Or a non-competitive examination? A. No, sir.

Q. And you therefore ask of the commission that they suspend the rule requiring examination in this case? A. Yes, sir.

JOHN SWANSON SWORN.

Q. You are a member of the committee having the water question in charge? A. Yes, sir.

Q. And an alderman of this city? A. Yes, sir.

Q. And know all about the work that is to be required of the expert to be employed by the city for the purpose of carrying out that work? A. Yes, sir.

Q. In your opinion would it be practicable to hold an examination, either competitive or non-competitive, for the position? A. I should say not.

Q. And is it true that it requires peculiar qualifications of a scientific, professional and educational nature? A. Yes, sir.

Q. Is it true that these qualifications are possessed by Mr. Witmer? A. Yes, sir.

Q. You know him to be a man standing high in his profession, of sufficient scientific and professional qualifications to properly perform the duties of this position? A. Yes, sir.

By Mr. Armstrong:

“Resolved, That the rule requiring competitive examination for the position of expert for the city of Jamestown be suspended as provided in section 2, rule XXI, of the civil service rules for the city of Jamestown, N. Y.”

Seconded by Mr. D. H. Post. Unanimously carried.

Since the filing of the last annual report 247 laborers have been registered on the labor list, of which 113 have received employment.

By the change in our rules and regulations requiring that before applications or applicants for employment in the labor class can be placed upon the eligible list of laborers they must present their applications to the head of the department or employing officer who must endorse thereon his approval or rejection, and if rejected the reasons for the same. By this method the responsibility for the class of laborers employed by the city is directly placed upon the heads of departments or employing officers. This regulation, we believe, will prove of benefit to the city and be a measure of economy and secure the best class of employees in the labor department, at the same time insuring applicants against prejudice from the heads of departments.

This commission believes in regard to the employment of laborers that the heads of departments should employ residents of Jamestown so far as possible from among those who require assistance from the poor department at this place, and should have the power to pay such persons such wages as in the judgment of the head of the department they are capable of earning. This, we believe, would in a great measure lessen the expense of the poor department and be a benefit to the parties so employed as well as the taxpayers of this city and would discourage pauperism.

Within the past year the heads of departments and employing officers of this city have aimed, so far as they understood them, to carry out the rules of the civil service law and to co-operate with this commission in their strict enforcement. The rules and regulations recently adopted by the commission, copies of which are in the possession of the heads of all departments, we believe will greatly facilitate the observance of the state civil service law.

As a commission we believe that the mayor of this city has manifested an earnest desire to comply with the law and aid the commission in all ways possible.

Respectfully submitted.

(Signed)

O. E. JONES

DANIEL H. POST

GEORGE T. ARMSTRONG

CLEMENT B. JONES, *Secretary*

Commissioners

Johnstown

JOHNSTOWN, N. Y., *January* 15, 1901

To the State Civil Service Commission:

GENTLEMEN: The undersigned, the civil service commissioners of the city of Johnstown, pursuant to the requirements of section 10 of chapter 370 of the Laws of 1899, do respectfully report:

1 That the undersigned were appointed the civil service commissioners of the city of Johnstown on the 1st day of January, 1900, and qualified and entered upon the discharge of their duties on the 2d day of January, 1900, and rendered their annual report as such commissioners on the 12th day of January, 1900.

2 That during the past year the civil service law and the rules and regulations thereunder adopted by the municipal civil service commission of this city have been and are being properly administered to the best of our ability.

3 That down to and including the 12th day of January, 1901, we held the following examinations:

Date	Position	Applicants
Feb. 27, 1900	Policeman	4
March 8, 1900	Policeman	4
May 7, 1900	Assistant engineer	1
May 7, 1900	Plumbing inspector	3
June 30, 1900	Paving inspector	3
Aug. 27, 1900	Chainman	2
Nov. 12, 1900	Policeman	9
Jan. 3, 1901	City clerk	10
Jan. 12, 1901	Superintendent streets and water works...	2

4 That we believe the result of the administration of the civil service law and the rules and regulations of the municipal civil service commission in this city has been satisfactory.

5 That aside from the examinations and the meetings held in preparation therefor and for the determination of the results of such examinations, the board has held nine meetings during the

year at which meetings various amendments to the rules and regulations were adopted and all of which have been approved by the State Board, and other necessary business transacted.

Enclosed please find roster of men employed by the city under the head of the classified service.

All of which is respectfully submitted.

(Signed)

HARWOOD DUDLEY

WILLIAM T. BRIGGS

CHARLES B. MOSHER

Commissioners

ALFRED DUDLEY DENNISON, *Clerk*

Kingston

KINGSTON, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: During the year the personnel of the board was changed somewhat, to wit: Commissioners S. D. Gibson and D. G. Atkins resigned, and to fill the vacancy Mayor Phinney appointed Mr. John Forbes and Dr. R. R. Thompson municipal civil service commissioners.

Pursuant to a suggestion made by the State Board, certain amendments promulgated by said Board were accepted by the municipal commission, and the secretary of the municipal commission was ordered by the board to have the said amendments promulgated in the municipal civil service rules.

On the 8th day of October Judson C. Fiero, janitor of the city hall, inadvertently destroyed the records the municipal commission had on file.

Through the courtesy of the corporation counsel, W. N. Gill, esq., the board was able to proceed intelligently at all times on intricate questions concurrent with the civil service rules.

The secretary has certified to the following payrolls during the past year: water department, street force and engineer corps. The men composing the personnel of the street force and engineer

corps are paid each and every second week; the men of the water department each and every week.

Apropos to a suggestion made by Mr. Briscoe, state inspector, the secretary was authorized to purchase a cabinet, the same to be used for filing papers, and to incidentally relieve the secretary of the many inconveniences suffered heretofore.

I beg to remain, gentlemen, very respectfully yours,

(Signed) J. E. PHINNEY, JR.

Secretary

Little Falls

LITTLE FALLS, N. Y., *February 6, 1901*

To the State Civil Service Commission:

GENTLEMEN: We, the undersigned commission, constituting the municipal civil service commission of Little Falls, N. Y., respectfully render to you our annual report, as follows:

First—Our rules and regulations with amendments, dated October 27, 1900, and duly approved November 7, 1900, attested by John C. Birdseye, secretary, a copy of which is on file in your office.

The secretary, Halsey W. Warren, has duly certified to the municipal payrolls of the city. So far as this commission has been able to observe, the practical effects of the said rules and regulations have been effective and have met the requirements of the civil service laws.

Second—The following is the official roster constituting the classified service of the city of Little Falls, N. Y.: Fire and police board—August Halling, William Thelen, J. J. Long, I. L. Klock, Levi Grose, M. J. Folts, Monroe Wilcox, Allie Wood, William Smith, Geo. W. Smith. Board of public works—Chas. I. Fowler, George McCannum, 3d, George H. Phillips, Morris Hall, James H. Smith. Board of education—Andrew Murry.

Third—We, the undersigned commission, respectfully suggest to your honorable body that a law fixing a minimum per diem compensation for commissions of third class cities would tend to

more effectively accomplish the ends and aims of the state civil service laws and bring about the better execution of the same.

All of which is respectfully submitted.

(Signed) E. TEN EYCK LANSING, *President*
ROBERT F. LIVINGSTON
N. D. OLMSTEAD,

Commission

H. W. WARREN, *Secretary*

Lockport

LOCKPORT, N. Y., *January 7, 1901*

To the State Civil Service Commission:

GENTLEMEN: Pursuant to section 10 of chapter 370 of the Laws of 1899, the municipal civil service commission of the city of Lockport respectfully report:

That pursuant to said statute and the state civil service rules, new rules and regulations governing the municipal civil service of the city of Lockport were prepared by us, and having been duly approved by the State Civil Service Commission, were printed and filed December 31, 1900, as required by law.

That during the year 1900 it became necessary that a third assistant engineer of the water works be appointed, and accordingly an examination was held for that position, and the appointment made pursuant to the civil service rules.

That since the adoption of the new rules and regulations, no examinations have been held for the reason that there were practically no vacancies existing in the civil service, and substantially all of the then incumbents had been examined pursuant to the old rules, and no vacancies would exist until the commencement of the next municipal year in the said city of Lockport, in January, 1901; that it is the intention of the municipal civil service commission to hold such examinations as may be necessary for the purpose of filling any vacancies which may exist upon the commencement of said municipal year, and for the purpose of creating an eligible list.

That during the past year the municipal civil service commission has paid particular attention to the administration of its office, and the work of the commission has been systematized so that the working of the civil service law is now very satisfactory; a secretary to the commission has been appointed, and appropriations made for the purposes of the commission, and we believe that the civil service law is now more universally regarded than at any other time in the history of our city.

Annexed hereto is a copy of the roster of the classified civil service of our city.

Respectfully submitted.

(Signed) D. B. MECORNEY, *Secretary*

Middletown

MIDDLETOWN, N. Y., *January 10, 1901*

To the State Civil Service Commission:

GENTLEMEN: Pursuant to chapter 370 of the Laws of 1899, the municipal civil service commission herewith respectfully submits its first annual report.

This commission was appointed on November 16, 1899, by resolution of the State Commission, the mayor of this city having failed to appoint a municipal commission as provided by the civil service laws. It was organized on December 1, 1899, and began its work under the same rules as used by the city of Albany, N. Y.

On suggestions made by the municipal commission, these rules were amended and revised by the State Civil Service Commission to suit the needs of this city in ways consistent with the city charter and the civil service law.

At the outset, the commission found it necessary to decide as to the status of all persons holding positions in the city service, none of whom had been appointed under any form of civil service law. It was finally decided that, as our fiscal year for all officers expired March 1st, the incumbents of the several offices would

be allowed to hold over until the end of the year, and the salaries and payrolls should be certified in the regular manner.

On February 1st the commission published the notice that all persons occupying, or desiring to occupy, positions in the competitive class would be subject to open competitive examination. This was met with strenuous objections by certain officials and heads of departments having in their employ persons of excellent character and ability and also years of experience.

The commission were firm in the decision that all positions in the competitive class must require such examination, before any legal appointment could be made, and after filing protests with the municipal commission, all the officeholders fell in line and took the examination. Due notice was given as prescribed by the rules. Applications were received in regular form, and on February 10, 12, 13 and 17 a general examination for all positions was held. The examination papers were prepared by the commissioners after careful investigation as to the duties of the various positions, and wherever necessary experts were consulted as to questions, and also after the examinations, in the markings.

On February 10, 1900, were examined:

City engineer, 2 candidates, 2 passed required percentage; superintendent of streets, 1 candidate, 1 passed required percentage; police constables, 17 candidates, 14 passed required percentage; superintendent of poor, 1 candidate, 1 passed required percentage.

On February 12, 1900:

City clerk and collector, 2 candidates, 1 passed required percentage; registrar vital statistics, 3 candidates, 3 passed required percentage; city physician, 3 candidates, 1 passed required percentage.

On February 13, 1900:

Fire inspector, roof water inspector, 3 candidates, 2 passed required percentage; water and meter inspector, 1 candidate, 1 passed required percentage; clerk, board of health, 2 candidates,

1 passed required percentage; sanitary inspector, 2 candidates, 1 passed required percentage; superintendent fire alarm system, 1 candidate, 1 passed required percentage; health officer, 2 candidates, 2 passed required percentage.

On February 17, 1900:

Clerk, board of water commissioners, 5 candidates, 2 passed required percentage; superintendent water works, 2 candidates, 2 passed required percentage; assistant superintendent water works, 1 candidate, 1 passed required percentage; clerk, board of education, 3 candidates, 1 passed required percentage; janitors, 12 candidates, 12 passed required percentage.

The result of these examinations was very satisfactory and creditable to the candidates.

All the holders of positions passed the required percentage except one policeman, but they were not all highest on the eligible list, and in certifying to the highest name only, where one appointment was to be made, as the rules then provided, considerable friction was experienced, some appointing powers declaring that the office was not vacant, and declining to appoint the regular civil service candidates. The commission had recourse to advice from the State Civil Service Commission, and decided to wait until the decision should be rendered by the court of appeals in case pending as to whether one or three names should be certified where one person was to be appointed.

During this period, however, the commission refused to certify to the payroll or salary of any one not certified according to the civil service rules.

On receiving decision of the court on the above question, which provided for three names to be certified, the same was done and all matters were amicably and satisfactorily adjusted.

On May 22d an examination was held for city clerk, the incumbent having resigned and no names remaining on the eligible list. Eight candidates were examined and four passed the required percentage.

On July 26th an examination was held for police constables, the remaining names on the eligible list being objectionable to the common council. Eight candidates were examined, four passing the required percentage.

The labor class has been registered on evenings appointed and advertised by the commission. At present, owing to the recent work in improving the city water works, there are 220 names on the register.

The payrolls are certified each week as presented, and the heads of departments and superintendents are in accord and working with the commission for the best results possible under the very excellent rules which we now have, and it is the intention of the commission to faithfully carry out all requirements and give efficient and creditable service in all departments of the municipality.

Respectfully yours,

(Signed)

EDMUND MILLEN, *President*

J. W. CANFIELD

J. E. ISEMAN

Commissioners

C. A. WHITNEY, *Secretary*

Mount Vernon

MOUNT VERNON, N. Y., *January 28, 1901*

To the State Civil Service Commission:

GENTLEMEN: In compliance with civil service rules and regulations, this board respectfully submits report for year ending January 15, 1901.

Before entering into any data relative to the work performed by this board, we would state that during the month of May we had the extreme pleasure of a valued visit from your worthy representative Mr. Briscoe. Whilst not strictly responsible for the slightly lax condition in which he found affairs, yet we were exceedingly sorry that he found not a "clean bill of health." In a most happy and lucid manner he enlightened us on many

points, and to him we may say is due the great improvement now existing in our details and in our manner of complying fully with the rules as far as our time and intelligence will admit.

This being our first report, we ask pardon if same is not strictly in accordance with requirements; such as it is, kindly accept it with the same good intent in which it is compiled.

During the year many examinations were held and it is needless to say we gave our utmost endeavors to carry out all the rules and regulations pertaining to examinations. Following are the data thereof:

May 3, 1900, examination for sewer inspectors.

July 30, 1900, examination for street inspectors.

July 30, 1900, examination for court stenographer (non-competitive).

August 13, 1900, examination for special sanitary officer (non-competitive).

August 20, 1900, examination for police surgeon.

August 23, 1900, examination for inspector of street grading and pile driving.

August 27, 1900, examination for court stenographer.

September 17, 1900, examination for special sanitary officer.

September 20, 1900, examination for inspector of street grading and pile driving.

September 27, 1900, examination for police sergeant.

November 8, 1900, examination for rodman and chainman.

November 15, 1900, examination for police (patrolmen).

January 4, 1901, examination for school janitors.

The above examinations were held in the city hall building, it being the most convenient, commodious and least expensive place for such purpose. Most ample time in all cases was allowed the applicants, and much time and great care given to the examination of their papers and their ratings.

It may not be inapropos to state that during the year this board entered most carefully into the required revision of our rules and regulations, which finally were approved by your hon-

orable Board, and in relation to said rules and regulations we furnished copy of same to all public officials believing that such action would tend greatly to the service as well as to the welfare of the city of Mount Vernon.

We found great difficulty at first to educate the proper persons to live up to rule XXXVII, relative to certification of payrolls, but we are happy to state that matters now run smoothly and most satisfactorily.

During the year the following changes took place in the personnel of the board: At our first meeting, March 13th, our present president, Mr. E. M. Davis, assumed office as commissioner, vice Peter J. Collins, resigned; Mr. John C. McNeilly was appointed commissioner, vice Chas. F. McLaughlin, resigned; and Mr. Harry L. Lovell was appointed to succeed Geo. T. Lovell, lately deceased.

Following out Mr. Briscoe's ideas and suggestions, we have installed the "card system" in our office, and though at first it was somewhat "Greek" to us, we have succeeded in translating it from "alpha to omega" and find it is most admirable.

Trusting this report will meet your approval, and thanking you for extension of time granted, we beg to subscribe ourselves,

Yours most respectfully,

(Signed)

E. M. DAVIS

JOHN C. McNEILLY

HARRY L. LOVELL

Commissioners

EDWARD J. BREARTON, *Secretary*

Newburgh

NEWBURGH, N. Y., *January 12, 1901**To the State Civil Service Commission:*

GENTLEMEN: In compliance with your notice and pursuant to section 10, chapter 370, Laws of 1899, the municipal civil service board of Newburgh hereby respectfully submits its annual report.

The rules and regulations for this city were approved by the State Civil Service Commission on September 17, 1900. The local board experienced some embarrassment as to the method of procedure in the administration of the rules and invited Mr. S. William Briscoe, general examiner, representing the State Board, to meet and confer with our municipal board for information on the subject. After this the new code was printed in pamphlet form, necessary books and blanks provided, and the work of carrying the law into operation commenced. Notice was published asking for applications both in the competitive and labor classes. Up to the present time there have been 138 applications received, and a roster of eligibles has been completed with 105 names in the labor class and 43 names in the competitive class. The competitive roster includes the names of such officers as were legally appointed previous to April 19, 1899, and who are still in the public service. The law is now in full operation, and we believe it is being administered in a satisfactory manner.

Appended you will find copy of official roster of both competitive and labor classes.

Very respectfully,

(Signed) D. J. COUTANT

Secretary

New Rochelle

NEW ROCHELLE, N. Y., *January 31, 1901**To the State Civil Service Commission:*

GENTLEMEN: We, the undersigned, being the duly appointed municipal civil service commissioners for the city of New Rochelle, do make this our second annual report "of the manner in which this law and the rules and regulations thereunder have been and are administered" in the said city.

We would respectfully report that the civil service law is being enforced in this city, and that we are keeping the books and records required by said law and have also carefully examined all payrolls.

We have held examinations whenever there has been an occasion for the same and have endeavored to make the examination practical.

There have been few changes in the list of city employees since our last report, as the roster annexed will show, although at times some of the employees named therein have been laid off temporarily for reasons of economy.

The principal change is in the department of streets, for which we had no roster last year for reasons heretofore given your honorable Commission.

During the past year we have been able to complete a roster for that department, which is hereto annexed.

We have at all times had the co-operation of the mayor and the heads of departments, and on one or two occasions when the heads of departments made rulings that would be contrary to the civil service law, when the law was explained the proper corrections were made at once.

Our minutes show in full the work of this board and therefore we refrain from details.

All of which, with the roster annexed, is respectfully submitted.

(Signed)

HERBERT S. CARPENTER

F. W. DALRYMPLE

QUINTON CORWINE

Commissioners

New York

NEW YORK, *January 12, 1901**To the State Civil Service Commission:*

GENTLEMEN: In compliance with the provisions of chapter 370 of the Laws of 1899, the municipal civil service commission of the city of New York submits this report of the manner in which said law and the rules and regulations thereunder have been and are administered, and the results of their administration in said city.

During the year 1900, 380 examinations, physical and mental, were held in the competitive class, in which 11,248 candidates competed; 5 non-competitive examinations were held in which 5 persons were examined for provisional appointment for one month, pursuant to civil service rule XXXIV, upon the nomination of appointing officers in the absence of appropriate eligible lists, and 6 non-competitive examinations were held for re-instatement, under the provisions of rule XLIII, in which 6 candidates were examined. This shows a total of 391 examinations, and a total of 11,260 persons examined.

The character and results of such examinations are given in detail in tables hereto appended.

In carrying into effect the requirement of the law and rules as to filling vacancies in the higher grades of the service by the promotion, wherever practicable, of persons occupying places in the lower grades, the commission has prepared special blank forms to be filled by appointing officers whenever requisition is made, giving the necessary data concerning the persons in such lower grades to enable the commission to determine the practicability of promotion before allowing recourse to the eligible lists prepared for original appointment. The records show a material increase in the number of promotions during the year just closed.

The commission has continued to require that all examinations be as practical in their scope and character as possible. Under the rule providing for the consideration of complaints, the com-

mission has heard appeals of candidates from the decisions and ratings of the examiners, and has endeavored in all cases to see that substantial justice was done.

Transfer from the exempt class to the competitive class has been allowed in only one case. Upon the request of the aqueduct commissioners, the transfer of John J. Daly from the position of examiner in the office of the commissioners of accounts, in the exempt class, to the position of purveyor in the office of the aqueduct commissioners, in the competitive class, was allowed, it being shown to the satisfaction of the commission that the duties performed by Mr. Daly for three years as an examiner, assigned by the commissioners of accounts to the office of the comptroller, had been very similar to those required in the office of purveyor, and that his long experience in the peculiar work of the position had especially fitted him for the discharge of those duties. It was therefore deemed expedient and for the best interest of the public service to authorize such transfer.

The transfer of David J. Curley from the position of driver in the labor class of the fire department to the position of uniformed fireman in the competitive class of the same department, was authorized for the following reasons:

Mr. Curley had been in the service of the fire department for more than six years, and had shown himself by examination to be fully qualified in all respects for the position of fireman. His actual experience in driving the chief of the department to fires occurring in the city; his work in assisting the firemen in extinguishing fires; his familiarity with the fire alarm signal system and all the details of the service, as certified to by the commissioner and the chief of the department, satisfied the commissioners of the propriety and expediency of such transfer.

The following transfers from one grade to another in the competitive class were allowed for the reasons stated:

Upon the request of the police department, Dr. A. H. Brown was transferred from the position of medical examiner in the municipal civil service commission, where he received \$2000 per

annum, to the position of surgeon of the police department, the salary of which is fixed by statute at \$3000 per annum. Dr. Brown had filled the place of medical examiner in this commission for more than twelve years and his admirable work in the physical examination of candidates for patrolmen and firemen and the excellence of his system had become a matter of general knowledge. There could be no question of his fitness for the place of police surgeon, and, aside from the fact that salary was fixed by law, the commission deemed it eminently proper and in accordance with the spirit of the civil service law to permit the transfer of an experienced employee rather than to compel the department to resort to the eligible list for appointment.

The transfer of Geo. C. Keisel from the position of stenographer in the municipal court at \$2000 per annum to the same position in the city court at \$3000 per annum was authorized by the commission. The salary of the position in both courts is fixed by statute, and the experience and competency of Mr. Keisel having been fully certified to, the commission acted upon the same theory in allowing the transfer as in the case of Dr. Brown, above mentioned.

All other transfers allowed by the commission have been allowed under the provisions of rule XL, within the competitive class, and within the appropriate grades of compensation.

The positions under the rapid transit railroad commission and the Queens borough library have been added to the classification during the year, and numerous amendments to the rules and classification have also been made, all of which are included in a copy of the rules and classification appended to this report.

The provision of section 19 of the civil service law requiring the certification of all payrolls has imposed upon the commission a most responsible and important duty, involving the careful verification as to regularity of employment of 33,008 persons. This necessitated during the year 1900 the examination of 1,189,740 names, divided as follows:

Upon weekly payrolls.....	951,132
Semi-monthly payrolls.....	4,008
Monthly payrolls.....	234,600

The official roster of the classified civil service of the city of New York has been completed and on December 31, 1900, comprised 33,008 employees. A copy of such roster is transmitted with this report.

The commission has exercised much care in the matter of certification of payrolls, and has declined to attach its certificate whenever a doubt existed as to the regularity of the appointment, employment or promotion of a person named on a payroll. This action on the part of the commission has given rise to considerable litigation, and the commissioners have been made defendants in numerous applications for writs of mandamus to compel the certification.

The case of the People ex rel. Schelpp *v.* Knox *et al.*, decided at the March, 1900 term of the appellate division, supreme court, second department, held that under a special provision of the charter of the former city of Brooklyn, relating to promotion in the police force, for gallant conduct, the relator had been properly promoted to the rank of roundsman of police, and affirmed the order of the special term directing the commission to certify to the roll.

In a subsequent proceeding in the first department, involving the same question with respect to the promotion of a roundsman whose case did not come within the special provision of the former Brooklyn charter, the People ex rel. Grady *v.* Knox *et al.*, 54 A. D. 334, it was held that the police board could not promote an officer for meritorious services, unless preceded by a civil service examination.

This last named decision was followed in the People ex rel. Leary *v.* Knox *et al.*, 54 A. D., 634.

In the matter of the application of Dennis O'Sullivan for a peremptory writ of mandamus against Chas. H. Knox *et al.*, 54 A. D. 374, it was held that a temporary court stenographer could not

compel the commission to attach its certificate to a roll for compensation for services rendered after one month from the adoption of the new rules, July 11, 1899.

Numerous cases brought at special term of the supreme court, which have not been appealed, applied for peremptory writs of mandamus which would order the commission to attach its certificate to the payroll of men transferred from one department to another without previous authorization by the commission under rule XL. These applications have uniformly been unsuccessful.

It has also been held at special term in several cases that the rating awarded by the board of examiners in an examination which has been approved by the commission upon appeal, under rule XXVII, would not be reviewed by the court in certiorari proceedings.

By reference to the appended tables it will be observed that the work of the labor bureau of the commission has embraced the receipt and filing of 13,635 applications for employment under schedule G, the examination of 3864 candidates and the appointment of 4463 persons. The eligible lists for places in the labor service requiring trade school examinations have been continued in force for a period of one year.

The following tables and documents are appended to this report:

Table No. 1—Appointments, etc., in classified service.

Table No. 2—Examinations and appointments.

Table No. 3—Comparison of candidates examined in 1899 and 1900.

Table No. 4—Civil list and verification of payrolls.

Table No. 5—Statistics of labor bureau, rules and classification, civil service law and amendments.

Respectfully submitted.

(Signed)

CHAS. H. KNOX, *President*

WM. N. DYKMAN

ALEX. T. MASON

Commissioners

Niagara Falls

NIAGARA FALLS, N. Y., *January 15, 1901**To the State Civil Service Commission:*

GENTLEMEN: The municipal civil service commission of the city of Niagara Falls submits its report for the year ending January 15, 1901, as follows:

The present commissioners assumed the duties of their office March 29, 1900, and found the city civil service well organized and working under the White law and rules formulated thereunder by the commission of 1899. Some changes in the street department made by the common council of the city necessitated the establishment of an eligible list of foremen in the department, and among the first official acts of the commission was the preparation for an open competitive examination for that purpose; thereafter and during the months of April, May, June and October, 1900, open competitive examinations were held for positions as follows: inspector of sewers, inspector of paving, engineering draughtsman, rodman, chainman, health physician, engineer (stationary, water department), clerk (street department), superintendent fire alarm system, janitor, stenographer, policeman, fireman, operator patrol signal system, driver patrol wagon, fire warden, second assistant engineer (fire department). The number of persons participating in such examinations was generally satisfactory, though in some cases not so large as the commission expected. The examinations held in October, 1900, were the general examinations held at that time in accordance with the regulations fixing that month; the others were mostly necessitated by the exhaustion of eligibles and for the purpose of supplying the demand for eligibles created by extensive public improvement in the city; these latter were well attended.

Under the direction of the State Civil Service Commission the municipal commission extensively amended the rules of 1899, and in their more positive form find them less liable to misinterpretation; no additions or other changes have been made in the regulations formulated and adopted by the commission of 1899.

There have been made several additions to the official roster, all of which have been made from eligible lists prepared by the municipal commission after open competitive examination, and from lists of names certified by the municipal commission in accordance with instructions from the State Civil Service Commission, viz.: three names taken from the head of the list, always excepting and preferring veterans, who were first certified without reference to their standing on the eligible list, though veterans competing have been fewer than the commission expected.

By permission of the State Civil Service Commission, granted for sufficient reasons given at the time and on file with the State Commission, the clerk of the examining board of plumbers was placed in the exempt class; no other exemptions have been made by the municipal commission.

The installation of the patrol signal system and the addition of patrol wagon in the police department required the addition of operators and drivers to the competitive class, and such addition has been made by the municipal commission with the approval of the mayor and the State Civil Service Commission.

With the approval of the State Civil Service Commission, the city had been divided into four districts for the accommodation of the street department, wherein are employed a larger number of laborers than are employed in any other department; under this arrangement the laborers are generally employed in the vicinity of their residences, and are more easily procured and accounted for by the officer, whose reports to the municipal commission are more complete and satisfactory than heretofore.

The municipal commission believes that in the matter of appointments, certification of payrolls and reports, the law is being closely observed by those whose duty it is to enforce it; and in this connection especial mention should be made of the street department, wherein the greatest difficulties are found, owing no doubt to the greater number and grade of laborers employed there; but those difficulties are being gradually overcome, and the superintendent in that department now makes his reports with quite satisfactory regularity, and endeavors to meet all requirements of the law and rules.

In addition to the index-card system in use when the present commissioners assumed office, the municipal commission has procured record books, consisting of a register of applications; a register of names in the competitive class, with date of examination, certification, appointment, and generally a recorded history of each person as related to the civil service; also a register of laborers, with similar though less extensive data; thus a permanent record is now in use, and complete so far as it relates to matters which have arisen since the books were procured, and the municipal commission hopes to make it complete as to affairs prior to that time, but some difficulties in this respect are apprehended.

In April, 1900, the municipal commission was served in certiorari proceedings, the writ having issued out of the supreme court on petition of relator alleging certain irregularities of the municipal commission in reference to the examination of foreman in the street department, hereinbefore mentioned; upon the return to such writ, heard by the appellate division of the supreme court for the fourth department, held at Rochester in December, 1900, the proceedings of the municipal commission there reviewed were confirmed.

During the nine months the present commissioners have held office they have held eighteen meetings and six sessions for competitive examinations; the whole number of persons examined is sixty-three; the whole number attaining a place on the eligible list is fifty-two. The expenses of the municipal commission for the municipal year, including salaries, advertising, stationery, postage, books, filing case and litigation amount to the sum of \$870.46.

Appended hereto is a transcript from the official roster.

Respectfully,

(Signed)

JOHN M. HANCOCK

W. W. READ

SPENCER B. PARKER

Commissioners

S. B. PARKER, *Secretary*

North TonawandaNORTH TONAWANDA, N. Y., *January 10, 1901**To the State Civil Service Commission:*

GENTLEMEN: We, T. E. Warner, T. H. Sayles and A. C. Rasch, duly appointed civil service commissioners of the city of North Tonawanda, N. Y., do hereby make our annual report to your honorable body.

T. H. Sayles and A. C. Rasch were appointed commissioners May 15, 1900, T. E. Warner, holding over.

An examination was held for patrolmen on May 25, 1900. Twelve candidates tried the examination; eight passed the required 75 per cent or better; four failed to pass. Five of the eight who passed were appointed to positions of patrolmen, three now remaining on the eligible list.

There have been registered as day laborers, teamsters and persons necessary to carry on the work in the different departments, 151 persons.

The board has convened from time to time to transact such business as was deemed necessary.

Enclosed you will find a copy of the roster of the classified service of this city.

Respectfully submitted.

(Signed)

T. E. WARNER, *President*

A. C. RASCH

Commissioners

OgdensburgOGDENSBURG, N. Y., *January 15, 1901**To the State Civil Service Commission:*

GENTLEMEN: We, the undersigned civil service commissioners of the city of Ogdensburg, herewith submit our annual report for the year ending December 30, 1900.

The first meeting of the commission was held March 15, 1900, with all of the members present. The commission organized with Commissioner James E. Kelly, chairman.

The following examinations were held pursuant to and under the civil service law, chapter 370 of the Laws of 1899, and rules adopted pursuant thereto by the municipal commission of the city of Ogdensburg, December 14, 1899.

The first examination was held the 22d day of March, 1900, for the purpose of examining applicants for the position of policeman in the police department. Nine applicants presented themselves for examination and such examination resulted as follows: five passed said examination, having attained an average of over 75 per cent.

The next examination was held April 28, 1900, for the following positions: department of public works, for superintendent of streets and mechanical engineer; water department, mechanical engineer and stenographic clerk. The position in the department of public works, for superintendent, one applicant presented himself for examination and one passed, attaining an average over 75 per cent. For the position of mechanical engineer in said department, one applicant for examination, and one passed, having attained an average of over 75 per cent. For positions in the water department, for the position of mechanical engineer, two applicants and two passed, having attained an average of over 75 per cent. For the position of stenographic clerk in said department, one applicant, who, being under age, was not examined.

On May 5, 1900, an examination was held for the purpose of creating an eligible list for the position of stenographic clerk in the water department. Five applicants presented themselves for examination, which resulted as follows: Four passed, attaining an average of over 75 per cent.

The next examination was held September 20, 1900, for the position of truant officer in the department of public instruction. One applicant presented himself for examination and one passed, having attained an average of over 75 per cent.

The following are the certifications made to the different departments of the city of Ogdensburg:

April 3, 1900, one name to the common council for the position of policeman.

May 14, 1900, one name to the department of public works for the position of mechanical engineer, and one name to said department for the position of superintendent of streets.

June 27, 1900, two names to the water department for the position of mechanical engineer.

September 20, 1900, one name to the department of public instruction for the position of truant officer.

In all cases, with the exception of the certification made on April 3 to the police department, there were three names certified. Any other exception was on account of there being less than three names on the eligible list.

Referring to the roster hereto annexed, you will please note the absence of the laborers' names which we have certified during five months of the year to the various city boards, for the reason that owing to an erroneous interpretation of the law and the rules thereunder, we made some mistakes from time to time in our records, until the visit of Mr. Briscoe, your inspector, in October last. Upon his suggestions, we adopted methods recommended by him for the coming year, beginning February 1st, and will thereafter handle that division of the service in accordance with such recommendations. The five months above referred to are the months during which laborers are employed by the city boards.

All of which is respectfully submitted.

(Signed)

JAMES E. KELLY

FRANK OWEN

SILAS E. BROWN

Commissioners

Olean

OLEAN, N. Y., *January 9, 1901**To the State Civil Service Commission:*

GENTLEMEN: The municipal civil service commission of the city of Olean respectfully submit the following report for the year ending December 31, 1900.

The present secretary was appointed by the mayor of the city of Olean to fill the vacancy in the commission caused by the removal from the city of its former secretary, Mr. Fred R. Eaton.

Up to that time little had been done toward placing our commission upon an effectual working basis. There was a total want of any systematic and orderly method of keeping the records of the commission, the registration of laborers and the classified service of the city. The commission was also in need of proper books and materials for that purpose.

The commission, however, being brought face to face with these difficulties, and their serious nature being discussed in our meetings, it was resolved to remedy the defects, and that as soon as possible. The result has been that since the first day of September, 1900, an official roster of the classified service of the city of Olean has been prepared which amply meets every requirement of the civil service rules and law. Upon this roster is entered, under the head of the proper department, the name of each person employed in that department, showing opposite each name his or her residence, title of office, date of employment, promotion, reinstatement, date of examination and standing, compensation, date of transfer or separation, cause of such transfer or separation, remarks.

We have also prepared a convenient and accurate list of all names registered in the labor class, and also one list for each of the four grades of the labor class.

The first of these lists gives the names registered in the order of their numbers on the respective applications filed, and opposite each name gives the date of application, date of registration, and the grade. The list for each of the four grades gives the number

of the application filed, the name of the applicant, residence, kind of employment desired and the date of certification.

This appears to us to fill every requirement of the civil service rules and the laws, and also, owing to the exceptionally few of the positions to be filled, both in the classified service and the labor class, it has been found to be convenient, practicable and accurate.

On the 25th day of September, 1900, notices were posted to the effect that on the 5th day of October, 1900, at 9 o'clock in the forenoon a competitive examination would be held at the council chamber in the city building for the following positions: in the fire department, driver of team for chemical wagon, firemen, and bunkers.

Eleven applications were filed and approved. On the day set for the examination nine persons presented themselves for examination, two of which were for the positions of driver, and the other seven that of firemen. Each one of the candidates successfully passed, and on the 6th day of October a report of the examination, its result and the eligible list made therefrom was delivered to the mayor.

On the 9th day of October, 1900, a written request signed by four of those who had successfully passed as firemen and whose names were on the eligible list was received by the mayor and referred to our commission. It was to the effect that they desired appointment as bunkers and not as firemen. That being the eligible list most nearly appropriate to the positions to be filled, their request was granted and they were duly appointed by the mayor as bunkers, all of which the commission received official notification on the 18th day of October, 1900.

THE LABOR CLASS

Since the 1st day of September, 1900, fourteen persons duly qualified have been registered.

Two requisitions for laborers made by the superintendent of streets to our commission were filled, one on the 1st day of November, 1900, and the other on the 17th day of November, 1900.

MISCELLANEOUS

On November 19th pursuant to the provisions of paragraph 2 of rule XXII, a non-competitive examination was held at the office of the secretary which was taken by four persons nominated to the commission by the head of the fire department to fill positions as bunkers. They were found duly qualified and on the 20th day of November, 1900, they were appointed to those positions.

On November 30th the commission received from the State Civil Service Commission amendments to our local rules.

The commission has been doing all in its power to establish the civil service of the city of Olean upon a firm working basis. The payrolls of the city for those under the civil service each month bear the certificate of the commission that the persons named therein have been appointed or employed pursuant to the rules and regulations of the civil service rules. A rubber stamp is used for that purpose, of which the following is a copy:

“ We certify that the person named in the annexed..... ha.. been appointed or employed in pursuance of law, and of the rules made in pursuance of law, at the time of such appointment or employment.

Dated

“.....

“.....

“.....

“ *Municipal civil service commissioners* ”

Annexed hereto appears a copy of the official roster of the city of Olean.

Respectfully submitted.

(Signed)

E. M. JOHNSON, *President*

C. D. JUDD

CREIGHTEN S. ANDREWS, *Secretary*

Commissioners

Oswego

OSWEGO, N. Y.; *January 15, 1901**To the State Civil Service Commission:*

GENTLEMEN: In compliance with section 10, chapter 370, Laws of 1899, and also in accordance with instructions of the municipal civil service commissioners of this city, I have the honor to submit the following report for the year 1900:

Messrs. John H. Kelly, William P. Feeney and Fred E. Sweetland, having been appointed as municipal civil service commissioners of the city of Oswego, N. Y., and having properly qualified, met and formally organized on January 22, 1900. Including the above meeting the local commission has held thirteen meetings during the year of 1900.

At different meetings throughout the year various amendments to the rules were adopted all of which were submitted to your Commission for action. Some of these amendments were disapproved while one was tabled. The rest were approved and copies of them are on file in your office.

During the year we have held examinations for the following positions in the classified service: city clerk, fireman (regular and call); sealer of weights and measures, harbor master, janitor of city hall, police matron, health inspector (non-competitive).

For these examinations in the competitive class 39 applications were received, 31 took the examination, 22 passed, 9 failed, 7 failed to appear for examination and one was not examined because of being over 60 years of age.

As a result of these examinations, the following eligible list was prepared:

City clerk: Thomas H. McGinnis, 97.1; Francis E. Cullen, 75.5.

Firemen (regular): John C. Ford, 91; John Brackin, 80.5; Frank Walker, 77.4.

Fireman (call): John Feeney, 92.5; Frank R. Bough, 88; William E. Shepard, 87.5.

Janitor, city hall: Jas. A. Hearne (veteran), 86.4; Daniel Donovan, 98; Joseph Moran, 94; Frank R. Bough, 92; Thomas Brackin, 83.4.

Sealer of weights and measures: William H. Young, 93; Frank A. Hale, 83.

Harbor master: Cornelius Casey (veteran), 85; Hiram P. Dutcher (veteran), 76.5; Michael Griffin, 95.5; Fred J. Ratigan, 94.5; Thomas Crimmons, 86.6; George A. Yeckley, 81.1.

One non-competitive examination was held for the position of health inspector. The candidate, Frank W. Dowdle, passed successfully, standing 92 per cent. On March 3, 1900, he was certified to the board of health, and on March 14, 1900, was appointed.

On March 3, 1900, John C. Ford was certified to the department of fire and police as an eligible for appointment as regular fireman. He was appointed March 15, 1900.

On March 5, 1900, the following certifications were made:

For city clerk, Thomas H. McGinnis; for sealer of weights and measures, William H. Young; for harbor master, Cornelius Casey.

On March 24th, James A. Hearne was certified for position of janitor, city hall.

The sealer of weights and measures and the harbor master were appointed on March 6, 1900; the city clerk, March 21, 1900; the janitor, city hall, June 1, 1900.

On May 28th the following named eligibles were certified for appointment as call firemen: John Feeney, Frank R. Bough, William E. Shepard. All three were appointed June 1, 1900.

One hundred and fifty-five applications for positions in the labor class were received.

A copy of the roster of the classified service will be found annexed.

I am pleased to report that the different city officials are living up to the law and have caused me no delay in the execution of it. All payrolls are furnished promptly and at the right time.

The only difficulty during the past year has been in the labor class, but now the emergency rule, known as paragraph 2 of rule XXII, and of which you have a copy in your office, and which has been approved, seems to have cleared up the trouble of appointing or employing laborers for emergency work.

So far as the nature of the examinations is concerned, the local commission have endeavored to make the questions and subject as nearly applicable to the various positions as possible.

Respectfully submitted.

(Signed) WM. J. DUNN, *Secretary*

Poughkeepsie

POUGHKEEPSIE, N. Y., *February 9, 1901*

To the State Civil Service Commission:

GENTLEMEN: We submit the following report of the year 1900, with the exception of the laborers. All the boards have submitted their applicants to us and have been duly examined.

For health warden, Mr. C. J. Rust was examined and appointed by the board of health. For firemen, Ferguson Madden and Arthur Todd, at salaries of \$52 per month, respectively, and John Wilson, janitor, at a salary of \$1.50 per day, appointed by the common council.

We have not strictly adhered to the law on laboring classes, which, if it is not right, we would like to hear a report on.

(Signed) EDWARD T. SISSON, *Secretary*

Rensselaer

No report.

Rochester

ROCHESTER, N. Y., *January 1, 1901*

To the State Civil Service Commission:

GENTLEMEN: The municipal civil service commission of the city of Rochester begs leave to submit the following report for the year ending December 31, 1900:

Prior to this year the civil service laws have been administered in Rochester by a commission of seven members, one of whom acted as secretary. Each commissioner received a salary of \$200 for his services and the secretary \$300 additional. The commis-

sion so constituted had been in the habit of preparing and marking examination papers and attending to many of the details of the department. This system proved unwieldy and unsatisfactory in many respects and with the accession of the present mayor, George A. Carnahan, it was thought best to inaugurate a new system. This was to have a supervisory commission of three members who should be charged with the administration of the civil service law, and a secretary who should also be chief examiner and who should have charge, under the direction of the commission, of the preparation of examinations and the marking of papers, together with the routine work of the offices of the commission. It was also thought advisable to provide for a clerk to the commission, who should always be in attendance at its offices, and to empower the commission to employ special examiners to conduct such examinations as require technical knowledge. It was believed that in this way the civil service law might be administered at no greater cost than under the old system and with much greater efficiency. We believe that the result has justified expectations in these respects. The commission has been provided with suitable accommodations in the city hall, the records of the department have been put in order and the secretary and clerk are daily in attendance. Applications for examinations may be filed and information obtained there. Two members of the present commission have had considerable experience in the administration of this department under former administrations, and it is their belief that never before has the work of the department been conducted so smoothly and satisfactorily or its records been so complete and accurate. The commission has prepared a card roster of every person in the city's employ, whether in the competitive or exempt class. This roster enables the commission readily to check the payrolls which it is required by law to certify before the comptroller may draw checks.

The examinations which have been held under this system have been much more satisfactory than they were under the old system in that the commission has been able to call to its assistance

the services of experts on subjects requiring special and technical knowledge. Examinations in subjects not requiring technical knowledge have been conducted by the chief examiner and the papers marked by him under the supervision of the commission, and thus more uniformity has been obtained than was possible where six or seven men undertook to examine and rate the papers.

The expenses of the commission for the year have aggregated about \$1700 for salaries, the compensation of special examiners, stationery and supplies. There is a balance of the \$2000 appropriation for this department at the end of the year of about \$300. This is considerably less than the expense of running the civil service department under the old system.

The first duty of the commission after it took office January 1, 1900, was to prepare new rules and regulations for the administration of the service in this city. Incomplete rules which had been prepared in advance were submitted and approved by the State Commission on the first day of January; these rules were completed and finally approved on the 30th day of January, and as so approved, were printed and distributed among the different departments of the city. These rules are still in force except as they have been amended from time to time. Amendments which have been adopted since the rules were printed and distributed are in substance as follows:

The term of eligible lists which was formerly two years is now fixed at not less than one year nor more than four years. An eligible list which has been in force for a period of one year is hereafter to terminate when a new examination has been held and a new list prepared for the same position. (Amendment to rule XIII.)

The rule for marking in examinations provides that every competitor who attains an average percentage of 70 or over on all subjects in any examination, and who in addition thereto obtains a standing on every obligatory subject of 70 or over, shall be eligible for appointment. (Amendment to rule XIII.)

The rule enforced in the early months of the year providing for the certification of only one name from the top of the eligible list has been amended by directing the certification of three names on each occasion to the appointing officer, with the indication in the certification of any persons who are honorably discharged soldiers, sailors or marines of the civil war. Appointments from certifications are to be made within fifteen days from the receipt by the appointing officer of the certifications, and the secretary of the commission should be notified within twenty-four hours of the time that the appointment has been made. After a name is certified three times it is dropped from the list unless additional certifications of that name are requested by the appointing officer. A person whose name is upon an eligible list may waive his right to appointment only because of the insufficiency of the salary attaching to the position offered, or temporary inability, physical or otherwise, to accept the position offered. The reasons stated must be satisfactory to the commission, and the waiver continues not longer than thirty days. An eligible who declines appointment on the ground of the insufficiency of the salary offered shall not thereafter be certified for a position at the same or any less salary. Whenever an eligible declines an appointment offered, and an eligible whose relative standing is lower is appointed to a position, the compensation of such appointee shall not be increased within a year to an amount beyond that offered to the person so declining. (Amendment to rule XVI.)

An amendment to rule XXI makes provision for temporary appointment where the need of such service is important and urgent. Such temporary appointment must not under any circumstances exceed sixty days. (Amendment to rule XXI.)

Registration lists may now remain in force not less than one year nor more than four years. (Amendment to rule XXV.)

The probationary term has been increased from two months to three months. (Amendment to rule XXVI.)

When transfers or reinstatements authorized under the civil service rules are made, the commission will, upon the written

request of the appointing officer, issue a certificate showing the regularity of the transfer or reinstatement, and such a certificate is required to make valid any transfer or reinstatement. (Amendment to rule XXXV.)

Reinstatement must now be made within one year of the time of leaving the service instead of within two years as formerly. (Amendment to rule XXXV.)

The position of assistant clerk has been stricken from the competitive class and the position of deputy city clerk placed in the exempt class. (Amendment to rule XXXIX.)

The competitive class has been rearranged and reclassified with the object of avoiding the classification of positions according to departments. Though in several instances the names of positions have been changed or several positions combined under one name no changes in substance have been made. The competitive class is now made up as follows:

COMPETITIVE CLASS

The competitive class includes all persons employed or appointed in the public service whose position is not specifically included in the exempt, non-competitive or labor class, but no examination shall be held for a position unless it is specially stated in the following classification:

Clerk, law clerk, library clerk, bookkeeper, stenographer, tax searcher, elevator attendant, janitor, court attendant, attendance officer or truant officer, engineer (stationary), fireman (boiler), superintendent of (school) buildings and repairs, librarian, superintendent of police telegraph, captain (police), lieutenant (police), sergeant, patrolman, matron, keeper, battalion chief (fire department), captain, lieutenant (fire department), veterinarian, engineer of steamer, driver (fire department), architect, fire marshal, fireman (fire department), superintendent of fire alarm telegraph, telegraph operator, investigator (poor department), storekeeper (poor department), superintendent of conduits, gate keeper, machinist, superintendent of meter department, inspector of pipe and pipe laying, milk inspector, meat inspector, inspector of mer-

cantile establishments, electrician, inspector of wires, carpenter, engineer and steam inspector, plumber, inspector of meters, meter reader, meter setter and repairer, superintendent of city barn, foreman, foreman (of repairs), foreman (parks), foreman (streets), tapper, flusher, assistant engineer (civil), transitman, draughtsman (mechanical, architectural, topographical), leveler, chainman, rodman, inspector of sewers and masonry, superintendent of bridges, inspector of street construction, paving and repairs, superintendent of sidewalk repairs, flagman, physician, registrar, messenger, health inspector, inspector of plumbing, sanitary inspector, park shepherd, keeper of Hope hospital, inspector of garbage collection.

The present commission on several occasions had received indefinite reports that certain veterans of the civil war were wrongfully turning to their pecuniary profit the preference given them by the civil service law. The method followed, according to the reports, was this: A veteran would from time to time enter examinations for appointments which he did not desire. If in any one of these examinations such a candidate obtained 70 per cent or more, the preference given him by law would place him at or near the top of the eligible list, and in a position to exact from those standing lower on the list a price in money as the condition of a withdrawal of his own name from the list. In February definite charges of a transaction of this character were made against a veteran whose name stood high upon one of the lists. A copy of these charges was served upon the accused, with a notice to appear before the commission to make his answer at a certain time and place. The accused did not appear in person or by representative, but sent a letter to the commission, withdrawing his name from the eligible list in question. After receiving testimony under oath relating to this matter, the commission directed the name of the accused to be stricken from any other eligible lists on which it appeared.

On April 19, 1900, a resolution was adopted which directed that the names on the existing list for bicycle policemen for the parks be transferred to the eligible list for city policemen in the

order of their standing, provided such persons were found upon examination by the surgeon to the department of public safety to fulfil the physical requirements.

On April 24, 1900, a request was received from the commissioner of public safety that promotion examinations be held for sergeant and captain in the police department. So far as the record of recent years shows, a promotion examination had never been held in Rochester previous to this time. The commission directed that these promotion examinations be held, and the following weights on a scale of 20 were agreed upon:

SERGEANT IN THE POLICE DEPARTMENT

Service rating	8
Discipline record	5
Physical examination	2
Mental examination	5
	<hr/>
Total	20
	<hr/>

CAPTAIN IN THE POLICE DEPARTMENT

Service rating	5
Discipline record	5
Physical examination	2
Mental examination	8
	<hr/>
Total	20
	<hr/>

Only those officers who had served five years or longer on the police force were admitted to the examination, and the service rating was then computed on the basis that a service of twenty-six years or longer should entitle a candidate to 100 per cent; that a service of five years should entitle a candidate to 79 per cent, and that for each year of service between five and twenty-six years one point be added to the service rating.

Owing to the incompleteness of the discipline records of the police department, the commission found considerable difficulty

in agreeing upon a fair basis for fixing the markings of the candidates under the heading of discipline. After examination of these records, however, it was decided that a fair discipline rating could best be obtained upon the basis of the following schedule:

Special commendation	100 per cent
Perfect without commendation	98 per cent
Intoxication	20 points off
Asleep on duty	25 points off
Neglect of duty	10 points off
Assault	15 points off
Unnecessary clubbing	15 points off
Exceeding powers	15 points off
Allowing prisoner to escape.....	15 points off
Fighting	15 points off
Misconduct reprimanded	5 points off
Misconduct fined, in proportion to fine....	5 to 20 points off
Tardiness	5 points off
Disrespectfulness	5 points off
Sitting down on beat.....	5 points off
Absent from beat	5 points off

The physical examination was conducted by the surgeon to the department of public safety, and the result of this examination was certified to this commission by the commissioner of public safety. We submit the examination sheet used by the surgeon to conduct this examination.

The mental examination was intended to test the candidate's knowledge of the duties of the position to which he sought promotion and especially of the rules of the police department, and was obviously stricter in the case of captains than for sergeants.

After the mental examinations were had, the ultimate rating of each candidate was arrived at by multiplying his standing in each of the four subjects by the weight for that subject and dividing the sum of the products by 20, thus:

Service rating	89 × 8=712
Discipline record	83 × 5=415
Physical examination	99 × 2=198
Mental examination	95 × 5=475
	<hr/>
	20 1800
	<hr/>
Average	90
	<hr/> <hr/>

61 candidates entered the examination for sergeant of police, of whom 52 passed with an average of 70 or over. Six candidates took the captain's examination, of whom four passed with a percentage of 70 or over.

Eligible lists were prepared in the same way as upon an original entrance examination, and certifications were made to the commissioner of public safety who appointed therefrom ten sergeants and two captains.

From the reports of the candidates themselves and of the head of the police department, as well as from the approval of citizens who are interested in the success of the merit system, the commission believes it is warranted in saying that these examinations were an unqualified success and mark the greatest advance in the administration of the civil service law which has been made in the city for several years. Promotion examinations for lieutenant in the fire department, to which all first grade firemen were admitted, were held on October 27th. The same system of weights and ratings for service, discipline, etc., was employed as was used in the police promotion examinations. 67 candidates entered the examination for lieutenant in the fire department, of whom 44 attained an average of 70 per cent or over.

On December 7, 1900, at the request of the school board, a promotion examination was held for janitors having charge of steam boilers in the public schools, which was open to janitors having charge of schools without boilers. This examination was oral and was stenographically recorded.

On December 14, 1900, an examination was held for book-keepers. The results of this examination had not been determined at the time of the making of this report.

The civil service law following the provisions of the constitution is imperative in requiring that all vacancies in positions in the competitive class shall be filled by promotion of persons holding positions in a lower grade in the department or office in which the vacancy exists. Rule XXVII of this commission is designed to provide a practical method of enforcing the law, and the commission will not hereafter recognize as valid any promotion not made in accordance therewith.

During the year the commission has conducted 25 examinations in which 537 candidates, including the four promotion examinations, were examined. In seven examinations the written questions were supplemented by practical tests of fitness. The examinations in which this practical test has been had and the names of the expert examiners employed by the commission to conduct the examinations are as follows:

German clerk and investigator.....	Dr. V. J. Ruppert
Gate keeper.....	Mr. Nelson Tubbs
Search clerk in city treasurer's office.....	Mr. Robert B. Wickes
Meter record keeper.....	Mr. Robert Cartwright
Inspector of mercantile establishments...	Dr. Wende, of Buffalo
Draughtsman.....	Mr. Livingston Little
Engineer at pump house.....	Mr. Wm. J. Creelman
Fireman at pump house.....	Mr. Wm. J. Creelman
Assistant in office of fire marshal.....	Mr. Leon Stern

The commission has required applicants for positions where physical activity and endurance were needed to undergo a special physical examination. This has been done in the case of candidates for positions of investigator in the poor department, and inspector of garbage collection.

Non-competitive examinations to provide eligibles for vacancies where no eligible list existed have been held as follows:

February 7, 1900, for assistant search clerk in the city treasurer's office; February 21, 1900, for meter record keeper; May 2, 1900, for inspector of garbage collection; May 9, 1900, for assistant in the office of the fire marshal. In each of these cases competitive examinations were held later and permanent appointments made.

A complete list of the competitive examinations conducted by the commission, with the number of candidates taking each examination, and the number qualified or disqualified by this examination, follows:

Date	KIND OF EXAMINATION	Number of candidates	Number qualified	Number disqualified
1900				
January 19	Clerk	105	85	20
January 19	German clerk	8	6	2
January 19	Messenger	36	20	16
January 19	Investigator poor department.....	72	60	12
January 19	German investigator poor department	15	11	4
January 19	Clerk to health department	6	4	2
January 20	Stenographer	12	8	4
January 20	Stenographic clerk to civil service commission.....	1	1	0
February 2	Janitor (steam boilers).....	32	26	6
February 2	Gate keeper	14	6	8
February 2	Law clerk	8	8	0
March 16	Search clerk city treasurer's office.....	3	1	2
March 16	Meter record keeper	3	1	2
March 16	Registrar in health department.....	3	3	0
March 16	Inspector mercantile establishments.....	7	3	4
March 16	Draughtsman	4	2	2
May 4	Engineer at pump house.....	10	6	4
May 4	Fireman at pump house.....	5	4	1
May 4	Inspector of garbage collection.....	9	8	1
May 19	Promotion examination for sergeant in police department.	61	52	9
June 1	Promotion examination for captain in police department.	6	4	2
July 20	Assistant in office of fire marshal	14	3	11
October 27	Promotion examination for lieutenant in fire department.	67	44	23
December 7	Oral promotion examination for janitors having charge of steam boilers.....	2	2	0
December 14	Bookkeeper	34

Sample copies of examination papers used during the year 1900 are hereto annexed and made a part of this report.

Examinations are called and conducted in the following manner: The civil service rules require that at least five days' notice of examinations should be given. The commission has a bulletin board in the city hall and official announcements of examinations are made by posting them upon this board. It is usual to give

additional notice through the press and also by mail, or in case of a promotion examination by order from the head of the department affected. On entering the examination room, each candidate is given a large envelope which includes the examination paper and a small envelope, and this small envelope in turn contains a card. Each candidate is directed to write on the card his name and address and his examination number. He is then told to put the small card in the small envelope and seal the latter. This is the only place where the candidate's name appears. The small envelopes containing the names of the candidates are never opened until the papers have been marked and the commission is ready to make up its list. In thus marking by number neither the commission, the chief examiner nor the experts employed ever know whose paper is being marked, and absolute impartiality is thus obtained. The commission also makes every possible effort to prevent a knowledge in advance of any questions to be used upon its examinations. Where possible, the papers are prepared in the office of the commission and the papers sent to and from experts go under seal. During the year the commission has held thirty meetings.

Mr. S. William Briscoe, inspector of the State Civil Service Commission, acting under your Commission's directions, visited Rochester in the month of September and made an examination of the working of the municipal service. From his intimate acquaintance with the needs of the department Mr. Briscoe was able to advise the board and its secretary as to many matters which were in doubt, and the commission wishes to express its appreciation of the valuable assistance rendered. It is apparent that on account of the complexity of the work connected with the administration of the municipal civil service the members of the municipal commission and the secretary, holding office perhaps for only a year or two, cannot administer the law as it should be administered without the advice, assistance and suggestions of some person who is thoroughly familiar with the law and its administration in other cities. We feel that it would be a great aid to us in our work if the state inspector should

make regular stated visits to us not less frequently than once a year.

The rulings of the commission have twice been the subject of investigation by the courts and once by a committee of the common council of Rochester. Herman Cassabeer and George Cummings were employed by the executive board in 1899 and were transferred at the beginning of the year to the office of the comptroller. This transfer, the commission, for reasons which have already been set forth at length, did not believe to be proper and refused to certify for payment the names of these two employees. Their names did not thereafter appear on the payrolls presented to the civil service commission. Information came later to the common council that these gentlemen were still employed in the office of the comptroller and a committee of the common council was appointed to investigate this and other matters relating to the comptroller's office. One of the members of the commission and its secretary appeared before the investigating committee of the common council and the findings of that committee supported the position taken by the commission.

Edward Wilkinson was also employed by the executive board in 1899. He was appointed without civil service examination and the legality of his tenure of office was questioned by the civil service commission of that year. Mr. Wilkinson is a veteran of the civil war. The present commission refused to certify Mr. Wilkinson's pay. Mr. Wilkinson continued to work and thereupon brought an action in the municipal court against the city for his salary, and recovered a judgment on the ground that a civil service certificate was not necessary in this case. This case is in the hands of the corporation counsel.

In the course of the year the city treasurer desired to make several temporary appointments of clerks. The men standing at the head of the list for clerks refused to accept the employment offered, as it was only temporary. In this way the name of Mr. Lee J. Rowley, who stood at some distance from the top of the list, was reached, and Mr. Rowley was certified to the city treasurer for appointment. At the end of the period during which a

temporary appointment was allowed to continue the civil service commission notified the city treasurer that it would thereafter be unable to certify for payment Mr. Rowley's name. The city treasurer thereupon requested a certification of clerks' names for permanent appointment, and demanded that the whole list of clerks be presented to him for his choice. The commission certified to the city treasurer three names from the regular clerks' list and three names from the list of German-speaking clerks, but refused to comply with the official's demand for the entire list. Thereupon a mandamus proceeding was commenced by the treasurer, in which he sought a peremptory writ directing the civil service commission to furnish to him its entire list of clerks. The matter came up for hearing before Mr. Justice Davy, of the supreme court, and the application for the writ was dismissed on technical grounds. Subsequently Mr. Rowley commenced action against the city to recover his salary, which action is still pending.

In several instances the commission has requested legal opinions from the corporation counsel. Copies of these opinions are annexed to this report in appendix 1.

In conclusion the commission begs to assure you that it has endeavored throughout the year to administer the civil service law in the spirit of the constitution and of the statutes as a practical system for determining the merit and fitness of candidates for positions under the city's government, and of leaving to competition instead of favoritism the selection of the candidates.

On December 29, 1900, Mayor Carnahan appointed Frederick A. McGill secretary and chief examiner, succeeding Ernest B. Millard, resigned, to take effect January 1, 1901.

Respectfully submitted.

(Signed)

ELBRIDGE L. ADAMS

J. STUART PAGE

E. W. MERRILL

Commissioners

FRED A. MCGILL, *Secretary*

APPENDIX 1

(Copy)

February 3, 1900

Mr. ERNEST B. MILLARD, *Secretary civil service commission:*

Dear Sir—Referring to your letter of January 30th, it is my opinion that the civil service commission may prescribe an age limit for positions requiring physical activity and endurance, provided it is done by way of a preliminary requirement of examination, in which case the commission may refuse to examine an applicant or after examination to certify an eligible who is found to lack the established preliminary requirement.

This, however, probably does not apply to veterans who are citizens and residents of this state, as the civil service law expressly provides in their case (§ 20) that they shall be entitled to preference in appointment and promotion and that the persons thus preferred “shall not be disqualified from holding any position in the civil service on account of his age or by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for.”

It would seem to follow that in the case of veterans the age limit could not be arbitrarily applied, but the question would depend upon the physical ability of the applicant to perform the duties. I think a preliminary physical examination in the case of each applicant might be required as a preliminary requisite to the examination for the position.

Of course any existing eligible list must stand, as the civil service law (§ 13) provides only for requirements preliminary to the examination.

Yours truly,

P. M. FRENCH

Corporation counsel

February 1, 1900

Mr. ERNEST B. MILLARD, *Secretary civil service commission:*

Dear Sir—Referring to the question contained in your letter of January 31st, it is my opinion that illegal appointments and promotions in the fire and police departments, made prior to January 1, 1900, are not legalized by the new charter, or, in other words, the positions of any policeman or fireman who received during the year 1899 an illegal appointment or promotion, are now precisely the same as though such illegal act had not taken place.

Yours truly,

P. M. FRENCH

Corporation counsel

February 1, 1900

Mr. ERNEST B. MILLARD, *Secretary civil service commission:*

Dear Sir—Referring to your question contained in your letter of January 31, concerning the legality of certain appointments in the assessors' office, I find that for more than three years past the common council has fixed the salaries of the assessors at a certain sum "including clerk hire," thus showing that the council contemplated that clerks should be employed in the business of the city conducted in the assessors' office, and authorized the assessors to hire such clerks.

It is therefore my opinion that the clerks in the assessors' office who have been thus employed for three years or more may be now certified under the civil service law and rule XXVIII of the Rochester rules, as persons who "have served with fidelity for at least three years in a similar position under the previously existing city government."

Yours truly,

P. M. FRENCH

Corporation counsel

February 3, 1900

Mr. ERNEST B. MILLARD, *Secretary civil service commission:*

Dear Sir—Referring to your favor of February 2, containing a statement of facts concerning the appointment of Louis H. Miller as operator in the police department, I find that the matter of the authority for his appointment and retention in office has been the subject of judicial determination.

In the case of *Miller v. Warner et al.*, Mr. Justice Nash, at the special term in March, 1899, decided that “whatever authority the police commissioners have exercised in the appointment of electrical operators has been that which was given to them by the resolution of the common council, a mere authority to employ and not to remove, which could be given or withheld at the pleasure of the common council and withdrawn at any time.”

On February 14, 1899, the common council employed Mr. Miller as superintendent of the police telegraph system of the city, and that employment had not been by the common council on December 31, 1899, revoked.

The decision of Judge Nash was reviewed by the appellate division (42 App. Div., 208) and the order denying the defendants’ motion to vacate the injunction order was reversed, but upon grounds which do not affect the question under consideration.

It is therefore my opinion that Mr. Miller was on January, 1900, by the commissioner of public safety, under the authority of civil service rule XXVIII, properly appointed as operator in the police department.

Yours truly,

P. M. FRENCH

Corporation counsel

Rome

ROME, N. Y., *January 14, 1901**To the State Civil Service Commission:*

GENTLEMEN: The following is a report of the civil service commission of the city of Rome, N. Y., made in answer to your communication of January 2, 1901, and in compliance with section 10, chapter 379 of the Laws of 1899.

First—At the date of this report there are 109 persons included within the classified service of this city.

Second—This exceeds the number of persons designated in the annual report of this city last year by the number of 53.

Third.—During the year last past the civil service commission has held three examinations. One of these was a competitive examination for promotion to the office of chief of police; the second a non-competitive examination for the position of engineer at the city water works; and the third an open competitive examination for all the offices and positions specified in the competitive class under the civil service rules and regulations of this city.

Fourth—Nine applicants took the examination for promotion to the office of chief of police, of these eight succeeded in obtaining the necessary percentage to qualify them for appointment.

Fifth—One applicant took the examination for fireman and obtained a percentage sufficient to qualify him for that position.

Sixth—One person took the non-competitive examination for the position of engineer of the city water works, obtaining the necessary percentage to clothe him with the necessary qualifications.

Seventh—In the examination for all offices and positions specified in the competitive class under the civil service rules and regulations of this city there were five applications, of which two were rejected. One application for assistant city engineer was rejected because there is no such office or position in the city department, and another for engineer at the city water works was rejected because it was an office and position speci-

fied in the non-competitive class and could not be taken under a call for a competitive examination. Three applications were found to be in conformity to all necessary civil service requirements and the makers of same were examined. One for the office of chief of police, who passed above 75 per cent and was accordingly placed upon the eligible list. A second for the position of plumbing inspector; this applicant fell below the required average and therefore failed to qualify for the eligible list. And a third for the position as inspector in the water and sewer department; this applicant also failed to obtain the necessary percentage and consequently failed to have his name placed upon the eligible list.

Eighth—During the past year there have been one dismissal from the ranks of the classified service and one promotion in the same.

Ninth—Annexed and in conclusion you will find a list of all the persons named and included in the classified service of this city, which is hereby made a part of this report and prayed to read therewith.

(Signed)

HORACE B. CASE

ANTON J. RAFFAUF

CHARLES R. HELLER

Commissioners

WILLIAM J. POWERS, *Secretary*

Schenectady

SCHENECTADY, N. Y., *January 1, 1901*

To the State Civil Service Commission:

GENTLEMEN: We beg to submit the annual report of the municipal civil service commission for the year ending December 31, 1900, as follows:

Ten meetings were held as follows: February 15; April 9, 27; May 3, 24; August 7, 30 and December 3, 12, and 13.

Four examinations, Nos. 17, 18, 19 and 20, were held as follows:

No. 17—For firemen, sanitary inspector and truant officer. Eleven applicants; all secured a rating of 70 per cent or better.

No. 18—For patrolmen. Twelve applicants; five of whom received a rating of 70 per cent or more.

No. 19—For firemen. Nine applications; seven of whom received 70 per cent or better.

No. 20—Promotion examination for sergeants and detectives. Four applicants; all of whom received a rating of 70 per cent or better.

Rule XXXIX and several amendments as suggested by the State Civil Service Commission were adopted at a meeting held May 24, 1900.

The eligible list appears at this date as follows:

- 3 patrolmen, police department.
- 1 chief engineer, fire department.
- 1 assistant engineer, water department.
- 1 fireman, water department.
- 2 truant officers, school.
- 1 sanitary inspector, health.
- 6 firemen, fire department.

A total of 15.

(Signed)

LELAND FITZGERALD

A. M. WHITE

ROBERT G. BROOKE

Commissioners

Syracuse

SYRACUSE, N. Y., *January 15, 1901*

To the State Civil Service Commission:

GENTLEMEN: The municipal civil service commission of the city of Syracuse herewith respectfully submits its annual report pursuant to the requirement of chapter 370 of the Laws of 1899.

On September 19, 1900, Mayor McGuire of this city received the resignations of the former members of the commission, nine in number, together with the resignation of the secretary of the commission. On the same date, the mayor appointed a commis-

sion consisting of three members, Howard H. Lincoln, Anton F. Baumer and Frederick Kraft, and also appointed S. Gurney Lapham secretary to the commission, the appointments to take effect on October 1st.

The report of the present municipal civil service commission of Syracuse must therefore be necessarily brief as the present commission has not the data at hand or available to enable it to make a comprehensive report covering the proceedings and action of the Syracuse commission for the entire year.

After the designation by the mayor of the present commission, it held a conference with S. William Briscoe of the State Commission, who came to Syracuse and gave valuable and needed instruction to the Syracuse board as to the proper manner for performing its duties and much other desired information. The first meeting of the new commission was held on Tuesday evening, September 27th, at which meeting Commissioner Lincoln was unanimously elected president of the board. At the same meeting, on motion of Commissioner Kraft, the following amendment to rule II of the Syracuse rules was unanimously adopted:

“For the purpose of ascertaining the merit and fitness of persons seeking and named for positions in the departments of the municipal government to which these rules apply there shall be a board of civil service commissioners, which shall be composed of three citizens of the city of Syracuse, designated and appointed by the mayor, each of whom shall be known as a civil service commissioner of the city of Syracuse, and not more than two-thirds of whom shall belong to the same political party. The mayor may, at any time, by filing with the city clerk a written notification of the change, appoint another citizen in the place of any one so designated. The mayor shall appoint a person who shall act as secretary of the civil service commission. The compensation of the commissioners and of the secretary shall be fixed by the board of estimate and apportionment. The municipal civil service commissioners shall have a general supervision of the administration of the civil service laws and rules in the city of Syracuse, and shall employ a chief examiner, whose

salary shall be fixed by the municipal commission, who shall, subject to the approval of the municipal commission, prepare examinations and establish eligible lists from time to time as the requirements of the service demand, for the positions as specified in the competitive class. It shall be the duty of the chief examiner to conduct all examinations required under these rules and shall assign and direct the work of examiners and take care to secure accurate and uniform justice in their proceedings. Whenever the qualifications of a position are of a professional, scientific, technical or expert character, the chief examiner may, under the direction of the municipal civil service commissioners, obtain such advice and assistance from competent and trustworthy sources as may be expedient and available. He shall perform such other appropriate duties as may be specified or assigned to him by the municipal commission.

“It shall be the duty of the common council of the city of Syracuse to cause suitable rooms and accommodations to be provided for carrying on the work and examinations of the municipal commission as its needs shall require, and said commission shall order the necessary appurtenances, stationery, postage stamps, official seals, record books and other articles to be supplied, and the necessary printing, typewriting, etc., to be done for its official use, the reasonable expenses of which, together with salaries and necessary disbursements of the municipal commission, shall be paid by the city on vouchers duly audited by the commission.”

This amendment was approved by Hon. James K. McGuire, mayor, on September 29, 1900, and was forwarded to the State Commission for its approval. The State Commission on October 12th approved the amendment.

At a meeting of the commission held October 11th, the following amendments to the classification and labor lists were adopted in accordance with the suggestion and recommendation of Mr. Briscoe, representative of the State Commission:

Clerk, law clerk, library clerk, bookkeeper, stenographer, typewriter, messenger, janitor, inspector (department of charities

and correction), physician, assistant engineer (civil), transitman, leveler, chainman, rodman, draughtsman (topographical, mechanical, architectural), engineer (stationary), foreman of parks, superintendent of parks, superintendent of street cleaning, assistant superintendent of public buildings, foreman of street cleaning, superintendent of street repairs, sewers and bridges, foreman of street repairs, sewers and bridges, inspector of street repairs, sewers, and bridges, superintendent of municipal bath, matron, superintendent of public market, purchasing agent, steamboat and boiler inspector, pound master, assistant clerk and stenographer (municipal court), inspector of electrical construction, chief of police, deputy chief of police, police captain, lieutenant, sergeant, roundsman, detective, patrolman, interpreter, instructor of gymnastics, superintendent of telegraph, telegraph operator, veterinary surgeon, chief engineer of fire department, assistant chief engineer of fire department, superintendent of fire alarm telegraph, captain (fire department), lieutenant (fire department), engineer of steamer (fire department), fireman (fire department), plumbing inspector, sanitary inspector, registrar of vital statistics, health officer (physician), health inspector, nurse, meat inspector, milk inspector, chemist, keeper of city hospital, bacteriologist, assistant bacteriologist, inspector of mercantile establishments, librarian, assistant librarian, inspector of asphalt, inspector of masonry, inspector of bridge construction, inspector of street construction, paving and repairs, attendance officer, custodian of truant school, superintendent of (school) building repairs, superintendent of municipal lodging house, meter inspector, meter reader, meter repairer, gatekeeper, plumber, watchman, assistant fire marshal, hydrant inspector, chief examiner (civil service), inspector of pipe and pipe laying, foreman of pipe laying, telegraph lineman, electrician.

LABOR CLASS

Laborers, barnmen, teamsters, carpenters, painters, blacksmiths, tappers, masons, caulkers, helpers, scrub women.

At a meeting of the Syracuse commission, held November 15th, a letter was read from Charles S. Fowler, chief examiner, proffering the services of himself and of the examining force of the State Commission in the conduct of the examination for the position of chief examiner for the Syracuse commission. At a meeting of the commission held December 10th, on motion of Commissioner Baumer, the secretary was directed to write to the State Board requesting in behalf of the Syracuse commission that the State Board should conduct the examination for chief examiner for the Syracuse commission.

Applications were received for examination for chief examiner from ten residents of Syracuse. The application papers of one of the candidates was returned to him as being defective. In accordance with the opinion of the corporation counsel of Syracuse and by decision and direction of the Syracuse commission, the official notice of the proposed examination for the position of chief examiner was advertised six days in the official papers of Syracuse and notice thereof was posted in the lobby of the city hall that length of time.

The following is a copy of the official notice:

“Notice is hereby given that an examination will be held (at a date due notice of which will be given later) for the position of chief examiner of the municipal civil service commission. Persons desiring to enter this examination may obtain application blanks from the secretary of the commission and must file the same with the secretary in person or by mail on or before Monday, December 17, 1900, but no application will be received after the above specified date.

“Persons making application must be residents of the city of Syracuse. The incumbent of the position will be required to be in attendance at the office of the commission during ordinary business hours and at such other times as will be necessary, and shall perform the duties of chief examiner and any other duties as the commission may direct.”

On December 15th the commission received notice from J. C. Birdseye, secretary, that the State Commission had duly examined and approved an amendment to the Syracuse rules so as to include in the exempt class the position of one inspector of marine boilers in the department of public works, which amendment had been approved by the mayor of Syracuse and requested by this commission. On the same date the secretary notified the Syracuse commission that the State Commission disapproved of a proposed amendment to the reinstatement rule for the city of Syracuse to the effect that "after one year from the date of separation such person may be reinstated without examination in the same or similar position in the same office and grade with the approval of the State Civil Service Commission."

The State Commission declined to acquiesce in the amendment proposed on the ground that it would not be advisable.

The examination of candidates for the position of chief examiner for the Syracuse commission was held on December 21st, and was conducted by Charles S. Fowler, chief examiner for the State Commission. Nine candidates were examined. On January 2, 1901, the ratings of the papers for chief examiner for the Syracuse commission were transmitted by Chief Examiner Charles S. Fowler to the Syracuse commission. Examiner Fowler wrote: "I feel that your commission is to be congratulated upon the inherent excellence of the papers of the candidates who are reported as having passed the examination," and "I am sure that any one of the highest three candidates on the list will afford your commission able and satisfactory service." The candidate rated highest for chief examiner declined in advance the position on account of the salary, and the commission, at a meeting held January 8th, on motion of Commissioner Kraft, unanimously appointed Herbert B. Myron of Syracuse as chief examiner for the Syracuse commission, the appointment to date from January 15, 1901.

The Syracuse commission did not conduct any examination during 1900, nor has it conducted any up to date.

Thirty-seven applications have been received by the commission for examination for various positions as follows:

For patrolman	5
For chief examiner	9
For marshal	5
For fireman	6
For inspector	5
For stenographer	2
For snow plow	1
For barnman	1
For mason	1
For lineman	1
For clerk	1

At a meeting of the commission held December 20th, on motion of Commissioner Baumer, the secretary was directed to prepare and deliver to the common council of the city of Syracuse a certificate in the case of the People ex rel. Edward Drake *v.* Jacob C. Knauber *et al.*, constituting the civil service board of the city of Syracuse, as follows:

SUPREME COURT
ONONDAGA COUNTY

THE PEOPLE EX REL. EDWARD DRAKE

v.

JACOB C. KNAUBER ET AL., constituting
the Civil Service Board of the City of
Syracuse.

To the honorable the common council of the city of Syracuse:

By virtue of a judgment entered in the above entitled special proceeding on the 16th day of July, 1900, directing a peremptory writ of mandamus to forthwith issue in the above proceeding to the above named defendants and their successors in office, requiring and commanding them to certify the name of the relator as stated in said judgment,

We hereby certify that the relator, Edward Drake, has passed an examination for merit and fitness for the position of custodian of the city hall pursuant to the provisions of the civil service act; that his rating on the eligible list for said position is the highest of the veterans who have passed an examination for said position, and that he is entitled to said position under the civil service regulations of said city, pursuant to the provisions of the civil service act.

Dated December 15, 1900.

The secretary delivered the certificate as directed to the common council of the city of Syracuse.

The Syracuse commission is proceeding in accordance with the rules, regulations and requirements of the civil service, which it is observing in spirit and letter. The commission has opened new books of record and is keeping them in a systematic and proper manner. Its efforts are seconded by the city employees holding positions under the civil service and it is the aim and purpose of the commission to carry out the provisions of the civil service law fully and completely.

The commissioners desire to testify to the efficient aid rendered them by S. William Briscoe and Charles S. Fowler of the State Commission, whose courtesy and service have been recognized and are gratefully conceded.

Annexed hereto will be found a statement of the expenditures of the commission from October 1, 1900, to January 1, 1901.

(Signed) S. GURNEY LAPHAM, *Secretary*

Troy

TROY, N. Y., *February 13, 1901*

To the State Civil Service Commission:

GENTLEMEN: In compliance with section 10, chapter 370 of the Laws of 1899, we herewith present the report of the municipal civil service commission of the city of Troy, N. Y.

The appropriations made for the civil service commission of the city of Troy, N. Y., by the board of estimate and

apportionment and confirmed by the common council, was \$3050.

By the provision of chapter 665 of the Laws of 1900, a law annexing Troy and what was formerly the village of Lansingburg, this city has acquired a number of employees.

To our commission was delegated the duty of examining the election officials, appointed by the mayor, as nominated by the chairman of the democratic and republican county committees. The examinations were conducted under the rules regulating the civil service and included: 216 inspectors' places, 108 poll clerks' places, 108 ballot clerks' places. The whole number nominated was 465, the number qualifying was 432, and the number rejected was 33.

The questions proposed were as follows:

LIST OF QUESTIONS TO BE ANSWERED BY ELECTION INSPECTORS,
BALLOT CLERKS AND POLL CLERKS

- 1 Write your name, address, age and occupation.
- 2 How long have you resided in the city of Troy?
- 3 How long have you resided in the ward in which you now live?
- 4 How long have you resided in the election district in which you now reside?
- 5 How long have you been a citizen of the United States and state of New York?
- 6 Do you know of any legal objection to your serving as an election official?
- 7 State the date of general elections in this state.
- 8 State the time of opening and closing polls on the general election day in the city of Troy.
- 9 How many election officers are required for an election district?
- 10 How many challengers are permitted at each election district?
- 11 How many watchers are permitted at each election district?
- 12 What are the duties of watchers at an election?

- 13 What are the duties of challengers?
- 14 In what manner is the chairman of the board of election inspectors selected?
- 15 State the provisions of law applicable to an illiterate or disabled voter as to the manner of casting his ballot.
- 16 To what extent must he be illiterate or disabled to be entitled to assistance?
- 17 State the time of opening and closing the polls at an unofficial primary election in the city of Troy.
- 18 When may a person be challenged?
- 19 Fill out the following challenge affidavit:

CHALLENGE AFFIDAVIT

.....election districtward or
assembly district, city or town of.....county of.....
state of New York.

What is your true name?

Where do you actually reside?

Are you a householder?

What is the name of the householder with whom you reside?

How old are you?

Where were you born?

If naturalized, give date of certificate.

Give name of court issuing certificate.

Give name of officer signing certificate.

What is your occupation?

What is the character of the house in which you reside?

What is the name of your present or last employer?

Where is or was the place of business?

Where did you last register or vote from?

How long have you been an inhabitant of this state?

Where have you resided during the last four months? (Give place or places of such residence.)

How long have you been a resident of this election district?

Are you married or single?

(If married) where does your family reside?

(If single) where do your parents reside?

How long do you contemplate residing in this election district?

Have you made any bet or wager, or are you directly or indirectly interested in any bet or wager depending on the result of the next ensuing election?

Have you received or offered to receive, or do you expect to receive, any money or other valuable thing as a compensation or reward for registering or for giving your vote or refraining from voting at the next ensuing election?

Have you paid, offered or promised to pay, contributed, offered or promised to contribute, to another, to be paid or used, any money or other valuable thing, or made any promise to influence the giving or withholding of any vote at the next ensuing election?

Have you been convicted of bribery or of any infamous crime?

If so, have you been pardoned and restored to all the rights of citizenship?

When?

By whom?

I, the undersigned, do hereby solemnly swear (or affirm) that the answers to the above questions were given by me and that they are true answers to such questions.

(Signature of applicant.)

We, the undersigned, inspectors of election of the above designated election district, do hereby certify that the within named person did on this day make application to have his name enrolled upon the register of electors of the said election district; that he was challenged and was sworn and did make the answers set opposite the printed questions upon this affidavit and signed the same in our presence.

Dated this..... day of 190

Name Residence

Name Residence

Name Residence

Name Residence

Board of inspectors

During the past year the civil service law has been rigidly enforced, all of the departments of the city co-operating with the board. All appointments have been made from the civil service lists and all payrolls and accounts for services have been submitted to the commission for certification.

All examinations were written and were filed with the secretary and thus became a record.

During the year the board held 105 meetings, at which 123 persons were examined. The board has registered 125 laborers.

We herewith append a classified list of the persons employed at present in the different departments of the city of Troy.

(Signed) JAMES M. RILEY
THOMAS J. HOURIGAN
WM. C. GEER

Commissioners

STEPHEN MADDEN, *Secretary*

Utica

UTICA, N. Y., *February 5, 1901*

To the State Civil Service Commission:

GENTLEMEN: In pursuance of the provisions of the state civil service law, I herewith submit to you my annual report, as follows:

The civil service commission of the city of Utica is composed of Messrs. Francis K. Baxter, civil engineer, chairman; Charles H. Poole, manufacturer, and William E. Seavey, lawyer, and the secretary of said commission is William J. Cahill.

During the year just closed the commission held 25 meetings for the purpose of certifying to payrolls and conducting examinations. Three persons were examined in the non-competitive class, and 124 in the competitive class.

148 applications were filed for examination in the competitive and non-competitive classes, and 105 applications for registry on the labor list.

The civil service law is being enforced in this city in all of the city departments, and the commission's efforts along this line

receive the general co-operation of the several departments of the city government.

I append hereto a copy of the official roster.

Respectfully submitted,

(Signed) W. J. CAHILL, *Secretary*

Watertown

WATERTOWN, N. Y., *January 10, 1901*

To the State Civil Service Commission:

GENTLEMEN: In compliance with section 10 of chapter 370 of the Laws of 1899, the municipal civil service commission would respectfully submit the following report for the year 1900:

Early in the year Commissioner George W. Reeves resigned and Charles J. Bellinger was appointed in his place. The commission is now constituted as follows: President, James M. Dorsey; Gary M. Jones; Charles J. Bellinger; secretary, J. H. O'Brien.

During the year examinations were held for 15 positions, for which 128 applications were filed. The examinations resulted in establishing eligible lists as follows:

Patrolmen, 4. No appointment.

Plumbing inspectors, 2. Both appointed and declined.

Janitors of school buildings, 6. Two appointed.

Janitor of city hall, 1. Appointed.

Clerk, 1. Appointed.

Drivers in fire department, 8. Five appointed.

Firemen, 22. Eight appointed.

Callmen, 26. All appointed. Many declined.

Health inspectors, 2. One appointed.

Chainmen, 4. Two appointed.

Inspectors of sewers, 2. All appointed.

Rodman, 1. Appointed.

Reader of meters, 1. Appointed.

Thirteen ex-volunteer firemen were appointed callmen without examination pursuant to a resolution of your honorable Commission.

David D. Keefe was reappointed inspector of plumbing within one year from the date of his registration.

Vincent R. Gates was appointed health inspector on account of his preference as a veteran of the civil war.

Several temporary appointments were made for different positions, and the names were taken, so far as was possible, from the eligible lists for the respective positions.

During the past year the civil service law has proved a success in every way except in regard to the labor class. At first it was looked upon as a law to be avoided in every possible way, but now it is generally recognized by the heads of departments as a real benefit. In several instances we have been requested to place other positions in the competitive class and thus relieve those having the appointing power of applicants clamoring for positions.

By numerous amendments to our rules we are getting them into such shape that in a short time we hope to move without friction.

It is *impossible* to comply with the provisions of the law as it now stands in respect to the labor class. When your inspector, Mr. Briscoe, was here, he obtained an understanding of our position, and it is by following his valuable suggestions that we are now keeping even near the law. We are endeavoring to, at least, comply with the spirit of the law.

In conclusion we would say that if that part of the law covering the labor class were properly amended we could next year report the civil service law, as applied to Watervliet, a complete success.

Respectfully yours

(Signed) J. H. O'BRIEN, *Secretary*

Watervliet

WATERVLIET, N. Y., *December 31, 1900*

To the State Civil Service Commission:

GENTLEMEN: The municipal civil service commission of the city of Watervliet hereby respectfully submits the following report for the year ending December 31, 1900:

The commission duly held, according to law, and upon the required notice to the public, examinations for the various positions in the city as often as an eligible list was requested by the various commissions.

Each department is rated and graded according to law and the rules and regulations recommended by your honorable body.

The amendments to our rules suggested by the State Board have been adopted and approved by the mayor and by your honorable body and are now a part of the rules and regulations governing admission and promotion in the civil service of the city of Watervliet.

The commission has endeavored to be perfectly fair and just in its examination of each applicant for a position, basing its decision on the fitness or unfitness of each applicant and upon the merit of the answers given by each candidate to the questions propounded by the board, and due consideration has been given to previous experience.

The commission has always given to the veterans of the late civil war the preference to which they are entitled under the law.

The civil service law is being enforced in all its details and all record books, etc., required to be kept are kept.

During the past year the board held 12 meetings; 16 applications were filed for various positions in the service; 14 applicants were examined, all of which examinations were competitive; 8 applicants passed, and five appointments have been made from eligible lists prepared by this board.

All of which is respectfully submitted.

(Signed)

ALBERT J. DANAHER

JOHN T. SMITH

Commissioners

JAMES F. McCANN, *Secretary*

Yonkers

YONKERS, N. Y., *January 12, 1901**To the State Civil Service Commission:*

GENTLEMEN: I hereby submit to you the report of the Yonkers civil service commission for the year ending December 31, 1900; also copy of official roster of the classified service of this city. The civil service laws are being enforced in this city in accordance with the rules and regulations made by this commission and approved by the State Civil Service Commission.

A special meeting of this commission was held March 1, 1900, for the purpose of registering applicants for positions in the labor class, and from March 1st until June 10th application blanks were handed out and received and applicants registered to the number of 304.

About June 1st it was seen that the list was crowded and it was decided to close same on June 10th after due notice had been given in the daily papers.

At the examination held for the position of patrolman June 14th, one Willard L. Mance appeared for examination after having successfully passed the medical and physical examination. The commission refused to accord him the mental examination upon the grounds of his being the proprietor of a saloon in this city. (He had not stated same on application papers.)

The payroll of the park department was presented for certification July 18th, and it was found that there were four persons on the payroll as masons, the same having not been certified for appointment; the secretary refused to certify the payroll until information was received regarding the appointment. Upon investigation it was found that the men were employed in an emergency case. The superintendent of parks made an affidavit to this effect, and with the approval of the commission the secretary then certified the payroll.

Sometime after September 1st one Thomas Mahar, a veteran, appeared at the office of the commission to have his name registered on the labor list. This was refused him by the secre-

tary on the grounds that the list had been closed. At a meeting held October 19th William Riley, attorney, appeared on behalf of Mr. Mahar and requested the commission to register Mr. Mahar for the reason of his being a veteran. This request was refused because the commission had advertised in the daily papers for ten days prior to the closing of said list and that many others had been refused after such notice had been given. On about November 1st the commission was served with a mandamus issued by Supreme Court Justice Smith to show cause why the name of Thomas Mahar should not be placed upon the eligible list. This was answerable November 9th. The city attorney was engaged by the commission to make answer. The case was argued and Judge Smith signed an order denying the application for the mandamus.

REPORT OF EXAMINATIONS HELD DURING THE YEAR ENDING
DECEMBER 31, 1900

POSITION	Date of examination		Number of applicants	Number of competitors	Successful competitors	Public school	College	Rejected by medical examiner	Stricken from list	Average age
Foreman	April	9	6	6	4	5	1	46
Patrolman	June	14	28	26	9	28	17	1	26
Matron	June	22	5	5	3	6	39.2
Superintendent engineer...	June	22	1	1	1	1	62
Janitor	September	16	16	16	8	16	46
Inspector	October	19	2	2	2	2	30.5
Fireman	November	21	63	61	27	63	34	29.4

Respectfully submitted.

(Signed)

EDWIN L. THOMAS, *President*

ULRICH WIESENDANGER, *Secretary*

APPENDIX H

DIGEST OF COURT DECISIONS RELATING TO CIVIL SERVICE LAW

Digest of decisions affecting the civil service law and rules, or relating to appointments and removals in the civil service, rendered by the supreme court and the court of appeals during the year 1900

[NOTE—The following is a digest of decisions, involving the consideration of questions under the civil service law, rendered in the year 1900. The opinions in full of all civil service cases decided down to the year 1886 were collated in a pamphlet published by the J. B. Lyon printing company of Albany, N. Y. The civil service commission of the state of Massachusetts in 1896 collected several of the decisions of the courts of that state and several of the opinions of the attorneys-general of that state relating to the Massachusetts civil service law and published the same in pamphlet form. A complete work showing the gradual development of the civil service and veteran laws of the state of New York from the original act, with all amendatory and supplementary statutes down to the date of the adjournment of the legislature of 1901, with comment upon the same and with citations to all adjudicated cases by the New York, Massachusetts, Illinois and Federal courts, has been prepared by Wm. Miller Collier, president of the New York State Civil Service Commission, and published by Matthew Bender, law book publisher, of Albany, N. Y.]

UNCLASSIFIED SERVICE, LEGISLATIVE EMPLOYEE

The provision in section 8 of the civil service law that the unclassified service shall include "all legislative officers and employees" applies not only to the state but to each of its civil divisions and cities, and embraces the position of clerk in the office of the clerk of the board of aldermen of the city of New York. Such clerk, however, is a "regular clerk" within the provisions of section 1543 of the Greater New York charter and entitled to the privileges thereby granted. (*People ex rel. Martin v. Scully*, 56 App. Div. 302.)

MEANING OF PROBATIONARY TERM

A person appointed to a position in the civil service in the city of New York for the probationary period prescribed by the civil service rules of that city adopted pursuant to sections 123 and 124 of the Greater New York charter, occupies, so far as the right to remove him during that time is concerned, the same

position as a permanent employee; and the provision of section 35 of the rules to the effect that, during his probationary period, he may be peremptorily discharged is invalid. (*People ex rel. Kastor v. Kearny*, 49 App. Div. 125.) He cannot be removed during such term except for cause after an opportunity to explain, and the rule providing for his peremptory discharge during the term, without notice of charges or an opportunity to be heard, is invalid, and his peremptory discharge therefore unlawful. (Same case affirmed 164 N. Y. 64. See also *People ex rel. McMorrow v. Roosevelt*, 23 App. Div. 533; *Matter of Murray*, 18 App. Div. 337.)

The appointing officer is not obliged to wait until the expiration of the three months during which a probationary appointee is entitled to hold a position before notifying him that his services will be dispensed with at the expiration of that period. A letter sent to the probationary employee shortly before the expiration of the probationary term stating, "You are hereby notified that your services will not be required after this," operates as a notification that the employee will not be retained after the probationary period. (*People ex rel. White v. Coler*, 56 App. Div. 171.)

CLASSIFICATION OF POSITIONS

A "stream cleaner" in the water department of the city of New York, whose compensation is \$2 per day and whose duty it is to keep clean the water running in the streams, to remove therefrom any rubbish or other injurious material and to prevent the creation of any nuisance thereon or pollution thereof, is a laborer and day workman, and the position is properly placed in schedule G of the civil service, which comprises those positions which are not subject to competitive examination. The fact that before the creation of Greater New York the position was placed in the competitive schedule, B, is not conclusive as to the correctness of that classification. (*People ex rel. Langdon v. Dalton*, 49 App. Div. 71.)

CERTIFICATION FOR APPOINTMENT

Section 9 of article V of the constitution of the state of New York, providing that “appointments and promotions in the civil service of the state, and of all the civil divisions thereof, including cities and villages, shall be made according to merit and fitness, to be ascertained, so far as practicable, by examinations which, so far as practicable, shall be competitive,” must be construed in connection with section 2 of article X, providing that “all city, town and village officers, whose election or appointment is not provided for by this constitution, shall be elected by the electors of such cities, towns and villages, or of some division thereof, or appointed by such authorities thereof as the legislature shall designate for that purpose;” and, as thus construed, does not take away such power of appointment or change the officers or bodies who are to make the appointments, but relates only to the qualifications which appointees shall have to justify their appointment under said section 2, and the manner in which they shall be ascertained. The provision of the civil service law that “appointments shall be made * * * by appointment of those graded highest in open competitive examinations conducted by the state or municipal commission,” is unconstitutional since the right of appointment of necessity involves the power of selection and the exercise of discretion and judgment, and the limitation of the right of appointment to the person graded highest would transfer the real power of appointment from the local authorities to the civil service commission, and thus clearly nullify that provision of the constitution which confers the power of appointing city officers upon the local authorities of the municipality. “The statute of 1883 and the rules adopted by the civil service commissioners under it, which required that officers to be appointed should be selected from the highest three on the eligible list, was valid.” (People ex rel, Balcom v. Mosher, 163 N. Y. 32.)

Section 734 of the Greater New York charter, providing that no person shall be appointed to membership in the fire depart-

ment who is not over the age of 21 years and under the age of 30 years, applies to a person whose name was upon the list of those eligible for appointment to the position of fireman at the time the Greater New York charter went into effect, but who had not become entitled to an appointment prior to that time. (People ex rel. Rossner *v.* Scannell, 49 App. Div. 244.)

RIGHT OF ELIGIBLE TO RETAIN RANK ON LIST

The rank which an applicant was given after competitive examination, upon an eligible list promulgated after the civil service law went into effect, stands and cannot be reduced for at least one year. (People ex rel. Petit *v.* Knox, 31 Misc. Rep. 440.)

PROMOTION FOR GALLANTRY

The power vested in the police authorities of the former cities of New York and Brooklyn to promote patrolmen for gallantry without requiring them to submit to a civil service examination was transferred to the police department of Greater New York by section 274 of its charter. Sections 288 and 304 of the Greater New York charter, relative to promotions of members of the police force, are limited by section 125 thereof, which forbids the municipal civil service commissioners to exercise their authority so as "to take from any policeman or fireman any right or benefit now conferred by law or by this act, or existing under any lawful regulation of the department in which he serves." This limitation, which is also incorporated in section 10 of the civil service law, preserves to the members of the police force the privilege which they enjoyed before the consolidation in reference to promotion for gallantry without being compelled to submit to a competitive examination. (People ex rel. Schelpp *v.* Knox, 48 App. Div. 477.) This case was in express terms, approved in a decision of the court of appeals recently rendered. (166 N. Y. 444.)

A person appointed on the New York city police force at a time when the consolidation act provided that promotions should be made only on the grounds of "meritorious police service and

superior capacity," and when the civil service law (Laws of 1883, chapter 354, as amended by Laws of 1884, chapter 410) provided that promotion should be made "on the basis of merit and competition," who continues to serve after the passage of the Greater New York charter, cannot be promoted by the police commissioners for meritorious and heroic conduct, but must pass the competitive examination required by subdivision 4 of section 304 of the charter. (*People ex rel. Schelpp v. Knox distinguished.*) (*People ex rel. Grady v. Knox*, 54 App. Div. 334.) This (the Grady case) *overruled* in a recent decision of the court of appeals. (166 N. Y. 444.)

CERTIFICATION OF PAYROLL

The civil service act of 1899 did not repeal those sections of the charter of the city of New York which relate to the administration of the police and fire departments, as neither section can be deemed an act, rule, or regulation, or classification for appointment or promotion in the civil service of the state or any civil division thereof. Where the appointing officers of the New York police and fire departments have duly furnished to the city civil service commission payrolls which comply with its rule XXXII, the fact that said officers have, under the authority of said sections, appointed persons, who appear on the payrolls as policemen and firemen to be pilots on municipal steamers, affords no reason why the court should, at the instance of a third person, enjoin the said commission from certifying the payrolls for said policemen and firemen. (*People ex rel. Silvey v. Municipal civil service commission*, 30 Misc. Rep. 519.)

POWER OF REMOVAL OR REDUCTION, NON-VETERAN

The general supervisor of the house of refuge for women at Hudson is subject to removal by the superintendent without charges, without assigning any cause and without notice to any third party, under section 3 of article X of the constitution of the state of New York, which provides that if the term of an

office is not fixed by law it "shall be held during the pleasure of the authority making the appointment." It is immaterial whether the civil service rules in regard to removal in terms apply to such a position, as they are not effective to limit the power conferred by the constitution. (*People ex rel. Ray v. Henry*, 47 App. Div. 133.)

Under the provisions of section 6, subdivision 1, of the civil service law, the civil service commission of the city of New York had power, with the approval of the State Civil Service Commission, to adopt rule XLII, providing: "To secure compliance with the provisions of the civil service law prohibiting removals because of political opinions or affiliations, no removal of any person in the classified civil service of the city of New York shall be valid unless and until a statement of the causes of such removal shall be filed with the municipal civil service commission and a copy of the same furnished to the persons so sought to be removed, and until said person has been afforded an opportunity to present an explanation in writing." although a similar provision, contained in section 13 of chapter 186 of the Laws of 1898 was not incorporated by the legislature into the civil service law of 1899. (*People ex rel. Percival v. Cram*, 50 App. Div. 380.) As applied to *public officers* such a rule is invalid, being in contravention of section 3 of article X of the constitution, which provides that where the duration of an office is not provided by the constitution or by statute, the office shall be held during the pleasure of the authority making the appointment. A dockmaster in the department of docks in the city of New York is a public officer. (Same case reversed, 164 N. Y. 166.)

The director of the pathological institute, appointed under section 16 of chapter 545 of the Laws of 1896, is a public officer and may be removed without notice and without a hearing or trial. (Opinion of attorney-general; see attorney-general's report 1900, page 260.)

The rule does not apply to a bona fide removal in the interest of economy. (*People ex rel. Stone v. Dalton*, 32 Misc. Rep. 109.) The observance of the formalities prescribed by section 3 of chap-

ter 186 of the Laws of 1898 is not essential to the validity of the removal of an employee whose position has been abolished in good faith and for economic reasons. (*People ex rel. McCarthy v. Shea*, 51 App. Div. 227.) The rule does not apply in the case of an inspector when his superiors have in good faith determined that the work is so far completed that there remains nothing for him to do. (*Matter of Kenny v. Kane*, 52 App. Div. 385.)

Where a public officer is tried before a superior officer, having power to remove him, upon charges of a substantial nature, showing some neglect of duty on the part of the officer or something which materially affects his official acts or his standing and character, which charges have a real basis or foundation and are made in good faith and not as a mere pretext for removal, and the officer is given an opportunity to explain the charges, which explanation is received and acted upon in good faith, the determination as to the sufficiency of the proof and the propriety of the removal rests entirely with the officer having the power of removal. (*People ex rel. Walsh v. Brady*, 48 App. Div. 128.)

The similar provision of section 48 of the consolidation act relating to regular clerks applies notwithstanding the fact that the person is appointed "to hold during the pleasure of the board"; but such person cannot maintain an action against the city to recover his salary where it appears that he has made no effort to obtain a review of his removal or a reinstatement, and that during the period for which he seeks to recover such salary his duties have been performed by and his salary has been paid to the person appointed in his stead. (*Van Valkenburgh v. The Mayor*, 49 App. Div. 208.)

A proceeding to secure reinstatement under the provisions of section 1543 of the Greater New York charter, unsuccessful for the reason that the relator was not a "regular clerk" within the meaning of that section, is not a bar to a subsequent proceeding under the provisions of chapter 186 of the Laws of 1898. (*People ex rel. Warschauer v. Dalton*, 52 App. Div. 371.)

A failure on the part of a messenger to literally obey instructions, under circumstances that showed a persistent and pains-

taking effort to perform his duty, does not justify his dismissal. (People ex rel. Kennedy v. Brady, 53 App. Div. 279. Reversed, see below.) The removal of a subordinate holding a position subject to competitive examination under the civil service law, who has had an opportunity to make an explanation, where the reasons for the removal are stated in writing, are filed in the department, and upon their face are entirely sufficient to justify it, is not a judicial act in nature or in character and is, therefore, not reviewable by certiorari. (Same case reversed, 166 N. Y. 44.)

Where an employee, discharged on March 15, 1898, waits until July 11, 1900, to begin mandamus proceedings for his reinstatement, and excuses his delay upon the ground of advice of counsel, which appears to have been unsound or inapplicable to the case, he must be deemed guilty of *laches*, and an alternative writ will be refused. (People ex rel. McDowell v. Dalton, 33 Misc. Rep. 359.)

A division into grades of employees formerly of the same grade and the assignment of one of them to the lowest grade at a reduced salary is a reduction within the meaning of section 3 of chapter 186 of the Laws of 1898, and such action requires that the reasons therefor be stated and an opportunity afforded for explanation. Where such reduction is made in violation of the statute, the person is entitled to be reinstated in his former position at his former salary and to recover the difference of salary for the period during which he has been wrongfully deprived. (People ex rel. Strahan v. Feitner, 49 App. Div. 101.)

A clerk whose prospective salary is reduced and who accepts and receipts for the lower salary, under a claim on the part of the city that the payment is in full, cannot subsequently recover from the city the amount of the reduction. (Wilson v. City of New York, 31 Misc. Rep. 693.)

Section 3 of article X of the state constitution providing that, where the duration of an office is not declared by the constitution or by law, the office shall be held during the pleasure of the authority making the appointment, authorizes the board of com-

missioners of the almshouse of the city of Kingston, empowered to appoint certain city physicians for a period not defined, to discharge at pleasure a city physician who is holding under an unexpired contract made with the former board. (*People ex rel. Connelly v. Commissioners*, 32 Misc. Rep. 489.)

POWER OF REMOVAL, VETERANS

The decision of the mayor of a city, adjudging a patrolman on its police force guilty of certain charges and removing him from office, should be reversed where it appears that the mayor, who alone presided at the trial, preferred and formulated the charges, that he interested himself in procuring witnesses in support thereof, and that before the trial he declared that he would get rid of the accused officer. (*People ex rel. Miller v. Elmendorf*, 51 App. Div. 173.)

A veteran wrongfully removed and afterward reinstated by mandamus may, after reinstatement, recover his salary for the period during which he has been unlawfully suspended. (*O'Hara v. City of New York*, 46 App. Div. 518.)

The abolition of the position of assistant secretary of the fire department of the city of New York and the subsequent appointment of a new purchasing agent and an examiner of accounts to perform the same duties at salaries in excess of that paid to the assistant secretary, is in violation of chapter 184 of the Laws of 1898, providing that, in cities of the first class, if a position held by an honorably discharged soldier shall become unnecessary or be abolished for reasons of economy, the incumbent "shall not be discharged from the public service but shall be transferred to any branch of the said service for duty in such position as he may be fitted to fill, receiving the same compensation therefor", and the veteran discharged is entitled to reinstatement. (*People ex rel. Shields v. Scannell*, 48 App. Div. 69.)

The veteran acts do not prevent the abolition of a position in good faith through motives of economy and the delegation of other employees to perform the duties of such position in connection with the other duties performed by them. (*People ex rel. Hartough v. Scannell*, 48 App. Div. 445.)

A veteran whose position has been abolished is not entitled to a peremptory writ of mandamus requiring his assignment to another position in the department where the opposing affidavit alleges that no position exists which the relator is fitted to fill. The failure of a veteran to institute mandamus proceedings until nine months after his removal is fatal unless satisfactorily explained. (*People ex rel. Croft v. Keating*, 49 App. Div. 123.)

In order to charge a public official with notice of the fact that a subordinate employee is an honorably discharged veteran, he must have distinct notice of that fact, or there must be a record in the department from which that fact can be ascertained. An incidental remark made to the official many years before he was in office is not sufficient to charge him with notice. A veteran who, before being removed, neglects to give the removing officer distinct notice of the fact that he is a veteran, and fails to claim his privilege as such, must demand his reinstatement upon the ground that he is a veteran before he can maintain a proceeding to compel such reinstatement (*People ex rel. McDonald v. Clausen*, 50 App. Div. 286); but this rule only applies to a case where the removal is made without any intention to infringe the veteran's right or to deprive him improperly of his position, and not to a case where the veteran's position was abolished by the appointing officer for the sole purpose of enabling the latter to appoint some other person in the veteran's place. (*People ex rel. Bean v. Clausen*, 50 App. Div. 324.)

The secretary of the fire department of the former city of New York occupied a "strictly confidential position" within the meaning of the veteran act. (*People ex rel. Jussen v. Scannell*, 51 App. Div. 360.) Also the county detective, appointed by the district attorney of the county of Kings. (*People ex rel. Webb v. Clarke*, 54 App. Div. 588.)

A veteran cannot maintain an action to recover wages on account of an alleged unlawful discharge without prior application for reinstatement. (*Sullivan v. City of New York*, 33 Misc. Rep. 314.)

REMOVAL UNDER LOCAL RULES

The power of removal of policemen under local statutes and the rules of local departments is discussed in *People ex rel. Fahy v. York*, 49 App. Div. 173; *People ex rel. Wallace v. Diehl*, 50 App. Div. 58; *People ex rel. Donnelly v. Moss*, 50 App. Div. 308; *People ex rel. Dermody v. York*, 50 App. Div. 359; *People ex rel. Dunn v. Ham*, 32 Misc. Rep. 517; *People ex rel. Seward v. Sing Sing*, 54 App. Div. 555; *People ex rel. Shannon v. Magee*, 55 App. Div. 195; *People ex rel. McCollum v. Scannell*, 56 App. Div. 51.)

OFFICER AND EMPLOYEE

The distinction between a public officer and an employee in respect to right of compensation is that the officer is entitled to recover his salary as an incident to the office, while the employee is only entitled to payment for services actually performed. (*Quintard v. City of New York*, 51 App. Div. 233. Compare, however, *O'Hara v. City of New York*, 46 App. Div. 518.)

RIGHT TO COMPENSATION

A person employed by a municipality through the proper official, but without compliance with the charter or the civil service rules made thereunder, cannot recover of the municipality for services rendered to it, as the employment is invalid. (*Graham v. City of New York*, 33 Misc. Rep. 56.)

A nurse appointed by the department of charities in the city of New York, after the department has been informed by the secretary of the civil service commission that no eligible list from which to make appointments to that position is in existence, is entitled, although her appointment is irregular under the requirements of the civil service law, to maintain an action to recover her salary for services rendered. "The plaintiff was appointed in what seems to have been a public emergency." (*McBride v. City of New York*, 56 App. Div. 520.)

APPENDIX I

THE CIVIL SERVICE LAW, RULES, CLASSIFICATION AND REGULATIONS,
AMENDED TO JANUARY 1, 1901

THE CIVIL SERVICE LAW

Chapter 370, Laws of 1899

An Act in relation to the civil service of the state of New York and the cities and civil divisions thereof, constituting chapter three of the general laws.

Chapter 3 of the general laws

THE CIVIL SERVICE LAW

Section 1 Short title.

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3 State Civil Service Commission.

4 Officers and employees of the Commission.

5 Rooms and accommodations.

6 The powers and duties of the Commission.

7 Duties of public officers.

8 Unclassified service; classified service.

9 Rules for the classified state service.

10 The classified city service.

11 Classification.

12 The exempt class.

13 The competitive class.

14 Exceptions from competitive examination.

15 Promotion, transfer, reinstatement, reduction.

16 The non-competitive class.

17 The labor class in cities.

18 Official roster; reports of appointing officers.

19 Disbursing officers.

20 Preferences allowed honorably discharged soldiers,
sailors and marines.

21 Power of removal limited.

- Section 22 Misdemeanor to obstruct right of examination; false representation; impersonation in examination.
- 23 Recommendations for appointment or promotion.
- 24 Political assessments prohibited.
- 25 Officers or candidates not to promise influence, etc.;
“public officer” and “public employee” defined.
- 26 Attendance of witnesses; fees.
- 27 Taxpayer’s action.
- 28 Saving clause.
- 29 Repeal.
- 30 When to take effect.

[As amended by chapter 195, Laws of 1900.]

Section 1. **Short title.** This chapter shall be known as the civil service law.

§ 2 **Definitions.** When used in this chapter,

1 The term “Commission” or “State commission” means the State Civil Service Commission.

2 The term “municipal commission” means the municipal civil service commission of a city.

3 The “civil service” of the state of New York or any of its civil divisions or cities includes all offices and positions of trust or employment in the service of the state or of such civil division or city, except such offices and positions in the militia and the military departments as are or may be created under the provisions of article eleven of the constitution.

4 The “state service” shall include all such offices and positions in the service of the state or of any of its civil divisions except a city.

5 The “city service” shall include such positions in the service of any city.

6 The term “appointing officer” signifies the officer, commission, board or body having the power of appointment to subordinate positions in any office, court, department, commission, board, or institution.

§ 3 **State Civil Service Commission.** The governor is authorized to appoint, by and with the advice and consent of the senate, three persons, not more than two of whom shall be adherents of the same political party, as civil service commissioners, and said three commissioners shall constitute the State Civil Service Commission. They shall hold no other official place under the state of New York. The governor may remove any commissioner, and any vacancy in the position of commissioner shall be so filled by the governor, by and with the advice and consent of the senate, as to conform to said conditions for the first selection of commissioners. The three commissioners shall each receive a salary of three thousand dollars a year, and each of said commissioners shall be paid his necessary traveling expenses incurred in the discharge of his duty as a commissioner. [As amended by chapter 66, Laws of 1900.]

§ 4 **Officers and employees of the Commission.** The Commission may elect one of its members to be president, and may employ a chief examiner, a secretary, and such other officers, clerks and examiners as it may deem necessary or proper to carry out the purposes of this act, and such employees shall hold office during the pleasure of the Commission. The chief examiner shall be entitled to receive a salary at the rate of three thousand six hundred dollars a year, and he shall be paid his necessary traveling expenses incurred in the discharge of his duty. The secretary, and other officers, clerks and examiners shall receive salaries to be fixed by the Commission, and the secretary shall also be paid his necessary traveling expenses incurred in the discharge of his duty. The Commission may select suitable persons in the official service of the state or any of its civil divisions, after consulting the head of the department or office in which such persons serve, to act as examiners under its direction. Persons so selected shall be entitled to compensation from the Commission for their necessary expenses occasioned by the service actually rendered, in addition to the regular service required in the department or office where they are regularly employed. The compensation of examiners shall not exceed five dollars per day,

except in the case of special and expert examiners employed in the preparation of questions and rating of candidates; the Commission shall not expend or authorize the expenditure of moneys for any purpose in excess of the sums appropriated therefor by law.

§ 5 **Rooms and accommodations.** It shall be the duty of the trustees of public buildings to cause suitable and convenient rooms and accommodations to be assigned or provided, and to be furnished, heated and lighted, at the capitol in the city of Albany, for carrying on the work and examinations of said Commission, and said Commission may order the necessary stationery, postage stamps, an official seal and other articles to be supplied, and the necessary printing to be done for its official use. It shall be the duty of the officers of the state of New York or of any civil division thereof, at any place where examinations are directed by the Commission or its rules to be held, to allow the reasonable use of public buildings, and to heat and light the same for holding such examinations, and in all proper ways to facilitate the same.

§ 6 **The powers and duties of the Commission.** The State Civil Service Commission shall

First—Prescribe, amend and enforce suitable rules and regulations for carrying into effect the provisions of this act and of section nine of article five of the constitution of the state of New York, as herein provided. The rules prescribed by the state and municipal commissions pursuant to the provisions of this act shall have the force and effect of law.

Second—Keep minutes of its own proceedings and records of its examinations and other official action.

Third—Make investigations concerning and report upon all matters touching the enforcement and effect of the provisions of this act and the rules and regulations prescribed thereunder, concerning the action of any examiner or subordinate of the Commission and any person in the public service, in respect to the execution of this act, and in the course of such investigations each commissioner and the secretary and the chief examiner shall have power to administer oaths.

Fourth—Have power to subpoena and require the attendance in this state of witnesses and the production thereby of books and papers pertinent to the investigation and inquiries hereby authorized and to examine them and such public records as it shall require in relation to any matter which it is required to investigate. And for the purposes of the examination hereby directed, the Commission possesses all the powers conferred by the legislative law upon a committee of the legislature or by the code of civil procedure upon a board or committee, and may invoke the power of any court of record in the state to compel the attendance and testifying of witnesses and the production thereby of books and papers as aforesaid.

Fifth—Make an annual report to the governor for transmission to the legislature, showing its own action, the rules and regulations and the exceptions thereto in force, and the practical effects thereof and any suggestions it may approve for the more effectual accomplishment of the purposes of this act.

Sixth—Meet in Albany at least once in each calendar month, except the month of August, and hold such other meetings as the needs of the public service may require. A majority of the members of the Commission shall constitute a quorum.

§ 7 **Duties of public officers.** It shall be the duty of all officers of the state of New York or of any city or civil division thereof to conform to and comply with and to aid in all proper ways in carrying into effect the provisions of this act, and the rules and regulations prescribed thereunder and any modification thereof. No officer or officers having the power of appointment or employment shall select or appoint any person for appointment, employment, promotion or reinstatement except in accordance with the provisions of this act and the rules and regulations prescribed thereunder. Any person employed or appointed contrary to the provisions of this act or of the rules and regulations established thereunder, shall be paid by the officer or officers so employing or appointing, or attempting to employ or appoint, him, the compensation agreed upon for any services performed under such appointment or employment, or in case no compensation is

agreed upon, the actual value of such services, and any expenses incurred in connection therewith, and shall have a cause of action against such officer or officers or any of them for such sum or sums and for the costs of the action. No public officer shall be reimbursed by the state or any of its civil divisions for any sums so paid or recovered in any such action.

§ 8 **Unclassified service; classified service.** The civil service of the state and of each of its civil divisions and cities shall be divided into the unclassified service and the classified service. The unclassified service shall comprise all elective offices; all offices filled by election or appointment by the legislature on joint ballot; all persons appointed by name in any statute; all legislative officers and employees; all offices filled by appointment by the governor, either upon or without confirmation by the senate, except officers and employees in the executive offices; all election officers; the head or heads of any department of the government, and persons employed in or who seek to enter the public service as superintendents, principals or teachers in a public school or academy or in a state normal school or college. The classified service shall comprise all positions not included in the unclassified service. All appointments or employments in the classified service shall be for a probationary term not exceeding the time fixed in the rules.

§ 9 **Rules for the classified state service.** Within one month after the passage of this act, the Commission shall make rules for the classification of the offices, places and employments in the classified service of the state, and thereafter from time to time rules for the classification of the offices, places and employments in such other civil divisions thereof, except cities, as after due inquiry by the Commission shall be found practicable, and for appointments and promotions therein and examinations therefor, not inconsistent with the constitution and the provisions of this act, and shall amend the same from time to time. No examination or registration shall be required of persons to be employed as laborers in the state service. Such rules and any modifications thereof, shall take effect when approved by the

governor. Due notice of the contents of such rules, and of any modifications thereof, shall be given by mail to appointing officers and heads of departments affected thereby, and such rules shall be printed for public distribution. Subject to the provisions of this act and of the rules established thereunder, the Commission shall make regulations for and have control of examinations for the service of the state and the civil divisions thereof, except cities, and shall supervise and preserve the records of the same, but such examinations shall be held at least once a year in each of the following places: Albany, Amsterdam, Auburn, Binghamton, Buffalo, Dunkirk, Elmira, Geneva, Hornellsville, Ithaca, Jamestown, Johnstown, Kingston, Lockport, Malone, Middletown, Newburgh, New York, Ogdensburg, Olean, Oneonta, Oswego, Plattsburg, Poughkeepsie, Rochester, Saratoga, Syracuse, Utica and Watertown; and shall cover in each place all offices and positions for which competitive examinations are required, except such examinations as require special tools, machinery, appliances, or laboratory facilities.

§ 10 **The classified city service.** The mayor of each city in this state shall appoint and employ suitable persons to prescribe amend and enforce rules for the classification of the offices, places and employments in the classified service of such city, and for appointments and promotions therein and examinations therefor; and for the registration and selection of laborers for employment therein, not inconsistent with the constitution and the provisions of this act, and shall amend the same from time to time. Such persons shall be municipal civil service commissioners and shall constitute the municipal civil service commission of such city. All appointments or designations of municipal civil service commissioners shall be made in such manner that not more than two-thirds of such commissioners in any city shall at any time be adherents of the same political party. Such rules herein prescribed and established, and all regulations now existing for appointment and promotion in the civil service of said city, and any subsequent modification thereof, whether pre-

scribed under the authority of a general law or of any special or local law, shall be valid and take or continue in effect only upon the approval of the mayor of the city and of the State Civil Service Commission. The authority by this section conferred shall not be so exercised as to take from any policeman or fireman any right or benefit conferred by law, or existing under any lawful regulation of the department in which he serves. All examinations herein authorized shall be public, and all rules shall be published, and, with all the proceedings and papers connected with said examinations, shall be at all times subject to the inspection of said State Commission and its agents; and said Commission shall set forth in its report the character and practical effects of such examinations, together with its views as to the improvement and extension of the same, and also copies of all rules made under the authority hereby conferred. Subject to the provisions of this act and of said rules, the municipal commission of any city shall make regulations for and have control of examinations and registrations for the service of such city, and shall supervise and preserve the records of the same. In case, for any reason, the mayor of any city within sixty days after he has the power to appoint, fails to appoint such municipal commissioners, the State Commission shall appoint them to hold office until the expiration of the term of the mayor then in office and their successors are appointed and qualify. It shall be the duty of such persons to prepare and to procure the approval of the rules herein provided for, and, if they fail to do so within sixty days after their appointment, the State Commission shall forthwith make said rules. It shall be the duty of such persons to make reports from time to time to the State Commission, whenever said Commission may request, of the manner in which this law, and the rules and regulations thereunder, have been and are administered, and the results of their administration in such city, and of such other matters as said Commission may require, and annually on or before the fifteenth day of January, to make such a report to said Commission; and it shall be the duty of said State Commis-

sion in its annual report to set out either these reports, or a sufficient abstract or summary thereof, to give full and clear information as to their contents. A copy of the roster of the classified civil service of such city shall be transmitted to the State Commission with the annual report aforesaid, and shall be filed in the office of said commission as a public record. The mayor may at any time remove any municipal civil service commissioner appointed by him. Said State Commission may also, by unanimous vote of the three commissioners, with the written approval of the governor, remove any municipal civil service commissioner appointed or employed under the authority of this section, for incompetence, inefficiency, neglect of duty or violation of the provisions of this act, or of the rules and regulations in force thereunder, or of any of them, specifying in writing the particulars of the incompetency, inefficiency, neglect of duty or violation charged, and filing the same as a public document in the office of the city clerk, or if there be no city clerk, in the office of the clerk of the board of aldermen, and a certified transcript thereof in the office of the State Civil Service Commission, first giving him an opportunity to make a personal explanation in self-defense. Whenever a municipal civil service commissioner has been removed by the unanimous vote of the three state commissioners, with the written approval of the governor, or whenever any municipal commissioner shall resign or be removed by the mayor pending an investigation by the State Commission of the administration of the civil service of the city in which such person is a municipal commissioner, or whenever any municipal commissioner shall resign or be removed by the mayor pending a hearing by the State Commission of charges preferred against such municipal commissioner, the State Commission and not the mayor of such city shall have power to appoint persons to fill such vacancies, and such persons so appointed by the State Commission shall hold office as municipal civil service commissioners of such city until the expiration of the term of the mayor then in office and until their successors are appointed and qualify. Said State Commission

may at any time, by unanimous vote of the three commissioners, amend or rescind any rule, regulation or classification prescribed under provisions of this section, provided that said State Commission shall state the reasons for such action in writing and file the same and a certified transcript thereof as a public document as hereinbefore provided, and give an opportunity to the municipal civil service commissioners concerned to make a personal explanation and to file papers in opposition to such action. The said State Commission, however, shall not take such action upon any ground other than that the provisions or purposes of this act are not properly or sufficiently carried out by such rule, regulation or classification, nor without specifying in writing and detail in what particular such provisions or purposes are not carried out, nor shall said State Commission exempt from competitive examination any position, or place or employment in any city without the consent of the municipal commission of such city. [As amended by chapter 675, Laws of 1900.]

§ 11 **Classification.** The offices and positions in the classified service of the state or of any city or civil division thereof for which civil service rules shall be established pursuant to this act, shall be arranged in four classes to be designated as the exempt class, the competitive class, the non-competitive class and, in cities, the labor class.

§ 12 **The exempt class.** The following positions shall be included in the exempt class:

1 The deputies of principal executive officers authorized by law to act generally for and in place of their principals;

2 One secretary of each officer, board and commission authorized by law to appoint a secretary;

3 One clerk, and one deputy clerk if authorized by law, of each court, and one clerk of each elective judicial officer;

4 In the state service, all unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class; and in addition thereto there may be included in the exempt class all other subordinate offices for the filling of which competitive or non-competitive examination may be found

to be not practicable. But no office or position shall be deemed to be in the exempt class unless it is specifically named in such class in the rules, and the reasons for each such exemption shall be stated separately in the annual reports of the Commission. Not more than one appointment shall be made to or under the title of any such office or position, unless a different number is specifically mentioned in such rules. Appointments to positions in the exempt class may be made without examination.

§ 13 **The competitive class.** The competitive class shall include all positions for which it is practicable to determine the merit and fitness of applicants by competitive examination, and shall include all positions now existing, or hereafter created, of whatever functions, designations or compensation, in each and every branch of the classified service, except such positions as are in the exempt class, the non-competitive class or the labor class. Appointments shall be made to or employment shall be given in all positions in the competitive class that are not filled by promotion, reinstatement, transfer or reduction under the provisions of this act and the rules in pursuance thereof, by appointment of those graded highest in open competitive examinations conducted by the State or municipal commission, except as herein otherwise provided. The term of eligibility shall be fixed for each eligible list at not less than one nor more than four years. Appointment shall be made from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and a new list shall be created for a stated position or group of positions only when there is no appropriate list existing from which appointment may be made. No person shall be appointed or employed under any title not appropriate to the duties to be performed, and no person shall be transferred to, or assigned to perform the duties of, any position subject to competitive examination, unless he shall have previously passed an open competitive examination equivalent to that required for such position, or unless he shall have served with fidelity for at least three years in a similar position. Appointments to positions in the state service, the duties of which are confined to a locality

outside of Albany county, shall, so far as practicable, be made from residents of the judicial district including such locality. The examinations shall be public and shall be practical in their character and shall relate to those matters which will fairly test the relative capacity and fitness of the persons examined to discharge the duties of that service into which they seek to be appointed. Such commission shall prepare lists of preliminary requirements and subjects of examination for the several positions or groups of positions in the competitive class and shall publish its rules and such information, and advertise such examinations in such manner as the nature of the examinations may require. Each of such commissions shall require intending competitors to file in its office a reasonable length of time before the date of any examination, a formal application in which the applicant shall state under oath:

- 1 His full name, residence and post-office address.
- 2 His age, the place and date of his birth.
- 3 His health and physical capacity for the public service.
- 4 His right of preference by reason of military or naval service.
- 5 His business or employment, and residence for at least the previous five years.
- 6 Such other information as may reasonably be required touching the applicant's merit and fitness for the public service.

Blank forms for such applications shall be furnished by said commissions without charge to all persons requesting the same. Such commissions may require in connection with such application such certificates of citizens, physicians, public officers or others having knowledge of the applicant, as the good of the service may require. Such commissions may refuse to examine an applicant, or after examination to certify an eligible, who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for his performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to

excess; or who has been guilty of a crime or of infamous or notoriously disgraceful conduct; or who has been dismissed from the public service for delinquency or misconduct; or who has intentionally made a false statement of any material fact, or practised, or attempted to practise, any deception or fraud in his application, in his examination, or in securing his eligibility or appointment. When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the state or municipal commission of the amount and necessary details thereof.

§ 14 **Exceptions from competitive examination.** Positions in the competitive class may be filled without competition as follows:

1 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the State or municipal commission for non-competitive examination, and if such nominee shall be certified by such commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue for a longer period than two months in the state service, or one month in any city, nor shall successive temporary appointments be made to the same position under this subdivision.

2 In case of vacancy in a position in the competitive class where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impracticable and that the position can be best filled by the selection of some designated person of high and recognized attainments in such qualities, the state or municipal commission may suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension

shall be reported in the annual reports of such commissions with the reasons for the same.

3 When the services to be rendered by an appointee in the state service are for a temporary period not to exceed one month and the need of such service is important and urgent, the appointing officer may select for such temporary service any person on the proper list of those eligible for permanent appointment without regard to his standing on such list.

§ 15 **Promotion, transfer, reinstatement, reduction.** Vacancies in positions in the competitive class shall be filled, so far as practicable, by promotion from among persons holding positions in a lower grade in the department, office or institution in which the vacancy exists. Promotions shall be based upon merit and competition and upon the superior qualifications of the person promoted as shown by his previous service, due weight being given to seniority. For the purposes of this section an increase in the salary or other compensation of any person holding an office or position within the scope of the rules in force hereunder beyond the limit fixed for the grade in which such office or position is classified, shall be deemed a promotion. No promotion, transfer or reinstatement shall be made from a position in one class to a position in another class unless the same be specially authorized by the State or municipal commission, nor shall a person be promoted or transferred to a position for original entrance to which there is required by this act or the rules an examination involving essential tests or qualifications different from or higher than those required for original entrance to the position held by such person, unless he shall have passed the examination or attained a place upon the eligible list for such higher position.

§ 16 **The non-competitive class.** The non-competitive class shall include such positions as are not in the exempt class or the labor class and which it is impracticable to include in the competitive class. Appointments to positions in the non-competitive class shall be made after such non-competitive examination as is prescribed by the rules.

§ 17 **The labor class in cities.** The labor class in cities shall include unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class. Vacancies in the labor class in cities shall be filled by appointment from lists of applicants registered by the municipal commissions. Preference in employment from such lists shall be given according to date of application. There shall be separate lists of applicants for different kinds of labor or employment, and the commissions may establish separate labor lists for various institutions and departments. Where the labor service of any department or institution extends to separate localities, the commissions may provide separate registration lists for each district or locality. The commissions shall require an applicant for registration for the labor service to furnish such evidence or pass such examination as they may deem proper with respect to his age, residence, physical condition, ability to labor, skill, capacity and experience in the trade or employment for which he applies.

§ 18 **Official roster; reports of appointing officers.** No person shall be appointed to or employed in any position in the classified service of the state or of any city or civil division thereof for which rules have been prescribed pursuant to the provisions of this act, until he has passed an examination or is shown to be especially exempted from such examination in conformity with such rules and the provisions of this act. It shall be the duty of each appointing officer of the state or any such civil division thereof, except cities, to report to the State Civil Service Commission forthwith upon such appointment or employment the name of such appointee or employee, the title and character of his office or employment, the date of the commencement of service by virtue thereof and the salary or compensation thereof, and to report from time to time and upon the date of official action in or knowledge of each case, any separation of a person from the service, or other change therein, and such other information as the Commission may require, in order to keep the roster hereinafter mentioned. The Commission shall keep in its office an official roster of the classified civil service of the state and of

each of the civil divisions thereof for which rules have been prescribed pursuant to this act, except cities, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service, upon such evidence as it may require or deem satisfactory that such person was appointed to, promoted or reinstated in the service in conformity with the provisions of law and the rules prescribed pursuant to this act. The official roster shall show opposite or in connection with each name the date of appointment, employment, promotion or reinstatement, the compensation of the position, the date of commencement of service, and date of transfer in or separation from service by dismissal, resignation, cancellation of appointment or death. In like manner the municipal commission of each city shall keep in its office an official roster of the classified civil service of such city, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service, upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of the rules, and it shall be the duty of each appointing officer of such city to report to such municipal commission in like manner as is hereinbefore provided for reports from appointing officers to the State Commission.

§ 19 **Disbursing officers.** It shall be unlawful for the comptroller or other fiscal officer of the state or any city or civil division thereof for which civil service rules have been prescribed pursuant to this act, to draw, sign or issue, or authorize the drawing, signing or issuing of any warrant on the treasurer or other disbursing officer of the state or such city or civil division thereof, for the payment of, or for the treasurer or other disbursing officer of the state or of such city or civil division thereof, to pay any salary or compensation to any officer, clerk or other person in the classified service of the state or of such city or civil division thereof, unless an estimate, payroll or account for such salary or compensation, containing the names of the persons

to be paid, shall bear the certificate of the State Civil Service Commission, or in case of the service of a city, the certificate of the municipal civil service commission of such city, that the persons named in such estimate, payroll or account have been appointed or employed or promoted in pursuance of law and of the rules made in pursuance of law. Any officer, clerk or other person entitled to be certified by said commission, or either of them, to the comptroller, treasurer or other fiscal or disbursing officer of the state or any city or civil division thereof, as having been appointed or employed in pursuance of law and of the rules made in pursuance of law, and refused such certificate, may maintain a proceeding by mandamus to compel such commission or commissions to issue such certificate. Any sums paid contrary to the provisions of this section may be recovered from any officer or officers making such appointment in contravention of the provisions of law and of the rules made in pursuance of law, or any officer signing or countersigning, or authorizing the signing or countersigning of any warrant for the payment of the same, and from the sureties on his official bond, in an action in the supreme court of the state, maintained by a citizen resident therein, who is assessed for and is liable to pay, or within one year before the commencement of the action, has paid a tax therein. All moneys recovered in any action brought under the provisions of this section must, when collected, be paid into the treasury of the state or such civil division thereof, except that the plaintiff in any such action shall be entitled to receive for his own use the taxable costs of such action.

§ 20 **Preferences, allowed honorably discharged soldiers, sailors and marines.** In every public department and upon all public works of the state of New York and of the cities, counties, towns and villages thereof, honorably discharged soldiers, sailors and marines from the army and navy of the United States in the late civil war, who are citizens and residents of this state, shall be entitled to preference in appointment and promotion without regard to their standing on any list from which such appointment or promotion may be made, provided their qualifications and fitness shall have been ascertained as provided in this

act and the rules and regulations in pursuance thereof; and the persons thus preferred shall not be disqualified from holding any position in the civil service on account of his age or by reason of any physical disability, provided such age or disability does not render him incompetent to perform the duties of the position applied for. Whenever any list of eligible persons, prepared under authority of this act, shall contain the names of honorably discharged soldiers, sailors and marines, entitled to preference as aforesaid, any reference in this act or in the rules and regulations in pursuance thereof to the persons standing highest on such list, shall be deemed to indicate those standing highest of those entitled to preference by the provisions of this section, and such persons shall be given preference on any list of registered applicants for employment in the labor service, in accordance with the dates of their several applications, as though such applications had been filed prior to those of any persons on such lists not entitled to the preference provided by this section. A refusal to allow the preference provided for in this and the next succeeding section to any honorably discharged soldier, sailor or marine, or a reduction of his compensation intended to bring about his resignation, shall be deemed a misdemeanor, and such honorably discharged soldier, sailor or marine shall have a right of action therefor in any court of competent jurisdiction for damages and also a remedy by mandamus for righting the wrong.

§ 21 **Power of removal limited.** Every person whose rights may be in any way prejudiced contrary to any of the provisions of this section shall be entitled to a writ of mandamus to remedy the wrong. No person holding a position by appointment or employment in the state of New York or in the several cities, counties, towns or villages thereof, who is an honorably discharged soldier, sailor or marine, having served as such in the Union army or navy during the war of the rebellion, and who is an honorably discharged soldier, sailor, or marine, having served as such in the army or navy of the United States during the Spanish-American war, or is an honorably discharged soldier,

sailor or marine of the regular army or navy of the United States, or who shall have served the term required by law in the volunteer fire department of any city, town or village in the state, or who shall have been a member thereof at the time of disbandment of said volunteer fire department, shall be removed from such position or employment, except for incompetency or misconduct shown after a hearing, upon due notice, upon stated charges and with the right to such employee or appointee to a review by a writ of certiorari. In cities of the first class, if the position so held by any such honorably discharged soldier, sailor or marine, or volunteer fireman shall become unnecessary or be abolished for reasons of economy or otherwise, the said honorably discharged soldier, sailor or marine, or volunteer fireman holding the same shall not be discharged from the public service, but shall be transferred to any branch of the said service for duty in such position as he may be fitted to fill, receiving the same compensation therefor. The burden of proving incompetency or misconduct shall be upon the party alleging the same. Nothing in this section shall be construed to apply to the position of private secretary or deputy of any official or department, or to any other person holding a strictly confidential relation to the appointing officer. A person serving under a probationary or provisional appointment shall not be deemed to be holding a position within the meaning of this section.

§ 22 Misdemeanor to obstruct right of examination; false representation; impersonation in examination. Any commissioner, or examiner, or any other person who shall wilfully by himself or in co-operation with one or more persons, defeat, deceive or obstruct any person in respect of his or her right of examination, or registration, according to any rules or regulations prescribed pursuant to the provisions of this act, or who shall wilfully and falsely mark, grade, estimate or report upon the examination or proper standing of any person examined, registered or certified, pursuant to the provisions of this act, or aid in so doing, or who shall wilfully make any false representations concerning the same, or concerning the person examined, or who shall wilfully

furnish to any person any special or secret information for the purpose of either improving or injuring the prospects or chances of any person so examined, registered or certified, or to be examined, registered or certified, or who shall personate any other person, or permit or aid in any manner any other person to personate him, in connection with any examination or registration, or application or request to be examined or registered, shall for each offense be deemed guilty of a misdemeanor.

§ 23 **Recommendations for appointment or promotion.** No recommendation or question under the authority of this act shall relate to the political opinions or affiliations of any person whatever; and no appointment or selection to or removal from an office or employment within the scope of the rules established as aforesaid, shall be in any manner affected or influenced by such opinions or affiliations. No person in the civil service of the state or of any city or civil division thereof, is for that reason under any obligation to contribute to any political fund or to render any political service, and no person shall be removed or otherwise prejudiced for refusing so to do. No person in the said civil service shall discharge or promote or reduce, or in any manner change the official rank or compensation of any other person in said service, or promise or threaten so to do for giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose. No person in said service shall use his official authority or influence to coerce the political action of any person or body, or to interfere with any election.

§ 24 **Political assessments prohibited.** No officer, agent, clerk or employee under the government of the state of New York or any civil division or city thereof shall, directly or indirectly, use his authority or official influence to compel or induce any other officer, clerk, agent or employee under said government, or any civil division or city thereof, to pay or promise to pay any political assessment, subscription or contribution. Every said officer, agent, clerk or employee who may have charge or control in any building, office or room occupied for any purpose

of said government, or any said division or city thereof, is hereby authorized to prohibit the entry of any person, and he shall not knowingly permit any person to enter the same for the purpose of therein making, collecting, receiving or giving notice of any political assessment, subscription or contribution; and no person shall enter or remain in any said office, building or room, or send or direct any letter or other writing thereto, for the purpose of giving notice of, demanding or collecting a political assessment, nor shall any person therein give notice of, demand, collect or receive any such assessment, subscription or contribution; and no person shall prepare or make out, or take any part in preparing or making out, any political assessment, subscription or contribution with the intent that the same shall be sent or presented to or collected of any officer, agent or employee, subject to the provisions of this act, under the government of the state of New York, or that of any civil division or city thereof, and no person shall knowingly send or present any political assessment, subscription or contribution to or request its payment of any said officer, agent or employee. Any person who shall be guilty of violating any provision of this section shall be deemed guilty of a misdemeanor.

§ 25. Officers or candidates not to promise influence, et cetera; "public officer" and "public employee" defined. Whoever, while holding any public office, or in nomination for, or while seeking a nomination or appointment for, any public office, shall corruptly use or promise to use, whether directly or indirectly, any official authority or influence (whether then possessed or merely anticipated) in the way of conferring upon any person; or in order to secure or aid any person in securing any office or public employment, or any nomination, confirmation, promotion or increase of salary, upon the consideration or condition that the vote or political influence or action of the last named person, or any other, shall be given or used in behalf of any candidate, officer or party, or upon any other corrupt condition or consideration, shall be deemed guilty of bribery or an attempt at bribery. And whoever, being a public officer, or having or claiming to

have any authority or influence for or affecting the nomination, public employment, confirmation, promotion, removal or increase or decrease of salary of any public officer, shall corruptly use, or promise, or threaten to use any such authority or influence, directly or indirectly, in order to coerce or persuade the vote or political action of any citizen or the removal, discharge or promotion of any officer or public employee, or upon any other corrupt consideration, shall also be guilty of bribery or of an attempt at bribery. Every person found guilty of such bribery, or an attempt to commit the same, as aforesaid, shall, upon conviction thereof, be liable to be punished by a fine of not less than one hundred dollars nor more than three thousand dollars, or to be imprisoned not less than ten days nor more than two years, or to both said fine and said imprisonment in the discretion of the court. The phrase "public officer" shall be held to include all public officials in this state, whether paid directly or indirectly from the public treasury of the state, or from that of any civil division thereof, or by fees or otherwise; and the phrase "public employee" shall be held to include every person not being an officer who is paid from any said treasury.

§ 26 **Attendance of witnesses; fees.** Witnesses and officers to subpoena and secure the attendance of witnesses before said Commission, shall be entitled to the same fees as are allowed witnesses in civil cases in courts of record. Such fees need not be prepaid, but the comptroller shall draw his warrant for the payment of the amount thereof, when the same shall have been certified to by the president of the Commission, and duly proved by affidavit or otherwise to the satisfaction of the said comptroller; and all state, county, town, municipal and other officers and their deputies, clerks, subordinates and employees shall afford the said board all reasonable facilities in conducting the inquiries specified in this act, and give inspection to said board of all books, papers and documents belonging, or in any way appertaining to the respective offices, and shall also produce said books and papers, and shall attend and testify when required to do so by said Commission.

§ 27 **Taxpayer's action.** The right of any taxpayer to bring an action to restrain the payment of compensation to any person appointed to or holding any office, or place or employment in violation of any of the provisions of this act, shall not be limited or denied by reason of the fact that said office, or place or employment shall have been classified as, or determined to be, not subject to competitive examination; provided, however, that any judgment or injunction granted or made in any such action shall be prospective only, and shall not affect payments already made or due to such persons by the proper disbursing officers, in accordance with the civil service rules in force at the time of such payments.

§ 28 **Saving clause.** All rules, regulations and classifications for appointment or promotion in the civil service of the state or any city or civil division thereof, not inconsistent with the provisions of this act, established with the approval of the governor or the State Commission under authority of law prior to the passage of this act, shall continue in full force and effect until annulled or amended pursuant to the provisions of this act; and the state civil service commissioners and the municipal civil service commissioners of any city, now in office, appointed or designated under the provisions of law prior to the passage of this act, shall continue in office until their successors are appointed and qualify, and shall have the same tenure and all the powers and duties which they would have if appointed under the provisions of this act. All merit and eligible lists of persons examined prior to the passage of this act, under the civil service rules and regulations in force at the time of such examination, shall be continued in full force and effect as if formed under the provision of this act, subject, however, to such reasonable regulation and revision as the rules shall prescribe.

§ 29 **Repeal.** Of the laws enumerated in the schedule hereto annexed, that portion specified in the last column is repealed. All other acts or parts of acts, whether general, special or local, and all rules, regulations and classifications for appointment or

promotion in the civil service of the state or any civil division thereof, inconsistent with the provisions of this act are hereby repealed; provided, however, that any act done or right accruing, accrued or acquired, or liability, penalty, or punishment incurred prior to the passage of this act shall not be affected or impaired; but the same may be asserted, enforced, prosecuted or inflicted as fully, and to the same extent, as if the several acts herein referred to had not been amended or repealed.

§ 30 When to take effect. This act shall take effect immediately.

SCHEDULE OF LAWS REPEALED

Laws of	Chapter	Sections
1883	354	All.
1884	312	All.
1884	357	All.
1884	410	All.
1886	29	All.
1887	464	All.
1888	119	All.
1890	67	All.
1892	577	All.
1894	681	All.
1894	716	All.
1894	717	All.
1895	344	All.
1896	821	All.
1897	428	All.
1898	184	All.
1898	186	All.

[Became a law April 19, 1899.]

CONSTITUTIONAL PROVISION

ARTICLE V, SECTION 9. * * * Appointments and promotions in the civil service of the state, and of all the civil divisions thereof, including cities and villages, shall be made according to merit and fitness, to be ascertained, so far as practicable, by examinations, which, so far as practicable, shall be competitive; provided, however, that honorably discharged soldiers and sailors from the army and navy of the United States in the late civil war, who are citizens and residents of this state, shall be entitled to preference in appointment and promotion, without regard to their standing on any list from which such appointment or promotion may be made. Laws shall be made to provide for the enforcement of this section.

STATE CIVIL SERVICE RULES

STATE OF NEW YORK

STATE CIVIL SERVICE COMMISSION

ALBANY, *May* 18, 1899

In compliance with the provisions of section 9 of article V of the constitution, and of chapter 370 of the Laws of 1899 of the state of New York, the State Civil Service Commission hereby prescribes the following rules for the regulation of the classified civil service of the state of New York, to take effect and have the force of law, revoking all other rules to that end, when approved by the governor.

WILLARD A. COBB

SILAS W. BURT

WM. MILLER COLLIER

State civil service commissioners

Rule I—Definition of terms

The several terms hereinafter mentioned, whenever used in these rules or in any regulations thereunder, shall be construed as follows:

1 Chapter 370 of the Laws of 1899 shall be known as "The civil service law."

2 The term "Commission" or "State Commission" means the State Civil Service Commission.

3 The term "municipal commission" means the municipal civil service commission of a city.

4 The "civil service" of the state of New York or any of its civil divisions or cities includes all offices and positions of trust or employment in the service of the state or of such civil division or city, except such offices and positions in the militia and the military departments as are or may be created under the provisions of article XI of the constitution.

5 The "state service" shall include all such offices and positions in the service of the state, or of any of its civil divisions, except a city.

6 The "city service" shall include such positions in the service of any city.

7 The term "appointing officer" signifies the officer, commission, board or body having the power of appointment to subordinate positions in any office, court, department, commission, board or institution.

8 The term "class" refers to the divisions of the classified civil service based upon the distinctive methods of appointment to the positions comprehended therein.

9 The term "group" refers to the divisions in the class based upon the character of the duties of the positions, without regard to the salaries received.

10 The term "subdivision" refers to the divisions of positions in a group more specially arranged according to details for the purpose of examinations, identical in whole or in part.

11 The term "grade" refers to the divisions of any group or subdivision upon the basis of salary or compensation received.

12 The word "compensation" shall be construed as the annual salary of the position or its equivalent when stated by the day, week or month, and shall include proper commutation for lodgings and board, or either, when the same are furnished free as a part of such compensation, and such rate of commutation shall be fixed by regulation of the Commission.

13 The term "veterans" refers to honorably discharged soldiers and sailors from the army and navy of the United States, in the late civil war, who are citizens and residents of this state.

14 The terms "laborer" and "unskilled laborer" are used synonymously and shall be construed as applying only to persons employed as ordinary laborers, and shall not include mechanics, artisans, tradesmen and other skilled laborers, and no person shall be deemed a "laborer" who receives a compensation greater than \$2 for each day of actual service or \$60 per month.

15 The masculine pronoun "he" and its derivatives shall include the feminine pronoun "she" and its derivatives.

16 Whenever in these rules there is a direction that the Commission shall report any matter to the legislature it shall be construed as referring to the next ensuing annual report of the Commission to the legislature, as required by law.

Rule II—General provisions

1 The violation of any of the provisions of the civil service law or of these rules by any person in the civil service of the state or of any civil division or city thereof shall be considered a good cause for the dismissal of such person from the service.

2 No person in the civil service of the state or of any civil division or city thereof shall use his official authority or influence to coerce the political action of any person or body; or shall dismiss or cause to be dismissed, or make any attempt to procure the dismissal of, or in any manner change the official rank or compensation of, any person in such service, because of his political opinions or affiliations.

3 No question in any examination, or form of application or other proceeding by or under the State Commission or any

municipal commission or their examiners shall be so framed as to elicit information concerning, nor any other attempt be made to ascertain the political opinions or affiliations of any applicant, competitor or eligible, and all disclosures thereof shall be discountenanced by the Commission and its examiners. And no discrimination shall be exercised, threatened or promised against or in favor of any applicant, competitor or eligible, because of his political opinions or affiliations.

4 No recommendation of an applicant, competitor or eligible involving any disclosure of his political opinions or affiliations shall be received, filed or considered by the Commission, by an examining board, or by any nominating or appointing officer.

5 No appointment or selection to or removal from an office or employment within the scope of any rules established under the civil service law shall be in any manner affected or influenced by any political opinions or affiliations.

6 No person in the civil service of the state or of any civil division or city thereof shall be obliged to contribute to any political fund or to render any political service; nor shall any such person, directly or indirectly, use his authority or official influence to compel or induce any other person in such service to pay or promise to pay any political assessment, subscription or contribution.

7 In making removals or reductions, or in imposing penalties for delinquency or misconduct, in the state service or city service penalties like in character shall be imposed for like offenses and action thereon shall be taken irrespective of the political opinions or affiliations of the offenders.

Rule III—Classification of the state service

1 The civil service of the state and of each of its civil divisions shall be divided into the unclassified service and the classified service.

2 The unclassified service shall comprise all elective offices; all offices filled by election or appointment by the legislature on joint ballot; all persons appointed by name in any statute; all

legislative officers and employees; all offices filled by appointment by the governor, either upon or without confirmation by the senate, except officers and employees in the executive offices; all election officers; the head or heads of any department of the government; and persons employed in or who seek to enter the public service, as superintendents, principals or teachers in a public school or academy or in a state normal school or college.

3 The classified service shall comprise all positions not included in the unclassified service and shall be arranged in three classes; the exempt class, the competitive class, and the non-competitive class.

4 The classification by or under these rules in the competitive class of any position previously exempt from examination or subject to non-competitive examination, shall not be deemed to confer upon the person holding such position at the time of such change in classification any right or privilege of transfer or promotion to a position in the competitive class under these rules.

5 If at the time of promulgation of these rules there are in any office, department or institution more persons holding any position classified hereby in the exempt class than the number specified in such class by these rules, no further appointments shall be made under such exemption until the number of such persons in the service in said position shall have fallen below the number so specified.

Rule IV—Appointments to and employment in the classified service

1 In pursuance of the provisions of section 9 of article V of the constitution and of the civil service law there shall be provided, to ascertain merit and fitness for admission to the classified service, examinations to be made under the general direction of the Commission.

2 No person shall be appointed to or employed in any position in the classified service of the state or of any city or political division thereof for which rules have been prescribed pursuant to the provisions of the civil service law until he has passed an examination, or is shown to be especially exempted from such

examination, in accordance with such rules and the provisions of the civil service law.

3 No person shall be appointed or employed under any title not appropriate to the duties to be performed, and no person shall be transferred to or assigned to perform the duties of any position subject to competitive examination, unless he shall have previously passed an open competitive examination equivalent to that required for such position, or unless he shall have served with fidelity in a similar position for at least three years next prior to the passage of the civil service law.

4 Appointments to positions in the state service the duties of which are confined to a locality outside of Albany county shall so far as practicable be made from residents of the judicial district including such locality.

5 Appointments to positions in the service of any county to which the provisions of these rules apply shall, so far as practicable, be made from residents of such county. [As amended June 16, 1900.]

Rule V—The exempt class

The following positions shall be included in the exempt class:

1 The deputies of principal executive officers authorized by law to act generally for and in place of their principals.

2 One secretary of each officer, board and commission authorized by law to appoint a secretary.

3 One clerk, and one deputy clerk, if authorized by law, of each court, and one clerk of each elective judicial officer.

4 All unskilled laborers and such skilled laborers as are not included in the competitive class or the non-competitive class.

5 All such other subordinate positions as the Commission may deem it impracticable to fill by competitive or non-competitive examinations.

No office or position shall be deemed to be in the exempt class unless it is specifically named in this rule, nor shall more than one appointment be made to or under the title of any such office or position, unless a different number is specifically mentioned in this rule.

POSITIONS IN THE EXEMPT CLASS

State service

In the office of the Governor:

The secretary to the governor.

The military secretary.

The pardon clerk.

The appointment clerk.

The deputy appointment clerk. (Classified January 26, 1900.)

The stenographer to the governor.

The stenographer to the secretary.

The governor's special messenger.

Counsel.

In the office of the Secretary of State:

The deputy.

The chief clerk.

The stenographer to the secretary.

The cashier and bookkeeper.

Two temporary indexers of patents. (Classified February 7, 1900.)

In the office of the Comptroller:

The deputy.

The confidential clerk.

The stenographer to the comptroller.

The stenographer to the corporation tax commissioner, New York city. (Classified November 28, 1899.)

Two corporation tax commissioners.

Four special corporation tax commissioners.

Seven court and trust fund examiners. (Classified October 28, 1899.)

Two transfer tax experts. (Classified October 28, 1899.)

Eight transfer tax appraisers. (Classified May 18, 1900.)

The chief of the bureau of charitable institutions.

One supervisor of buildings and repairs in the bureau of charitable institutions. (Classified October 28, 1899.)

The state prison lands agent.

The custodian of the Saratoga battle monument.

The custodian of the Lake George battle ground (being the New York state historical society). (Classified December 4, 1900.)

In the office of the Treasurer:

The deputy.

The chief clerk.

The cashier.

The assistant cashier.

The confidential stenographer. (Classified May 18, 1900.)

In the office of the Attorney-General:

Twelve deputies. [As amended February 7, 1900.]

Two confidential clerks. [As amended December 4, 1900.]

The stenographer to the attorney-general.

The clerk, bureau of taxation of corporate franchises. (Classified July 31, 1900.)

The stenographer to deputy assigned as counsel to superintendent of elections. (Classified July 31, 1900.)

The special messenger.

In the office of the State Engineer and Surveyor:

The deputy.

Three division engineers.

One financial clerk for each of the division engineers.

One recording clerk acting as confidential clerk. [As amended September 24, 1900.]

The stenographer to the state engineer.

Fourteen foremen of boring parties to be employed during the survey for barge canal under chapter 411, Laws 1900. (Classified May 18, 1900.)

In the Insurance Department:

Three deputy superintendents.

Four appraisers. (Classified October 28, 1899.)

The cashier.

The confidential clerk.

The stenographer to the superintendent.

The stenographer to the first deputy superintendent.

In the Banking Department:

The deputy superintendent.

The confidential clerk.

The stenographer to the superintendent.

Three confidential examiners. (Classified October 12, 1900.)

In the Department of Public Instruction:

The deputy superintendent.

The supervisor of institutes.

Five conductors of institutes.

Four assistant conductors of institutes.

The confidential clerk.

The inspector of normal schools.

In each state prison:

The agent and warden.

All chaplains.

In the Prison Department:

The electrician and his assistant for the purpose of electrocution.

One confidential clerk or messenger. (Classified September 24, 1900.)

In the Court of Appeals:

All positions in the court of appeals, including all places to which appointments are made by the clerk of the court of appeals. (Classified January 13, 1900.)

In the office of the state reporter for the court of appeals:

One assistant state reporter. (Classified June 16, 1900.)

In the office of the Railroad Commission:

The secretary.

The inspector.

The examiner.

In the office of the Prison Commission:

The secretary.

In the Department of Excise:

The deputy and six special deputy commissioners. [As amended June 16, 1900.]

The secretary to the commissioner.

The financial clerk.

The cashier in the office of the special deputy commissioner at Buffalo, Brooklyn, New York and Long Island City. [As amended February 7, 1900.]

The assistant cashier in the office of the special deputy commissioner at New York.

Five attorneys.

In the Department of Public Works:

The deputy superintendent.

Three assistant superintendents.

The superintendent of repairs for each section.

The disbursing clerk to each section superintendent.

The private secretary.

The financial clerk.

The general inspector.

In the office of the State Board of Charities:

The secretary.

In the office of the Regents of the University:

- The secretary.
- The director of examinations.
- The honorary university examiners.
- The medical examiners.

In the Department of Public Buildings:

- The superintendent.
- The deputy superintendent.
- The paymaster.
- The custodian of the senate committee rooms.
- The custodian of assembly property. (Classified July 10, 1900.)

In the office of the State Commission in Lunacy:

- The secretary.

In each state hospital, asylum and house of refuge:

- The treasurer.
- All chaplains.
- The attorney for each state hospital.

In the office of the Board of Health:

- The secretary.
- The medical expert on contagious diseases.

In the Bureau of Statistics of Labor:

- The deputy commissioner.
- The chief clerk.

In the office of the Forest Preserve Board:

- The secretary.
- Attorneys not exceeding five.

In the office of the Forest, Fish and Game Commission:

- The assistant secretary.
- One fire warden. (Classified June 16, 1900.)
- One special agent for the detection of frauds. (Classified June 16, 1900.)

In the office of the Commissioner of Agriculture:

One assistant commissioner.

One conductor of farmers' institutes. (Classified January 13, 1900.)

In the office of the Board of Mediation and Arbitration:

The secretary.

In the office of Board of Tax Commissioners:

The secretary.

Two expert examiners of special franchises. (Classified October 28, 1899.)

One confidential appraiser. (Classified March 21, 1900.)

Six confidential special agents. (Classified March 21, 1900.)

In the office of the Factory Inspector:

The chief clerk.

In the office of the Commissioners of the State Reservation at Niagara:

The secretary and treasurer.

In the Weather Bureau at Cornell University:

The meteorologist.

The secretary and expert.

In the Agricultural Experiment Station at Geneva:

The director.

The assistant director.

In the State Reformatory at Elmira:

All chaplains.

The resident physician. (Classified March 21, 1900.)

In the House of Refuge at Hudson:

The superintendent. (Classified January 13, 1900.)

In the Industrial School at Rochester:

All chaplains.

In the office of the Superintendent of the Onondaga Salt Springs:

The deputy superintendent.

In the office of the Quarantine Commission:

The secretary.

All officers and other persons employed upon boats and tugs
or in the quarantine stations.

In the office of the Health Officer of the Port of New York:

Two deputies.

Six disinfectors.

In the office of the Board of Port Wardens:

The secretary.

The collector.

In the office of the State Inspector of Gas Meters:

Four deputies.

In the Soldiers' and Sailors' Home at Bath:

The commandant. (Classified February 7, 1900.)

In the office of the board of managers New York state exhibit,
Pan-American exposition:

The chief executive officer. (Classified June 16, 1900.)

The secretary. (Classified June 16, 1900.)

Three inspectors of construction.

One janitor or custodian.

Superintendents of departments.

One stenographer or bookkeeper. (Classified September 24,
1900.)

In the office of the State Fair Commission:

The general manager.

The superintendent of grounds and buildings.

The secretary.

The assistant secretary.

The treasurer.

The superintendent of racing department.

(All classified May 18, 1900.)

In the office of the Charter Revision Commission:

The secretary. (Classified May 18, 1900.)

The assistant secretary. (Classified July 31, 1900.)

In the office of the Racing Commission:

The secretary. (Classified January 13, 1900.)

The counsel. (Classified January 13, 1900.)

In the office of the Tenement House Commission:

The secretary.

The counsel. (Classified July 31, 1900.)

In the office of the Commissioners of the Land Office:

Three appraisers. [As amended January 17, 1900.]

In each normal school:

The clerk to the principal.

In the Woman's Relief Corps Home, Oxford:

All positions the appointees to which are certified to the commission to be veterans, their wives or widows, army nurses residents of New York, or members of good standing in the woman's relief corps.

In the office of the State Superintendent of Elections:

The chief deputy.

The clerk.

The stenographer.

The deputies not exceeding the number fixed by law.

In the New York State Hospital for the care of crippled and deformed children:

Two assistant surgeons, receiving no compensation. One house surgeon, receiving for additional services as steward compensation not to exceed \$300 per annum. (Classified December 4, 1900.)

In the courts:

One clerk, and one deputy clerk if authorized by law, of each court.

One clerk, stenographer, attendant, or other assistant to each elective judicial officer.

In the supreme court, Kings county:

One chief attendant. [As amended January 13, 1900.]

In the appellate division court house, New York city:

One custodian. (Classified May 18, 1900.)

One telephone operator. (Classified July 10, 1900.)

One chief engineer. (Classified November 14, 1900.)

In the supreme court, appellate division, third department:

The confidential attendant. (Classified May 24, 1900.)

The superintendent of weights and measures.

In all offices, departments and institutions:

All unskilled laborers, and such skilled laborers as are not included in the competitive class or the non-competitive class, which are to be specially designated in the regulations prescribed by the Commission.

Local health officers whose compensation does not exceed \$300 per annum, provided that persons appointed shall be practising physicians of not less than five years' reputable standing and whose nomination or selection is approved by the state board of health and so certified to the Commission.

County service

In all offices, departments and institutions:

All subordinates who are paid wholly from the salary or official emoluments of the head of the office, no part of which is to be returned or accounted for as public funds.

All unskilled laborers, and such skilled laborers as are not included in the competitive class or the non-competitive class, which are to be specially designated in the regulations prescribed by the Commission.

In the office of the district attorney:

All positions of assistant district attorney or deputy assistant district attorney, which are filled by persons duly and regularly admitted as attorneys and counselors at law in the state of New York.

Erie county

In the office of the board of supervisors:

The clerk to the board, one attorney, one sergeant-at-arms, one messenger, one burial agent for deceased soldiers.

In the office of the county judge:

One stenographer (ex-officio clerk to the judge).

In the office of the surrogate:

The clerk of the court. [As amended July 31, 1900.]

In the office of the district attorney:

Two assistant district attorneys, one transfer tax assistant, one managing clerk, being an attorney-at-law and performing court duties and other duties of an assistant district attorney, one record clerk being an attorney-at-law and performing court duties and other duties of an assistant district attorney, one stenographer. [As amended July 31, 1900.]

In the office of the county clerk:

One deputy, six special deputies appointed to attend upon terms of court, to wit: One for each of the three trial terms of the supreme court, one each for the equity term and the special term of the supreme court, and one for the county court. One title searcher (in charge of searching division), one cashier, the election clerk.

In the office of the sheriff:

One under sheriff, one bookkeeper, acting as cashier, thirty-nine deputy sheriffs, seven of whom may be employed in the county jail, one stenographer, who is paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds. [As amended December 15, 1900.]

In the office of the county treasurer:

One deputy, one cashier.

In the office of the county auditor:

One county auditor.

In the office of the trustees for the city and county hall:

One secretary.

In the office of the commissioner of jurors:

One commissioner of jurors, one deputy.

In the office of the superintendent of the poor.

One deputy.

In the Erie county almshouse:

One deputy keeper.

In the Erie county penitentiary:

One deputy superintendent.

In the office of the coroner:

One chaplain.

In the Erie county morgue:

One keeper, one assistant keeper.

New York county

In the office of the surrogate:

The chief clerk, the first law assistant to surrogate, the second law assistant to surrogate, the third law assistant to surrogate, the clerk of the court, one clerk to the surrogate, one clerk to the additional surrogate.

In the office of the district attorney:

Eight assistant district attorneys, seventeen deputy assistant district attorneys, one chief clerk, one stenographer to grand jury, one chief law stenographer, three law stenographers, one chief county detective officer, one deputy chief county detective officer, one indictment clerk, one grand jury clerk.
[As amended November 14, 1900.]

In the office of the county clerk:

One deputy, one cashier, one confidential clerk (secretary), twenty-one deputies and special deputies, appointed to attend upon terms of the courts, to wit: One for the appellate term of the supreme court, one for the trial term, part I (who shall be also clerk of the court of general sessions), one each for the eleven trial terms, and one each for the eight special terms.

In the office of the sheriff:

The under sheriff, the counsel, one warden, one cashier, one secretary.

In the office of the register:

The deputy register, the chief clerk, the chief searcher and examiner (in charge of the searching department).

In the office of the public administrator:

The assistant public administrator, one agent.

In the office of the special commissioner of jurors:

One special commissioner of jurors, one assistant special commissioner of jurors.

Kings county.

In the county court:

One deputy clerk, one clerk to each judge, one warden of the grand jury.

In the office of the surrogate:

The clerk of the court, one clerk or stenographer to the surrogate.

In the office of the district attorney:

Six assistant district attorneys, one chief clerk, three stenographers.

In the office of the county clerk:

One deputy as general clerk of the supreme court, one deputy as chief clerk of the county court, eighteen subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Twenty-four subordinate officers and employees who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioner of records:

One deputy, one superintendent.

In the office of the county treasurer:

One deputy.

In the office of the commissioner of jurors:

One commissioner of jurors.

In the office of the special commissioner of jurors:

One special commissioner of jurors.

In the county jail:

The warden.

Queens county

In the office of the surrogate:

The clerk of the surrogate's court, one clerk or stenographer to the surrogate.

In the office of the district attorney:

One assistant district attorney.

In the office of the county clerk:

Fourteen subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Five subordinate officers and employees who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioner of jurors:

The assistant commissioner of jurors.

Richmond county

In the office of the surrogate:

The clerk of the surrogate's court.

In the office of the district attorney:

One stenographer.

In the office of the county clerk:

Eight subordinate officers and employees who are paid wholly from the salary or official emoluments of the county clerk, no part of which is to be returned or accounted for as public funds.

In the office of the sheriff:

Deputy sheriffs, who are paid wholly from the salary or official emoluments of the sheriff, no part of which is to be returned or accounted for as public funds.

In the office of the commissioners of jurors:

The assistant commissioner of jurors.

(County service classified June 16, 1900.)

Rule VI—Appointments in the exempt class

Appointments may be made to the exempt class without examination. Notification of such appointments shall be made forthwith to the Commission for entry upon the official roster and subsequent certification for payment of salaries.

Rule VII—The competitive class

The competitive class shall include all positions now existing or hereafter created of whatever function, designation or compensation in each and every branch of the classified service, except such positions as are specifically designated in the exempt class or the non-competitive class, arranged in the following groups and subdivisions:

GROUPS BASED UPON THE CHARACTER OF THE SERVICE RENDERED

Group A—Clerks, which term shall include all positions, the duties of which are of a clerical character, and which are not otherwise specifically provided for herein.

Subdivision 1 Secretaries, chief clerks.

2 Clerks, recorders, registers, copyists.

3 Clerks with special educational requirements.

4 Bookkeepers, accountants.

5 Stenographers and typewriters.

6 Pages, office boys and girls.

Group B—Cashiers, which term shall include all positions, the duties of which are the actual receipt, custody or disbursement of money or the enforcement of the accountability for the same.

Subdivision 1 Cashiers, tellers, paymasters, disbursing agents or clerks, financial clerks.

2 Auditors, comptrollers.

Group C—Custodians and messengers, which term shall include all positions, the duties of which are the charge of property or persons, or as attendants.

Subdivision 1 Stewards who are not disbursing agents, superintendents of buildings.

2 Matrons.

3 Storekeepers.

4 Prison and reformatory keepers and guards.

5 Officers, attendants, nurses, etc., having care of inmates of institutions and hospitals.

6 Protectors of forest, fisheries and game.

7 Messengers, ushers, attendants, orderlies, marshals, criers, porters, watchmen, in courts and offices.

8 Janitors.

9 Elevator men.

Group D—Engineers, which term shall include all positions where qualifications of an engineering or cognate character are required.

Subdivision 1 Civil engineers.

2 Levelers, surveyors, rodmen.

3 Chainmen.

4 Architects.

5 Architectural draftsmen.

6 Engineering draftsmen.

7 Chief engineers.

8 Electrical engineers, dynamo tenders, electricians.

9 Steam engineers, firemen, engine drivers.

Group E—Inspectors, which term shall include all positions, the duties of which are the inspection of materials or workmanship or the supervision of laborers.

Subdivision 1 Superintendents of construction or repairs when not civil engineers or architects.

2 Inspectors of masonry, iron work and other materials and workmanship.

3 Electrical inspectors.

4 Overseers, foremen.

Group E—Special agents, which term shall include all positions requiring detective ability.

Subdivision 1 Examiners for the banking department.

2 Examiners for the insurance department.

3 Examiners for the comptroller and other state officers.

4 Examiners for state boards and commissions.

5 Deputy factory inspectors.

6 Special excise agents.

7 Inspectors of milk, butter, cheese, vinegar, etc.

Group G—Law positions, which term shall include all positions requiring some legal knowledge.

Subdivision 1 Law clerks, brief clerks, statutory revision clerks, clerks in other offices, whose duties require some legal knowledge.

2 Corporation examiners and clerks.

3 Clerks of courts.

Group H—Medical positions, which term shall include all positions requiring medical or pharmaceutic knowledge.

Subdivision 1 Superintendents of asylums and hospitals, who are necessarily physicians.

2 Physicians, surgeons.

3 Medical examiners.

4 Medical internes.

5 Pathologists.

6 Health officers.

7 Sanitary experts and inspectors.

8 Pharmacists, apothecaries.

9 Veterinarians.

Group I—Mathematicians, which term shall include all positions requiring special mathematical qualifications.

Subdivision 1 Actuaries, statisticians, computers.

2 Expert accountants.

Group J—Scientists, which term shall include all positions requiring special scientific knowledge.

Subdivision 1 Geologists.

2 Paleontologists.

3 Botanists.

4 Entomologists.

5 Bacteriologists.

6 Chemists.

Group K—Agriculturists, which term shall include all positions requiring agricultural or horticultural knowledge, including arboriculture and the breeding and care of domestic animals.

Subdivision 1 Agriculturists, farmers.

2 Horticulturists, gardeners, arboriculturists.

Group L—Instructors, which term shall include all positions, the duties of which are scholastic instruction, or to educate or test the ability to instruct.

Subdivision 1 Principals of schools.

2 Teachers in all branches, other than such as are otherwise specially provided for in this classification.

3 Examiners of educational and scholastic qualifications.

Group M—Mechanics and craftsmen, which term shall include all positions requiring special mechanical skill, or as tradesmen, not classed as laborers.

Subdivision 1 Mechanics, craftsmen and tradesmen, whose duties shall be actual service as such.

2 Instructors in any handicraft or mechanical or other trade.

Group N—Miscellaneous positions, which term shall include all positions requiring expert or other qualifications not embraced in the exempt or non-competitive classes, or in other groups in this class.

Subdivision 1 Superintendents of institutions, who are not necessarily physicians or instructors.

2 Chief and assistant librarians.

3 Interpreters.

4 Proofreaders.

5 Superintendents of hatcheries.

6 Other positions, except those specifically named in this classification as in other groups or hereafter included in them.

1 The omission in the above classification of any official designation or appellation of a position in the service shall not exclude such position from the classification, as it will be comprised in the group and subdivision to which it belongs by the general definition and specifications of such group and subdivision.

2 The Commission may further subdivide for the purposes of examination the positions in any group or subdivision thereof, so as to test practically the special qualifications requisite for such positions.

3 The classification of all positions shall be governed solely by the respective duties and functions of such positions, and in requesting from the Commission certifications from eligible lists for selection for appointment, the heads of offices shall give in detail the duties attached to such positions, and shall name so near as may be the groups and subdivisions that comprise respectively such duties and functions.

4 For the purpose of orderly arrangement and of regulated promotion, the positions in each subdivision of each group shall be divided into grades based upon the rates of annual compensation.

Grades of employment fixed by law, or by regulation of any department, office or institution made in pursuance of law, shall be the grades for purposes of promotion under this rule. In the supreme court, county of Kings, positions shall be graded as follows:

Grade A—Court officers or court attendants, salaries from \$1200 to \$1800 per annum, inclusive.

Grade B—Clerks and assistant clerks, salaries from \$2500 to \$4000 per annum.

Grade C—Court interpreters, salaries \$1500 to \$2500 per annum.

Grade D—Court stenographers, salaries \$3000 per annum.

Promotions from grade A to grade B will be allowed upon competitive examination. [As amended January 13, 1900.]

In all other cases positions shall be graded as follows:

Grade 1—All positions, the compensation of which is at the rate of not more than \$600 per annum.

Grade 2—All positions, the compensation of which is at the rate of more than \$600, but not more than \$900 per annum.

Grade 3—All positions, the compensation of which is at the rate of more than \$900, but not more than \$1200 per annum.

Grade 4—All positions, the compensation of which is at the rate of more than \$1200, but not more than \$1400 per annum.

Grade 5—All positions, the compensation of which is at the rate of more than \$1400, but not more than \$1600 per annum.

Grade 6—All positions, the compensation of which is at the rate of more than \$1600, but not more than \$1800 per annum.

Grade 7—All positions, the compensation of which is at the rate of more than \$1800, but not more than \$2100 per annum.

Grade 8—All positions, the compensation of which is at the rate of more than \$2100, but not more than \$2500 per annum.

Grade 9—All positions, the compensation of which is at the rate of more than \$2500, but not more than \$3000 per annum.

Grade 10—All positions, the compensation of which is at the rate of more than \$3000 per annum.

Rule VIII—Appointments to positions in the competitive class

1 Appointments shall be made to or employment shall be given in all positions in the competitive class that are not filled by promotion, reinstatement, transfer or reduction under these rules by selection from the persons graded highest on the most nearly appropriate eligible list resulting from open competitive examination held by the Commission, except as herein otherwise provided.

2 Whenever an appointing officer shall request a certification from the Commission for appointment to or employment in any position in the competitive class, he shall specify the title, duties and compensation of such position, so that certification may be made from the proper eligible list, or that when necessary a proper eligible list may be prepared as the result of an open com-

petitive examination held for that purpose. The secretary shall thereupon as soon as practicable certify to the appointing officer for appointment, from the eligible list most nearly appropriate to such position, as it may then exist, the names of the three persons, if there be so many, standing highest on such eligible list, indicating such of them, if any, as are honorably discharged soldiers, sailors or marines from the army or navy of the United States in the late civil war, citizens and residents of this state, together with the average percentages and post-office addresses of such persons. If the appointing officer shall notify the Commission of more than one vacancy at any time, the secretary shall certify to the appointing officer the names of as many persons as there are vacancies to be filled, with the addition of two names. No person shall be certified from an eligible list more than three times to the same appointing officer for the same or a similar position, except at the request of said officer, unless the person so certified is a veteran, in which case his name shall continue to be certified so long as it remains on the eligible list under these rules. Whenever the sex of those whose names are to be certified is fixed by any law, rule or regulation, or is specified in the request for certification, the names of those of the sex so fixed or specified shall be certified, but in other cases certification shall be made without regard to sex. When an eligible certified for appointment shall fail to accept an offer of appointment by mail within the four business days next succeeding the mailing of notice of appointment, or shall fail to accept an appointment within the same or next succeeding business day when notification is sent him by telegram, he shall be deemed to have declined the appointment, and upon proper notice of such fact from the appointing officer the secretary shall certify from the list an additional name or names to replace the names of persons so declining. An eligible who has declined an appointment shall not thereafter be certified for a position at the same or any less salary except upon his written request to the Commission. Whenever one or more eligibles shall have declined any appointment offered and an eligible whose relative standing

is lower shall have been appointed to the position, the salary or compensation of such appointee shall not be increased within a period of six months after his appointment beyond that offered to the persons so declining.

3 From the persons whose names are so certified the officer shall make selection to fill the vacancy or vacancies, subject, however, to the provisions of the constitution giving preference in appointment to veterans. Whenever the appointing officer who shall have made a requisition to fill a certain number of vacancies shall appoint a number smaller than that of the vacancies named by him, he shall not make selection from the whole number certified to him but only from that number of names standing highest upon the list that would have been certified to him had the requisition stated the number of vacancies which he actually filled. Whenever an eligible list from which certification is to be made contains only one name, such person shall be eligible for temporary appointment until additional eligibles can be certified after competitive examination, but may be appointed permanently in the discretion of the appointing officer. [As amended May 8, 1900.]

4 Whenever there are urgent reasons for filling a vacancy in any position in the competitive class, and there is no list of persons eligible for appointment after competitive examination, the appointing officer may nominate a person to the State Commission for non-competitive examination, and if such nominee shall be certified by such Commission as qualified after such non-competitive examination, he may be appointed provisionally to fill such vacancy until a selection and appointment can be made after competitive examination, but such provisional appointment shall not continue more than ten days after notice to the appointing officer that an eligible list has been prepared for such position, nor in any case for a longer period than two months.

5 In case of vacancy in any position in the competitive class, where peculiar and exceptional qualifications of a scientific, professional or educational character are required, and upon satisfactory evidence that for specified reasons competition in such

special case is impracticable, and that the position can be best filled by the selection of some designated person of high and recognized attainments in such qualities, the Commission may suspend the provisions of the rule requiring competition in such case, but no such suspension shall be general in its application to such place, and all such cases of suspension shall be reported to the legislature, with the reasons for the same.

6 When the services to be rendered by an appointee in the state service are for a temporary period, not to exceed one month, and the need of such service is important and urgent, the appointing officer may select for such service any person on the proper list of those eligible for permanent appointment, without regard to his standing on such list.

7 No person shall be eligible to temporary appointment to any position in the competitive class if he has received a temporary or provisional appointment within the previous four months.

8 The acceptance by an eligible of a temporary appointment shall not affect his standing on the register for a permanent employment, nor shall the period of temporary service be counted as part of the probationary service, in case of subsequent appointment to a permanent position.

9 The Commission may by special action except from examination under these rules any person engaged in private business who shall render any professional, scientific, technical or other expert service of an occasional and exceptional character to any state officer, and whose compensation in any one year shall not exceed \$300; provided, that such limitation of compensation shall not apply to any such person employed by the governor, comptroller or attorney-general; and further provided, that the Commission may suspend such limitation of compensation by special resolution in other cases. All exceptions granted under this section, with the reasons therefor, shall be set forth by the Commission in its next annual report.

10 Whenever a vacancy exists in the competitive class, and there is no eligible list from which an appointment can be made thereto, and in an open competitive examination duly advertised

there either are no applicants or none of the applicants appearing is found qualified, the head of the office may nominate a person to the Commission for non-competitive examination, and if such nominee shall be certified by the Commission as qualified, he may be appointed to fill such vacancy. In case there is a person serving in such a position under provisional examination, and no one applies to compete with him in an open competitive examination duly advertised, the provisional appointment of such person may be made permanent.

11 A person legally holding a position by appointment for a fixed term, may be retained without examination at the expiration of such term upon receiving a reappointment, but otherwise the position shall be deemed vacant for the purpose of choosing his successor. [As amended November 14, 1900.]

Rule IX—Applications to enter examinations

1 No person shall be admitted to any examination for a position in the competitive class, until as provided by the civil service law, he shall have filed an application under oath upon a form prescribed by the Commission and accompanied by such certificates as may be prescribed.

2 Every applicant for examination must be a citizen of the United States, and an actual resident of the state of New York at the time of his application, provided, that such requirements as to citizenship and residence may be specially suspended by the Commission as to any position requiring high professional, scientific or technical qualifications, or in cases where through low compensation for services such requirements are disadvantageous to the public interests, but all such cases, whether of individuals or groups, with the reasons therefor, shall be reported to the legislature.

3 No application for examination shall be accepted, unless the applicant is within the age limitations fixed by the Commission for entrance to the position to which he seeks to be appointed.

4 The Commission may refuse to examine an applicant, or

after examination to certify an eligible who is found to lack any of the established preliminary requirements for the examination or position for which he applies; or who is physically so disabled as to be rendered unfit for the performance of the duties of the position to which he seeks appointment; or who is addicted to the habitual use of intoxicating beverages to excess; or who has been guilty of a crime or of infamous or notoriously disgraceful conduct; or who has been dismissed from the service for delinquency or misconduct; or who has intentionally made a false statement in any material fact, or practised, or attempted to practise, any deception or fraud in his application or examination, or in securing his eligibility or appointment. Any of the foregoing disqualifications shall be good cause for the removal of an eligible from the service after his appointment.

5 In applications for examination for positions requiring scientific, professional or technical qualifications, the Commission may require evidences of special education for, or of practical experience for a satisfactory term in, such science, profession, art or trade; and shall require the production of such certificates of competency and licenses as are provided by the statutes of this state as necessary to enable the practice of any profession, art or trade.

6 Any application for a position in the civil service made in contravention of the provisions of section 4 of rule II will be rejected.

Rule X—Examinations

1 All examinations shall be public and shall be practical in their character and relate to such matters as will fairly test the relative capacity and fitness of the persons examined to discharge the duties of that service into which they seek to be appointed.

2 The Commission shall prepare lists of preliminary requirements and subjects of examination for the several positions and groups of positions in the competitive class, and under its direction and subject to its approval the chief examiner shall, from time to time, prepare such standard examinations for the positions and groups of positions aforesaid as shall be wholly or

in part pertinent to them, under the provisions of the preceding section of this rule.

3 The Commission may further direct oral examinations or special practical tests of fitness for any particular positions requiring any scientific, professional or technical knowledge or manual skill.

4 For the purpose of making examinations of applicants, from time to time, as may be required, the Commission shall designate and select a suitable number of persons to be members of boards of examiners at such places as it deems necessary, and shall duly commission such persons as examiners; and the Commission may at any time substitute any other person in place of any one so selected. When persons selected as examiners are in the official service of the state, the head of the office in which such persons serve shall be consulted; and in the discharge of their duties as examiners, the persons so selected from the official service shall be responsible solely to the Commission, and shall act under its regulations and directions. The members of any board of examiners shall not all be adherents of one political party when other persons are available and competent to serve upon such board.

5 Examinations of a general character shall be held at least once a year in each of the following places: Albany, Amsterdam, Auburn, Binghamton, Buffalo, Dunkirk, Elmira, Geneva, Hornellsville, Ithaca, Jamestown, Johnstown, Kingston, Lockport, Malone, Middletown, Newburgh, New York, Ogdensburg, Olean, Oneonta, Oswego, Plattsburg, Poughkeepsie, Rochester, Sandy Hill, Saratoga, Syracuse, Utica and Watertown, and may be held more often in such places, or at other places for specific purposes in the discretion of the Commission; and under its direction the chief examiner shall advertise such examinations in such manner as their nature may require. Previous notice of examinations shall be mailed to all persons who have made application in due form, with copies of such general or special regulations as the Commission shall prescribe.

6 Whenever physical qualifications are of prime importance in the proper discharge of duties in any position, applicants must pass a physical examination and be certified as qualified in such respect, either before admission to examination, or before record in the proper eligible list, or before certification for appointment, as the Commission may determine.

7 Whenever, in its opinion, any position to be filled in the competitive class has a fiduciary or executive character, the Commission may require, as a part of the examination, such special certificates by reputable and responsible citizens as to the character, trustworthiness and business experience of an applicant or eligible as it may deem proper and expedient. All such special certificates shall be properly filed and retained as public records in the office of the Commission.

8 When the position to be filled involves fiduciary responsibility, the appointing officer, where otherwise permitted by law, may require the appointee to furnish a bond or other security and shall notify the Commission of the amount and necessary details thereof.

9 No person who has entered any competitive examination for a position in the classified service shall be admitted within nine months from the date thereof to a new examination for the same position. [As amended November 28, 1899.]

10 Examination papers shall be rated on a scale of 100, and the subjects therein shall be given such relative weights as the Commission may prescribe. After a competitor's papers have been rated he shall be duly notified of the results thereof.

Rule XI—Eligible lists

1 Every competitor who attains an average percentage of 75 or over on all the obligatory subjects in any examination, and whose standing on every such obligatory subject is 60 or over, shall be eligible for appointment to the position for which he was examined; and the names of eligibles shall be entered, in the order of their average percentages, on the proper register of eligibles; provided that the names of competitors who have

passed as above and whose claims for preference under section 9 of article V of the constitution have been allowed by the Commission, shall be placed in the order of their respective average percentages at the head of the proper register of eligibles.

2 When two or more eligibles on a register have the same average percentage, preference in certification shall be determined by the order in which their applications were filed, but neither priority in the date of application nor of examination will give any other advantage in position on the registers of eligibles.

3 Appointment shall be made from the eligible list most nearly appropriate for the group in which the position to be filled is classified, and a new list shall be created for a stated position or group of positions only when there is no appropriate list existing or when the existing list from which certification is to be made is likely to be exhausted.

4 The Commission shall prescribe the character of the distinct eligible lists, designating the positions that may be filled by certification from each of such lists. A transfer of names from one eligible list to another, prepared as above, may be made by direction of the Commission.

5 The term of eligibility shall be fixed by the regulations of the Commission at not less than one nor more than four years, with reference mainly to the probable number and frequency of certifications to be made from such lists respectively.

6 Merit lists for appointment in the state service existing at the time of the passage of the civil service law shall be continued as the eligible lists from which appointments are to be made until an examination for similar positions shall be held and reported by the Commission under these rules, and all eligible lists prepared as the results of fitness examinations are hereby abolished.

Rule XII—Term of probation

1 Every original appointment to or employment in any position in the competitive class shall be for a probationary term of three months, and an appointing or nominating officer in notifying a person certified to him for appointment or employment

shall specify the same as for a probationary term only; and if the conduct, capacity and fitness of the probationer are satisfactory to the appointing officer, his retention in the service after the end of such term shall be equivalent to his permanent appointment, but if his conduct, capacity or fitness be not satisfactory he may be discharged at the end of such term, without regard to the provisions of rule XXIII limiting the power of removal.

Whenever two or more persons appointed from the same eligible list are serving as probationers in the same department, and there is necessity for a reduction of the force of such department affecting such persons, they shall be preferred for retention in the order of their original standing upon such list. [As amended March 21, 1900.]

2 Every officer under whom any probationer shall serve during any part of his probation shall carefully observe the quality and value of the services rendered by such probationer, and his conduct, and if so required shall report in writing to the proper appointing officer the facts observed by him, showing the character and qualifications of such probationer, and of the service rendered by him, and such reports shall be preserved on file.

Rule XIII—Season positions

1 All positions in the competitive class, where the nature of service is such that it is not continuous through the year, but recurs in each successive calendar year, shall be designated as season positions and shall be subject to the provisions of these rules applicable generally to positions in such class, except as herein otherwise provided.

2 Any person originally appointed to or employed in a season position, under the provisions of these rules, and who has been temporarily separated from the service by the expiration thereof in any year, shall be entitled to reappointment to or re-employment in the same position in the next ensuing year, upon filing in the office of the Commission, in such form as it may prescribe, a request for such reappointment or re-employment within six

weeks previous to and at least thirty days before the date of resumption of such short-term service. The Commission shall certify to the proper appointing or employing officer the names and post-office addresses of the persons who have made such formal requests, and they shall be reinstated in the positions vacated by them in the previous year in the order of the date of their original appointment or latest promotion in the several grades, provided that in the meantime they are not disqualified from any of the causes recited in the fourth section of rule IX.

Rule XIV—Promotions

1 Except as otherwise provided in this rule whenever a vacancy occurs in any position in the competitive class above the lowest grade in any group, the chief examiner shall forthwith arrange to hold a promotion examination limited to those persons who have for more than six months served with fidelity in the next lower grade in such group in the same office, department or institution, provided, that if there are no persons who have served with fidelity for six months in the next lower grade, or provided all persons in the next lower grade fail in any promotion examination, then all persons in the second lower grade who have served with fidelity for six months in the same group in the same office, department or institution, shall have the right to compete in said promotion examination. On the request of the appointing officer the Commission may permit persons occupying two or more of the next lower grades to compete for the promotion, reasons for such course being set forth in detail. Whenever after it is found by the State Commission not practicable to fill a vacancy in any position through promotion in the manner herein prescribed, such vacancy shall be filled by original appointment through competitive examination in accordance with the provisions of subdivision 1 of rule VIII. [As amended September 24, 1900.]

2 As provided by the civil service law an increase in the salary or other compensation of any person holding an office or position within the scope of these rules beyond the limit fixed for the

grade in which such office or position is classified shall be deemed a promotion.

3 No promotion can be made from a position in one class or group to a position in another class or group, unless the same be specially authorized by the Commission, but a person employed in any position shall not, because of such appointment, be barred from the open competitive examination provided for original entrance to any other position.

4 The test of actual service being the main factor in fitness for promotion there shall be kept in every office continuous and comparative records of the efficiency, punctuality, attention and general good conduct of all persons employed therein. Such records shall at all times be open to inspection by the State Commission and if the same have been regularly and properly kept they shall constitute one of the elements in such promotion examination, with such relative weight as shall be assigned to them by the chief examiner. If such records have not been regularly and properly kept the chief examiner shall prescribe such tests as to him may seem best calculated to determine the relative merit and fitness of the persons entitled to enter the promotion examination.

5 The appointing officer shall notify the Commission of any vacancy in a position in his office to be filled by promotion, and thereupon, after consultation with the appointing officer the Commission shall direct a competitive examination of those entitled to enter the same under the provisions of this rule, and shall publish the same by notice, giving date and place, posted conspicuously in the office where such vacancy exists, and sent by mail to those eligible to such examination.

6 After consultation with the appointing officer under whom the vacancy exists the Commission shall appoint an examining board of three members. The written part of the examination shall be confined to the duties of the office in which the vacancy occurs, and particularly to the duties of the position to be filled. Due weights will be given to the candidates' seniority and past

record in the office and to any special fitness for the duties of the higher position.

7 The conduct of such examination and the preparation of the eligible list shall be subject to the general provisions of rules X and XI; provided, however, that no eligible list for promotion shall be valid beyond one year. The Commission shall certify from the eligible list for promotion in the same manner provided in section 2 of rule VIII for certification for original appointment, except that where vacancies in the position of first assistant physician in any of the state hospitals are to be filled, the Commission shall certify in addition to the three highest names upon the eligible list the names of all persons at that time connected with the institution in which the vacancy exists whose rating is 85 per cent or over. [As amended May 8 and July 10, 1900.]

8 No recommendation of any person for promotion, whether verbal or written, shall be entertained or received, unless made in the ordinary course of duty by his immediate official superiors, and the presentation of any recommendation other than that of such superiors shall be considered an unwarrantable interference with the public service, and the person so recommended may be required to show, before being certified for promotion, that such recommendation was not made by his request or connivance.

9 When an appointing officer shall submit information in writing to the State Civil Service Commission showing that there is any person in his department whose services therein and whose experience and qualifications are of such a character that such person can better discharge the duties of the position in which there is a vacancy than any of the persons who are entitled to enter the promotion examination, the Commission shall direct an inquiry into the matter, and if satisfied that the statements of the appointing officer are correct, may authorize the promotion of such person.

10 Whenever there is but one person entitled to promotion to fill a vacancy and willing to compete therefor, or whenever an

appointing officer is desirous of promoting all the persons in a particular grade entitled to compete for promotion, such person or persons may be promoted to the next higher grade without examination upon a certificate of the facts and the approval of the Commission. [As amended July 29 and October 2, 1899.]

Rule XV—Transfers

1 A person who has received an absolute appointment to any position in the competitive class may be transferred to a position in the same group, subdivision and grade in any other office, provided that for original entrance to the position proposed to be filled by transfer there is not required by these rules, in the opinion of the Commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position held by the person proposed to be transferred; but this restriction shall not apply in case the name of such person shall be upon the eligible list for the position to which he is proposed to be transferred.

2 No transfer can be made from any position in the unclassified service to any position in the classified service, nor from any position in one class to any position in another class, nor from any position in any grade, subdivision or group in the competitive class to any different grade, subdivision or group in that class, unless the same shall be specially authorized by the Commission, and such authorization shall be reported, with the reasons therefor, to the legislature; provided, that a person who, by promotion or transfer from a position in the classified service, has entered a position appointment to which is made by the governor, by and with the consent of the senate, and has served continuously therein from the date of said promotion or transfer, may be retransferred from such unclassified position to the position from which he was so transferred, or to any position to which transfer could be made therefrom.

Rule XVI—Reinstatement in service

1 Any person who has held a position by appointment under the civil service rules, and who has been separated from the service through no delinquency or misconduct on his part, may be reinstated without re-examination in a vacant position in the same office and in the same group, subdivision and grade, within one year from the date of such separation, provided that for original entrance to the position proposed to be filled by reinstatement there is not required by these rules, in the opinion of the Commission, an examination involving essential tests or qualifications different from or higher than those involved in the examination for original entrance to the position formerly held by the person proposed to be reinstated.

2 Whenever in any department or institution an office or position is abolished, or whenever the number of positions of a certain character is reduced, the person or persons legally holding the office, or filling the position, shall be entitled to reappointment to or reinstatement in the said position or office if it is thereafter within one year re-established under the same or any other designation.

Rule XVII—Certificates for promotion, transfer and reinstatement

1 Upon the written request of an appointing officer, stating the essential facts in regard to any proposed promotion, transfer or reinstatement, the Commission will, if such promotion, transfer or reinstatement be in accordance with law and the provisions of these rules, issue its certificate of that fact to such officer.

2 All promotions, transfers and reinstatements herein authorized shall be made only after the issuance of such certificate, except those which may be specifically exempted from such condition by regulation of the Commission.

Rule XVIII—Definition of the non-competitive class

The non-competitive class shall include such positions as are not in the exempt class and which it is impracticable to include in the competitive class.

It shall comprise the following positions and such positions as may hereafter be added; provided, that from time to time the Commission shall transfer positions from this class to the competitive class whenever it may be found practicable to hold competitive examinations to fill them:

POSITIONS IN THE NON-COMPETITIVE CLASS

In the office of the Comptroller:

The watchman.

In the office of the Treasurer:

The watchman.

In the Insurance Department:

The watchman.

In the Department of Public Buildings:

Messenger and weigher, upholsterer, tin and copper smith, gardener, chief carpenter, carpenters, painters, shade and carpet man, plumber and gasfitter, plumber's helper, machinist, assistant machinist, steamfitter, locksmith, steamfitter's helper, boilerscaler, stonecutter and tilesetter, elevatormen.

In the Department of Public Works:

The harbor masters.

Engineer of tugboat running in Buffalo harbor and Niagara river. (Classified November 14, 1900.)

In the appellate division court house, New York city:

Elevatorman. (Classified July 10, 1900.)

In the state hospitals:

Watchmen, policemen, barbers, supervisors, nurses, attendants, ward-helpers, housekeepers, chefs, head cooks, bakers, meat-cutters, butchers, laundry overseers, launderers, head laundresses, linemen, plumbers, steamfitters, carpenters, painters, blacksmiths, foremen, tailors, dressmakers, shoemakers, printers, bookbinders, head farmers, dairymen, gardeners, florists, railway conductors, pages, firemen. [As amended January 13, 1900.]

In the office of the Fisheries, Game and Forest Commission:

The protectors and foresters.

The assistant oyster protector.

In the state prisons:

The assistant matrons.

In the Prison for Women at Auburn:

The attendants.

In the State Reformatory at Elmira:

Hospital stewards, office boys, firemen.

In the House of Refuge for Women at Hudson:

Carpenters, firemen.

In the Thomas Asylum at Iroquois:

Attendants, head farmer, firemen.

In the School for the Blind at Batavia:

Housekeepers, ushers, bakers, florists, carpenters, yardmen, janitors, firemen.

In the Soldiers' and Sailors' Home at Bath:

Blacksmiths, linemen, steamfitters, carpenters, nurses, housekeepers, superintendent of mess-hall and kitchens, firemen, bakers, superintendent of laundry, gardener.

In the Custodial Asylum at Newark:

Attendants, supervisors, baker, nurses, head cook, gardener, carpenters, firemen.

In the Custodial Asylum at Rome:

Housekeeper, head farmer, gardener, baker, painters, carpenters, blacksmith, attendants, laundryman, supervisors, head cook, firemen.

In the House of Refuge for Women at Albion:

Nurses, head laundress, housekeepers, gardener, steamfitter, carpenter, day patrol, firemen.

In the Craig Colony at Sonyea:

Laundryman, nurses, supervisors, ward-helpers, attendants, carpenters, plumbers, dairyman, painters, bakers, blacksmiths, meatcutter, watchman, poultryman, head cook, head farmer, gardener and florist, firemen.

In the Institution for Feeble-minded Children at Syracuse:

Housekeeper, supervisors, office girl, head cook, head laundress, night watch, usher, attendants, carpenters, baker, gardener, painters, watchmen, tailoresses, dressmakers, cloakmakers, hosemakers, shoemaker, firemen.

Rule XIX—Employment in the non-competitive class

1 The positions in the non-competitive class must be filled by such persons as upon proper non-competitive examinations shall be certified as qualified to discharge the duties of such positions by an examiner or examiners selected or appointed for that purpose by the Commission. The head of any office, department or institution in which there may be a vacancy or vacancies in any position or positions in this class, may name for examination a person for each vacancy. The Commission may provide by special regulation that in any institution where a number of persons are employed in the same grade, the employing officer may

name for examination more than one person, in order that there may be a list of qualified persons from which to make an immediate selection in case of vacancy. Such nomination may be made to the Commission, or to an examiner or board of examiners, as the Commission may prescribe by regulations.

2 The Commission shall select, appoint and commission examiners or boards of examiners to test the qualifications of persons named for employment in positions in the non-competitive class, and they shall be subject to the provisions of the fourth section of rule X.

3 Examinations for positions in the non-competitive class shall be such as shall determine the following qualifications:

First—That the person examined is within the limits of age prescribed for the position or employment to which he has been named;

Second—That he is properly certified as free from any physical defect or disease which would be likely to interfere with the proper discharge of his duties;

Third—That his character is such as to qualify him for such position or employment; and

Fourth—That he possesses the requisite knowledge and ability to enter on the discharge of his duties in the service.

To preserve a uniform standard in such qualifications for like positions and employments in the several institutions and offices of the state service, the Commission, after consultation with the principal officers concerned, may by regulations prescribe uniform limitations and tests for the government of the examiners.

Rule XX—Reports of appointing officers

For the purpose of certification to the comptroller, or other fiscal officer, for the payment of salaries and to enable the Commission to keep an official roster of the classified service as required by law, each appointing and employing officer, from time to time after the date of the promulgation of these rules and *upon the date of the official action in or knowledge of each case*, shall report to the Commission as follows:

(a) Every appointment or employment whether probationary, temporary, or otherwise, in the classified service, with the date of commencement of service and the title and compensation of the position.

This includes every employment or designation of any person to render any service, whether permanent, temporary or special, to the state of New York or any of its civil divisions to which these rules shall be extended, in any capacity whatever, compensation for which is to be made to the person employed or designated, except in the military service and the unclassified service as defined by law and by section 2 of rule III.

(b) Every failure to accept an appointment under him by a person entitled thereto, with copies of the offer or notice of appointment and the reply thereto, if any.

(c) Every discharge during or at the end of a probationary term, with the date thereof.

(d) Every vacancy in a position, whether caused by dismissal, resignation or death, with the date thereof.

(e) Every position abolished, with date of such abolition.

(f) Every change of compensation in a position with the date thereof.

(g) Every promotion, giving positions from which and to which made, with the salaries and date thereof.

(h) Every transfer, giving the positions from which and to which made, with the date and salaries thereof.

(i) Every reinstatement in a position, with the date and salary thereof.

Rule XXI—The official roster

The Commission shall keep in its office an official roster of the classified state service, and shall enter thereon the name of each and every person who has been appointed to, employed, promoted or reinstated in any position in such service upon such evidence as it may require or deem satisfactory that such person was appointed to, or employed, promoted or reinstated in the service in conformity with the provisions of law and of these rules. The official roster shall show opposite, or in connection with each

name, the date of appointment, employment, promotion or reinstatement, and the office in which and the compensation of the position, date of commencement of service, and the date of transfer in or separation from the service by dismissal, resignation, cancellation of appointment, or death.

Rule XXII—Certification for payment for services

For the purpose of certification of payrolls, estimates and accounts as required by section 19 of the civil service law, appointing officers and heads of departments shall furnish the Commission with payrolls, estimates, accounts and certificates in form and manner as follows:

1 Heads of departments, offices and institutions in the state service, whose employees are paid individually direct from the treasury of the state or any civil division thereof, shall furnish the Commission, at least five days before payment is to be made, payrolls in duplicate, showing the names of the persons to be paid, the title of the position held or kind of service performed by each person, the rate and amount of compensation to which he is entitled, and the period for which he is to be paid, and shall certify that the persons named therein are employed solely in the proper duties of the positions and employments indicated, and that persons described as or proposed to be paid as "laborers" are employed at ordinary unskilled labor only. After examination and certification by the Commission as hereinafter prescribed, such payrolls shall be transmitted by it to the comptroller or fiscal officer of such civil division for further examination and payment as required by law, and one of said duplicates shall accompany the warrant on the treasurer or other disbursing officer.

2 For payments for irregular or occasional services, and for advances of salary to regular employees, the head of such a department, office or institution shall transmit to the Commission the original account or a special payroll or a request for advance

payment, bearing his written approval, which approval shall be deemed to be a certificate of the facts required by the preceding section to be certified on the regular payrolls. Upon examination and certification by the Commission such account, payroll or request shall be forwarded to the comptroller or other fiscal officer.

3 Heads of departments, offices or institutions whose employees are paid directly by the department without previous detailed estimate to the comptroller, shall furnish the Commission, before payment is made, or in case of employees of the department of public works and of the state engineer and surveyor on the canals, outside of Albany, before credit is claimed from the comptroller on such payrolls, the payrolls and certificates as required in section one hereof, and except in the case noted, disbursing officers of such departments, offices and institutions shall not pay such persons until the Commission shall certify as hereinafter prescribed. Heads and disbursing officers of such departments, offices and institutions shall file the payrolls certified by the Commission as vouchers in claiming credit from the comptroller or other fiscal officer for such payments.

4 The estimates for payment of officers and employees, and for services of state hospitals and charitable institutions required by law to render detailed estimates in advance, under what is known as the "estimate system," containing the names, titles of positions held or kind of service performed and rate of compensation of all officers and employees in the classified service with the certificate specified in section one hereof, shall be submitted to the Commission for certification before approval by the comptroller or other department having power of revision of such estimates, and no vouchers for payments for services shall be received unless in accord with such estimates, and the certificate of the Commission.

5 The secretary or assistant secretary of the Commission shall compare such payroll, estimate or account for services with the official roster and shall attach thereto or place thereon a certificate in form substantially as follows:

“ I hereby certify that the person (or persons) named in this (or the attached) payroll (or estimate or account) for services rendered to the state of New York in the.....containing..... names have been appointed or promoted to or employed in the positions or places and at the rates of compensation indicated in pursuance of the civil service law, and the rules made in pursuance thereof as shown by the official roster of the state service, except (Here insert the names in regard to which the payroll, estimate or account disagrees with the official roster.)

“.....

“ *Secretary of the State Civil Service Commission* ”

To provide for the making of such certifications and for other purposes the Commission shall designate an employee in its office to act as assistant secretary of the Commission, under and by direction of the secretary when that officer is on duty and for him and in his stead in his absence.

6 Upon satisfactory evidence that, with intent to evade the provisions of law and of these rules, any person appointed to or employed in any position in the classified service has been assigned to perform duties other than those for which he was examined and certified, or under any title not appropriate to the duties to be performed, the Commission will refuse certification, and remove his name from the official roster.

Rule XXIII—Causes for removal

To secure compliance with the provisions of the civil service law prohibiting removals because of political opinions or affiliations and in accordance with the further provisions regarding the removal of honorably discharged soldiers, sailors, and marines and exempt volunteer firemen, no removal of any person in the classified service of the state shall be valid unless and until a statement of the causes of such removal shall be filed with the Commission and a copy of the same furnished to the person sought to be removed, and until such person has been afforded an opportunity to present an explanation in writing. [As amended July 29, 1899.]

Rule XXIV—Extension of rules

These rules shall not be deemed to extend to the offices, places and employments in the civil divisions of the state, until after due inquiry by the Commission it shall be found practicable, of which finding proper and timely notice shall be given.

In pursuance of the foregoing provision these rules have been extended to the offices, places and employments in the civil service of the counties of Erie, Kings, New York, Queens and Richmond, to take effect from and after June 16, 1900. [As amended June 16, 1900.]

Rule XXV—Administrative regulations

The Commission shall prescribe and enforce suitable regulations for carrying into effect the provisions of these rules and those of the civil service law and of section 9 of article V of the constitution, not inconsistent therewith; and shall prescribe blank forms for all applications, certificates, reports, records and returns required under these rules and the regulations made in pursuance thereof.

STATE OF NEW YORK

EXECUTIVE CHAMBER, *June 8, 1899*

The foregoing rules prescribed by the State Civil Service Commission are hereby approved.

THEODORE ROOSEVELT

Governor

GENERAL REGULATIONS

Adopting order

The State Civil Service Commission, under the authority conferred by section 9 of the civil service law and rule XXV of the rules prescribed pursuant thereto, approved by the governor, and promulgated on the 8th day of June, 1899, hereby makes the following regulations, reserving the right to modify the same from time to time, and to prescribe such special regulations as may be expedient for the proper enforcement of the rules aforesaid.

Regulation I—Chief examiner

The chief examiner, subject to the direction of the Commission, shall have charge of all matters pertaining to examinations and in connection therewith he shall

- 1 Prepare blank forms for application for examination.
- 2 Receive applications for competitive examination and determine all questions relating to eligibility of candidates.
- 3 Advertise and issue authority to hold all examinations, and supervise the preparation of questions and other preliminary arrangements for such examinations and, so far as practicable, attend them.
- 4 Grant authority to candidates to enter examinations.
- 5 Prepare, after consultation with appointing officers concerned, schemes of examination, including age limits and other preliminary requirements for candidates.
- 6 Assign and direct the work of examiners and take care to secure accuracy, uniformity and justice in their proceedings, and such proceedings and all papers pertaining thereto shall at all times be open to him. Whenever the qualifications for a position are of professional, scientific, technical or expert character, the chief examiner may obtain such advice and assistance from competent and trustworthy sources as may be expedient and available. In case a vacancy occurs in any position of examiner during a recess of the Commission, the chief examiner may, when

necessary, select a person to fill such vacancy temporarily, pending a permanent selection by the Commission.

7 He shall take care that the rules and regulations are complied with and bring any case of their infraction to the attention of the Commission. He shall also from time to time inspect the proceedings and papers connected with the examinations for the service of cities, and make investigations into complaints regarding such examinations, and make report of such inspections and investigations to the Commission.

8 He shall perform such other appropriate duties as may be specified in these regulations or assigned to him by the Commission.

Regulation II—Secretary

1 The secretary shall keep the minutes of the proceedings of the Commission and have charge of the books, records, papers, official seal and other property in its office.

2 He shall notify candidates of the results of their examinations and enter the names of successful competitors upon the proper register of eligibles.

3 He shall make certification to appointing officers, upon their requisition, of those eligible to appointment or employment.

4 He shall keep the official roster and have charge of the certification of payrolls and estimates for payment of compensation.

5 He shall have charge of the accounts of the salaries and expenses of the Commission and its subordinates, conduct its correspondence and perform such other appropriate duties as it may assign him.

6 The assistant secretary shall act under the direction of the secretary as his assistant and shall perform the duties of the secretary in his absence.

Regulation III—Examiners

1 The examiners of the Commission are classified as

Salaried examiners.

Special and expert examiners.

Local examiners.

Institution boards of examiners.

2 The salaried examiners shall devote their whole time to the work of the Commission under the direction of the chief examiner.

3 Special and expert examiners shall be designated and employed by the Commission from time to time as the work is required to prepare questions and rate candidates in competitive examinations. Such examiners shall be paid such compensation as shall be agreed upon and shall be subject to the general direction of the chief examiner.

4 Local examiners shall be appointed in the various cities in which competitive examinations are required by law to be held. The chief examiner shall designate the examiner or examiners to hold each examination. The number of local examiners to be employed shall not exceed

For 1 to 3 competitors, 1 examiner.

From 4 to 30 competitors, 2 examiners.

From 30 to 60 competitors, 3 examiners.

For more than 60 competitors, 4 or more examiners.

The compensation of local examiners shall be:

In first class cities, \$5 per day.

In second class cities, for examiner in charge and one assistant, \$5 per day; for other assistants, \$4 per day.

In other places, for examiner in charge and one assistant, \$5 per day; for other assistants, \$3.50 per day.

Local examiners shall not incur expense in connection with examinations beyond necessary stationery and supplies except at the direction of the Commission or the chief examiner.

5 Boards of examiners shall be established in the several state hospitals and institutions to conduct the examination of persons nominated for positions in the non-competitive class by the proper appointing officer. Such boards shall consist of three or more members, one of whom shall act as secretary and two or more of whom may conduct an examination in the absence of the others. The secretary shall keep a record of the proceedings of the board and of the examinations held by it, and shall report

to the Commission the names of persons examined and the results of their examinations. The application and examination papers of candidates shall be forwarded to the Commission with the report.

6 Examiners shall take care to secure uniformity and fairness in the conduct of examinations. They must not disclose the details of answers of candidates. No examiner or other person serving under the Commission shall attempt to influence the marking or grading of any candidate, or the selection, nomination, appointment or employment of any person in the civil service.

Regulation IV—Application

1 All applications for admission to examination shall be made upon the blank forms prescribed and furnished by the Commission, and no one will be admitted who has not made such application in satisfactory form.

2 In every application for examination for original appointment in the competitive class, the applicant must state on oath and in his own handwriting: (1) the position or kind of examination desired; (2) his full name, residence and post-office address; (3) his term of residence in this state; (4) his citizenship, and if naturalized, the date and place of his naturalization; (5) the date and place of his birth; (6) his previous employment in the civil service, if any; (7) his business or employment for the last preceding five years; (8) his education; (9) if in the army or navy of the United States in the late civil war and honorably discharged therefrom, the name of organization or vessel to which attached, date of enlistment or commission, position or rank, and date and cause of discharge from the service; (10) such other information as the Commission may require touching his eligibility and fitness for the public service.

3 The application must be accompanied (1) by a certificate of a practising physician in good repute that he has examined the applicant and found him free from any physical defect or disease that would interfere with the proper discharge of his duties in the position applied for; (2) by the certificates of not less than

three nor more than five reputable citizens that they have been personally acquainted with the applicant for at least one year and believe him to be of good moral character, of temperate and industrious habits and in all respects fit for the service he wishes to enter, and that they are willing that such certificate shall be published for public information, and (3) if the applicant is an honorably discharged soldier or sailor of the late civil war, by the adjutant-general's certificate of his honorable discharge or other satisfactory evidence of the same.

4 In addition to the information above mentioned applicants for positions requiring special qualifications shall furnish the evidences, certificates and licenses required under the provisions of section 5 of rule IX.

5 The limits of age at the time of application for the following-named positions are as follows: stenographer, telegrapher, stenographer and telegrapher, messenger, chainman, minimum, 18 years; regents' clerk, minimum, 16 years; page, minimum, 14 years, and maximum, 18 years; junior clerks, minimum 16 years, and maximum 21 years. For all other positions the minimum age limit is 21 years, with no maximum limit. [As amended September 27, 1899; January 24, 1900.]

6 Defective applications will be suspended and applicants notified to amend the same, but no such notice will be given or opportunity granted a second time.

7 Applications must be filed at least five days before the date of examination to entitle the applicant to enter the same.

8 The date of the reception of all applications shall be indorsed thereon, and entered of record by the Commission, and if the applicants for any position are in excess of a number that can be examined at a single examination, they will be notified to appear in their order on the respective records, provided that veterans shall have precedence in such notification.

9 Applications and accompanying certificates, not returned for correction, will remain on file in the office of the Commission, and under no circumstances will be returned to the applicant.

10 All applications for admission to examinations must be directed to the "State Civil Service Commission, Albany, N. Y."

11 Candidates for examination for positions in the non-competitive class shall file applications on blank forms prescribed by the Commission containing such information as the Commission shall deem necessary in regard to their eligibility and fitness for the positions applied for. Such applications may be presented at the time of examination and shall be forwarded to the Commission by the examiners together with the examination papers.

Regulation V—Examinations

1 Competitive examinations will be held from time to time for such positions as shall be specially requested by appointing officers and for those for which, in the opinion of the Commission, the number of applicants or lack of eligibles renders an examination desirable. The preliminary requirements, subjects of examinations and relative weights for positions in the competitive class shall be published from time to time. The place and date of an examination for any position, when determined, and any other material information in regard thereto, will be posted in the office of the Commission in the capitol at Albany at least ten days before the date of such examination.

All examinations of a public and general interest shall be advertised by the chief examiner so far as practicable in every county of the state at least ten days before the date of the examination by one insertion of a suitable notice in one or more prominent newspapers of the county; examinations of a professional and technical nature shall be advertised, so far as practicable, in suitable periodicals published in this state.

2 Notice of examination will be mailed ten days previous to the date thereof to each applicant then entitled to enter the same. If an applicant fails to receive due notice of an examination, or gives satisfactory reasons for failure to attend an examination he shall be notified to attend the next examination for the same subdivision and group, provided such examination occurs within one year from the date of filing the original application.

3 Applicants must present themselves promptly at the hour and place specified in their official notification signed by the chief examiner of the Commission, and no one will be admitted to an examination except upon the production of such notification.

4 In order to properly identify competitors, each person presenting himself for examination shall file out a "declaration sheet" on which he shall state the essential facts contained in his application paper. Each declaration sheet shall bear a different number which shall be used to designate the examination papers of the competitor. The name of the competitor shall not appear on his examination papers except on the declaration sheet.

5 For the further identification of appointees and for the prevention of impersonation in examinations, every person appointed after a competitive examination shall be required to fill out an identification sheet to be called "declaration of appointee." Said declaration shall require a reiteration of the essential facts of the application and declaration sheet and the statement of such other facts as the chief examiner shall require, and shall be filled out by the appointee in the presence of the appointing officer or his representative who shall attach his certificate of such fact. Such declaration shall be forwarded with the notice of appointment to the State Civil Service Commission and shall be filed with the examination papers of the appointee. [As amended November 23, 1899.]

6 The relative weights given to the several subjects or qualifications in an examination shall be fixed before the date thereof by the chief examiner under the direction of the Commission.

7 Non-competitive examinations for provisional appointments under the provisions of rule VIII shall be in their scope and character the same as competitive examinations to fill vacancies in the same positions.

8 Whenever an oral examination shall be prescribed as part of any scheme of examinations, a stenographic record of the oral questions and answers shall be made and the transcript thereof shall be preserved with the examination papers or report.

Regulation VI—Marking and grading of examination papers

1 So soon as practicable after an examination the papers of the competitors shall be marked and the general average of each ascertained. Such marking and ascertainment shall be under the direction of the chief examiner, and, so far as practicable, shall be made at the office of the Commission.

2 The marking of each competitor's papers shall be made on the scale of 100, which maximum shall represent the highest attainable accuracy, and 0 shall represent entire ignorance. The average of the marking of the several answers upon any one subject shall be the standing on that subject.

No person shall have his name entered upon an eligible list who fails to attain an average percentage of 75, or over, on all the obligatory subjects in the examination, and a percentage of 60 or over on every such obligatory subject.

3 The absolute or general average standing of each competitor will then be made up in form substantially as follows, in accordance with the respective weights accorded to the subjects:

EXAMINATION OF				
Subjects	Relative weights	Standing on subjects	Products	
1 Writing from dictation.....	3	95	285	
2 Copying from manuscript.....	2	78	156	
3 Handwriting	4	80	320	
4 Spelling	3	98	294	
5 Arithmetic	4	62	248	
6 Geography and history.....	1	70	70	
7 Constitutional questions	1	63	63	
8 Making a summary.....	2	75	150	
Total weight and product.....		20	1,586
General average standing.....			79.30	

It will be observed that the standing on each subject is multiplied by the weight given that subject and the product placed in the third column, and the sum of these products, divided by the sum of the weights, gives the general average standing.

4 Within five days after the filing of the report of any competitive examination, each competitor will be advised by mail by the secretary of the Commission as to the result of his examination and his relative position on the eligible list. Prior to that time no inquiries to the Commission, or its officers, will be answered, nor will any letters, explanatory of errors presumed to have been made in an examination, receive any attention.

5 A competitor receiving such notice may, in person or by duly authorized agent, in the presence of any officer of the Commission, inspect his examination papers, and, if in his opinion, injustice has been done him, he may, within fifteen days after the receipt of notice, appeal to the Commission, specifying particularly and in detail the cause of complaint. Such appeal will be considered by the Commission, and, if necessary, it will direct the revision of the marking or grading of the appellant's papers, or otherwise do justice in the premises.

Regulation VII—Eligible lists

1 After an examination for positions in any grade or subdivision in the competitive class, the names of such competitors as are eligible under the provisions of rule XI shall be entered upon an eligible list for such position in order as follows:

First, the names of veterans in the order of their rating; and, second, the names of other eligibles in the order of their rating. Opposite the name of each eligible shall be entered his post-office address and his rating. The accuracy of all such lists shall be checked by two officials in the office of the Commission.

2 The eligible list so prepared shall be entered by the secretary in the proper place in the register of eligible lists, which may be kept by the card system, or otherwise, as deemed most convenient. Whenever there remain on the register any eligibles for any position at the time when the eligibles ascertained by a new examination are to be entered thereon, the names of all the eligibles shall be subject to the above regulation as to the order in which they shall be entered.

3 The term of eligibility shall be one year from the date of filing of the report of the examination, or until a new list of

eligibles for the same positions shall be filed, if longer than one year, unless otherwise prescribed by the Commission. The term of eligibility for the position of state hospital superintendent shall be three years, and for the positions of court stenographer, state hospital matron, assistant civil engineer, first assistant physician, woman physician, regents examiner, court interpreter, engineering draughtsman, architectural draughtsman, apothecary, examination clerk, technical and trade instructors, chemist, steward, milk expert, butter expert, cheese expert, vinegar expert, chief engineer, inspector of boilers and engines, building inspector, inspector of nurseries, junior physician, librarian and library assistant, two years. Whenever a person whose name is on an eligible list for any position shall enter a new examination for the same position within his term of eligibility, his eligibility on account of the former examination shall cease from the date of filing of the report of the new examination, and from such date he shall be credited with the mark and relative position obtained in the new examination. If he fail in the new examination, his name shall be stricken from the eligible list.

4 Copies of eligible lists shall not be furnished by the Commission except to the appointing officers having the right of selection from such lists. The lists will be open to public inspection.

5 The secretary shall certify eligibles upon the requisition of an appointing officer in accordance with the provisions of section 2 of rule VIII in such form as the Commission may prescribe. No appointment shall be made from any certificate of eligibles after the expiration of the eligible list from which such certificate is drawn, nor after receipt by the Commission of a report of examination providing new eligibles for such list. If the appointment shall be made of any person other than one of the three standing highest on the eligible list, the appointing officer shall forward to the Commission with the notice of appointment copies of all correspondence to and from the persons declining such appointment, in accordance with the provisions of rule XX and section 2 of rule VIII. [As amended May 7, 1900.]

6 Section 13 of the civil service law requiring appointments to positions in the state service, the duties of which are confined to a locality outside of Albany county, to be made, so far as practicable, from residents of the judicial district including such locality, shall be applied as follows:

(a) In certifications from the eligible lists of clerks, junior clerks, bookkeepers, stenographers, pages, teachers, storekeepers, messengers, janitors, assistant steam engineers, assistant electrical engineers, firemen, court stenographers, court attendants, court clerks, building inspectors, milk experts, veal inspectors. [As amended November 17, 1899; December 15, 1900.]

(b) In certification from the eligible list of prison guards, residents of the first and second judicial districts shall be certified for appointment in Sing Sing prison; residents of the third, fourth and fifth judicial districts for appointment in Clinton prison, and residents of the sixth, seventh and eighth judicial districts for appointment in Auburn prison.

When the services to be performed in any position for which eligibles are to be certified from any of the eligible lists mentioned in this section, are confined to a locality outside of Albany county, the secretary shall certify from the proper eligible list the person or persons standing highest who are residents of the judicial district in which the service is located or, in case of guards, of the judicial districts indicated in (b) above; but if there be no eligibles who are residents of such judicial district, or if all such eligibles shall decline the appointment, the person or persons standing highest on the whole eligible list shall be certified.

For the purpose of certification under this regulation the residence of any person shall be deemed to be the place stated by such person in his application to be his legal residence at the time such application is filed, but in case any person has removed from the judicial district in which he resided at the time of the filing of his application for examination, such person shall no longer be eligible to appointment from that district, but shall, after three months, be on the eligible list for the judicial district into which he has moved. [As amended February 6, 1900.]

Regulation VIII—Accounts

1 All accounts for compensation as examiners or for preparation of questions or marking of answers and papers, or other expenses of examinations, shall be certified by the chief examiner.

2 All accounts for other expenses of the Commission, except those for salaries and official expenses fixed by statute, and those certified as above by the chief examiner, shall be certified by the secretary.

3 All accounts certified by the chief examiner and secretary shall be approved by the Commission before payment.

Regulation IX—Information

1 General abstracts from the provisions of the law, rules and regulations, and other pertinent matter will be published by the Commission from time to time, for the information of appointing officers, applicants, candidates and others concerned.

2 The Commission cannot undertake to answer inquiries relating to cases which are not officially before it for decision, nor can it decide, except in cases of actual candidates, questions respecting the application of the rules and regulations.

3 Particular answers cannot be given to inquiries which are answered expressly or by implication in published regulations or other similar documents.

4 The Commission cannot give any information upon the following points: (a) regarding positions in the unclassified service or in the exempt class of the classified service; (b) regarding vacancies in any positions, existing or prospective; (c) regarding the duties of positions except as indicated by their classification; (d) regarding the personal interests of any intending or actual applicant, candidate or eligible.

5 The examination papers of a competitor will be exhibited only to the competitor or his duly authorized representative, or to the appointing officer to whom his name is certified.

6 Copies of questions used in examinations cannot be furnished except in cases where they are published by the Commission for general information.

7 The qualifications of applicants and subjects of examination, as prepared from time to time, will be published, but in regard to certain positions in which vacancies are rare the nature and extent of the examinations may not be determined until vacancies occur.

8 Eligible lists may be published with the standing of the persons named in them, but under no circumstances will the names of persons passing below the minimum standing be published, nor will their examination papers be exhibited or any information given about them, except as provided in the fifth section of this regulation.

Regulation X—Residence and citizenship

The restrictions of section 2 of rule IX as to residence and citizenship shall not apply to the following positions:

a On account of low compensation:

Attendants, nurses and orderlies in asylums and hospitals and similar institutions.

b On account of professional or scientific requirements:

All positions as scientists, technical and trade instructors and positions requiring special training and education, provided that if the eligible list resulting from any examination held for such a position contains the names of three or more persons who are citizens and residents of New York state, such persons shall be preferred in certification to nonresidents. [As amended July 31, 1900.]

Regulation XI—Commutation for board and lodgings

The commutation for board and lodgings under section 12 of rule I shall be as follows:

In the state hospitals, \$10 per month, or \$2.50 per month for each meal or for lodging.

In other institutions, \$12 per month, or \$3 per month for each meal or for lodging.

Regulation XII—Positions classed as laborers

The following positions are classified as laborers exempt from examination under rule V:

In all departments and institutions, skilled and unskilled laborers employed temporarily on work of repairs and construction and not constituting part of the regular force of the department or institution.

In the Department of Public Buildings:

Laborers, cleaners, chief porter, porters, porteress, attendant, executive mansion; carpet sewer, janitress, geological hall (wife of janitor); janitress, state house (wife of janitor).

In the Department of the Regents of the University:

Cleaners, laborers, porters, sewer in bindery, apprentice in bindery.

In the state hospitals:

Assistant barbers, assistant butchers, assistant cooks, assistant meatcutters, assistant shoemakers, assistant tailors, bakers' helpers, carpenters' helpers, coachmen, cooks, chambermaids, domestics, drivers, farmers, kitchen helpers, laundresses, laborers, masons' helpers, plumbers' helpers, porters, seamstresses, soapmakers, teamsters, waitresses.

In the State School for the Blind at Batavia:

Coachman, cooks, domestics, farmers, laborers, laundresses, teamsters.

In the State Reformatory at Elmira:

Laborers, teamsters, waiters.

In the Craig Colony at Sonyea:

Assistant farmers, cooks, domestics, drivers, laborers, laundresses, porters, seamstresses, teamsters, waitresses.

In the Custodial Asylum at Rome:

Coachman, cooks, domestics, farm hands, housemaids, ironers, kitchen helpers, laborers, shoe repairers, teamsters.

In the Institution for Feeble-minded Children at Syracuse:

Cooks, domestics, laundresses, waitresses, hall girls, farm house-keeper, coachman, laborers, teamsters, seamstresses, menders.

In the House of Refuge for Women at Albion:

Cooks, laborers, teamsters, domestics, laundresses, seamstresses.

In the House of Refuge for Women at Hudson:

Teamsters, laborers, drivers.

In the Thomas Asylum at Iroquois:

Cooks, laborers, teamsters, domestics, laundresses, seamstresses.

In the Woman's Relief Corps Home at Oxford:

Laborers, cooks, farm helpers, domestics, janitor, painter.

In the State Industrial School at Rochester:

Kitchen helpers, dish washers, waitresses, seamstresses, teamsters, cooks.

In the Soldiers and Sailors' Home at Bath:

Laborers, teamsters, farm hands, domestics, cooks, coachman, inmate sergeant-major, inmate employees whose compensation is not more than \$15 per month.

In the State Custodial Asylum at Newark:

Cooks, laborers, seamstresses, laundresses, teamsters, man of all work.

In the Department of the State Fair Commission:

Caretaker. [Classified June 13, 1900.]

In the Department of the State Engineer and Surveyor:

Guides in the North Woods, boatmen, laborers. [Classified May 21, 1900.]

In the Department of Public Works:

Patrolmen, lock-tenders, watchmen, cooks, teamsters, boat captains, boat commanders, water-boys, pavers, feeder-tenders, carpenters, reservoir tenders, pilots, firemen, cranesmen, bridge-tenders, deck hands, painters, blacksmiths, weighmasters, divers, janitors, laborers.

In the office of the sheriff, Erie county:

Porters, waitresses, cooks, laundresses. [Classified June 16, 1900.]

In the Erie county almshouse:

Bakers, seamstresses, assistant seamstresses, cooks, assistant cooks, waitresses, masons, laundresses, assistant laundresses, carpenters. [Classified September 18, 1900.]

In the Erie county penitentiary:

Cooks, bakers, teamsters, kitchen matrons, prison matron (charge of laundry), prison matron (charge of sewing-room), house matron (charge of housework). [Classified June 16, 1900.]

In the department of the trustees of the city and county hall, Erie county:

Twenty-four charwomen, three cleaners, one outside man, one assistant outside man, one basement porter. [Classified June 16, 1900.]

In the office of the sheriff, New York county:

Six cleaners, two cooks, two assistant cooks, one laundress, two van drivers. [Classified June 16, 1900.]

In the office of the sheriff, Richmond county:

Cooks. [Classified June 16, 1900.]

The omission of any position from the foregoing list shall not be deemed to exclude from the exempt class any position falling within the definition of "laborer" as given in rule I.

By the Commission

Attest

JOHN C. BIRDSEYE

Assistant secretary

ALBANY, *June 14, 1899.*

APPENDIX J

ROSTER OF STATE EMPLOYEES

ROSTER OF STATE EMPLOYEES

Executive Department

Unclassified service

Position	Name	Date of entrance into service		Compensation
Governor	Benjamin B. Odell, Jr....	Jan.	1, 1901	\$10,000

Exempt class

Private secretary.....	James G. Graham.....	Jan.	1, 1901	4,000
Military secretary.....	Harrison K. Bird.....	Jan.	1, 1901	2,000
Pardon and requisition clerk...	John T. Joyce.....	Jan.	2, 1899	3,000
Appointment and notary clerk.	Thomas Newcomb.....	Jan.	2, 1899	3,000
Deputy appointment clerk.....	John A. Waldron.....	Feb.	1, 1900	1,200
Executive stenographer.....	J. Calvin McKnight.....	Jan.	1, 1901	2,300
Stenographer	Myron H. Hill.....	Jan.	2, 1899	1,200
Stenographer .	William Loeb, Jr.....	Jan.	1, 1899	1,200
Special messenger.....	Amos M. Knapp.....	Feb.	15, 1899	1,700

Competitive class

Stenographer	Benjamin W. Smith.....	Jan.	2, 1899	1,200
Engrosser	George Graves.....	Mar.	16, 1897	1,200
Messenger	William J. Lamborn.....	Jan.	9, 1899	1,000
Messenger	William R. J. O'Connor.	Jan.	9, 1899	1,200

Lieutenant-Governor

Unclassified service

Lieutenant-governor	Timothy L. Woodruff.....	Jan.	1, 1897	5,000
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Secretary of State

Unclassified service

Secretary of state.....	John T McDonough	Jan.	1, 1899	5,000
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Exempt class

Deputy	J. B. H. Mongin.....	Jan.	2, 1899	4,000
Second deputy and chief clerk..	Horace G. Tennant.....	Jan.	1, 1894	2,600
Confidential clerk.....	Freeborn G. Jewett.....	Feb.	1, 1886	2,200
Cashier and bookkeeper.....	Waldo L. Minton.....	Feb.	10, 1897	1,500
Stenographer to secretary.....	John L. McDonough.....	Dec.	1, 1900	1,200
Temporary indexer of patents..	J. Stanley Wilcox.....	May	1, 1900	900
Temporary indexer of patents..	Robert F. Gladding.....	May	1, 1900	1,200

Competitive class

Land clerk.....	Charles V. Hooper.....	Jan.	1, 1886	2,200
Examiner of corporations.....	James W. Bentley.....	Jan.	1, 1894	2,400
Corporation clerk.....	Charles McKallor.....	Jan.	1, 1894	1,500
Clerk	Helen A. Scopes.....	July	11, 1900	720
Clerk	Minnie I Bull.....	July	11, 1900	720
Junior clerk.....	William F. Fletcher.....	July	11, 1900	480
Stenographer	James T. Taaffe.....	Mar.	1, 1900	600
Stenographer	Elizabeth Murray	Feb.	5, 1900	600
Stenographer	Mary H. O'Brien.....	Mar.	1, 1901	600

Secretary of State—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Clerk	William H. Ewell.....	June	10, 1894	\$4 per day
Corporation bookkeeper.....	William S. Hale.....	Sept.	2, 1894	4 per day
Stenographer	Joseph S. Martin.....	May	1, 1894	\$1,200
Typewriter	Jeannie L. Dexter.....	Jan.	1, 1895	900
Typewriter	Elizabeth Barry	Jan.	23, 1895	900
Typewriter	Mabel Dorn.....	Dec.	13, 1894	900
Messenger	Jacob R. Terwilliger.....	Jan.	1, 1894	1,000
Certificate and alien deposition clerk	Isaac LaGrange.....	Jan.	1, 1894	1,500
Statistician and clerk.....	Wm. Deterling.....	Jan.	19, 1899	2,000
Clerk and stenographer.....	Frederica Knapp.....	Jan.	23, 1899	900

Commissioners of the Land Office

Exempt class

Appraiser	George Bingham.....	April	4, 1899	1,500
Appraiser	John G. Deubert.....	April	4, 1899	1,500
Appraiser	James B. Paddon.....	Dec.	7, 1899	1,500
Draughtsman	C. D. Burrus.....	May	1, 1900	\$5 per day

Comptroller

Unclassified service

Comptroller	Erastus C. Knight.....	Jan.	1, 1901	\$6,000
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Exempt class

Deputy comptroller.....	Theodore P. Gilman.....	Jan.	2, 1899	4,500
Confidential clerk.....	George C. Lewis.....	Jan.	1, 1894	2,400
Stenographer	Frances J. Wade.....	July	1, 1897	900
Stenographer	Jane B. Merritt.....	Dec.	1, 1898	1,200
Corporation tax commissioner..	Walter B. Atterbury.....	April	3, 1899	3,000
Corporation tax commissioner..	George A. Lewis.....	April	26, 1900	2,400
Special corporation tax com- missioner	Charles C. Wood.....	Sept.	27, 1894	1,200
Special corporation tax com- missioner	George S. Adams.....	July	1, 1899,	1,200
Special corporation tax com- missioner	William C. Wagner.....	June	11, 1900	1,200
Special corporation tax com- missioner	Samuel Williams.....	Oct.	13, 1898	1,200
Court and trust fund examiner.	William A. Baker.....	Dec.	30, 1895	\$5 per day
Court and trust fund examiner.	Robert I. Chahoon.....	May	14, 1896	6 per day
Court and trust fund examiner.	Franklin Allen.....	Sept.	1, 1895	10 per day
Court and trust fund examiner.	Myron H. Clark.....	May	15, 1896	6 per day
Court and trust fund examiner.	Alexander Shepard.....	Feb.	1, 1898	6 per day
Court and trust fund examiner.	Henry E. Warner.....	May	1, 1900	6 per day
Court and trust fund examiner.	Gurdon W. Fitch.....	Jan.	30, 1900	6 per day
Transfer tax expert.....	William H. Nangle.....	Mar.	1, 1897	\$1,400
Transfer tax expert.....	Frank Bulkley.....	Oct.	10, 1900	1,400
Transfer tax appraiser.....	Jesse D. Frost.....	May	4, 1900	3,000
Transfer tax appraiser.....	Fay P. Rathbun.....	May	4, 1900	3,000
Transfer tax appraiser.....	Robert Mazet.....	May	4, 1900	4,000
Transfer tax appraiser.....	Charles H. Lexow.....	May	4, 1900	4,000
Transfer tax appraiser.....	William C. Wilson.....	May	4, 1900	4,000
Transfer tax appraiser.....	Charles B. Page.....	May	4, 1900	4,000
Transfer tax appraiser.....	William Halpin.....	Oct.	1, 1900	4,000
Transfer tax appraiser.....	Seward A. Simons.....	May	4, 1900	3,000
Chief, bureau of charitable institutions	George W. Hobbs.....	June	1, 1899	2,000
Supervisor, buildings and re- pairs, bureau of charitable institutions	John C. Graham.....	Sept.	8, 1898	\$7 50 per day
State prison lands agent.....	L. E. Bentley.....	April	20, 1899	5 00 per day
Custodian, Saratoga battle monument	Joseph J. Perkins.....	Aug.	1, 1899	\$400
Custodian, Lake George battle ground	N. Y. State Hist. Soc....	Dec.	1, 1900	250

Comptroller—Continued

Competitive class

Position	Name	Date of entrance into service		Compensation
Second deputy and warrant clerk	Willis E. Merriman.....	Jan.	1, 1866	\$4,000
Assistant warrant clerk.....	James A. Wendell.....	June	11, 1894	2,200
Chief clerk, bureau of canal affairs	William G. Shaible.....	Aug.	4, 1890	2,800
Clerk	J. B. Wood.....	Jan.	1, 1901	1,200
Clerk and bookkeeper.....	Edwin A. Doty.....	Feb.	17, 1898	1,500
Clerk	Valentine J. Nugent.....	Dec.	4, 1900	300
Clerk	Bowen Staley.....	April	1, 1900	1,500
Clerk	Thomas W. Cantwell.....	June	10, 1890	1,700
Clerk	George M. Spawn.....	Oct.	27, 1896	1,500
Clerk	Julia T. Ronan.....	Dec.	6, 1897	1,050
Clerk	May C. Nerney.....	May	1, 1899	900
Junior clerk.....	Charles F. Maguire.....	Dec.	17, 1900	480
Expert accountant.....	John F. Kelly.....	Dec.	12, 1894	1,650
Special accountant.....	Peter J. Masterson.....	Oct.	1, 1888	1,500
Bookkeeper	George W. Bliss.....	July	20, 1877	1,800
Accountant	Herbert L. Austin.....	Jan.	7, 1897	2,200
Bookkeeper	George L. Robinson.....	July	30, 1898	1,450
Entry clerk.....	Harry W. Brown.....	Jan.	11, 1897	1,600
Inheritance tax clerk.....	Edward H. Pindar.....	Sept.	1, 1888	2,000
Assistant inheritance tax clerk.	George E. Dutcher.....	Jan.	9, 1894	1,500
Tax clerk.....	B. Frank Raze.....	June	15, 1894	2,000
Tax clerk.....	Charles E. Minard.....	July	10, 1894	1,500
Transfer tax clerk.....	Nathan O. Petty.....	July	1, 1899	720
Transfer tax clerk.....	Tillie G. Murphy.....	June	1, 1896	750
Transfer tax clerk.....	Josephine O'Grady.....	June	1, 1896	750
Transfer tax clerk.....	Benjamin J. Hornbeck...	April	25, 1899	720
Transfer tax clerk.....	Agnes B. McKie.....	April	15, 1898	600
Transfer tax clerk.....	Anna L. Goodwin.....	May	1, 1897	600
Transfer tax clerk.....	I. Sumner Burnstine.....	Jan.	2, 1896	2,000
Transfer tax appraiser.....	William H. Driscoll.....	July	1, 1896	1,800
Chief clerk, corporation tax bureau	John J. Merrill.....	Oct.	1, 1900	3,000
Assistant corporation tax clerk.	Clark A. Blodgett.....	Jan.	8, 1894	1,500
Assistant corporation tax clerk.	Frank C. Vinton.....	May	1, 1894	1,800
Assistant corporation tax clerk.	Frederick G. Schneider..	Nov.	29, 1895	1,500
Chief tax clerk.....	George R. Kehoe.....	Feb.	14, 1887	2,400
Tax clerk.....	Norman R. Martin.....	June	18, 1895	1,450
Tax clerk.....	Henry L. True.....	June	12, 1894	1,500
Tax clerk.....	Frank H. Brandow.....	Feb.	21, 1884	1,500
Tax clerk.....	Miles G. Graham.....	Feb.	1, 1882	1,500
Tax clerk.....	James G. Grindley.....	Mar.	22, 1890	1,600
Tax clerk.....	Marcus B. Williams.....	July	1, 1877	1,800
Tax clerk.....	S. L. Kahn.....	Feb.	15, 1894	1,300
Transfer tax attorney.....	Adolph Rebadow.....	May	1, 1900	1,800
Examiner of corporations.....	D. L. Ainsworth.....	April	30, 1896	1,200
Index clerk.....	Mary K. Cox.....	Aug.	1, 1896	1,050
Voucher clerk.....	James G. Hurty.....	Dec.	2, 1895	1,800
Voucher clerk.....	James Forsyth.....	Aug.	1, 1894	1,500
Estimate clerk.....	William B. Wemple.....	Dec.	21, 1891	1,800
Assistant estimate clerk.....	Charles I. Van Liew.....	Aug.	1, 1894	1,800
Stationery and document clerk.	Edwin D. Thompson.....	Jan.	1, 1886	1,600
Examiner of printing bills.....	Henry E. Ducker.....	June	1, 1899	2,400
Expert copyist.....	O. A. Fuller.....	June	1, 1899	1,200
Assistant clerk, corporation department	James S. McPherson.....	Feb.	13, 1894	1,500
Detective agent.....	Francis Redmond.....	Sept.	1, 1899	1,200
Detective agent.....	Daniel Wilson.....	April	—, 1900	1,200
Stenographer	Edgar Beekman.....	Dec.	21, 1893	1,500
Stenographer	Jennie A. McDonough....	Nov.	12, 1900	780
Stenographer	Janie Lord.....	April	15, 1900	900
Stenographer	Thomas F. Darcy.....	May	28, 1900	1,200
Stenographer	Thomas P. Kelly.....	June	11, 1900	1,500
Stenographer	Eugene J. Curtis.....	June	23, 1900	1,500
Stenographer	Andrew D. Devine.....	April	25, 1900	1,400
Stenographer	George L. Thomas, 2d...	Jan.	1, 1900	1,200
Stenographer	Mary E. Gardner.....	Aug.	1, 1899	900
Leveler	Frank A. Snyder.....	Nov.	23, 1898	1,300
Messenger	Joseph H. Allen.....	May	1, 1888	1,000
Messenger	Worthington S. Farley...	Feb.	19, 1891	1,000

Comptroller—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Messenger	W. W. Bennett.....	July	9, 1896	\$1,000
Keeper, Senate house, Kingston	Julius Schoonmaker.....	Jan.	17, 1894	600
Superintendent, Washington's headquarters, Newburgh.....	John H. Martin.....	May	1, 1888	500
Page	Edward P. Kearney.....	June	1, 1899	300

Non-competitive class

Night watchman.....	Patrick H. White.....	April	1, 1894	720
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Treasurer

Unclassified service

State treasurer.....	John P. Jaeckel.....	Jan.	1, 1899	5,000
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Exempt class

Cashier	William H. Monty.....	Feb.	15, 1894	2,300
Chief clerk.....	Peter Jaeckel.....	Jan.	1, 1899	1,500
Assistant cashier.....	John S. Hosmer.....	June	7, 1897	1,500
Deputy treasurer.....	Barnet H. Davis.....	April	25, 1900	4,000
Confidential stenographer.....	Irene A. Liston.....	May	8, 1900	700

Competitive class

Check clerk.....	Isaac Blauvelt.....	July	16, 1894	2,200
Accountant and transfer officer.	Richard G. Milks.....	Dec.	28, 1894	2,400
Corporation clerk.....	James I. McArthur.....	Jan.	1, 1894	1,200
Warrant clerk.....	Mitchell McFarland.....	Mar.	1, 1894	1,200
Messenger	Joe F. White.....	Jan.	1, 1894	1,000
Confidential clerk.....	Robert Spitzer.....	Mar.	1, 1899	1,200

Non-competitive class

Watchman	A. P. Sullivan.....	June	1, 1894	360
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Attorney-General

Unclassified service

Attorney-general	John C. Davies.....	Jan.	1, 1894	5,000
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Exempt class

Deputy	Henry B. Coman.....	May	5, 1900	4,000
Deputy	George H. Stevens.....	April	11, 1899	4,000
Deputy	Clarence W. Francis.....	Jan.	1, 1894	3,000
Deputy	Robert E. Steele.....	June	1, 1900	3,000
Deputy	John E. Mason.....	Nov.	1, 1899	4,000
Deputy	Job E. Hedges.....	June	1, 1899	4,000
Deputy	George C. Baker.....	Jan.	1, 1894	3,000
Confidential clerk.....	Guernsey R. Jewett.....	Feb.	23, 1899	1,500
Confidential clerk.....	James T. Somers.....	Jan.	1, 1901	1,500
Clerk, bureau of taxation of corporate franchises.....	Louis M. Martin.....	Aug.	1, 1900	2,000
Confidential stenographer.....	P. S. Swart Murphy.....	June	1, 1900	1,200
Stenographer to election deputy	Henry D. Sayre.....	Sept.	1, 1900	800
Special messenger.....	Carl G. Cunningham.....	July	1, 1900	900

Competitive class

Assistant to second deputy.....	James A. McCormick....	April	24, 1894	3,000
Assistant to first deputy.....	Michael H. Quirk.....	Jan.	1, 1894	3,000
Clerk	Edward H. Leggett.....	Jan.	1, 1898	2,000
Land clerk.....	Lewis M. Scheuer.....	May	22, 1899	2,000
Chief stenographer.....	William M. Thomas.....	Jan.	1, 1882	1,800
Stenographer	Frances L. Walters.....	June	15, 1899	1,200
Stenographer	Arthur D. Hecox.....	Aug.	23, 1900	1,000
Page	William E. Stackman....	June	18, 1900	300

Engineer and Surveyor

Unclassified service

Position	Name	Date of entrance into service		Compensation
Engineer and surveyor.....	E. A. Bond.....	Jan.	1, 1899	\$5,000
<i>Exempt class</i>				
Deputy	William P. Judson.....	May	1, 1899	4,000
Chief clerk.....	Irving J. Morris.....	Feb.	6, 1899	3,000
Recording clerk acting as confidential clerk.....	J. M. Smelzer.....	Sept.	18, 1900	1,100
Stenographer to state engineer.....	Jessie E. Northrup.....	May	1, 1899	1,000
Division engineer.....	W. H. H. Gere.....	Jan.	15, 1894	3,000
Division engineer.....	Arthur J. Rockwood.....	Feb.	10, 1899	3,000
Division and consulting engineer	T. C. Leutze.....	April	10, 1887	4,200
Confidential clerk to division engineer	Frank B. Chapman.....	April	3, 1899	\$5 00 per day
Confidential clerk to division engineer	C. G. Harger, Jr.....	April	3, 1899	5 00 per day
Confidential clerk to division engineer and secretary to consulting engineers.....	W. J. Valleau.....	April	1, 1899	7 00 per day

Competitive class

Land clerk.....	Merritt Peckham, Jr.....	June	21, 1899	\$2,000
Canal clerk.....	J. J. Allen.....	Dec.	1, 1896	\$5 00 per day
Computer	*James H. Brace.....	July	2, 1900	\$2,700
Computer	*A. E. Broenniman.....	June	20, 1900	2,100
Computer	*A. L. Harris.....	Aug.	8, 1900	\$5 00 per day
Computer	*C. V. Merrick.....	Sept.	1, 1900	4 50 per day
Computer	*M. F. Church.....	Aug.	3, 1900	4 50 per day
Computer	*A. A. Conger.....	Oct.	1, 1900	\$1,800
Computer	*Dwight B. LaDu.....	June	20, 1900	\$3 50 per day
Computer	*John A. Giles.....	July	28, 1900	4 50 per day
Computer	*G. F. Chism.....	Sept.	17, 1900	5 00 per day
Computer	*W. R. Ballard.....	Sept.	18, 1900	5 00 per day
Computer	*E. Ahrens.....	Dec.	6, 1900	5 00 per day
Computer	*William A. Wansleben..	Sept.	22, 1900	5 00 per day
Computer	*Walter Van Guysling....	Nov.	14, 1900	5 00 per day
Computer	*Clinton G. Tudor.....	Sept.	18, 1900	5 00 per day
Computer	*John T. Parsons.....	Dec.	12, 1900	5 00 per day
Expert hydraulician.....	*Emil Kuichling.....	July	2, 1900	\$4,800
Hydraulician	*W. B. Boright.....	July	28, 1900	\$5 00 per day
Lock expert.....	*S. J. Chapleau.....	June	11, 1900	\$2,100
Expert land appraiser.....	*Patrick McNamara.....	Oct.	12, 1900	\$10 00 per day
Stenographer	T. C. Sweet.....	April	1, 1888	\$1,000
Stenographer	Alice M. Flanigan.....	Dec.	10, 1900	420
Stenographer	Thomas F. Kelly.....	April	23, 1900	900
Stenographer	Anna M. Lorscheider....	Nov.	8, 1897	\$2 25 per day
Page	Robert Wamsley.....	April	25, 1900	\$360
Surveyor, oyster lands.....	Charles Wyeth.....	Nov.	10, 1896	\$5 00 per day
Bridge designer.....	William R. Davis.....	July	24, 1899	\$2,800
Bridge designer.....	John T. N. Hoyt.....	May	16, 1900	1,920
Bridge designer.....	John G. Peck.....	May	1, 1900	2,000
Bridge draughtsman.....	Homer A. Reid.....	Jan.	26, 1900	1,500
Junior bridge draughtsman....	Herbert H. Bush.....	May	15, 1900	\$3 50 per day
Draughtsman	John A. O'Connor.....	Dec.	1, 1896	4 50 per day
Draughtsman	G. L. Schillner.....	Jan.	20, 1896	4 50 per day
Draughtsman	John K. Sloyd.....	Jan.	20, 1896	4 50 per day
Draughtsman	Philip H. Dater.....	Jan.	21, 1899	5 00 per day
Draughtsman	E. C. Olcott.....	Mar.	15, 1897	4 50 per day
Tracer	Jeanne M. Crippen.....	June	1, 1899	2 00 per day
Engineer in charge.....	Charles H. Flanigan.....	April	7, 1893	6 00 per day
First assistant engineer.....	C. T. Middlebrook, Jr....	Jan.	13, 1896	6 00 per day
First assistant engineer.....	Guy Moulton.....	Nov.	11, 1897	6 00 per day
Assistant engineer.....	George A. Fairbanks.....	June	21, 1899	5 00 per day
Assistant engineer.....	Dorlon Clark.....	June	6, 1892	5 00 per day
Assistant engineer.....	Noble E. Whitford.....	Jan.	13, 1896	5 00 per day
Assistant engineer.....	J. R. Kaley.....	Dec.	1, 1896	5 00 per day

* Appointment allowed without examination under the provisions of civil service rule VIII, section 5.

EIGHTEENTH REPORT OF THE

Engineer and Surveyor—Continued

Competitive class—Continued

Position	Name	Date of entrance into service	Compensation
Assistant engineer.....	Foster B. Morss.....	Jan. 18, 1896	\$5 00 per day
Assistant engineer.....	M. H. Ranney.....	Jan. 13, 1896	5 00 per day
Assistant engineer.....	H. D. Alexander.....	April 26, 1900	5 00 per day
Assistant engineer.....	Thomas Barrally.....	May 16, 1900	5 00 per day
Assistant engineer.....	Thomas J. Morrison.....	Jan. 25, 1896	5 00 per day
Assistant engineer.....	D. D. Waldo.....	July 6, 1896	5 00 per day
Assistant engineer.....	Garrett O. House.....	Jan. 13, 1896	5 00 per day
Assistant engineer.....	Arthur O'Brien.....	April 3, 1894	5 00 per day
Assistant engineer.....	Fred W. Sarr.....	Jan. 13, 1896	5 00 per day
Assistant engineer.....	D. E. Whitford.....	Nov. 7, 1894	5 00 per day
Assistant engineer.....	R. J. Marcher.....	May 18, 1900	5 00 per day
Assistant engineer.....	I. E. Matthews.....	April 26, 1900	5 00 per day
Assistant engineer.....	George C. Mills.....	April 26, 1900	5 00 per day
Assistant engineer.....	M. B. Palmer.....	Sept. 13, 1896	5 00 per day
Assistant engineer.....	C. W. Trumbull.....	Jan. 13, 1896	5 00 per day
Assistant engineer.....	Seth M. Van Loan.....	Jan. 13, 1896	5 00 per day
Assistant engineer.....	Glen D. Holmes.....	Jan. 11, 1897	5 00 per day
Assistant engineer.....	H. C. Humphrey.....	Jan. 15, 1897	5 00 per day
Consulting and special resident engineer	*D. J. Howell.....	April 9, 1900	\$5,000
Special resident engineer.....	*James J. Overn.....	May 1, 1900	2,700
Special resident engineer.....	Wm. B. Landreth.....	Nev. 11, 1897	2,700
Resident engineer.....	*Henry C. Allen.....	April 26, 1900	2,400
Resident engineer.....	H. A. Van Alstyne.....	Aug. 11, 1894	2,400
Resident engineer.....	M. W. Wilbur.....	Jan. 2, 1884	2,400
Rodman	H. J. Richardson.....	Feb. 15, 1894	\$3 50 per day
Rodman	W. J. Gilmore.....	Jan. 22, 1894	3 50 per day
Rodman	C. H. McCulloch.....	May 19, 1900	3 50 per day
Rodman	Frank Roberts.....	Jan. 13, 1896	3 50 per day
Rodman	F. W. Hamilton.....	Jan. 13, 1896	3 50 per day
Rodman	Henry S. Ball.....	June 1, 1899	3 50 per day
Rodman	Walter Dubey.....	Jan. 29, 1894	3 50 per day
Rodman	Clinton J. Bean.....	Jan. 13, 1896	3 50 per day
Rodman	Thad L. Wilson.....	April 27, 1900	3 50 per day
Rodman	J. W. Howe.....	Dec. 1, 1896	3 50 per day
Rodman	Tracy B. Smith.....	Feb. 28, 1896	3 50 per day
Rodman	R. T. Webster.....	Dec. 27, 1895	3 50 per day
Rodman	L. K. Devendorf.....	Oct. 8, 1896	3 50 per day
Rodman	George Penfield.....	Jan. 3, 1896	3 50 per day
Rodman	William H. Porter.....	Nov. 11, 1897	3 50 per day
Rodman	B. W. Rosekrans.....	May 19, 1900	3 50 per day
Rodman	Maurice W. Tuttle.....	Dec. 17, 1897	3 50 per day
Rodman	Gilbert Young.....	Jan. 3, 1898	3 50 per day
Rodman	G. W. Abbott.....	May 15, 1900	3 50 per day
Rodman	W. J. Cunningham.....	May 19, 1900	3 50 per day
Rodman	S. D. Enoch.....	Dec. 1, 1896	3 50 per day
Chainman	James T. Brady.....	Jan. 13, 1896	2 50 per day
Chainman	Frank Lutz.....	Sept. 5, 1894	2 50 per day
Chainman	Frank L. Fonda.....	Nov. 15, 1897	3 00 per day
Chainman	F. G. Tilton.....	Jan. 13, 1896	2 50 per day
Chainman	F. H. Owens.....	Dec. 1, 1896	2 50 per day
Chainman	H. S. Miller.....	Jan. 1, 1896	2 50 per day
Chainman	W. B. Strong.....	Jan. 13, 1896	2 50 per day
Chainman	George McDonald.....	Feb. 1, 1894	3 00 per day
Chainman	L. L. Melius.....	Feb. 1, 1897	3 00 per day
Chainman	P. D. Wendell.....	Jan. 13, 1896	3 00 per day
Chainman	William Van Epps.....	Dec. 1, 1895	3 00 per day
Chainman	L. Kavanaugh.....	July 18, 1894	2 50 per day
Chainman	Alfred W. Gillis.....	Nov. 15, 1897	2 50 per day
Chainman	Fred W. Gerstner.....	Jan. 18, 1896	2 50 per day
Chainman	F. V. Searles.....	Dec. 5, 1896	3 00 per day
Chainman	Chauncey H. Mattison...	Sept. 5, 1899	3 00 per day
Chainman	Howard U. Lyon.....	July 1, 1899	3 00 per day
Chainman	George H. Thomas.....	Jan. 13, 1896	3 00 per day
Chainman	Howard J. Crounse.....	Jan. 13, 1896	3 00 per day
Chainman	Alfred P. Mead, Jr.....	Jan. 13, 1896	3 00 per day
Chainman	William H. O'Brien.....	Nov. 11, 1897	2 50 per day
Chainman	A. L. Reynolds.....	Sept. 25, 1899	2 50 per day
Chainman	Charles R. Swain.....	Nov. 11, 1897	2 50 per day
Chainman	H. C. Titus.....	Jan. 3, 1896	2 50 per day
Chainman	E. J. Greiner.....	Jan. 3, 1896	2 50 per day
Chainman	Frank M. Williams.....	Dec. 17, 1897	3 50 per day
Chainman	Frank Kromer.....	Jan. 13, 1896	2 50 per day

*Appointment allowed without examination under the provisions of civil service rule VIII, section 5.

Engineer and Surveyor—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Leveler	L. B. Jones.....	Mar.	1, 1894	\$4 50 per day
Leveler	R. S. Greenman.....	Dec.	1, 1896	4 50 per day
Leveler	H. P. Willis.....	Jan.	13, 1896	4 50 per day
Leveler	Perry Filkins.....	Jan.	13, 1896	4 50 per day
Leveler	H. W. DeGraff.....	Jan.	13, 1896	4 50 per day
Leveler	Ralph Russell.....	Feb.	20, 1894	4 50 per day
Leveler	F. N. Sanders.....	June	1, 1894	4 50 per day
Leveler	T. A. Hendrickson.....	Jan.	6, 1887	4 50 per day
Leveler	F. S. Strong.....	Nov.	7, 1894	4 50 per day
Leveler	B. E. Failing.....	Jan.	13, 1896	4 50 per day
Leveler	G. D. Williams.....	June	25, 1900	4 50 per day
Leveler	H. J. Hemstreet.....	May	8, 1900	4 50 per day
Leveler	Isaac O. Cole.....	Dec.	1, 1896	4 50 per day
Leveler	Edwin V. R. Payne.....	Dec.	13, 1896	2 50 per day
Leveler	J. B. Barrett.....	Nov.	5, 1884	4 50 per day
Leveler	E. C. Clark.....	Jan.	13, 1896	2 50 per day
Leveler	E. J. Berry.....	Aug.	2, 1892	2 25 per day
Leveler	Fred J. Wagner.....	July	6, 1893	4 50 per day
Leveler	James B. Maguire.....	April	26, 1900	4 50 per day
Leveler	P. A. Meyer.....	May	18, 1900	4 50 per day
Leveler	E. A. Lamb.....	Sept.	3, 1894	4 50 per day
Leveler	Clark Brown.....	Jan.	18, 1897	4 50 per day
Leveler	O. J. Dempsey.....	Jan.	13, 1896	4 50 per day
Leveler	George A. Ensign.....	Jan.	17, 1898	4 50 per day
Leveler	Alexander Haring.....	Jan.	3, 1896	4 50 per day
Leveler	C. E. Hopkins.....	Jan.	13, 1896	4 50 per day

Non-competitive class

Watchman	A. P. Sullivan.....	\$30 00 per month
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Department of Public Instruction

Unclassified service

Superintendent	Charles R. Skinner.....	April	8, 1895	\$5,000
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Exempt class

Deputy	Danforth E. Ainsworth..	June	1, 1895	4,500
Confidential clerk.....	Harriet M. Aspinwall.....	April	8, 1895	2,000
Supervisor of institutes.....	Isaac H. Stout.....	Sept.	1, 1886	4,000
Conductor of institutes.....	Henry R. Sanford.....	Sept.	1, 1884	3,000
Conductor of institutes.....	Charles A. Shaver.....	Sept.	1, 1897	3,000
Conductor of institutes.....	Irving B. Smith.....	Sept.	1, 1899	3,000
Conductor of institutes.....	Philip M. Hull.....	Sept.	1, 1899	3,000
Conductor of institutes.....	Sherman Williams.....	May	—, 1899	3,000
Inspector of normal schools....	Charles T Andrews.....	Jan.	13, 1900	1,800

Competitive class

Second deputy.....	Howard J. Rogers.....	April	8, 1895	4,000
Statistical clerk.....	Hiram C. Case.....	April	27, 1897	2,100
Law clerk.....	Edwin M. Holbrook.....	April	21, 1892	3,500
Supervisor of examinations.....	Thomas E. Finegan.....	Dec.	1, 1892	3,000
Financial clerk.....	DeLancey M. Ellis.....	June	29, 1895	2,400
Institute lecturer.....	Charles E. Fitch.....	May	1, 1895	2,500
Examiner	Frederick R. Stevens....	Oct.	1, 1899	1,800
Examiner	Charles E. Jones.....	Sept.	1, 1900	2,100
Examiner	Marie E. George.....	June	16, 1900	\$4 00 per day
Examiner	Katherine V. D. Merwin.	June	16, 1900	4 00 per day
Examiner	Clark W. Halliday.....	June	1, 1894	\$2,100
Examiner	J. H. Mann.....	June	1, 1894	1,800
Examination clerk.....	Julia T. Ast.....	April	1, 1899	900
Examination clerk.....	Agnes Mullenneaux.....	April	1, 1899	900

Department of Public Instruction—Continued

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Record clerk.....	Amy L. Greene.....	Mar.	16, 1898	\$900
Record clerk.....	May Jacobs.....	Mar.	16, 1898	900
Record clerk.....	Helen Weaver.....	Mar.	16, 1898	1,200
Record clerk.....	Katherine T. Poole.....	Feb.	1, 1899	900
Record clerk.....	Emily L. Gibb.....	Nov.	10, 1897	900
Record clerk.....	Grace W. Thompson....	Nov.	15, 1897	900
Mailing clerk.....	Lewis K. Rockefeller....	Mar.	27, 1898	1,500
Clerk	Daisy M. Miller.....	Mar.	16, 1898	720
Clerk	Caroline Rosenbloom. ...	Oct.	4, 1898	900
Clerk	Howard T. Terrell.. ...	April	8, 1895	1,500
Clerk	Eleanor D. Van Vranken	Mar.	1, 1899	900
Stenographer	Allan Macdonald.....	June	9, 1892	1,400
Stenographer	Kate Chamberlain.....	June	10, 1895	1,200
Stenographer	Teresa X. Ryan.....	Dec.	20, 1896	1,000
Stenographer	Mabel A. Martin.....	Feb.	1, 1900	900
Stenographer	Honore M. Green.....	April	24, 1899	1,200
Supervisor of library.....	Leon O. Wiswell.....	Nov.	1, 1895	2,400
Institute instructor.....	Gratia L. Rice.....	Sept.	1, 1892	2,200
Supervisor, training classes...	Frank H. Wood.....	Nov.	25, 1895	3,500
Inspector, training classes.....	Willis D. Graves.....	May	1, 1897	2,500
Inspector, training classes.....	Albert C. Hill.....	June	1, 1894	2,500
Inspector, training classes.....	S. Whitford Maxson.....	April	8, 1895	2,500
Inspector, training classes.....	John C. Bliss.....	Feb.	26, 1900	2,500
Inspector, compulsory education	A. M. Wright.....	Oct.	1, 1895	3,000
Inspector, compulsory education	A. Edson Hall....	Oct.	1, 1895	2,500
Inspector, compulsory education	William J. Barr.....	Nov.	1, 1895	2,500
Inspector, compulsory education	James D. Sullivan.....	May	3, 1898	2,500
Inspector, compulsory education	John J. N. Symes.. ...	Mar.	11, 1898	2,500
Porter	Barton A. Whitford.. ...	June	1, 1895	1,200
Porter	Aaron J. Oliver.....	July	1, 1887	1,200
Page	Seth A. Mitchell.....	Nov.	1, 1899	300
Page	George W. Ruso.....	Nov.	1, 1899	300

State Normal College, Albany

Unclassified service

Local board.....	Ledyard Cogswell.....	None
	Charles L. Pruyn.....	None
	Charles R. Skinner.....	None
	Wm. B. Van Rensselaer..	None
	Samuel B. Ward, M. D..	None
President	William J. Milne.....	—	—, 1899	\$4,000
Teacher	Samuel B. Belding.. ...	May	26, 1886	700
Teacher	M. Harriet Bishop.....	Sept.	—, 1893	1,000
Teacher	Edith M. Bodley.....	Sept.	10, 1887	750
Teacher	Charles S. Gager.....	June	—, 1897	1,400
Teacher	George G. Groat.....	June	—, 1897	1,400
Teacher	E. Helen Hannahs.....	Feb.	—, 1888	900
Teacher	Albert N. Husted.....	Sept.	17, 1885	2,500
Teacher	Aurelia Hyde.....	June	—, 1895	600
Teacher	Ida M. Isdell.....	Sept.	22, 1885	800
Teacher	William V. Jones.....	July	12, 1869	2,300
Teacher	Mary A. McClelland.....	July	12, 1869	900
Teacher	Junius L. Miriam.....	Sept.	1, 1899	1,200
Teacher	Margaret S. Mooney....	May	31, 1887	950
Teacher	Anna E. Pierce.....	July	23, 1886	900
Teacher	Leonard W. Richardson..	Sept.	7, 1895	2,500
Teacher	Clara M. Russell.....	Feb.	—, 1892	1,000
Teacher	Helen L. Sewell.....	June	19, 1888	600
Teacher	Kate Stoneman.....	Aug.	28, 1866	450
Teacher	Edward W. Wetmore....	June	30, 1891	2,500
Teacher	James R. White.....	May	1, 1893	1,500
Teacher	Eunice Perine	Sept.	1, 1900	600
Teacher	Wm. B. Aspinwall.....	Sept.	1, 1900	1,000
Teacher	George Browning.....	Sept.	1, 1900	\$5 00 per week

Competitive class

Stenographer	Carolyn Wasserbach....	June	4, 1896	\$600
Janitor and fireman.....	James McTeague.....	Sept.	1, 1885	800
Janitor and fireman.....	Charles Wurthmann.....	Dec.	1 1891	800

Department of Public Instruction—*Continued*

Normal School, Brockport

Unclassified service

Position	Name	Date of entrance into service	Compensation
Local board.....	John D. Burns.....	None
	Elijah Chriswell.....	None
	Thomas H. Dobson.....	None
	George B. Harmon.....	None
	Edward Harrison.....	None
	Henry Harrison.....	None
	Daniel Holmes.....	None
	John H. Kingsbury.....	None
	Henry S. Madden.....	None
	Wilson H. Moore.....	None
	Eliphalet Whitney.....	None
Principal	David E. Smith.....	Sept. 1, 1898	\$3,000
Teacher	Elizabeth B. Allen.....	—, 1892	250
Teacher	Fannie L. Avery.....	July 1, 1895	500
Teacher	Bertha H. Coleman... ..	July 1, 1890	700
Teacher	Eliza P. Knowles.....	June 30, 1897	500
Teacher	William H. Lennon.....	Sept. 1, 1869	1,600
Teacher	Jane E. Lowery.....	Sept. 1, 1871	800
Teacher	Mary P. Rhoades.....	June 1, 1880	1,200
Teacher	Elizabeth S. Richmond...	Mar. 22, 1867	600
Teacher	Sara A. Saunders.....	July 1, 1895	1,000
Teacher	Charles D. Seely.....	Aug. 1, 1885	1,600
Teacher	Arthur Tooley.....	July 1, 1884	1,000
Teacher	Mary O. White.....	—, 1883	700
Teacher	Flora C. Willsea.....	Nov. 1, 1877	700
Teacher	Lloyd Tenney.....	Sept. 1, 1900	700
Teacher	Virgilia Schmelz.....	Sept. 1, 1900	700
Teacher	Emma L. Reed.....	Sept. 1, 1900	650
Teacher	Margery B. Loughran...	Sept. 1, 1900	700
Teacher	Lambert L. Jackson.....	Sept. 1, 1900	1,400
Teacher	Claire Delano.....	Sept. 1, 1900	600
Teacher	S. Janette Reynolds.....	July 22, 1895	500

Exempt class

Principal's clerk.....	Helen Kirby	Sept. 1, 1900	500
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Competitive class

Assistant engineer and janitor.	William Elwell.....	Sept. 5, 1895	500
Janitor and engineer.....	Silas L. Holbrook.....	June 30, 1897	800

Normal School, Buffalo

Unclassified service

Local board.....	Edward H. Butler.....	None
	Stephen M. Clement.....	None
	David F. Day.....	None
	Robert L. Fryer.....	None
	Charles W. Goodyear...	None
	William Hengerer.....	None
	Henry Lapp.....	None
	Thomas Lotarop.....	None
	D. H. McMillan.....	None
Principal	James M. Cassety.....	Aug. 4, 1886	\$3,000
Teacher	Gertrude M. Bacon.....	Sept. 3, 1895	1,200
Teacher	Carrie Benson.....	Oct. 17, 1893	100
Teacher	Irving P. Bishop.....	Sept. 1, 1888	1,800
Teacher	Theodora M. Carrell.....	Sept. 2, 1896	900
Teacher	Louise M. Cassety.....	Sept. 23, 1897	500
Teacher	Georgina A. Chamot.....	Aug. 18, 1897	350
Teacher	Lydia A. Chamot.....	Aug. 18, 1897	350
Teacher	Susan F. Chase.....	Sept. 1, 1898	900

Department of Public Instruction—Continued

Normal School, Buffalo—Concluded

Unclassified service—Concluded

Position	Name	Date of entrance into service		Compensation
Teacher	Katherine C. Dorr.....	Aug.	18, 1897	\$700
Teacher	Helen L. Dunston.....	Sept.	15, 1883	900
Teacher	Isabella Gibson.....	Sept.	10, 1893	900
Teacher	Sheldon A. Howard...	Sept.	1, 1899	500
Teacher	Edith L. Huson.....	Sept.	3, 1895	150
Teacher	Mark M. Maycock.....	Sept.	1, 1871	1,800
Teacher	Marcus A. G. Meads.....	May	28, 1875	1,800
Teacher	Joseph Mischka.....	Sept.	17, 1873	400
Teacher	Mary E. Nye.....	July	23, 1894	500
Teacher	Ambrose C. Richardson..	Sept.	1, 1895	1,500
Teacher	Lucy C. Mott.....	Sept.	1, 1900	800

Exempt class

Principal's clerk.....	Edward P. Cassety.....	Oct.	2, 1892	300
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Competitive class

Janitor	James Milne.....	July	1, 1892	800
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Normal School, Cortland

Unclassified service

Local board.....	William H. Clark.....	None
	Israel T. Deyo.....	None
	Hugh Duffey.....	None
	Lawrence J. Fitzgerald.	None
	Salem Hyde.....	None
	Orris U. Kellogg.....	None
	James S. Squires.....	None
	John W. Suggett.....	None
	Theodore H. Wickwire...	None
Principal	Francis J. Cheney.....	Aug.	5, 1891	\$3,300
Teacher	Minnie M. Alger.....	May	29, 1893	800
Teacher	Maria W. Bishop.....	July	24, 1890	900
Teacher	W. M. Booth.....	Mar.	11, 1898	1,700
Teacher	Clara E. Booth.....	July	19, 1872	900
Teacher	W. A. Cornish.....	Sept.	12, 1893	1,800
Teacher	Caroline M. Hawkins..	May	29, 1893	850
Teacher	Ella Gale.....	Aug.	28, 1895	900
Teacher	Helen M. Goodhue.....	May	29, 1893	800
Teacher	Helen Griffin.....	Sept.	1, 1899	900
Teacher	Harriet A. Hamilton....	Aug.	2, 1895	850
Teacher	Mary F. Hendrick.....	July	12, 1869	900
Teacher	Bertha L. Hill.....	Sept.	1, 1899	400
Teacher	Emily C. Ormsby.....	Aug.	29, 1894	700
Teacher	Miriam S. Skidmore.....	June	21, 1898	900
Teacher	Lillie H. Stone.....	Aug.	11, 1897	800
Teacher	Elizabeth M. Wright....	May	7, 1898	750
Teacher	James A. Shea.....	Sept.	1, 1900	700
Teacher	F. R. Parker.....	Sept.	1, 1900	1,500

Exempt class

Principal's clerk.....	Amie A. Rathbun.....	June	21, 1898	500
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Competitive class

Janitor and engineer.....	Fred E. Seeber.....	Feb.	24, 1893	1,400
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Department of Public Instruction—*Continued*

Normal School, Fredonia

Unclassified service

Position	Name	Date of entrance into service	Compensation
Local board.....	F. C. Chatsy.....	None
	M. M. Fenner.....	None
	Frederick R. Green.....	None
	Louis McKinstry.....	None
	Charles L. Mark.....	None
	Arthur R. Moore.....	None
	L. Morris.....	None
Principal	Francis B. Palmer.....	Nov. —, 1878	\$3,300
Vice-principal	Myron T. Dana.....	Sept. —, 1881	2,000
Teacher	Minnie Archibald.....	Oct. —, 1884	700
Teacher	A. W. Dods.....	Sept. 1, 1899	200
Teacher	Andrew Y. Freeman....	Sept. —, 1880	1,500
Teacher	Edna Fuller.....	Sept. —, 1894	600
Teacher	Helen Hequenbourg....	Nov. 20, 1899	350
Teacher	Adelaid E. Herrick.....	Sept. —, 1895	700
Teacher	Friedrika M. Heyl.....	Nov. 20, 1899	200
Teacher	Homer L. Holcomb.....	Sept. —, 1894	1,500
Teacher	Florella Hovey.....	Sept. —, 1887	600
Teacher	Franklin N. Jewett.....	Mar. —, 1886	1,500
Teacher	Anna L. Lester.....	Sept. —, 1896	600
Teacher	Anna McLaury.....	Sept. —, 1887	1,200
Teacher	Nellie F. Palmer.....	April —, 1887	700
Teacher	Julia J. Shepard.....	Sept. —, 1892	700
Teacher	Julia D. Sherman.....	Sept. —, 1896	600
Teacher	Belle L. Tiffany.....	Aug. 29, 1898	600
Teacher	Florence Woodward....	Aug. 29, 1898	600
Teacher	Jessie Hillman.....	Jan. —, 1887	Tuition
Teacher	Edith N. Curtis.....	Sept. —, 1893	Tuition
Teacher	Grace McKinstry.....	Sept. —, 1894	\$700

Exempt class

Principal's clerk.....	T. J. Pratt.....	Sept. 1, 1899	600
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Normal School, Geneseo

Local board.....	John Rorbach.....	None
	William A. Brodie.....	None
	Charles W. Fielder.....	None
	Solomon Hubbard.....	None
	Otto Kelsey.....	None
	Walter E. Lauderdale....	None
	John R. Strang.....	None
	James W. Wadsworth....	None
	William A. Wadsworth..	None
Principal	John M. Milne.....	Jan. 1, 1872	\$3,300
Teacher	Louise M. Abbott.....	Oct. —, 1888	550
Teacher	Julia R. Bailey.....	June —, 1892	1,100
Teacher	Myra P. Burdick.....	Jan. —, 1874	850
Teacher	Laura Comstock.....	Sept. 1, 1899	650
Teacher	Emeline S. Curtiss.....	Aug. —, 1871	750
Teacher	Sara A. Goheen.....	Oct. —, 1884	900
Teacher	Edward D. Graber.....	July —, 1895	1,700
Teacher	Phebe B. Hall.....	Nov. —, 1878	900
Teacher	Elizabeth McBride.....	Aug. —, 1873	700
Teacher	Bertha E. Paine.....	Aug. —, 1894	800
Teacher	Mary E. Parks.....	July —, 1871	550
Teacher	Sarah Parry.....	July —, 1889	750
Teacher	Hubert J. Schmitz.....	Nov. —, 1881	1,850
Teacher	Elizabeth V. Shepard....	July —, 1890	700
Teacher	Florence Stevens.....	Oct. 23, 1899	\$10 per week
Teacher	Frank E. Welles.....	Oct. —, 1889	\$1,700
Teacher	Carl L. Schrader.....	Oct. 1, 1900	1,200
Teacher	Alice W. Kellogg.....	Sept. 1, 1900	750
Teacher	Mary F. Isaminger.....	Sept. 1, 1900	750
Teacher	Emma H. Gunther.....	Feb. 7, 1900	650
Teacher	Barnard S. Bronson.....	Sept. 1, 1900	550
Teacher	Elizabeth L. Bradley.....	Sept. 1, 1900	700

Department of Public Instruction—Continued

Normal School, Geneseo—Concluded

Exempt class

Position	Name	Date of entrance into service	Compensation
Principal's clerk.....	E. Louise Baker.....	Aug. —, 1896	\$700

Competitive class

Head janitor.....	L. C. Mcrey.....	July —, 1876	800
Assistant janitor.....	William Bradley.....	Aug. —, 1896	600

Normal School, Jamaica

Unclassified service

Local board.....	John H. Brinckerhoff....	None
	John Lewis Childs.....	None
	James S. Cooley.....	None
	John L. Dobson.....	None
	Richard C. McCormick...	None
	John O'Donnell.....	None
	Samuel T. Peters.....	None
	John R. Reid.....	None
	John H. Sutphin.....	None
Principal	William L. Wood.....	None
Teacher	Archibald C. McLachlan.	Sept. 1, 1897	\$3,300
Teacher	Lena D. Childs.....	Sept. 1, 1897	900
Teacher	Clara M. Douglas.....	Sept. —, 1897	950
Teacher	Mary L. Eastman.....	Oct. 7, 1898	950
Teacher	Anna A. R. Garrity.....	Sept. 1, 1897	950
Teacher	Oswald D. Humphrey....	Sept. 1, 1897	1,700
Teacher	Roland S. Keyser.....	Sept. 1, 1897	500
Teacher	Laura E. McDowell.....	Sept. 1, 1897	1,000
Teacher	Irma G. Port.....	Sept. 1, 1897	1,000
Teacher	Bianca Schiller.....	Sept. 1, 1897	950
Teacher	Minerva A. Strauchen...	Sept. 1, 1897	1,200
Teacher	Clarence H. Woolsey....	Aug. 29, 1898	1,700
Teacher	Lottie N. Smith.....	Sept. 1, 1900	900
Teacher	Bina Seymour.....	Sept. 1, 1900	900
Teacher	Samuel H. Dodson.....	Sept. 1, 1900	900

Competitive class

Engineer	Samuel F. Bowen.....	Oct. 1, 1897	\$60 per month
Janitor	Joseph Semona.....	Nov. 1, 1897	75 per month

Normal School, New Paltz

Unclassified service

Local board.....	Solomon Deyo	None
	Josiah J. Hasbrouck....	None
	Lambert Jenkins.....	None
	Jacob LeFevre	None
	Alton B. Parker.....	None
	George H. Sharpe.....	None
	Albert K. Smiley.....	None
	Jacob D. Wurts.....	None
Principal	Myron T. Scudder.....	Sept. 1, 1899	\$3,300
Teacher	Marion E. Bradbury....	Sept. 1, 1899	1,000
Teacher	Ella A. Fallon.....	Sept. 1, 1893	800
Teacher	K. A. Gage.....	Sept. 1, 1888	1,100
Teacher	Jeannette E. Graham....	Sept. 1, 1894	900
Teacher	H. L. Griffis.....	Sept. 1, 1888	1,800

Department of Public Instruction—*Continued*Normal School, New Paltz—*Concluded**Unclassified service—Concluded*

Position	Name	Date of entrance into service		Compensation
Teacher	Mary E. Highet.....	Aug.	29, 1898	\$800
Teacher	Metta L. Persons.....	Sept.	1, 1899	1,200
Teacher	Anna M. Reed.....	Sept.	1, 1891	750
Teacher	Charlotte E. Reeve.....	Sept.	1, 1892	700
Teacher	Arrietta Snyder	Aug.	29, 1898	700
Teacher	William F. White.....	Aug.	31, 1897	1,700
Teacher	William R. Ward.....	Sept.	1, 1900	900
Teacher	Jeanette Stetson	Sept.	1, 1900	450
Teacher	Albert J. Smith.....	Sept.	1, 1900	400
Teacher	A. S. Osborn.....	Sept.	1, 1900	700
Teacher	Josephine Kintz	Sept.	1, 1900	800
Teacher	Louis N. Crane.....	Sept.	1, 1900	1,500

Exempt class

Principal's clerk.....	Grace M. Drake.....	Sept.	1, 1898	450
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Competitive class

Engineer and janitor.....	Wallace Miller	Sept.	1, 1892	\$75 per month
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Normal School, Oneonta

Unclassified service

Local board.....	Walter L. Brown.....	None
	George Kirkland.....	None
	Hobart Krum.....	None
	Frederick A. Mead.....	None
	William H. Morris.....	None
	Hartford D. Nelson.....	None
	Eugene Raymond.....	None
	Reuben Reynolds.....	None
	James Stewart.....	None
	David Whipple.....	None
Principal	George I. Wilber.....	None
	Willard E. Yager.....	None
	Percy I. Bugbee.....	Sept.	1, 1898	\$3,300
	Edwin F. Bacon.....	—	—, 1889	1,200
	Elizabeth W. Blackall....	Sept.	1, 1898	1,200
	Frank D. Blodgett.....	—	—, 1893	1,700
	Helen B. Bridge.....	Sept.	1, 1898	800
	W. L. Collom.....	July	1, 1896	800
	Arthur M. Curtis.....	Aug.	19, 1895	1,800
	Kate M. Denison.....	—	—, 1895	1,000
	Helen C. Fritts.....	Sept.	1, 1898	600
	Frances A. Hurd.....	—	—, 1889	800
	Howard Lyon.....	—	—, 1893	1,700
	Cora H. Pettit.....	Oct.	27, 1894	800
	Helen M. Sanborn.....	Sept.	1, 1899	800
	Charles A. Schumacher..	—	—, 1895	1,500
	Frances Tappan.....	July	17, 1896	750
	Katherine C. Van Allen..	Sept.	1, 1898	800
	Harriet Strong.....	Sept.	1, 1900	700
	Lyra M. Matteson.....	Sept.	1, 1900	600
	Genevieve Ingersoll.....	Sept.	1, 1900	700
	Helen K. Brainard.....	Sept.	1, 1900	800

Competitive class

Engineer	W. H. Whitney.....	—	—, 1894	800
Janitor	S. Ferns.....	—	—, 1894	600

Department of Public Instruction—Continued

Normal School, Oswego

Unclassified service

Position	Name	Date of entrance into service		Compensation
Local board.....	Edwin Allen.....	None
	John C. Churchill.....	None
	Lawrence Clancy.....	None
	Frederick O. Clark.....	None
	S. Mortimer Coon.....	None
	John Dowdle.....	None
	Washington T. Henderson	None
	Theodore Irwin.....	None
	Gilbert Mollison.....	None
	Alanson S. Page.....	None
	John A. Place.....	None
	George B. Sloan.....	None
Principal	Isaac B. Poucher.....	—	—, 1862	\$3,300
Teacher	Laura V. Alexander....	Sept.	1, 1898	700
Teacher	D. Earle Burchell.....	Sept.	1, 1898	1,200
Teacher	A. W. Farnham.....	—	—, 1894	1,600
Teacher	Amanda P. Funnelle.....	—	—, 1889	1,200
Teacher	Jeannette Grossen.....	Sept.	1, 1898	340
Teacher	Katharine A. Hayes.....	Sept.	1, 1897	175
Teacher	Grant Karr.....	Sept.	1, 1899	1,000
Teacher	Mary H. McElroy.....	—	—, 1884	335
Teacher	Mary L. O'Geran.....	—	—, 1894	250
Teacher	Richard K. Liez.....	Sept.	1, 1900	1,600
Teacher	Charles L. Oswald.....	Sept.	1, 1900	\$15 per month
Teacher	Lina L. Loveridge.....	Sept.	1, 1900	1,000
Teacher	L. Ellen Phoenix.....	1,200
Teacher	Mary C. Rainey.....	Sept.	1, 1898	500
Teacher	W. G. Rappleye.....	Feb.	2, 1898	1,300
Teacher	Caroline L. G. Scales....	—	—, 1884	1,200
Teacher	C. S. Sheldon.....	—	—, 1893	1,600
Teacher	Carrie V. Sinnamon.....	—	—, 1896	250
Teacher	Herbert J. Smith.....	Nov.	1, 1899	700
Teacher	Harriet E. Stevens.....	Sept.	1, 1897	320

Exempt class

Principal's clerk.....	Allen W. Poucher.....	Sept.	1, 1900	400
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Competitive class

Janitor	Frederick H. Cyrenius...	Sept.	1, 1889	534
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Normal School, Plattsburg

Unclassified service

Local board.....	Everett C. Baker.....	None
	Alexander Bertrand.....	None
	Alfred Guibord.....	None
	Charles F. Hudson.....	None
	David S. Kellogg.....	None
	Rowland C. Kellogg.....	None
	S. Alonzo Kellogg.....	None
	Stephen Moffitt.....	None
	John B. Riley.....	None
	Lucien Shedden.....	None
	George S. Weed.....	None
	John M. Weyer.....	None
Principal	George K. Hawkins.....	Sept.	1, 1890	\$3,300
Teacher	Sara F. Bliss.....	Sept.	—, 1895	1,000
Teacher	Albert W. Boesche.....	Sept.	1, 1898	1,000
Teacher	Julia Caroll.....	Sept.	1, 1899	500
Teacher	Jessie Davenport.....	Sept.	1, 1898	500
Teacher	Margaret M. Garrity....	Feb.	1, 1897	700
Teacher	Mary A. Hamilton.....	Nov.	1, 1898	800
Teacher	Alonzo N. Henshaw.....	Sept.	1, 1898	1,500
Teacher	George H. Hudson.....	Sept.	—, 1890	1,800

Department of Public Instruction—*Concluded*

Normal School, Plattsburg—*Concluded*

Unclassified service—Concluded

Position	Name	Date of entrance into service	Compensation
Teacher	Annie J. O'Brien.....	Sept. —, 1892	\$500
Teacher	Alice L. O'Brien.....	Sept. —, 1890	800
Teacher	Louise A. Perry.....	Sept. —, 1892	700
Teacher	Charles Rivier.....	Sept. 1, 1898	700
Teacher	Horace H. Southwick....	Sept. 1, 1898	1,700
Teacher	Lucy E. Tracy.....	Sept. —, 1892	800
Teacher	Edward A. Parks.....	Sept. 1, 1900	1,000
Teacher	Elizabeth W. Bump.....	Sept. 1, 1900	600
Teacher	Emmett D. Angell.....	Sept. 1, 1900	300
Teacher	Genevieve Andrews.....	Sept. 1, 1900	700

Competitive class

Janitor	John E. Blanchard.....	Sept. —, 1890	800
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Normal School, Potsdam

Unclassified service

Local board.....	John I. Gilbert.....	None
	Charles H. Leete.....	None
	Frederick L. Dewey.....	None
	Edwin A. Merritt.....	None
	Jesse Reynolds.....	None
	George W. Smith.....	None
	Thomas Spratt.....	None
	George H. Sweet.....	None
	William R. Weed.....	None
Principal	Thomas B. Stowell.....	— —, 1889	\$3,000
Teacher	Freeman H. Allen.....	— —, 1885	1,500
Teacher	Willis E. Bond.....	— —, 1893	1,500
Teacher	Wilhelmina Caldwell....	Sept. 1, 1899	800
Teacher	Sarah V. Chollar.....	— —, 1889	800
Teacher	Julia E. Crane.....	— —, 1884	800
Teacher	Edward W. Flagg.....	— —, 1883	1,500
Teacher	James M. Graves.....	— —, 1887	800
Teacher	Warren Mann.....	— —, 1872	1,500
Teacher	Amelia Morey.....	— —, 1869	1,200
Teacher	Adelaide Norris.....	— —, 1896	800
Teacher	Stansbury Norse.....	Mar. —, 1893	900
Teacher	C. A. Rosengrant.....	— —, 1895	1,500
Teacher	Clara E. Schouton.....	Sept. 1, 1899	800
Teacher	Nora B. Whitney.....	Sept. —, 1897	800
Teacher	Helen W. Leach.....	Sept. 1, 1900	200
Teacher	Katherine E. Clothier....	Sept. 1, 1900	900
Teacher	Rose D. Boyd.....	Sept. 1, 1900	800
Teacher	Martin Anstead.....	Jan. 3, 1900	200

Exempt class

Principal's clerk.....	Florence R. Curtis.....	July 25, 1900	600
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Competitive class

Engineer and janitor.....	George A. White.....	— —, 1887	700
Fireman	Walter Hatley.....	Dec. 1, 1898	672

Insurance Department

Unclassified service

Superintendent	Francis Hendricks.....	Feb. 12, 1900	\$7,000
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Insurance Department—*Concluded*

Exempt class

Position	Name	Date of entrance into service		Compensation
First deputy.....	Robert H. Hunter.....	Feb.	11, 1897	\$5,000
Second deputy.....	Henry D. Appleton.....	June	1, 1883	4,500
Third deputy.....	William H. Buckley.....	June	9, 1896	4,500
Stenographer to superintendent.	Harriet S. Mesick.....	July	1, 1897	1,200
Stenographer to first deputy...	Adelaide Y. Heath.....	Aug.	1, 1897	1,200
Confidential clerk.....	Celia A. Parsons.....	Mar.	1, 1900	1,500
Cashier	John T. Wilkins.....	May	1, 1900	3,500
Appraiser	Brainard Howell.....	Sept.	15, 1897	\$15 per day and \$5 per day ex- penses
Appraiser	Aaron B. Gardenier.....	June	14, 1897	\$15 per day and \$5 per day ex- penses

Competitive class

Chief examiner.....	Isaac Vanderpoel.....	Feb.	13, 1895	\$5,000
Examiner	John J. Cunningham.....	Jan.	1, 1895	1,500
Examiner	Thomas J. McCabe.....	July	9, 1891	3,000
Examiner	Daniel K. Gordon.....	Feb.	11, 1891	2,300
Examiner	Silas C. Hay.....	Mar.	21, 1894	3,000
Examiner	Helen C. Titcomb.....	Aug.	1, 1897	1,200
Examiner	Richard A. Elmer.....	June	7, 1899	2,500
Examiner	E. S. Mellen.....	Mar.	15, 1898	2,400
Examiner	George B. Fowler.....	June	7, 1899	1,500
Examiner	John S. Andrews.....	Jan.	1, 1899	2,500
Examiner	Seth C. McArthur.....	May	1, 1898	2,500
Examiner	William Leary.....	June	7, 1899	2,000
Examiner	Frederick H. Parker.....	Jan.	1, 1899	3,000
Examiner	Edward H. Healy.....	June	27, 1898	3,000
Chief clerk of the tax depart- ment	Matthew H. Robertson...	June	9, 1892	4,500
Clerk	John E. Diefendorf.....	Feb.	21, 1898	1,500
Clerk	Nathaniel Hyatt.....	July	1, 1883	1,600
Clerk	Frank M. Smythe.....	Mar.	1, 1897	2,500
Clerk	Alexander Clarke.....	Feb.	27, 1883	1,400
Clerk	Thomas F. Behan.....	May	28, 1883	2,600
Clerk	Francis A. Dack.....	Feb.	1, 1892	1,500
Clerk	Frank A. Gremmler.....	May	1, 1891	2,100
Clerk	Charles A. Nicholl.....	Feb.	1, 1891	1,500
Clerk	Eugene C. Kohler.....	Nov.	15, 1895	1,200
Statistician	Charles S. Crippen.....	Jan.	1, 1890	2,400
Clerk	William H. McCall.....	Jan.	1, 1883	1,800
Clerk and assistant bookkeeper	Thomas W. Meaney.....	June	15, 1894	1,400
Clerk	John M. Hinckle.....	Jan.	8, 1895	1,800
Typewriter and copyist.....	Margaret E. McWilliams.	April	1, 1891	1,400
Stenographer	Mary L. Waite.....	Aug.	9, 1893	1,400
Stenographer	Genvia C. Fuller.....	Aug.	24, 1899	1,200
Chief actuary.....	John S. Paterson.....	May	1, 1896	4,500
Assistant actuary.....	David H. Keefer.....	June	1, 1889	3,200
Assistant actuary.....	James E. Cross.....	Jan.	13, 1893	2,400
Assistant actuary.....	Thomas J. Judge.....	July	1, 1891	1,600
Assistant actuary.....	C. Mortimer Odell.....	Jan.	23, 1888	1,600
Assistant actuary.....	Edwin M. Cadman.....	Aug.	1, 1897	1,500
Assistant actuary.....	A. F. Saxton.....	April	1, 1898	1,500
Assistant actuary.....	Campbell W. Witbeck....	Dec.	27, 1898	1,500
Messenger	Chester A. Donnelly.....	May	20, 1893	1,200

Non-competitive class

Watchman	John B. Haskins.....	April	1, 1897	1,080
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Banking Department

Unclassified service

Superintendent	Frederick D. Kilburn....	Jan.	16, 1896	\$7,000
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Banking Department—*Concluded**Exempt class*

Position	Name	Date of entrance into service		Compensation
Deputy superintendent.....	James S. Thurston.....	Jan.	27, 1896	\$4,000
Confidential clerk.....	Frederick J. Seaver.....	Feb.	6, 1896	3,000
Stenographer	Edna M. Sherwin.....	Mar.	1, 1897	1,600
Confidential examiner.....	Julian Scott.....	Nov.	19, 1900	\$10 per day

Competitive class

Chief, foreign bureau.....	George I. Skinner.....	Mar.	1, 1897	\$4,000
Chief clerk and examiner.....	John D. Moriarity.....	April	14, 1883	2,700
Clerk and examiner.....	James S. Love.....	Dec.	16, 1895	1,500
Clerk	Theodore H. Romeyn....	July	6, 1892	1,200
Stenographer and clerk.....	Arthur I. Rand.....	Mar.	20, 1900	1,200
Stenographer	Helen C. Norton.....	Oct.	13, 1900	1,200
Stenographer	C. J. Wilkinson.....	May	16, 1898	1,000
Examiner	Perry Warner.....	April	27, 1898	\$8 per day
Examiner	Philip Joyce.....	Dec.	10, 1894	8 per day
Examiner	Ezra White.....	July	7, 1897	12 per day
Examiner	Melburne W. Hutchins..	Feb.	25, 1898	15 per day
Examiner	Orlando T. Golden.....	Aug.	19, 1898	8 per day
Examiner	Alfred T. Campbell.....	Mar.	3, 1898	12 per day
Examiner	Samuel J. Barry.....	Sept.	15, 1898	8 per day
Examiner	F. E. Wadhams.....	Sept.	3, 1892	8 per day
Examiner	A. H. Reynolds, Jr.....	Jan.	9, 1894	10 per day
Examiner	Horace J. Young.....	Oct.	3, 1895	10 per day
Examiner	H. M. Wendell.....	Dec.	14, 1894	8 per day
Examiner	Edward H. Thompson....	April	23, 1896	15 per day
Examiner	Solon L. Slade.....	Jan.	27, 1893	10 per day
Examiner	Charles W. Hermans....	April	23, 1896	10 per day
Examiner	James S. McMaster.....	Feb.	21, 1896	10 per day
Examiner	George S. Leonard.....	May	26, 1896	18 per day
Examiner	Albert C. Judson.....	May	22, 1900	18 per day
Examiner	Benjamin S. W. Clark...	Nov.	30, 1889	18 per day
Examiner	David O. Batterson.....	Oct.	21, 1896	14 per day
Examiner	Philo H. Backus.....	June	20, 1891	14 per day
Examiner	Walter S. Allen.....	Dec.	16, 1895	10 per day

Non-competitive class

Watchman	A. P. Sullivan.....	\$20 per month
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Railroad Commission

Unclassified service

Commissioner	Ashley W. Cole.....	Dec.	31, 1896	\$8,000
Commissioner	Frank M. Baker.....	Dec.	31, 1896	8,000
Commissioner	George W. Dunn.....	Mar.	20, 1897	8,000

Exempt class

Secretary	John S. Kenyon.....	Jan.	1, 1898	6,000
Inspector	J. D. Shultz.....	Feb.	1, 1899	3,000
Examiner	Frederick H. Coggeshall.	Oct.	28, 1897	2,500

Competitive class

Electrical expert.....	Charles R. Barnes.....	July	18, 1896	4,000
Supt. of Grade Crossing Bureau	A. H. Sutermeister.....	July	1, 1893	3,000
Assistant secretary.....	E. C. McEntee.....	Mar.	10, 1883	3,600
Stenographer	William M. Davis.....	Nov.	11, 1898	1,200
Stenographer	John J. Farley.....	Mar.	27, 1895	1,200
Accountant	Albert L. Judson.....	Dec.	15, 1893	2,500
Accident clerk.....	William McNeilly.....	Mar.	15, 1892	1,500
Proof reader and shipping clerk	Patrick J. Doyle.....	April	1, 1892	1,500
Record clerk.....	William H. Terrell.....	May	1, 1883	1,500
Marshal of the board.....	Charles E. Gantz.....	Aug.	27, 1897	1,500
Bookkeeper	Clarence J. Norton.....	July	17, 1899	1,500
Inspector, grade crossings.....	James E. Brazee.....	Aug.	15, 1900	1,800

EIGHTEENTH REPORT OF THE
Department of Public Works
Unclassified service

Position	Name	Date of entrance into service		Compensation
Superintendent of public works	John N. Partridge.....	Jan.	18, 1899	\$6,000

Exempt class

Deputy superintendent of public works.....	Elon H. Hooker.....	Feb.	1, 1899	4,000
Financial clerk.....	P. J. McWeeney.....	Feb.	1, 1895	3,500
Assistant superintendent of public works.....	John N. Parker.....	Feb.	19, 1895	3,000
Assistant superintendent of public works.....	Thomas Wheeler.....	Feb.	19, 1895	3,000
Assistant superintendent of public works.....	Houston Barnard.....	June	10, 1899	3,000
Superintendent of canal repairs	Harvey W. Boyce.....	April	11, 1899	1,500
Superintendent of canal repairs	James B. McKain.....	Mar.	12, 1895	1,500
Superintendent of canal repairs	J. M. Grass.....	July	24, 1899	1,500
Superintendent of canal repairs	Hiram Hyde.....	May	6, 1898	1,500
Superintendent of canal repairs	Hiram Schuyler.....	Mar.	30, 1899	1,500
Superintendent of canal repairs	L. H. King.....	April	17, 1895	1,500
Superintendent of canal repairs	S. C. Waterman.....	April	26, 1899	1,500
Superintendent of canal repairs	George A. Goss.....	Mar.	21, 1896	1,500
Superintendent of canal repairs	Frank B. Seeley.....	Mar.	12, 1895	1,500
Superintendent of canal repairs	John Kraft.....	Mar.	22, 1895	2,000
Superintendent of canal repairs	Frank B. Peck.....	Mar.	5, 1895	1,500
Superintendent of canal repairs	George Neddo.....	Mar.	5, 1895	1,500
Superintendent of canal repairs	Aaron R. Thompson.....	April	12, 1899	1,500
Superintendent of canal repairs	C. S. Coddington.....	April	10, 1895	1,500
Superintendent of canal repairs	Charles Wallace.....	Mar.	16, 1899	1,500
Superintendent of canal repairs	Irving Freeman.....	Jan.	1, 1898	1,200
Superintendent of canal repairs	Joseph F. Jones.....	April	1, 1898	1,200
Superintendent of canal repairs	David S. Burleigh.....	Mar.	1, 1900	1,500
Superintendent of canal repairs	William H. Nicholoy.....	Mar.	22, 1900	1,500
General inspector.....	J. Nelson Tubbs.....	Feb.	26, 1895	\$15 per day
Disbursing clerk.....	Harry S. Bogue.....	July	1, 1899	\$60 per month
Disbursing clerk.....	Robert M. Clarkson.....	April	1, 1896	75 per month
Disbursing clerk.....	H. O. Feiger.....	April	17, 1895	60 per month
Disbursing clerk.....	C. P. Hayes.....	Sept.	1, 1899	50 per month
Disbursing clerk.....	W. T. Ives.....	April	24, 1899	60 per month
Disbursing clerk.....	R. B. Jones.....	May	1, 1899	50 per month
Disbursing clerk.....	John C. Kratz.....	April	13, 1899	50 per month
Disbursing clerk.....	Charles R. Lisk.....	April	30, 1895	75 per month
Disbursing clerk.....	Elbert R. Niles.....	May	1, 1899	75 per month
Disbursing clerk.....	M. J. Ostrom.....	April	9, 1895	60 per month
Disbursing clerk.....	Charles S. Seeley.....	June	1, 1895	75 per month
Disbursing clerk.....	N. B. Sherrill.....	May	7, 1897	60 per month
Disbursing clerk.....	Fred L. Smiley.....	April	19, 1899	50 per month
Disbursing clerk.....	L. J. Talman.....	April	1, 1889	75 per month
Disbursing clerk.....	L. D. Tefft.....	April	18, 1895	60 per month
Disbursing clerk.....	George G. Van Buren....	April	15, 1899	60 per month
Disbursing clerk.....	Albert O. Reed.....	April	9, 1900	60 per month
Disbursing clerk.....	Francis S. Root.....	April	1, 1900	50 per month
Disbursing clerk.....	J. Glen Ward.....	April	15, 1900	50 per month

Competitive class

Chief clerk.....	Winslow M. Mead.....	April	1, 1895	\$3,000
Inspector steam vessels.....	William S. Van Kuren...	July	15, 1897	3,000
Inspector engines and boilers..	George Preston.....	April	24, 1899	3,000
Assistant financial clerk.....	Edward L. Walsh.....	Jan.	30, 1890	2,500
Clerk of statistics.....	Daniel A. Cooney.....	May	1, 1883	1,900
Clerk	Frank S. Harder.....	Feb.	18, 1896	1,200
Clerk	Frank J. Kniskern.....	Dec.	1, 1899	900
Bridge inspector.....	Clarence C. Barber.....	May	18, 1899	\$3 per day
Stenographer	George W. Mische.....	May	1, 1899	\$900
Stenographer	Alfred M. O'Neill.....	Jan.	18, 1899	1,200
Stenographer	Jessie E. Holmes.....	Aug.	1, 1900	720
Stenographer	Mary E. Kirker.....	Oct.	6, 1900	600
Messenger	Frank Langwig.....	Aug.	1, 1898	1,000

Department of Public Works—Continued

Competitive class—Continued

Position	Name	Date of entrance into service		Compensation
Clerk to assistant superintendent of public works.....	George M. Bostwick.....	Mar.	13, 1895	\$1,600
Clerk to assistant superintendent of public works.....	Omer Leyus.....	Mar.	1, 1895	1,500
Clerk to assistant superintendent of public works.....	Francis O'Connor.....	Jan.	1, 1884	1,500
Clerk to assistant superintendent of public works.....	Eugene Pitass.....	June	1, 1893	720
Copyist to assistant superintendent of public works.....	Gertrude Hulburt.....	April	1, 1895	600
Clerk	Michael Claffey.....	April	29, 1895	1,200
Collector of canal statistics....	William A. Lenway.....	May	21, 1896	\$140 per month
Collector of canal statistics....	James W. Veeder.....	May	21, 1896	85 per month
Collector of canal statistics....	T. K. Williams.....	May	21, 1896	110 per month
Collector of canal statistics....	T. S. Croley.....	May	21, 1896	100 per month
Collector of canal statistics....	Dennis Murphy.....	May	21, 1896	110 per month
Collector of canal statistics....	W. M. Hawkins.....	Mar.	22, 1895	175 per month
Collector of canal statistics....	R. D. Kennedy.....	May	1, 1898	100 per month
Collector of canal statistics....	Dudley D. N. Marvin....	April	25, 1900	85 per month
Collector of canal statistics....	Ernest U. Smith.....	April	21, 1900	100 per month
Clerk to collector of canal statistics	Thomas J. McNamara....	July	10, 1900	60 per month
Clerk to collector of canal statistics	B. W. Knower.....	May	21, 1896	60 per month
Clerk to collector of canal statistics	C. M. Leet.....	May	21, 1896	60 per month
Clerk to collector of canal statistics	D. D. Cameron.....	May	21, 1896	65 per month
Clerk to collector of canal statistics	William F. Cody.....	May	21, 1896	60 per month
Clerk to collector of canal statistics	J. W. Hannah.....	June	10, 1896	60 per month
Clerk to collector of canal statistics	Andrew Shields.....	April	2, 1895	75 per month
Clerk to collector of canal statistics	John J. Snyder.....	April	2, 1895	75 per month
Clerk to collector of canal statistics	W. L. Misner.....	June	10, 1896	70 per month
Clerk to collector of canal statistics	Asa M. Williams.....	April	2, 1895	60 per month
Clerk to collector of canal statistics	E. G. Rogers.....	April	13, 1895	60 per month
Clerk to collector of canal statistics	E. B. Jones.....	May	21, 1896	60 per month
Clerk to collector of canal statistics	E. C. Scott.....	May	21, 1896	60 per month
Clerk to collector of canal statistics	Henry C. Jillson.....	June	3, 1896	60 per month
Clerk to collector of canal statistics	George D. Cull.....	June	10, 1896	60 per month
Clerk to collector of canal statistics	Hiram A. Blodgett.....	April	21, 1899	60 per month
Special agent.....	Patrick McNamara.....	Aug.	15, 1883	\$2,500
Special agent.....	J. M. Aikenhead.....	April	30, 1895	\$4 per day
Special agent.....	Charles W. Barnes.....	May	1, 1895	5 per day
Special agent.....	William R. Hotaling.....	May	2, 1895	\$1,500
Special agent.....	Harry M. Hulsapple.....	April	26, 1895	\$4 per day
Special agent.....	Jerome P. Johnson.....	April	1, 1899	\$1,200
Special agent.....	John E. Winne.....	May	15, 1895	1,600
Boat inspector and clerk.....	John G. Robinson	April	27, 1899	\$60 per month
Engineer	William Forest.....	April	4, 1898	80 per month
Engineer	John R. Illingworth.....	June	1, 1898	50 per month
Engineer	E. R. Sintzenich.....	June	15, 1898	75 per month
Inspector	B. S. Abrams.....	May	21, 1896	\$4 per day
Inspector	Peter I. Mynderse.....	April	1, 1895	4 per day
Inspector	E. J. Green.....	Jan.	19, 1897	4 per day
Inspector	David H. Lewis.....	Feb.	3, 1897	4 per day
Inspector	Oscar H. Peacock.....	Dec.	15, 1897	\$150 per month
Inspector	Charles C. Barrett.....	Jan.	7, 1897	\$5 per day
Inspector	R. H. Crippen.....	Mar.	24, 1897	4 per day
Inspector	Alfred Evans.....	July	27, 1899	4 per day
Inspector	Daniel W. Fischer.....	Dec.	18, 1899	4 per day

EIGHTEENTH REPORT OF THE
Department of Public Works—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Inspector	Emmett Flagler.....	Dec.	13, 1899	\$4 per day
Inspector	Monty H. Gibson.....	Feb.	25, 1897	4 per day
Inspector	Warren Goodrich.....	Dec.	20, 1899	4 per day
Inspector	Thomas Kearney.....	Jan.	19, 1897	4 per day
Inspector	Henry A. Kunze.....	Jan.	19, 1897	5 per day
Inspector	A. A. Maltby.....	Oct.	13, 1896	4 per day
Inspector	B. W. Moon.....	Dec.	13, 1899	4 per day
Inspector	James C. Murphy.....	Jan.	11, 1898	4 per day
Inspector	Horace T. Oliver.....	Jan.	11, 1898	4 per day
Inspector	John Phillips.....	Jan.	5, 1897	4 per day
Inspector	William H. Ross.....	April	7, 1897	4 per day
Inspector	Ambrose M. Wait.....	Jan.	14, 1898	4 per day
Inspector	E. V. Allendorph.....	Dec.	30, 1900	4 per day
Inspector	E. J. Berry.....	Oct.	9, 1900	4 per day
Inspector	E. C. Clark.....	Nov.	7, 1900	2 per day
Inspector	O. T. Humphrey.....	Oct.	10, 1900	4 per day
Inspector	Lorin H. Ireland.....	Nov.	7, 1900	4 per day
Inspector	W. H. Klinkhart.....	Oct.	19, 1900	4 per day
Inspector	Louis Meyer.....	Nov.	12, 1900	4 per day
Inspector	George C. Mills.....	Jan.	15, 1900	4 per day
Inspector	Edwin V. R. Payne.....	Oct.	15, 1900	2 per day
General foreman.....	H. F. Hughes.....	June	28, 1900	5 per day
General foreman.....	Charles L. Tuttle.....	July	22, 1898	5 per day
Foreman	W. N. Tubbs.....	Oct.	19, 1900	4 per day
Foreman	William Cadmus.....	Sept.	21, 1900	\$125 per month
Foreman	W. A. Bennett.....	May	15, 1895	\$4 per day
Foreman	T. C. Berry.....	May	16, 1895	4 per day
Foreman	William Stewart.....	Feb.	27, 1895	2 75 per day
Foreman	Nat Carswell.....	April	1, 1896	3 per day
Foreman	A. H. Collins.....	April	1, 1895	\$75 per month
Foreman	Daniel Danes.....	May	5, 1895	85 per month
Foreman	C. Fred Luquer.....	May	5, 1895	\$4 per day
Foreman	William D. Odell.....	July	1, 1895	4 per day
Foreman	F. G. Parsons.....	Dec.	6, 1895	\$100 per month
Foreman	Girard Patchin.....	Dec.	—, 1885	\$3 50 per day
Foreman	James Perrine.....	3 00 per day
Foreman	William J. Quirk.....	May	1, 1895	\$100 per month
Foreman	Charles H. Shoemaker...	Mar.	1, 1890	125 per month
Foreman	Daniel G. Vedder.....	April	29, 1895	\$4 00 per day
Foreman	Wales Wasson.....	May	1, 1895	2 50 per day
Foreman	George H. Whitney.....	Feb.	25, 1895	\$1,200
Foreman	J. I. Winne.....	April	16, 1895	900
Foreman	William Lamphere.....	April	1, 1897	\$3 per day
Foreman	B. E. Tabor.....	April	1, 1895	3 per day
Foreman	A. Ruthenberg.....	April	1, 1887	3 per day
Foreman	F. Winne.....	May	28, 1895	3 per day
Foreman	Odle Mortimer.....	April	1, 1895	3 per day
Foreman	E. H. Stiles.....	May	22, 1899	\$75 per month
Foreman	Frank Holway.....	April	15, 1899	\$3 50 per day
Foreman	M. A. Dougherty.....	June	1, 1895	3 00 per day
Foreman	Thomas Heaver.....	June	1, 1895	\$50 per month
Foreman	Jos. W. Hart.....	Jan.	13, 1896	50 per month
Foreman	Mark D. Welscher.....	April	1, 1895	\$3 per day
Foreman	C. Schweinger.....	July	1, 1897	\$60 per month
Foreman	Casper Schiffler.....	May	1, 1895	\$3 50 per day
Foreman	Joseph Thiesen	May	17, 1895	\$75 per month
Foreman	William Carberry.....	Aug.	1, 1897	60 per month
Foreman	James Archambault.....	May	1, 1895	75 per month
Foreman	William F. Botsford.....	Mar.	7, 1898	\$3 per day
Foreman	C. K. Rogers.....	June	1, 1896	3 per day
Foreman	R. W. Hayes.....	Aug.	12, 1895	3 per day
Foreman	Hugh McFarland.....	May	1, 1899	\$60 per month
Foreman	John Gookins.....	April	18, 1898	65 per month

Non-competitive class

Harbor master.....	William B. Alston.....	April	1, 1895	50 per month
Harbor master.....	John B. Garman.....	April	4, 1895	60 per month
Harbor master.....	Albert McCoubrey.....	April	1, 1895	50 per month
Harbor master.....	Arthur Mahaney.....	April	5, 1895	75 per month
Harbor master.....	James Thomas.....	June	22, 1896	30 per month
Engineer of tugboat running in Buffalo harbor.....	John W. Pettingill.....	Nov.	13, 1900	80 per month

Department of Excise

Unclassified service

Position	Name	Date of entrance into service		Compensation
Commissioner	Henry H. Lyman.....	April	1, 1896	\$5,000
<i>Exempt class</i>				
Deputy commissioner.....	Maynard N. Clement.....	April	4, 1896	4,000
Special deputy commissioner...	George Hilliard.....	April	9, 1896	4,000
Special deputy commissioner...	Harry W. Mitchell.....	April	10, 1896	3,000
Special deputy commissioner...	Daniel O'Grady.....	April	9, 1896	3,000
Special deputy commissioner...	George L. Nichol.....	April	7, 1898	2,000
Special deputy commissioner...	Edward Dowling.....	Jan.	1, 1900	2,500
Special deputy commissioner...	Milton Race.....	June	1, 1900	2,000
Secretary	Silas B. Lyman.....	July	1, 1897	2,000
Financial clerk.....	Thomas R. Colling.....	Nov.	7, 1899	1,800
Cashier	E. W. Pitkin.....	April	11, 1896	3,000
Cashier	H. H. Frisbie.....	April	23, 1896	2,200
Cashier	Richard H. Gosman.....	Jan.	1, 1900	1,000
Assistant cashier.....	Seth Wilks.....	April	11, 1896	2,500
Attorney	Herbert H. Kellogg.....	Jan.	10, 1900	3,500
Attorney	Wm. G. Van Loon.....	Feb.	13, 1899	1,500
Attorney	William E. Schenck.....	Dec.	1, 1896	2,500
Attorney	Albert O. Briggs.....	Mar.	1, 1900	3,000
Attorney	P. W. Cullinan.....	April	2, 1896	4,500
<i>Competitive class</i>				
Superintendent, special agents.	James P. Kirby.....	Dec.	7, 1896	2,500
Assistant superintendent, special agents.....	A. J. Gilbert.....	Dec.	7, 1896	1,800
Auditor and accountant.....	Henry Gallien.....	April	13, 1896	2,200
Confidential clerk.....	E. A. Waugh.....	May	20, 1896	2,000
Confidential clerk.....	Charles M. Jeroloman....	April	15, 1896	2,000
Confidential clerk.....	M. F. Linquist.....	April	18, 1896	1,500
Confidential clerk.....	Charles M. Davison.....	May	1, 1896	1,600
Acting auditor and clerk.....	R. B. McCully.....	April	13, 1896	1,500
Chief bookkeeper.....	C. D. Phillips.....	April	7, 1896	2,000
Bookkeeper	Edgar J. Hazelton.....	June	11, 1897	1,200
Bookkeeper	Thompson R. Temple....	Dec.	6, 1897	1,200
Bookkeeper	Charles W. Sexsmith....	May	1, 1897	1,200
Bookkeeper	Henry A. Watkins.....	Dec.	6, 1897	1,200
Bookkeeper	J. S. McLaughlin.....	April	15, 1896	1,200
Bookkeeper and clerk.....	Sara M. Heacock.....	June	1, 1898	1,080
Assistant financial clerk.....	John F. Waters.....	Aug.	28, 1896	1,500
Assistant cashier and bookkeeper	A. J. Kurtz.....	April	23, 1896	1,700
Second assistant cashier.....	John T. McNeill.....	April	25, 1896	1,500
Assistant cashier and bookkeeper	James P. Connell.....	April	23, 1896	1,600
Clerk	E. M. Kempton.....	April	3, 1896	1,300
Clerk	William L. Markell.....	April	3, 1896	900
Clerk	James Delaney.....	April	30, 1896	1,200
Clerk	M. W. Evers.....	April	23, 1896	1,200
Clerk	William Fletcher.....	April	23, 1896	1,200
Clerk	Carl H. Hackert.....	April	25, 1896	1,200
Clerk	Joseph Kahn.....	April	25, 1896	1,200
Clerk	Simon Kaufmann.....	April	25, 1896	1,200
Clerk	H. B. McAllister.....	April	25, 1896	1,200
Clerk	W. J. McEwan.....	April	25, 1896	1,200
Clerk	James K. Loftus.....	April	23, 1896	1,200
Clerk	H. A. Cozzens.....	April	3, 1896	1,200
Clerk	David Hoyle.....	April	13, 1896	1,200
Clerk	Thomas F. Graham.....	April	13, 1896	1,200
Clerk	J. A. Wertheimer.....	April	25, 1896	1,200
Clerk	George E. Gaige.....	April	14, 1896	1,200
Stenographer	John F. Clark, Jr.....	April	6, 1896	1,200
Stenographer	Grace Dorn	April	3, 1896	1,060
Stenographer	Frances E. Coughlin....	July	7, 1896	1,060
Stenographer	Clara J. Van Gorder....	Feb.	1, 1899	960
Stenographer	Jane E. Fursman.....	Aug.	1, 1897	900
Stenographer	Mary M. Flanagan.....	July	26, 1897	900
Stenographer	Frances R. Galicenstein.	Dec.	20, 1898	900

Department of Excise—*Concluded**Competitive class—Concluded*

Position	Name	Date of entrance into service	Compensation
Stenographer	Eulalie Parke.....	Sept. 25, 1899	\$840
Stenographer	Emily G. Pearsall.....	Jan. 19, 1900	780
Stenographer	Alexander J. Stormont...	Feb. 1, 1900	1,200
Stenographer	Francis M. R. Taylor....	Nov. 6, 1896	1,080
Stenographer	Percy R. Marvin.....	April 6, 1896	1,200
Proofreader	Anna F. Frost	April 15, 1898	720
Indexer and proofreader.....	Sarah B. Budd.....	June 12, 1896	960
Messenger	E. P. Thorpe.....	April 7, 1896	900
Messenger	Claude Bonsted.....	Feb. 22, 1898	720
Page	Edward J. Halter.....	Nov. 16, 1899	420
Special agent.....	Henry C. Adee.....	April 22, 1896	1,200
Special agent.....	Andrew Benton.....	Sept. 15, 1896	1,200
Special agent.....	Jacob M. Blatner.....	Jan. 22, 1897	1,200
Special agent.....	Leon Bliss.....	July 30, 1896	1,200
Special agent.....	A. B. Bradley.....	July 29, 1896	1,200
Special agent.....	George B. Buttling.....	April 23, 1896	1,200
Special agent.....	George D. Chichester....	May 11, 1897	1,200
Special agent.....	C. H. Churchill.....	Nov. 10, 1896	1,200
Special agent.....	Erie A. Collar.....	May 2, 1898	1,200
Special agent.....	H. J. Cushen.....	April 22, 1896	1,200
Special agent.....	C. B. Dake.....	July 28, 1896	1,200
Special agent.....	Ira N. Deyo.....	Aug. 4, 1896	1,200
Special agent.....	Charles A. Donnelly.....	Feb. 4, 1898	1,200
Special agent.....	Ferdinand Dreyer.....	July 28, 1897	1,200
Special agent.....	Harlan M. Fisher.....	Jan. 11, 1897	1,200
Special agent.....	Andrew Frank.....	April 23, 1896	1,200
Special agent.....	Henry George.....	Mar. 15, 1897	1,200
Special agent.....	William B. Graves.....	Aug. 28, 1900	1,200
Special agent.....	B. G. Halsey.....	Nov. 24, 1896	1,200
Special agent.....	G. C. Hibbard.....	July 28, 1896	1,200
Special agent.....	David T. Humphreys.....	Sept. 13, 1900	1,200
Special agent.....	M. W. Johnston.....	Sept. 25, 1896	1,200
Special agent.....	Edward Kendall.....	Aug. 28, 1896	1,200
Special agent.....	E. S. King.....	Nov. 20, 1896	1,200
Special agent.....	William H. Kinnear.....	Sept. 13, 1900	1,200
Special agent.....	Erwin H. Lamphear.....	April 11, 1898	1,200
Special agent.....	R. W. Larkin.....	April 23, 1896	1,200
Special agent.....	C. F. Lewis.....	Nov. 23, 1896	1,200
Special agent.....	William H. Liddle.....	Dec. 9, 1897	1,200
Special agent.....	George A. Lord.....	Feb. 1, 1898	1,200
Special agent.....	F. N. Mabey.....	Sept. 11, 1896	1,200
Special agent.....	John C. McDonough.....	May 1, 1897	1,200
Special agent.....	Edward McLeer	May 11, 1897	1,200
Special agent.....	M. J. McPhillips.....	April 30, 1897	1,200
Special agent.....	E. A. Martin.....	Nov. 6, 1896	1,200
Special agent.....	R. B. Maxfield.....	Aug. 28, 1896	1,200
Special agent.....	William H. Maxham.....	May 5, 1898	1,200
Special agent.....	Frank W. Moore.....	May 26, 1898	1,200
Special agent.....	Frank S. Parsons.....	Feb. 1, 1898	1,200
Special agent.....	G. W. Peck.....	Aug. 4, 1896	1,200
Special agent.....	J. P. Pfanner.....	Sept. 12, 1896	1,200
Special agent.....	Frank Place.....	July 28, 1896	1,200
Special agent.....	Stephen Pollard.....	Feb. 1, 1898	1,200
Special agent.....	W. C. Porter.....	Aug. 28, 1896	1,200
Special agent.....	I. J. Rich.....	July 29, 1896	1,200
Special agent.....	S. H. Salisbury.....	Oct. 1, 1896	1,200
Special agent.....	Charles P. Sanford.....	July 28, 1897	1,200
Special agent.....	George Senn.....	May 6, 1896	1,200
Special agent.....	J. Henry Shallies.....	May 26, 1898	1,200
Special agent.....	Charles A. Smith.....	July 28, 1897	1,200
Special agent.....	George W. Smith.....	July 16, 1897	1,200
Special agent.....	E. W. Steele.....	July 29, 1896	1,200
Special agent.....	D. B. Stilman.....	Nov. 12, 1896	1,200
Special agent.....	James Swart.....	Jan. 4, 1899	1,200
Special agent.....	Alfred Tanner.....	July 27, 1896	1,200
Special agent.....	W. L. Turner.....	April 22, 1896	1,200
Special agent.....	H. Waterman	Nov. 2, 1896	1,200
Special agent.....	C. A. Weaver.....	Aug. 17, 1896	1,200
Special agent.....	Henry S. Wilson.....	Aug. 31, 1900	1,200
Special agent.....	R. G. Woods.....	Nov. 23, 1896	1,200

Department of Agriculture

Unclassified service

Position	Name	Date of entrance into service		Compensation
Commissioner	Charles A. Wieting.....	April	29, 1896	\$4,000
<i>Exempt class</i>				
Assistant commissioner.....	George L. Flanders.....	May	13, 1884	3,000
Conductor of farmers' institutes	E. Van Alstyne.....	Dec.	21, 1899	\$7 50 per day
<i>Competitive class</i>				
Assistant commissioner.....	Frederick H. Kracke.....	June	1, 1896	\$2,500
Assistant commissioner.....	Ebenezer J. Preston.....	April	10, 1899	1,500
Assistant commissioner.....	T. James Owen.....	Oct.	8, 1896	1,500
Assistant commissioner.....	S. Brown Richardson....	Oct.	8, 1896	1,500
Assistant commissioner.....	Charles T. Russell.....	July	22, 1897	1,500
Assistant commissioner.....	Verlett C. Beebe.....	July	6, 1896	1,500
Assistant commissioner.....	William T. Hughes.....	June	1, 1896	1,500
Assistant commissioner.....	John H. Grant.....	Oct.	15, 1900	1,500
Assistant commissioner.....	James P. Clark.....	Feb.	1, 1895	1,500
Head bookkeeper.....	V. P. Douw Lee.....	Aug.	29, 1894	1,800
Assistant bookkeeper.....	E. F. Burke.....	April	1, 1897	1,200
Bookkeeper	J. M. Hutchings.....	Jan.	1, 1894	900
Stenographer	Elizabeth A. Dowd.....	Sept.	27, 1897	720
Stenographer	Helen F. Rossman.....	Aug.	19, 1897	720
Stenographer	Alice B. Rossman.....	Aug.	16, 1898	600
Clerk	Mabel E. Watson.....	Oct.	1, 1899	480
Agent	W. W. Hall.....	June	28, 1888	1,200
Agent	Robert McAdam, Jr.....	Aug.	12, 1896	1,200
Agent	M. T. Morgan.....	Sept.	17, 1889	1,200
Agent	C. H. Allen.....	Jan.	1, 1894	900
Agent	George D. Babcock.....	June	1, 1894	900
Agent	Walter J. Bennett.....	June	26, 1895	900
Agent	George Bernhard.....	Sept.	10, 1889	900
Agent	James H. Bevier.....	Sept.	12, 1898	900
Agent	Charles Burke.....	June	1, 1891	900
Agent	Archibald D. Clark.....	Sept.	10, 1895	900
Agent	John J. Coughlin.....	June	1, 1889	900
Agent	M. Dugan.....	900
Agent	John R. Earl.....	Feb.	1, 1893	900
Agent (special detective).....	J. Miller Esmey.....	April	14, 1897	900
Agent	George B. Fellows.....	Aug.	21, 1884	900
Agent	Romine A. French.....	April	15, 1898	900
Agent	William J. Gentes.....	Sept.	1, 1898	900
Agent	Webster E. Griffith.....	May	1, 1898	900
Agent	Almon A. Kibbe.....	July	22, 1897	900
Agent	H. H. Kracke.....	Jan.	1, 1900	900
Agent	John E. Kruse.....	July	22, 1897	900
Agent	James E. Langdon.....	Aug.	19, 1897	900
Agent	John McGuire.....	April	1, 1892	900
Agent	Henry S. Matteson.....	May	1, 1898	900
Agent	William B. Mynderse....	Sept.	4, 1896	900
Agent	Charles J. Morganstein..	July	1, 1889	900
Agent	Wellington C. Patrick....	July	22, 1897	900
Agent	J. M. Quigley.....	Aug.	1, 1891	900
Agent	William B. Reading.....	June	26, 1895	900
Agent	Charles Sears.....	Sept.	25, 1896	900
Agent	Clayton J. Standart....	Aug.	19, 1897	900
Agent	Leon D. Spink.....	April	15, 1899	900
Agent	Thomas E. Tiquin.....	Feb.	15, 1900	900
Agent	Nicholas Van Horne.....	July	15, 1895	900
Agent	Charles B. Wakefield....	June	26, 1895	900
Agent	Charles A. Warren....	April	20, 1897	900
Agent	Robert R. Kirkland.....	July	22, 1897	900
Agent	Charles S. Kellogg.....	Oct.	4, 1884	900
Agent	H. A. Rees.....	Aug.	1, 1891	1,200
Bob veal inspector.....	Michael T. Cain.....	July	14, 1898	900
Bob veal inspector.....	Robert T. Courtney.....	July	14, 1898	900
Bob veal inspector.....	M. S. Rivenburgh.....	Aug.	17, 1898	900
Bob veal inspector.....	Martin Schifferdecker....	May	1, 1899	900
Bob veal inspector.....	John W. Smith.....	July	14, 1898	900
Bob veal inspector.....	Thomas W. Jones.....	Dec.	6, 1899	720
Bob veal inspector.....	J. M. Van Gelderen.....	Aug.	1, 1899	720
Bob veal inspector.....	Frank Wieting.....	April	1, 1899	720

Department of Agriculture—*Concluded*

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Inspector of nurseries.....	Harry C. Peck.....	July	14, 1898	\$1,200
Inspector of nurseries.....	J. J. Barden.....	July	23, 1898	1,200
Inspector of nurseries.....	Charles H. Darrow.....	June	1, 1899	1,200
Inspector of nurseries.....	George G. Atwood.....	July	14, 1898	1,500
Chemist	Edward J. Wheeler.....	Aug.	15, 1894	2,000
Chemist	John A. Miller.....	Nov.	1, 1892	1,200
Chemist	Hugh C. Troy.....	May	1, 1897	1,200
Chemist	Edward P. McKeefe.....	Feb.	9, 1899	1,200
Chemist	William E. Walker.....	Dec.	2, 1897	900
Chemist	J. C. Willson.....	June	10, 1893	600
Chemist	Theodore J. Bradley.....	July	22, 1897	\$3 per day
Chemist	Theodore Deecke.....	Sept.	13, 1889	\$5 per analysis
Chemist	J. F. Geisler.....			6 per analysis
Chemist	S. A. Lattimore.....	Dec.	1, 1886	5 per analysis
Chemist	E. G. Love.....			6 per analysis
Chemist	F. P. Van Denburgh.....			5 per analysis
Chemist	E. R. Whitney.....			5 per analysis
Sugar beet instructor.....	C. M. Lamonte.....	May	1, 1899	\$2 per day
Sugar beet instructor.....	D. W. Lasher.....	May	1, 1900	2 per day
Sugar beet instructor.....	S. Niles Loomis.....	May	1, 1900	2 per day
Sugar beet instructor.....	Enos C. Montross.....	April	16, 1900	2 per day
Veterinarian	W. J. Wadsworth.....	Jan.	5, 1900	7 per day
Veterinarian	Michael Quigley.....	July	1, 1893	\$2,000
Veterinarian	William H. Kelly.....	June	1, 1899	\$7 per day
Veterinarian	H. B. Ambler.....	Jan.	5, 1900	7 per day
Veterinarian	Harry D. Gill.....	Jan.	4, 1899	7 per day
Veterinarian	Chester R. Perkins.....	Jan.	5, 1900	7 per day
Bee inspector.....	Mortimer Stevens.....	Sept.	1, 1899	\$720
Bee inspector.....	Charles Stewart.....	May	1, 1900	720
Bee inspector.....	Noah D. West.....	July	11, 1899	720
Bee inspector.....	W. D. Wright.....	May	1, 1900	720

Bureau of farmers' institutes

Director	F. E. Dawley.....	July	7, 1896	2,000
Reporter	C. W. Jennings.....	Nov.	1, 1889	\$3 00 per day
Conductor	C. D. Smead.....	July	—, 1896	7 50 per day
Conductor	F. A. Converse.....	July	—, 1896	6 00 per day
Conductor	H. E. Cook.....	July	—, 1896	7 50 per day
Conductor	A. R. Eastman.....	Nov.	1, 1889	5 00 per day
Conductor	J. E. Rice.....	July	—, 1896	10 00 per day
Conductor	George A. Smith.....	July	—, 1896	10 00 per day
Conductor	Henry Van Dresser.....	July	—, 1896	10 00 per day
Conductor	S. D. Willard.....	July	—, 1896	5 00 per day
Stenographer and clerk.....	Fred S. Arnold.....	Oct.	—, 1894	\$900

Factory Inspector

Unclassified service

Factory inspector.....	John Williams	May	1, 1899	\$3,000
Assistant factory inspector.....	Patrick J. O'Brien.....	May	1, 1899	2,500

Exempt class

Chief clerk.....	Joseph P. Mansion.....	Oct.	1, 1896	1,800
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Competitive class

Expert examiner of records...	Electa R. Lockwood.....	Jan.	15, 1894	1,500
Assistant examiner of records..	Herbert H. Reynolds.....	Dec.	1, 1896	1,500
Expert examiner of machinery.	Hiram Blanchard.....	July	31, 1895	1,500
Superintendent of licenses.....	Daniel O'Leary	July	1, 1899	2,400
Stenographer	Mary F. Fealey.....	Aug.	1, 1896	1,020
Stenographer	Josephine Sullivan.....	May	25, 1900	660
Stenographer	John H. Martin.....	Jan.	1, 1900	660
Clerk	Jessie M. Sweeney.....	Jan.	9, 1894	1,320
Clerk	Grace Mory.....	July	15, 1900	720
Clerk	George E. Dayton.....	April	1, 1900	600
Clerk	Helen M. Darrow.....	May	15, 1900	720
Messenger	Ambrose J. O'Neil.....	April	3, 1894	1,200
Deputy factory inspector.....	Jay Farrier	April	1, 1897	1,200
Deputy factory inspector.....	Charles B. Ash.....	May	16, 1896	1,200

Factory Inspector—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Deputy factory inspector.....	Bernard J. McCarthy.....	Mar.	28, 1893	\$1,200
Deputy factory inspector.....	William E. Tibbs.....	June	1, 1896	1,200
Deputy factory inspector.....	Dennis C. Sullivan.....	Oct.	1, 1892	1,200
Deputy factory inspector.....	Joseph O'Rourke.....	May	1, 1895	1,200
Deputy factory inspector.....	Henry L. Schnur.....	Dec.	1, 1897	1,200
Deputy factory inspector.....	James J. Stewart.....	April	1, 1897	1,200
Deputy factory inspector.....	Frank S. Nash.....	Feb.	1, 1897	1,200
Deputy factory inspector.....	James McLusky.....	Aug.	26, 1896	1,200
Deputy factory inspector.....	Thomas D. Sherlock.....	Oct.	1, 1896	1,200
Deputy factory inspector.....	James W. Ireland.....	Feb.	1, 1897	1,200
Deputy factory inspector.....	M. J. Flanagan.....	Aug.	17, 1897	1,200
Deputy factory inspector.....	William B. Anderson....	Aug.	17, 1897	1,200
Deputy factory inspector.....	Daniel Kelly.....	Aug.	17, 1897	1,200
Deputy factory inspector.....	Charles L. Halberstadt, Jr.	Aug.	17, 1897	1,200
Deputy factory inspector.....	A. Richard King.....	Nov.	1, 1895	1,200
Deputy factory inspector.....	Luman S. Arnold.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	James H. Bell.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Joseph H. Brody.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	William Ford.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Louis A. Havens.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Willard G. Lounsberry...	Aug.	1, 1899	1,200
Deputy factory inspector.....	Charles M. Lessels.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	John R. McMurray.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Silas Owen.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Jefferson B. Sliter.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	John H. Story.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	William W. Walling.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	David S. Yard.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	Lily F. Foster.....	Sept.	13, 1897	1,200
Deputy factory inspector.....	Josie A. Reilly.....	Oct.	1, 1896	1,200
Deputy factory inspector.....	R. B. Gourlie.....	Sept.	16, 1896	1,200
Deputy factory inspector.....	Margaret Finn.....	July	1, 1890	1,200
Deputy factory inspector.....	Ella Nagle.....	Mar.	23, 1893	1,200
Deputy factory inspector.....	Angie M. Brown.....	July	1, 1895	1,200
Deputy factory inspector.....	Martha R. Almy.....	April	1, 1897	1,200
Deputy factory inspector.....	Kate L. Kane.....	July	11, 1895	1,200
Deputy factory inspector.....	A. L. Greene.....	Sept.	16, 1896	1,200
Deputy factory inspector.....	Anna C. Bannon.....	Aug.	1, 1899	1,200
Deputy factory inspector.....	James Davie	May	1, 1895	1,200
Deputy factory inspector.....	William J. Neely.....	Aug.	1, 1896	1,200
Deputy factory inspector.....	George B. Serenbetz.....	July	16, 1896	1,200
Deputy factory inspector.....	Cornelius S. Conde.....	Aug.	1, 1896	1,200
Deputy factory inspector.....	George L. Horn.....	June	1, 1900	1,200
Deputy factory inspector.....	William D. Hudson.....	April	6, 1896	1,200
Deputy factory inspector.....	Gilbert I. Harmon.....	Aug.	1, 1896	1,200
Deputy factory inspector.....	Charles H. Roberts.....	July	1, 1895	1,200
Deputy factory inspector.....	James L. Gernon.....	Dec.	3, 1896	1,200
Deputy factory inspector.....	Dennis J. Hanlon.....	April	9, 1896	1,200

Department of Public Buildings

Exempt class

Superintendent	H. H. Bender.....	Feb.	1, 1899	5,000
Deputy superintendent.....	Joseph Murray.....	Feb.	15, 1899	2,500
Paymaster	Thomas Hastings.....	Mar.	—, 1895	2,000
Custodian, senate and commit- tee rooms.....	Willis A. Freer.....	Feb.	1, 1899	1,080
Custodian, assembly and com- mittee rooms.....	James Rhoades.....	May	22, 1900	1,080

Competitive class

Chief engineer.....	James Johnston.....	July	16, 1899	2,000
Engineer	George A. Whish, jr....	Jan.	—, 1894	1,080
Assistant electrical engineer....	Leonard F. Boom.....	Nov.	1, 1899	900
Assistant steam engineer.....	John S. Chapman.....	Nov.	18, 1899	840
Assistant engineer.....	Elmer L. Alger.....	Mar.	8, 1900	840
Assistant engineer.....	Claude Horton.....	Jan.	5, 1896	900
Assistant engineer.....	Wm. P. Hoyland.....	June	1, 1895	1,000
Engineer	Lewis F. Fisher.....	Feb.	—, 1895	1,080
Assistant engineer.....	Fred Hahn.....	Sept.	—, 1896	1,000

Department of Public Buildings—Continued

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Assistant electrician.....	Henry Weyrich.....	Feb.	1, 1895	\$840
Clerk and bookkeeper.....	William Mason.....	Mar.	1, 1899	1,200
Stenographer and confidential clerk	Elmer Blair	Feb.	1, 1899	2,000
Janitor, Geological hall.....	Anson J. Osborn.....	June	1, 1899	1,200
Janitor, State house.....	John H. Berard.....	June	1, 1898	1,200
Storekeeper	A. S. Howell.....	June	—, 1891	1,200
Chief orderly.....	Henry Fairchild.....	June	—, 1883	1,500
Orderly	Theodore Brink.....	Feb.	—, 1895	720
Orderly	George D. Bartlett.....	Nov.	16, 1899	720
Orderly	Otis Guffin	Mar.	—, 1895	720
Orderly	H. B. Hogan.....	Mar.	—, 1895	720
Orderly	A. B. Hadley.....	Mar.	—, 1895	720
Orderly	Thomas J. Behan.....	Nov.	16, 1899	720
Orderly	O. J. Belden.....	Jan.	16, 1896	720
Orderly	Leonard S. Carter.....	Nov.	16, 1899	720
Orderly	Henry R. Beckwith.....	Nov.	27, 1899	720
Orderly	Wm. H. Boughton.....	Nov.	22, 1899	720
Orderly	Howard H. Harris.....	Nov.	16, 1899	720
Orderly	David Fitzgerald.....	Nov.	15, 1886	720
Orderly	Jacob Hoffman.....	June	1, 1895	720
Orderly	John E. Jones.....	Oct.	23, 1899	720
Orderly	John J. Jones.....	Mar.	1, 1895	720
Orderly	Dudley D. N. Marvin....	Nov.	16, 1899	720
Orderly	E. A. Perrin.....	Oct.	1, 1895	720
Orderly	E. L. Ryan.....	Sept.	5, 1895	720
Orderly	A. W. Smith.....	Feb.	22, 1896	720
Orderly	G. G. Waldron.....	Feb.	1, 1896	720
Orderly	James Kavanaugh	Jan.	1, 1900	720
Orderly	H. C. Renner.....	Jan.	1, 1900	720
Watchman	J. W. Mullens.....	Feb.	—, 1895	900
Watchman	Lee Churchill.....	Feb.	—, 1896	900
Watchman	M. J. Dulan.....	Mar.	15, 1895	900
Watchman	John Henderer	Mar.	15, 1895	900
Watchman	George E. Mink.....	June	1, 1895	900
Watchman	S. M. Simpkins.....	Nov.	16, 1899	900
Watchman	Fred Whiler	Mar.	—, 1895	900
Chief fireman.....	J. H. Crutchley.....	Feb.	16, 1896	840
Chief fireman.....	John J. Hopkins.....	Mar.	10, 1895	840
Fireman	John J. Dunne.....	Nov.	27, 1899	720
Fireman	Gilbert M. Mull.....	Oct.	31, 1899	720
Fireman	Warren H. Wolfe.....	Oct.	24, 1899	720
Fireman	Charles A. Wright.....	Nov.	20, 1899	720
Fireman	Thomas Dalton	Feb.	8, 1896	720
Fireman	Patrick Guider.....	May	15, 1894	720
Fireman	Thomas McCarthy.....	Mar.	16, 1895	720
Fireman	Edward Maher.....	Jan.	4, 1896	720
Fireman	M. J. Moran.....	July	16, 1895	720
Fireman	John J. O'Brien.....	Nov.	6, 1895	720
Fireman	G. B. Brower.....	Oct.	21, 1899	720
Fireman	Chester D. Campbell....	Dec.	29, 1900	720
Foreman of laborers.....	Philip Bender.....	July	—, 1895	1,200
Assistant machinist.....	J. H. Hawkins.....	Feb.	—, 1895	900
Machinist and locksmith.....	Charles E. Tinney.....	Feb.	—, 1895	1,200
Page	Jerome Wyle	Nov.	1, 1899	420

Non-competitive class

Elevatorman	M. Broderick.....	Jan.	3, 1887	900
Elevatorman	William H. Cornell.....	Feb.	16, 1896	900
Elevatorman	William J. Edwards.....	Mar.	1, 1895	900
Elevatorman	John Franey	June	1, 1895	900
Elevatorman	Charles Iland	Feb.	1, 1895	900
Elevatorman	William Hillson	April	—, 1894	900
Elevatorman	M. McGrath.....	Mar.	15, 1895	900
Elevatorman	Charles Mott.....	May	27, 1898	900
Elevatorman	Adelbert Murray.....	June	1, 1895	900
Elevatorman	Lansing I. Platt.....	Feb.	1, 1895	900
Elevatorman	Frank Ruszkiewicz.....	Dec.	11, 1896	900
Elevatorman	L. D. Smith.....	Jan.	15, 1899	900
Elevatorman	W. J. Tomlinson.....	Mar.	1, 1895	900

Department of Public Buildings—*Concluded**Non-competitive class—Concluded*

Position	Name	Date of entrance into service	Compensation
Elevatorman	R. W. Warner.....	Jan. 6, 1897	\$900
Elevatorman	W. H. Williams.....	Feb. 1, 1895	900
Stonecutter and tilesetter.....	A. L. Austin.....	Feb. 15, 1895	\$3 60 per day
Steamfitter	W. H. Bahn.....	Mar. 16, 1899	\$960
Steamfitter's helper.....	William H. Soden.....	Nov. 16, 1899	720
Painter	John Bohner	Feb. 15, 1895	900
Chief carpenter.....	John Steiger	Mar. 1, 1895	1,200
Carpenter	John J. Brown.....	Mar. 1, 1899	900
Carpenter	George L. Weeks.....	Feb. 15, 1895	900
Plumber and gasfitter.....	James H. Coulter.....	Feb. 1, 1895	\$3 50 per day
Plumber and gasfitter.....	John Girvin.....	Jan. 1, 1897	3 50 per day
Plumber's helper.....	Joseph P. Kimmel.....	July —, 1896	\$840
Messenger and weigher.....	Glen Dunham.....	July —, 1895	900
Boiler scaler.....	B. Hobstein	Feb. 1, 1899	720
Carpet and shade man.....	William Wehner	July 1, 1896	900
Gardener	George King	Feb. 15, 1895	900
Upholsterer	Edward P. Topf.....	June 1, 1900	900

University of the State of New York

Unclassified service

Chancellor	Anson Judd Upson.....	Feb. 11, 1874	None
Vice-chancellor	William Croswell Doane.....	Feb. 10, 1892	None
Regent	Martin I. Townsend.....	April 24, 1873	None
Regent	Chauncey M. Depew.....	Jan. 31, 1877	None
Regent	Charles E. Fitch.....	Jan. 31, 1877	None
Regent	Orris H. Warren.....	April 11, 1877	None
Regent	Whitelaw Reid.....	Jan. 17, 1878	None
Regent	William H. Watson.....	Feb. 2, 1881	None
Regent	Henry E. Turner.....	Feb. 2, 1881	None
Regent	St. Clair McKelway.....	Jan. 10, 1883	None
Regent	Daniel Beach.....	Mar. 18, 1885	None
Regent	Carroll E. Smith.....	Jan. 24, 1888	None
Regent	Pliny T. Sexton.....	April 15, 1890	None
Regent	T. Guilford Smith.....	April 15, 1890	None
Regent	Lewis A. Stimson.....	April 19, 1893	None
Regent	Albert Vander Veer.....	Feb. 13, 1895	None
Regent	Chester S. Lord.....	Jan. 20, 1897	None
Regent	Thomas A. Hendrick.....	April 3, 1900	None

Exempt class

Secretary and director of ex- aminations	James Russell Parsons, Jr	Dec. 15, 1890	\$5,000
Secretary medical board.....	Maurice J. Lewi.....	100
Medical examiner.....	E. Beach.....	No fixed salary
Medical examiner.....	J. W. Candee.....	No fixed salary
Medical examiner.....	J. P. Creveling.....	No fixed salary
Medical examiner.....	W. S. Ely.....	No fixed salary
Medical examiner.....	G. R. Fowler.....	No fixed salary
Medical examiner.....	W. W. Potter.....	No fixed salary
Medical examiner.....	A. W. Suiter.....	No fixed salary
Medical examiner.....	A. R. Tiel.....	No fixed salary
Veterinary examiner.....	W. L. Baker.....	No fixed salary
Veterinary examiner.....	G. H. Berns.....	No fixed salary
Veterinary examiner.....	W. H. Kelly.....	No fixed salary
Veterinary examiner.....	J. Law	No fixed salary
Veterinary examiner.....	C. D. Morris.....	No fixed salary

Competitive class

Head clerk.....	Henry I. Knickerbocker..	Oct. 1, 1888	\$2,100
Bookkeeper	Harriett B. Kennedy.....	Oct. 5, 1891	1,080
Director's assistant.....	H. L. Taylor.....	July 13, 1896	1,800
Director's clerk.....	Herbert J. Hamilton.....	Aug. 24, 1891	1,500
Head inspector.....	Charles F. Wheelock.....	Oct. 6, 1891	3,600

University of the State of New York—*Continued*Regents Office—*Continued*Competitive class—*Continued*

Position	Name	Date of entrance into service		Compensation
Inspector	S. Dwight Arms.....	April	11, 1898	\$2,400
Inspector	Arthur G. Clement.....	July	8, 1895	2,700
Inspector	Charles N. Cobb.....	April	20, 1893	2,820
Inspector	I. O. Crissy.....	June	19, 1895	1,920
Inspector	Charles Davidson	Aug.	3, 1896	2,640
Inspector	W. R. Eastman.....	Aug.	1, 1892	2,400
Inspector	James H. Gibson.....	May	9, 1892	1,260
Inspector	Eugene W. Lyttle.....	Feb.	15, 1898	2,400
Assistant	Annie T. Keyser.....	July	1, 1888	1,500
Examiner	Richard E. Day.....	June	28, 1899	900
Examiner	Charlotte L. Estes.....	June	20, 1898	600
Examiner	Margaret Freeman.....	Feb.	1, 1897	720
Examiner	E. S. Frisbee.....	July	20, 1896	1,500
Examiner	Sara L. Gardiner.....	June	26, 1895	720
Examiner	Alice H. Hall.....	Feb.	1, 1897	720
Examiner	Everett O'Neill	May	22, 1899	1,200
Examiner	George H. Quay.....	April	17, 1895	720
Examiner	May E. Radford.....	Feb.	4, 1898	900
Examiner	Ella L. Richardson.....	Oct.	30, 1891	1,200
Examiner	Laura M. Secor.....	July	8, 1896	720
Examiner	Edna Wensley.....	April	3, 1899	360
Examiner	Elizabeth L. Young.....	June	7, 1895	720
Examiner	E. E. Ashley.....	May	22, 1899	720
Examiner	Elizabeth Christian	June	2, 1898	600
Examiner	Mary M. Conway.....	Jan.	7, 1899	660
Examiner	Mary R. Fitzpatrick.....	July	16, 1896	900
Examiner	Hamilton Hollister.....	June	15, 1900	1,200
Examiner	Helen K. Hoy.....	June	19, 1900	720
Examiner	Chris. A. Hartnagel.....	June	20, 1900	720
Examiner	Kate Hulst.....	Jan.	25, 1898	720
Examiner	Lona E. Morton.....	June	12, 1900	600
Examiner	Sarah M. Pratt.....	May	22, 1899	720
Examiner	Rachel Schermerhorn....	May	22, 1899	660
Examiner	Etta E. Southwell.....	June	22, 1900	600
Examiner	Ella E. Wagar.....	Jan.	7, 1899	720
Examiner	Mary E. Eastwood.....	Sept.	17, 1900	600
Examiner	Regina Donoghue.....	July	13, 1898	600
Examiner	Annie M. Tremain.....	June	25, 1895	1,020
Examiner	Ella P. Williams.....	June	2, 1898	660
Examiner	Grace A. Jones.....	Feb.	19, 1897	480
Examiner	Lena M. Herbert.....	June	24, 1898	420
Credential clerk.....	Ida G. MacMillan.....	Dec.	18, 1889	1,200
Record clerk.....	Adele B. Alexander.....	Nov.	1, 1878	1,200
Medical record clerk.....	Katharine L. McDonough	July	5, 1888	900
Apparatus clerk.....	Frederick M. Baker.....	Mar.	1, 1891	1,140
Report clerk.....	Alice C. McCormack.....	Dec.	15, 1891	900
Charter clerk.....	Elizabeth G. Fealey.....	Feb.	6, 1892	720
Sub-credential clerk.....	Minnie L. O'Neill.....	Oct.	5, 1891	720
Sub-record clerk.....	Isabel Lamont.....	Nov.	18, 1886	720
Sub-printing clerk.....	Catherine Benjamin.....	Feb.	24, 1896	720
Engrosser	Adelaide E. Turner.....	Mar.	1, 1896	600
Clerk and expert penman.....	Nellie Guardineer.....	May	11, 1897	600
Head stenographer.....	Minnie L. Vanderzee.....	Oct.	18, 1890	960
Stenographer	Charlotte M. Cole.....	June	12, 1900	600
Stenographer	Harriett A. Chapman....	Aug.	17, 1891	720
Stenographer	Julia Z. Mahoney.....	Mar.	18, 1893	660
Junior clerk.....	Clarence A. Trask.....	Oct.	1, 1900	300
Clerk	John B. Creighton.....	Jan.	23, 1895	720
Clerk	Anna M. Downs.....	Jan.	31, 1895	420
Clerk	Jane K. Weatherlow.....	July	26, 1898	600
Clerk	Robert B. Haner.....	Nov.	1, 1900	420
Clerk	Grace D. Allen.....	Feb.	8, 1892	720
Clerk	Grace E. Barber.....	Mar.	8, 1895	600
Clerk	Katherine L. Cassidy....	April	12, 1893	600
Clerk	Edward R. Evans.....	Mar.	9, 1897	600
Clerk	Agnes E. Flinn.....	Aug.	21, 1893	600
Clerk	Ella R. McDowell.....	Aug.	17, 1891	600
Clerk	May A. G. Mullins.....	April	3, 1894	600
Clerk	Mary A. O'Connor.....	July	31, 1891	720
Clerk	Sophie F. Reiten.....	Feb.	21, 1895	600
Clerk	Mary F. Ronan.....	Feb.	5, 1892	600
Clerk	Veronica Sheehan.....	Feb.	23, 1894	600

University of the State of New York—Continued

Regents Office—Continued

Competitive class—Continued

Position	Name	Date of entrance into service		Compensation
Clerk	Katharine I. Smith.....	Oct.	5, 1891	\$600
Clerk	Marcia M. Vander Veer...	July	31, 1894	600
Clerk	Anna M. Weis.....	June	11, 1892	600
Regents clerk.....	Mary G. Ahearn.....	July	11, 1898	360
Regents clerk.....	Florence E. Bentley.....	Jan.	23, 1899	360
Regents clerk.....	Elsie E. Betts.....	Oct.	25, 1899	360
Regents clerk.....	Louise M. Boutelle.....	Mar.	18, 1896	480
Regents clerk.....	Loretta G. Bowen.....	June	20, 1894	600
Regents clerk.....	Marcella M. Brennan....	Mar.	31, 1896	480
Regents clerk.....	Laura B. Carey.....	Mar.	31, 1896	600
Regents clerk.....	E. Martile Comstock....	Jan.	27, 1898	540
Regents clerk.....	Regina G. Cook.....	Feb.	1, 1897	480
Regents clerk.....	Elisabeth P. Cornwell...	June	22, 1898	420
Regents clerk.....	Florence R. Derby.....	Feb.	1, 1897	420
Regents clerk.....	Catherine S. Dermott....	April	2, 1898	420
Regents clerk.....	Elizabeth Eisemann.....	Feb.	1, 1897	540
Regents clerk.....	Elizabeth C. Fagan.....	Dec.	13, 1899	360
Regents clerk.....	Grace M. Frost.....	Aug.	1, 1895	480
Regents clerk.....	Gertrude R. Galicenstein.	Oct.	14, 1897	600
Regents clerk.....	Joseph Gavit.....	Feb.	24, 1896	520
Regents clerk.....	Emma I. Haynes.....	June	22, 1898	480
Regents clerk.....	Charles E. Heath.....	Nov.	29, 1899	300
Regents clerk.....	Henrietta Herkenham....	July	11, 1898	360
Regents clerk.....	Oscar F. R. Treder.....	Feb.	28, 1895	600
Regents clerk.....	Loretta A. Dwyer.....	July	11, 1898	240
Regents clerk.....	W. H. Gillespie.....	June	8, 1899	420
Regents clerk.....	Rose I. Hughes.....	June	22, 1898	240
Regents clerk.....	Jennie W. Macdonald....	July	6, 1900	240
Regents clerk.....	H. Howard Noyes.....	May	10, 1900	240
Regents clerk.....	Andrew L. Sloan.....	June	25, 1900	240
Regents clerk.....	Max W. Wolff.....	July	6, 1900	240
Regents clerk.....	John T. Fitzpatrick.....	June	2, 1898	600
Regents clerk.....	Ray Young.....	Aug.	13, 1900	240
Regents clerk.....	Augusta S. Gensler.....	April	3, 1899	420
Regents clerk.....	Ella H. Porter.....	Jan.	27, 1898	420
Regents clerk.....	George A. Waldron.....	Mar.	26, 1900	300
Regents clerk.....	Margaret E. Horton.....	Jan.	23, 1899	420
Regents clerk.....	Laura A. Talmadge.....	Feb.	7, 1900	300
Regents clerk.....	Anna E. Fletcher.....	Dec.	13, 1899	300
Regents clerk.....	Eugenia E. Close.....	July	11, 1898	420
Regents clerk.....	Florence K. Beavens....	June	6, 1900	240
Regents clerk.....	Nina S. Derby.....	Dec.	13, 1899	300
Regents clerk.....	Edna M. Piper.....	Jan.	28, 1899	360
Regents clerk.....	Anna M. Wolfe.....	Feb.	7, 1900	300
Regents clerk.....	Margaret M. Loughlin....	June	22, 1899	300
Regents clerk.....	Margaret B. Miller.....	June	6, 1900	240
Regents clerk.....	Sarah F. Swaney.....	June	6, 1900	240
Regents clerk.....	Ethel C. Long.....	July	12, 1900	240
Regents clerk.....	J. H. Manahan.....	Mar.	1, 1900	360
Regents clerk.....	Florence M. Mesick.....	July	12, 1900	240
Regents clerk.....	Newton W. Thompson, jr	July	6, 1900	360
Regents clerk.....	Wm. V. Green.....	Nov.	13, 1900	240
Regents clerk.....	Beulah L. Cross.....	Dec.	4, 1900	240
Regents clerk.....	Laura E. Wilson.....	Dec.	4, 1900	240
Regents clerk.....	Anna T. Wansboro.....	Nov.	13, 1900	240
Regents clerk.....	Henry Hirschfield, jr....	Feb.	28, 1896	480
Regents clerk.....	Mabel Hotaling.....	June	22, 1898	360
Regents clerk.....	Helen P. Husted.....	June	22, 1898	360
Regents clerk.....	Jeannette M. Kempton...	Dec.	13, 1899	360
Regents clerk.....	Ruth Kemper.....	Oct.	18, 1897	480
Regents clerk.....	Agnes Kenny.....	Oct.	11, 1898	360
Regents clerk.....	Elizabeth G. Kenny.....	Dec.	13, 1899	300
Regents clerk.....	Nellie S. Mesick.....	Sept.	1, 1896	600
Regents clerk.....	Grace H. Munsell.....	June	22, 1898	480
Regents clerk.....	Harriette E. Munsell....	June	12, 1899	360
Regents clerk.....	John F. O'Brien.....	July	11, 1898	420
Regents clerk.....	Madge O'Brien.....	Jan.	27, 1898	420
Regents clerk.....	Elsie L. Pepper.....	Dec.	13, 1899	300
Regents clerk.....	Mabel G. Pepper.....	Jan.	27, 1898	420
Regents clerk.....	Katherine Schafer.....	June	22, 1898	360
Regents clerk.....	Florence E. Talmadge....	July	11, 1898	420
Regents clerk.....	Sophia J. Ten Eyck.....	Dec.	13, 1899	360

University of the State of New York—Continued

Regents Office—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Regents clerk.....	Francis X. Thompson....	Oct.	5, 1897	\$600
Regents clerk.....	Elisa Van.....	April	1, 1895	480
Regents clerk.....	Clara Van Valkenburgh.	July	11, 1898	420
Regents clerk.....	Ethel Wayne.....	Dec.	13, 1899	300
Regents clerk.....	Alice E. White.....	Jan.	23, 1899	480
Regents clerk.....	Elizabeth B. Wolston....	Feb.	20, 1896	540
Janitor	Harrison Marvin.....	Dec.	15, 1893	900
Night watchman.....	Samuel J. Abbot.....	June	13, 1897	780
Elevatorman	William Degan.....	Mar.	28, 1895	600
Messenger	Lyman H. Hurd.....	Jan.	25, 1898	480
Messenger	Martin F. Lynch.....	Aug.	2, 1894	600
Page	John MacDonald.....	Dec.	30, 1890	600
Page	James J. Nolan.....	Nov.	28, 1892	600
Page	Gerald Griffin.....	Dec.	22, 1892	480
Page	George Spellacy.....	Mar.	5, 1900	300
Compositor	John V. McCann.....	Dec.	31, 1895	900
Foreman, bookbindery.....	Walter Roche.....	June	9, 1890	1,080
Forwarder, bookbindery.....	H. DeRouville.....	Nov.	3, 1890	720
Sub-forwarder, bookbindery....	James DeRouville.....	April	6, 1891	Paid by piece

State Library

Exempt class

Director	Melvil Dewey.....	Dec.	12, 1888	\$5,000
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Competitive class

Director's assistant.....	Myrtilla Avery.....	Nov.	1, 1892	1,800
Director's assistant.....	Harriet Hawley.....	Dec.	23, 1898	1,200
Director's assistant.....	Florence Woodworth....	April	1, 1889	1,800
Senior librarian.....	Walter S. Biscoe.....	April	1, 1889	2,400
Law librarian.....	Stephen B. Griswold....	June	8, 1868	2,100
Reference librarian.....	Dunkin V. R. Johnston..	June	1, 1883	2,000
Legislative librarian.....	Robert H. Whitten.....	Oct.	6, 1898	1,500
Examiner in library science and vice-director of library school	Salome Cutler Fairchild.	April	1, 1889	1,800
Classifier	Ada Bunnell.....	July	14, 1891	1,200
Annotator	Martha T. Wheeler.....	June	14, 1890	1,200
Accession clerk.....	Arthur L. Bailey.....	July	1, 1898	1,020
Indexer	Mary Ellis.....	Nov.	27, 1893	900
Catalogue curator.....	Minnie E. Budd.....	Jan.	1, 1894	780
Head cataloguer.....	Ada Alice Jones.....	April	1, 1889	1,200
Cataloguer	Jenny L. Christman.....	Oct.	1, 1894	720
Cataloguer	Charlotte S. Fearey.....	Oct.	1, 1892	720
Sub-cataloguer	Ellen F. Sands.....	Oct.	1, 1892	600
Sub-cataloguer	Martha H. Vane.....	Mar.	6, 1894	480
Education librarian.....	May Seymour.....	April	1, 1889	2,100
Assistant to legislative libra- rian	J. B. Phillips.....	Oct.	10, 1900	660
Sublibrarian.....	Arnold J. F. Van Laer..	Oct.	1, 1900	1,080
Shelf clerk.....	George T. Waterman....	Oct.	1, 1900	660
Shelflister	Anna B. Sennett.....	Mar.	1, 1894	600
Sub-shelflister	Mabel L. Thompson.....	Nov.	26, 1896	480
Assistant	E. May Greenman.....	Aug.	1, 1896	780
Assistant	Anna L. Morse.....	Aug.	16, 1897	900
Assistant	Wm. B. Cook, jr.....	July	1, 1898	840
Assistant	Jennie D. Fellows.....	Feb.	16, 1899	720
Assistant	Judson T. Jennings.....	April	15, 1889	1,200
Assistant	Herbert McKnight.....	Oct.	5, 1898	900
Assistant	Florence A. Paine.....	Mar.	22, 1899	900
Assistant	Robert K. Shaw.....	Oct.	4, 1898	900
Assistant	Grace L. Betteridge.....	Feb.	9, 1894	900
Assistant	Mabel C. Dobbin.....	Nov.	26, 1900	600
Assistant	Martha L. Phelps.....	Feb.	2, 1891	780
Assistant	Bertha E. Hyatt.....	Sept.	27, 1900	600
Assistant	Anna H. Rodgers.....	Oct.	1, 1898	600
Assistant	Elvira L. Bascom.....	July	6, 1900	600
Assistant	Sara G. Hyde.....	July	11, 1900	600

University of the State of New York—*Concluded*State Library—*Concluded**Competitive class—Concluded*

Position	Name	Date of entrance into service		Compensation
Assistant	Anne E. Maltbie.....	Oct.	1, 1900	\$600
Assistant	Mary L. Sutliff.....	June	8, 1891	900
Assistant	Edna M. Sanderson.....	July	18, 1900	600
Assistant	William F. Yust.....	July	11, 1900	600
Assistant	Drew B. Hall.....	July	18, 1900	600
Messenger	Z. Francis Shafer.....	June	1, 1894	600

State Museum

Director of museum and state geologist	F. J. H. Merrill.....	Dec.	10, 1890	3,000
Paleontologist	John M. Clarke.....	Jan.	1, 1886	3,000
Botanist	Charles H. Peck.....	Jan.	1, 1867	2,400
Entomologist	Ephraim P. Felt.....	Sept.	14, 1895	1,800
Assistant paleontologist.....	Rudolf Ruedemann.....	Feb.	14, 1899	1,200
Assistant entomologist.....	Charles L. Banks.....	Feb.	10, 1899	660
Assistant entomologist.....	Margaret F. Boynton....	May	10, 1899	600
Assistant	D. D. Luther.....	June	1, 1895	900
Assistant	Martin Sheehy.....	May	1, 1877	720
Draughtsman	George B. Simpson.....	—	—, 1868	1,800
Lithographer	Philip Ast.....	—	—, 1871	1,500
Clerk and stenographer.....	Jacob Van Derloo.....	Dec.	1, 1887	1,020
Stenographer	Joseph Morje.....	Dec.	23, 1892	600
Stenographer	Jessie L. Hogan.....	Dec.	10, 1900	600
Assistant in mineralogy.....	Arthur L. Parsons.....	Oct.	5, 1900	900
Assistant in mineralogy.....	Herbert P. Whitlock....	Jan.	2, 1901	900
Assistant in geology.....	Edwin C. Eckel.....	Mar.	12, 1900	1,020
Assistant in zoology.....	Frederick C. Paulmier...	Jan.	2, 1901	1,200
Assistant	*H. P. Cushing.....	July	25, 1898	\$2 50 per day
Expert	*J. F. Kemp.....	—	—, 1899
Expert	*Heinrich Ries.....	—	—, 1899
Expert	*B. F. Hill.....	—	—, 1899	\$2 25 per day

Prison Commission

Unclassified service

Commissioner	Lispenard Stewart.....	June	25, 1895	\$500
Commissioner	Charles J. Boyd.....	June	25, 1895	500
Commissioner	Nelson Davenport.....	June	25, 1895	500
Commissioner	William R. Remington..	June	25, 1895	500
Commissioner	John G. Dorrance.....	June	25, 1895	500
Commissioner	William J. Mantanye....	June	25, 1895	500
Commissioner	Mrs. John Davenport....	June	25, 1895	500
Commissioner	George B. Hayes.....	July	2, 1895	500

Exempt class

Secretary	George McLaughlin.....	Jan.	3, 1899	3,000
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Competitive class

Stenographer	Helene B. Franklin.....	Oct.	2, 1895	1,000
Clerk	Philip G. Roosa.....	Sept.	14, 1897	1,400

Superintendent of State Prisons

Unclassified service

Superintendent	C. V. Collins.....	April	18, 1898	6,000
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* Appointed without examination under the provisions of civil service rule VIII, section 5.

Superintendent of State Prisons—Continued

Exempt class

Position	Name	Date of entrance into service	Compensation
Confidential messenger.....	Joseph H. Cook.....	Sept. 24, 1900	\$1,000
Executioner	E. T. Davis (and assistant)	\$150 per execution
Assistant electrician in charge of apparatus for executions...	F. K. Boomhower.....	Oct. 24, 1900	50 per execution

Competitive class

Clerk	Charles K. Baker.....	April 1, 1882	\$4,000
Industry clerk.....	Frederick H. Duel.....	Feb. 1, 1888	2,500
Stenographer	Jessie M. Thom.....	Jan. 10, 1898	1,000
Stenographer	Mary E. Kennedy.....	Aug. 13, 1900	660
Indexer	Florence DeForest.....	Jan. 28, 1893	1,500

Auburn Prison

Exempt class

Agent and warden.....	J. Warren Mead.....	Feb. 1, 1897	3,500
Chaplain	Rev. C. Herrick.....	Oct. 18, 1897	2,000
Religious instructor.....	A. Guttman.....	Jan. 1, 1895	300
Religious instructor.....	John J. Hickey.....	Mar. 1, 1895	500

Competitive class

Clerk	B. F. Winegar.....	Feb. 1, 1894	2,000
Superintendent industries.....	O. C. Hall.....	Mar. 30, 1897	2,400
Assistant clerk.....	R. G. Shaw.....	Feb. 1, 1894	1,500
Principal keeper.....	Allen P. Tupper.....	May 1, 1897	2,000
Physician	John Gerin, M. D.....	May 10, 1898	2,000
Stenographer and recorder, measurements, Bertillon system	John N. Ross.....	May 1, 1893	1,300
Hospital steward.....	William C. Patterson....	Aug. 2, 1888	1,200
Storekeeper	Lyman S. Gibbs.....	Dec. 24, 1894	1,200
Superintendent cloth making industry	Cleophas Corbett.....	Mar. 12, 1897	1,200
Assistant electrical engineer....	Frederick K. Boomhower	Feb. 6, 1899	900
Assistant electrical engineer....	John W. Hulbert, jr.....	May 3, 1900	720
Apothecary	Morey J. Balcome.....	June 1, 1900	1,200
Guard	Patrick Mitchell.....	Oct. 10, 1900	780
Guard	Fred I. Roe.....	Feb. 19, 1900	780
Guard	Fred E. Lawton.....	Feb. 19, 1900	780
Guard	Jerry G. Steves.....	Oct. 10, 1900	780
Guard	E. C. Lathrop.....	Dec. 17, 1889	780
Guard	A. W. Benedict.....	May 1, 1897	780
Guard	George N. Carr.....	May 1, 1897	780
Guard	Christian Haas.....	May 1, 1897	780
Guard	M. W. Chapman.....	Jan. 10, 1899	780
Guard	John D. Murray.....	May 1, 1897	780
Guard	Richard Quain.....	June 1, 1897	780
Guard	E. W. Allen.....	Oct. 1, 1887	780
Guard	Howard Bates.....	Dec. 4, 1894	780
Guard	Myron DeWaters.....	May 1, 1896	780
Guard	John Flaherty.....	July 13, 1892	780
Guard	William Gard.....	July 19, 1892	780
Guard	Dennis Ganey.....	Dec. 31, 1894	780
Guard	James Griffin.....	Aug. 1, 1883	780
Guard	Ray Hine.....	Sept. 11, 1893	780
Guard	Joseph Herman.....	Sept. 1, 1894	780
Guard	M. F. Kinney.....	Aug. 1, 1893	780
Guard	J. J. McGreggan.....	Nov. 4, 1893	780
Guard	William F. McCabe.....	July 16, 1892	780
Guard	Frank Martin.....	Jan. 1, 1891	780

Superintendent of State Prisons—*Continued*Auburn Prison—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service	Compensation
Guard	McLoud Durkee.....	May 1, 1896	\$780
Guard	D. J. Winne.....	Jan. 10, 1899	780
Guard	H. J. Rhodes.....	April 1, 1896	780
Guard	G. B. Stupplebean.....	Dec. 13, 1894	780
Guard	A. H. Greene.....	Jan. 10, 1899	780
Guard	Patrick White.....	April 17, 1894	780
Guard	John Winters.....	Aug. 2, 1888	780
Guard	B. Freshour.....	June 21, 1893	780
Guard	F. E. Murphy.....	April 27, 1893	780
Guard	John S. Drake.....	May 14, 1898	780
Guard	Asa J. Gray.....	Feb. 1, 1898	780
Guard	Elmer E. Marlowe.....	May 14, 1898	780
Guard	James H. Parke.....	May 14, 1898	780
Guard	John H. Van Vliet.....	Feb. 1, 1898	780
Keeper	G. W. Allen.....	June 1, 1882	900
Keeper	James R. Angel.....	Mar. 1, 1883	900
Keeper	C. S. Bills.....	May 8, 1893	900
Keeper	Thomas F. Coultry.....	May 11, 1899	900
Keeper	John Beachman.....	July 15, 1893	900
Keeper	Fred Barber.....	Mar. 31, 1893	900
Keeper	George I. Brown.....	Sept. 1, 1887	900
Keeper	John Crowley.....	June 13, 1892	900
Keeper	J. H. Donnelly.....	July 1, 1893	900
Keeper	C. H. Edwards.....	Sept. 27, 1893	900
Keeper	D. J. Grant.....	July 13, 1892	900
Keeper	Peter Hahn.....	Jan. 9, 1894	900
Keeper	J. J. Holmes.....	Oct. 29, 1888	900
Keeper	George Jenkins.....	July 16, 1872	900
Keeper	Thomas Limner.....	June 18, 1891	900
Keeper	John Martin.....	June 18, 1891	900
Keeper	William E. Murray.....	Feb. 15, 1892	900
Keeper	John Murray.....	May 4, 1893	900
Keeper	S. L. Meddaugh.....	Aug. 20, 1886	900
Keeper	James Nangle.....	May 2, 1894	900
Keeper	Frank Roach.....	July 26, 1893	900
Keeper	S. W. Hammond.....	May 11, 1899	900
Keeper	A. L. Smith.....	July 6, 1887	900
Keeper	H. F. Saxton.....	Sept. 27, 1891	900
Keeper	J. T. Sullivan.....	July 19, 1892	900
Keeper	B. W. Topping.....	Jan. 4, 1895	900
Keeper	M. S. Walsh.....	Aug. 10, 1893	900
Keeper	Lawrence Donlan.....	Oct. 1, 1876	900
Keeper	Thomas Gorman.....	Aug. 16, 1890	900
Keeper	N. H. Brill.....	Aug. 22, 1893	900
Keeper	H. M. Tiffany.....	May 1, 1898	900
Sergeant of the guard.....	John C. Hiser.....	Feb. 1, 1899	900
Death watch.....	Patrick Holihan.....	Dec. 19, 1893	780
Sales and collecting agent.....	F. H. Mills.....	Jan. 8, 1897	1,200
Master mechanic.....	George S. Coutie.....	May 4, 1898	600
Quarry foreman.....	Patrick Flynn.....	Nov. 1, 1891	\$2 25 per day
Foreman	F. H. Stout.....	Mar. 12, 1896	\$1,000
Foreman	Delos Compton.....	July 20, 1899	\$2 50 per day
Foreman	Robert Adamson.....	May 1, 1897	2 50 per day
Foreman	Andrew E. Corbett.....	Oct. 1, 1897	2 25 per day
Foreman	Charles Currier.....	Sept. 8, 1897	\$1,080
Foreman	Levi T. Davis.....	Oct. 18, 1897	\$2 50 per day
Foreman	Hugh Fulton.....	Sept. 6, 1897	2 25 per day
Foreman	William Fulton.....	May 1, 1897	2 50 per day
Foreman	Arthur M. Gaylord.....	May 1, 1897	3 00 per day
Foreman	Edwin Hubbard.....	Dec. 1, 1897	\$340
Foreman	Andrew Magnusson.....	Aug. 1, 1897	\$2 50 per day
Foreman	Henry C. Mills.....	Mar. 1, 1897	\$900
Foreman	Henry W. Rogers.....	May 12, 1897	\$2 25 per day
Foreman	John W. Hubbard.....	Feb. 24, 1898	2 25 per day
Foreman	Stephen A. Winters.....	May 6, 1898	\$1,500
Foreman	Louis C. Hart.....	July 5, 1898	\$2 50 per day
Foreman	J. H. Bean.....	May 1, 1897	\$1,200

Superintendent of State Prisons—Continued

Prison for Women
Competitive class

Position	Name	Date of entrance into service		Compensation
Forewoman	Sophia Backman.....	Sept.	13, 1897	\$300
Storekeeper	L. S. Gibbs.....	July	12, 1897	300
Matron	Annie M. Walshe.....	May	27, 1893	1,200
Organist	Grace E. Kopp.....	Jan.	1, 1899	\$1 00 per Sunday
Engineer	M. C. Sullivan.....	May	2, 1893	\$900
Night watchman.....	Louis H. Kirkpatrick....	Oct.	1, 1897	600
Guard	John McGarr.....	Oct.	1, 1893	600
Guard	John W. Joyce.....	Dec.	12, 1899	600
Guard	William E. Dean.....	July	1, 1895	600
Guard	John P. Betts.....	Oct.	2, 1893	600
Guard	Charles H. Westover....	May	27, 1893	600

Non-competitive class

Attendants and assistant matrons..... 7

Clinton Prison
Exempt class

Agent and warden.....	George Deyo.....	Jan.	1, 1901	3,500
Chaplain	John E. Metcalf.....	Feb.	15, 1899	2,000
Religious instructor.....	G. Belanger.....	May	1, 1883	500
Religious instructor.....	S. Judelsohn.....	June	1, 1894	500

Competitive class

Physician	Julius B. Ransom, M. D.	May	15, 1889	2,000
Clerk	George D. Sandford, jr..	Aug.	8, 1897	\$2 50 per day
Clerk	James H. Signor.....	Dec.	1, 1899	\$2,000
Assistant clerk.....	Chauncey P. Sawyer....	Oct.	1, 1900	1,500
Purchasing agent.....	John P. Powers.....	Oct.	16, 1892	1,500
Druggist	David R. Dorn.....	Nov.	18, 1897	864
Stenographer	William Lundeil.....	June	30, 1898	900
Master mechanic.....	Charles W. Priest.....	May	21, 1894	1,300
Master mechanic.....	George S. Coutie.....	May	4, 1898	600
Bertillon photographer.....	Norman L. Burdick.....	Feb.	25, 1899	300
Sales and collecting agent.....	F. H. Mills.....	Jan.	8, 1897	1,200
Superintendent cotton industry.	George O. Cook.....	Feb.	23, 1898	1,200
Chief electrical engineer.....	Robert G. Elliott.....	Mar.	1, 1898	1,044
Watchman	Jerome H. Gay.....	Mar.	7, 1892	600
Watchman	John Ahern.....	Aug.	1, 1891	600
Watchman	M. Stevenson.....	Dec.	1, 1899	120
Engineer	Patrick Moynihan.....	June	1, 1893	900
Principal keeper.....	Elijah G. Vogan.....	Aug.	12, 1896	2,000
Kitchen keeper.....	John Dormer.....	Feb.	1, 1893	1,200
Hall keeper.....	Joseph S. Nash.....	Feb.	15, 1881	1,200
Storekeeper	Charles Blair.....	Aug.	12, 1890	1,200
Receiving clerk.....	Emerson E. Davis, jr....	Sept.	1, 1896	1,200
Keeper	James Clancy.....	Jan.	1, 1894	900
Keeper	Charles B. Meader.....	Mar.	1, 1878	900
Keeper	William L. Mead.....	Jan.	12, 1882	900
Keeper	Judson Ellenwood.....	Dec.	31, 1883	900
Keeper	Edward P. Lewis.....	May	1, 1882	900
Keeper	William C. Clark.....	June	30, 1889	900
Keeper	David E. Gay.....	April	18, 1889	900
Keeper	Charles Moon.....	Dec.	1, 1879	900
Keeper	Robert Long.....	June	30, 1888	900
Keeper	John M. Hanley.....	Jan.	7, 1892	900
Keeper	Henry W. Burnham.....	Jan.	7, 1892	900
Keeper	J. F. Keenan.....	Jan.	7, 1892	900
Keeper	Joseph Robarge.....	Jan.	7, 1892	900
Keeper	J. L. Marsden.....	Mar.	1, 1892	900
Keeper	Morgan Van Gorder.....	Feb.	1, 1892	900
Keeper	John O'Leary.....	Oct.	1, 1891	900
Keeper	Andrew J. Galligan.....	May	10, 1892	900
Keeper	John F. Macksey.....	Feb.	5, 1892	900
Keeper	Patrick H. Cooney.....	Jan.	7, 1892	900

Superintendent of State Prisons—*Continued*Clinton Prison—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Keeper	John North.....	July	1, 1896	\$900
Keeper	Henry D. Kingsley.....	July	1, 1896	900
Keeper	Supplian Sampica.....	June	1, 1894	900
Sergeant of guard.....	John Foy.....	June	1, 1881	900
Guard	Seymour Myers.....	July	10, 1899	780
Guard	James N. Jennings.....	Jan.	7, 1892	780
Guard	Dennis E. Spellman.....	Jan.	1, 1894	780
Guard	Edward W. Cumm.....	Mar.	9, 1892	780
Guard	William Sheehey.....	May	10, 1892	780
Guard	Jeremiah Haley.....	Aug.	1, 1899	780
Guard	William H. Delaney.....	Oct.	10, 1892	780
Guard	J. W. C. Burdick.....	Feb.	1, 1893	780
Guard	William Murphy.....	Feb.	8, 1893	780
Guard	Dennis O'Brien.....	May	1, 1893	780
Guard	Carlos E. Morey.....	June	13, 1893	780
Guard	Frank Goddeau.....	June	14, 1893	780
Guard	Michael J. O'Neil.....	June	15, 1893	780
Guard	George W. Olmstead.....	Mar.	14, 1894	780
Guard	William H. Skaine.....	April	2, 1894	780
Guard	William Connors.....	June	5, 1894	780
Guard	Louis Priest.....	May	25, 1895	780
Guard	Freemont C. Meade.....	Aug.	1, 1895	780
Guard	Oren F. Henry.....	Sept.	21, 1895	780
Guard	George C. Buck.....	April	23, 1893	780
Guard	Marcus L. Heading.....	Sept.	1, 1893	780
Guard	Stephen H. Allen.....	May	1, 1896	780
Guard	Matthew L. Ryan.....	July	1, 1896	780
Guard	E. A. Basten.....	April	1, 1897	780
Guard	George H. Brown.....	May	1, 1897	780
Guard	John H. Healey.....	May	1, 1897	780
Guard	George W. Crandall.....	May	7, 1897	780
Guard	Thomas Douglass.....	April	26, 1897	780
Guard	Lewis L. Filkins.....	May	9, 1898	780
Guard	Richard J. Powers.....	May	9, 1898	780
Guard	Thomas Tierney.....	May	9, 1898	780
Guard	James Park.....	June	22, 1898	780
Guard	Henry J. Howard.....	May	9, 1898	780
Guard	Edgar Judge.....	Sept.	22, 1898	780
Guard	J. Allen Monroe.....	Aug.	11, 1900	780
Guard	Albert E. Robinson.....	June	11, 1900	780
Guard	Daniel J. Ryan.....	July	10, 1900	780
Guard	James E. Rees.....	May	31, 1900	780
Guard	Martin Gallagher.....	May	31, 1900	780
Guard	John S. Butler.....	Nov.	1, 1900	780
Machinist	Peter Brown.....	Dec.	1, 1894	900
Foreman, manufacturing de- partment	Edmund Norris.....	Dec.	4, 1888	\$3 00 per day
Foreman of construction.....	S. P. Bowen.....	June	29, 1896	6 00 per day
Foreman of construction.....	Scott Barton.....	Aug.	19, 1896	4 00 per day
Foreman	Walter L. Cosgrove.....	Mar.	1, 1898	2 50 per day
Foreman	Alonzo Goodwin.....	Mar.	14, 1898	2 50 per day
Foreman	Henry F. Thayer.....	Mar.	1, 1900	3 00 per day
Examiner, manufacturing de- partment	Albert T. Hitchcock.....	Nov.	26, 1897	\$900

Sing Sing Prison

Exempt class

Agent and warden.....	Addison Johnson.....	May	1, 1899	3,500
Chaplain	George Sanderson.....	Dec.	27, 1899	2,000
Religious instructor	John B. Creedon.....	Oct.	1, 1899	500
Religious instructor	Israel Davidson.....	April	1, 1893	500

Competitive class

Clerk	Edgar W. Cook.....	Dec.	31, 1894	2,000
Assistant clerk.....	Levi N. Beebe.....	Dec.	13, 1897	1,500
Physician	R. T. Irvine.....	Jan.	1, 1892	2,000

Superintendent of State Prisons—Continued

Sing Sing Prison—Continued

Competitive class—Continued

Position	Name	Date of entrance into service		Compensation
State detective.....	James Jackson.....	Jan.	1, 1873	\$1,800
Stenographer	Daniel Hickey.....	June	13, 1893	1,200
Receiving officer.....	H. C. Westlake.....	Sept.	15, 1878	1,200
Instructor	John V. Hayes.....	Mar.	18, 1896	1,200
Watchman	W. L. Mead.....	Jan.	5, 1895	780
Principal keeper.....	James Connaughton.....	Jan.	10, 1876	2,000
Storehouse keeper.....	G. R. Crissey.....	Aug.	11, 1891	1,200
Mess keeper.....	L. M. Rodgers.....	Mar.	1, 1883	1,200
Hall keeper.....	John J. Lynch.....	Aug.	1, 1891	1,200
Yard keeper.....	Charles Hilbert.....	Jan.	1, 1869	1,200
Draughtsman	John J. Cosgrave.....	July	16, 1900	\$6 00 per day
Keeper	Edward F. Barrett.....	July	31, 1900	\$900
Keeper	Edward D. Burby.....	July	31, 1900	900
Keeper	Joseph Bell.....	Jan.	7, 1894	900
Keeper	A. J. Biglin.....	April	8, 1876	900
Keeper	W. J. Burton.....	Jan.	6, 1892	900
Keeper	Charles W. Cary.....	Aug.	21, 1894	900
Keeper	Alfred Conyes.....	April	30, 1883	900
Keeper	Hugh A. Lavery.....	May	14, 1894	900
Keeper	M. J. Darby.....	Nov.	4, 1891	900
Keeper	Martin Deely.....	Dec.	3, 1891	900
Keeper	J. N. DeGroff.....	Mar.	6, 1878	900
Keeper	J. D. Derrenbacher.....	June	3, 1889	900
Keeper	Fred Dorrer.....	Oct.	19, 1893	900
Keeper	James Duffey.....	Dec.	23, 1894	900
Keeper	C. P. Guernsey.....	Mar.	14, 1879	900
Keeper	O. E. Helmes.....	June	7, 1892	900
Keeper	Joseph A. Hubbell.....	April	15, 1887	900
Keeper	Irving Jewell.....	Dec.	4, 1883	900
Keeper	E. J. Kinnane.....	Nov.	5, 1891	900
Keeper	George J. Kirsch.....	Aug.	24, 1891	900
Keeper	D. M. Lynch.....	Feb.	2, 1894	900
Keeper	A. W. McClelland.....	Dec.	7, 1891	900
Keeper	Edward McEneny.....	July	1, 1894	900
Keeper	Peter MacMahon.....	Aug.	19, 1893	900
Keeper	S. E. McNeil.....	April	9, 1887	900
Keeper	Michael Mack.....	July	6, 1889	900
Keeper	George B. Meserole.....	Sept.	2, 1891	900
Keeper	Thomas Mulligan.....	Jan.	6, 1876	900
Keeper	Edward Reilly.....	Aug.	13, 1894	900
Keeper	J. W. Travis.....	July	19, 1880	900
Keeper	C. H. Vaughn.....	Jan.	28, 1891	900
Keeper	J. F. Wells.....	Dec.	27, 1894	900
Keeper	Thomas S. Wheeler.....	Sept.	7, 1891	900
Keeper	James Bulger.....	May	1, 1897	900
Keeper	J. J. Griffin.....	Oct.	1, 1879	900
Keeper	J. E. Holla.....	Dec.	1, 1898	900
Keeper	A. J. Nearn.....	July	24, 1891	900
Guard	Garwood T. Smith.....	July	8, 1891	780
Guard	Michael Eustace.....	Oct.	22, 1889	780
Guard	Herman B. Crosby.....	Aug.	13, 1894	780
Guard	George W. Fox.....	Dec.	29, 1894	780
Guard	William J. Gormley.....	Mar.	19, 1894	780
Guard	J. T. Heaney.....	Dec.	29, 1894	780
Guard	W. E. Hopper.....	Dec.	31, 1894	780
Guard	A. N. Ingersoll.....	July	19, 1888	780
Guard	John Kelly.....	June	9, 1876	780
Guard	Dennis Kerr.....	June	22, 1888	780
Guard	Robt. J. Martin.....	July	5, 1895	780
Guard	Alex. Meginly.....	May	26, 1896	780
Guard	Philip Morris.....	June	15, 1896	780
Guard	Michael Mullins.....	June	5, 1893	780
Guard	Abner A. New.....	July	25, 1894	780
Guard	C. E. Orne.....	Dec.	18, 1894	780
Guard	Edward O'Toole.....	Sept.	1, 1889	780
Guard	J. T. Reardon.....	July	25, 1895	780
Guard	Alex. Robertson.....	April	10, 1886	780
Guard	J. J. Rowe.....	Oct.	29, 1894	780
Guard	W. W. Scoville.....	Aug.	8, 1895	780
Guard	Phillip Shoemaker.....	Sept.	19, 1891	780

Superintendent of State Prisons—*Concluded*Sing Sing Prison—*Concluded*Competitive class—*Concluded*

Position	Name	Date of entrance into service		Compensation
Guard	B. Tompkins.....	June	21, 1887	\$780
Guard	Howard R. Safford.....	Aug.	24, 1897	780
Guard	John McGough.....	May	21, 1894	780
Guard	Lawrence Murphy.....	Mar.	16, 1892	780
Guard	John B. Haff.....	April	11, 1898	780
Guard	Charles S. Many.....	June	5, 1885	780
Guard	Alexander Van Wart.....	April	18, 1898	780
Foreman	Richard McGarr.....	Mar.	15, 1899	1,200
Foreman	John Hayden.....	June	18, 1891	1,200
Foreman	James A. Collins.....	May	24, 1898	1,500
Assistant foreman.....	Emmet L. Woodworth...	May	24, 1898	\$3 00 per day
Examiner clothing department.	Daniel K. Levy.....	Sept.	8, 1898	3 00 per day
Bertillon clerk.....	James M. Evans.....	Mar.	1, 1899	\$1.080
Master mechanic.....	George S. Coutie.....	May	4, 1898	600
Sales and collecting agent.....	F. H. Mills.....	Jan.	8, 1897	1,200
Purchasing agent.....	James P. Powers.....	July	31, 1900	1,500
Shipping clerk.....	Patrick Connaughton.....	Oct.	1, 1900	900
Superintendent, knitting industry	Robert H. Kennedy.....	July	31, 1900	1,200
Foreman, sash and door industry	David R. Alston.....	May	16, 1900	\$3 50 per day

Eastern New York Reformatory, Napanoch

Exempt class

Agent and warden.....	Silas W. Berry.....	Sept.	1, 1900	\$3.500
Chaplain	Francis H. Pierce.....	Oct.	1, 1900	2,000

Competitive class

Physician	Frank L. Christian.....	Jan.	1, 1901	2,000
Clerk	I. Edward Irish.....	Oct.	1, 1900	2,000
Kitchen keeper.....	James B. Fulton.....	Dec.	16, 1900	1,200
Keeper	Frank Roach.....	Dec.	19, 1900	900
Keeper	W. B. Topping.....	Oct.	1, 1900	900
Keeper	John O'Hara.....	Aug.	4, 1900	900
Keeper	H. M. Tiffany.....	Dec.	19, 1900	900
Guard	E. D. Ridley.....	Dec.	19, 1900	780
Guard	Albert S. Carlton.....	Oct.	15, 1900	780
Guard	William T. Glass.....	Dec.	5, 1900	780
Guard	Patrick T. Gordon.....	Dec.	20, 1900	780
Guard	Charles O. Lyman.....	Nov.	24, 1900	780
Guard	Alonzo G. Davis.....	Aug.	4, 1900	780
Master mechanic.....	George S. Coutie.....	Oct.	1, 1900	600

Forest, Fish and Game Commission

Unclassified service

Commissioner, president.....	W. Austin Wadsworth,	April	25, 1900	3,000
Commissioner	Percy S. Lansdowne.....	April	25, 1900	2,500
Commissioner	Delos H. Mackey.....	April	25, 1900	2,500
Commissioner	B. Frank Wood.....	April	25, 1900	2,500
Commissioner	DeWitt C. Middleton.....	April	25, 1900	2,500

Exempt class

Assistant secretary.....	John D. Whish.....	Oct.	1, 1900	2,000
Chief fire warden.....	L. S. Emmons.....	July	10, 1900	1,500

Forest, Fish and Game Commission—*Concluded*

Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent and engineer...	William F. Fox.....	May	7, 1895	\$3,000
Cashier and stenographer to shell fish commissioner.....	C. B. Kansier.....	Feb.	19, 1898	1,500
Confidential clerk to shell fish commissioner	William E. Sylvester....	April	10, 1899	1,500
Fish culturist	A. N. Cheney.....	May	7, 1895	3,000
Chief fish and game protector..	J. Warren Pond.....	April	25, 1895	2,500
Assistant chief protector.....	John E. Leavitt.....	May	7, 1895	1,200
Assistant chief protector.....	M. C. Worts.....	May	20, 1895	1,200
Auditor and pay clerk.....	A. J. Mulligan.....	June	7, 1895	1,740
Oyster protector.....	John E. Overton.....	July	3, 1900	1,000
Oyster protector.....	Edgar Hicks.....	Jan.	13, 1895	1,000
Clerk to chief protector.....	William Wolf.....	Dec.	31, 1895	1,500
Stenographer	J. J. Fourqurean.....	April	25, 1895	1,200
Stenographer	Charles E. Knowles.....	Oct.	4, 1900	1,200
Special agent.....	A. B. Strough.....	May	29, 1895	1,500
Foreman	Herbert E. Annin.....	Jan.	1, 1895	1,080
Foreman	E. F. Boehm.....	Jan.	1, 1895	1,080
Foreman	Frank Redband.....	Jan.	1, 1895	1,080
Foreman	S. M. Rose.....	Nov.	—, 1895	\$2 50 per day
Foreman	Charles H. Walters.....	Jan.	1, 1895	\$1,080
Foreman	John G. Roberts.....	Dec.	—, 1882	1,080

Non-competitive class

Fish and game protector.....	F. S. Beede.....	Oct.	8, 1895	500
Fish and game protector.....	Thomas Carter.....	Feb.	7, 1898	500
Fish and game protector.....	George Carver.....	May	29, 1895	500
Fish and game protector.....	Francis E. Courtney.....	Aug.	15, 1899	500
Fish and game protector.....	T. H. Donnelly.....	Sept.	4, 1895	500
Fish and game protector.....	George W. Earl.....	Feb.	6, 1899	500
Fish and game protector.....	Henry G. Eckel.....	Dec.	23, 1899	500
Fish and game protector.....	Spencer Hawn.....	May	8, 1895	500
Fish and game protector.....	Edwin A. Hazen.....	June	5, 1896	500
Fish and game protector.....	James Holmes.....	May	7, 1896	500
Fish and game protector.....	Willett Kidd.....	April	25, 1895	500
Fish and game protector.....	J. H. Lamphere.....	June	13, 1895	500
Fish and game protector.....	James B. McCook.....	Mar.	15, 1899	500
Fish and game protector.....	B. H. McCullom.....	Oct.	8, 1895	500
Fish and game protector.....	D. H. McKinnon.....	May	23, 1898	500
Fish and game protector.....	Joseph Northrup.....	April	25, 1895	500
Fish and game protector.....	Samuel Piersall.....	May	16, 1898	500
Fish and game protector.....	F. M. Potter.....	April	8, 1896	500
Fish and game protector.....	Wallace L. Reed.....	May	20, 1895	500
Fish and game protector.....	Bernard Salisbury.....	Aug.	8, 1895	500
Fish and game protector.....	Newton A. Scott.....	June	6, 1898	500
Fish and game protector.....	James F. Shedden.....	Nov.	9, 1896	500
Fish and game protector.....	George B. Smith.....	May	29, 1895	500
Fish and game protector.....	Isaiah Vosburgh.....	Mar.	15, 1899	500
Fish and game protector.....	Hiram L. Wait.....	Dec.	9, 1896	500
Fish and game protector.....	Amos D. Wellman.....	April	1, 1899	500
Fish and game protector.....	Alvin Winslow.....	May	7, 1895	500
Fish and game protector.....	Arthur Barger.....	June	1, 1900	500
Fish and game protector.....	R. B. Nichols.....	Feb.	6, 1900	500
Fish and game protector.....	S. G. Mattison.....	Mar.	1, 1900	500
Fish and game protector.....	Frank O. Fournia.....	July	10, 1900	500
Fish and game protector.....	Edwin Burhans.....	Mar.	6, 1900	500
Fish and game protector.....	John Schultz.....	Sept.	6, 1900	500
Assistant oyster protector.....	John Ferguson.....	April	4, 1895	\$2 50 per day
Expert forester.....	Ralph C. Bryant.....	July	10, 1900	\$1,000
Expert forester.....	H. S. Meekham.....	July	10, 1900	1,000

Forest Preserve Board

Unclassified service

Commissioner	Timothy L. Woodruff....	April	22, 1897	None
Commissioner	Charles H. Babcock.....	April	23, 1897	None
Commissioner	E. A. Bond.....	Jan.	1, 1899	None

Forest Preserve Board—*Concluded**Competitive class*

Position	Name	Date of entrance into service		Compensation
Assistant secretary.....	John S. Casey.....	June	1, 1897	\$1,500
Assistant superintendent and engineer	J. Y. McClintock.....	June	1, 1897	2,000
Special agent.....	Frank M. Pierce.....	Sept.	1, 1898	1,200
Special agent.....	C. C. Whitney.....	July	1, 1898	1,200
Stenographer	Gertrude V. Brice.....	June	11, 1900	1,200

State Architect

Unclassified service

State architect.....	G. L. Heins.....	Mar.	1, 1899	7,500
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Competitive class

Chief clerk.....	William W. Dennin.....	Feb.	19, 1897	1,500
Chief draughtsman.....	Clark L. Daggett.....	Nov.	8, 1888	2,500
Draughtsman	George D. Coons.....	Mar.	18, 1896	1,565
Draughtsman	Gilbert H. Anderson.....	Aug.	20, 1895	1,565
Draughtsman	Charles A. Sussdorff.....	Aug.	8, 1895	1,565
Draughtsman	Abner M. Stuckert.....	June	23, 1899	1,565
Draughtsman	Frederick E. Corwith....	Nov.	11, 1895	1,408 50
Draughtsman	Irwin J. Bush.....	Sept.	2, 1896	1,408 50
Draughtsman	George C. Van Buren....	July	19, 1895	\$2 50 per day
Draughtsman	Edward V. Rockwood....	April	9, 1900	2 00 per day
Draughtsman	Caroline L. Anderson....	April	16, 1900	2 00 per day
Draughtsman	Mortimer P. Thain.....	June	19, 1899	5 00 per day
Draughtsman	DeWitt M. Collier.....	June	19, 1899	5 00 per day
Draughtsman	Dennis F. Dunn.....	Oct.	7, 1889	\$1,565
Tracer	William A. Keller.....	Aug.	31, 1895	\$2 00 per day
Tracer	John H. Mee.....	Aug.	31, 1896	\$547 75
Superintendent of construction.	Christopher Keenan.....	May	26, 1899	\$5 00 per day
Structural engineer.....	Walter L. Lawton.....	April	16, 1900	\$2,000
Assistant structural engineer...	William T. Wooley.....	June	9, 1892	\$3 00 per day
Clerk	John S. Hutman.....	April	17, 1900	3 00 per day
Stenographer	Florence L. Hummell....	June	1, 1900	\$900
Stenographer	Frank J. O'Marah.....	June	1, 1899	1,200
Stenographer	Katharine J. Shields....	Sept.	11, 1899	900
Electrical engineer.....	Valentine C. Wynne.....	April	23, 1900	2,000
Electrical engineer.....	Edward E. Winters.....	June	23, 1899	2,500
Heating expert.....	Samuel B. Manning.....	June	23, 1899	2,000
Sanitary expert.....	Henri D. Dickinson.....	June	23, 1899	2,000
Sanitary expert.....	George C. Stoddard.....	Aug.	13, 1900	1,500
Building inspector.....	Henry G. Hammon.....	Sept.	1, 1900	\$5 00 per day
Building inspector.....	Lyman H. Dixon.....	Dec.	29, 1899	5 00 per day
Building inspector.....	George F. Hale.....	May	1, 1899	5 00 per day
Building inspector.....	F. W. Kirkland.....	July	22, 1898	5 00 per day
Building inspector.....	Henry Lampert.....	Jan.	9, 1899	5 00 per day
Messenger	A. V. O. De Graff.....	June	7, 1881	\$782 50
Office boy.....	Walter C. Longleway....	July	11, 1896	417 33
Office boy.....	Clarence Brainard.....	June	7, 1896	\$1 25 per day

Board of Health

Unclassified service

Commissioner	Daniel Lewis.....	Jan.	14, 1895	None
Commissioner	Owen Cassidy.....	Jan.	14, 1895	None
Commissioner	William T. Jenkins.....	Feb.	21, 1899	None
Commissioner	Walter F. Willcox.....	Mar.	21, 1899	None
Commissioner (tuberculosis)....	S. Case Jones.....	July	23, 1897	\$3,000
Commissioner (tuberculosis)....	Frederick W. Smith.....	July	16, 1895	3,000
Commissioner (ex officio).....	E. A. Bond.....	Jan.	1, 1899	None
Commissioner (ex officio).....	John C. Davies.....	Jan.	1, 1899	None
Commissioner (ex officio).....	A. H. Doty.....	Jan.	2, 1895	None

Board of Health—Concluded

Exempt class

Position	Name	Date of entrance into service		Compensation
Secretary	Baxter T. Smelzer.....	June	1, 1895	\$4.500

Competitive class

Assistant secretary.....	Thomas A. Stuart.....	July	21, 1893	2.500
Medical expert	F. C. Curtis.....	July	11, 1883	1,800
Chief clerk.....	Philip S. Hurd.....	July	1, 1895	1,800
Clerk	F. D. Beagle.....	Sept.	15, 1897	1,500
Clerk	A. K. Cole.....	June	26, 1899	1.500
Clerk	Ambrose Kelly.....	Sept.	22, 1900	1.500
Clerk	Theodore S. Van Cott....	Jan.	1, 1901	900
Clerk	Charles E. Thompson....	Mar.	20, 1894	1,500
Indexer	George G. Champlin.....	April	22, 1896	1,500
Indexer	I. H. Lindsay.....	Dec.	29, 1894	1.000
Chemist	Willis G. Tucker.....			1,500
Stenographer	Anna L. Mattimore.....	Dec.	1, 1886	1,000
Stenographer	John P. Martin.....	June	1, 1895	Paid by folio

Court of Claims

Unclassified service

Judge	Charles T. Saxton.....	Jan.	1, 1898	5,000
Judge	John M. Kellogg.....	Jan.	1, 1900	5,000
Judge	John F. Parkhurst.....	Jan.	1, 1898	5,000

Exempt class

Clerk	Philip Keck.....	Feb.	1, 1898	4,000
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Competitive class

Deputy clerk.....	James E. Kirk.....	Mar.	20, 1888	2.500
Stenographer	George W. Munson.....	Sept.	1, 1899	2,500
Marshal and messenger.....	J. Fremont Thompson....	Jan.	1, 1899	1,200
Clerk	Matthew J. Kendrick.....	May	1, 1898	\$2 00 per day
Office boy.....	George L. Martin.....	Aug.	12, 1898	1 00 per day

Bureau of Statistics of Labor

Unclassified service

Commissioner	John McMackin.....	Jan.	24, 1899	\$3.000
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Exempt class

Deputy commissioner.....	Adna F. Weber.....	Jan.	24, 1899	2,500
Chief clerk.....	Henry C. Southwick.....	June	4, 1897	2,000

Competitive class

Clerk	Kate Shaffer.....	Sept.	14, 1886	1,200
Clerk	Thomas J. Hammill.....	Mar.	1, 1898	\$4 00 per day
Clerk of statistics.....	James S. Lyons.....	Jan.	27, 1899	4 00 per day
Clerk of statistics.....	Robert D. Kennedy.....	Dec.	6, 1899	4 00 per day
Statistician	Leonard W. Hatch.....	Sept.	23, 1897	\$1.750
Statistician	David J. Naughton.....	Sept.	23, 1897	\$4 00 per day
Special agent.....	George A. Stevens.....	June	4, 1888	\$1.750
Special agent.....	Michael J. Reagan.....	April	1, 1889	1,500
Special agent.....	William E. Pettit.....	June	7, 1898	\$4 00 per day
Special agent.....	Daniel W. O'Connor.....	Mar.	1, 1898	4 00 per day
Special agent.....	Charles G. Bloete.....	June	28, 1889	4 00 per day
Superintendent, free employ- ment bureau.....	John J. Bealin.....	June	26, 1896	\$2,000
Clerk and typewriter, free em- ployment bureau.....	Elizabeth Crounse.....	Jan.	20, 1899	900

Board of Charities

Unclassified service

Position	Name	Date of entrance into service		Compensation
Commissioner	Newton Aldrich.....	April	3, 1896	\$10 00 per day
Commissioner	John V. Dahlgren.....	Mar.	25, 1898	10 00 per day
Commissioner	Annie G. DePayster....	Oct.	4, 1890	10 00 per day
Commissioner	Edward H. Litchfield....	Jan.	16, 1893	10 00 per day
Commissioner	Robert McCarthy.....	Mar.	17, 1892	10 00 per day
Commissioner	John Notman.....	Jan.	17, 1899	10 00 per day
Commissioner	Harvey W. Putnam.....	Feb.	17, 1897	10 00 per day
Commissioner	Stephen Smith, M. D....	Mar.	29, 1898	10 00 per day
Commissioner	William R. Stewart.....	May	31, 1892	10 00 per day
Commissioner	Enoch V. Stoddard.....	Jan.	1, 1895	10 00 per day
Commissioner	Peter Walrath.....	April	7, 1886	10 00 per day

Exempt class

Secretary	Robert W. Hebbard.....	Oct.	15, 1896	\$3,500
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Competitive class

Superintendent state and alien poor	Byron M. Child.....	June	1, 1899	3,000
Chief clerk.....	Wellington D. Ives.....	May	1, 1897	1,500
Clerk	Julia S. Hoag.....	—	—, 1875	1,400
Clerk	Fannie G. Schlesinger....	Aug.	1, 1900	480
Clerk	George McLeod.....	June	12, 1899	900
Clerk	Seward Wikoff.....	June	26, 1899	900
Statistical clerk.....	Ellen L. Tenny.....	—	—, 1879	\$3 00 per day
Junior clerk.....	Lillian Schlesinger.....	Mar.	1, 1897	\$600
Superintendent of inspection....	Walter S. Ufford.....	June	1, 1899	2,500
Inspector	Frank Kunzmann.....	Jan.	14, 1897	1,500
Inspector	Eben P. Dorr.....	Feb.	1, 1899	1,200
Inspector	Henry M. Lechtrecker...	Sept.	1, 1897	1,200
Inspector	John B. Prest.....	Dec.	8, 1900	1,200
Inspector	Mary S. Oppenheimer....	Sept.	1, 1897	900
Inspector	Mary E. Moxcey.....	Aug.	1, 1900	900
Inspector	Willis L. Weeden.....	Nov.	1, 1899	1,200
Inspector	Alice O. Moore.....	Nov.	1, 1899	900
Inspector	Henry D. Kerr.....	June	1, 1898	1,500
Inspector	Cyrus C. Lathrop.....	June	1, 1898	1,200
Inspector	Robert W. Hill.....	June	1, 1899	1,500
Stenographer	Anna Mitchell.....	Nov.	1, 1899	600
Stenographer	Georgie L. Fanning.....	—	—, 1884	720
Stenographer	Mary H. O'Brien.....	Oct.	23, 1900	600
Stenographer	Katharine M. Rulison....	May	14, 1900	600
Stenographer	Dixie Watson.....	Aug.	17, 1899	720
Stenographer	Iona Karker.....	Dec.	9, 1896	720
Stenographer	Karl F. Colson.....	June	1, 1899	900
Messenger	Charles W. Reynolds....	Jan.	13, 1896	720
Page	Charles L. Gehrich.....	Mar.	12, 1900	300

Civil Service Commission

Unclassified service

Commissioner	Silas W. Burt.....	Mar.	6, 1895	3,000
Commissioner	Wm. Miller Collier....	Feb.	2, 1899	3,000
Commissioner	Cuthbert W. Pound.....	June	12, 1900	3,000

Competitive class

Secretary	John C. Birdseye.....	June	1, 1884	3,000
Assistant secretary.....	Mary E. Dell.....	April	23, 1895	1,200
Chief examiner.....	Charles S. Fowler.....	Jan.	1, 1896	3,600
Assistant chief examiner and inspector	S. William Briscoe.....	Feb.	13, 1900	3,000
Examiner	Horatio M. Pollock.....	April	1, 1900	1,800
Examiner	Fred M. Eames.....	Nov.	20, 1899	1,400
Examiner	Luenda Gregory.....	Mar.	23, 1900	900

Civil Service Commission—*Concluded*
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Stenographer	Hattie B. Warner.....	Feb.	5, 1896	\$900
Stenographer	Mabel E. Paterson.....	Feb.	1, 1899	720
Stenographer	George R. Hitchcock.....	Jan.	10, 1900	900
Clerk	Julia M. Ryan.....	Jan.	25, 1898	720
Messenger	Isaac S. Hart.....	July	10, 1899	480

Board of Mediation and Arbitration

Unclassified service

Commissioner	W. H. H. Webster.....	May	20, 1896	3,000
Commissioner	James M. Gilbert.....	April	12, 1899	3,000
Commissioner	Bernard Stark.....	Jan.	17, 1901	3,000

Exempt class

Secretary	Thomas A. Braniff.....	Dec.	1, 1896	2,000
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Competitive class

Clerk	Frederick N. Lewis.....	Mar.	24, 1894	1,600
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Board of Tax Commissioners

Unclassified service

Commissioner	J. Edgar Leaycraft.....	April	12, 1899	5,000
Commissioner	George E. Priest.....	April	12, 1899	5,000
Commissioner	Lester F. Stearns.....	Sept.	12, 1899	5,000

Exempt class

Secretary	Peter Deyo.....	July	1, 1896	3,500
Expert examiner of special franchises	J. G. White & Co.....	Jan.	1, 1900	1,500 per month
Expert examiner of special franchises	P. B. Wittmer.....	Jan.	1, 1901	150 per month
Confidential appraiser.....	J. H. Ehrehart.....	Mar.	21, 1900	300 per month
Confidential special agent.....	R. E. Thompson.....	May	1, 1900	150 per month
Confidential special agent.....	Dana Rhodes.....	April	1, 1900	150 per month
Confidential special agent.....	H. P. School.....	May	1, 1900	150 per month
Confidential special agent.....	F. L. Getman.....	May	1, 1900	150 per month
Confidential special agent.....	George P. Pudney.....	May	15, 1900	150 per month
Confidential special agent.....	A. D. Falconer.....	May	1, 1900	150 per month

Competitive class

Stenographer	Millicent Fellows.....	June	19, 1900	\$900
Stenographer	Lulu Dillenbeck.....	Jan.	1, 1897	900
Junior clerk.....	Charles J. Tobin.....	June	6, 1900	480
Clerk	Marshall M. France.....	Sept.	13, 1899	1,500
Bookkeeper	Frederick D. Bidwell.....	Mar.	1, 1900	1,200
Page	Charles W. Jones.....	Oct.	20, 1899	300

State Historian

Unclassified service

State historian.....	Hugh Hastings.....	April	30, 1895	4,500
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State Historian—*Concluded*
Competitive class

Position	Name	Date of entrance into service		Compensation
Chief clerk.....	Henry H. Noble.....	Sept.	4, 1895	\$1,500
Typewriter	Caroline L. Herzog.....	Feb.	1, 1897	900
Page	Jesse Cohen.....	May	7, 1900	\$4 00 per week
Chief	*E. T. Corwin.....	Sept.	—, 1899	\$3,000
Typewriter	*Hetty Wilcox.....	Sept.	—, 1899	500

Inspector of Gas Meters

Unclassified service

Inspector	Jastrow Alexander.....	Feb.	1, 1899	5,000
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Exempt class

Deputy	John Pauly.....	Feb.	5, 1896	1,500
Deputy	Joseph Stockmar.....	Feb.	6, 1896	1,500
Deputy	Oscar F. Price.....	Sept.	1, 1898	1,500
Deputy	George A. Owens.....	Feb.	15, 1896	1,500

Competitive class

Gas meter tester.....	Emil J. Schwarz.....	June	28, 1900	\$3 50 per day
Gas meter tester.....	John Gordon.....	July	2, 1900	3 50 per day
Gas meter tester.....	Thomas F. Farrell.....	July	5, 1900	3 50 per day
Gas meter tester.....	Martin Rehm.....	July	9, 1900	3 50 per day
Gas meter tester.....	Edward A. Young.....	July	10, 1900	3 50 per day
Gas meter tester.....	Michael Brady.....	July	13, 1900	3 50 per day
Gas meter tester.....	Louis Jacobs.....	July	18, 1900	3 50 per day
Gas meter tester.....	Walter H. Seinsoth.....	July	26, 1900	3 50 per day

Superintendent of Weights and Measures

Unclassified service

Superintendent	Lewis Boss.....	Feb.	29, 1896	\$300
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Onondaga Salt Works

Unclassified service

Superintendent	Charles Hiscock.....	Feb.	—, 1896	1,500
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Exempt class

Deputy superintendent.....	Henry L. Bassett.....	July	—, 1896	1,200
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Competitive class

Chief engineer	Robert Drumma.....	July	—, 1896	1,200
Chief barrel inspector.....	John Gebhardt.....	July	—, 1896	840
Supervisor of aqueducts.....	John Carey.....	July	—, 1896	840
Receiver	Thomas F. O'Neil.....	July	—, 1896	840
Salt inspector.....	James M. Van Epps.....	July	—, 1896	400
Salt inspector.....	Julius Van Velde.....	July	—, 1896	400
Salt inspector.....	William L. Schug.....	July	—, 1896	400
Salt inspector.....	Jacob Vroman.....	July	—, 1896	600

*Appointed without examination under the provisions of civil service rule VIII, section 5.

Onondaga Salt Works—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Salt inspector.....	Dan Matthews.....	July	—, 1896	\$400
Salt inspector.....	Thomas Stack.....	July	—, 1896	600
Salt inspector.....	P. H. Lauton.....	July	—, 1896	600
Engineer	James Parkinson.....	July	—, 1896	\$1 37½ per day
Engineer	Matthew Maloney.....	July	—, 1896	\$600
Engineer	James Rachford.....	July	—, 1896	\$1 80 per day
Engineer	John Butler.....	June	8, 1897	1 37½ per day
Engineer	Martin Kerwin.....	July	—, 1896	\$600
Engineer	Charles Klock.....	July	—, 1896	\$1 80 per day
Pumper	John B. Sullivan.....	Dec.	1, 1899	\$600

Agricultural Experiment Station, Geneva

Exempt class

Director	W. H. Jordan.....	July	1, 1896	4,000
Assistant director.....	William P. Wheeler.....	Jan.	1, 1888	1,800

Competitive class

Chemist	L. L. Van Slyke.....	June	12, 1890	2,500
Assistant chemist.....	Edwin B. Hart.....	July	30, 1897	840
Assistant chemist.....	A. D. Cook.....	Oct.	1, 1892	840
Assistant chemist.....	Andrew J. Patten.....	Aug.	1, 1900	600
Assistant chemist.....	Charles W. Mudge.....	Mar.	15, 1899	720
Assistant chemist.....	J. A. LeClere.....	Nov.	12, 1895	960
Assistant chemist.....	C. G. Jenter.....	Sept.	8, 1891	1,200
Assistant chemist.....	W. H. Andrews.....	Sept.	20, 1891	1,200
Assistant chemist.....	Fred D. Fuller.....	July	30, 1897	840
Horticulturist	S. A. Beach.....	Nov.	—, 1891	1,500
First assistant horticulturist...	Heinrich Hasselbring....	Nov.	1, 1900	840
Assistant steam engineer.....	Eugene T. Casler.....	Jan.	1, 1899	840
Agriculturist and superinten- dent of labor.....	George W. Churchill.....	April	1, 1884	900
Janitor	F. G. Phillips.....	Sept.	6, 1893	480
Janitor	H. W. Hadlow.....	April	11, 1892	480
Editor and librarian.....	Frank H. Hall.....	April	1, 1897	1,800
Expert dairy bacteriologist....	H. A. Harding.....	Jan.	23, 1899	1,200
Watchman	C. A. Hoffman.....	April	—, 1895	540
Computer	A. H. Horton.....	May	28, 1890	720
Florist	W. H. Kitney.....	April	5, 1892	480
Entomologist	Victor H. Lowe.....	July	23, 1894	1,500
Foreman in orchards.....	J. Lydon.....	Nov.	27, 1893	600
Laboratory assistant.....	M. J. Murray.....	Aug.	1, 1894	480
Stenographer and clerk.....	F. E. Newton.....	Jan.	1, 1884	1,000
Secretary and treasurer.....	W. O'Hanion.....	Sept.	24, 1886	400
Poultryman	P. F. O'Neil.....	April	10, 1887	540
Dairyman	I. W. Phillips.....	Mar.	5, 1889	480
Cheese instructor.....	George A. Smith.....	April	15, 1898	1,500
Herdsmen	A. D. Steward.....	Jan.	24, 1893	480
Herdsmen	J. B. Witter.....	April	15, 1900	540
Botanist and mycologist.....	F. C. Stewart.....	July	23, 1894	1,500
Foreman in horticulture.....	O. M. Taylor.....	April	1, 1896	600
Stenographer	Jennie Terwilliger.....	Sept.	1, 1899	600
Student assistant.....	F. M. Kolfs.....	Dec.	21, 1899	Board and ex- penses
Assistant bacteriologist.....	L. A. Rogers.....	July	10, 1900	\$600
Student assistant in botany....	E. D. Merrill.....	Board and ex- penses
Entomologist	F. A. Serrine.....	July	23, 1894	\$1,500
Assistant entomologist.....	P. J. Parrott.....	Aug.	1, 1900	600
Traveling agent.....	W. Thomas Rupert.....	Mar.	28, 1898	\$2 50 per day
Traveling agent.....	Joseph L. Colvin.....	Mar.	16, 1898	\$1,200
Mechanic	E. L. Albro.....	April	11, 1887	\$2 00 per day

Niagara Reservation

Unclassified service

Position	Name	Date of entrance into service		Compensation
Commissioner	Andrew H. Green.....	Mar.	2, 1893	None
Commissioner	Alexander J. Porter.....	Mar.	25, 1898	None
Commissioner	Thomas P. Kingsford....	Mar.	25, 1898	None
Commissioner	Charles M. Dow.....	Mar.	25, 1898	None
Commissioner	George Raines.....	Mar.	2, 1893	None

Exempt class

Treasurer and secretary.....	Peter A. Porter, jr.....	Feb.	11, 1900	\$1,000
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Competitive class

Superintendent	Thomas V. Welch.....	July	16, 1885	2,400
Police constable.....	Henry Highland.....	July	16, 1885	900
Police constable.....	Hugh T. Birch.....	July	26, 1892	900
Police constable.....	Rankin McMullin.....	July	16, 1885	900
Police constable.....	George S. Sims.....	July	16, 1885	900
Police constable.....	Jacob J. Anthony.....	July	16, 1885	900
Police constable.....	Edward Welch.....	July	20, 1885	900
Foreman	James R. Wight.....	April	1, 1896	\$2 50 per day
Consulting engineer.....	*R. S. Buck.....	July	28, 1900
Civil engineer.....	*Walter Jones.....	Sept.	14, 1900	\$10 00 per day

Pan-American Exposition

Unclassified service

Manager	Jacob Amos.....	April	21, 1899	None
Manager	John T. Mott.....	April	21, 1899	None
Manager	Gaines C. Bolin.....	April	21, 1899	None
Manager	George E. Yost.....	April	21, 1899	None
Manager	Leopold Stern.....	April	21, 1899	None
Manager	Frederick Greiner.....	April	21, 1899	None
Manager	Daniel L. Lockwood.....	April	21, 1899	None
Manager	Nicholas V. V. Franchot.	April	21, 1899	None
Manager	Andrew S. Hamersly.....	May	17, 1900	None

Exempt class

Secretary	Byron R. Newton.....	Mar.	24, 1900	\$1,800
Chief executive officer.....	Sidney W. Petrie.....	Mar.	24, 1900	3,000
Inspector of construction.....	Charles Griffiths.....	Aug.	1, 1900	1,200
Superintendent, fruit department	S. D. Willard.....	Expenses
Superintendent, agricultural department	J. H. Durkee.....	Nov.	1, 1900	\$1,200
Assistant superintendent, agricultural department.....	John McCann.....	Nov.	1, 1900	900
Assistant superintendent, fruit department	F. E. Dawley.....	Nov.	1, 1900	1,000
Superintendent, dairy exhibit...	George A. Smith.....	Oct.	1, 1900	1,028 50
Superintendent, apiarian exhibit.	Orel L. Hershiser.....	Nov.	1, 1900	1,800

Health Officer, Port of New York

Unclassified service

Health officer.....	Alvah H. Doty.....	Jan.	2, 1895	12,500
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Exempt class

Deputy health officer.....	E. B. Sanborn.....	April	1, 1879	2,700
Deputy health officer.....	J. B. L'Hommedieu.....	Jan.	20, 1895	2,700
Chief disinfecter and pilot.....	Edward Crawford.....	May	1, 1880	1 200
Disinfecter and pilot.....	James Dillon.....	April	1, 1892	780

*Appointment without examination under the provisions of civil service rule VIII, section 5.

Health Officer, Port of New York—*Concluded*
Exempt class—Concluded

Position	Name	Date of entrance into service		Compensation
Disinfector and deckhand.....	William O'Rourke.....	Oct.	1, 1892	\$720
Disinfector and deckhand.....	Edwin Rabey.....	Aug.	1, 1898	480
Disinfector and deckhand.....	Philip Stell.....	Sept.	1, 1896	720
Disinfector and deckhand.....	John Tilson.....	Feb.	1, 1895	720

Competitive class

Secretary	A. G. Hall.....	Feb.	1, 1895	1,800
Constructing engineer.....	E. M. Skinner.....	Sept.	8, 1892	1,500
Superintendent	Smith Oakley.....	April	—, 1895	1,200
Bacteriologist	Charles B. Fitzpatrick..	June	—, 1898	1,200
Clerk	Maurice J. Doyle.....	Mar.	1, 1892	960
Laboratory assistant.....	Frederick Huber.....	April	—, 1897	720
Engineer	Henry Johnson.....	Mar.	—, 1895	1,080
Engineer	William Sullivan.....	Aug.	12, 1896	1,080
Captain	Edward Keegan.....	Feb.	—, 1895	1,200
Captain	Thomas Taylor.....	Sept.	15, 1892	1,200
Watchman	William Lockman.....	July	—, 1895	720
Watchman	C. N. Stobel.....	Sept.	—, 1897	540
Watchman	Harry Rabey.....	May	1, 1899	360
Carpenter	Gustave Paulson.....	Mar.	—, 1895	840
Superintendent of grounds.....	Daniel C. Dean.....	Sept.	—, 1892	900
Junior clerk.....	Angus P. Thorne.....	Aug.	1, 1898	480
Fireman	Matthias Brady.....	May	—, 1893	720
Fireman	Aymar Romer.....	July	—, 1896	720
Fireman	Richard Sweeney.....	April	—, 1897	720

Quarantine Commission

Unclassified service

Commissioner	Frederick H. Schroeder..	Jan.	15, 1896	2,500
Commissioner	Edmund J. Palmer, M. D.	Jan.	15, 1896	2,500
Commissioner	Hugh McRoberts.....	June	8, 1899	2,500

Exempt class

Secretary	Charles F. Bruder.....	Aug.	15, 1895	1,800
Superintendent	Henry G. Arnold.....	July	1, 1895	2,500
Superintendent	Frederick G. Milligan...	July	1, 1895	1,500
Superintendent	David H. Starin.....	July	10, 1888	1,200
Captain, tug.....	Daniel Moriarty.....	Aug.	10, 1895	1,200
Engineer, tug.....	Thomas Law.....	Aug.	10, 1895	960
Fireman, tug.....	Patrick Monohan.....	Aug.	22, 1900	480
Engineer	Thomas Barnes.....	May	24, 1897	1,150
Engineer	Gilbert M. Sofield.....	Aug.	10, 1895	1,050
Steward	James Simpson.....	July	26, 1898	600
Master mechanic.....	U. Grant Innes.....	July	1, 1896	\$3 50 per day

Board of Port Wardens

Unclassified service

Port warden	Hiram Calkins.....	May	13, 1897	Fees
Port warden	John H. Gunner.....	Mar.	16, 1895	Fees
Port warden	Wilbur W. Capron.....	Mar.	16, 1895	Fees
Port warden	Robert M. Johnston.....	Mar.	30, 1895	Fees
Port warden	William O'Connor.....	July	15, 1895	Fees
Port warden	John H. Boland.....	Dec.	5, 1895	Fees
Port warden	John S. Kidder.....	April	15, 1896	Fees
Port warden	Isaac W. Edsall.....	April	28, 1896	Fees
Port warden	Robert B. Miller.....	Aug.	14, 1896	Fees

Exempt class

Secretary	Albert W. Dodge.....	Jan.	4, 1894	\$1,600
Collector	John Regan.....	April	2, 1894	1,400

Commerce Commission

Unclassified service

Position	Name	Date of entrance into service		Compensation
Commissioner	Andrew H. Green.....	July	19, 1898	None
Commissioner	Hugh Kelly.....	July	19, 1898	None
Commissioner	Charles A. Schieren.....	July	19, 1898	None
Commissioner	Christopher C. Shayne...	July	19, 1898	None
Commissioner	Alexander R. Smith.....	Jan.	19, 1898	None

Competitive class

Stenographer	Janet Remington.....	Oct.	15, 1898	\$1,200
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Superintendent of Elections

Unclassified service

Superintendent	John McCullagh.....	July	19, 1898	5,000
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Exempt class

Chief deputy superintendent....	Clarence E. Van Deusen.	Aug.	4, 1898	4,500
Clerk	Patrick H. Dunn.....	Aug.	17, 1898	1,800
Stenographer	Arthur Hoffman.....	Aug.	22, 1898	1,500
Deputy superintendents.....	The number authorized by law.			

State Fair Commission

Unclassified service

Commissioner	Frank D. Ward.....	April	10, 1900	None
Commissioner	George A. Smith.....	April	10, 1900	None
Commissioner	James H. Durkee.....	April	10, 1900	None
Commissioner	Samuel D. Willard.....	April	10, 1900	None
Commissioner	George I. Wilber.....	April	10, 1900	None
Commissioner	Elliot B. Norris.....	April	10, 1900	None
Commissioner	Charles H. Holcomb.....	April	10, 1900	None
Commissioner	Harry Hamlin.....	April	10, 1900	None
Commissioner	Frederick C. Stevens.....	April	10, 1900	None

Exempt class

Manager	J. H. Durkee.....	May	18, 1900	\$1,500
Superintendent	H. A. Moyer.....	May	18, 1900	2,000
Secretary	S. C. Shaver.....	May	18, 1900	1,500
Assistant secretary.....	J. B. Docharty.....	May	18, 1900	1,200
Treasurer	A. E. Brown.....	May	18, 1900	500
Superintendent of races.....	Theo. H. Coleman.....	May	18, 1900	600

Racing Commission

Exempt class

Secretary	John Boden.....	May	20, 1895	2,500
Counsel	Welton C. Percy.....	May	20, 1895	1,500

New York Monuments Commission

Unclassified service

Commissioner	Daniel E. Sickels.....	None
Commissioner	Daniel Butterfield.....	None

New York Monuments Commission—Concluded

Unclassified service—Concluded

Position	Name	Date of entrance into service	Compensation
Commissioner	Alex. S. Webb.....	None
Commissioner	Anson C. McCook.....	None
Commissioner	Lewis R. Stegman.....	None
Commissioner	Clinton Beckwith.....	None
Commissioner	Charles A. Richardson...	None
Commissioner	Edward M. Hoffman.....	None

Competitive class

Engineer and secretary.....	A. J. Zabriskie.....	Jan. 1, 1890	\$2,500
Draughtsman	William Verhas.....	July 12, 1895	1,200
Stenographer	Edith P. Loomis.....	Sept. 1, 1890	600

Commission in Lunacy

Unclassified service

Legal commissioner.....	Wm. C. Dsborne.....	May 16, 1899	5,000
Lay commissioner.....	Wm. L. Parkhurst.....	May 14, 1897	5,000

Exempt class

Secretary	T. E. McGarr.....	June 5, 1889	4,000
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Competitive class

Auditor	George D. Sanford.....	April 1, 1892	4,000
Confidential clerk and assistant auditor	Carroll F. Smith.....	July 18, 1899	3,200
Voucher clerk.....	Lillian A. Walker.....	July 9, 1894	1,500
Clerk	Margaret D. Gibb.....	Oct. 10, 1898	900
Clerk	Emilie Phillips.....	Mar. 1, 1898	600
Indexer	Minnie G. Sennett.....	June 1, 1900	700
Stenographer	Frank P. Hoffman.....	Oct. 10, 1898	1,200
Stenographer	Elizabeth M. Dean.....	Jan. 1, 1898	700
Special estimate clerk.....	Helen H. Betzinger.....	Dec. 3, 1896	1,500
Messenger	John H. Flinn.....	May 5, 1895	600
Page	Fred J. Coons.....	Nov. 1, 1897	300
Special agent.....	Patrick Ford, jr.....	May 1, 1893	\$5 00 per day
Special agent.....	Lyman Robinson.....	June 1, 1893	5 00 per day
Special agent.....	Charles P. Bible.....	Nov. 1, 1895	5 00 per day
Special agent.....	Egbert F. Kroyer.....	Feb. 1, 1896	5 00 per day
Special agent.....	W. J. Bedenkapp.....	May 1, 1896	5 00 per day
Special agent.....	W. S. Augsburg.....	June 29, 1895	5 00 per day
Special agent.....	Murray Benham.....	Mar. 1, 1898	5 00 per day
Expert	*W. O. Atwater.....	Jan. 11, 1899	\$1,500

Pathological Institute

Competitive class

Director	Ira Van Gieson.....	Feb. 1, 1896	5,000
Chief associate in pathology....	Henderson B. Deady.....	June 11, 1896	1,500
Associate in anthropology.....	Henry L. Winter.....	Feb. 20, 1899	900
Associate in psychology.....	Boris Sidis.....	Nov. 7, 1896	1,500
Associate in pathology.....	B. Onuf.....	Dec. 1, 1896	500
Associate in bacteriology.....	Harlow Brook.....	Jan. 1, 1897	900
Associate in physiological chemistry	Samuel Bookman.....	Mar. 3, 1897	900
Associate in comparative neu- rology	C. Judson Herrick.....	Sept. 3, 1897	750
Medical stenographer.....	Cora C. Holcomb.....	May 1, 1897	900
Clerk	Wm. R. Van Koughnet..	May 1, 1897	1,050
Librarian	Amalie Busck.....	Sept. 18, 1896	900
Archivist	Marie Onuf.....	Sept. 18, 1897	900
Janitor	Thomas J. Deaken.....	Aug. 1, 1896	660

*Appointment without examination under the provisions of civil service rule VIII, section 5.

Commission in Lunacy—Continued

Pathological Institute—Concluded

Non-competitive class

Position	Name	Date of entrance into service		Compensation
Special attendant.....	Carrie M. McFarren.....	June	2, 1898	\$300
Special attendant.....	Eugenie Kruszewski.....	July	13, 1897	240

State Hospital, Binghamton

Unclassified service

Trustee	G. W. Fairchild.....	Jan.	1, 1901	None
Trustee	George H. Barlow.....	April	30, 1895	None
Trustee	Henry L. Armstrong.....	April	30, 1895	None
Trustee	Andrew J. French.....	April	—, 1896	None
Trustee	George C. Bayless.....	Mar.	21, 1898	None
Trustee	William Mason.....	Mar.	21, 1898	None
Trustee	Theodore D. Gere.....	Jan.	1, 1899	None

Exempt class

Attorney	Harvey Hinman.....	Oct.	1, 1900	\$1,200
Treasurer	John Rankin.....	May	1, 1894	1,500

Competitive class

Medical superintendent.....	Charles G. Wagner.....	Feb.	8, 1892	4,300
First assistant physician.....	Wm. A. White.....	May	1, 1892	2,000
Second assistant physician.....	Arthur Summers.....	Nov.	1, 1893	1,500
Assistant physician.....	H. Wardner Eggleston...	May	1, 1896	1,400
Assistant physician.....	Cecil L. MacCoy.....	April	1, 1896	1,200
Junior physician.....	Edward Gillespie.....	Oct.	1, 1896	1,110
Medical interne.....	Irving L. Walker.....	May	15, 1900	600
Woman physician.....	Mary O'Malley.....	Oct.	1, 1898	1,200
Steward	Edwin Evans.....	July	1, 1880	2,000
Matron	Lura Sinclair.....	Sept.	6, 1897	672
Apothecary	Burt Nelson.....	April	1, 1892	600
Stenographer	Margaret M. Bloxham...	May	1, 1896	576
Accountant	Robert J. Powers.....	Oct.	1, 1894	840
Voucher and treasurer's clerk..	Oliver A. Kilmer.....	Jan.	1, 1899	600
Bookkeeper	Edward S. Graney.....	Dec.	1, 1893	888
Stenographer	Mae A. Mandeville.....	Jan.	1, 1900	504
Chief engineer.....	Samuel F. Collins.....	July	1, 1880	1,200
Electrical engineer.....	Joseph Griffith.....	Oct.	1, 1894	720
Electrical engineer.....	John H. Johnson.....	Aug.	1, 1894	900
Assistant engineer.....	Martin Whittaker.....	Nov.	1, 1890	600
Assistant engineer.....	Charles Pake.....	Nov.	1, 1881	600
Assistant engineer.....	Eugene D. Bogart.....	Dec.	1, 1900	480
Assistant steam engineer.....	Zina G. Shoemaker.....	April	1, 1891	720

Non-competitive class

Attendants, nurses, firemen, etc..... 253

State Hospital, Buffalo

Unclassified service

Manager	James Atwater.....	Mar.	23, 1898	None
Manager	Joseph P. Dudley.....	Mar.	6, 1895	None
Manager	Frederick P. Hall.....	Mar.	6, 1895	None
Manager	Jessie H. Jewett.....	Mar.	6, 1897	None
Manager	Thomas Lothrop.....	Jan.	11, 1893	None
Manager	Esther K. McWilliams...	Mar.	6, 1897	None
Manager	Sheldon B. Broadhead....	Jan.	10, 1900	None

Commission in Lunacy—Continued

State Hospital, Buffalo—Concluded

Exempt class

Position	Name	Date of entrance into service		Compensation
Attorney	John E. Pound.....	Feb.	—, 1898	\$1,500
Secretary and treasurer.....	Morton K. McMillan.....	Oct.	12, 1899	1,500

Competitive class

Medical superintendent.....	Arthur W. Hurd.....	Aug.	7, 1895	4,200
First assistant physician.....	Henry P. Frost.....	Mar.	1, 1897	2,500
Second assistant physician.....	George G. Armstrong.....	Jan.	18, 1895	1,400
Assistant physician.....	Walter H. Conley.....	Dec.	5, 1894	1,500
Assistant physician.....	Joseph B. Betts.....	Dec.	5, 1895	1,500
Assistant physician.....	Edwin A. Bowerman.....	Mar.	8, 1896	1,300
Junior physician.....	C. J. Patterson.....	Dec.	1, 1897	1,200
Junior physician.....	Edward G. Aldrich.....	Dec.	6, 1897	1,000
Woman physician.....	Helene Kuhlmann.....	Dec.	1, 1892	1,500
Medical interne.....	Alton L. Smiley.....	Oct.	14, 1900	600
Steward	John E. Culp.....	Aug.	17, 1891	1,700
Apothecary	Robert A. Sloss.....	April	18, 1900	480
Stenographer	Kate O'Flanigan.....	Mar.	19, 1900	576
Bookkeeper	Fred W. Kyte.....	May	9, 1898	912
Accountant	Dennis W. Seymour.....	Dec.	31, 1898	840
Stenographer	Annie R. Devereux.....	Dec.	27, 1898	528
Chief engineer.....	Thomas Sutcliff.....	Feb.	24, 1887	1,200
Assistant engineer.....	William Goudy.....	Nov.	15, 1880	720
Assistant steam engineer.....	Samuel R. Finley.....	Dec.	23, 1898	480
Storekeeper	Geo. J. Wheeler.....	Jan.	12, 1892	600
Electrical engineer.....	James D. Leonard.....	Mar.	8, 1894	900
Assistant electrical engineer....	H. L. Leonard.....	May	1, 1896	600

Non-competitive class

Attendants, firemen, nurses, etc..... 272

State Hospital, Dannemora

Competitive class

Medical superintendent.....	Robert B. Lamb.....	July	1, 1900	3,500
Junior physician.....	Charles H. North.....	Nov.	1, 1900	900
Medical interne.....	Amos T. Baker.....	Nov.	13, 1900	600
Assistant engineer.....	Fred Chappel.....	Oct.	31, 1900	600
Assistant electrical engineer....	David N. Nickerson.....	Nov.	20, 1900	480
Storekeeper	J. Scott Nichols.....	Nov.	29, 1900	480

Non-competitive class

Attendants, firemen, etc..... 30

State Homeopathic Hospital, Gowanda

Unclassified service

Manager	Ogden P. Letchworth....	Jan.	26, 1898	None
Manager	Francis D. Ormes.....	Nov.	11, 1896	None
Manager	George W. Seymour.....	Nov.	11, 1896	None
Manager	Fred J. Blackmon.....	Nov.	11, 1896	None
Manager	Edwin H. Wolcott.....	Nov.	11, 1896	None
Manager	Eugene H. Porter.....	April	4, 1899	None
Manager	Morris Morey.....	April	4, 1899	None

Exempt class

Treasurer	Fred J. Blackmon.....	—	—, 1895	\$1,500
Attorney	Charles W. Terry.....	Jan.	1, 1900	1,200

Commission in Lunacy—Continued

State Homeopathic Hospital, Gowanda—Concluded

Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent	Daniel H. Arthur.....	Mar.	9, 1898	\$3,500
First assistant physician.....	George F. Adams.....	Aug.	1, 1898	2,200
Junior physician.....	Clarence A. Potter.....	Mar.	1, 1899	1,100
Steward	Earl R. Quackenbush....	Aug.	—, 1898	1,700
Matron	Olive A. Carpenter.....	July	27, 1898	648
Stenographer	Frank S. Sharp.....	Oct.	22, 1900	600
Stenographer	Joseph E. Pangborn.....	July	12, 1900	600
Bookkeeper	Francis U. Burke.....	Aug.	1, 1898	880
Chief steam engineer.....	Maxwell S. Cooley.....	Dec.	9, 1898	1,200
Assistant steam engineer.....	Geo. W. Burroughs.....	May	1, 1899	720

Non-competitive class

Attendants, firemen, nurses, etc..... 54

Long Island State Hospital

Unclassified service

Manager	John G. Deubert.....	—	—, 1895	None
Manager	Evan F. Smith.....	—	—, 1895	None
Manager	Alexander E. Orr.....	—	—, 1895	None
Manager	Theron L. Smith.....	—	—, 1895	None
Manager	Bradish Johnson.....	Jan.	—, 1900	None
Manager	James McMahon.....	Mar.	—, 1900	None
Manager	George L. Thomas.....	Jan.	—, 1901	None

FLATBUSH DEPARTMENT

Exempt class

Chaplain	Rev. John T. Woods.....	Oct.	1, 1895	\$300
Chaplain	Rev. S. C. Williams.....	Oct.	1, 1896	300
Attorney	Marcus D. Campbell.....	Dec.	1, 1897	2,000
Treasurer	Henry E. Abell, jr.....	Nov.	1, 1895	2,500

Competitive class

Medical superintendent.....	Robert M. Elliot.....	Dec.	1, 1895	3,490
First assistant physician.....	Ira O. Tracy.....	July	28, 1890	2,500
Second assistant physician.....	Edward D. Warren.....	July	26, 1893	2,000
Junior physician.....	Edward L. Parker.....	Aug.	23, 1897	900
Woman physician.....	Caroline M. Stengel.....	Jan.	7, 1897	1,300
Resident steward.....	Wm. L. Buck.....	June	1, 1900	1,200
Matron	Mary A. Johnson.....	Oct.	1, 1895	720
Medical interne.....	Wm. H. Young.....	Jan.	8, 1900	600
Apothecary	William Tompkins.....	Oct.	1, 1895	600
Stenographer	Amy L. Babcock.....	Aug.	25, 1897	552
Storekeeper	J. Henry Downes.....	Aug.	25, 1896	552
Bookkeeper	Mary H. Clay.....	Feb.	17, 1892	840
Stenographer	Mary E. Patterson.....	Dec.	1, 1895	600
Special attendant (clerk).....	Jennie H. Hall.....	Aug.	1, 1900	300
Assistant steam engineer.....	Patrick Garrahan.....	May	1, 1892	720
Electrical engineer.....	Willis A. Roth.....	Nov.	23, 1896	900

Non-competitive class

Attendants, firemen, nurses, etc..... 189

KINGS PARK DEPARTMENT

Exempt class

Chaplain	Rev. N. O. Halsted.....	April	1, 1897	300
Chaplain	Rev. J. E. Bennett.....	June	1, 1897	300

Commission in Lunacy—Continued
Long Island State Hospital—Concluded
KINGS PARK DEPARTMENT—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Medical superintendent.....	Oliver M. Dewing.....	Dec.	11, 1889	\$4,200
First assistant physician.....	George O'Hanlon.....	Oct.	15, 1898	2,000
Second assistant physician.....	Walter H. Kidder.....	Oct.	1, 1900	1,500
Assistant physician.....	Paul G. Taddiken.....	Jan.	1, 1900	1,200
Assistant physician.....	Arthur J. Capron.....	Sept.	1, 1897	1,200
Assistant physician.....	Theodore I. Townsend...	Feb.	1, 1900	1,200
Assistant physician.....	Wm. H. Hagenbuch.....	June	15, 1896	1,300
Junior physician.....	DeWitt C. MacClymont..	Mar.	20, 1899	900
Junior physician.....	Bryan G. Williams.....	Mar.	5, 1895	900
Junior physician.....	Albert G. Bising.....	Dec.	1, 1900	900
Junior physician.....	John R. Harding.....	July	24, 1900	900
Junior physician.....	Baron R. Nairn.....	July	10, 1900	1,100
Woman physician.....	Anna Craig.....	May	6, 1898	1,200
Medical interne.....	Menas S. Gregory.....	July	3, 1900	600
Storekeeper	Sidney S. Conklin.....	Oct.	1, 1900	480
Apothecary	John E. Corbett.....	Nov.	1, 1898	528
Stenographer	Augusta M. Palmer.....	June	1, 1894	600
Stenographer	Nelle Clark.....	June	25, 1900	480
Bookkeeper	Charles F. Russell.....	July	11, 1900	840
Accountant	Oliver F. Reed.....	May	12, 1899	741
Stenographer	Annie B. Nesbeitt.....	Aug.	1, 1900	528
Chief steam engineer.....	Wm. B. Armstrong.....	Aug.	1, 1898	1,200
Assistant steam engineer.....	James McGiveran.....	Sept.	6, 1898	720
Assistant steam engineer.....	Stephen Morrissey.....	Sept.	15, 1896	720
Electrical engineer.....	Christian Ashmusen.....	June	12, 1899	900
Assistant electrical engineer....	John J. McCarthy.....	April	26, 1900	720
Assistant electrical engineer....	Ira W. Brown.....	July	14, 1899	480

Non-competitive class

Attendants, firemen, nurses, etc..... 415

PURCHASING STEWARD'S DEPARTMENT, MANHATTAN AND LONG ISLAND STATE HOSPITALS

Competitive class

Purchasing steward.....	Frederick A. Wheeler....	Oct.	1, 1895	5,000
Clerk	William Hill.....	July	23, 1900	1,200
Stenographer	Gertrude A. Townsend...	June	26, 1900	780

Non-competitive class

Special attendant.....	Harvey O. Dutcher.....	Nov.	1, 1898	708
Special attendant.....	Josephine Norwood.....	June	27, 1900	600

Manhattan State Hospital

NEW YORK CITY AND CENTRAL ISLIP

Unclassified service

Manager	Henry E. Howland.....	Aug.	4, 1896	None
Manager	George E. Dodge.....	Aug.	4, 1896	None
Manager	Eleanor Kinnicutt.....	Aug.	4, 1896	None
Manager	John McAnerney.....	Aug.	4, 1896	None
Manager	Isaac N. Seligman.....	Aug.	4, 1896	None
Manager	Louisa Pierrepont Satter-			
	lee.....	April	20, 1898	None
Manager	Henry H. Hollister.....	Jan.	16, 1899	None

Exempt class

Treasurer	W. H. Kimball.....	Mar.	—, 1896	\$2,500
Attorney	George C. Austin.....	Sept.	27, 1897	4,000

Commission in Lunacy—Continued

Manhattan State Hospital—Continued

MANHATTAN STATE HOSPITAL, WEST, WARD'S ISLAND
Exempt class

Position	Name	Date of entrance into service		Compensation
Chaplain	Raphael Gelinas.....	July	1, 1895	\$450

Competitive class

Medical superintendent.....	Emmet C. Dent.....	Jan.	27, 1887	3,500
First assistant physician.....	Herman C. Evarts.....	June	1, 1900	2,500
Second assistant physician.....	G. B. Campbell.....	May	13, 1892	1,700
Assistant physician.....	Wm. B. Moseley.....	Jan.	1, 1896	1,500
Assistant physician.....	Reuben F. Monette.....	Dec.	9, 1893	1,500
Assistant physician.....	Arthur C. Delacroix.....	Nov.	3, 1894	1,500
Assistant physician.....	Horatio C. Gibson.....	June	29, 1892	1,500
Assistant physician.....	Hunter A. Bond.....	Jan.	27, 1896	1,500
Assistant physician.....	Frank H. Magness.....	Nov.	—, 1895	1,500
Assistant physician.....	Louis Walther.....	May	9, 1895	1,400
Junior physician.....	Anton Heger.....	April	19, 1897	1,200
Woman physician.....	Anna E. Hutchinson.....	July	1, 1896	1,400
Resident steward.....	Lewis Webb.....	June	4, 1900	1,200
Matron	Annie F. Jestley.....	Nov.	3, 1896	696
Medical interne.....	Charles P. Frischbier....	Aug.	17, 1900	600
Medical interne.....	Wellington A. Crofoot....	Nov.	20, 1900	600
Stenographer	Ellen G. Tobin.....	Oct.	1, 1900	480
Stenographer	Ella F. McLaughlin.....	April	12, 1898	528
Stenographer	Ida A. Johnston.....	Sept.	22, 1897	552
Accountant	George M. White.....	Dec.	1, 1900	720
Clerk	Ellen T. Fish.....	Aug.	1, 1900	480
Bookkeeper	Charles J. Flanagan.....	June	1, 1900	840
Storekeeper	Thomas Carroll.....	Jan.	1, 1895	576
Storekeeper	Mattison L. Parkhurst....	Sept.	7, 1898	528
Stenographer	Cora B. Lawrence.....	Aug.	1, 1900	480
Apothecary	Louis P. Hall.....	Oct.	3, 1898	528
Apothecary	Joseph H. Kautz.....	July	15, 1896	576
Assistant steam engineer.....	Patrick Gallivan.....	Dec.	26, 1900	600
Chief engineer.....	Wm. H. McDowell.....	Mar.	5, 1900	1,200
Assistant engineer.....	John Brady.....	Jan.	19, 1886	720
Assistant electrical engineer....	Augustus L. Krum.....	Aug.	14, 1900	720
Assistant electrical engineer....	Lewis C. Reynolds.....	Aug	20, 1900	600
Bandmaster	Charles J. Crowley.....	May	24, 1900	480

Non-competitive class

Attendants, firemen, nurses, etc..... 379

MANHATTAN STATE HOSPITAL, EAST, WARD'S ISLAND
Exempt class

Chaplain	Alfred Blewett.....	Jan.	—, 1880	450
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Competitive class

Medical superintendent.....	A. E. Macdonald.....	April	—, 1870	4,500
First assistant physician.....	John T. W. Rowe.....	July	9, 1885	2,500
Second assistant physician.....	Louis C. Pettit.....	April	—, 1889	2,000
Assistant physician.....	Dwight S. Spellman.....	Dec.	—, 1889	1,500
Assistant physician.....	Benjamin R. Logie.....	Aug.	26, 1895	1,500
Assistant physician.....	John W. Wickliffe.....	Feb.	—, 1896	1,200
Junior physician.....	Clarence F. Haviland....	Dec.	29, 1896	1,100
Junior physician.....	Frank G. Hyde.....	April	17, 1897	1,200
Junior physician.....	Arthur B. Wright.....	May	—, 1896	1,200
Junior physician.....	Amasa P. Muir.....	July	25, 1896	1,200
Medical interne.....	Chester L. Carlisle.....	Jan.	1, 1901	600
Junior physician.....	John R. Knapp.....	June	—, 1896	1,200
Medical interne.....	Jerome E. Young.....	Feb.	5, 1900	600
Resident steward.....	Charles S. Pitcher.....	June	13, 1900	1,200

Commission in Lunacy—Continued
Manhattan State Hospital—Concluded

MANHATTAN STATE HOSPITAL, EAST, WARD'S ISLAND—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Apothecary	George E. Ferguson.....	May	—, 1896	\$576
Stenographer	Eilbeck M. Burwell.....	Sept.	3, 1900	600
Stenographer	Charles A. McWhorter...	Sept.	28, 1900	600
Stenographer	John J. Britt.....	Aug.	—, 1896	624
Stenographer	Michael I. Hogan.....	July	16, 1900	600
Stenographer	Josephine M. Conn.....	Mar.	19, 1900	480
Bookkeeper	Michael F. Bradley.....	Dec.	1, 1899	840
Storekeeper	David Langdon.....	Mar.	—, 1894	576
Steam and mechanical engineer	Thomas Carroll.....	May	—, 1890	1,200
Assistant steam engineer.....	Frank S. Sandford.....	Oct.	26, 1898	720
Assistant steam engineer.....	John Fitzsimmons.....	Oct.	26, 1898	600
Band instructor.....	Charles J. Crowley.....	May	24, 1900	900

Non-competitive class

Attendants, firemen, nurses, etc..... 312

MANHATTAN STATE HOSPITAL, CENTRAL ISLIP

Exempt class

Chaplain	J. M. Kiely.....	Jan.	1, 1898	400
Chaplain	R. L. Brydges.....	Jan.	1, 1897	400

Competitive class

Medical superintendent.....	G. A. Smith.....	Feb.	25, 1882	3,500
Second assistant physician.....	Marcus B. Heyman.....	Jan.	12, 1895	1,500
Assistant physician.....	C. G. Brink.....	Nov.	15, 1895	1,500
Junior physician.....	Robert W. Fowler.....	Dec.	3, 1900	900
Junior physicial.....	Walter G. Ryon.....	Aug.	24, 1896	1,200
Resident steward.....	Wm. J. McKee.....	June	1, 1900	1,200
Medical interne.....	Mortimer B. Ruggles....	July	14, 1900	600
Stenographer	Emily L. Rodden.....	Aug.	1, 1900	480
Bookkeeper	E. J. Murray.....	Nov.	1, 1894	936
Storekeeper	Colin McLennan.....	Feb.	13, 1892	600
Chief engineer	John H. Marshall.....	Feb.	1, 1889	1,200
Assistant electrical engineer....	John J. Mulligan.....	Jan.	1, 1900	720
Clerk	Robert J. Pye.....	Oct.	—, 1891	780
Band instructor.....	Henry J. Rall.....	May	24, 1900	600

Non-competitive class

Attendants, firemen, nurses, etc..... 191

State Hospital, Matteawan

Competitive class

Medical superintendent.....	Henry E. Allison.....	July	1, 1889	4,500
First assistant physician.....	Flavius Packer.....	June	15, 1900	2,200
Assistant physician.....	Walter M. Clark.....	Mar.	15, 1897	1,200
Assistant physician.....	J. M. W. Scott.....	June	25, 1896	1,200
Storekeeper	Patrick J. Bradley.....	Sept.	20, 1898	528
Chief steam engineer.....	David Clark.....	July	5, 1900	1,200
Apothecary	H. E. Everett.....	Feb.	1, 1893	600
Assistant steam engineer.....	Wm. L. Hill.....	Dec.	11, 1900	600
Assistant electrical engineer....	Patrick Keating.....	Sept.	25, 1899	720
Bookkeeper	Willard B. Farrington...	Dec.	16, 1897	720
Stenographer	Mrs B. F. Lynch.....	Oct.	10, 1892	600
Medical interne.....	Frank J. Weigand.....	Nov.	1, 1900	600

Non-competitive class

Attendants, firemen, nurses, etc..... 120

Commission in Lunacy—Continued

State Homeopathic Hospital, Middletown

Unclassified service

Position	Name	Date of entrance into service		Compensation
Manager	Grinnell Burt.....	April	21, 1892	None
Manager	James B. Carson.....	Oct.	25, 1895	None
Manager	Edward D. Tompkins..	Jan.	22, 1896	None
Manager	Frederick W. Devoe....	Jan.	22, 1896	None
Manager	Uzal T. Hayes.....	Mar.	19, 1892	None
Manager	John W. Slauson.....	Dec.	8, 1896	None
Manager	Henry L. Slote.....	Mar.	21, 1893	None
Manager	W. W. Snow.....	Jan.	19, 1898	None
Manager	Wm. K. Stansbury.....	Mar.	13, 1895	None
Manager	John D. Stivers.....	Mar.	3, 1897	None
Manager	J. McE. Wetmore.....	Mar.	21, 1893	None
Manager	Robert B. Hock.....	Mar.	22, 1899	None
Manager	J. J. S. McCroskery.....	Mar.	19, 1892	None

Exempt class

Treasurer	Edward Tompkins.....	June	28, 1900	\$1,500
Attorney	John B. Swezey.....	Oct.	1, 1897	1,200

Competitive class

Medical superintendent.....	Selden H. Talcott.....	April	24, 1877	4,500
First assistant physician.....	Maurice C. Ashley.....	April	1, 1891	2,000
Assistant physician.....	David Francisco.....	July	1, 1896	1,400
Assistant physician.....	Edward A. Everett.....	Dec.	8, 1897	1,200
Assistant physician.....	Robert C. Woodman.....	June	1, 1898	1,200
Medical interne.....	Reeve Turner.....	June	20, 1899	600
Woman physician.....	Clara Barrus.....	Mar.	1, 1893	1,500
Assistant physician.....	Arthur P. Powelson.....	Jan.	1, 1896	1,396
Steward	Henry J. Leonard.....	June	1, 1896	2,000
Matron	Lucy T. Judson.....	June	1, 1896	720
Apothecary and telegrapher....	Arthur B. Garrison.....	June	1, 1896	696
Stenographer	Elizabeth F. Moran.....	Aug.	1, 1883	600
Bookkeeper	Seth R. Leonard.....	Feb.	4, 1883	936
Accountant	Charles S. McKnight....	Nov.	14, 1896	816
Voucher and treasurer's clerk..	Wesley D. Robinson.....	April	1, 1896	576
Storekeeper	Charles S. Warner.....	Oct.	1, 1885	600
Stenographer	Charles H. Coon.....	Nov.	1, 1896	696
Chief engineer.....	C. F. Catillaz.....	Sept.	1, 1895	1,200
First assistant engineer.....	Charles L. Green..	Aug.	1, 1889	720
Electrical engineer.....	Thomas J. Morris.....	April	1, 1891	900
Assistant electrical engineer....	John D. Hallock.....	Feb.	11, 1897	720

Non-competitive class

Attendants, firemen, nurses, etc.....	201
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St Lawrence State Hospital, Ogdensburg

Unclassified service

Manager	Mrs. Mary P. Averell....	—	—, 1894	None
Manager	Wm. H. Daniels.....	May	8, 1895	None
Manager	George Hall	Mar.	17, 1892	None
Manager	John Hannan.....	Mar.	17, 1892	None
Manager	F. P. Hazzard.....	—	—, 1896	None
Manager	Samuel H. Palmer.....	Mar.	4, 1898	None
Manager	Mrs. Harriet L. Russell..	—	—, 1896	None

Exempt class

Treasurer	James M. Wells.....	Aug.	1, 1892	\$1,500
Attorney	George R. Malby.....	Sept.	27, 1897	1,200

Commission in Lunacy—Continued

St Lawrence State Hospital, Ogdensburg—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent	William Mabon	Oct.	1, 1896	\$4,000
First assistant physician.....	Richard H. Hutchings....	May	20, 1892	2,400
Second assistant physician.....	Warren L. Babcock.....	Sept.	1, 1895	1,900
Assistant physician.....	E. M. Somers, jr.....	Dec.	23, 1894	1,500
Assistant physician.....	Sidney D. Wilgus.....	Oct.	1, 1895	1,300
Junior physician.....	Roy L. Leak.....	Nov.	4, 1898	900
Medical interne.....	Ethan A. Nevin.....	Aug.	6, 1900	600
Woman physician	Caroline S. Pease.....	Dec.	1, 1890	1,500
Steward	William C. Hall.....	Dec.	1, 1890	2,000
Matron	Kate A. Sherry.....	April	2, 1891	696
Apothecary	William J. Mea.....	Nov.	3, 1891	600
Accountant	Thomas Dineen	Sept.	7, 1892	840
Storekeeper	Frank J. Mullen.....	Jan.	22, 1891	600
Stenographer and telegrapher..	Lillian MacFarland.....	Oct.	9, 1899	504
Stenographer	Kate A. Taylor.....	Nov.	1, 1893	600
Chief ehngineer.....	Melvin E. Jones.....	Oct.	10, 1899	1,200
Assistant steam engineer.....	Ernest S. Brown.....	Feb.	3, 1900	600
Assistant engineer.....	William H. Hughes.....	Nov.	1, 1894	480
Assistant electrical engineer...	John Cartin.....	Jan.	1, 1891	480
Assistant electrical engineer...	Howard J. Dalzell.....	Jan.	1, 1896	720

Non-competitive class

Attendants, firemen, nurses, etc..... 297

Hudson River State Hospital, Poughkeepsie

Unclassified service

Manager	Frank B. Lown.....	Jan.	10, 1893	None
Manager	Grace Beard.....	Feb.	16, 1898	None
Manager	Catherine A. Newbold....	Jan.	10, 1896	None
Manager	Lewis R. Parker.....	Jan.	10, 1896	None
Manager	Isaac W. Sherrill.....	Jan.	19, 1899	None
Manager	Hudson Taylor.....	Jan.	10, 1893	None
Manager	George M. Hein.....	Jan.	1, 1901	None

Exempt class

Attorney	H. M. Taylor.....	Sept.	27, 1897	\$1,200
Treasurer	Allison Butts	July	1, 1890	1,500

Competitive class

Medical superintendent.....	Charles W. Pilgrim.....	May	1, 1893	4,500
First assistant physician.....	J. Elvin Courtney.....	April	1, 1894	2,500
Second assistant physician.....	Charles H. Langdon.....	April	1, 1882	2,000
Assistant physician.....	Isham G. Harris.....	Nov.	16, 1891	1,500
Assistant physician.....	Thomas E. Bamford.....	June	15, 1893	1,500
Junior physician.....	Samuel F. Mellen.....	Sept.	1, 1900	1,100
Junior physician.....	Louis T. Waldo.....	Sept.	1, 1900	900
Junior physician.....	John G. Elliott.....	Oct.	1, 1900	900
Woman physician.....	Emma Putnam.....	April	1, 1894	1,500
Medical interne.....	Ernest A. Sweet.....	Dec.	1, 1900	600
Medical interne.....	John H. Acheson.....	July	14, 1900	600
Steward	Louis P. Gillespie.....	April	1, 1898	1,700
Matron	Allura Barrington.....	Nov.	1, 1897	672
Apothecary	Howard E. Hoag.....	Sept.	14, 1891	600
Stenographer and telegrapher..	George R. Finton.....	Oct.	1, 1893	840
Bookkeeper	E. Lyman Brown.....	Sept.	1, 1889	960
Accountant	Charles J. Van DeMark..	Jan.	25, 1886	840
Voucher and treasurer's clerk..	William R. Wright.....	Jan.	26, 1886	600
Stenographer	Charles A. McDonough...	Oct.	15, 1900	600
Chief engineer.....	Louis J. Cobey.....	Jan.	1, 1897	1,200
Assistant engineer.....	Paul Faivre.....	Oct.	1, 1894	720
Assistant engineer.....	John W. Rownan.....	Jan.	29, 1889	480
Assistant engineer.....	John Shea.....	Jan.	5, 1880	720
Chief electrical engineer.....	Edward E. Sheldon.....	Feb.	1, 1899	900
Assistant electrical engineer...	James Smith....	Aug.	22, 1890	600

Commission in Lunacy—*Continued*Hudson River State Hospital, Poughkeepsie—*Concluded**Competitive class—Concluded*

Position	Name	Date of entrance into service		Compensation
Assistant electrical engineer....	Thomas Eagan.....	Aug.	1, 1893	\$600
Assistant engineer.....	Robert Cruthers.....	Sept.	19, 1889	480
Bandmaster	Robert A. Coon.....	Jan.	8, 1895	720

Non-competitive class

Attendants, firemen, nurses, etc..... 369

State Hospital, Rochester

Unclassified service

Manager	Frederick Cook.....	Mar.	17, 1892	None
Manager	Perleyette H. Graham....	Dec.	8, 1896	None
Manager	William Miller.....	Mar.	17, 1892	None
Manager	Thomas A. O'Haire.....	Mar.	17, 1892	None
Manager	George Raines.....	April	19, 1892	None
Manager	Jane E. Rochester.....	April	3, 1895	None
Manager	C. G. Starkweather.....	Jan.	20, 1895	None

Exempt class

Attorney	James M. E. O'Grady....	Sept.	27, 1897	\$1,200
Treasurer	F. P. Allen.....	July	1, 1891	1,500

Competitive class

Superintendent	E. H. Howard.....	April	—, 1885	4,500
First assistant physician.....	E. B. Potter.....	May	1, 1883	2,500
Assistant physician.....	C. T. LaMoure.....	Sept.	4, 1894	1,400
Woman physician.....	E. P. Ballantine.....	July	1, 1891	1,500
Medical interne.....	Howard A. LaMoure....	July	9, 1900	600
Steward	W. S. Remington.....	July	1, 1891	2,000
Matron	M. E. May.....	July	1, 1891	720
Stenographer	Minnie E. Wilson.....	Jan.	1, 1899	528
Special office attendant.....	James H. Kurtz.....	Oct.	1, 1899	372
Storekeeper	James W. Sullivan.....	July	1, 1891	600
Steam and mechanical engineer	George Hennegan.....	Sept.	30, 1893	1,200
Steam and mechanical engineer	Edward Finnerty.....	July	1, 1891	600
Electrical engineer.....	Joseph Cook.....	July	1, 1891	720

Non-competitive class

Attendants, firemen, nurses, etc..... 105

State Hospital, Utica

Unclassified service

Manager	Thomas F. Baker.....	Dec.	2, 1896	None
Manager	Mrs. L. W. Constable....	Feb.	16, 1898	None
Manager	Mrs. M. D. Coxé.....	Jan.	28, 1899	None
Manager	George E. Dunham.....	Dec.	2, 1896	None
Manager	Charles S. Symonds.....	Dec.	2, 1896	None
Manager	Wm. Stuart Walcott.....	Dec.	2, 1896	None
Manager	Frederick T. Proctor.....	Jan.	10, 1900	None

Exempt class

Attorney	James S. Sherman.....	Sept.	27, 1897	\$1,200
Treasurer	Harry S. Patten.....	Feb.	4, 1893	1,500

Commission in Lunacy—Continued
State Hospital, Utica—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent	H. L. Palmer.....	Oct.	11, 1893	\$3,600
First assistant physician.....	George H. Torney, jr....	June	22, 1896	2,000
Second assistant physician.....	Edward G. Stout.....	Aug.	30, 1898	1,500
Assistant physician.....	C. J. Slocum.....	Sept.	1, 1900	1,200
Woman physician.....	Clara Smith.....	May	15, 1891	1,500
Steward	Charles A. Mosher.....	Oct.	15, 1889	1,700
Matron	Emma Barker.....	Oct.	1, 1867	600
Medical interne	Julius E. Haight.....	Aug.	19, 1900	600
Apothecary	Roy P. Riley.....	July	3, 1899	504
Stenographer	Rees P. Pughe.....	June	—, 1889	720
Stenographer	Henry Duckett.....	Aug.	23, 1889	696
Bookkeeper	Joseph M. Aldridge.....	June	12, 1895	1,200
Bookkeeper (voucher clerk).....	F. A. Honsiker.....	July	12, 1897	672
Storekeeper	J. R. Miller.....	April	16, 1897	528
Chief engineer.....	Edward Hungerford.....	Oct.	27, 1900	1,200
Assistant electrical engineer....	Johnson G. Somers.....	April	18, 1887	600
Assistant electrical engineer....	Frederick T. Cono.....	Nov.	24, 1890	480
Electrical engineer.....	Byron Stevens.....	Aug.	17, 1900	900
Assistant electrical engineer....	Fred H. Ellsworth.....	Oct.	1, 1894	600

Non-competitive class

Attendants, firemen, nurses, etc..... 186

State Hospital, Willard
Unclassified service

Manager	Martin L. Allen.....	Jan.	—, 1897	None
Manager	Stephen H. Hammond....	Jan.	—, 1897	None
Manager	Mrs. Caroline S. Mongin.	Jan.	—, 1897	None
Manager	John L. Morris.....	Jan.	—, 1897	None
Manager	John H. Osborne.....	Jan.	—, 1897	None
Manager	Wm. J. Pollard.....	Jan.	—, 1897	None
Manager	Abraham S. Stothoff.....	Jan.	—, 1897	None

Exempt class

Attorney	S. S. Partridge.....	Sept.	21, 1897	\$1,200
Treasurer	Henry Peterson.....	Jan.	1, 1900	1,500
Religious instructor.....	Wesley Mason.....	Oct.	1, 1898	1,000
Religious instructor.....	Charles MacNish.....	April	25, 1894	1,000
Religious instructor.....	Joseph Hendrick.....	May	15, 1898	1,000
Religious instructor.....	H. A. Porter.....	April	25, 1894	1,000

Competitive class

Superintendent	William A. Macy.....	Jan.	1, 1897	3,700
First assistant physician.....	Wm. L. Russell.....	Mar.	15, 1897	2,300
Second assistant physician.....	Thomas J. Currie.....	Dec.	1, 1891	1,700
Assistant physician.....	Robert E. Doran.....	Feb.	20, 1895	1,500
Assistant physician.....	Donald L. Ross.....	Mar.	23, 1898	1,300
Assistant physician.....	Charles F. Sanborn.....	Feb.	1, 1895	1,500
Junior physician.....	Erving Holley.....	Oct.	1, 1899	1,100
Assistant physician.....	John W. Russell.....	Nov.	15, 1896	1,400
Woman physician.....	J. Ernestine Hills.....	Nov.	14, 1895	1,500
Steward	Morris J. Gilbert.....	Mar.	17, 1873	2,000
Matron	S. Louise Laird.....	July	21, 1898	648
Medical interne.....	Robert M. Andrews.....	Sept.	14, 1900	600
Apothecary	Willis S. Rich.....	Oct.	1, 1894	600
Stenographer	Elizabeth A. Conklin....	Feb.	2, 1896	504
Bookkeeper	James X. Williams.....	July	1, 1900	840
Accountant	John D. Groves.....	July	24, 1900	720
Storekeeper	Francis E. Young.....	July	29, 1884	600
Stenographer	Frank L. Warne.....	Sept.	23, 1899	624

Commission in Lunacy—Concluded

State Hospital, Willard—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Chief engineer.....	Charles L. Rowley.....	Sept.	1, 1869	\$1.200
Assistant engineer.....	Richard K. Roach.....	Aug.	22, 1887	720
Assistant engineer.....	Marcus M. Andrus.....	Oct.	3, 1881	480
Assistant engineer.....	Wm. H. Rich.....	Feb.	22, 1892	480
Electrical engineer.....	John K. Williams.....	Sept.	1, 1887	900
Assistant electrical engineer....	Jeremiah W. Black.....	Sept.	1, 1887	600
Assistant electrical engineer....	John Engle, jr.....	April	20, 1897	600
Locomotive engineer.....	William S. Pool.....	Jan.	3, 1878	540

Non-competitive class

Attendants, firemen, nurses, etc..... 349

School for the Blind, Batavia

Unclassified service

Trustee	Hannah M. Humphrey...	April	2, 1894	None
Trustee	Sidney A. Sherwin.....	Mar.	14, 1895	None
Trustee	Cortland Crossman.....	Mar.	29, 1898	None
Trustee	Frank S. Wood.....	Mar.	29, 1898	None
Trustee	Arthur W. Wheelock....	April	26, 1899	None
Trustee	Eugene Cary	Mar.	23, 1900	None
Trustee	William F. Huyck.....	Mar.	23, 1900	None
Trustee	F. Park Lewis, M. D....	Mar.	23, 1900	None
Trustee	Henry S. Ostrander.....	Mar.	23, 1900	None

Competitive class

Superintendent	Gardner Fuller	May	1, 1895	\$2.000
Steward	Peter Thomas	Jan.	1, 1895	1,120
Physician	Herbert A. Morse.....	July	1, 1898	100
Master of handicraft.....	Louis J. H. Craft.....	Sept.	1, 1900	500
Teacher	O. R. Heilze.....	Dec.	1, 1895	990
Teacher	Lena B. Miller.....	Sept.	27, 1899	600
Teacher	J. E. Skiff.....	Oct.	1, 1895	1,200
Teacher	Cornelia Phelan.....	Sept.	1, 1889	500
Teacher	C. H. Weed.....	Nov.	1, 1890	500
Teacher	L. E. Thacher.....	Sept.	1, 1896	600
Teacher	F. J. Bigelow.....	Sept.	1, 1896	500
Teacher	G. E. Bartlett.....	Jan.	1, 1894	400
Teacher	H. E. Pierson.....	Sept.	1, 1896	500
Teacher	Augustus Fricker.....	Dec.	1, 1895	720
Teacher	Julia E. Barry.....	Oct.	8, 1898	500
Teacher	Elizabeth S. Blount.....	Feb.	—, 1896	450
Teacher	Maye B. Rudgers.....	Sept.	1, 1900	500
Music teacher.....	Emily P. Hartshorn.....	Nov.	1, 1898	650
Teacher of piano tuning.....	Anton Krieghoff.....	Oct.	8, 1900	1,050
Matron	L. M. Bates.....	Oct.	1, 1896	500
Assistant matron.....	Minnie J. Gould.....	Sept.	1, 1897	300
Assistant matron.....	Bella Gauld.....	Sept.	1, 1897	300
Engineer	Thomas Jordan	Dec.	1, 1868	540
Watchman	Patrick McDonald.....	Sept.	—, 1893	540
Stereotyper	*Amy Post	Feb.	1, 1900	600

Non-competitive class

Attendants, firemen, nurses, etc..... 8

*Appointed without examination under the provisions of civil service rule VIII, section 5.

Elmira Reformatory

Unclassified service

Position	Name	Date of entrance into service		Compensation
Manager	Thomas Sturgis	April	26, 1899	None
Manager	Henry G. Danforth.....	April	26, 1899	None
Manager	Charles H. Beckett.....	Dec.	12, 1899	None
Manager	John M. Diven.....	Oct.	4, 1897	None

Exempt class

Physician	Frank W. Robertson.....	April	1, 1900	\$2,000
Chaplain	W. H. Chapman.....	Jan.	1, 1901	1,200
Visiting rabbi	Jacob Marcus.....	Jan.	1, 1901	240
Visiting priest	F. E. McCrone.....	Jan.	1, 1901	300

Competitive class

Assistant superintendent.....	Patrick J. McDonnell.....	July	1, 1900	1,800
Chief clerk	J. R. Robinson.....	Aug.	4, 1894	1,000
Assistant physician.....	Denis Lucey.....	Nov.	28, 1899	660
Assistant physician.....	Frederick A. Hunt.....	Aug.	11, 1900	660
Clerk	Henry L. Case.....	July	13, 1900	600
Clerk	N. Irving Martin.....	Nov.	30, 1900	600
Clerk	Charles W. Kenney.....	Dec.	3, 1900	600
Clerk	Herbert S. Fox.....	Sept.	15, 1900	480
Clerk	Erastus D. Richmond....	Nov.	22, 1900	600
Stenographer	Fred C. Allen.....	Oct.	25, 1900	900
Dentist	G. A. Richards.....	—	—, 1893	\$2 per visit
Apothecary	John W. Elliott.....	May	26, 1900	\$480
Assistant electrical engineer....	Leo T. Lawler.....	Sept.	1, 1899	660
Assistant electrical engineer....	Herbert B. Brand.....	Nov.	21, 1900	600
Chief engineer.....	Vaughn C. Sweet.....	Sept.	6, 1900	1,200
Assistant electrician.....	Frank R. Williams.....	Oct.	12, 1900	600
Storekeeper	C. S. Beckwith.....	Jan.	5, 1893	660
Storekeeper	Thomas Murphy.....	Nov.	9, 1887	660
Bookkeeper	W. H. Demarest.....	Jan.	27, 1894	900
Superintendent. education.....	Alfred E. Upham.....	Aug.	1, 1897	1,380
Superintendent. trades school...	*E. E. Clark.....	Sept.	24, 1900	1,500
Instructor, cooking.....	Frank A. Warner.....	Mar.	15, 1900	600
Instructor, woodworking machinery	Andrew W. Vogt.....	Nov.	10, 1900	600
Instructor, bookbinding.....	William W. Dibble.....	Jan.	21, 1899	780
Instructor, tailoring.....	James H. Hanna.....	Feb.	1, 1899	690
Instructor, moulding.....	James A. Ryan.....	Oct.	5, 1897	780
Instructor, upholstering.....	A. Von Hoeffen.....	Mar.	19, 1890	780
Instructor, printing.....	Louis A. Paul.....	July	1, 1897	780
Instructor, carpentry.....	Oscar Thompson.....	Nov.	23, 1886	900
Instructor, carpentry.....	C. Connelly.....	Oct.	29, 1889	630
Instructor, plumbing.....	William Espey.....	Aug.	31, 1896	660
Instructor, tinsmithing.....	Thomas R. Hughes.....	April	19, 1897	660
Instructor, masonry.....	David Shay.....	July	5, 1892	900
Instructor, blacksmithing.....	J. A. Riley.....	Jan.	1, 1896	780
Instructor, painting.....	Thomas F. Foley.....	Mar.	16, 1891	780
Instructor, shoemaking.....	James P. McCanna.....	Mar.	3, 1886	780
Instructor, tailoring.....	E. Jentz.....	Jan.	1, 1884	780
Instructor, machinery.....	G. W. Patterson.....	July	24, 1893	780
Physical instructor	J. L. Berthold.....	June	19, 1888	1,000
Military instructor	V. M. Masten.....	Nov.	7, 1896	1,400
Teacher of music.....	Arnold F. Hagar.....	April	1, 1899	720
Photographer	C. A. McCollum.....	Mar.	21, 1895	600
Chief guard.....	W. H. Delaney.....	Sept.	4, 1893	660
Chief guard.....	Richard S. Chatfield.....	Nov.	7, 1893	660
Chief guard.....	J. H. Gunderman.....	April	15, 1895	660
Chief guard.....	Daniel H. Kinney.....	June	8, 1896	660
Chief guard.....	James H. Cook.....	May	6, 1898	660
Chief guard.....	James Riffe.....	Dec.	2, 1895	660
Chief guard.....	D. M. Espey.....	April	7, 1896	660
Chief guard.....	P. McLaughlin.....	Feb.	1, 1888	840
Guard	John Bigley.....	Jan.	23, 1886	456
Guard	J. E. Gardner.....	June	22, 1896	480
Guard	Dennis Burns.....	Mar.	11, 1893	540
Guard	B. Spencer.....	July	24, 1876	450

*Appointed without examination under the provisions of civil service rule VIII, section 5.

Elmira Reformatory—*Concluded**Competitive class—Concluded*

Position	Name	Date of entrance into service		Compensation
Guard	F. A. Bowman.....	July	10, 1888	\$540
Guard	Samuel Manning.....	Sept.	12, 1893	480
Guard	E. F. Adams.....	Sept.	3, 1894	456
Guard	B. W. Vosburgh.....	April	30, 1893	540
Guard	John Suffern.....	Sept.	18, 1894	480
Guard	William Prendergast.....	Mar.	16, 1894	480
Guard	Jacob Butterfuss.....	April	13, 1896	480
Guard	U. G. Auble.....	Aug.	25, 1896	480
Guard	Henry L. Keene.....	Nov.	7, 1898	480
Guard	Calvin L. West.....	Sept.	6, 1898	480
Guard	John L. Downey.....	Aug.	22, 1899	600
Guard	James R. Hawthorne.....	Aug.	11, 1899	480
Guard	William S. Neville.....	Sept.	28, 1899	480
Guard	Ralph M. Newell.....	Sept.	25, 1899	480
Guard	Edward L. Parshall.....	Aug.	11, 1899	480
Guard	Edgar M. Wood.....	Nov.	8, 1899	456
Guard	Glen I. Pitts.....	Jan.	6, 1899	600
Guard	Frank B. Thorn.....	July	5, 1897	600
Guard	Harrison N. Wilbur.....	Jan.	9, 1899	600
Guard	W. W. Simcoe.....	Nov.	5, 1894	600
Guard	David D. French.....	April	5, 1900	600
Guard	J. H. Reidy.....	Nov.	7, 1895	600
Guard	Fred C. Stady.....	Nov.	11, 1900	600
Guard	George Burchard.....	June	11, 1900	600
Guard	W. H. Newman.....	April	8, 1895	600
Guard	Cloys Hurd.....	July	17, 1900	540
Guard	Patrick T. Foley.....	Dec.	4, 1900	540
Guard	P. O'Rourke	April	9, 1892	480
Guard	G. W. Smith.....	May	1, 1893	480
Guard	B. D. Fuller.....	Sept.	21, 1891	540
Guard	Thomas McLaughlin.....	May	1, 1880	504
Guard	Fred J. Knapp.....	April	9, 1900	480
Guard	John H. Clark.....	May	8, 1900	480
Guard	Stephen V. Cannon.....	June	4, 1900	480
Guard	George J. Zepp.....	June	15, 1900	480
Guard	Wm. H. McNevin.....	May	23, 1900	480
Guard	Peter J. Davey.....	Oct.	5, 1900	480
Guard	Sanders B. Nellis.....	Nov.	18, 1900	480
Guard	Eugene Van Buskirk.....	May	10, 1898	600
Guard	Frank B. Reed.....	Sept.	23, 1900	360
Guard	Ellsworth Walling.....	June	26, 1900	456
Guard	M. H. Brown.....	Jan.	20, 1894	540
Guard	Charles H. Wood.....	Oct.	8, 1900	360
Guard	John J. McLaughlin.....	Aug.	26, 1900	600
Guard	Senior Mitchell.....	July	17, 1900	480
Guard	Leonard K. Meyers.....	Nov.	25, 1900	360
Guard	Joseph J. Murtha.....	Aug.	24, 1900	456
Guard	Millard R. Brown.....	Aug.	16, 1900	480
Guard	Samuel F. Donald.....	July	14, 1898	600
Guard	Royal L. Eaton.....	June	11, 1900	480
Guard	Frederick J. Fisher.....	Nov.	26, 1900	480

Non-competitive class

Firemen, etc..... 5

Reformatory for Women, Bedford

Unclassified service

Manager (president).....	James Wood.....	April	6, 1899	None
Manager (treasurer).....	Alice Sandford.....	Mar.	3, 1897	None
Manager	H. E. Schmidt, M. D.....	Jan.	18, 1900	None
Manager	Josephine Shaw Lowell..	April	6, 1899	None
Manager	Charles H. Turner.....	April	6, 1899	None
Manager	J. T. Lockwood.....	Mar.	16, 1898	None

Competitive class

Superintendent	Katharine B. Davis.....	Jan.	1, 1901	\$1,200
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EIGHTEENTH REPORT OF THE
Industrial School, Rochester
Unclassified service

Position	Name	Date of entrance into service		Compensation
Manager	Thomas Raines.....	April	3, 1895	None
Manager	Charles H. Losey.....	Mar.	1, 1897	None
Manager	George W. Goler.....	May	8, 1895	None
Manager	Isaac Gibbard.....	April	3, 1895	None
Manager	George G. Carroll.....	April	3, 1895	None
Manager	John D. Burns.....	Feb.	2, 1898	None
Manager	Lura E. Aldridge.....	Feb.	23, 1897	None
Manager	A. G. Root, M. D.....	Feb.	15, 1900	None
Manager	Gates Thalheimer.....	Feb.	15, 1900	None
Manager	Samuel W. Smith.....	Feb.	15, 1900	None
Manager	Mrs. E. M. O'Connor....	Feb.	15, 1900	None
Manager	William Kramer.....	Feb.	15, 1900	None
Manager	Andrew H. Bown.....	Feb.	15, 1900	None
Manager	Louis L. Babcock.....	Feb.	2, 1900	None
Manager	Alexander B. Lamberton.	April	3, 1895	None

Exempt class

Catholic chaplain.....	Owen P. Farron.....	Feb.	1, 1898	\$1,320
Protestant chaplain.....	S. D. Bawden.....	Oct.	1, 1895	900
Protestant parole agent.....	Lewis Haas.....	Oct.	1, 1893	1,320

Competitive class

Superintendent	Franklin H. Briggs.....	July	1, 1890	3,500
Steward	David Bruce.....	May	1, 1891	1,500
Principal, superintendent of school	Helen M. Shattuck.....	Sept.	1, 1892	1,060
Storekeeper	Thomas Curtin.....	July	1, 1873	690
Matron	C. L. Colson.....	Oct.	1, 1892	1,000
Matron	Mary C. Walsh.....	Feb.	1, 1897	1,230
Matron	Margaret E. Craig.....	Dec.	15, 1890	1,000
Assistant matron.....	Ina Hardenbrook.....	Sept.	1, 1895	480
Assistant matron.....	Anna Smith.....	April	3, 1899	480
Superintendent's clerk.....	Nellie C. Gulick.....	Mar.	27, 1899	420
Clerk	Emma Sontag.....	Aug.	28, 1895	600
Farmer	John H. Reeve.....	May	12, 1900	600
Assistant steam engineer.....	F. T. Cornwall.....	Dec.	21, 1900	660
Resident physician.....	George E. Bielby.....	July	25, 1900	1,500
Dentist	Frederick W. Proseus....	Jan.	1, 1900	480
Bookkeeper	George L. Robie.....	July	21, 1900	960
Physical instructor.....	Bertram E. Frost.....	Sept.	14, 1897	600
Teacher	Elizabeth L. Kehoe.....	May	1, 1899	540
Teacher	Anna L. Breen.....	April	17, 1899	540
Teacher	Harriet M. Taylor.....	Sept.	1, 1899	540
Teacher	Julia N. Wood.....	Sept.	1, 1899	450
Teacher	Jennie McAuliffe.....	May	18, 1891	600
Teacher	Anna M. Hollenbeck.....	April	1, 1866	720
Teacher	Laura Wilson.....	Dec.	1, 1893	720
Teacher, music.....	Edith V. Sharpe.....	Mar.	19, 1894	690
Teacher	Nellie E. Hayner.....	Sept.	1, 1892	720
Teacher	Elizabeth Nelson.....	Nov.	1, 1876	720
Teacher	Gertrude Wilson.....	April	20, 1891	720
Teacher	Lovina Cox.....	Feb.	20, 1893	720
Teacher	J. F. E. Brown.....	July	1, 1890	720
Teacher	Nellie Hartley.....	Sept.	1, 1896	720
Teacher	Elizabeth Purcell.....	Mar.	1, 1884	720
Teacher	Jennie Bidlemen.....	Sept.	1, 1895	600
Teacher	Jennie Howell.....	Sept.	1, 1893	720
Teacher	Harriet Dunham.....	Sept.	25, 1895	720
Teacher	Julia Gainard.....	Sept.	1, 1894	720
Teacher	M. A. O'Connor.....	Sept.	1, 1895	720
Teacher	Eleanor E. Miller.....	Sept.	1, 1898	600
Teacher	Angelina Pritchett.....	Sept.	1, 1898	600
Instructor, sewing	Clara M. White.....	Oct.	1, 1899	480
Instructor, band	F. B. Remington.....	April	1, 1895	780
Instructor, shoemaking	William Toms.....	Oct.	1, 1874	900
Instructor, painting	Charles A. Dutcher.....	Feb.	2, 1886	900
Instructor, modeling	France H. Decker.....	Sept.	1, 1895	660
Instructor, pattern making.....	Oliver Leck.....	Mar.	28, 1896	900
Instructor, bakery	Eugene Jelensberger.....	Jan.	1, 1896	750

Industrial School, Rochester—*Concluded**Competitive class—Concluded*

Position	Name	Date of entrance into service		Compensation
Instructor, machinery	George T. Lockman.....	June	14, 1889	\$900
Instructor, printing	Egbert Hockstra.....	Sept.	1, 1890	900
Instructor, steam and gas fitting	Edward Crane.....	May	28, 1891	900
Instructor, blacksmithing	Michael Shay.....	Sept.	1, 1886	900
Instructor, electrical construc'n	J. T. Freeman.....	Oct.	26, 1893	750
Instructor, electrical construc'n	J. F. Flanagan.....	Feb.	1, 1893	750
Instructor, cooking	Clare Bleiler.....	Mar.	14, 1895	600
Instructor, tailoring	Charles J. Ritchie.....	Oct.	7, 1895	870
Instructor, carpentry	H. J. Van Dyne.....	Sept.	1, 1887	900
Instructor, foundry	J. C. Whiting.....	Oct.	7, 1890	900
Instructor, masonry	Charles F. Guenther.....	Jan.	1, 1887	900
Instructor, laundry	W. C. Masten.....	Jan.	1, 1893	750
Instructor, manual training.....	Mrs. L. Allen.....	July	1, 1896	540
Instructor, military	Richard P. Kelly.....	June	17, 1896	1,200
Instructor, tailoring	J. P. Henkes.....	May	1, 1900	780
Instructor, laundry	Isabel Tracey.....	Oct.	20, 1896	360
Instructor, bookbinding	E. H. Padden.....	Dec.	10, 1900	780
Organist and guide.....	Alice Wysard.....	June	1, 1900	620
Major, third division.....	L. A. Keilly.....	Feb.	2, 1895	660
Attendant	Alice Barnes.....	June	1, 1891	300
Attendant	Mrs. Eva McGenn.....	Feb.	26, 1900	264
Guard	D. W. Smith.....	April	1, 1895	570
Guard	John M. DeVore.....	Nov.	12, 1900	540
Guard	Charles J. Felt.....	Jan.	1, 1901	570
Guard	Charles R. Kruse.....	July	1, 1900	540
Stenographer	Caroline A. Christie.....	July	18, 1899	480
Organist	M. F. O'Laughlin.....	July	1, 1895	370
Carpenter	Joseph H. Cadoo.....	April	1, 1899	600
Assistant electrical engineer....	Grover H. Woods.....	Feb.	4, 1899	786
Nurse	Ellen M. O'Donough....	Jan.	1, 1895	300
Nurse	Augustus Heren.....	June	1, 1892	300
Major, second division.....	James R. Robertson.....	Oct.	7, 1888	690
Guard	J. R. McKinley.....	Nov.	8, 1893	570
Guard	Thomas Murphy.....	Dec.	19, 1894	570
Guard	T. J. Keady.....	Nov.	20, 1895	570
Guard	August Schantz.....	Oct.	1, 1896	540
Attendant	Bessie McBride	July	26, 1894	300
Attendant	Mrs. L. A. Riley.....	Mar.	19, 1895	300
Attendant	Margaret Hickey.....	April	16, 1895	300
Attendant	Mrs. Anna W. Boyd.....	Oct.	3, 1899	294
Guard	Edward Robertshaw....	Mar.	28, 1896	570
Guard	James Redfern.....	Jan.	10, 1896	570
Guard	J. J. Nebling.....	April	29, 1896	570
Attendant	Mrs. H. J. Palmer.....	Sept.	10, 1889	300
Major, first division.....	E. S. Jackson.....	Sept.	28, 1891	660
Guard	W. V. Stevens.....	Dec.	23, 1890	540
Guard	J. A. Hanvey.....	Feb.	25, 1896	570
Guard	Leon Franklin.....	Sept.	27, 1898	540
Guard	William F. Grady.....	June	7, 1899	570
Guard	Wm. A. Handy.....	June	24, 1898	570
Guard	John H. Sharpe.....	Aug.	1, 1899	570
Attendant	Louise M. O'Neil.....	Dec.	20, 1898	300
Housekeeper	Florence Streb.....	Oct.	1, 1898	300
Housekeeper	Agnes Foehry.....	Aug.	12, 1897	300
Housekeeper	Agnes B. Johnson.....	July	1, 1899	300
Housekeeper	Agnes Miller.....	Dec.	11, 1899	300
Farm guard.....	William E. Cummings....	Oct.	1, 1894	570
Guard	Wm. P. Corrin.....	July	1, 1879	540
Attendant	Mrs. A. M. Benton.....	June	6, 1891	300
Attendant	E. A. Platte.....	Oct.	1, 1892	300
Attendant	Elizabeth J. Heubner....	June	2, 1899	300
Attendant	M. E. Lyke.....	Jan.	1, 1894	300
Attendant	E. Killick.....	Mar.	27, 1891	300
Attendant	K. Kelly.....	Dec.	31, 1889	300
Attendant	Jessie Platte.....	Dec.	24, 1896	300
Attendant	Nellie La Duke.....	Feb.	1, 1893	300
Attendant	Margaret Sheehan.....	June	25, 1896	300
Clerk	Charlotte O'Grady.....	May	1, 1896	600
Attendant	Mrs. C. Cadote.....	July	1, 1897	300

Non-competitive class

Head cooks.....

EIGHTEENTH REPORT OF THE
Soldiers' and Sailors' Home, Bath
Unclassified service

Position	Name	Date of entrance into service		Compensation
Trustee	George W. Dunn.....	April	5, 1900	None
Trustee	Clinton D. MacDougall,..	April	5, 1900	None
Trustee	Otis H. Smith.....	Feb.	15, 1899	None
Trustee	Benton McConnell.....	April	5, 1900	None
Trustee	John Crane.....	April	5, 1900	None
Trustee	Thomas R. Proctor.....	April	5, 1900	None
Trustee	Thomas W. Ford.....	April	5, 1900	None
Trustee	Charles A. Orr.....	April	5, 1900	None
Trustee	Edward W. Rogers.....	Nov.	13, 1900	None

Exempt class

Chaplain	John J. Arnaud.....	Mar.	1, 1899	\$1,200
Chaplain	James Griffin.....	Aug.	1, 1895	300
Commandant	Andrew Davidson.....	April	17, 1900	3,500

Competitive class

Adjutant	Azariah C. Brundage.....	April	1, 1897	1,500
Quartermaster	Patrick J. O'Connor.....	Mar.	1, 1897	1,600
Assistant quartermaster.....	S. S. Fairchild.....	Jan.	1, 1890	1,020
Surgeon	Oran W. Smith.....	Oct.	1, 1900	1,800
Assistant surgeon.....	Arthur P. Shellman.....	Sept.	14, 1899	1,200
Inspector	Samuel M. Morgan.....	Nov.	11, 1897	1,200
Pharmacist	Edward Blust	July	15, 1899	570
Bandmaster	E. G. Hallenbeck.....	April	—, 1894	780
Matron	Helen Mayer.....	Aug.	1, 1898	720
Florist	Henry L. Drummer.....	Nov.	28, 1884	650
Cashier	William E. Howell.....	April	1, 1893	1,200
Engineer and electrician.....	Chauncey C. Cornwell...	June	1, 1899	1,400
Superintendent of construction.	Thomas Fogarty.....	Oct.	1, 1894	1,200
Bookkeeper and treasurer's clerk	Fred McConnell.....	Sept.	1, 1894	1,290
Assistant bookkeeper.....	J. Foster Parkhurst.....	July	21, 1896	570
Electrical engineer and dynamo tender	George Barber	Mar.	1, 1895	540
Electric light man.....	Anthony Schonweitz.....	Aug.	16, 1889	660
Engine oiler and tender.....	John McNally.....	Feb.	1, 1892	540
Stenographer	Elizabeth W. Brown.....	May	14, 1900	570
Chief nurse	Edna G. Lewis.....	July	3, 1900	480

Non-competitive class

Attendants, firemen, nurses, etc..... 41

Craig Colony, Sonyea

Unclassified service

Manager	Frederick Peterson, M.D.	May	16, 1895	None
Manager	Abbot S. Dow.....	April	21, 1899	None
Manager	Mrs. Jeanette R. Hawkins.	May	16, 1895	None
Manager	Oliver P. Hurd.....	May	16, 1895	None
Manager	Percy L. Lang.....	April	23, 1897	None
Manager	Hulbert E. Brown.....	May	16, 1895	None
Manager	Hon. James H. Loomis...	April	23, 1896	None
Manager	Anson S. Thompson, M.D.	Oct.	7, 1895	None
Manager	Daniel B. Murphy.....	Mar.	25, 1898	None
Manager	George L. Williams.....	Jan.	19, 1898	None
Manager	George E. Gorham.....	Jan.	18, 1900	None
Manager	Mrs. Edward Joy.....	April	5, 1900	None

Exempt class

Treasurer	John F. Connor.....	May	24, 1895	\$1,200
Chaplain	Rev. J. A. Maley.....	Sept.	22, 1900	600
Chaplain	Rev. Alfred F. Pratt.....	Jan.	1, 1901	600

Craig Colony, Sonyea—*Concluded**Competitive class*

Position	Name	Date of entrance into service		Compensation
Medical superintendent.....	William P. Spratling.....	April	1, 1895	\$4,000
Steward	Truman L. Stone.....	Oct.	1, 1897	1,500
First assistant physician.....	L. Pierce Clark.....	Dec.	16, 1895	1,800
Second assistant physician.....	Edward A. Sharp.....	July	28, 1898	1,200
Junior physician.....	Edward L. Hanes.....	Nov.	16, 1899	1,000
Medical interne.....	James L. Devlin.....	Nov.	22, 1900	600
Woman physician.....	Annie M. Tremaine.....	Jan.	1, 1901	1,200
Sloyd instructor.....	James A. Gaffney.....	Mar.	15, 1900	720
Matron	Bridget M. Fox.....	Sept.	17, 1900	720
Accountant	Archibald C. McFetridge.	Feb.	17, 1896	840
Apothecary	Chauncey Terwilliger....	Mar.	15, 1898	480
Storekeeper	Harry R. Porter.....	Oct.	1, 1898	600
Stenographer	Maud J. Patterson.....	July	1, 1897	480
Stenographer	Jessie M. Murphy.....	June	27, 1899	480
Engineer	Jesse F. Miller.....	Dec.	20, 1895	1,000
Assistant steam engineer.....	Edward M. Logan.....	Mar.	19, 1896	600

Non-competitive class

Attendants, firemen, nurses, etc..... 60

Hospital for the Care of Crippled and Deformed Children, Tarrytown

Unclassified service

Manager (president).....	Rt. Rev. Henry C. Potter	April	—, 1900	None
Manager (sec. and treas.).....	George Blagden.....	April	—, 1900	None
Manager	J. Adriance Bush.....	April	—, 1900	None
Manager	J. Hampden Robb.....	April	—, 1900	None

Competitive class

Surgeon-in-chief	*Newton M. Shaffer.....	Nov.	9, 1900
Matron	Gertrude A. Hoxie.....	Dec.	1, 1900	\$600
Stenographer	Margaret F. Barrett.....	Jan.	1, 1901	360

Western House of Refuge for Women, Albion

Unclassified service

Manager (president)	William J. Sterritt.....	Jan.	18, 1900	None
Manager (secretary)	Frederick Almy.....	Jan.	18, 1900	None
Manager (treasurer)	Emily F. Swett, M. D....	Jan.	18, 1900	None
Manager	Mrs. Joseph E. Gavin....	Jan.	18, 1900	None
Manager	Etta E. Falkner.....	Jan.	18, 1900	None
Manager	Francis H. Gates.....	Jan.	18, 1900	None

Competitive class

Superintendent	Mary K. Boyd.....	Sept.	30, 1893	\$1,200
Assistant superintendent.....	Alice E. Curtin.....	Sept.	30, 1895	900
Steward	William Parmlee.....	Nov.	1, 1897	1,200
Physician	Harriet N. Watson, M.D.	Sept.	30, 1893	840
Matron	Margaret Meldrum.....	Dec.	1, 1893	720
Assistant matron.....	Mary L. McShea.....	Dec.	1, 1893	420
Instructor in dressmaking.....	Helen McConnell.....	Nov.	—, 1899	288
Storekeeper	Minnie E. Doty.....	Jan.	1, 1899	540
Matron	Margaret X. Rigney.....	Sept.	1, 1897	480
Matron	Laura Chamberlain.....	June	1, 1895	480
Matron	Alice J. Burbank.....	Sept.	1, 1895	480
Matron	Sarah J. Allen.....	April	1, 1899	480
Assistant matron.....	Elizabeth A. Wendell....	April	1, 1896	300
Assistant matron.....	Elizabeth Glidden.....	Aug.	1, 1894	300

*Appointed without examination under the provisions of civil service rule VIII, section 5.

Western House of Refuge for Women, Albion—*Concluded*

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Assistant matron.....	Mary B. Skellie.....	Nov.	1, 1898	\$300
Assistant matron.....	Julia K. Chamberlain....	April	5, 1899	300
Instructor, sewing	Annie T. Hill.....	Nov.	22, 1899	300
Instructor, laundry	Martha C. Shardlow.....	July	1, 1899	300
Teacher	Mary E. Hoover.....	Feb.	1, 1900	480

Non-competitive class

Attendants, firemen, nurses, etc..... 8

House of Refuge for Women, Hudson

Unclassified service

Manager (president)	Herbert E. Mills.....	April	26, 1899	None
Manager (secretary)	Marcia C. Powell.....	June	5, 1899	None
Manager	Thomas Wilson, M. D....	June	5, 1899	None
Manager	Sheldon M. Griswold....	July	11, 1900	None
Manager	Henry R. Hoyt.....	May	16, 1900	None
Manager	Jessie Van Zile Belden...	Aug.	28, 1900	None

Exempt class

Superintendent	Hortense V. Bruce.....	Mar.	15, 1900	\$1,500
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Competitive class

Assistant superintendent.....	Alice M. Bushnell.....	Oct.	20, 1895	800
Steward	E. F. Lawrence.....	July	9, 1900	1,500
Resident physician.....	M. Eloise Walker.....	May	15, 1900	1,000
Stenographer	Mary A. Bergin.....	June	28, 1900	360
Parole officer	Minnie B. Wade.....	Oct.	1, 1900	720
Bookkeeper	Frances R. Keleghan....	Aug.	11, 1899	540
Storekeeper and bookkeeper....	Carrie McKenzie.....	Mar.	1, 1893	540
Music teacher.....	Edwin C. Rowley.....	July	1, 1897	400
Cooking instructor.....	Minnie M. Smith.....	July	1, 1900	480
Teacher of sewing.....	Albina D. Wilson.....	Sept.	1, 1900	360
Instructor in dressmaking.....	Mattie M. Jones.....	Jan.	2, 1900	480
Instructor in laundering.....	Nettie M. Leonard.....	Mar.	10, 1897	360
Engineer	Clarence Johnson.....	April	1, 1898	780
Assistant engineer	Caleb F. Coe.....	April	1, 1900	600
Housekeeper, prison.....	Eleanor E. Falvey.....	June	7, 1900	420
Matron	Alice A. Clark.....	Jan.	1, 1900	500
Matron	Meda C. Farmer.....	Aug.	13, 1900	600
Matron	Ella M. Quiggle.....	Oct.	1, 1879	480
Matron	Ella L. Hearn.....	Sept.	23, 1894	480
Matron	Johanna F. Blake.....	Sept.	12, 1899	480
Matron	Jennie M. O'Hern.....	Nov.	20, 1899	500
Matron	Ada Rivenburgh	Oct.	4, 1897	480
Matron	Mary A. Lynch.....	Oct.	12, 1899	480
Assistant matron	Mary Vallette.....	Oct.	21, 1895	360
Assistant matron	Sarah B. Hufcutt.....	June	1, 1898	300
Assistant matron	Mary P. Gaul.....	Mar.	1, 1897	300
Assistant matron	Mary Little.....	Dec.	5, 1897	300
Assistant matron	Annie R. Vosburgh.....	Jan.	29, 1900	420
Assistant matron	Marietta Hitchcock.....	Sept.	16, 1900	300
Assistant matron	Manzie E. Davies.....	Nov.	11, 1900	300
Assistant matron	Helen R. Summers.....	May	3, 1900	300
Assistant matron	Mary E. Kane.....	July	4, 1900	300
Assistant matron	Harriet M. Patterson....	July	25, 1900	300
Assistant matron	Lizzie A. Rossman.....	Jan.	31, 1900	300
Assistant matron	Salena R. Sutton.....	Feb.	10, 1900	300
Assistant matron	Jessie E. McAuliffe.....	Sept.	12, 1900	300
Assistant matron	Mary A. Ginnane.....	Sept.	18, 1900	300
Assistant matron	Jennie A. Marble.....	Dec.	29, 1900	300
Assistant matron	Mary E. Newton.....	Nov.	11, 1900	300
Assistant matron	Lcuise Lebeschultz.....	May	4, 1900	300
Assistant matron	Elma L. Bartle.....	Oct.	1, 1900	300

House of Refuge for Women, Hudson—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Assistant matron	Charlotte E. Haven.....	Oct.	2, 1900	\$300
Watchman	Henry Rote.....	Nov.	1, 1897	540
Guard	Garrett Hennessey, jr...	Mar.	1, 1897	540
Guard	Percy W. Tucker.....	Sept.	16, 1899	540
Guard	James E. Stebbins.....	Aug.	1, 1899	540
Guard	Burgar M. Bailey.....	June	1, 1900	540

Non-competitive class

Firemen, etc.....	3
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Custodial Asylum, Rome

Unclassified service

Manager	Jim Stevens.....	Mar.	20, 1895	None
Manager	E. Stewart Williams.....	Mar.	20, 1895	None
Manager	William H. Cloher, jr...	Mar.	29, 1897	None
Manager	Earle S. Batcheller.....	Mar.	29, 1897	None
Manager	Homer T. Fowler.....	Mar.	29, 1897	None
Manager	Henry L. Gates.....	Jan.	19, 1898	None
Manager	James A. Douglass.....	Feb.	16, 1898	None
Manager	John McG. Woodbury....	Mar.	9, 1899	None
Manager	Fremont W. Spicer.....	April	4, 1899	None
Manager	Jacob Agne	Nov.	13, 1900	None
Manager	Samuel H. Beach.....	Dec.	4, 1900	None

Exempt class

Treasurer	J. Millard Brainerd.....	June	8, 1897	\$1.200
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Competitive class

Superintendent	John F. FitzGerald, M.D.	May	1, 1894	4,000
Steward	James T. Stone.....	Mar.	27, 1896	1,200
Physician	Charles Bernstein.....	Jan.	1, 1895	1,500
Bookkeeper	Gustav M. Palmer.....	April	17, 1896	600
Stenographer	Halcydine S. Whittington	Aug.	13, 1900	360
Storekeeper	Fred S. Smith.....	Dec.	6, 1897	690
Engineer and electrician.....	George H. Kellogg.....	Nov.	4, 1896	990
Teacher, calisthenics	Sarah E. Blayney.....	Nov.	21, 1898	480
Kindergartner	Mary I. Douglass.....	May	22, 1900	360
Sewing instructor	S. F. Humman.....	May	1, 1899	360
Matron	Elizabeth Esenwine.....	Jan.	1, 1895	720
Assistant matron	Minnie B. Pierce.....	Jan.	1, 1895	300
Watchman	William Edes.....	Oct.	13, 1896	420

Non-competitive class

Attendants, firemen, nurses, etc.....	47
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Custodial Asylum, Newark

Unclassified service

Manager	Charles McLouth.....	Nov.	17, 1892	Expenses
Manager	Edwin K. Burnham.....	Mar.	17, 1892	Expenses
Manager	Nellie R. Hotchkiss.....	Feb.	7, 1895	Expenses
Manager	George O. Baker.....	Feb.	7, 1895	Expenses
Manager	Gertrude A. Moss.....	July	11, 1893	Expenses
Manager	Ellery G. Allen.....	Feb.	7, 1895	Expenses
Manager	Edward N. Peaslee.....	Mar.	15, 1899	Expenses
Manager	Richard F. Groat.....	Jan.	30, 1895	Expenses
Manager	Augusta H. Beach.....	Jan.	30, 1895	Expenses

Custodial Asylum, Newark—*Concluded*

Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent	C. W. Winspear.....	July	1, 1893	\$2,500
Matron	Gertrude E. Winspear, M. D.....	July	1, 1893	900
Storekeeper	Kate J. Rehklau.....	Oct.	1, 1894	480
Chief clerk	Belle R. Norton.....	Oct.	1, 1894	480
Physician	Marie L. Benoit.....	July	10, 1900	1,000
Bookkeeper	L. Isabel Dunn.....	Feb.	1, 1900	480
Junior clerk	Gertrude G. Lally.....	Jan.	1, 1901	240
Assistant matron	Katharine DeVoist.....	April	25, 1900	300
Assistant matron	Alice Davis.....	Aug.	16, 1898	300
Teacher	Minnie J. Gillard.....	Mar.	3, 1898	360
Instructor, sewing	Jessie Silliman.....	Mar.	17, 1895	360
Instructor, sewing	Emma Mentz.....	Mar.	1, 1887	360
Engineer	D. J. Rehklau.....	Sept.	1, 1891	1,020

Non-competitive class

Attendants, firemen, nurses, etc..... 33

Institution for Feeble-Minded Children, Syracuse

Unclassified service

Trustee	F. D. Huntington.....	Mar.	17, 1892	None
Trustee	A. W. Palmer.....	Mar.	17, 1892	None
Trustee	Mrs. Alta P. Crouse.....	Feb.	23, 1893	None
Trustee	Lewis F. Weaver.....	April	25, 1894	None
Trustee	Walter W. Cheney.....	Jan.	26, 1898	None
Trustee	Wilber S. Peck.....	Jan.	20, 1896	None
Trustee	Rt. Rev. P. J. Ludden...	July	11, 1900	None
Trustee	Milton Delano.....	April	5, 1900	None

Exempt class

Treasurer	Alfred Wilkinson.....	Jan.	1, 1885	\$750
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Competitive class

Superintendent	James C. Carson, M. D...	Oct.	8, 1884	4,000
Matron	Alvira E. Wood.....	—	—, 1852	900
Teacher	Sarah P. Young.....	—	—, 1851	400
Teacher	M. Elizabeth Cook.....	Mar.	4, 1863	480
Teacher	Mary F. Cozzins.....	Sept.	1, 1879	480
Teacher	Florence M. Stacey.....	Aug.	24, 1897	480
Teacher	Olive Sawtelle.....	Aug.	31, 1877	400
Teacher	Cornelia S. Deuel.....	Jan.	7, 1895	480
Teacher	May M. Gaffey.....	Jan.	1, 1898	480
Storekeeper	Norell E. Smith.....	Sept.	1, 1896	750
Engineer	Antonio W. Losky.....	April	8, 1892	900
Assistant matron	Louise C. Richards.....	Nov.	1, 1888	420
Assistant matron	Emma Losky.....	Sept.	1, 1885	420
Assistant matron	Frances C. Crawford....	Aug.	1, 1898	300
Steward	John L. Barnett.....	Aug.	1, 1892	1,500
Teacher	Emily P. Wilbur.....	Sept.	1, 1899	540
Teacher	Lottie M. Howe.....	Sept.	11, 1899	420
Teacher	Kathryn Featherstone...	June	21, 1900	360
Medical assistant.....	Robert Mason.....	July	1, 1900	1,200
Bookkeeper	Clarence A. Perry.....	Dec.	25, 1900	600
Junior clerk.....	Nellie Finkbeiner.....	July	1, 1894	180
Nurse	Eulalie A. Dexter.....	May	2, 1898	300

Non-competitive class

Attendants, firemen, etc..... 54

Thomas Orphan Asylum

Unclassified service

Position	Name	Date of entrance into service		Compensation
Manager	Henry R. Howland.....	Mar.	14, 1895	None
Manager	Wallace Jamison.....	June	24, 1895	None
Manager	John Schoepflin.....	Mar.	14, 1895	None
Manager	Samuel G. Keyes.....	Mar.	14, 1895	None
Manager	Newton A. Chaffee.....	Mar.	14, 1895	None
Manager	Heman M. Blasdel.....	Mar.	14, 1895	None
Manager	John C. Wilbur.....	Mar.	14, 1895	None
Manager	Harrison Halftown.....	Mar.	14, 1895	None
Manager	Helen G. Ely.....	Mar.	22, 1899	None
Manager	John Jemison.....	April	30, 1900	None

Competitive class

Superintendent	George I. Lincoln.....	April	1, 1895	\$1,800
Matron	Emily P. Lincoln.....	April	1, 1895	700
Physician	A. D. Lake, M. D.....	April	1, 1895	400
Teacher	Frank C. Heier.....	Sept.	1, 1899	600
Music teacher.....	Nettie Reynolds.....	Sept.	1, 1896	420
Engineer	Fred Russell.....	April	8, 1895	720
Assistant matron	Halla Wells.....	April	1, 1895	300
Bookkeeper	Sarah Wells.....	Dec.	1, 1895	480
Teacher	Mary S. Morgan.....	Oct.	28, 1899	420
Kindergartner	Donna I. Collins.....	Oct.	1, 1899	360
Stenographer	Mabel M. Hawkins.....	Nov.	13, 1899	360
Assistant engineer and electri- cian	John Van Vlack.....	July	1, 1899	480
Teacher	Madge E. Mayo.....	Sept.	1, 1897	420

Non-competitive class

Attendants, firemen, nurses, etc..... 11

Woman's Relief Corps Home, Oxford

Unclassified service

Manager	Edward J. Mitchell.....	Jan.	23, 1895	None
Manager	Mrs. Anna P. Cleary.....	Jan.	23, 1895	None
Manager	Richard Curran.....	Jan.	23, 1895	None
Manager	Mrs. Sarah C. Nichols...	May	9, 1896	None
Manager	Mrs. Ada G. Mohr.....	May	9, 1896	None
Manager	George H. Treadwell.....	May	9, 1896	None
Manager	Laura B. Clarke.....	May	1, 1897	None
Manager	Georgiana Griffith.....	June	10, 1898	None
Manager	Mary E. Seeley.....	Jan.	10, 1900	None

Exempt class

Superintendent	Ellen M. Putnam.....	April	1, 1897	\$1,500
Housekeeper	Phebe M. Budlong.....	July	21, 1898	240
Engineer	Henry Holmes.....	Mar.	15, 1898	540

Competitive class

Bookkeeper	Harriette Carmichael.....	Oct.	12, 1899	480
Assistant steam engineer.....	William E. Dunn.....	Mar.	10, 1898	720
Assistant steam engineer.....	Harry A. Munyan.....	Oct.	1, 1900	600
Storekeeper	Frank Putnam.....	April	1, 1897	480

Law Library, Newburgh

Competitive class

Librarian	William F. Corley.....	Jan.	1, 1897	600
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Miscellaneous Reporter

Unclassified service

Position	Name	Date of entrance into service		Compensation
Reporter	Robert G. Scherer.....	Jan.	1, 1898	\$4,500

Competitive class

Assistant reporter.....	Lewis B. Hall.....	Jan.	1, 1899	2,000
Assistant reporter.....	E. G. Day.....	Feb.	1, 1893	1,200
Stenographer	Anna S. Lawler.....	April	17, 1899	600

Court of Appeals

Unclassified service

Chief judge.....	Alton B. Parker.....	Jan.	1, 1898	12,500
Associate judge.....	Albert Haight.....	Jan.	1, 1895	12,000
Associate judge.....	John Clinton Gray.....	Jan.	25, 1888	12,000
Associate judge.....	Irving G. Vann.....	Jan.	1, 1896	12,000
Associate judge.....	Edward T. Bartlett.....	Jan.	1, 1894	12,000
Associate judge.....	Dennis O'Brien.....	Jan.	1, 1890	12,000
Associate judge.....	Celora E. Martin.....	Jan.	1, 1896	12,000
Associate judge.....	Judson S. Landon.....	Jan.	1, 1890	12,000
Associate judge.....	Edgar M. Cullen.....	Jan.	1, 1895	12,000
Associate judge.....	Wm. E. Werner.....	Jan.	1, 1895	12,000

Exempt class

Clerk	William H. Shankland...	Mar.	1, 1882	5,000
Deputy clerk	Richard M. Barber.....	Mar.	1, 1868	3,000
Law examiner.....	Joseph A. Welch.....	Jan.	1, 1898	2,500
Law examiner.....	William P. Goodelle.....	Oct.	3, 1894	2,500
Law examiner.....	Franklin M. Danaher.....	Oct.	3, 1894	2,500
Clerk to Judge Gray.....	Annie Ghio.....	Jan.	25, 1898	1,200
Clerk to Judge O'Brien.....	James R. Ward.....	April	15, 1897	1,200
Clerk to Judge Martin.....	Emma J. Harris.....	May	1, 1897	1,200
Clerk to Judge Vann.....	Albert B. Morgan.....	Dec.	14, 1897	1,200
Clerk to Judge Bartlett.....	George R. Turner.....	Oct.	15, 1898	1,200
Clerk to Judge Haight.....	Charlotte E. Francis.....	July	4, 1899	720
Clerk to Judge Parker.....	Arthur McCausland.....	Nov.	23, 1899	1,200
Clerk to Judge Landon.....	Grace Landon.....	Jan.	1, 1896	1,200
Clerk to Judge Cullen.....	Edward J. Carey.....	April	1, 1900	1,200
Clerk to Judge Werner.....	Pauline R. Wick.....	Jan.	1, 1901	900
Chancery clerk.....	T. Beekman Westbrook..	Jan.	14, 1898	2,000
Remittitur clerk.....	William M. Honig.....	July	1, 1879	2,500
Financial and certificate clerk..	John H. Reynolds.....	Nov.	22, 1895	2,000
Messenger	William J. Armstrong....	Feb.	1, 1895	1,200
Crier	Frederick W. Harris.....	Jan.	1, 1900	1,500
Librarian, stenographer and consultation clerk.....	Alfred S. Brolley.....	Jan.	1, 1882	2,500
Assistant librarian and sten- ographer	Buel C. Andrews.....	Jan.	1, 1883	2,200
Stenographer and attendant....	William J. Lecompte.....	Dec.	3, 1894	1,500
Stenographer	W. B. Estabrook.....	Dec.	30, 1896	1,500
Stenographer	G. Herbert Cone.....	Dec.	30, 1896	1,500
Court attendant.....	Walter L. Childs.....	Mar.	5, 1895	1,500
Court messenger.....	Isaac H. Benjamin.....	Mar.	19, 1891	750
Attorney's messenger.....	William Coutie, jr.....	Feb.	15, 1899	900
Librarian, Court of Appeals, Rochester	Reuben D. Jones.....	Dec.	12, 1888	600
Librarian, Court of Appeals, Syracuse	Theodore L. R. Morgan..	Sept.	1, 1885	600

State Reporter

Exempt class

State reporter	Edwin A. Bedell.....	Oct.	1, 1888	5,000
Assistant	Alvah S. Newcomb.....	June	8, 1900	3,700

State Reporter—*Concluded**Classified service*

Position	Name	Date of entrance into service	Compensation
Clerk	Dickinson Courtney.....	Feb. 1, 1872	\$2,100
Clerk	Louis J. Rezzemini.....	June —, 1888	1,200

Supreme Court, Appellate Division

FIRST DEPARTMENT

Unclassified service

Judge	Charles H. Van Brunt....	Jan. 1, 1884	17,500
Judge	Edward W. Hatch.....	Jan. 1, 1896	17,500
Judge	Edward Patterson	Jan. 1, 1887	17,500
Judge	Morgan J. O'Brien.....	Jan. 1, 1888	17,500
Judge	George L. Ingraham.....	Jan. 1, 1891	17,500
Judge	William Rumsey.....	Jan. 1, 1895	17,500
Judge	Chester B. McLaughlin..	Jan. 1, 1896	17,500

Exempt class

Clerk	Alfred Wagstaff.....	Jan. 1, 1896	5,000
Confidential clerk to Judge McLaughlin	Harry W. Alden.....	April 18, 1898	2,500
Confidential clerk to Judge Rumsey	Marshall Holbrooke.....	Oct. 2, 1899	2,500
Confidential clerk to Judge Hatch.....	Frank B. Church.....	June 7, 1900	2,500
Confidential clerk to Judge Patterson	George T. Campbell.....	Dec. 31, 1895	2,500
Confidential clerk to Judge Ingraham	Samuel D. Davis.....	Dec. 31, 1895	2,500
Confidential clerk to Judge O'Brien	William H. King.....	Nov. 19, 1898	2,500
Confidential clerk to Judge Van Brunt.....	Andrew B. McDonald....	April 7, 1892	2,000
Custodian court house.....	John J. Horan.....	June 5, 1900	1,500
Chief engineer.....	John J. O'Brien.....	Oct. 20, 1900	1,200
Telephone operator.....	Loretto V. Egan.....	July 1, 1900	600

Competitive class

Deputy clerk.....	William Lamb, jr.....	Jan. 1, 1896	3,500
Assistant deputy clerk.....	Dennis A. McLaughlin...	May 1, 1896	3,000
Assistant deputy clerk.....	Peter L. Halpin.....	May 1, 1896	3,000
Librarian	Thomas S. Hume.....	Jan. 1, 1896	3,000
Stenographer	Frederick D. Storey.....	Jan. 1, 1896	3,000
Stenographer	Benjamin H. Doane.....	Jan. 1, 1896	3,000
Stenographer	Emilie M. Rautenberg...	May 9, 1896	3,000
Typewriter	Julia F. Walsh.....	May 1, 1896	1,500
Attendant	John K. Arnold.....	Jan. 15, 1876	1,200
Attendant	Jay A. Gibbs.....	Jan. 8, 1896	1,200
Attendant	James Green	Nov. 30, 1894	1,200
Attendant	Nathaniel A. Jarvis.....	Jan. 5, 1894	1,200
Attendant	Thomas Kane.....	May 18, 1893	1,200
Attendant	John McCartney.....	Jan. 2, 1896	1,200
Attendant	A. H. Murphy.....	Nov. 18, 1898	1,200
Attendant	James E. Ricketts.....	Jan. 23, 1896	1,200
Attendant	Michael Sullivan.....	Nov. 4, 1891	1,200
Attendant	Lynn W. Thompson.....	Jan. 2, 1896	1,200
Attendant	William H. Tisdale.....	Jan. 2, 1896	1,200
Attendant	Hiram Van Tassel.....	June 10, 1895	1,200
Attendant	John G. Westfall.....	July 31, 1894	1,200
Attendant	Robert J. Brown.....	Feb. 15, 1896	1,200
Attendant	Joseph H. Treanor.....	Jan. 2, 1896	1,200
Attendant	Charles Knight.....	April 23, 1897	1,200
Crier	William H. Ricketts.....	Jan. 1, 1896	3,000
Engineer	William H. Humphreys..	July 21, 1900	1,200
Engineer	John Dowling.....	Oct. 22, 1900	1,200
Fireman	Joseph Reed.....	July 21, 1900	720
Fireman	John F. McDonough.....	Dec. 5, 1900	720

Supreme Court, Appellate Division—Continued

FIRST DEPARTMENT—Concluded
Non-competitive class

Position	Name	Date of entrance into service		Compensation
Elevator operator.....	Horace A. Brockway.....	July	1, 1900	\$600

SECOND DEPARTMENT
Unclassified service

Judge	William W. Goodrich.....	Jan.	1, 1897	8,500
Judge	Michael H. Hirschberg...	Jan.	1, 1897	8,500
Judge	William Bartlett.....	Jan.	1, 1898	8,500
Judge	Almet F. Jenks.....	Jan.	1, 1899	8,500
Judge	John Woodward.....	Jan.	1, 1898	8,500

Exempt class

Clerk	John B. Byrne.....	Jan.	3, 1896	5,000
Clerk to Judge Goodrich.....	George A. Morse.....	Dec.	8, 1896	2,000
Clerk to Judge Hirschberg.....	John J. Barrett.....	May	1, 1899	1,800
Clerk to Judge Jenks.....	Harold Folwell.....	Jan.	3, 1899	2,000
Clerk to Judge Woodward.....	Benjamin S. Dean.....	April	2, 1900	2,000

Competitive class

Deputy clerk.....	Robert B. Sedgwick.....	Jan.	1, 1896	3,500
Crier	George A. Price.....	Jan.	3, 1896	1,800
Attendant	John Conlell	April	30, 1896	1,800
Attendant	Thomas C. Elliott.....	April	30, 1896	1,800
Attendant	Andrew Reid.....	April	30, 1896	1,800
Attendant	Charles W. Strout.....	Jan.	1, 1897	1,800
Deputy sheriff	Robert Arnold.....	June	1, 1896	\$3 per day

THIRD DEPARTMENT
Unclassified service

Judge	Charles E. Parker.....	Jan.	1, 1896	\$7,200
Judge	S. Alonzo Kellogg.....	Jan.	1, 1891	7,200
Judge	Walter L. Smith.....	Jan.	1, 1889	7,200
Judge	Emory A. Chase.....	Jan.	1, 1897	7,200
Judge	Samuel Edwards.....	Jan.	1, 1888	7,200

Exempt class

Clerk	Joseph Holland	Jan.	1, 1891	2,000
Clerk to Judge Parker	Frank Beck	May	1, 1896	900
Clerk to Judge Kellogg.....	Charles F. Halligan.....	Oct.	1, 1896	1,200
Clerk to Judge Smith.....	Halsey Sayles	July	1, 1898	1,200
Clerk to Judge Edwards	Florence B. Miller.....	May	4, 1898	600
Clerk to Judge Chase.....	Georgina A. Jackson.....	Jan.	1, 1897	600
Confidential attendant.....	Francis Kimball.....	July	1, 1900	900

Competitive class

Deputy clerk and librarian.....	John W. McClelland.....	Jan.	1, 1896	1,500
Attendant	James Skillicorn.....	Jan.	1, 1896	900
Attendant	John A. Heenan.....	Jan.	1, 1896	900

FOURTH DEPARTMENT
Unclassified service

Judge	William H. Adams.....	Jan.	1, 1888	7,200
Judge	Peter B. McLennan.....	Nov.	22, 1898	7,200
Judge	Alfred Spring.....	Jan.	1, 1896	7,200

Supreme Court, Appellate Division—*Concluded*

FOURTH DEPARTMENT—*Concluded*
Unclassified service—Concluded

Position	Name	Date of entrance into service		Compensation
Judge	Pardon C. Williams.....	Jan.	1, 1892	\$7,200
Judge	Frank C. Laughlin.....	Jan.	1, 1896	7,200
<i>Exempt class</i>				
Clerk	Newell C. Fulton.....	Feb.	1, 1896	2,000
Clerk to Judge McLennan.....	Lillie S. Clark.....	Nov.	22, 1898	2,000
Clerk to Judge Adams.....	N. E. Hutchens.....	July	25, 1896	1,200
Clerk to Judge Spring.....	Dana L. Spring.....	July	1, 1899	1,200
Clerk to Judge Williams.....	Robert P. William's.....	Jan.	1, 1898	1,200
Clerk to Judge Laughlin.....	George A. Bailey.....	Jan.	16, 1900	1,200
<i>Competitive class</i>				
Attendant	Michael H. Radigan.....	Feb.	1, 1896	900
Attendant	Edward Jones.....	Feb.	1, 1896	900
Crier	N. E. Hutchens.....	July	25, 1896	900
Assistant clerk.....	Minnie K. O'Connor.....	May	26, 1897	1,000
*Librarian	Irwin Taylor	April	1, 1900	2,000

Supreme Court

FIRST DISTRICT

Unclassified service

Judge	George P. Andrews.....	Jan.	1, 1899	\$17,500
Judge	James Fitzgerald.....	Jan.	1, 1899	17,500
Judge	David Leventritt.....	Jan.	1, 1899	17,500
Judge	Francis M. Scott.....	Jan.	1, 1898	17,500
Judge	George C. Barrett.....	Jan.	1, 1886	17,500
Judge	Miles Beach.....	Jan.	1, 1896	17,500
Judge	Henry Bischoff, jr.....	Jan.	1, 1896	17,500
Judge	Philip H. Dugro.....	Jan.	1, 1887	17,500
Judge	John J. Freedman.....	Jan.	1, 1896	17,500
Judge	Leonard A. Giegerich....	Jan.	1, 1896	17,500
Judge	Henry A. Gildersleeve....	Jan.	1, 1896	17,500
Judge	Abraham R. Lawrence....	Jan.	1, 1888	17,500
Judge	David McAdam.....	Jan.	1, 1896	17,500
Judge	Charles F. MacLean.....	Jan.	1, 1896	17,500
Judge	James A. O'Gorman.....	Jan.	1, 1900	17,500
Judge	Charles H. Truax.....	Jan.	1, 1896	17,500
Judge	James A. Blanchard.....	Sept.	1, 1900	17,500

Exempt class

Clerk to Judge Lawrence	David J. Lees.....	Jan.	1, 1890	2,500
Clerk to Judge Andrews	Peter McAleer.....	Feb.	28, 1874	2,500
Clerk to Judge Truax	Albert Sanders.....	Jan.	1, 1896	2,500
Clerk to Judge MacLean	Frank A. Erwin.....	Jan.	22, 1896	2,500
Clerk to Judge Dugro	Frederick Kropp.....	Jan.	1, 1896	2,500
Clerk to Judge Freedman	Stanley H. Bevins. . . .	Jan.	1, 1899	2,500
Clerk to Judge McAdam	Thomas F. Keogh.....	Jan.	1, 1896	2,500
Clerk to Judge Gildersleeve ...	Reginald H. Williams....	Jan.	1, 1896	2,500
Clerk to Judge Leventritt	Emil Goldmark.....	Jan.	1, 1899	2,500
Clerk to Judge Fitzgerald	Joseph P. McDonough....	Jan.	1, 1899	2,500
Clerk to Judge Bischoff	William J. A. McKim....	Jan.	1, 1896	2,500
Clerk to Judge Giegerich	David R. Daly.....	Jan.	1, 1896	2,500
Clerk to Judge Scott	James J. Furey.....	Jan.	1, 1898	2,500
Clerk to Judge Barrett.....	Frederick C. Gladden....	Dec.	1, 1899	2,500
Clerk to Judge Blanchard.....	Edgar J. Lauer.....	Sept.	15, 1900	2,500
Clerk to Judge O'Gorman.....	Charles J. Leslie.....	Jan.	1, 1901	2,500

* Rule 8, section 5.

Supreme Court—Continued

FIRST DISTRICT—Continued
Competitive class

Position	Name	Date of entrance into service		Compensation
Law clerk.....	Edward J. Stapleton.....	Dec.	23, 1889	\$3,500
Equity clerk.....	Wm. H. Hornidge.....	Jan.	3, 1898	3,500
Assistant special deputy.....	Henry Welsh.....	Jan.	1, 1896	2,000
Assistant special deputy.....	William N. Penny.....	Jan.	1, 1896	2,000
Assistant special deputy.....	James J. Duffy.....	Jan.	1, 1896	2,000
Assistant special deputy.....	William L. Taylor.....	Jan.	1, 1896	2,000
Assistant special deputy.....	James R. Kiernan.....	Jan.	1, 1896	2,000
Assistant special deputy.....	Stephen H. Keating.....	Jan.	1, 1896	2,000
Assistant special deputy.....	William Geoghagan.....	Jan.	1, 1896	2,000
Assistant special deputy.....	Edward T. McCrystal....	Jan.	1, 1896	2,000
Assistant special deputy.....	David J. Daly.....	Jan.	1, 1896	2,000
Assistant special deputy.....	Edwin M. Coe.....	Jan.	1, 1896	2,000
Naturalization clerk.....	John H. Loos.....	Jan.	1, 1896	2,000
Naturalization clerk.....	Joseph Brown.....	Jan.	1, 1896	2,000
Naturalization clerk.....	John W. Guntzer.....	Jan.	1, 1896	2,000
Stationery clerk.....	William P. Richardson...	Jan.	1, 1896	2,000
Stationery clerk.....	Joseph F. Early.....	Jan.	1, 1896	2,000
Assistant special deputy.....	George W. Sweeney.....	Feb.	26, 1897	2,000
Assistant special deputy.....	Ferdinand Glaser.....	Jan.	24, 1898	2,000
Assistant crier.....	William J. Lynch.....	Jan.	1, 1896	2,500
Assistant librarian.....	Harry E. Griswold.....	May	12, 1898	2,500
Interpreter.....	Hugo Shultes.....	Jan.	1, 1896	2,500
Interpreter.....	Joseph L. Langbank.....	May	22, 1900	2,500
Stenographer.....	William C. Huson.....	Jan.	1, 1896	3,000
Stenographer.....	William A. Donnell.....	Jan.	1, 1896	3,000
Stenographer.....	Edwin N. Robbins.....	Jan.	1, 1896	3,000
Stenographer.....	Edwin A. Kingsley.....	Jan.	1, 1896	3,000
Stenographer.....	Jchn Cotter.....	Jan.	1, 1896	3,000
Stenographer.....	Peter J. Laughlin.....	Jan.	1, 1896	3,000
Stenographer.....	Bartholomew Moynahan..	Jan.	1, 1896	3,000
Stenographer.....	James E. Munson.....	Jan.	1, 1896	3,000
Stenographer.....	John Standfast.....	Jan.	1, 1896	3,000
Stenographer.....	Edwin J. Shalvey.....	Jan.	1, 1896	3,000
Stenographer.....	William F. Bonynge.....	Jan.	1, 1896	3,000
Stenographer.....	Albert E. Cochran.....	Jan.	1, 1896	3,000
Stenographer.....	James J. Nealis.....	Jan.	1, 1896	3,000
Stenographer.....	John P. Martin.....	Jan.	1, 1896	3,000
Stenographer.....	Robert C. Macklin.....	Jan.	1, 1896	3,000
Stenographer.....	Charles A. Morrison.....	Feb.	1, 1898	3,000
Stenographer.....	Clifton B. Bull.....	Jan.	1, 1896	3,000
Stenographer.....	Robert Bonynge.....	Jan.	1, 1896	3,000
Attendant.....	Michael Brophy.....	Feb.	28, 1874	1,200
Attendant.....	Philip Furlong.....	Feb.	1, 1883	1,200
Attendant.....	Henry Q. Howe.....	Mar.	26, 1891	1,200
Attendant.....	Alexander J. McConnell..	Oct.	31, 1894	1,200
Attendant.....	Joseph P. Strack.....	June	10, 1894	1,200
Attendant.....	John McDermott.....	June	1, 1892	1,200
Attendant.....	John H. Bambach.....	April	1, 1888	1,200
Attendant.....	John Birmingham.....	Dec.	13, 1897	1,200
Attendant.....	Jeremiah F. Collins.....	Feb.	26, 1896	1,200
Attendant.....	Edwin A. Watson.....	Mar.	4, 1896	1,200
Attendant.....	James Owens, jr.....	Jan.	2, 1896	1,200
Attendant.....	Patrick Daly.....	Sept.	1, 1882	1,200
Attendant.....	Thomas J. McCormick...	Jan.	18, 1896	1,200
Attendant.....	John J. Breen.....	April	25, 1894	1,200
Attendant.....	Alexander B. Smith.....	Jan.	1, 1896	1,200
Attendant.....	Robert Blum.....	Jan.	14, 1896	1,200
Attendant.....	Henry B. Henze.....	Jan.	14, 1896	1,200
Attendant.....	Rudolf Froll.....	Jan.	14, 1896	1,200
Attendant.....	John D. Newman.....	Jan.	2, 1888	1,200
Attendant.....	John G. Roesch.....	Nov.	22, 1890	1,200
Attendant.....	John F. Berrigan.....	Dec.	5, 1891	1,200
Attendant.....	John F. McCabe.....	April	20, 1896	1,200
Attendant.....	Frederick Merz.....	Jan.	1, 1896	1,200
Attendant.....	Martin Sailbert.....	Jan.	1, 1896	1,200
Attendant.....	Albert F. Wehle.....	Jan.	1, 1896	1,200
Attendant.....	Edward R. Watson.....	Jan.	1, 1896	1,200
Attendant.....	John F. Reilly.....	Jan.	10, 1891	1,200
Attendant.....	James P. Wallace.....	July	31, 1891	1,200
Attendant.....	James W. Ledwith.....	Jan.	1, 1896	1,200
Attendant.....	James R. Cherry.....	May	14, 1898	1,200
Attendant.....	Daniel A. Sheehan.....	Nov.	17, 1891	1,200
Attendant.....	John Garnett.....	Dec.	16, 1895	1,200

Supreme Court—Continued

FIRST DISTRICT—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Attendant	Thomas J. Dolan.....	Nov.	15, 1894	\$1,200
Attendant	Michael L. Burke.....	Jan.	25, 1894	1,200
Attendant	William A. Whelpley.....	Jan.	2, 1896	1,200
Attendant	Edward H. Finney.....	Feb.	13, 1896	1,200
Attendant	Thomas Sweeney.....	Feb.	18, 1868	1,200
Attendant	Theodore J. Henry.....	June	1, 1875	1,200
Attendant	John W. Jones.....	Dec.	1, 1891	1,200
Attendant	Thomas Brennan.....	April	1, 1888	1,200
Attendant	Andrew Hanneman.....	Jan.	1, 1886	1,200
Attendant	James Murphy.....	Mar.	15, 1887	1,200
Attendant	John H. Hackett.....	Mar.	6, 1896	1,200
Attendant	James P. Rogers.....	Jan.	2, 1896	1,200
Attendant	John E. Fitzpatrick.....	Jan.	2, 1896	1,200
Attendant	Albert Stern.....	Jan.	14, 1896	1,200
Attendant	John McQuade.....	May	16, 1892	1,200
Attendant	John Schultz.....	Oct.	1, 1870	1,200
Attendant	Matthew Patten.....	May	1, 1891	1,200
Attendant	George A. Tallman.....	June	21, 1892	1,200
Attendant	John W. Martin.....	Oct.	1, 1870	1,200
Attendant	John Rottkamp.....	Dec.	7, 1892	1,200
Attendant	David Cahn.....	Dec.	22, 1892	1,200
Attendant	Nicholas Haughton.....	May	12, 1896	1,200
Attendant	Charles Knight.....	April	23, 1897	1,200
Attendant	Charles E. Bensei, jr....	May	1, 1897	1,200
Attendant	Albert Elterich.....	Dec.	23, 1898	1,200
Attendant	James Campbell.....	Jan.	2, 1896	1,200
Attendant	William G. Clark.....	Jan.	9, 1896	1,200
Attendant	John J. Doyle.....	Jan.	2, 1896	1,200
Attendant	Redmond Keating.....	Nov.	3, 1894	1,200
Attendant	Michael Martin	Jan.	3, 1876	1,200
Attendant	John Murphy.....	Dec.	31, 1895	1,200
Attendant	John J. McCarthy.....	June	25, 1889	1,200
Attendant	James McGuire.....	Nov.	1, 1887	1,200
Attendant	George W. Nash.....	June	10, 1884	1,200
Attendant	Thomas F. O'Connor.....	Sept.	20, 1893	1,200
Attendant	Samuel Scheuer.....	May	1, 1896	1,200
Attendant	Adolph Schillinger.....	Jan.	2, 1896	1,200
Attendant	James H. Scott.....	Jan.	2, 1896	1,200
Attendant	J. Louis Strahan.....	Jan.	9, 1896	1,200
Attendant	Edward J. Hastings.....	Dec.	1, 1895	1,200
Attendant	Michael B. Fitzpatrick...	Oct.	24, 1900	1,200

SECOND DISTRICT

Unclassified service

Judge	William D. Dickey.....	Jan.	1, 1896	13,200
Judge	Garrett J. Garrettson...	Jan.	1, 1897	10,950
Judge	William J. Gaynor.....	Jan.	1, 1894	13,200
Judge	Martin J. Keogh.....	Jan.	1, 1896	10,950
Judge	Samuel T. Maddox.....	Jan.	1, 1897	13,200
Judge	Josiah T. Marean.....	Jan.	1, 1899	13,200
Judge	Wilmot M. Smith.....	Jan.	1, 1896	10,950

Exempt class

Clerk to Judge Maddox	Wm. E. Stevens.....	Feb.	1, 1900	2,000
Clerk to Judge Dickey	Frank R. Dickey.....	June	1, 1896	2,000
Clerk to Judge Keogh	William B. Austin.....	Sept.	1, 1899	1,800
Clerk to Judge Gaynor	James P. Kohler.....	April	1, 1897	2,000
Clerk to Judge Garrettson	John J. Mulligan.....	Jan.	1, 1897	2,000
Clerk to Judge Smith	Harry M. Demarest.....	Dec.	1, 1899	1,800
Clerk to Judge Marean	Mary F. Wisner.....	Feb.	1, 1900	2,000
General clerk.....	Gerard M. Stevens.....	May	1, 1856	4,500
Chief attendant.....	Thomas Shevlin.....	Jan.	2, 1896	2,400

Competitive class

Clerk	E. Stillman Doubleday...	July	1, 1894	2,500
Clerk	John P. Hudson.....	June	28, 1892	3,500
Clerk	William P. Leggett.....	Jan.	2, 1896	2,500

Supreme Court—Continued

SECOND DISTRICT—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Clerk	Andrew McDonald.....	April	1, 1897	\$2,500
Clerk	James F. McGee.....	Mar.	1, 1893	3,500
Clerk	Lorenzo J. Farrell.....	Jan.	2, 1896	2,500
Clerk	Robert Merchant.....	May	1, 1878	2,500
Clerk	Wm. H. Riley.....	July	5, 1879	2,500
Special deputy clerk.....	Charles H. Farrell.....	Jan.	2, 1896	2,500
Stenographer	D. C. McEwen.....	Jan.	1, 1869	*8,500
Special court officer and mes- senger	Alexander M. Cabre.....	Jan.	2, 1896	1,500
Special court officer and mes- senger	William P. Dillon.....	Nov.	1, 1881	1,500
Court officer and messenger....	Andrew Beck.....	Jan.	2, 1896	1,500
Court officer and messenger....	Edward Bell.....	Oct.	16, 1891	1,500
Court officer and messenger....	Frederick Brink.....	Dec.	15, 1892	1,500
Court officer and messenger....	Arthur E. Cable.....	Jan.	4, 1896	1,500
Court officer and messenger....	James Donovan.....	Jan.	2, 1896	1,500
Court officer and messenger....	Nicholas Doyle.....	Jan.	2, 1896	1,500
Court officer and messenger....	James Flaherty.....	Jan.	2, 1896	1,500
Court officer and messenger....	William Fullum.....	Dec.	5, 1891	1,500
Court officer and messenger....	Jchn Furman.....	Aug.	1, 1869	1,500
Court officer and messenger....	Edward M. Grant.....	Jan.	2, 1896	1,500
Court officer and messenger....	Thomas Moran.....	Jan.	25, 1897	1,200
Court officer and messenger....	Patrick Nolan.....	Jan.	2, 1896	1,500
Court officer and messenger....	John J. O'Connell.....	June	4, 1896	1,500
Court officer and messenger....	Hugh B. O'Connor.....	Feb.	1, 1890	1,500
Court officer and messenger....	Thomas Shevlin.....	Jan.	2, 1896	1,800
Court officer and messenger....	Joel Skidmore.....	Aug.	1, 1869	1,500
Court officer and messenger....	John Spaulding.....	Jan.	2, 1896	1,500
Court officer and messenger....	James Shannon.....	Jan.	2, 1896	1,500
Attendant and messenger.....	Edmund M. Parker.....	Mar.	17, 1897	1,500
Attendant	Timothy S. Casey.....	June	6, 1898	1,500
Stenographer	George L. Betts.....	Jan.	2, 1896	3,000
Stenographer	Timothy Bigelow.....	Oct.	1, 1870	3,000
Stenographer	Herbert A. Briggs.....	July	30, 1897	3,000
Stenographer	John B. Carey.....	Oct.	1, 1879	3,000
Stenographer	William P. Cherry.....	Dec.	7, 1896	3,000
Stenographer	John E. Norcross.....	Dec.	1, 1870	3,000
Stenographer	Senter H. Ormsby.....	Jan.	2, 1896	3,000
Stenographer	Watt L. Ormsby.....	June	1, 1884	3,000
Stenographer	Charles H. Requa.....	Sept.	1, 1870	3,000
Italian interpreter.....	Vincent d'Agrosa.....	Jan.	15, 1898	1,500
Hebrew interpreter.....	Baruch Miller.....	June	1, 1895	1,800
Scandinavian interpreter.....	John Jacobson.....	June	1, 1895	1,500
German interpreter.....	Frank Mann.....	Dec.	12, 1889	2,500
Attendant	George C. Manning.....	Nov.	20, 1899	1,500
Attendant	Frederick H. Barre.....	Mar.	20, 1899	1,500
Attendant	James McMullan.....	Mar.	20, 1899	1,500
Attendant	Frank M. Rooney.....	Mar.	20, 1899	1,500
Attendant	Richard E. Jackson.....	Mar.	20, 1899	1,500
Attendant	Frank L. Chadwick.....	Mar.	20, 1899	1,500
Attendant	John J. McQuade.....	Mar.	20, 1899	1,500
Attendant	Charles G. Hall.....	April	22, 1899	1,500
Attendant	David M. Quick.....	Oct.	3, 1900	1,500

THIRD DISTRICT

Unclassified service

Judge	James A. Betts.....	Jan.	1, 1899	7,200
Judge	Edgar L. Fursman.....	Jan.	1, 1890	7,200
Judge	Alden Chester.....	Jan.	1, 1896	7,200
Judge	D. Cady Herrick.....	Jan.	1, 1896	7,200

Exempt class

Clerk to Judge Betts	John F. Cahill.....	Jan.	1, 1899	1,200
Clerk to Judge Chester	Louis F. O'Neil.....	Jan.	1, 1896	1,200
Clerk to Judge Fursman	John E. Kelly.....	Dec.	—, 1891	1,200
Clerk to Judge Herrick	Margaret Wylie.....	April	4, 1893	1,050

*This includes all expenses and services of other stenographers.

Supreme Court—Continued

THIRD DISTRICT—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Stenographer	John E. Kelly.....	Dec.	—, 1891	\$2,500
Stenographer	Spencer C. Rodgers.....	June	27, 1882	2,500
Stenographer	James M. Ruso.....	June	27, 1882	2,500

FOURTH DISTRICT

Unclassified service

Judge	James W. Houghton.....	Dec.	1, 1899	7,200
Judge	Leslie W. Russell.....	Jan.	1, 1892	7,200
Judge	Martin L. Stover.....	Jan.	1, 1892	7,200

Exempt class

Clerk to Judge Stover	B. W. Kellogg.....	Jan.	1, 1892	1,200
Clerk to Judge Russell	P. R. McMonagle.....	Jan.	1, 1892	1,200
Clerk to Judge Houghton	Josiah G. Salisbury.....	Jan.	1, 1900	1,200

Competitive class

Stenographer	Robert R. Law.....	June	14, 1888	2,500
Stenographer	James Thompson.....	Feb.	5, 1881	2,500

FIFTH DISTRICT

Unclassified service

Judge	Maurice L. Wright.....	Jan.	1, 1892	7,200
Judge	Frank H. Hiscock.....	Jan.	1, 1897	7,200
Judge	William E. Scripture.....	Jan.	1, 1896	7,200
Judge	Wm. S. Andrews.....	Jan.	1, 1901	7,200
Judge	Milton H. Merwin.....	Jan.	1, 1896	7,200

Exempt class

Clerk to Judge Scripture	M. S. Scripture.....	Jan.	1, 1896	1,800
Clerk to Judge Hiscock	William A. Comstock.....	April	1, 1896	1,800
Clerk to Judge Wright	Avery S. Wright.....	July	1, 1897	1,800
Clerk to Judge Andrews	W. D. Newell.....	Mar.	27, 1900	1,200
Clerk to Judge Merwin	Eugene Stearns.....	Jan.	1, 1897	600

Competitive class

Stenographer	Charles F. Earle.....	June	24, 1884	2,500
Stenographer	Fred J. Morgan.....	June	24, 1884	2,500
Stenographer	A. L. Woodward.....	June	24, 1884	2,500
Stenographer	Henry R. Carrier.....	July	1, 1897	2,500

SIXTH DISTRICT

Unclassified service

Judge	Burr Mattice.....	Jan.	1, 1887	7,200
Judge	Garritt A. Forbes.....	Jan.	1, 1888	7,200
Judge	George F. Lyon.....	Jan.	1, 1896	7,200

Exempt class

Clerk to Judge Mattice	Douglas W. Miller.....	April	25, 1898	1,200
Clerk to Judge Forbes	Josephine Heron.....	April	1, 1898	1,200
Clerk to Judge Lyon	Wm. F. Van Cleve.....	May	4, 1898	1,200

Supreme Court—*Concluded*

SIXTH DISTRICT—*Concluded*

Competitive class

Position	Name	Date of entrance into service		Compensation
Stenographer	Henry S. Beach.....	Dec.	21, 1886	\$2,500
Stenographer	John B. Murray.....	Aug.	1, 1882	2,500
Stenographer	Theodore C. Rose.....	Aug.	1, 1882	2,500
Stenographer	Wm. O. Wyckoff.....	Aug.	1, 1882	2,500

SEVENTH DISTRICT

Unclassified service

Judge	Adelbert P. Rich.....	Jan.	1, 1901	7,200
Judge	John M. Davy.....	Jan.	1, 1889	7,200
Judge	Edwin A. Nash.....	Jan.	1, 1896	7,200
Judge	James W. Dunwell.....	Jan.	1, 1896	7,200

Exempt class

Clerk to Judge Dunwell	Helen I. Buckley.....	Nov.	1, 1898	1,200
Clerk to Judge Nash	Elma L. Carter.....	May	2, 1898	1,200
Clerk to Judge Davy	James R. Davy.....	May	1, 1898	1,200
Clerk to Judge Rich	Marion C. Aldrich.....	Jan.	1, 1901	1,200

Competitive class

Stenographer	Thomas R. Griffith.....	Mar.	1, 1887	2,500
Stenographer	Irving C. Hutchins.....	Jan.	1, 1893	2,500
Stenographer	Wm. C. Osgoodby.....	May	29, 1871	2,500
Stenographer	Herbert C. Soule.....	Dec.	31, 1896	2,500

EIGHTH DISTRICT

Unclassified service

Judge	Henry A. Childs.....	Jan.	1, 1884	7,200
Judge	Warren B. Hooker.....	Dec.	1, 1885	7,200
Judge	Truman C. White.....	Jan.	1, 1892	7,200
Judge	Daniel Kennefick.....	Dec.	31, 1898	7,200
Judge	John S. Lambert.....	Dec.	1, 1889	7,200
Judge	Frederick W. Kruse.....	Dec.	1, 1900	7,200

Exempt class

Clerk to Judge Hooker	Gertrude S. Bucher.....	May	1, 1900	1,200
Clerk to Judge White	Alma E. White.....	Aug.	1, 1900	1,200
Clerk to Judge Kennefick	Victor Speer.....	April	1, 1900	1,200
Clerk to Judge Lambert	Bradley H. Phillips.....	Aug.	21, 1899	1,200
Clerk to Judge Childs	Minerva U. Howell.....	Mar.	2, 1900	1,600

Competitive class

Stenographer	George A. Thornton.....	Jan.	3, 1896	2,500
Stenographer	Mark F. Bensley.....	Jan.	3, 1896	2,500
Stenographer	Henry F. Glisan.....	Jan.	3, 1896	2,500
Stenographer	Charles H. Bailey.....	Jan.	3, 1896	2,500
Stenographer	Robert W. Walsh.....	Jan.	14, 1897	2,500
Stenographer	Irving F. Cragin.....	Jan.	3, 1896	2,500
Stenographer	Robert C. Chopin.....	Jan.	3, 1896	2,500

New York County

DISTRICT ATTORNEY

Unclassified service

District attorney.....	Eugene A. Philbin.....	Dec.	24, 1900	12,000
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New York county—*Continued*DISTRICT ATTORNEY—*Continued**Exempt class*

Position	Name	Date of entrance into service		Compensation
Assistant district attorney.....	Franklin Pierce.....	Jan.	2, 1901	\$5,500
Assistant district attorney.....	Stephen A. Blake.....	Jan.	1, 1898	7,500
Assistant district attorney.....	James J. Walsh.....	Jan.	1, 1898	7,500
Assistant district attorney.....	Robert Townsend.....	Jan.	1, 1898	7,500
Assistant district attorney.....	James W. Osborne.....	Jan.	1, 1898	7,500
Assistant district attorney.....	John J. Delany.....	Jan.	3, 1901	7,500
Assistant district attorney.....	George W. Schurman....	Jan.	2, 1901	7,500
Assistant district attorney.....	Chas. E. Le Barbier.....	Jan.	1, 1898	7,500
Deputy assistant district attorney.....	Thomas F. Byrne.....	Jan.	1, 1898	5,000
Deputy assistant district attorney.....	M. B. Blumenthal.....	Jan.	1, 1899	4,000
Deputy assistant district attorney.....	C. F. Collins.....	Jan.	1, 1900	4,000
Deputy assistant district attorney.....	Tryon M. Edwards.....	Dec.	15, 1900	3,000
Deputy assistant district attorney.....	Patrick H. Loftus.....	Nov.	21, 1900	2,000
Deputy assistant district attorney.....	Michael J. Sullivan.....	Oct.	1, 1898	3,000
Deputy assistant district attorney.....	Jerome Monks.....	Jan.	1, 1901	1,500
Deputy assistant district attorney.....	Charles A. Skidmore.....	Jan.	1, 1901	1,700
Deputy assistant district attorney.....	Samuel Shortridge, jr....	Jan.	1, 1901	1,700
Deputy assistant district attorney.....	Henry P. Keith.....	Aug.	2, 1900	3,000
Deputy assistant district attorney.....	Gerald H. Gray.....	Jan.	1, 1898	4,000
Deputy assistant district attorney.....	Howard S. Gans.....	Jan.	2, 1901	4,000
Deputy assistant district attorney.....	K. J. O'Connor.....	Jan.	1, 1898	4,000
Deputy assistant district attorney.....	John F. Cowan.....	Jan.	1, 1898	4,000
Deputy assistant district attorney.....	Moses Herrman.....	Jan.	1, 1898	4,500
Deputy assistant district attorney.....	James L. Gordon.....	Jan.	1, 1898	4,500
Deputy assistant district attorney.....	James D. Carr.....	Jan.	1, 1900	2,000
Chief law clerk.....	William J. McKenna.....	Jan.	1, 1898	5,000
Indictment clerk.....	Valentine Carleton.....	Jan.	1, 1898	2,000
Grand jury clerk.....	Ambrose W. Clayton.....	Jan.	1, 1898	1,200
Chief county detective officer...	William H. Broderick....	Jan.	1, 1898	1,500
Deputy chief county detective officer.....	John J. Gleason.....	Jan.	1, 1898	1,200
Chief stenographer.....	Robert E. Nicholls.....	Jan.	1, 1898	1,600
Stenographer.....	Samuel J. Siegel.....	July	1, 1898	850
Stenographer.....	Alfred Hering.....	Jan.	1, 1898	1,100
Stenographer.....	MacKee L. Hutchins.....	July	1, 1898	1,000
Stenographer to grand jury....	Francis J. Keenan.....	Jan.	1, 1898	\$10 per day

Competitive class

Deputy chief law clerk.....	Andrew Fay.....	Jan.	1, 1898	\$2,700
Auditor and deputy assistant chief law clerk.....	John J. Buckley.....	Jan.	1, 1898	2,150
Pardon clerk.....	Edward T. Flynn.....	Jan.	1, 1898	3,800
Docket clerk.....	John H. Eustace.....	Sept.	1, 1898	1,300
Assistant docket clerk.....	Thomas A. McGee.....	July	1, 1898	1,200
Docket clerk.....	John J. Carroll.....	Jan.	1, 1898	1,300
Docket clerk.....	Thomas F. McGuire.....	Jan.	1, 1898	1,300
Docket clerk.....	John J. Donohue.....	Jan.	1, 1898	1,300
Clerk to trial assistant.....	James Smith.....	Jan.	1, 1898	1,500
Clerk to trial assistant.....	Cornelius Leary.....	Jan.	1, 1898	1,200
Clerk to trial assistant.....	F. Lopez De Queralta....	Jan.	1, 1898	1,200
Clerk to trial assistant.....	Washington Hadley.....	Jan.	1, 1898	1,200

New York County—Continued

DISTRICT ATTORNEY—Continued

Competitive class—Continued

Position	Name	Date of entrance into service		Compensation
Clerk to trial assistant.....	Matthew F. Lynch.....	Jan.	1, 1898	\$1,200
Clerk to trial assistant.....	Michael Roche.....	Jan.	1, 1898	1,500
Docket clerk.....	Wm. R. McAuley.....	July	1, 1898	1,200
Deputy grand jury clerk.....	Richard Couch.....	Jan.	1, 1898	1,200
Assistant bail and witness cer- tificate clerk.....	Pierce N. Poole.....	Jan.	1, 1898	1,500
Deputy assistant bail and wit- ness certificate clerk.....	Cornelius Roche.....	Jan.	1, 1898	1,300
Liquor tax clerk.....	David Bentley.....	Jan.	1, 1898	1,500
Assistant liquor tax clerk.....	Thomas Fitzsimmons.....	Jan.	1, 1898	1,200
Register clerk.....	Jeremiah F. Kennaly....	Jan.	1, 1898	1,200
Assistant register clerk.....	Charles Boylan.....	Jan.	1, 1898	1,000
Judgment clerk.....	Thomas W. Goggin.....	July	1, 1898	1,000
Record clerk.....	Adolph Sanger.....	Jan.	1, 1898	1,500
Assistant record clerk.....	Patrick J. Whelan.....	Jan.	1, 1898	1,200
Appeal clerk.....	Edward F. Byrne.....	May	16, 1900	900
Entry clerk.....	Thomas Keane.....	Jan.	1, 1898	1,100
Diary clerk.....	A. M. Robinson.....	Jan.	1, 1898	1,200
Index clerk.....	Patrick Brady.....	July	1, 1898	1,000
Clerk	James E. Brande.....	Oct.	1, 1898	1,000
Transfer tax clerk.....	Philip P. Gardiner.....	June	1, 1900	2,400
Transfer tax assistant.....	John J. Connell.....	June	1, 1900	3,000
Librarian	Charles G. Bartlett.....	July	1, 1898	1,200
Interpreter	Peter P. Acritelli.....	Jan.	1, 1900	1,200
Draughtsman	Edward J. Cuff.....	Jan.	1, 1898	1,000
Stenographer and acting secre- tary	James E. Lynch.....	Nov.	5, 1898	1,600
Stenographer	Thomas J. Wilson.....	Jan.	1, 1898	1,200
Stenographer	Clara A. True.....	Jan.	1, 1898	1,200
Stenographer	John J. Meara.....	Feb.	1, 1898	1,100
Stenographer	John F. O'Neil.....	Dec.	5, 1898	1,100
County detective officer.....	Eugene Coffey.....	July	1, 1898	1,000
County detective officer.....	Charles O'Brien.....	Jan.	1, 1898	1,000
County detective officer.....	J. F. O'Reilly.....	Jan.	1, 1898	1,000
County detective officer.....	Edward Rosenstein.....	July	1, 1898	1,000
County detective officer.....	Patrick J. Lyons.....	Jan.	1, 1898	1,000
County detective officer.....	Edward J. Fitzgerald....	Aug.	1, 1898	1,000
County detective officer.....	Darius T. Smith.....	July	1, 1898	1,000
County detective officer.....	Hugh McFadden.....	Jan.	1, 1898	1,000
County detective officer.....	Michael F. Shelley.....	Jan.	1, 1898	1,000
County detective officer.....	James F. Seery.....	Jan.	1, 1898	1,000
County detective officer.....	Patrick Donovan.....	Jan.	1, 1898	1,000
County detective officer.....	Joseph A. Redmond.....	Jan.	1, 1898	1,000
County detective officer.....	Andrew Lang.....	Jan.	1, 1898	1,000
County detective officer.....	David H. Sheerin.....	July	1, 1898	1,000
County detective officer.....	John Brennan.....	July	1, 1898	1,000
County detective officer.....	Benjamin Spier.....	July	9, 1898	1,000
County detective officer.....	George L. Walker.....	July	1, 1898	1,000
County detective officer.....	Thomas J. Leonard.....	July	1, 1898	1,000
County detective officer.....	Arthur J. Pettit.....	July	1, 1898	1,000
County detective officer.....	William J. Smith.....	Dec.	1, 1898	1,000
County detective officer.....	Thomas J. Mulvey.....	Nov.	29, 1899	1,000
County detective officer.....	Alexander Frank.....	Jan.	9, 1900	1,000
County detective officer.....	William J. Tobin.....	Jan.	15, 1900	1,000
County detective officer.....	George Fox.....	Feb.	10, 1900	1,000
County detective officer.....	Cornelius E. Price.....	Sept.	28, 1899	1,000
County detective officer.....	Joseph F. O'Neill.....	Jan.	1, 1898	1,000
County detective officer.....	Martin J. Mulligan.....	Aug.	15, 1898	1,000
County detective officer.....	Thomas F. Moore.....	Nov.	29, 1899	1,000
County detective officer.....	John Moore.....	Jan.	1, 1898	1,000
County detective officer.....	John Mahoney.....	Jan.	1, 1898	1,000
County detective officer.....	James E. Hastings.....	July	1, 1898	1,000
County detective officer.....	Dave Guran	July	1, 1898	1,000
County detective officer.....	William Fox	June	6, 1900	1,000
County detective officer.....	Charles T. Fowler.....	Jan.	1, 1898	1,000
County detective officer.....	Edward J. Faulkner....	Jan.	1, 1898	1,000
Chief messenger.....	John Redmond.....	Jan.	1, 1898	1,300
Assistant chief messenger.....	James J. Meade.....	Jan.	1, 1898	1,200
Messenger	Wm. J. Naughton.....	Jan.	11, 1899	1,000
Messenger	Daniel Hurley.....	Jan.	1, 1898	1,000

New York County—Continued

DISTRICT ATTORNEY—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service	Compensation
Messenger	Madison S. Jones.....	Nov. 1, 1898	\$1.000
Messenger	Matthew F. Nagle.....	Feb. 6, 1900	1.000
Messenger	William Donovan.....	Jan. 1, 1898	900
Messenger	Joseph A. Maher.....	Feb. 27, 1900	900
Messenger	Richard S. Battersby....	Jan. 1, 1898	850
Messenger	Joseph McGrath.....	Jan. 1, 1898	720
Messenger	John J. Matrin.....	Nov. 1, 1898	650
Messenger	Leon R. Waterman.....	July 1, 1898	720
Messenger	Christopher C. Conroy....	Jan. 1, 1899	720
Process server.....	Thomas E. Holland.....	June 1, 1900	1.200

COUNTY CLERK

Unclassified service

County clerk.....	William Sohmer.....	Jan. 1, 1898	\$15.000
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Exempt class

Deputy county clerk.....	George H. Fahrback.....	Jan. 1, 1898	6.000
Cashier	John A. Wrede.....	Jan. 1, 1891	2.600
Secretary and confidential clerk	E. Kinnaird McEnroe....	Jan. 1, 1898	2.000
Special deputy clerk.....	Henry C. Reilly.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Edward R. Carroll.....	Nov. 11, 1898	2,500
Special deputy clerk.....	J. Lewis Lyon.....	Jan. 1, 1896	4,000
Special deputy clerk.....	John Lerscher.....	Jan. 1, 1896	2,100
Special deputy clerk.....	George F. Lyon.....	Jan. 1, 1896	4,000
Special deputy clerk.....	Walter A. Brady.....	Jan. 1, 1896	2,100
Special deputy clerk.....	James L. McNeirny.....	Jan. 1, 1896	4,000
Special deputy clerk.....	Cornelius J. Kane.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Michael F. Tobin.....	May 1, 1896	2,100
Special deputy clerk.....	Willis F. Miner.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Morris H. Brown.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Isaiah Keyser.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Hugh Donnelly.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Stephen A. Ferguson....	Jan. 1, 1897	2,100
Special deputy clerk.....	Ambrose G. McCall.....	Jan. 1, 1896	4,000
Special deputy clerk.....	Thomas Boese.....	Jan. 1, 1896	4,000
Special deputy clerk.....	James B. F. Smith.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Clifford Boese.....	Jan. 1, 1896	2,100
Special deputy clerk.....	J. H. Ward.....	Jan. 1, 1896	2,100
Special deputy clerk.....	William J. Hill.....	Jan. 1, 1896	2,100
Special deputy clerk.....	Philip J. Ryan.....	May 11, 1900	2,100

Competitive class

Searcher	Edward J. Atkinson.....	Jan. 1, 1886	2.500
Searcher	John J. C'Rourke.....	Sept. 1, 1898	2,400
Searcher	Bernard J. Gallagher....	Jan. 1, 1886	2,000
Searcher	Philip B. Benjamin.....	June 17, 1892	2,000
Searcher	George Dessaye.....	Jan. 1, 1886	2,000
Chief index clerk.....	Matthew Stripp, jr.....	Jan. 4, 1898	2,500
Index clerk.....	John H. Conway.....	Feb. 7, 1889	1,600
Index clerk.....	Henry Richter.....	Nov. 1, 1899	1,600
Index clerk.....	James J. O'Toole.....	Jan. 7, 1898	1,500
Index clerk.....	Daniel A. Bostwick, jr...	Jan. 12, 1898	1,200
Index clerk.....	Charles Freedman.....	Jan. 8, 1898	900
Clerk common pleas and su- perior court records.....	Patrick Curley.....	May 10, 1889	2,500
Clerk common pleas and su- perior court records.....	David Roche.....	Jan. 3, 1898	2,500
Assistant law and judgment roll docket clerk.....	Sylvester E. Nolan.....	Jan. 1, 1898	2,450
Assistant equity clerk.....	John M. Willis.....	Jan. 1, 1886	1,800
Assistant cashier.....	William H. Kehoe.....	Jan. 1, 1899	1,400
Certificate clerk.....	Thomas F. Penny.....	Jan. 1, 1883	2,250
Chief docket clerk.....	Erastus C. Wilson.....	Jan. 3, 1884	1,500

New York County—Continued

COUNTY CLERK—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Docket clerk.....	Philip A. Morrison.....	Jan.	4, 1898	\$1,500
Docket clerk.....	Caesar Leforte.....	May	16, 1890	1,200
Mechanics' lien clerk.....	Henry M. Jennings.....	Mar.	1, 1886	1,300
Comparing clerk.....	Michael J. Deery.....	Jan.	1, 1884	1,600
Comparing clerk.....	A. Welles Stump.....	May	1, 1900	1,300
Docket comparing clerk.....	Maurice S. DeVries.....	July	2, 1888	1,200
Recording and index clerk.....	Thomas J. Blessing.....	Jan.	1, 1898	1,400
General assignment clerk.....	Frederick C. Klinker.....	April	3, 1893	1,000
Limited partnership clerk.....	Edward Kenny.....	Aug.	10, 1888	1,300
Clerk of old records.....	Michael J. Deviney.....	May	18, 1894	1,500
Clerk of old records.....	John E. Rooney.....	July	1, 1895	1,100
Assistant clerk of old records..	Michael Whelan.....	Jan.	1, 1874	1,100
Subpoena duces tecum clerk....	Jacob Blumenthal.....	Nov.	6, 1893	1,200
General clerk.....	James A. Fogarty.....	Jan.	1, 1887	1,400
General clerk.....	Thomas R. Fanning.....	April	1, 1898	1,200
Chief recording clerk.....	Edward J. Horn.....	June	17, 1889	1,600
Assistant chief recording clerk.	Michael J. Walsh.....	Dec.	2, 1889	1,400
Recording clerk.....	William J. Martin.....	Jan.	16, 1888	1,500
Recording clerk.....	Thomas Daly.....	Feb.	1, 1892	1,200
Recording clerk.....	Daniel O'Connell.....	Feb.	16, 1898	1,200
Recording clerk.....	John Reid.....	Mar.	20, 1893	1,075
Recording clerk.....	Nicholas J. Eberhard.....	June	1, 1894	1,000
Recording clerk.....	John F. Gerbrach.....	Dec.	1, 1898	1,000
Recording clerk.....	Thomas Henry.....	Jan.	18, 1899	1,000
Recording clerk.....	Thomas J. McNiece.....	Feb.	6, 1899	1,300
Recording clerk.....	John F. Carroll.....	Dec.	27, 1892	1,300
Recording clerk.....	James F. Roon.....	Jan.	14, 1886	1,200
Recording clerk.....	Charles B. O'Neill.....	July	1, 1898	1,200
Recording clerk.....	Henry Metzler.....	Jan.	3, 1898	1,200
Recording clerk.....	Edward T. Dalton.....	Mar.	23, 1900	1,000
Recording clerk.....	Thomas Loughlin.....	Nov.	17, 1890	1,025
Recording clerk.....	Frank J. Hunt.....	Mar.	1, 1898	1,000
Recording clerk.....	James P. Lysaght.....	Feb.	17, 1898	1,200
Index and continuation clerk...	Joseph E. Moss.....	May	1, 1886	1,750
Custodian and copying clerk...	William H. Driscoll.....	Jan.	3, 1896	1,200
Custodian and copying clerk...	Peter J. Heinlein.....	Feb.	6, 1889	1,200
Custodian of old records.....	Louis G. Hassett.....	Mar.	1, 1898	1,100
Custodian.....	John W. Mott.....	Oct.	12, 1887	1,100
Custodian and assistant clerk of records	Peter F. Trolan.....	Jan.	6, 1898	1,000
Custodian	Henry W. Schneider.....	Nov.	14, 1898	1,200
Custodian	August Krefft.....	Jan.	24, 1898	1,200
Custodian	John Fitzpatrick.....	Dec.	4, 1889	1,075
Custodian	John J. Haggerty.....	Feb.	19, 1898	900
Messenger and subpoena clerk.	Charles F. Engel.....	Feb.	10, 1900	1,350
Messenger	William Steigerwald.....	Jan.	8, 1896	1,000
Messenger	Norman Andruss.....	Jan.	2, 1889	1,200
Janitor and messenger.....	Andrew J. Ford.....	Jan.	5, 1889	1,100
Bookbinder	John E. Mulry.....	Jan.	2, 1889	1,100
Bookbinder	Daniel J. Dunn.....	Jan.	2, 1889	1,000

SURROGATE

Unclassified service

Surrogate	Frank T. Fitzgerald.....	Jan.	1, 1893	15,000
Surrogate	Abner C. Thomas.....	Jan.	1, 1900	15,000

Exempt class

Chief clerk.....	William V. Leary.....	—	—, 1882	8,500
Clerk to surrogate.....	Andrew L. Dalton.....	Jan.	1, 1901	1,800
Clerk to additional surrogate..	Henry J. Ferguson.....	Feb.	1, 1893	1,800
First law assistant.....	Wm. R. DeLano.....	Feb.	1, 1893	4,000
Second law assistant.....	John A. O'Brien.....	Feb.	8, 1894	3,000
Third law assistant.....	Harold E. Lippincott....	Jan.	1, 1900	3,000
Clerk of the court.....	J. Fairfax McLaughlin...	Jan.	3, 1888	4,000

New York County—Continued

SURROGATE—Continued

Competitive class

Position	Name	Date of entrance into service		Compensation
Deputy chief clerk.....	Edward W. Bonynges.....	Jan.	1, 1882	\$4,500
Probate clerk.....	Jacob Washburn.....	Aug.	23, 1883	4,000
First assistant probate clerk...	Benjamin A. Jackson.....	Jan.	1, 1895	2,000
Second assistant probate clerk..	James O'Hara.....	Jan.	1, 1895	1,400
Deputy clerk of court.....	John H. Nagle.....	Mar.	16, 1899	2,000
Clerk to additional part of court	Henry J. Comiskey.....	Feb.	1, 1893	2,500
Transfer tax assistant.....	Thomas B. Casey.....	May	1, 1892	4,000
Transfer tax clerk.....	John Keenan.....	Mar.	—, 1896	2,400
Assistant transfer tax clerk....	Hugh F. McDonald.....	May	17, 1900	1,800
Stenographer	James A. Donnelly.....	July	1, 1898	3,000
Stenographer	Paul Jones.....	Feb.	7, 1893	2,500
Stenographer	Henry A. Playter.....	Jan.	9, 1889	1,200
Stenographer	Thomas F. Doherty.....	Feb.	15, 1898	1,200
Stenographer	B. W. Howe.....	Sept.	28, 1899	1,400
Certificate clerk.....	Gustav Gumprecht.....	Jan.	1, 1888	1,500
Accounting clerk.....	Bryan P. Henry.....	May	17, 1900	2,250
Assistant accounting clerk.....	Charles J. Donovan.....	May	17, 1900	1,600
Administration clerk.....	George F. Scannell.....	Jan.	14, 1888	2,500
First assistant administration clerk	Ernest A. Wolff.....	Feb.	—, 1894	2,000
Second assistant administration clerk	Andrew C. Otto.....	Feb.	1, 1888	1,500
Third assistant administration clerk	Richard Patrick.....	May	17, 1900	1,200
Calendar clerk and superin- tendent of supplies.....	William H. McIntire.....	Jan.	1, 1870	2,250
Guardian clerk.....	John T. Mooney.....	June	1, 1891	1,600
Assistant guardian clerk.....	Hugh J. Begley.....	April	16, 1900	1,200
Special searcher.....	Wm. H. Down.....	July	18, 1889	1,500
Searcher	Louis H. Muller.....	Dec.	9, 1891	1,200
Searcher	Harry J. Sneudaira.....	Jan.	1, 1899	1,400
Interpreter	Maritz Ellinger.....	Jan.	1, 1898	1,500
Chief examiner.....	James M. Lynde.....	Mar.	30, 1892	1,500
Assistant examiner.....	Thomas Early.....	Jan.	14, 1888	1,200
Examiner	Terrance Sullivan.....	Jan.	24, 1888	1,500
Entry clerk.....	Frederick O. Swain.....	Jan.	21, 1891	1,600
Guardian account clerk.....	Thomas F. McDevitt.....	Jan.	1, 1891	1,600
Superintendent recording clerk.	Benjamin B. Dall.....	Feb.	1, 1888	1,800
Clerk of records.....	Thomas M. Marsac.....	Feb.	15, 1882	1,500
First assistant clerk of records.	Michael Parker.....	Mar.	20, 1899	1,000
Second assistant clerk of records.....	Eugene F. McGinniss....	Jan.	12, 1898	1,000
Recording clerk.....	Julius Isreal	April	10, 1899	1,000
Recording clerk.....	Edward Roche.....	Jan.	1, 1899	1,000
Recording clerk.....	Charles R. J. Kenny.....	June	10, 1898	1,000
Recording clerk.....	William S. Finn.....	July	1, 1898	1,000
Recording clerk.....	Louis H. McCabe.....	Mar.	5, 1889	1,000
Recording clerk.....	Abram Finkelstein.....	Mar.	7, 1900	1,000
Recording clerk.....	Royal E. Arnold.....	May	17, 1900	1,000
Recording clerk.....	Edward J. O'Keefe.....	Feb.	1, 1895	1,000
Recording clerk.....	Joseph H. Garvey.....	May	17, 1900	1,000
Recording clerk.....	James A. Comiskey.....	Mar.	16, 1899	1,000
Recording clerk.....	Luke J. Hackett.....	Feb.	1, 1895	1,000
Recording clerk.....	John J. Dillon.....	Jan.	1, 1898	1,000
Recording clerk.....	Thomas Fitzgerald.....	Jan.	13, 1898	1,000
Recording clerk.....	I. M. Gallaway.....	Jan.	15, 1893	1,000
Recording clerk.....	A. F. Casey.....	May	1, 1898	1,000
Recording clerk.....	John J. Lenton.....	Feb.	16, 1888	1,200
Recording clerk.....	Horatio J. Pooton.....	May	1, 1899	1,200
Recording clerk.....	Sylvester W. Nafew.....	Feb.	1, 1888	1,200
Recording clerk.....	M. W. Booth.....	Dec.	4, 1891	1,200
Recording clerk.....	Nicholas P. Murray.....	May	17, 1900	1,200
Recording clerk.....	George Schwegler.....	Feb.	1, 1889	1,200
Recording clerk.....	Harry A. Smith.....	Jan.	1, 1900	1,200
Recording clerk.....	Philip J. Sinnott.....	Sept.	28, 1899	1,200
Recording clerk.....	Alexander J. Shields.....	May	17, 1900	1,300
Recording clerk.....	John J. O'Connell.....	Feb.	19, 1892	1,000
Recording clerk.....	Walter P. Delmour.....	Jan.	11, 1898	1,000

New York County—Continued

SURROGATE—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Record bond clerk.....	M. A. E. Sinnott.....	Oct.	19, 1897	\$1,000
Record bond clerk.....	Henry J. Comaskey, jr..	Feb.	14, 1898	1,000
Copyist	Sadie Curran.....	Feb.	3, 1894	1,000
Copyist	E. A. Blake.....	Jan.	8, 1888	1,000
Copyist	E. E. Glennon.....	May	1, 1894	1,000
Copyist	L. S. Bonynge.....	Sept.	28, 1899	1,200
Librarian and chief messenger.	Matthew J. Murphy.....	Jan.	1, 1898	1,500
Messenger	Charles Wright.....	Jan.	10, 1900	900
Messenger	Edward McLaughlin.....	Jan.	2, 1894	1,200
Messenger	Thomas Connor.....	Jan.	14, 1888	1,200
Court attendant.....	Wm. C. Malone.....	Feb.	14, 1898	1,200
Court attendant.....	William Byrne.....	May	1, 1889	1,200
Court attendant.....	Patrick Harris.....	Jan.	18, 1893	1,200
Court attendant.....	John Burns.....	Feb.	1, 1893	1,200
Court attendant.....	John J. Mackin.....	Feb.	14, 1898	1,200

REGISTER

Unclassified service

Register	Isaac Fromme.....	12,000
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Exempt class

Deputy register.....	John Von Glahn.....	Jan.	1, 1898	5,000
Chief clerk.....	James A. Hanley.....	Jan.	1, 1898	3,400
Chief searcher and examiner...	John A. Boyle.....	Jan.	1, 1898	2,200

Competitive class

Assistant deputy register.....	John E. Fitzgerald.....	Jan.	1, 1898	3,400
Satisfaction clerk.....	Frank P. Young.....	Jan.	1, 1898	3,400
Assistant to satisfaction clerk..	Edward T. Egbert.....	Jan.	1, 1898	2,100
General clerk.....	Wm. S. Sexton.....	Jan.	1, 1898	2,700
Tickler clerk.....	Michael Grady.....	Jan.	1, 1898	2,500
Chattel mortgage clerk.....	P. F. Glennon.....	Jan.	1, 1898	2,512
Chattel mortgage clerk.....	Lazarus Shapiro.....	Jan.	1, 1898	1,300
Chief record clerk.....	Jurgen Johannsen.....	Jan.	1, 1898	2,012
Superintendent of indexing.....	Eugene J. Reilly.....	Jan.	1, 1898	1,800
Verification clerk.....	J. P. McNamara.....	Jan.	4, 1898	1,720
Daily index clerk.....	Wm. H. Sinnott.....	Jan.	1, 1898	1,500
Chief delivery clerk.....	Benjamin W. Barlow....	Jan.	1, 1898	1,500
Chief index clerk.....	Henry W. Murphy.....	Jan.	1, 1898	1,500
Index clerk.....	Charles L. Miller.....	Jan.	1, 1898	1,400
Map clerk.....	Jacob Harris.....	Jan.	1, 1898	1,200
Chief clerk.....	John F. Pendergast.....	Jan.	1, 1898	1,512
Assistant chief clerk.....	Ferdinand Marx.....	Jan.	1, 1898	1,200
Clerk	John W. Burns.....	Jan.	1, 1898	1,500
Clerk	Mortimer J. Gross.....	April	4, 1899	1,200
Clerk	John D. Henderson.....	Jan.	1, 1898	1,200
Clerk	Tobias Sanders.....	Feb.	1, 1898	1,200
Clerk	Theo. T. Meehan.....	Dec.	15, 1899	1,200
Clerk	John T. Roche.....	Feb.	1, 1898	1,000
Clerk	Robert A. Magee.....	April	16, 1900	1,000
Clerk	Thomas Boland.....	Jan.	1, 1898	1,100
Clerk	John J. Buckley.....	Feb.	1, 1898	1,100
Clerk	Joseph A. Quinn.....	Jan.	1, 1898	1,060
Clerk	Joseph J. Reilly.....	Jan.	1, 1898	1,000
Clerk	Samuel Spears.....	Jan.	12, 1898	1,000
Clerk	Hudson G. Wolfe.....	Jan.	1, 1898	1,000
Clerk	Louis Aikle.....	May	25, 1898	1,000
Clerk	A. J. Sulina.....	July	1, 1899	1,000
Clerk	Conrad Staats.....	Jan.	1, 1898	800
Clerk	Fred M. Moore.....	Jan.	1, 1898	900
Clerk	Wm. J. O'Leary.....	Oct.	1, 1898	720
Clerk	George Kelly.....	June	15, 1900	1,000
Clerk	James Rogers.....	June	15, 1900	1,000

New York County—Continued

REGISTER—Continued
Competitive class—Continued

Position	Name	Date of entrance into service	Compensation
Clerk	Isaac Rice.....	July 6, 1899	\$1.012
Clerk	John H. Curley.....	Jan. 1, 1898	1,000
Clerk	Thomas J. Culkin.....	July 1, 1899	1,000
Clerk	Michael Breslin.....	Jan. 1, 1898	1,000
Clerk	Samuel Schwartz.....	Sept. 26, 1899	1,000
Clerk	J. B. Kavanagh.....	Jan. 1, 1898	1,000
Clerk	John J. Farrell.....	Feb. 1, 1898	1,000
Clerk	John S. Falvey.....	Dec. 27, 1899	1,000
Clerk	Thomas F. Gill.....	Dec. 27, 1899	1,000
Clerk	Edward Calgut.....	April 1, 1899	1,200
Clerk	Patrick Mallon.....	Jan. 1, 1898	1,060
Clerk	John T. Norton.....	April 1, 1900	1,000
Clerk	John J. Hassett.....	Jan. 1, 1898	1,012
Clerk	Thomas J. Langan.....	May 11, 1899	1,100
Clerk	William C. Murtha.....	Jan. 1, 1898	1,200
Clerk	Morris Gersten.....	Jan. 1, 1898	1,200
Clerk	Bernard McFarland.....	Jan. 1, 1898	1,200
Clerk	Thomas J. Pockridge.....	Jan. 1, 1898	1,200
Clerk	F. H. Sullivan.....	Jan. 1, 1898	1,200
Clerk	Kuno F. Scholtz.....	Jan. 1, 1898	1,200
Clerk	P. J. Fitzgibbon.....	Jan. 1, 1898	1,200
Clerk	John J. Farnan.....	Feb. 19, 1900	1,200
Clerk	Max Littenberg.....	Jan. 1, 1898	1,200
Clerk	Maurice Hughes.....	Jan. 1, 1898	1,200
Clerk	C. J. McCormick.....	June 4, 1900	1,200
Clerk	J. J. Cunningham.....	Dec. 1, 1899	1,100
Clerk	John Murray.....	April 9, 1900	1,200
Clerk	William N. O'Donnell....	Jan. 8, 1898	1,200
Clerk	Walter R. Gorman.....	Oct. 1, 1899	1,200
Clerk	Morris Isaacs.....	Mar. 1, 1898	1,172
Clerk	James A. Hamilton.....	Jan. 1, 1898	1,460
Clerk	Charles E. Baldwin.....	Jan. 1, 1898	1,400
Clerk	Wm. J. Harrington.....	Jan. 1, 1898	1,400
Clerk	James W. Carson.....	Jan. 1, 1898	1,400
Clerk	Charles E. Murray.....	Jan. 1, 1898	1,360
Clerk	John F. Quinn.....	Mar. 14, 1900	1,360
Clerk	Thomas J. Tully.....	Jan. 1, 1898	1,320
Clerk	Anthony W. Miller.....	Feb. 5, 1898	1,300
Clerk	Louis I. Musliner.....	Jan. 1, 1898	1,240
Clerk	P. H. McKenna.....	Jan. 1, 1898	1,200
Recording clerk.....	James J. Kennedy.....	Jan. 3, 1899	5c. per folio
Recording clerk.....	Thomas F. Tierney.....	Jan. 3, 1899	5c. per folio
Recording clerk.....	George J. Thompson.....	Jan. 9, 1899	5c. per folio
Recording clerk.....	Julius Blumenbach.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	James C. Brennan.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	E. A. Braunlich.....	May 5, 1898	5c. per folio
Recording clerk.....	William Bain.....	Nov. 17, 1898	5c. per folio
Recording clerk.....	John G. Britt.....	June 21, 1899	5c. per folio
Recording clerk.....	John A. Boyle, jr.....	May 15, 1899	5c. per folio
Recording clerk.....	Michael E. Dalton.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	Wm. J. Dougherty.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	August F. Dusche.....	Jan. 20, 1898	5c. per folio
Recording clerk.....	Joseph E. Dickers.....	Mar. 16, 1898	5c. per folio
Recording clerk.....	James A. Doyle.....	Mar. 28, 1898	5c. per folio
Recording clerk.....	Henry Driscoll.....	June 24, 1899	5c. per folio
Recording clerk.....	Matthew F. Farrell.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	Edward F. Flynn.....	Feb. 1, 1899	5c. per folio
Recording clerk.....	Benjamin M. Goldberger.	Nov. 18, 1898	5c. per folio
Recording clerk.....	Alexander Goldfogle.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	Ernest Gloeckler.....	Jan. 15, 1900	5c. per folio
Recording clerk.....	William Heaney.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	Thomas Hayes.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	George J. Hayes.....	May 5, 1900	5c. per folio
Recording clerk.....	John Hand.....	June 15, 1900	5c. per folio
Recording clerk.....	Saul Holland.....	Mar. 15, 1898	5c. per folio
Recording clerk.....	William Joseph.....	Jan. 1, 1898	5c. per folio
Recording clerk.....	Adolph Jacobs.....	Oct. 13, 1898	5c. per folio
Recording clerk.....	S. J. T. Johannsen.....	Sept. 25, 1899	5c. per folio
Recording clerk.....	William H. Johnston.....	Jan. 26, 1899	5c. per folio
Recording clerk.....	George Levy.....	Mar. 15, 1899	5c. per folio

EIGHTEENTH REPORT OF THE
New York County—Continued

REGISTER—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Recording clerk.....	Louis L. Levey.....	Oct.	24, 1899	5c. per folio
Recording clerk.....	John A. Lynch.....	May	15, 1900	5c. per folio
Recording clerk.....	James McDonald.....	July	12, 1898	5c. per folio
Recording clerk.....	John R. Murphy.....	Jan.	1, 1898	5c. per folio
Recording clerk.....	Cornelius Mulvey.....	May	17, 1898	5c. per folio
Recording clerk.....	T. J. McCormick.....	Sept.	1, 1899	5c. per folio
Recording clerk.....	John Maher.....	May	15, 1900	5c. per folio
Recording clerk.....	R. F. Montgomery.....	April	15, 1900	5c. per folio
Recording clerk.....	Joseph F. Meyer.....	June	15, 1900	5c. per folio
Recording clerk.....	Homer Nelson.....	Jan.	1, 1898	5c. per folio
Recording clerk.....	Ed. J. Nealon.....	Jan.	1, 1898	5c. per folio
Recording clerk.....	Samuel Neufield.....	Jan.	24, 1898	5c. per folio
Recording clerk.....	John Nash.....	June	30, 1899	5c. per folio
Recording clerk.....	John Neal.....	Sept.	1, 1899	5c. per folio
Recording clerk.....	J. J. O'Connell.....	Dec.	9, 1898	5c. per folio
Recording clerk.....	Christopher Paradine....	Sept.	24, 1898	5c. per folio
Recording clerk.....	Oliver Porter.....	May	24, 1900	5c. per folio
Recording clerk.....	Maurice J. Powers.....	Jan.	9, 1898	5c. per folio
Recording clerk.....	William E. Quinn.....	Sept.	16, 1898	5c. per folio
Recording clerk.....	H. A. Richmond.....	June	16, 1898	5c. per folio
Recording clerk.....	Nathan Rhein.....	May	28, 1900	5c. per folio
Recording clerk.....	Henry Rheinfrank.....	Mar.	15, 1898	5c. per folio
Recording clerk.....	Frank Siebold.....	Jan.	1, 1898	5c. per folio
Recording clerk.....	Abraham Silberstein.....	Jan.	1, 1898	5c. per folio
Recording clerk.....	Oscar Shepsky.....	July	20, 1898	5c. per folio
Recording clerk.....	James H. Sturges.....	Sept.	16, 1898	5c. per folio
Recording clerk.....	Harry True.....	Oct.	18, 1899	5c. per folio
Recording clerk.....	Samuel J. Sewell.....	Jan.	27, 1899	5c. per folio
Copyist	Samuel E. Bernstein.....	Oct.	8, 1900	5c. per folio
Draughtsman	John P. Trainor.....	Jan.	1, 1898	\$1,320
Special messenger.....	Adam Piegenzer.....	Jan.	1, 1898	1.500
Messenger	John J. Moloney.....	Jan.	1, 1898	1.000
Messenger	M. J. McCosker.....	Jan.	1, 1898	1.100
Messenger	Benjamin Hirsch.....	Jan.	1, 1898	1.260
Searcher and examiner.....	Edward J. Keech.....	Jan.	1, 1898	2,000
Searcher and examiner.....	David F. O'Connor.....	Jan.	1, 1898	2,000
Searcher and examiner.....	G. F. Brennan.....	Jan.	1, 1898	2,000
Examiner of indexing.....	Michael J. King.....	Jan.	1, 1899	1,200
Examiner	Edward F. Smith.....	Jan.	1, 1898	1,680
Examiner	Joseph Wall.....	June	1, 1899	1,000
Custodian	John McDonough.....	Jan.	1, 1898	1,000
Custodian	Fred H. Pinkney.....	June	1, 1898	1,000
Custodian	James Kenny.....	Nov.	1, 1898	1,000
Custodian	Joseph T. Coyle.....	Nov.	29, 1899	1,000
Custodian	William Hart.....	Jan.	1, 1898	1,000
Custodian	Thomas Shannon.....	Jan.	1, 1898	1,000
Custodian	Matthew Gilligan.....	Jan.	1, 1898	1,100
Custodian	John Herman.....	Jan.	1, 1898	1,100
Custodian	Nathan Laufer.....	Jan.	1, 1898	1,160
Custodian	Thomas Heaphey.....	Sept.	26, 1899	1,200
Custodian	Philip V. Walsh.....	Jan.	1, 1898	1,360
Custodian	Patrick Fitzgerald.....	Jan.	1, 1898	1,500
Custodian	John W. Gerety.....	Jan.	3, 1898	1.012

SHERIFF

Unclassified service

Sheriff	William F. Grell.....	Jan.	1, 1900	12.000
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Exempt class

Under sheriff.....	Henry P. Mulvany.....	Sept.	—, 1874	5.000
Cashier	William C. Blaney.....	Jan.	1, 1898	2.000
Counsel	Philip J. Britt.....	Jan.	1, 1898	6.000
Secretary	Richard D. Knabe.....	Jan.	1, 1900	1.500
Warden	Patrick H. Pickett.....	May	26, 1897	3.000

New York County—Continued

SHERIFF—Concluded

Competitive class

Position	Name	Date of entrance into service		Compensation
Deputy sheriff.....	Frank J. Burnes.....	Mar.	—, 1874	\$2,500
Deputy sheriff.....	Joseph J. Carey.....	Feb.	1, 1900	2,500
Deputy sheriff.....	Louis Leavitt.....	July	28, 1898	2,500
Deputy sheriff.....	Alexander J. Ahearn.....	Nov.	1, 1899	2,500
Deputy sheriff.....	Joseph F. Prendergast...	April	19, 1900	2,500
Deputy sheriff.....	Thomas Halligan.....	Jan.	1, 1898	2,500
Deputy sheriff.....	Thomas Radley.....	Jan.	1, 1898	2,500
Deputy sheriff.....	Frank G. Rinn.....	Jan.	1, 1898	2,500
Deputy sheriff.....	Andrew Roberts.....	Jan.	1, 1898	2,500
Deputy sheriff.....	Silas Strauss.....	Jan.	1, 1898	2,500
Deputy sheriff.....	John J. Murray.....	Oct.	26, 1899	2,500
Deputy sheriff.....	Frank J. Walgering.....	Jan.	1, 1891	2,500
Assistant deputy sheriff.....	James A. Hayes.....	Jan.	5, 1898	1,000
Assistant deputy sheriff.....	Samuel Stricker.....	Jan.	16, 1900	1,000
Assistant deputy sheriff.....	Andrew J. McGivney.....	Jan.	14, 1895	1,000
Assistant deputy sheriff.....	John J. Hassett.....	Jan.	1, 1898	1,000
Assistant deputy sheriff.....	Thomas F. Connolly.....	Jan.	1, 1894	1,000
Assistant deputy sheriff.....	John Zahn.....	Jan.	13, 1898	1,000
Assistant deputy sheriff.....	Nathan Metzger.....	Feb.	1, 1898	1,000
Assistant deputy sheriff.....	George B. Gifford.....	Jan.	1, 1868	1,000
Assistant deputy sheriff.....	Wm. H. O'Brien.....	Oct.	1, 1898	1,000
Assistant deputy sheriff.....	Max Altman.....	Jan.	24, 1898	1,000
Assistant deputy sheriff.....	John C. Mayforth.....	Jan.	6, 1898	1,000
Assistant deputy sheriff.....	Daniel G. Terry.....	Jan.	4, 1898	1,000
Entry clerk.....	Henry McLaughlin.....	Jan.	24, 1898	2,500
Assistant entry clerk.....	Thomas C. McNulty.....	Aug.	3, 1898	1,500
Auditor	Edward H. Warker.....	Jan.	1, 1891	2,860
Jury clerk.....	William H. McCormick..	Jan.	—, 1877	2,000
Arrest clerk.....	George A. Weaver.....	Jan.	—, 1888	1,500
Bond clerk.....	Frederick Green.....	Jan.	1, 1898	2,000
Law clerk.....	Francis E. V. Dunn.....	Sept	20, 1898	1,600
Sheriff's jury clerk.....	Franklin J. Studley.....	Mar.	7, 1900	1,200
Under sheriff's clerk.....	Conrad Muehlhans.....	Feb.	1, 1898	1,000
Clerk	Samuel R. Frederick....	Jan.	14, 1898	1,020
Clerk	Henry H. Connelly.....	Mar.	7, 1898	1,000
Clerk	John McCue.....	July	1, 1898	1,000
Stenographer	Francis X. Butler.....	Jan.	1, 1898	1,080
Messenger	James Rickard.....	Jan.	—, 1874	1,080
Accountant	August Fischer.....	Jan.	1, 1895	600
Engineer	Luke Carroll.....	Jan.	13, 1898	1,000
Assistant engineer.....	Michael Spellman.....	Feb.	11, 1895	800
Prison guard.....	Daniel J. Kelly.....	May	24, 1894	1,500
Prison guard.....	Michael O'Keefe.....	Jan.	1, 1898	1,500
Prison guard.....	Ferdinand C. VonDeesten	May	22, 1900	1,200
Prison guard.....	William Monahan.....	Feb.	1, 1898	1,200
Prison guard.....	Joseph Bell.....	Jan.	3, 1898	1,200
Prison guard.....	Daniel G. Harris.....	Jan.	10, 1898	1,200
Keeper	Hubert Casey.....	Jan.	1, 1891	1,000
Keeper	Bernard F. Fitzpatrick..	Mar.	28, 1899	1,000
Keeper	Denis J. Riley.....	Jan.	6, 1898	1,000
Keeper	David Murphy.....	April	2, 1898	1,000
Keeper	Edward Kennedy.....	Feb.	1, 1894	1,000
Keeper	William Whitman.....	Oct.	1, 1898	1,000
Keeper	Richard Schoen.....	Dec.	5, 1898	1,000
Keeper	Frank J. Gurrin.....	Jan.	1, 1898	1,000
Keeper	Christopher Henry.....	Oct.	2, 1898	1,000
Keeper	John Ferguson.....	April	16, 1898	1,000

PUBLIC ADMINISTRATOR

Unclassified service

Public administrator.....	William M. Hoes.....	Jan.	3, 1893	10,000
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Exempt class

Assistant public administrator.	Frank W. Arnold.....	Jan.	1, 1887	5,000
Agent	Edward G. Sheldon.....	June	25, 1895	1,200

EIGHTEENTH REPORT OF THE
New York County—Concluded
PUBLIC ADMINISTRATOR—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Chief clerk.....	Robert D. Bronson.....	—	—, 1885	\$2,200
Second clerk.....	James F. Buck.....	April	1, 1895	1,800
Law clerk.....	Charles C. Halpine.....	July	1, 1895	1,200
Stenographer	Mary E. Finn.....	April	—, 1891	1,000
Office boy.....	Henry E. Sholl.....	Nov.	23, 1896	208

SPECIAL COMMISSIONER OF JURORS

Exempt class

Special commissioner of jurors.	H. W. Gray.....	May	12, 1896	6,000
Assistant special commissioner of jurors.....	Frederick P. Simpson....	Mar.	1, 1898	3,000

Competitive class

Clerk	James A. Lamb.....	Oct.	6, 1896	1,500
Clerk	George G. Leonard.....	Oct.	23, 1896	1,500
Typewriter	Mary T. J. Bryan.....	Oct.	1, 1896	1,000
Typewriter	Emilie Cambreleng.....	May	1, 1900	750
Messenger	Patrick Sause.....	Oct.	1, 1896	1,000

Erie County

BOARD OF SUPERVISORS

Exempt class

Attorney	John W. Fisher.....	Jan.	3, 1899	\$2,000
Clerk	Robert S. Woodburn.....	May	1, 1898	1,800
Sergeant-at-arms	Michael Hayes.....	Jan.	3, 1899	300
Messenger	August Wippert.....	Jan.	1, 1901	300
Keeper of morgue.....	Joseph Thriess.....	Jan.	3, 1899	650
Assistant keeper of morgue....	William McShane.....	Jan.	3, 1899	500
Burial agent for deceased soldiers.....	John S. Bidwell.....	Jan.	3, 1899	150

Competitive class

Agent for destitute children....	Emma Dean.....	Jan.	3, 1899	700
Agent for destitute children....	Rose Lane.....	Jan.	3, 1899	700
Engineer and surveyor.....	George C. Diehl.....	Jan.	3, 1899	1,200
Clerk to coroners.....	Charles H. Weber.....	Feb.	14, 1899	800
Post-mortem examiner.....	B. P. Hoyer.....	Jan.	3, 1899	600
Post-mortem examiner.....	George B. Stocker.....	Jan.	3, 1899	600
Physician at penitentiary.....	Wm. C. Callanan.....	Jan.	2, 1900	600
Physician at jail.....	E. E. Martin.....	Jan.	3, 1899	300

COUNTY CLERK

Unclassified service

County clerk.....	John H. Price.....	Jan.	1, 1901	5,000
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Exempt class

Deputy county clerk.....	Carl J. Seymour.....	Nov.	21, 1900	2,000
Special deputy clerk.....	J. C. Harrington.....	Jan.	1, 1901	1,500
Special deputy clerk.....	John C. Webb.....	Jan.	1, 1901	1,500
Special deputy clerk.....	Martin F. Fisher.....	Jan.	1, 1901	1,500
Special deputy clerk.....	Joseph Brady.....	Jan.	1, 1901	1,500
Special deputy clerk.....	Garret B. Laughlin.....	Jan.	1, 1901	1,500
Special deputy clerk.....	Perry E. Wurst.....	Jan.	1, 1901	1,500

Erie County—Continued

COUNTY CLERK—Concluded

Exempt class—Concluded

Position	Name	Date of entrance into service		Compensation
Searcher	Fred Freyer.....	Jan.	1, 1882	\$1,800
Cashier	John C. Limber.....	Jan.	1, 1901	800
Private secretary.....	Edward Oberkircher.....	Jan.	1, 1901	900

Competitive class

Deputy clerk.....	Frank P. Marquis.....	Jan.	1, 1898	1,500
General clerk.....	William C. Held.....	Jan.	1, 1898	1,200
General clerk.....	James Gswald.....	Jan.	1, 1898	1,200
General clerk.....	Henry Kreiss.....	Feb.	15, 1898	1,200
General clerk.....	John Czolgosz.....	Jan.	1, 1898	1,200
General clerk.....	James P. Hassett.....	July	1, 1898	1,000
General clerk.....	Joseph J. Lyons.....	April	10, 1899	1,000
Clerk, charge of record books..	Cornelius Kelleher.....	Jan.	1, 1898	1,000
Clerk, proceedings in action....	James E. Wells.....	Jan.	1, 1898	1,000
Index clerk.....	Alfred S. Burgard.....	Jan.	1, 1898	1,000
Index clerk.....	M. J. Numan.....	Jan.	1, 1898	1,000
Index clerk.....	D. J. Sheehan.....	Feb.	1, 1890	1,000
Index clerk.....	H. S. Backus.....	Jan.	1, 1874	1,400
Index clerk.....	J. L. Wood.....	Jan.	1, 1898	800
Index clerk.....	Mary Coffey.....	Aug.	1, 1887	624
Index clerk.....	Katherine Boland.....	April	1, 1890	624
Index clerk.....	Sophia C. Wile.....	Jan.	1, 1889	624
Judgment clerk.....	Alice L. Bartlett.....	Jan.	1, 1875	1,000
Superintendent recording.....	Lillian Ryan.....	Jan.	1, 1894	1,000
Comparer	Josephine Ruhlman.....	Feb.	1, 1893	520
Comparer	Ella Lawajecz.....	Sept.	1, 1898	520
Comparer	Mary E. Bautz.....	Sept.	1, 1895	520
Comparer	Isabella B. Turner.....	Feb.	1, 1898	520
Comparer	Anna M. Deutscher.....	Jan.	1, 1898	520
Comparer	Alice Pford.....	June	4, 1894	520
Bookbinder	George B. Lautz.....	May	1, 1896	\$3 00 per day
Primary election clerk.....	Henry Weyand.....	Jan.	1, 1900	3 00 per day
Primary election clerk.....	James Duggan.....	Jan.	1, 1900	3 00 per day
Copyist	Dade Duffy.....	Jan.	10, 1889	4c. per folio
Copyist	Helen Feldman.....	May	18, 1891	4c. per folio
Copyist	Jennie Ruth.....	Dec.	2, 1890	4c. per folio
Copyist	Clara Goodenough.....	Jan.	1, 1892	4c. per folio
Copyist	Anna Davis.....	Oct.	1, 1890	4c. per folio
Copyist	Adele Villiaume.....	Mar.	8, 1893	4c. per folio
Copyist	Freda Gabriel.....	May	16, 1892	4c. per folio
Copyist	Nellie Bennett.....	Oct.	16, 1892	4c. per folio
Copyist	Josephine Allman.....	July	1, 1892	4c. per folio
Copyist	Maria C. Ryan.....	Jan.	3, 1893	4c. per folio
Copyist	Louisa Reinning.....	April	2, 1893	4c. per folio
Copyist	Mary G. Kennedy.....	June	3, 1895	4c. per folio
Copyist	Lillian Good.....	Nov.	15, 1897	4c. per folio
Copyist	Agnes Colgan.....	Jan.	1, 1898	4c. per folio
Copyist	Charlotte Miller.....	Jan.	6, 1898	4c. per folio
Copyist	Anna B. Cronc.....	Jan.	7, 1898	4c. per folio
Copyist	Anna Higham.....	Jan.	10, 1898	4c. per folio
Copyist	Catherine Flynn.....	Jan.	3, 1899	4c. per folio
Copyist	Veronica Schmitz.....	Feb.	1, 1899	4c. per folio
Copyist	Melvina Greenough.....	Feb.	1, 1899	4c. per folio
Copyist	Eunice M. Scanlon.....	July	11, 1899	4c. per folio
Stenographer and typewriter..	Hattie D. Woodard.....	Feb.	1, 1895	25c. per hour
Transcript clerk.....	Winifred Crowe.....	Jan.	25, 1900	25c. per hour
Transcript clerk.....	Katherine Riley.....	Jan.	25, 1900	25c. per hour
Transcript clerk.....	Tessie M. Whalen.....	May	16, 1900	25c. per hour
Transcript clerk.....	Mary Holden.....	May	22, 1900	25c. per hour

COUNTY COURT

Unclassified service

County judge.....	Edward K. Emery.....
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Erie County—Continued

COUNTY COURT—Concluded
Exempt class

Position	Name	Date of entrance into service		Compensation
Stenographer	Frank T. Haggerty.....	Jan.	1, 1896	\$2,100

DISTRICT ATTORNEY
Unclassified service

District attorney.....	Thomas Penney.....	Jan.	1, 1900	5,000
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Exempt class

First assistant district attorney	Charles W. Sickmon.....	Jan.	19, 1899	3,000
Second assistant district attorney	Frederick Haller.....	Jan.	19, 1899	2,500
Transfer tax assistant.....	Willard H. Ticknor.....	Jan.	19, 1899	2,500
Managing clerk.....	Alonzo G. Hinkley.....	Jan.	19, 1899	1,500
Record clerk.....	Daniel J. Hanley.....	Jan.	1, 1901	1,000
Stenographer	Horace E. Story.....	Jan.	19, 1899	1,500

SHERIFF

Unclassified service

Sheriff	Samuel Caldwell.....	Jan.	1, 1901	5,000
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Exempt class

Under sheriff.....	Charles S. Hatch.....	Jan.	1, 1901	2,500
Deputy sheriff.....	Henry Stradtman.....	Jan.	1, 1901	600
Deputy sheriff.....	Charles A. Harris.....	Jan.	1, 1901	720
Deputy sheriff.....	John Rebstock.....	Jan.	1, 1901	720
Deputy sheriff.....	Philip Bernhardt.....	Jan.	1, 1901	1,000
Deputy sheriff.....	Charles Braun.....	Jan.	1, 1901	1,500
Deputy sheriff.....	George N. Mitchell.....	Jan.	1, 1901	2,000
Deputy sheriff.....	Everett M. Bates.....	Jan.	1, 1901	\$4 00 per day
Deputy sheriff.....	John Bader.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Jesse G. Barton.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Charles F. Brady.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Martin Bury.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Albert F. Colby.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	John Ehlers.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	William Gorski.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Joseph L. Frances.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Alvin W. Haskell.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	John Henry.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Joseph Kiener.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Burt Inman.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Michael Howard.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Cortes B. Horton.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Solon Hines.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Joseph Lutz.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Martin Long.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Fortunata La Bue.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Howard H. McMillan....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Thomas T. Mahoney....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	John Mock.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	John W. Storck.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	John Schultz.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	James D. Reed.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Albert Ormsby.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Seymour Wells.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	William Morgan.....	Jan.	1, 1901	4 00 per day
Deputy sheriff.....	Richard Evans.....	Jan.	1, 1901	\$800
Deputy sheriff.....	Ferdinand Kiefer.....	Jan.	1, 1901	720
Deputy sheriff.....	Rudolph Interbitzen.....	Jan.	1, 1901	1,000
Bookkeeper acting as cashier..	Otto F. Welker.....	Jan.	1, 1901	1,000

Erie County—Continued

SHERIFF—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Matron	Sarah M. Crangle.....	Jan.	1, 1898	\$400
Matron	Mary Danahy.....	Dec.	1, 1899	400
Engineer	Frank Coyle.....	Jan.	1, 1898	900
Engineer	Joseph Mahaney.....	Jan.	1, 1898	900
Attendant, court of records....	Frank P. Murray.....	—	—, 1895	\$4 00 per day

COUNTY AUDITOR
Exempt class

Auditor	John W. Neff.....	Jan.	1, 1896	\$2,500
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Competitive class

Clerk	Philip Fisher.....	Jan.	1, 1896	1,200
Bookkeeper	Allan Monroe.....	Jan.	20, 1896	1,200
Stenographer	Fred Distel.....	Jan.	1, 1900	900

TREASURER
Unclassified service

Treasurer	William H. Daniels.....	Jan.	1, 1901	5,000
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Exempt class

Deputy treasurer.....	Frederick O. Murray.....	Jan.	1, 1898	2,000
Secretary	Harry P. Weissgerber....	Jan.	1, 1901	900
Cashier	Jared C. Weed.....	Jan.	1, 1896	1,500

Competitive class

Chief bookkeeper.....	Samuel J. Lynch.....	Jan.	1, 1891	2,000
Assistant bookkeeper.....	Freelon Chaffee.....	Jan.	1, 1894	1,200
Tax sales clerk.....	Charles H. Wood.....	Jan.	1, 1894	1,500
Assistant tax sales clerk.....	Samuel W. Hofheins.....	Jan.	1, 1898	1,000
Clerk	Louis H. Graeber.....	Jan.	1, 1898	1,000

SURROGATE

Unclassified service

Surrogate	Louis W. Marcus.....	Jan.	1, 1896	6,000
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Exempt class

Clerk of the court.....	Louis B. Hart.....	Jan.	1, 1896	2,500
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Competitive class

General clerk.....	Frederick A. Schmidt....	Jan.	6, 1896	1,500
Guardian clerk.....	Hiram C. Marcus.....	July	12, 1898	1,200
Recording clerk.....	Will H. Cary.....	Jan.	1, 1896	1,000
Will clerk.....	Henry G. Coester.....	Jan.	1, 1897	900
Transfer tax clerk.....	Frederick M. Piercc.....	Jan.	1, 1896	1,800
Stenographer	James P. Moore.....	Jan.	1, 1895	1,200

TRUSTEES OF CITY AND COUNTY HALL

Exempt class

Secretary	Carl T. Chester.....	Oct.	—, 1886	600
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Erie County—Continued

TRUSTEES OF CITY AND COUNTY HALL—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Superintendent	W. F. Fisher.....	July	—, 1890	\$1,800
Janitor	William Walz.....	Aug.	—, 1890	780
Janitor	John Mahany.....	April	—, 1899	552
Janitor	Joseph Allen.....	April	—, 1891	720
Janitor	Harry Shortel.....	Jan	—, 1898	552
Janitor	Henry Graf.....	Oct.	—, 1893	720
Janitor	Otto Neubaner.....	Feb.	—, 1900	552
Cabinet repairer.....	John Hottinger.....	Aug.	—, 1890	900
Watchman	William Kelley.....	April	—, 1890	780
Watchman	Earl Folsom.....	Mar.	—, 1897	660
Watchman	Julius Gressman.....	Aug.	—, 1898	600
Hall officer.....	Leo Treptan.....	Aug.	—, 1895	720
Engineer	James Rowley.....	May	—, 1892	1,440
Assistant engineer.....	Charles Hazen.....	Feb.	—, 1882	1,008
Fireman	John Fisher.....	April	—, 1891	720
Fireman	Frank Demler.....	April	—, 1896	720
Fireman	Aug. Hammell.....	Sept.	—, 1892	720
Elevator conductor.....	Louis Ahrens.....	Jan.	—, 1898	432
Elevator conductor.....	Tony Hottinger.....	May	—, 1900	432
Elevator conductor.....	Edward Masterson.....	Sept.	5, 1900	432
Elevator conductor.....	Frank Barone.....	Sept.	10, 1900	432

COMMISSIONER OF JURORS

Exempt class

Commissioner of jurors.....	Willis H. Meads.....	May	—, 1895	3,500
Deputy commissioner.....	Henry H. Seymour.....	May	—, 1895	2,500

Competitive class

Clerk and stenographer.....	Nellie M. McCarthy.....	June	—, 1895	900
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SUPERINTENDENT OF THE POOR

Unclassified service

Superintendent	Lafayette L. Long.....	Jan.	1, 1898	1,000
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Exempt class

Deputy superintendent.....	Elbert Chamberlain.....	Jan.	1, 1898	1,300
Inspector	Edward L. DeFields.....	Jan.	1, 1895	1,100
Record clerk.....	George G. Prince.....	Dec.	1, 1898	1,000

CORONERS

Unclassified service

Coroner	Horace M. Edmonds.....	Jan.	1, 1900	500
Coroner	William C. Boller.....	Jan.	1, 1901	2,500
Coroner	James T. Wilson.....	Jan.	1, 1899	2,500
Coroner	Charles W. Hughes.....	Jan.	1, 1899	200

Exempt class

Chaplain	M. W. Ayres.....	Jan.	1, 1900	100
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Competitive class

Clerk	Charles H. Weber.....	Feb.	1, 1899	800
Post-mortem examiner.....	E. P. Hoyer.....	Jan.	1, 1899	600
Post-mortem examiner.....	George B. Stocker.....	Jan.	1, 1899	600

ERIE COUNTY PENITENTIARY

Unclassified service

Superintendent	Alexander H. Sloan.....	Jan.	1, 1896	2,500
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Erie County—Continued

ERIE COUNTY PENITENTIARY—Concluded

Exempt class

Position	Name	Date of entrance into service		Compensation
Deputy superintendent.....	Chauncey W. Rykert.....	Aug.	1, 1900	\$1,200

Competitive class

Clerk	Samuel M. Sloan.....	Mar.	—, 1899	1,200
Assistant clerk.....	John Lang.....	May	—, 1899	900
Superintendent Bertillon system	Louis H. Plogsted.....	April	—, 1896	1,200
Chief engineer.....	Edward Smith.....	Nov.	—, 1892	1,200
Assistant engineer.....	William Leonard.....	Oct.	—, 1892	900
Head matron.....	Anna L. Sloan.....	June	1, 1900	800
Cutter	Henry Loewer.....	Dec.	—, 1893	\$3 00 per day
Head keeper.....	Frederick Davenport.....	Dec.	—, 1893	\$960
Keeper	William Heim.....	Dec.	—, 1890	720
Keeper	Michael Hughes.....	Mar.	—, 1891	660
Keeper	Dennis Lenehan.....	Jan.	—, 1896	660
Keeper	William Cannon.....	Jan.	—, 1896	660
Keeper	George Wannamacher....	Jan.	—, 1897	660
Keeper	William S. Brown.....	April	—, 1895	660
Keeper	William Horn.....	June	—, 1883	660
Keeper	John Reilly.....	April	—, 1892	660
Keeper	Albert H. Bell.....	Jan.	—, 1899	660
Keeper	Edward Berryman.....	April	—, 1896	660
Keeper	G. A. Duerstein.....	Jan.	—, 1895	660
Keeper	John Hannon.....	April	—, 1887	660
Keeper	John W. Gerlach.....	Aug.	—, 1896	660
Keeper	Daniel B. Bulson.....	June	—, 1893	660
Keeper	John Foudy.....	July	—, 1891	660
Keeper	William G. Record.....	Sept.	—, 1898	660
Keeper	John Elliott.....	Aug.	—, 1894	660
Keeper	Charles Sparling.....	Feb.	—, 1899	660
Keeper	John Eckert.....	Jan.	—, 1899	660
Keeper	Lawrence T. Jamison.....	June	14, 1900	660

ALMSHOUSE

Unclassified service

Superintendent	John A. Stengel.....	Jan.	1, 1898	2,500
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Exempt class

Deputy keeper.....	C. A. Curran.....	July	—, 1893	1,000
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Competitive class

Medical superintendent.....	E. J. Gilray.....	Dec.	—, 1894	1,500
Steward	A. W. Gerlach.....	April	—, 1895	780
Superintendent of farm.....	Philip Michaels.....	Jan.	—, 1898	600
Matron	Elizabeth Stengel.....	Jan.	—, 1898	800
Assistant matron.....	Carrie Reinheimer.....	Sept.	—, 1890	324
Attendant	Grace Stengel.....	Jan.	—, 1898	240
Attendant and carpenter.....	George Klippel.....	Jan.	—, 1898	480
Night watchman.....	William Ratzel.....	Jan.	—, 1898	600
Clerk	William Stengel.....	Jan.	—, 1898	480
Clerk	Eugene Pfeiffer.....	Jan.	—, 1898	780
Chief engineer.....	Robert McCarten.....	Jan.	—, 1898	1,200
Assistant engineer.....	Charles Hartmayer.....	Jan.	—, 1895	900
Assistant engineer.....	Frank Shoemaker.....	Jan.	—, 1898	900
Fireman	Paul Kabel.....	Dec.	—, 1893	600
Fireman	Thomas Cosgrove.....	April	—, 1893	600
Fireman	Nicholas L. Sager.....	Jan.	—, 1898	600
Laundryman	Henry Boday.....	May	—, 1888	780
Matron, hospital.....	Anna Walter.....	Jan.	—, 1892	360
Attendant	Isabelle Funk.....	Sept.	—, 1899	240
Superintendent of nurses.....	Emma J. Keating.....	Nov.	—, 1895	720
Matron, nursery.....	Adele Swain.....	Sept.	—, 1897	300
Night superintendent of nurses.	Marie Davis.....	Nov.	—, 1894	240

Erie County—Concluded

ALMSHOUSE—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Pharmacist	William Noeller.....	Dec.	—, 1898	\$600
Orderly and assistant pharma- cist	Edward D. P. Hetz.....	Nov.	—, 1893	600
Orderly	Jchn Britt.....	Sept.	—, 1898	420
Orderly	Dennis Gleason.....	Feb.	—, 1897	444
Orderly	Frank Keenan.....	Sept.	—, 1898	420
Nurse	Ruby Van Keuren.....	May	—, 1900	120
Nurse	Nellie Bartlett.....	Jan.	1, 1901	120
Nurse	Mary Nagle.....	Mar.	—, 1899	180
Nurse	Marie Flickinger.....	April	—, 1899	180
Nurse	Clara Gruen.....	May	—, 1899	180
Nurse	Carrie Wagner.....	May	—, 1899	180
Nurse	Leonora Sullivan.....	June	—, 1899	180
Nurse	Laura Gay.....	June	—, 1899	180
Nurse	Julia McDade.....	June	—, 1899	180
Nurse	Mae Switzer.....	Sept.	—, 1899	180
Nurse	Anna Foster.....	Sept.	—, 1899	180
Nurse	Hattie Hagle.....	Sept.	—, 1899	180
Nurse	Ophelia Horton.....	Nov.	—, 1899	180
Nurse	Agnes Schorn.....	Nov.	—, 1899	180
Nurse	Dessa Mills.....	Jan.	—, 1900	120
Nurse	Mabel Marsch.....	Jan.	—, 1900	120
Nurse	Elizabeth Faeber.....	Jan.	—, 1900	120
Nurse	Cora McGuire.....	Feb.	—, 1900	120
Nurse	Ida Statford.....	Feb.	—, 1900	120
Nurse	Katherine Terrasse.....	Mar.	—, 1900	120
Nurse	Laura Heist.....	April	—, 1900	120
Nurse	Maude Kean.....	July	—, 1900	120
Nurse	Alma Wiederhold.....	July	1, 1900	120
Nurse	Mary Shupe.....	July	1, 1900	120
Nurse	Nellie Hunton.....	July	1, 1900	120
Nurse	Wilhelmina Ehle.....	July	29, 1900	120
Nurse	Ada M. Gould.....	Aug.	1, 1900	120
Nurse	Mary E. Nash.....	Sept.	1, 1900	120
Nurse	Mary Grace.....	Oct.	1, 1900	120
Nurse	Netta Silliman.....	Oct.	1, 1900	120
Nurse	Augusta Primps.....	Oct.	1, 1900	120
Nurse	Anna Lattin.....	Dec.	15, 1900	120

COURTS

Competitive class

Crier	George Pugsley.....	Jan.	3, 1896	1,000
Crier	Frank Hess.....	Jan.	3, 1896	1,000
Crier	Victor Germain.....	Jan.	3, 1896	1,000
Crier	William H. Estes.....	Jan.	3, 1896	1,000
Crier	Levi Vallier.....	Jan.	3, 1896	1,000
Officer	William N. Carlton.....	Jan.	3, 1893	1,200
Officer	John Devine.....	Jan.	6, 1896	1,000
Attendant	Porter A. Bird.....	Jan.	8, 1896	1,000

Kings County

COUNTY COURT

Unclassified service

County judge.....	Joseph Aspinall.....	Jan.	1, 1896	10,000
County judge.....	William B. Hurd, jr.....	Jan.	1, 1896	10,000

Exempt class

Deputy and chief clerk.....	James S. Regan.....	Sept.	1, 1900	3,500
Confidential clerk.....	Wm. F. Aspinall.....	Feb.	1, 1896	2,000
Confidential clerk.....	William D. Cornell.....	Feb.	1, 1896	2,000
Warden of grand jury.....	George C. Shevlin..	May	12, 1890	1,500

Kings County—Continued

COUNTY COURT—Concluded
Competitive class

Position	Name	Date of entrance into service		Compensation
Deputy clerk.....	John D. Acker.....	Feb.	1, 1896	\$2,500
Stenographer	William Hemstreet.....	Mar.	4, 1871	3,000
Stenographer	Charles J. Joyce.....	Feb.	1, 1896	3,000
Assistant clerk.....	John F. Moore.....	Feb.	1, 1883	2,500
Assistant clerk.....	Charles H. Foley.....	June	21, 1877	2,500
Assistant clerk.....	Michael H. Keely.....	Jan.	1, 1898	2,500
Assistant clerk.....	George H. Murphy.....	Jan.	1, 1898	2,500
Assistant clerk.....	Thomas F. Buttling.....	Feb.	1, 1896	1,800
Assistant clerk.....	James G. Fitzgerald.....	Jan.	1, 1898	1,800
Assistant clerk.....	John H. Meehan.....	Jan.	1, 1898	1,800
Assistant clerk.....	Timothy J. Carey.....	Jan.	1, 1900	1,800
Assistant clerk.....	John J. Pyburn.....	Jan.	1, 1898	1,800
Assistant clerk.....	John J. Gartland.....	Jan.	1, 1898	1,800
Assistant clerk.....	Edward J. Pendergast...	Jan.	1, 1900	1,800
Assistant clerk.....	John McNamara.....	Jan.	1, 1899	1,800
Assistant clerk.....	Joseph G. Giambalvo.....	Feb.	1, 1896	1,800
Interpreter	Henry Meyer, jr.....	Feb.	1, 1896	1,800
Interpreter	Bernard Wolff.....	Jan.	1, 1897	1,800
County detective.....	Joseph Bagnerells.....	Jan.	1, 1897	2,000
County detective.....	Erastus P. Backus.....	May	1, 1900	2,000
Officer	Peter F. Hagan.....	Oct.	1, 1892	1,800
Officer	Benjamin F. Childs.....	Feb.	1, 1896	1,800
Officer	George W. McCloskey....	Aug.	1, 1897	1,800
Officer	Thomas P. Crowne.....	Mar.	21, 1899	1,800
Chief officer.....	T. F. Donovan.....	April	1, 1886	1,800
Officer	John Graham.....	Oct.	—, 1872	1,200
Officer	John Campbell.....	Jan.	4, 1886	1,200
Officer	Richard J. Newman.....	Mar.	20, 1885	1,200
Officer	John T. O'Brien.....	July	1, 1889	1,200
Officer	William G. Ten Eyck....	Dec.	1, 1894	1,200
Officer	Bernard McGuinness.....	June	18, 1894	1,200
Officer	William T. Noonan.....	Feb.	1, 1896	1,200
Officer	John P. Hayes.....	Feb.	1, 1896	1,200
Officer	James Scanlon.....	Feb.	1, 1896	1,200
Officer	Simon B. Crane.....	Feb.	1, 1896	1,200
Officer	John H. Westervelt.....	Feb.	1, 1896	1,200
Officer	Truman Hanks.....	Feb.	1, 1896	1,200
Officer	Henry Mittag.....	Feb.	1, 1896	1,200
Officer	William H. Sharkey.....	Feb.	1, 1896	1,200
Officer	George Jaquillard.....	Feb.	1, 1896	1,200
Officer	Thomas Stapleton.....	Feb.	1, 1896	1,200
Officer	William H. Catherwood..	Aug.	1, 1897	1,200
Officer	George F. Hyde.....	Oct.	1, 1897	1,200
Officer	Byron C. Belknap.....	Oct.	1, 1897	1,200
Officer	Francis J. Pearn.....	Mar.	1, 1898	1,200
Officer	John F. Davis.....	Mar.	1, 1898	1,200

COUNTY CLERK

Unclassified service

County clerk.....	Peter P. Huberty.....	Jan.	1, 1900	Fees
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Competitive class

Expert clerk.....	John Harrington.....	Jan.	1, 1898	\$3,000
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DISTRICT ATTORNEY

Unclassified service

District attorney.....	John F. Clarke.....	Jan.	1, 1900	10,000
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Exempt class

Assistant district attorney.....	William C. Courtney.....	Jan.	1, 1900	6,000
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Kings County—Continued

DISTRICT ATTORNEY—Concluded
Exempt class—Concluded

Position	Name	Date of entrance into service		Compensation
Assistant district attorney.....	Robert H. Elder.....	Jan.	1, 1900	\$7,000
Assistant district attorney.....	William Van Wyck.....	Jan.	1, 1900	5,000
Assistant district attorney.....	Frank X. McCaffrey.....	Jan.	1, 1900	5,000
Assistant district attorney.....	Robert H. Roy.....	Jan.	1, 1900	5,000
Assistant district attorney.....	Martin W. Littleton.....	Jan.	1, 1900	6,000
Chief clerk.....	Arthur H. Walkley.....	Jan.	1, 1900	3,500
Stenographer	Katharine J. Boyle.....	Jan.	1, 1900	1,200
Stenographer	Walter Worth.....	Jan.	1, 1900	1,500

Competitive class

Assistant clerk.....	Fred B. Bailey.....	Jan.	1, 1900	1,800
Assistant clerk.....	Thomas McNeeley.....	Jan.	1, 1900	1,800
Assistant clerk.....	Frederick Rummel.....	Jan.	1, 1900	1,500
Assistant clerk.....	William M. Byrnes.....	Jan.	1, 1900	1,500
Assistant clerk.....	Evart B. Bristol.....	Jan.	1, 1900	1,400
Stenographer	Julia A. Brady.....	Jan.	1, 1900	1,200
Stenographer	Fidele A. Driscoll.....	Jan.	1, 1900	1,500
Stenographer to take testimony before grand juries.....	Ruth Howell.....	—	—, 1898	\$8 00 per day
Messenger	Charles J. Dougherty....	Jan.	1, 1900	\$1,200
Doorkeeper	Joseph Hayes.....	Jan.	1, 1900	1,200
County detective.....	Jeremiah Mahoney.....	Jan.	1, 1900	1,200
County detective.....	Joseph Irwin.....	Jan.	1, 1900	1,200
County detective.....	James F. Mulcahy.....	Jan.	1, 1900	1,200
County detective.....	George Corcoran.....	Jan.	1, 1900	1,200
County detective.....	Philip J. Cantlon.....	Jan.	1, 1900	1,200
County detective.....	Charles Doyle.....	Jan.	1, 1900	1,200
County detective.....	John Dee.....	Jan.	1, 1900	1,200
County detective.....	Charles V. Bowerhan....	Jan.	1, 1900	1,200
County detective.....	Henry Hasenflug.....	Jan.	1, 1900	1,200
County detective.....	Dennis Winter.....	Jan.	1, 1900	1,200
County detective.....	Michael F. Reilly.....	Jan.	1, 1900	1,200
County detective.....	John Worth.....	Jan.	1, 1900	1,200

SHERIFF

Unclassified service

Sheriff	William Walton.....	Jan.	1, 1900	Fees
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Competitive class

Physician, county jail.....	A. W. Shepard.....	Aug.	6, 1867	\$2,000
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SURROGATE

Unclassified service

Surrogate	George B. Abbott.....	Jan.	1, 1896	10,000
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Exempt class

Chief clerk.....	M. F. McGoldrick.....	Mar.	31, 1899	7,000
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Competitive class

Transfer tax assistant.....	William Murray.....	Oct.	9, 1885	4,000
Transfer tax clerk.....	John J. Bennett.....	June	4, 1883	2,000
Administration clerk.....	Edward J. Bergen.....	Jan.	1, 1883	3,000
Accounting clerk.....	Henry W. Osborn.....	Jan.	2, 1891	3,000
Calendar clerk.....	Lorenzo O'Connor.....	Jan.	1, 1877	2,300
Interpreter and clerk.....	Peter Beilman.....	Nov.	30, 1889	2,300

Kings County—Continued

SURROGATE—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Assistant clerk.....	Joseph W. Duffy.....	Jan.	1, 1883	\$3,000
Assistant clerk.....	Martin R. Kays.....	June	1, 1892	1,600
Assistant clerk.....	John F. Kidd.....	Nov.	15, 1892	1,300
Assistant clerk.....	Thomas J. McGinn.....	April	5, 1898	1,000
Index clerk.....	Henry J. Wall.....	Jan.	2, 1891	1,800
Recording clerk.....	Luke O'Reilly.....	Jan.	1, 1877	1,300
Recording clerk.....	Nicholas O'Connor.....	April	25, 1892	1,300
Recording clerk.....	Edward F. Duffy.....	April	25, 1892	1,300
Recording clerk.....	Patrick L. Dunne.....	Nov.	29, 1899	1,100
Recording clerk.....	John J. Bridges.....	Jan.	12, 1899	1,100
Recording clerk.....	Peter Flanagan.....	Jan.	3, 1899	1,000
Recording clerk.....	John J. Heffernan.....	Mar.	1, 1899	1,000
Recording clerk.....	James A. Rooney.....	Nov.	29, 1899	1,000
Recording clerk.....	John J. Fitzpatrick.....	Nov.	29, 1899	1,000
Recording clerk.....	George B. Keenan.....	Dec.	30, 1899	1,000
Recording clerk.....	Louis People.....	Dec.	30, 1899	1,000
Court officer.....	Hugh O'Brien.....	Oct.	1, 1890	1,500
Court officer.....	John R. McDonald.....	May	1, 1893	1,300
Court officer.....	Hugh Gallagher.....	Aug.	1, 1898	1,200
Custodian	William J. Doherty.....	Dec.	3, 1897	1,000
Stenographer	Edward B. Dickinson....	May	1, 1891	3,000
Stenographer's amanuensis.....	Mary L. Murphy.....	Feb.	15, 1898	600
Typewriter and copyist.....	Florence S. Reeve.....	Feb.	15, 1898	1,000

COMMISSIONER OF RECORDS

Unclassified service

Commissioner of records.....	George E. Waldo.....	May	26, 1899	5,000
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Exempt class

Deputy commissioner.....	Frank M. Thorburn.....	May	26, 1899	3,500
Superintendent	Thomas D. Moss crop.....	May	26, 1899	4,000

Competitive class

Secretary	Joseph H. Grenelle.....	July	1, 1899	1,800
Chief clerk.....	Richard S. Steves.....	May	26, 1899	1,800
Stenographer	Cornelia S. Reybert.....	May	26, 1899	800
Stenographer	Marie E. Van Tassell....	June	5, 1899	800
Messenger	William Johnson.....	May	26, 1899	720
Chief of first division.....	Fred W. Beers.....	July	6, 1899	2,000
Assistant chief, first division..	Smith H. Stebbins.....	July	6, 1899	1,500
Chief of second division.....	Jonas M. Farrington....	May	26, 1899	1,800
Assistant chief, second division.	John H. Campbell.....	July	6, 1899	1,500
Chief of third division.....	Samuel O. Moss crop.....	June	5, 1900	1,800
Assistant chief, third division..	Louis Miller.....	May	26, 1899	1,500
Chief of fourth division.....	David McQueen.....	July	6, 1899	1,800
Assistant chief, fifth division..	Edward T. Salisbury....	July	6, 1899	1,500
Chief of sixth division.....	William J. Beattie.....	July	11, 1899	1,800
Assistant chief, sixth division..	Aibert E. Hamilton.....	July	6, 1899	1,500
Assistant chief, eighth division.	Timothy C. Mayher.....	June	5, 1899	1,500
Translator and searcher.....	Frank L. Van Cleef.....	July	10, 1899	1,200
Map clerk and searcher.....	Edward Balz.....	July	24, 1899	1,000
Supervisor, copying mutilated records in county clerk's office	Frank F. Schulz.....	May	26, 1899	1,500
Supervisor, copying mutilated records in register's office....	Wm. E. Soper.....	May	26, 1899	1,200
General index clerk.....	Wm. A. Sandford.....	Jan.	3, 1900	1,500
Indexer	Hugo Caro.....	July	6, 1899	900
Indexer	Franklin G. Cubberly....	July	6, 1899	900
Indexer	Percival C. Elliott.....	July	6, 1899	1,000
Indexer	William Frizelle.....	July	6, 1899	900
Indexer	Christopher J. Buckley...	Aug.	1, 1899	900
Indexer	Ferdinand Frischkorn....	Aug.	1, 1899	1,000
Indexer	Felix G. Kernan.....	Aug.	21, 1899	900

EIGHTEENTH REPORT OF THE
Kings County—Continued

COMMISSIONER OF RECORDS—Concluded
Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Indexer	William Schellback.....	July	7, 1899	\$720
Indexer	Eugene Martyn.....	Aug.	22, 1899	720
Indexer	Frank F. Holmes.....	Aug.	1, 1899	900
Indexer	John H. Smith.....	Jan.	3, 1900	900
Indexer	James Trimmer.....	Sept.	1, 1899	720
Locator	Maxwell C. Burger.....	July	21, 1899	1,000
Locator	John G. Gilluly.....	July	24, 1899	1,000
Locator	Morton Morris.....	July	6, 1899	900
Locator	William C. Plum.....	July	5, 1899	900
Locator	Alfred C. Ostrander.....	July	6, 1899	900
Locator	Winfield S. Reamer.....	July	6, 1899	900
Locator	Henry A. Stone.....	Aug.	15, 1899	900
Locator	August Spaeth.....	July	6, 1899	900
Locator	Edwin A. Hoffner.....	July	6, 1899	900
Locator	Isaac B. Crane.....	July	6, 1899	1,000
Locator	George A. Booth.....	Aug.	15, 1899	900
Locator	Ferdinand DeWigne.....	July	6, 1899	900
Locator	Isidore Dresdner.....	Aug.	23, 1899	900
Locator	Alfred Cassanere.....	Aug.	21, 1899	900
Locator and abstracter.....	Frank H. Van Duyn.....	Aug.	22, 1899	720
Abstracter	Robert B. Hilliard.....	July	6, 1899	900
Abstracter	John H. Johnson.....	July	6, 1899	1,000
Abstracter	Charles G. McManus.....	July	5, 1899	900
Abstracter	William H. Dix.....	Aug.	21, 1899	1,000
Abstracter	Albert J. Disney.....	July	17, 1899	900
Abstracter	Charles G. DuFlon.....	Aug.	15, 1899	900
Abstracter	George J. Kauth.....	July	6, 1899	1,000
Abstracter and locator.....	John F. Carney.....	July	17, 1899	900
Abstracter and indexer.....	Edward Kelly.....	April	2, 1900	720
Comparer	Frederick H. Bange.....	July	6, 1899	1,200
Comparer	Robert Welwood.....	July	17, 1899	1,200
Comparer	Adolph Levy.....	July	6, 1899	1,200
Comparer	Charles W. Maynard.....	July	17, 1899	1,200
Comparer	John G. Thomson.....	July	7, 1899	1,200
Comparer	James B. Gourlay.....	July	6, 1899	1,200
Comparer	William C. Kibbe.....	July	6, 1899	1,200
Comparer	James Williamson.....	July	6, 1899	1,200
Comparer	Olin B. Lockwood.....	July	6, 1899	1,200
Comparer	Warren H. Doolittle.....	July	6, 1899	1,500
Map clerk.....	August M. Morris.....	Aug.	7, 1899	900
Map clerk.....	Charles S. Hellawell.....	Aug.	7, 1899	900
Map clerk.....	Duncan J. McKinlay.....	Jan.	3, 1900	900
Foreman, bookbinder.....	David Harned.....	May	26, 1899	1,200
Bookbinder	John J. O'Brien.....	Sept.	5, 1899	720
Custodian	Charles A. Halstead.....	July	17, 1899	720
Custodian	George Wagner.....	July	7, 1899	720
Custodian	John J. Harrington.....	July	21, 1899	720
Custodian	Wm. H. Wadsworth.....	April	2, 1900	720
Custodian	Julius D. Winne.....	Sept.	5, 1899	720

TREASURER

Unclassified service

Treasurer	John W. Kimball.....	Jan.	1, 1898	5,000
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Exempt class

Deputy treasurer.....	Thomas F. Farrell.....	Sept.	15, 1898	3,600
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Competitive class

General bookkeeper... ..	Elwood T. Baker.....	Aug.	5, 1895	2,800
Assistant bookkeeper.....	Charles W. Dickerson....	Feb.	1, 1900	2,000
Chief clerk.....	Leonard I. Neeson.....	Feb.	1, 1898	2,100
Jury clerk.....	William J. Carroll.....	Feb.	1, 1898	1,600

Kings County—Concluded

COMMISSIONER OF JURORS

Exempt class

Position	Name	Date of entrance into service		Compensation
Commissioner of jurors.....	Wm. E. Melody.....	July	10, 1900	\$5.000

Competitive class

Chief clerk.....	Aaron J. Michaels.....	Sept.	1, 1882	3.000
Clerk	Robert H. Furey.....	July	10, 1883	2.500
Clerk	Daniel F. M. Furguson...	Oct.	4, 1883	1.800
Clerk	James P. W. Cawthorne.	Mar	1, 1879	1.800
Clerk	Joseph Beckman.....	Aug.	1, 1890	1.500
Clerk	John R. Carroll.....	Sept.	1, 1892	1.500
Jury notice server.....	John A. McKenna.....	Sept.	23, 1890	1.200
Jury notice server.....	William Elbert.....	Sept.	23, 1890	1.200
Jury notice server.....	John C. Buckley.....	Sept.	23, 1890	1.200
Jury notice server.....	John E. Farren.....	Sept.	23, 1890	1.200
Jury notice server.....	Henry Jones.....	Sept.	23, 1890	1.200
Jury notice server.....	Conrad Bechtoldt.....	Sept.	1, 1894	1.200
Jury notice server.....	William McGuinness.....	Sept.	23, 1890	1.200
Jury notice server.....	John Kelly.....	April	14, 1898	1.200
Jury notice server.....	Michael Hayes.....	Mar.	1, 1900	1.200

SPECIAL COMMISSIONER OF JURORS

Exempt class

Special commissioner of jurors.	Edward J. Dooley.....	Dec.	27, 1897	4.500
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Competitive class

Chief clerk.....	Denis Judge.....	Oct.	6, 1896	1.800
Clerk	John W. Walker, jr.....	Oct.	6, 1896	1.200
Clerk	Christopher Byrnes.....	July	23, 1899	1.200
Process server.....	Edward M. Crofton.....	Oct.	6, 1896	1.200
Process server.....	Daniel S. Murphy.....	Oct.	6, 1896	1.000
Process server.....	Miles J. Riley.....	July	19, 1899	1.000
Stenographer	Marguerite F. Frost.....	Aug.	8, 1899	600

LAW LIBRARY

Competitive class

Librarian	Alfred J. Hook.....	Sept.	15, 1899	3.750
Assistant librarian.....	Otto Wetzol.....	Nov.	1, 1899	2.200
Clerk	Daniel E. Cubberly.....	Nov.	1, 1899	750

COUNTY INTERPRETER

Competitive class

County interpreter.....	Lorenzo Criscolla.....	June	15, 1883	1,200
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REGISTER

Competitive class

Expert clerk.....	Alfred T. Hobley.....	Jan.	1, 1900	3,000
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Queens County

SURROGATE

Unclassified service

Surrogate	Daniel Noble.....	Jan.	1, 1899	5,000
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Queens County—Continued

SURROGATE—Concluded
Exempt class

Position	Name	Date of entrance into service		Compensation
Clerk of the court.....	George L. Glaser.....	Jan.	1, 1899	\$3,000
Clerk and stenographer.....	Wm. F. Hendrickson....	Jan.	1, 1899	1,800

Competitive class

Transfer tax clerk.....	Rulof V. Brower.....	May	1, 1899	1,500
Assistant clerk.....	James F. Walsh.....	Jan.	12, 1900	\$5 00 per week
Index clerk.....	George R. Creed.....	Jan.	1, 1899	\$1,200
Copyist	Robert Anderson, jr.....	Jan.	1, 1899	1,000
Copyist	Edward H. Moran.....	Jan.	1, 1899	1,000
Copyist	John S. Noble.....	Jan.	1, 1899	1,000
Messenger and attendant.....	Joseph Fiesel.....	Jan.	1, 1899	1,000

DISTRICT ATTORNEY

Unclassified service

District attorney.....	John B. Merrill.....	5,000
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Exempt class

Assistant district attorney.....	George A. Gregg.....	Jan.	1, 1900	3,000
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Competitive class

Chief clerk.....	Clarence A. Drew.....	Jan.	1, 1900	1,000
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COUNTY CLERK

Unclassified service

County clerk.....	James Ingram.....	Jan.	1, 1901Fees
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Competitive class

Special deputy clerk.....	Thomas B. Seaman.....	—	—, 1895	\$2,500
Court officer.....	Benjamin A. Ashmead...	Oct.	—, 1888	900
Court officer.....	George Roe.....	Jan.	10, 1856	800
Court officer.....	Lewis Walters.....	Jan.	10, 1895	800
Court officer.....	Samuel Jarvis.....	Jan.	1, 1895	800
Court officer.....	Stephen Nostrand.....	April	10, 1896	800
Court officer.....	Edward A. Frost.....	Dec.	5, 1897	800
Court officer.....	Richard W. Burke.....	Jan.	12, 1895	800
Court officer.....	Theodore Doht.....	Jan.	1, 1895	800
Court officer.....	Charles McCardell.....	Dec.	5, 1897	800
Court officer.....	Charles C. Baker.....	Jan.	1, 1896	\$2 00 per day

SHERIFF

Unclassified service

Sheriff	James H. DeBragga.....	Jan.	1, 1901Fees
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Competitive class

Warden	Warren B. Ashmead....	Jan.	1, 1898	\$900
Jail keeper.....	James O'Brien.....	Feb.	13, 1899	730
Jail keeper.....	John J. Leonard.....	July	1, 1899	730
Jail keeper.....	Henry Schleth.....	Oct.	2, 1899	730
Jail keeper.....	William McGowan.....	Oct.	28, 1898	730
Jail keeper.....	Otto Limberg.....	Feb.	2, 1899	730
Orderly	Jacob H. Roth.....	Oct.	5, 1899	1,200

Queens County—Concluded

SHERIFF—Concluded

Competitive class—Concluded

Position	Name	Date of entrance into service		Compensation
Matron	Susan I. Wells.....	Jan.	1, 1898	\$600
Assistant matron.....	Maretta McLoughlin.....	Jan.	3, 1900	400
Jail physician.....	Clarence N. Platt.....	Oct.	1, 1899	1.200

COMMISSIONER OF JURORS

Unclassified service

Commissioner of jurors.....	Edward J. Knauer.....	May	20, 1899	1,500
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Exempt class

Assistant commissioner of jurors	H. Homer Moore.....	Aug.	15, 1899	1,200
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Competitive class

Clerk	Howard Sutphin.....	Aug.	15, 1899	1,000
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COUNTY COURT

Unclassified service

County judge.....	Harrison S. Moore.....	Jan.	1, 1898	4.000
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Competitive class

Court crier.....	John Buhler.....	—	—, 1896	\$3 00 per day
Stenographer	Daniel C. McEwen.....	—	—, 1872	15 00 per day
Stenographer to grand jury....	M. Gertrude Austen.....	—	—, 1897	\$1.000
County detective.....	Denis Sullivan.....	—	—, 1897	1.500
Italian interpreter.....	Frank Granieri.....	Jan.	1, 1889	\$5 00 per day
General interpreter.....	John P. Kraebel.....	—	—, 1891	5 00 per day

PUBLIC ADMINISTRATOR

Unclassified service

Public administrator.....	Charles A. Wadley.....	May	7, 1900	\$1,200
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Richmond County

SURROGATE

Unclassified service

Surrogate	Stephen D. Stephens.....	Jan.	1, 1900	5,000
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Exempt class

Clerk of the court.....	William Finley.....	Jan.	1, 1882	2,000
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Competitive class

Court stenographer.....	Thomas Kenny, jr.....	April	1, 1886	1,700
Clerk	C. Livingston Bostwick..	Mar.	1, 1893	1.500
Clerk	Joseph E. Mullins.....	April	1, 1898	1.200
Court crier and attendant.....	John Rooney.....	Jan.	1, 1899	1,200

Richmond County—Concluded

DISTRICT ATTORNEY
Unclassified service

Position	Name	Date of entrance into service		Compensation
District attorney.....	Edward S. Rawson.....	Jan.	1, 1899	\$4,000

Exempt class

Official stenographer.....	Edith M. Corson.....	Jan.	1, 1899	1,000
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COUNTY CLERK
Unclassified service

County clerk.....	Edward M. Muller.....	Jan.	1, 1900	4,000
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SHERIFF
Unclassified service

Sheriff	Franklin C. Vitt.....	Jan.	1, 1901	5,000
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Competitive class

Jailer	Thomas H. Banning.....	Jan.	1, 1898	900
Guard	John V. Drury.....	June	7, 1898	\$3 00 per day
Guard	Edward Brice.....	July	8, 1898	3 00 per day
Guard	Edward Morrison.....	Jan.	1, 1898	3 00 per day

COMMISSIONER OF JURORS
Unclassified service

Commissioner of jurors.....	Charles J. Kullman.....	June	1, 1899	\$1,500
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Exempt class

Assistant commissioner of jurors	Wm. J. Dowling.....	Mar.	12, 1900	1,200
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Competitive class

Clerk	Daniel P. Libby.....	Dec.	29, 1899	1,200
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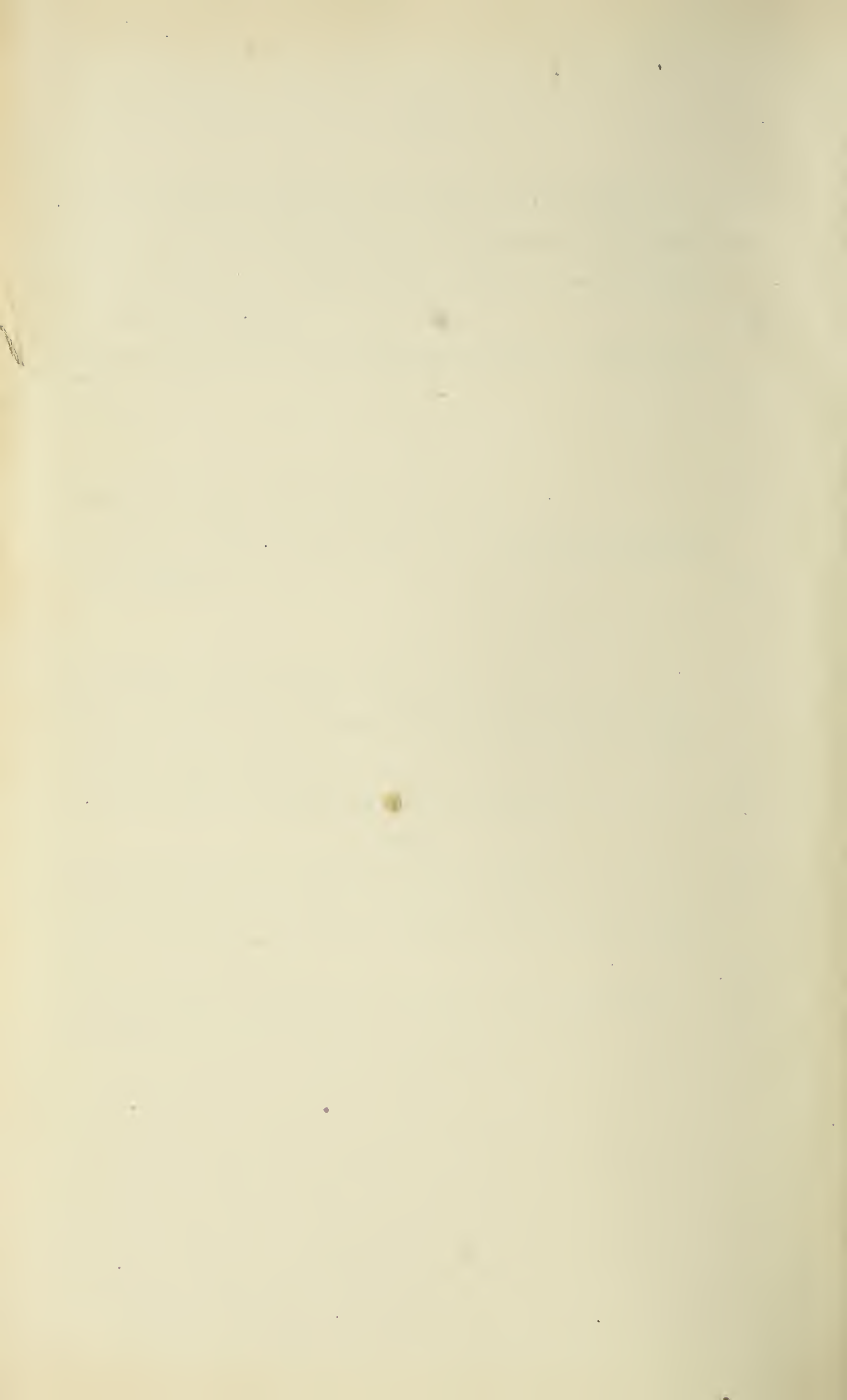
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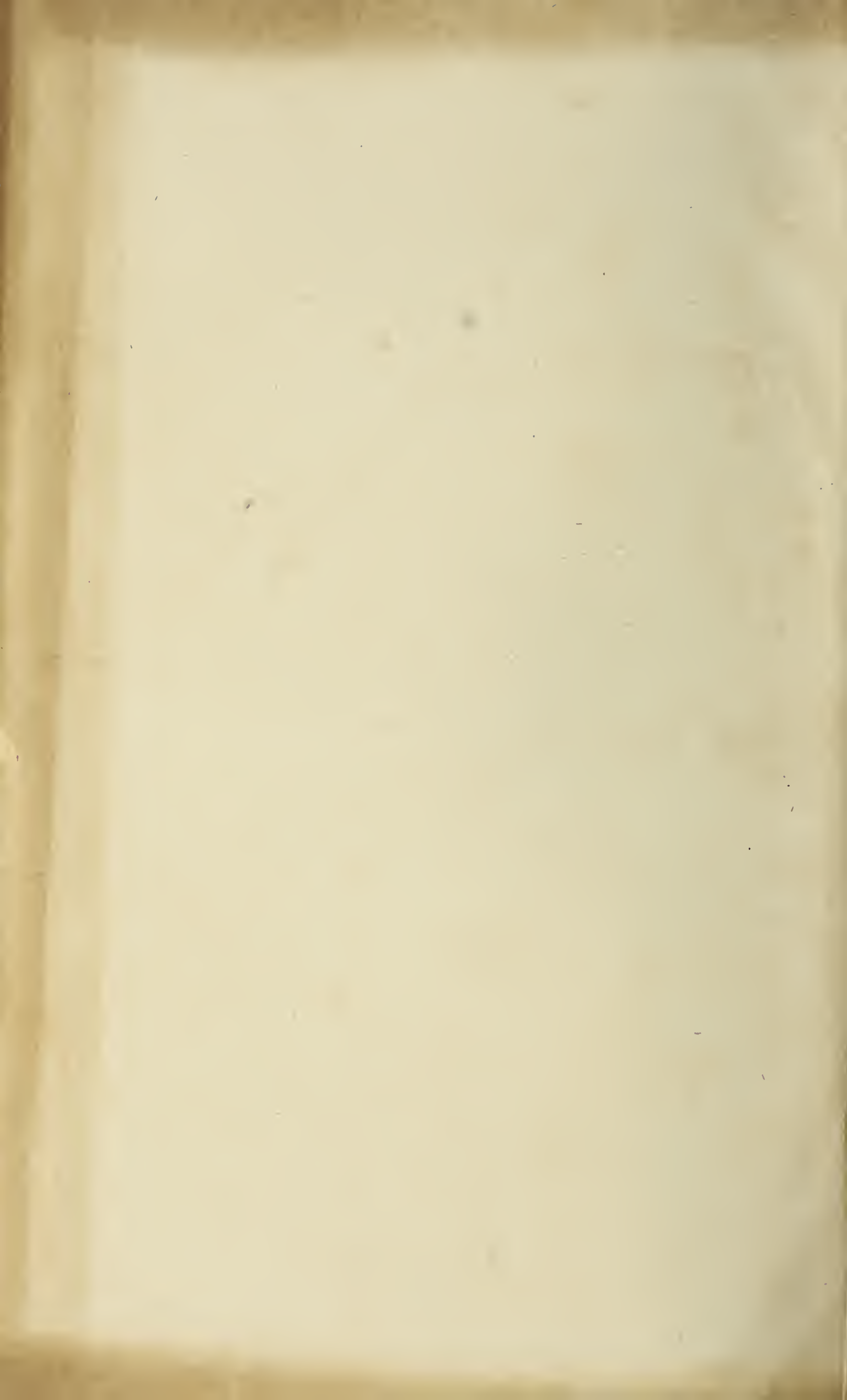
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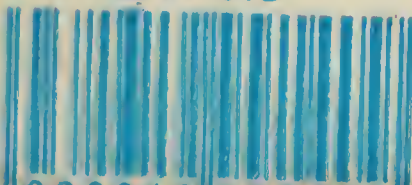
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